

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, AUGUST 11, 2014 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:01 p.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall, Kordus. Arrived Late: Alderman Kehoe. Also Present: City Administrator Jordan, Comptroller Pollitt and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Kordus/Wall motion to approve Finance, License and Regulation Committee meeting minutes of July 14, 2014 and July 28, 2014, as distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Original “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by Kwik Trip, Inc. d/b/a Kwik Trip 219, 710 Williams Street, Lake Geneva, Jillian L. Ricker, Agent

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Park Permit Application filed by Amanda Braun to use Cobb Park for a baby shower on August 16, 2014 from 12:00 pm to 10:00 pm. (recommended by Park of Board Commissioners on August 6, 2014)

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Park Permit Application filed by Colleen LaMonte for use of Veterans Park for a Baptismal Party on August 16, 2014 from 10:00 am to 2:00 pm. (recommended by Park of Board Commissioners on August 6, 2014)

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Alderman Kehoe arrived at 6:05 pm

Park Permit Application filed by Cherish Melton for a Graduation Party in Seminary Park on August 23, 2014 from 1:00 pm to 5:00 pm. (recommended by Park of Board Commissioners on August 6, 2014)

Kupsik/Wall motion to recommend approval. Unanimously carried.

Renewal Taxi Company License application filed by A1 Lake Geneva Limousine & Taxi, 612 Crawford Street, Lake Geneva, Vita Gieron, owner, contingent on proof of vehicle insured on liability insurance.

Kordus/Kupsik motion to recommend approval. Unanimously carried.

Renewal Taxi/Trolley Driver License application filed by Vito Gieron (approved by the Police Chief; information only).

Item read in by Alderman Lyon.

Original 2014-2015 Operator’s (Bartender) License applications filed by Seline Blachly, Kim Caputo, Sharon Corey, Todd Kalmerton, Kimberly Kurowski, Shani McKay, Jeff Robbins, Pamela Rollmiller-Peters, Laurie Scheer, Logan Schulte, Hannah Schultz, Robert Scoville, Johnathon Steltenpohl, Deanna Swonger, and Michael Tarr.

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal 2014-2015 Operator (Bartender) License applications as per attached report summary.

Kordus/Wall motion to recommend approval. Unanimously carried.

Resolution 14-R40, authorizing the Issuance and Sale of \$2,560,000 General Obligation Promissory Notes, Series 2014A.

Kordus/Kupsik motion to recommend approval. Jerry Dudzik from Springsted Incorporated stated they received 12 bidders that provided very aggressive bids. The City went through a bond rating process for these notes and attained a very positive Aa2 rating, which highlights good financial management, healthy fund balance load/debt burden and rapid debt repayment. All the bids were very close, with PNC bidding 1.66%. Mr. Dudzik stated that back in June, the true interest cost was at 1.77%, which is good news as the lower interest rate will be a savings to the City. He further stated that for smaller issuances Springsted typically receives discount bids, however this was bid at a premium. Mr. Dudzik recommended accepting the PNC bid.

Kordus/Wall motion to recommend approval. Unanimously carried.

Discussion/Action on approval of GAI Consultants Engineering Design and Construction Management Proposal for 2014 Street Improvement Program not to exceed \$59,100.

Kordus/Kupsik motion to recommend approval. Administrator Jordan stated that this item is for the design of the engineering and scope of the project. Alderman Kehoe asked when the project would be started. Mr. Jordan stated construction will start in the fall and the design will start within the next two weeks. Alderman Wall was concerned if this was a reasonable price. Mr. Jordan stated DPW Winkler reviews these prices for fairness. Motion carried 4 to 1, with Alderman Kehoe refraining.

Discussion/Action on free parking during Maxwell Street Days.

Kordus/Wall motion to move to council without recommendation. Unanimously carried.

Discussion/Action on Dunn Field Concession Agreement.

Administration Jordan stated that Tanya Kasten wrote a letter to the council requesting being let out of her contract as she is not receiving the amount of people and sales that she had anticipated. She is also requesting a refund on a portion of what she's paid for the lease. Alderman Kupsik stated this item was brought before the Park Board at the last meeting. He stated Ms. Kasten had a number of concerns; however the Park Board was unanimous with holding her to the contract and not refunding the fee as there is always a risk in opening up a new concession stand. There was further discussion on what would happen if no action was taken with a consensus that the contract would remain in place.

Wall/Kupsik motion to take no action on the item. Administrator Jordan stated Ms. Kasten is specifically requesting to be let out of the contract and also stated she has already closed the concession stand and won't be there for the rest of the summer. Alderman Kupsik acknowledged that it is her decision whether or not she wants to be open and would like to leave the contract as is without any refund. Alderman Kordus suggested tabling the item. Chairman Lyon was concerned with how the City feels about the concession stand being closed in a brand new park area. There was discussion on whether or not to send the item back to the Park Board or for allowing more bids to someone who would like to use the concession stand for disc golf tournaments or other activities at the park. Mr. Kupsik stated the Park Board would handle the issue further if someone were to approach the City to use the concession stand. Alderman Kehoe stated the committee should think about tabling the item. Mr. Kordus stated that taking no action is effectively the same thing as tabling the item. Motion carried 4 to 1, with Kehoe voting "no."

Discussion/Action on renewal of CDARS in the amount of \$600,000 maturing on August 21, 2014 from Community Bank of Delavan.

Kordus/Kupsik motion to recommend approval. Comptroller Pollitt stated the committee needs to approve the length of time for renewal. Pending the outcome of the parking structure referendum, Ms. Pollitt recommended a 6 month time period with Community Bank of Delavan at 0.15%.

Kordus/Kupsik motion an amendment to approve a 6 month time period with Community Bank of Delavan at 0.15%. Unanimously carried.

Discussion/Action on Disallowance of Claim filed by Mark C. Sieh for damage to his vehicle caused by falling city tree limb, pursuant to Wis. Stats. 893.80 (1g).

Wall/Kordus motion to approve disallowance of claim. Administrator Jordan stated a citizen had their car parked in the parking lot across the street and the tree branch fell due to the weight of the walnuts. Mr. Jordan stated the amount of the claim was a little over \$1,000. Unanimously carried.

Discussion/Action on placing a referendum on the November 4, 2014 ballot, to request approval to construct a public parking structure located at 818 Cook Street paid for by funds from the Tax Incremental District #4 at a cost not to exceed \$6,999,999.99.

Kordus/Kupsik motion to move to council without recommendation and to amend the wording to state Geneva Street as opposed to Cook Street and amend the dollar amount to \$6,999,995.00. Unanimously carried.

Presentation of Accounts

Purchase orders. None.

Wall/Kupsik motion to recommend approval of Prepaid Bills in the amount of \$724.79. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$198,160.44. Unanimously carried.

Adjournment

Wall/Kordus motion to adjourn at 6:33 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**