

**Lake Geneva Public Library Board of Trustees Meetings**  
**918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299**

**Finance Committee**

Thursday, August 14, 2014 at 7:30 a.m. (Director's Office)

Present: Brookes, Kundert, Lafrenz; Lyon; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$68,357.02 in General Funds and \$171.10 in Donated Funds.

**Board of Trustees Meeting**

Thursday, August 14, 2014 at 8:00 a.m.

**Call to order**

Brookes called the meeting to order at 8:12 a.m.

**Roll Call**

Members present: Brookes, Dinan, Jones, Kundert, Kersten, Lafrenz, Lyon. Also present: Peterson and Benson

**Adoption/Amendment of agenda**

Brookes asked for a motion to approve the agenda as printed. Kundert made a motion as proposed. Lafrenz seconded. Motion carried unanimously.

**Disposition of minutes of previous regular meeting and any intervening special meeting(s)**

Brookes asked for a motion to approve the minutes of the of July 10, 2014 meeting. Lafrenz made a motion to approve the minutes. Kundert seconded. Motion carried unanimously.

**Public Comments**

Peterson introduced Jim McClure of 91.1 FM WGTD Radio Station. Discussion followed. Lafrenz made a motion to accept McClure's proposal to record broadcasts for Community Matters radio show in the Lake Geneva Public Library for one year. The Board will re-evaluate the proposal after one year. Lyons seconded. Motion carried unanimously.

**President's Report**

Brookes discussed officer medical leave. Discussion followed, and no action was required.

Brookes discussed Smith Meeting Room update. Discussion followed regarding selection of chairs for the room. Lafrenz made a motion to purchase 100 mocha colored folding chairs. Dinan seconded. Motion carried unanimously. Kundert made a motion that the chairs be paid for from the special projects funds. Dinan seconded.

Brookes introduced a discussion regarding renewing membership to the Chamber of Commerce. Lafrenz moved to continue membership to the Chamber of Commerce for one year. Kersten seconded. Motion carried unanimously.

Brookes introduced a discussion regarding purchase of a microfilm machine and digitization of library microfilm. Discussion followed.

### **Building and Grounds**

Peterson gave an update on the library book drops. Peterson reported on capital improvement project for window blinds. Peterson gave an update on bids for planters in front of the library.

### **Finance**

Kundert made a motion to approve \$68,357.02 in General Funds. Lyon seconded. Motion carried unanimously. Kundert made a motion to approve \$171.10 in Donated Funds. Lafrenz seconded. Motion carried unanimously.

Kundert moved to increase petty cash fund for the library's two cash drawers from \$500 to \$650. Lyons seconded. Motion carried unanimously.

Peterson gave an update on the credit card payment option.

Peterson reported that the 2015 annual operating budget review process will begin at the next board meeting.

### **Director's Report**

Peterson reported on circulation statistics, new cardholder applications, and wireless Internet sessions for July 2014.

Peterson updated the Library Board on the Fiber System Project.

Kundert made a motion to pay Adam's Electric \$560 for a new outlet for the fiber system project to be paid for out of the maintenance line of the library budget. Lyons seconded. Motion carried unanimously.

Benson reported on the busy summer programming for adults and youth.

### **Adjournment**

Brookes asked for a motion to adjourn at 9:43 a.m. Kundert made a motion to adjourn. Lyon seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones  
Secretary

Next meeting: Thursday, September 11, 2014 at 8:00 a.m