

**BOARD OF PARK COMMISSIONERS
WEDNESDAY, AUGUST 28, 2019
CITY HALL, CONFERENCE ROOM 2A
MINUTES**

President Esarco called the meeting to order at 6:42 p.m. CST.

Roll Call: Present: President Esarco, Mayor Hartz, Alderman Straube, Barbara Philipps, Obdulia Alvarez, Peggy Schneider, Brian Olsen, Dave Quickel

Excused: Meaghen Madden-Van Dyke

Staff Present: Neil Waswo, Street Superintendent

Also in attendance were Alderman Flower and Alderman Dunn

Public Present: MaryJo Fesenmaier, Dick Malmin, Charlene Klein

Approval of Board of Park Commissioner meeting minutes from July 24, 2019:

Philipps/Straube moved to approve the minutes as presented. Motion carried 8-0.

Comments from the public: (The following are summaries and not direct quotes)

Charlene Klein: Charlene asked that more detail be included in the minutes, particularly with the discussion about moving the Never Say Never line item of \$15,000 from the Park Fund to the Park Impact Fees. Why was moving the funds being considered and what was the result of the discussion?

MaryJo Fesenmaier 1085 South Lake Shore Drive, City of Lake Geneva: MaryJo made two points. The first was a correction to the minutes from the prior meeting. She asked that her statement about Hillmoor be corrected to read as follows: "MaryJo then expressed her support for Hillmoor Park." Second, she suggested that the fees for the use of the parks are too small.

Dick Malmin: Dick noted that the Ice Castles were the best money raisers anywhere. Further he explained to the Board that its responsibility is to manage the parks and that Ice Castles LLC should have applied to the Board for permission to use the Frisbee golf course for their event. He recommended that Ice Castles look at locating in Hillmoor.

Acceptance of Board of Park Commissioners Funds Report:

Esarco outlined the balances in the two funds; the Park Impact Fee Funds and the Park Fund. Hartz explained that he consulted the City Attorney about moving the Never Say Never designated funds of \$15,000 from the Park Fund to the Park Impact Fee Fund to free up the \$15,000 to repair and replace playground equipment. The City Attorney advised that the use of the Impact Fees must meet state guidelines and the Never Say Never Park does not meet those guidelines. The Never Say Never designated funds thus will remain in the Park Fund.

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New Business

Recreational Trails Program Grant

Neil Waswo reported that the DNR had a grant available to fund multi use paths. It can be found at <https://dnr.wi.gov/Aid/RTP.html>

Grant Applications – Proposal from Vandewalle:

Hartz reported that Vandewalle will present a list of potential grants to fund projects that the Board is considering at the September Board meeting. Hartz shared the email he sent to Vandewalle that identified the types of projects that the Board was considering.

Four Seasons:

Esarco addressed the safety issues at Four Seasons Nature Preserve. She related a visit to a similar park near Reek School and how it differed from Four Seasons. The Vandewalle list to be presented next meeting will address the issue of applying for funds to pay to make Four Seasons safer.

Neil Waswo report:

- All tree rings have been mulched
- Playgrounds have been re-chipped
- Flat Iron park has been restored following Venetian Fest
- No further damage has occurred at Dunn Park Restroom since it has been closed early
- The summer crew of the Street Department is slowly leaving, returning to school. They were hard and diligent workers.
- Replaced another latch on the gate at the Dog Park
- Continue to fill holes in the dog park as fast as the dogs dig them
- The Purple Martin houses will be coming down in September
- Neil and the playground equipment vendors will be completing the annual inspection and inventory of the City's playground equipment
- The brush and trees along the old railroad bridge over the White River adjacent the Utility Commission will be trimmed and cleared in the first two weeks of September at the request of the Police Department

Maple Park tennis wind screen:

Neil Waswo presented a bid to purchase and install wind screens at the Maple Park Tennis Courts for \$4,500. There is not enough money in the budget to pay for this improvement.

Veterans Park ice rink:

Neil Waswo reported that an ice rink was previously planned for the area next to the parking lot off of Geneva Parkway. The Vandewalle list to be presented next meeting will address the issue of applying for funds to purchase and install a hockey rink at Veterans Park. Quickel noted that the City used to have two rinks; one on the lake and the other on the lagoons at Bigfoot State Park. Why wouldn't we try to install one on the lake again? The kids used to take care of the

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rink on the lake. No action was taken although there appeared to be general consent to reconsider using the lake as an ice skating rink again.

Fee structure for park usage:

Esarco reviewed the fee structure and security deposits for park usage.

Olsen/Esarco moved to recommend that the Council review the security deposit requirements for Tier 1, Tier 2, and Brunk Pavilion.

Motion carried 8-0.

Olsen/Hartz moved to recommend that the Council change the City of Lake Geneva Event Permit Policy and Application to reflect the following:

- For the Public Assembly Permit:
 - Attendance should be under 500
 - The price should mirror that of the Temporary Use Permits granted by the Building and Zoning Department on private property

Motion carried 8-0.

Olsen/Esarco moved to recommend that the Council change the City of Lake Geneva Event Permit Policy and Application to reflect the following:

- For the Tier 1 Events:
 - Attendance should be between 501 to 3,000
 - For profit organizations should pay - \$250 total for up to 7 days with an additional \$50/day fee thereafter
- Tier 2 Events:
 - Attendance 3001+
 - For profit organizations should pay - \$500 total for up to 7 days with an additional \$100/day fee thereafter

Motion carried 8-0.

YMCA Fall Schedule

No YMCA staff present to discuss

Discussion/Recommendation: YMCA Agreement Review

The agreement was dispersed and because it was not part of the packet, was not discussed.

Discussion/Recommendation: Bicycle Rack Donation from Treadhead Cycling

Neil Waswo suggested that the rack could replace the current deteriorated racks located at the Riviera and/or the Beach House.

Park Bench near Ed Jaeger tree

The Vandewalle list to be presented next meeting will account for funds to purchase and install benches overlooking the disc golf course and dog park.

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Old Business

Equipment replacement report – Neil Waswo completed in his report.

White River Bridges – The Park Board does not have the budget to address the bridges this year.

Safe Routes to School

The Vandewalle list to be presented next meeting will address the application for Safe Routes to School funds.

Accolades

The committee extending their appreciation to Gary Dunham and Habitat for Humanity and local church Youth Groups for assistance in repairs/painting at Veteran's Park.

Future meeting agenda items: YMCA Agreement, \$15,000 budgeted for bicycle lanes, Ice Rink on Lake Geneva, Vandewalle Grant Application List.

Olsen/Philipps moved to adjourn the meeting of the Board of Park Commissioners.
Motion carried 8-0. The meeting adjourned at 8:40 p.m.

Recorded by Mayor Hartz, Secretary of the Board of Park Commissioners. These minutes are not official until approved by the Board of Park Commissioners