

**LAKE GENEVA POLICE AND FIRE COMMISSION
SPECIAL BUDGET MEETING MINUTES
THURSDAY, SEPTEMBER 25, 2014, AT 5:00 P.M.**

This meeting was held in the Police Department Training Room, 2nd floor, Lake Geneva Police Department, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

Meeting was called to order by Vice President Hartz at 5:05 p.m. Commissioners Bittner, Hartz, and Gramm were present. Commissioner Pienkos arrived at approximately 5:15 p.m.

2. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes --- NONE

3. Presentation of Fire Department Budget

Chief Connelly gave his initial review of each line item in his budget and gave a brief description of each. There is a proposed decrease in anticipated Revenue Budget of \$4,700.00 from 2014 with the biggest decrease in account #11-22-00-4625 account Plan Review/Sprinkler Systems of \$13,000 due to Act 270. The increase in the operating budget for 2016 is \$2,044.00 with a total overall increase of \$5,044.00 due to the increase in fire hydrant rental. Much discussion was made about the Revenue and Expense reporting of Act 102 as it shows up on the accounting budget. Commissioner Bittner felt the numbers didn't look right. Alderman Lyon said he would ask the Comptroller to explain how it is set up in the budget so that the Police and Fire Commission have a better understanding on the procedure of Act 102 with regard to Revenue Account 11-21-00-4340 and Expenses Account 11-22-00-5830.

Gramm motioned to approve the 2015 Fire Department Budget with a revenue budget in the amount of \$343,300.00 and the expense budget in the amount of \$997,186.00. Bittner seconded. Roll call vote: Bittner, Hartz, Gramm and Pienkos voted yes. Motion carried 4-0.

4. Presentation of Police Department Budget

Chief Rasmussen advised Lieutenant Gritzner would present but Chief Rasmussen was present for questions and answers. Lieutenant Gritzner gave his initial review of each line item in his budget and gave a brief description of each. Account 11-21-00-53136 Retirement Fund expense went down due to Act 10. Lexipol fees and Phoenix Support fees also went up for 2015. Discussion was made regarding the cost of a dispatcher salary and a reserve officer salary paid out of the Meter Department and the Lakefront Department.

Lieutenant Gritzner also handed out requested projects for 2015 that were not added into the budget. The first one was for a Garage Floor Resurface Project which includes repair and epoxy coating for the main thoroughfare in the garage. Per Chief Rasmussen, this is a building repair that the City will be responsible for paying. Three quotes have been received. The second project is a capital project entitled Pro-Phoenix Citizen Services Module. The module is in addition to the current Pro-Phoenix system and is beneficial to the citizens of Lake Geneva. The cost of this project is \$3,650.00. The purchase of new squad cars was also approved.

Pienkos motioned to approve the 2015 Police Department Budget with a revenue budget in the amount of \$144,279.00 and the expense budget in the amount of \$2,672,777.00. Bittner seconded. Roll call vote: Bittner, Hartz, Gramm and Pienkos voted yes. Motion carried 4-0.

Pienkos motioned to approve the 2015 Capital Improvement Budget to purchase three new squad cars in the amount of \$90,000.00 and the authorization of the Pro-Phoenix Citizen Services Module in the amount of \$3,650.00 for a total of \$93,650.00. Bittner seconded. Roll call vote: Bittner, Hartz, Gramm and Pienkos voted yes. Motion carried 4-0.

5. Adjourn

Bittner motioned to adjourn, Gramm seconded. Meeting adjourned at approximately 6:56 p.m.

Respectfully Submitted,

Cindy Papenfus
Administrative Assistant

c: Police Chief
Fire Chief
Commissioners-file
Commission Liaisons
City Administrator
City Clerk
City Comptroller
Council Members - Mayor