



I. BOARD OF PARK COMMISSIONERS
II. WEDNESDAY, NOVEMBER 28, 2018 AT 6:30 PM
III. CITY HALL, CONFERENCE ROOM 2AL
AGENDA

Call to order

A. Roll Call

B. Approval of Board of Park Commissioner meeting minutes from October 24, 2018

C. Comments from the public limited to 5 minutes

D. Report YMCA/Veterans Park activities

E. Permits/Park Donations

F. Discussion on Park Assignments/repair update/maintenance

G. New Business

A. Discussion/Recommendation: Exercise in the Park

H. Old Business

A. Discussion/Recommendation: Impact Fee Report Update (Continual)

B. Discussion/Recommendation: Wish List Update (Neil Waswo) (Continual)

I. Future meeting agenda items

J. Adjourn

*This is a meeting of the Board of Park Commissioners.
No official Council action will be taken; however, a quorum of the Council may be present.*

cc: Aldermen, Mayor, Administrator, MediaPo

Park Commission Funds

Effective Date of Ordinance= 4/22/2004

11/19/2018

Year	Revenues Collected			Expenditures		Remaining	Notes on what \$ spent on
	Impact Fees	Park Fund	Interest Earned	Park Fund \$ Spent	Impact Fee \$ Spent		
2003				46,113.26		16,718.81	transfer of old park fund
2004	16,560.00		3,928.00			33,541.25	
2005	15,870.00		2,552.00			46,772.24	
2006	11,250.00		1,407.00			8,905.85	
2007	6,272.00		575.00		(46,615.61)	30,643.51	Playground equipment, Planning
2008	20,808.00		150.00		(124.00)	25,256.84	Park Planning
2009	1,978.00		100.00		(7,589.00)	7,413.34	Molitor field
2010	1,380.00		150.00		(19,317.01)	26,713.10	Vet's park field, retaining wall
2011	19,248.00		50.00			27,801.95	
2012	3,910.00		136.46	(28,489.24)	(2,889.38)	22,676.09	Vet's Park south soccer field
2013	6,226.00		150.00	(6,455.46)	(11,386.78)	12,246.68	Manual scoreboard,bating cages, disc golf
2014	8,982.00		1,150.00	(1,610.98)	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00		250.00		(23,245.68)	12,246.68	Dog park fencing, signs
2016	12,190.00		50.00	(15,000.00)	(4,551.00)	19,984.38	Transfer to Adaptive Playground Fund
2017	20,286.00		371.80		(20,000.00)	20,456.28	Dog Park water line
2018	18,492.00	15,471.00	778.64	(12,610.00)	(2,715.00)	36,622.60	Manning Way Playground Equipment
Totals	171,272.00	25,983.00	15,660.11	(64,165.68)	(142,479.46)	36,622.60	Soccer goals/Bleachers/Shade Structure
	<u>15,000.00</u>			<u>15,760.64</u>		<u>36,622.60</u>	

= Adaptive Playground Fund balance

= Park Fund balance

= Impact Fee balance

\$ 67,383.23

IMPACT FEE SUMMARY:

Year	Collected	Interest Earned	Expenditures	Must be spent by:
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)
2008	20,808.00	1,053.67	(23,245.68)	(37,630.34)
2009	1,978.00	224.33	(4,551.00)	(40,179.02)
2010	1,380.00	83.52	(20,000.00)	(58,705.50)
2011	19,248.00	51.76		(39,405.75)
2012	3,910.00	68.23		(35,427.52)
2013	6,226.00	34.92		(29,166.50)
2014	8,982.00	24.48		(20,160.12)
2015	7,820.00	35.80		(12,304.32)
2016	12,190.00	98.70		(15.63)
2017	20,286.00	185.90		20,456.28
2018	18,492.00	389.32		39,537.60
			(139,764.46)	

Adaptive Playground	15,000.00
Park Fund	15,760.64
Impact Fee Fund	36,622.60
Total Parks	67,383.23
Less: Adaptive Playground	(15,000.00)
Park/Impact Fees Available	<u>52,383.23</u>

Park Fund Revenues Collected 2018	
Insurance Proceeds-Vets Park Damage	15,471.00
Donations	-
	<u>15,471.00</u>

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted AT LEAST 10 WEEKS prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit. Required for any parade on public property.
- Map or description of the requested route to be traveled.
- Public Assembly Permit. Required for any public gathering on public property. No fee required.
- Street Use Permit. Required for any event using a public street. Per Sec. 62.245 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City. Its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$300,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Pedestal staked by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request. Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit. Required for reserving the use of a park facility or shelter.
- Beach Reservation Permit. Requires rental of Boat from Park. Additional rental fees apply.

Section II - Applicant Information

- 1. Applicant Name: GENEVA KOLBANK Date of Application: 11-27-18
- 2. Organization Name: LAKE GENEVA PUBLIC LIBRARY + FRIENDS OF THE LGA
- 3. Organization Type: For Profit Non-Profit (501(c)) Tax ID: _____
- 4. Mailing Address: _____
- 5. City, State, Zip: 1
- 6. Phone: _____ E-mail: _____
- 7. Applicant's Drivers License #: _____ State license issued: _____

Section III - Event Information

- 1. Title of Event: GENEVA SIDE MATHS OFEST
 - 2. Date(s) of Event: Saturday, July 13, 2019
 - 3. Location(s) of Event: LIBRARY PARK (around library bldg)
 - 4. Hours: 10:00 AM - 4 PM
- Print Permit Application, Page 1 of 6
Send To: _____ and To: _____
Mandatory Date: 11/2/2015

Board of Park Commissioners' Minutes
Wednesday, October 24, 2018 – 6:30pm
City Hall, Meeting Room 2A – 2nd Floor

Roll Call: Present: Mayor Tom Hartz, Alderperson Shari Straube, Park Board President: Ann Esarco, Park Board Commissioners: John Swanson, Barbara Philipps, Dave Quickel, Peggy Schneider

Excused Absence: Brian Olsen, Lynn Hassler

Public Present: Dusti Grenus

Approval of Minutes from prior meeting:

Motion by Swanson/Hartz to accept minutes of September 24, 2018 as presented. Motion carried.

Comments from public limited to 5 minutes:

None

Motion by Swanson/Hartz to suspend rules to permit discussion of Item H(E) – Old Business: Update: Progress of Adaptive Playground Fundraising. Motion Carried
Ms. Grenus reported that \$130,000 has been raised to date. \$60,000 of that is held by Geneva National pending reaching the goal of raising \$520,000. The Park Board hold \$15,000 that will be contributed when project is underway. The remaining \$65,000 is held in an account by Ms. Grenus.

YMCA/Veterans Park Report

The calendar of activities October 2018 were available. At the end of October, all YMCA programs at Vets Park will have concluded for the season.

Permits/Park Donations: None

Park Assignments/Repair Update/Maintenance

All parks in good condition. Minor maintenance needed. Mr. Swanson provided monthly report.

New Business

Mayor Hartz reported that City Council approved \$15,000 budget to be used toward the bicycle/pedestrian plan. Board Park should review [Final Bicycle & Pedestrian Plan](#) to determine best use of funds.

Old Business

Impact Fee Report Provided



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- Street Use Permit**. Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request**. Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit**. Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion**. Requires rental of Tat Inn Park. Additional rental fees apply.
- Beach Reservation Permit**. Required for reserving the use of the beach.

Section II - Applicant Information

- 1. Applicant Name: David Grams Date of Application: 10-25-2018
- 2. Organization Name: Alzheimer's Association
- 3. Organization Type: For Profit Non-Profit (SM)(c) 3 Tax ID: 13-3039601

4. Mailing Address:

5. City, State, Zip: 1

6. Phone: 1 E-mail: _____

7. Applicant's Driver's License #: _____ a license issued: WI

8. Are you applying as a resident of the City of Lake Geneva? Yes No

If yes, proof of residency must be attached.

Section III - Event Information

- 1. Title of Event: 13th Annual Walk to End Alzheimer's
- 2. Date(s) of Event: Saturday, September 21, 2019
- 3. Location(s) of Event: Library Park
- 4. Hours: 7:00 am set-up, 10:00 am Walk, 1:00pm clean up

Start Time: _____ End Time: _____
Event Permit Application Page 1 of 6 Revision Date: 11.9.2015