

**LAKE GENEVA POLICE AND FIRE COMMISSION  
MEETING AGENDA  
THURSDAY NOVEMBER 8, 2018, AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of October 4, 2018
7. City Council Report
- 8 Fire Department Business
  - a. Approval of bills for the month of October 2018, operating in the amount of \$85,960.84, Equipment purchases in the amount of \$1,984.41, for a total of \$87,945.25
  - b. Discussion - EMS medical billing/Stark Medical billing
  - c. Discussion - Monthly Fire Department Report Overview
  - d. Discussion - EMS call summary report
  - e. Discussion - 2019 Budget update
  - f. Discussion – Ambulance 1 update
  - g. Discussion – Department of Safety & Professional Services Audit Update
  - h. Discussion – Paramedic Intercept Billing Agreements Update
  - i. Discussion – Naming the Lake Geneva Fire Station (from Public Comments – October Committee of the Whole)
  - j. Discussion/Action – Lexipol Policies  
1001- Performance Appraisals
  - k. Discussion/Action – Hiring of Firefighter/Paramedic Benjamin Stephenson and Firefighter/Paramedic Paul Schilb (pending backgrounds)

l. Discussion - Thank you letters

- First Lutheran School
- Lake Geneva Jaycees

m. Items to be forwarded to city council

9. Police Department Business

a. Approval of the bills for the month of October 2018, operating in the amount of \$204,416.27, Capital in the amount of \$0.00 and Equipment Purchases in the amount of \$0.00, for a total of \$204,416.27

b. Discussion/Action – Appraisal Committee

c. Discussion - 2019 Budget Update

d. Discussion/Action – School Safety Plan update

e. Discussion/Action – Spend up to \$4,700.00 out of PD Equipment Maintenance Costs Account 11-21-53610 for Administrative Assistant reception area. (This is an unbudgeted item.)

f. Discussion/Action - Donation of strength equipment from the YMCA

g. Discussion/Action – Alarm monitoring system

h. Discussion- Claim filed by David Beaulieu

i. Discussion - Telecommunicator hiring update

j. Discussion/Action – S.M.A.R.T. Agreement

k. Discussion - Chief's top monthly incidents

l. Discussion - Monthly activity reports

2018 Dispatch activity for October 2018:	Telephone calls - 2,899	911 Calls - 274	Window assists - 913
2017 Dispatch activity for October 2017:	Telephone calls - 2,951	911 Calls - 219	Window assists - 1,014

2018 Patrol activity for October 2018:	Calls for service – 1,733	Arrests - 70
2017 Patrol activity for October 2017:	Calls for service – 1,679	Arrests - 87

m. Discussion - Thank you letters

- Handmade thank you cards from local Boy Scout Troop
- Lake Geneva Jaycees-Venetian Festival
- Handmade thank you cards from St. Francis de Sale School K-2 for Police Department tour

n. Items to be forwarded to City Council

10. Agenda items for the next regular meeting December 6, 2018

11. a. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: Specifically Police Department Personnel.

b. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session: Specifically pertaining to Police union contract and negotiations.

12. Motion to return to open session per Wisconsin State Statute 19.85(2)

13. Discussion and action on closed session items if needed.

14. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.