



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, APRIL 10, 2017 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Hedlund
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Presentation of Proclamation in Recognition of Elyn Kehoe
  - b. Recognition of Alderman Chris Gelting and Ted Horne for their service to the City of Lake Geneva
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 27, 2017, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Original 2016-2017 Operator’s (Bartender) License application filed by Crystal Bauman, Stephanie Copsy, Amanda Dahl, Julianna Goza, Edward Muisenga, Klaus Nitsch, Danielle Quale, Kelsie Rammel, Noelle Warntjes, and Denita Wichman (*recommended by Finance, License & Regulation Committee on April 4, 2017*)
10. Item(s) removed from the Consent Agenda.
11. **Finance, License and Regulation Committee Recommendations from April 4, 2017 – Alderman Kordus**
  - a. Discussion/Action on Capital Borrowing with corresponding award of General Obligation Promissory Note for up to \$3,500,000.00 from PNC Bank contingent upon City Attorney review
  - b. Discussion/Action on amending Section 74-221(d), Parking Station Zones, to include a ten-hour parking station zone at the 227 South Lake Shore Drive – Lot I
  - c. Discussion/Action on amending Section 74-221(h), Authorized City Parking Stickers, to include free parking from 9:00am to 7:00pm for any vehicle with a valid parking sticker at the 227 South Lake Shore Drive – Lot I, excluding overnight parking

- d. Discussion/Action on amending Section 90-123(c), Boat Launching Facility, Rules for use and maintenance by City, to define non-boat trailer parking as a violation during on-season with a fee of \$25.00
- e. Discussion/Action on amending Section 74-210(e), No parking, snow removal, to add restrictions on boat trailers or stand alone trailers parking in the Sage Parking Lot D with a fee of \$25.00
- f. Discussion/Action on amending Section 74-210(d) Overnight parking, to add overnight parking in the Sage Parking Lot – Lot D, not to exceed 24 hours
- g. Discussion/Action on amending Section 74-210(e) No parking, snow removal, to include a violation for more than one vehicle parked in one stall with the exception of three motorcycles per stall
- h. Discussion/Action on amending Section 74-210(f) Backing into parking stalls, to include motorcycle exception
- i. Discussion/Action on amending Section 74-221(k) Parking Meters, Penalties, to include no parking ticket for a handicap placard violation may be contested after 30 days and corresponding penalty contingent upon City Attorney review
- j. Discussion/Action on the City Administrator registering and completing the Apple Developer Agreement Account for the Lake Geneva Historic Preservation Commission Historic Walking Tour I-Phone app

**12. Discussion/Action on Resolution 17-R10, International Migratory Bird Day (Recommended by the Avian Committee on March 27, 2017)**

**13. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$1,865.69  
*(Recommended by Finance, License & Regulation Committee on April 4, 2017)*
- c. Regular Bills in the amount of \$135,834.27  
*(Recommended by Finance, License & Regulation Committee on April 4, 2017)*

**14. Mayoral Appointments.** (none)

**15. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding:

- |   |                       |
|---|-----------------------|
| a. Building & Zoning Administrator Applicants   | f. Lieutenant Way     |
| b. Financial Analyst –Treasurer Lorraine Briere | g. Sergeant Hall      |
| c. Senior Financial Analyst Peg Pollitt         | h. Sergeant Derrick   |
| d. Police Chief Rasmussen                       | i. Sergeant Hinzpeter |
| e. Lieutenant Gritzner                          |                       |

**16. Open Session**

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

**17. Discussion/Action regarding proposed Organizational Chart amendments**

**18. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA**

**Proclamation of Recognition**

**WHEREAS, ELLYN KEHOE** was duly elected as **First District Alderperson** in 2007 for the City of Lake Geneva and was subsequently re-elected as **First District Alderperson** in 2011 and 2015, and served on numerous boards and committees; and

**WHEREAS, ELLYN KEHOE** was appointed as a member of the Zoning Board of Appeals in April 1991 and was reappointed every three years for twenty-four years; and

**WHEREAS, ELLYN KEHOE** distinguished herself as a faithful and committed alderperson, who was enthusiastic and passionate for the City of Lake Geneva; and

**WHEREAS, ELLYN KEHOE** was a positive and inspiring person who always had a smile on her face; and

**WHEREAS,** it is appropriate to recognize and honor **ELLYN KEHOE** for her valuable contribution to this community.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Mayor and Common Council recognize and remember **ELLYN KEHOE** for her service and dedication to the City of Lake Geneva.

Dated this 10<sup>th</sup> day of April, 2017.

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**ALAN KUPSIK, MAYOR**

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**SABRINA WASWO, CITY CLERK**



**CITY OF LAKE GENEVA**

**Certificate of Recognition**

**WHEREAS, CHRIS GELTING** was duly elected as **First District Alderman** on April 7, 2015 for the City of Lake Geneva; and

**WHEREAS, CHRIS GELTING** has distinguished himself as a faithful and dedicated alderman, exemplifying high standards of public service with the City of Lake Geneva; and

**WHEREAS, CHRIS GELTING** should be recognized and honored for his valuable contribution and commitment to this community.

**NOW, THEREFORE, I, ALAN KUPSIK**, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **CHRIS GELTING** to acknowledge his contribution to the community and the democratic process and call upon all Lake Geneva residents to join me in expressing gratitude for his years of public service.

Dated this 10<sup>th</sup> day of April, 2017.

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**ALAN KUPSIK, MAYOR**

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**SABRINA WASWO, CITY CLERK**



**CITY OF LAKE GENEVA**

**Certificate of Recognition**

**WHEREAS, TED HORNE** was duly appointed as **Second District Alderman** on May 23, 2016 for the City of Lake Geneva; and

**WHEREAS, TED HORNE** has distinguished himself as a faithful and dedicated alderman, exemplifying high standards of public service with the City of Lake Geneva; and

**WHEREAS, TED HORNE** should be recognized and honored for his valuable contribution and commitment to this community.

**NOW, THEREFORE, I, ALAN KUPSIK**, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **TED HORNE** to acknowledge his contribution to the community and the democratic process and call upon all Lake Geneva residents to join me in expressing gratitude for his public service.

Dated this 10<sup>th</sup> day of April, 2017.

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**ALAN KUPSIK, MAYOR**

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**SABRINA WASWO, CITY CLERK**



**REGULAR CITY COUNCIL MEETING  
MONDAY, MARCH 27, 2017 – 6:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order at 6:01 p.m.

The Pledge of Allegiance was led by Alderman Horne

**Roll Call.** Present: Aldermen Kordus, Flower, Gelting, Horne, Hedlund, Howell. Absent (excused): Ald. Chappell and Skates. Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

**Awards, Presentations, and Proclamations.**

Mayor Kupsik presented and read the Arbor Day Proclamation into the record.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Acknowledgement of Correspondence.**

The City received correspondence from Christine Cilio and Dick Malmin opposing the annexation of Geneva Inn. The City also received an email from Candy Kirchberg suggesting Associated Bank provide 2 parking lot entrances for less congestion.

**Approval of Minutes.** Kordus/Flower motion to approve the Regular City Council Meeting minutes of March 13, 2017, as prepared and distributed. Motion carried 6 to 0.

**Consent Agenda**

- a. **Street Use Permit application filed by Lake Geneva Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursdays from May 4 to Oct. 26, 2017 from 8:00am to 1:00pm** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- b. **Parking Stall Bag request filed by Lake Geneva Farmers Market to use 13 stalls on the west side of Broad Street on Thursdays from May 4 to Oct. 26, 2017 (26 days) from 7:00am to 2:00pm with waiver of all parking stall bag fees** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- c. **Parade permit application filed by Len Jegerski on behalf of the American Legion Post for the annual Memorial Day Parade on May 29, 2017 from 10:00am to 11:30am with request for waiver of all fees** *(recommended by Finance, License & Regulation Committee on March 21, 2017 to waive all fees except the \$25.00 application fee)*
- e. **Public Assembly Permit application filed by Lake Geneva Business Improvement District for the Lake Geneva Paint-In June 10 – June 11, 2017, 10:00am to 5:00pm requesting use of downtown sidewalks to place tables, chairs and umbrellas for display and sale of artists' drawings and paintings** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- f. **Public Assembly Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Maxwell Street Days Aug. 25 – Aug. 27, 2017, 8:00am to 7:00pm requesting use of downtown sidewalks for business sales** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*
- i. **Original 2016-2017 Operator's (Bartender) License application filed by Emily Wise** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*

Gelting/Kordus motion to approve. Ald. Flower would like to develop a procedure and requirements with regard to waiver of fees. Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

**Items removed from the Consent Agenda.**

- d. Street Use Permit application filed by Len Jegerski on behalf of the American Legion Post 24 for the Annual Memorial Day Parade on May 29, 2017 using Wisconsin and Broad Street to the Riviera with staging at 10:00 am and parade from 11:00 am to 11:30 am with request for waiver of fees** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*

Kordus/Gelting motion to amend as stated in the application, it should be Flat Iron Park instead of the Riviera. Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

- g. Street Banner Display application filed by Kevin Fleming on behalf of the Lake Geneva Business Improvement District to use 11 banner poles for Taste of Lake Geneva starting Aug. 28, 2017 through Sept. 11, 2017 with request for waiver of fees** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*

Gelting/Horne motion to approve as presented as recommended by the Finance, License and Regulation Committee. Mr. Kordus thinks the fees should be charged as this is what was charged in the past and now they would be setting precedence. Mr. Gelting said this is the process we have in place right now and he is going by the recommendation that was made at the committee level. Mayor Kupsik stated someone referred to the poles as ugly poles, so the alternative was to put the banners up instead of having nothing. A conclusion will need to be made on who will be charged and who won't.

Ald. Flower questioned the history of the waiver of fees. Mayor Kupsik explained we have and haven't waived the fees in the past. Mr. Gelting added the BID is the City's de-facto banner supplier, so the City leans toward them when there is empty banner space. Mr. Oborn stated the BID was instrumental in installing the poles some years ago.

Roll Call: Ald. Flower, Gelting, Howell, and Mayor Kupsik voting “yes.” Motion carried 4 to 3 with Ald. Kordus, Horne and Hedlund voting “no.”

- h. Street Banner Display application filed by Kevin Fleming on behalf of the Lake Geneva Business Improvement District to use 11 banner poles for Oktoberfest starting Sept. 25, 2017 through Oct. 9, 2017 with request for waiver of fees** *(recommended by Finance, License & Regulation Committee on March 21, 2017)*

Gelting/Howell motion to approve as recommended. Mr. Hedlund stated what happened in 2010 doesn't have much effect on what is going on in 2017. It was changed last year with the intent that the City was at least going to recoup the costs of hanging the banners. Precedence was just established, and now we are going to give it away again. Mayor Kupsik said establishing a set rate has been discussed numerous times. It should be on the next Council meeting where a policy or ordinance can be set up.

Roll Call: Gelting and Howell voting “yes.” Motion failed 4 to 2 with Ald. Kordus, Flower, Horne and Hedlund voting “no.”

Kordus/Horne motion to charge the fee of \$220.

Roll Call: Kordus, Flower, Horne, Hedlund, Howell voting “yes.” Motion carried 5 to 1 with Gelting voting “no.”

**Discussion/Action on second reading of Ordinance 17-03 creating a City Tourism Commission** *(continued from March 13, 2017 Council)*

Kordus motioned to eliminate the citizen and also eliminate the language that preference is given to a BID member, leave at least two hotels and two businesses at large. Motion fails for lack of second.

Horne/Gelting motion to approve with two Aldermen, one citizen at large, the other three can be any combination of business or hotel with a minimum of one each, and one of the three must be a BID member for a total of 6 members.

Ms. Flower did not like the idea of 6 people because a tie breaker would be needed. Mr. Kordus believes a tie should count as a motion failing. He objects to specifying that a BID member has to be on the commission. He would prefer to leave the discretion to the Mayor. This is a tax on the hotels that is paid by the tourists, these aren't property tax dollars. A citizen at large may or may not understand the marketing or understand the state law involved with this. He doesn't see

the benefit of a citizen advisor. It should be the business people who have a direct impact on it and understand where the tourism money is going. The people who have a vested interest in how the money is spent should have the decision.  
Roll Call: Flower, Gelting, Horne, Howell voting “yes.” Motion carried 4 to 2 with Kordus and Hedlund voting “no.”

### **Finance, License and Regulation Committee Recommendations – Alderman Kordus**

**Discussion/Action on Resolution 17-R08, authorizing the transfer of \$419,304.34 from the Lakefront Special Revenue Fund and an amount of \$637,485.29 from the Parking Special Revenue Fund to the General Fund at year end 2016 which will leave a \$75,000 required addition to the fund balance in each of these funds** *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*

Kordus/Gelting motion to approve. These funds are in the budget in the general fund. The balances are on the City’s financial statements but are not shown on the budget. Ms. Flower would appreciate more transparency.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

**Discussion/Action on Payne and Dolan, Inc. change order #1 in the amount of \$5,129.84 for the Main Street Widening Project** *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*

Kordus/Gelting motion to approve. Mr. Kordus explained these are fees that were incurred by Payne and Dolan for moving equipment as well as increases in concrete and asphalt charges due to the delay. The money is coming out of the general fund, not out of the TIF funding. Mayor Kupsik asked if this work is completed. Mr. Oborn answered no they will come back with the payment request. The issue with the TIF is all of the money is spent; it will come out of the general fund. Discussion followed to send AT&T an invoice as they are the reason the job was delayed. He didn’t think this included the additional lighting that had to be done during the winter as well.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

**Discussion/Action on Shad Branen - WIN Properties, LLC TIF Escrow Draw Request No. 5 for final payment of \$40,000.00 contingent upon final occupancy, required lien waivers, and signing of any necessary security documents** *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*

Kordus/Gelting motion to approve. This is the final payment. The theater is open. The opening was delayed by the City a couple days as the City was not able to get an inspector in. Mr. Oborn did add the signing of any necessary documents. It is not one of the priorities, but they have to do it before we can put the lien on them. Once they do, staff will release the check for the \$40,000 without any penalties.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

**Discussion/Action on Dan Larsen Landscaping TIF Escrow Draw Request No. 5 in excess of \$2,230.00 funded from the General Fund Tree Planting Account** *(recommended by the Finance, License & Regulation Committee on March 21, 2017)*

Kordus/Gelting motion to approve. Mr. Oborn explained the Riviera was counted twice and the watering was not included. The amount should have been closed in the TIF at \$119,080. He is not sure if the City will be liable for the additional \$10,215. Mayor Kupsik stated the watering issue came up when the City planted 300 trees. The Street Department did not have the time or resources to water and if they weren’t watered regularly, they would die. Public Works and the Council approved to have a contractor to do the watering but it didn’t get into the budgeting item. It was unclear how this turned into a change order and was reflected on the Riviera grounds. Technically, this was approved as a separate contract. There is approximately \$10,000 that is questionable. Mr. Hedlund asked if a change order can be done to not allow them to plant anymore trees, then the City won’t owe them the \$10,215. Mr. Oborn answered that is the intent. This is not coming out of the TIF; it’s coming out of the general fund.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

### **Plan Commission – Mayor Kupsik**

**Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Bill Henry, Kehoe-Henry & Associates, Inc. on behalf of Lake Geneva Middle School for building an accessory storage building for the existing Middle School, 600 North Bloomfield Road, Tax Key No. ZA297500001 including all staff recommendations and the affirmative findings of fact items number 1 through 6** *(recommended by Plan Commission on March 20, 2017)*

Gelting/Kordus motion to approve.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

**Discussion/Action on Resolution 17-R09, a Conditional Use application filed by Andrew Goodman, Lake Geneva 50120, LLC, GMX Real Estate Group, LLC, 3000 Dundee Road, Suite 408, Northbrook, IL 60062 to propose a Starbucks Restaurant with a drive-up window in the approved multi-tenant building located at 281 N Edwards Blvd, Tax Key No. ZA297300001 pursuant to the specifications contained in the application as submitted and findings of fact (recommended by Plan Commission on March 20, 2017)**

Kordus/Gelting motion to approve. Ald. Flower is concerned as the drive thru does not have an escape zone. When entering the drive thru, people can't see how long the line is because it is behind the building. If someone wants to leave, they can't. The Council should require they revisit and relook at this. There are other alternatives, such as advanced signage or wait time. It is a reflection of the City if it is approved and doesn't function well. Mr. Oborn said that was heavily discussed at Plan Commission. Their point of view was they didn't have any alternative but to do what they are doing now. He agrees with Ms. Flower. He was told they do that at a lot of Starbucks. Mayor Kupsik added Mr. Goodman was at the meeting and mentioned they did research and was aware there was no escape route. The City Planner had no objection to it. Plan Commission questioned it, but there was no objection. Ms. Flower asked if the City typically allows any kind of building that would have a drive thru get away with not having an escape route. She feels they should have some type of advanced notification near the entrance to the drive thru.

Mr. Draper noted the reason conditional use permits are issued is to address nuisances. He reminded the Council it will require 5 votes against this proposal to reverse the recommendation of the Plan Commission.

Roll Call: Kordus, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 5 to 1 with Flower voting "no."

**Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Andrew Goodman, Lake Geneva 50120, LLC, GMX Real Estate Group, LLC, 3000 Dundee Road, Suite 408, Northbrook, IL 60062 to amend the engineered design of the retaining wall in the northwest corner of the site located at 281 N Edwards Blvd, Tax Key No. ZA297300001 to include all staff recommendations, findings of fact, and the ornamental fence previously approved (recommended by Plan Commission on March 20, 2017)**

Gelting/Horne motion to approve. Ald. Flower questioned the height of the wall, if the City engineers have looked at visual corners for the railing on the top of the wall, and visual corners and visibility for the sign that is to be placed. Mayor Kupsik confirmed everything has been looked at and approved. City Attorney Draper stated this is reengineering of a wall that was already approved. It is changing the materials they are using.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Discussion/Action on a Proposed Certified Survey Map (CSM) Application filed by Ryan Wilgreen, Excel Engineering, Inc., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries for a Lot Combination to create a single parcel for the Brunk Industries campus on 8.28 acres located at 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations (recommended by Plan Commission on March 20, 2017)**

Gelting/Horne motion to approve. This is joining the existing building with the new building they adding.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Discussion/Action on a General Development Plan (GDP) Application filed by Eric Drazkowski, P.E., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries to amend an existing Planned Development on the Brunk Industries campus to accommodate a Second Manufacturing Building on approximately 8.28 acres located east of the current building on the south side of Sheridan Springs Road, just east of 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations, findings of fact, changes made by the applicant, the six areas of flexibility, and contingent upon DNR approval (recommended by Plan Commission on March 20, 2017)**

Gelting/Horne motion to approve. Ald. Flower asked how trucks will get to the loading dock and maneuver through the site. She questioned if any semis will need to back in off of Sheridan Springs Road or if they will be coming in straight. Mr. Oborn stated the traffic was vetted with the Fire Department. There is some cross traffic with the employee parking. The City Engineer didn't have any problem with the current configuration. They couldn't do the typical loop around the building as they needed to meet environmental concerns. Ald. Flower lives down the street from the current building, and knows there are issues with the dock. They do hold up traffic. It looks like they have the capability to pull straight in. She would be comfortable approving if it could be contingent that this would not be an issue.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Discussion/Action on a Precise Implementation Plan (PIP) Application filed by Eric Drazkowski, P.E., 100 Camelot Drive, Fond du Lac, WI 54935 on behalf of Brunk Industries to amend an existing Precise Implementation Plan on**

**the Brunk Industries campus to accommodate a Second Manufacturing Building on approximately 8.28 acres located east of the current building on the south side of Sheridan Springs Road, just east of 1225 Sage Street, Tax Key No. ZGC00006 to include all staff recommendations, all flexibility, fact finding in the affirmative, and contingent upon the City Engineer's final review of the drawings (recommended by Plan Commission on March 20, 2017).** Gelting/Horne motion to approve.

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

#### **Presentation of Accounts – Alderman Kordus**

#### **Purchase Orders (none)**

**Kordus/Horne motion to approve the Prepaid Bills in the amount of \$35,575.01. (Recommended by Finance, License & Regulation Committee on March 21, 2017)**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Kordus/Gelting motion to approve the Regular Bills in the amount of \$257,633.82. (Recommended by Finance, License & Regulation Committee on March 21, 2017)**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Kordus/Gelting motion to approve the Treasurer's reports from June through December 2016. (Recommended by Finance, License & Regulation Committee on March 21, 2017)**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Kordus/Gelting motion to approve the Treasurer's report for January 2017. (Recommended by Finance, License & Regulation Committee on March 21, 2017)**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

**Mayoral Appointments.** None.

#### **Closed Session**

**Kordus/Horne motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session for negotiations on various Riviera concourse leases**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Council entered into closed session at 7:24pm.

#### **Open Session**

**Kordus/Gelting motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session**

Roll Call: Kordus, Flower, Gelting, Horne, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Council returned to open session at 7:41pm.

No action taken.

**Adjournment.** Flower/Kordus motion to adjourn at 7:42pm. Motion carried 6 to 0.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# City of Lake Geneva

Licenses Issued Between: 4/10/2017 and 4/10/2017

Date: 3/31/2017

Time: 2:01 PM

Page: 1

## Operator's Regular - Original

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
4/10/2017	2016 -326	Crystal Bauman Employer: Aldi Inc. (Wisconsin) DBA Aldi	W1751 Litchfield Rd 200 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -327	Stephanie Lynn Copsey Employer: Jackson Wine LLC d/b/a Studio	1130 Park Row 401 Sheridan Springs Road	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -328	Julianna Michelle Goza Employer: Thumbs Up / Two Thumbs Up LLC	29355 106th St 260 Broad St	Trevor, WI 53179 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -329	Edward Muisenga Employer: Flat Iron Tap	W236N2080 E Fieldhack Dr 150 Center St	Pewaukee, WI 5307 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -330	Klaus Helmuth Nitsch Employer: Gino's East DBA GE Geneva, LL	826 Vanslyke Dr 300 Wrigley Drive	Fontana, WI 53125 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -331	Kelsie Lee-Ann Rammel Employer: Lake Aire LLC DBA Lake Aire Re	5605 N Ridgeway Rd 804 Main St	Ringwood, IL 6007 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -332	Noelle L. Warntjes Employer: The Red Geranium Restaurant /	264 Shenandoah Ct 393 N. Edwards Blvd.	Burlington, WI 53 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -333	Denita Wichman Employer: Walgreens #5600	4612 Highland Dr 351 N Edwards Blvd	Delavan, WI 53115 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -334	Amanda Dahl Employer: Aldi Inc. (Wisconsin) DBA Aldi	W1162 Poinsetta Rd 200 N. Edwards Blvd.	Genoa City, WI 53 Lake Geneva, WI 53147	50.00
4/10/2017	2016 -335	Danielle Quale Employer: Aldi Inc. (Wisconsin) DBA Aldi	1301 Orchard St 200 N. Edwards Blvd.	Racine, WI 53405 Lake Geneva, WI 53147	50.00

Operator's Regular

Count: 10

# City of Lake Geneva - Summary of Responses

## Competitive General Obligation Promissory Note Proposal

The City of Lake Geneva submitted request for proposals from all local bank branches, as well as posting the notice on the City of Lake Geneva website.

The terms requested in the Competitive General Obligation Promissory Note Proposal are attached.

The City received fixed interest rate quotes from the following Financial Institutions. Also shown is the estimated interest to be paid over the 10-year loan period (calculated with equalized funding amounts for comparability).

Peoples Bank	3.00%	\$ 577,500
PNC	2.32%	\$ 447,178
Town Bank	2.80%	\$ 539,000
WestBury Bank	2.93%	\$ 564,025

The City also received alternative or variable interest rate quotes from the following Financial Institutions:

BMO Harris Bank	2.05% Currently	\$ 394,625 *	Variable: 30 Day LIBOR rate + 1.05% for 5 years. Option to convert to fixed or variable note for remaining 5 years.
First National Bank & Trust Co	3.01% Currently	\$ 579,425 *	Variable: Fixed at 3.01% for years 1-7, variable at the 3 year LIBOR rate + 2.25% x 66% for years 8-10
First National Bank & Trust Co	2.07% Currently	\$ 398,475 *	Variable: 2.07% floating at the 30 day LIBOR rate + 2.15%. Convertible to fixed in year 4 at the 7 year LIBOR rate + 2.25% x 66%
PNC	1.735% Currently	\$ 333,988 *	Variable: Interest 70% of 1 Month LIBOR rate + 1.00%
WestBury Bank	2.68%	\$ 515,900	Alternate: 2.68% if \$250,000 kept on Deposit at 0.65%

\* Estimated Interest payments based on CURRENT evaluation of variable rates. Rates subject to change with market at any given point in time.

# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



**Date:** March 17, 2017

**To:** Lake Geneva Area Banks

**Regarding:** Competitive General Obligation Promissory Note Proposal

The City of Lake Geneva is soliciting proposals from local financial institutions for the following:

Tax Exempt General Obligation Promissory Note:

- Amount: Up to \$3,500,000.00 General Obligation Promissory Note
- Purpose: Fund Road Improvements and capital expenditures for 2017, 2018, & 2019
- Collateral: Unsecured GO debt
- Closing: April 2017
- Payments: Interest only on actual principal balances for years one through five, with principal and interest payments for years six to ten.
- Prepayment Privileges: Pre-payable without penalty at any time

The interest rate should be quoted as a single rate with any fees or closing costs charged by the bank specified in the proposal. Please provide a fixed rate option, with fully amortizing over a ten (10) year period.

The City will need approximately \$300,000 at funding that may include reimbursement for already spent City goods and services, with subsequent quarterly draws up to the \$3,500,000 total over the first three years, interest only paid over the first five years, and full amortization with principal payments over the remaining five years with a fixed interest rate. The first draw will be upon closing with subsequent draws quarterly as needed on July 1, October 1, January 1, and April 1. Interest and principal payments will be made quarterly on same dates.

The City anticipates a note resolution to be adopted by the city council in April of 2017 and will assume the quotes are firm with bids due no later than March 31, 2017.

If the above structure is not possible, please provide an alternative quote with rates, terms, and fees. An additional alternative quote is also welcome.

Please furnish your quote to Alyssa Slater, Comptroller of the City of Lake Geneva, via email at [comptroller@cityoflakegeneva.com](mailto:comptroller@cityoflakegeneva.com) no later than 10:00 AM, Friday, March 31, 2017.

If you have any questions or need additional information, please do not hesitate to contact me at 262-249-4098 or Alyssa Slater at 262-248-1021.

Sincerely,

Blaine Oborn  
City Administrator

**Update/Discussion/Recommendation on Capital Borrowing with corresponding tentative award of General Obligation Promissory Note for up to \$3,500,000.00 from local financial institutions**

Comptroller Slater received responses from 6 banks. Four responded with the exact specifications requested as well as other bids with either variable rates or with a deposit requirement. Ms. Slater recommended PNC Bank as it has the lowest interest rate for the fixed rate.

Howell/Horne motion to accept PNC with a second choice of Town Bank subject to Attorney review. Motion carried 3 to 0 with Alderman Gelting “abstaining.”

**Discussion/Recommendation on amending Section 74-221(d), Parking Station Zones, to include a Ten-hour parking station zone at the 227 South Lake Shore Drive – Lot I** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-221(h), Authorized City Parking Stickers, to include free parking from 9:00am to 7:00pm for any vehicle with a valid parking sticker at the 227 South Lake Shore Drive-Lot I, excluding overnight parking** (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amendment to Ordinance section 90-123(c), Boat Launching Facility, Rules for use and maintenance by City, to define non-boat trailer parking as a violation during on-season with a fee of \$25.00** (*Recommended by the Public Works Committee on March 21, 2017*)

Horne/Gelting motion to approve. Motion carried 4 to 0. Attorney Draper noted signage needs to be posted.

**Discussion/Recommendation on amending Section 74-210(e), No parking, snow removal, to add restrictions on boat trailers or stand alone trailers parking in the Sage Parking Lot D with a fee of \$25.00** (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Mr. Draper added to make sure signage is present. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(d) overnight parking** (*Recommended by the Public Works Committee on March 21, 2017*). Parking Manager Mullally stated the only change will be removing the boat launch parking. This will also be adding the Sage Lot.

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(e) No parking, snow removal, to include a violation for more than one vehicle parked in one stall with the exception of three motorcycles per stall** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(f) Backing into parking stalls, to include motorcycle exception** (*Recommended by the Public Works Committee on March 21, 2017*).

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-221(k) Parking Meters, Penalties, to include no parking ticket for a handicap placard violation may be contested after 30 days and corresponding penalty** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. There is a state statute that allows for a certain number of days to present the placard after they receive the violation. Mr. Draper will look into the statute. Motion carried 4 to 0.

**Presentation of Accounts – Alderman Kordus**

Purchase Orders (none)

Horne/Gelting motion to approve the Prepaid bills in the amount of \$1,865.69. Motion carried 4 to 0.

Howell/Gelting motion to approve the Regular bills in the amount of \$135,834.27 pending review of the Miller Motors item. Motion carried 4 to 0.

**Adjournment** – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE

# CITY OF LAKE GENEVA

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## Memorandum

TO: Chairman Bob Kordus  
Public Works Committee

FROM: Sylvia Mullally, Parking Manager

DATE: March 10, 2017

RE: Parking Ordinance Recommended Changes

The following changes (**shown in red**) to the parking ordinances were recommended by Parking Commission on July 20, 2016.

***Recommendation (1) -Offer the public access to the 227 Shore Lot-Parking lot "I" for extended parking hours.***

**Sec. 74-221 Parking Meters (addition to existing ordinance)  
(d) (3) 10-hour parking station zone. 227 South Shore Drive.**

***Recommendation (2) -Allow valid resident stickers all day parking access without metered payment at the 227 Shore Lot-Parking lot "I"; no overnight parking allowed.***

**Sec. 74-221 (h) Authorized City parking stickers.  
(4) Resident.**

Any person who is a resident homeowner or resident tenant eligible to vote in the City of Lake Geneva with a vehicle registered to that person at his/her City address shall be eligible for this type of parking sticker. This sticker allows parking for up to two **consecutive** hours per day without depositing payment **and up to ten hours per day (9:00am to 7:00pm) in the 227 Shore lot-Parking lot "I"** except for twenty-five minute designated spaces which always require payment. This sticker renews every even-numbered year. The fee for this sticker shall be in an amount as established by resolution of the Common Council.

***Recommendation (3)-Define boat launch parking and violation for Parking Staff***

**Chapter 90. Waterways Article II. Lake Shore and Beaches. Sec. 90-123. Boat launching facility. (c) Rules for use and maintenance. It shall be a violation of this section for any vehicle other than a motor vehicle connected to a boat trailer to be parked in the City boat launch facility (Parking lot F).** Reasonable rules and regulations

## Chapter 74. Traffic and Vehicles

### ARTICLE VI.. TRAFFIC CODE

#### Sec. 74-221. Parking meters.

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

- (a) Vehicle defined. "Vehicle," as used in this section, shall mean any device in, upon or by which any person or property is or may be transported upon a highway.
- (b) Parking station defined. "Parking stations" are the machines installed throughout the City for the purpose of accepting payment at numbered stalls throughout the City.
- (c) Parking system defined. The "parking system" is hereby defined as the parking stations, parking spaces as numbered, and signage for each space.
- (d) Parking station zones are ordained for the following areas and shall be limited to the time designated as follows:
  - (1) Twenty-five minute parking station zones.  
Main Street, 900 Block, parking spaces 215 and 216, west of Wrigley Drive, Library Park area as designated by posted signage except for the time period from November 15 until the end of February
  - (2) Five-hour parking station zones.  
[Amended 4-25-2016 by Ord. No. 16-03]  
Alley south of Main Street parking lot (five meters), north side  
Baker Street, 500 Block, north side  
Baker Street, 500 Block, south side from alley west  
Broad Street, 100, 200, 400 and 500 Blocks, both sides  
Broad Street, 300 Block, both sides  
Center Street, both sides, from Wisconsin Street to Wrigley Drive  
Center Street Municipal Parking Lot B  
City-owned parking lot in the north one-half of Block 27, original plat of the City (700 Block Geneva Street, south side)  
Cook Street, both sides, from Geneva Street south to Wrigley Drive  
Cook Street, Municipal Parking Lot A  
Geneva Street, both sides, from Cook Street east to Sage Street  
Geneva Street Municipal Parking Lot G located in the north one-half of Block 27, original plat of the City (700 Block Geneva Street, south side)  
Main Street, both sides, from the Mill Race Bridge west to Cook Street  
Main Street, south side, from Cook Street, west to Maxwell Street  
Newport West LLC Parking Lot A  
Northshore LLC Parking Lot H located at 647 Main Street (back lot), east side, 16 stalls.  
South Lake Shore Drive, 200 Block, west side

# City of Lake Geneva, WI

South Lake Shore Drive, 300 Block, west side

Wisconsin Street, both sides, from Broad Street to Center Street

Wrigley Drive, both sides, from Main Street easterly to Broad Street

Wrigley Drive, southeasterly side, next to boat launch ramp (10 parking spaces numbered 74 through 83 inclusive of the Center Street parking lot)

Add (d)(3) →

- (e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m., Monday through Sunday. [Amended 4-25-2016 by Ord. No. 16-03]
- (1) Exceptions. Each year from November 15 until the end of February of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long:
- Sage Street Municipal Parking Lot D.
  - Dunn Field Parking Lot E.
- (f) Maintenance of parking system. Persons designated by the Mayor and City Council shall provide for installation of parking stations and signage, including curb and street marking lines, and shall maintain such stations, spaces, and signage in good condition. Signage shall be placed upon the curb next to individual parking spaces. Parking stations, erected conveniently throughout the downtown area shall display a signage or receipt showing legal parking upon deposit of proper coin, currency or credit card as indicated by the instructions on such parking stations. The receipt dispensed by the parking station shall indicate expiration of the parking period.
- (g) Deposit of payment. Parking stations only accept quarters, one-dollar coins, one-dollar bills, and five-dollar bills and Visa, Mastercard, and Discover credit cards for posted parking spaces. Parking space fees shall be in an amount as established by resolution of the Common Council from time to time. The parking of a vehicle beyond the period of time fixed by this section where any parking space is located and designated shall be a violation of this section. No person shall permit any such vehicle registered in his or her name to be parked overtime or beyond the period of time described above. Only one vehicle shall be parked in any one parking meter space, except for motorcycles where three motorcycles are permitted in each space.
- (h) Authorized City parking stickers. Parking sticker fees may be modified by the Common Council from time to time. Parking stickers are nontransferable and may become invalid if the holder loses his or her resident status by moving out of the City of Lake Geneva or Walworth County. The free parking provisions of parking stickers issued by the City shall not be applicable at any stall located in a twenty-five-minute parking station zone. Any person parking a vehicle in a stall designated as a twenty-five-minute space shall be responsible for depositing proper remittance in a parking station regardless of its proximity to the space and shall be subject to the time limits, notwithstanding any City parking sticker that may be authorized to such vehicle. It shall be a violation of this subsection to park in an unpaid metered stall with an expired parking sticker, park in an unpaid meter stall with a parking sticker not registered to the designated vehicle, park in an unpaid meter stall with an altered parking sticker, or park in an unpaid meter stall with the parking sticker not properly displayed, i.e., displayed on the wrong side of the windshield, taped to the windshield, or otherwise not displayed as noted on any disclaimers provided when the sticker is issued. Forfeiture for violations of this section shall be determined by resolution by the City Council from time to time. [Amended 4-25-2016 by Ord. No. 16-04]
- (1) Business in the City of Lake Geneva. Any business owner holding a valid business license to operate in the City limits of Lake Geneva may purchase for a two-year period a City parking sticker which will allow parking at any space where applicable for two hours without depositing payment except for twenty-five-minute designated spaces which always require payment. The fee for this sticker shall be in an amount as established by resolution of the Common Council.
- (2) Nonresident property owner. Any person who owns a second home in the City of Lake Geneva with a vehicle registered to that person shall be eligible for a City parking sticker. This sticker allows parking for two hours per day without depositing money in the parking station, except for twenty-five-minute designated spaces which always require payment. This sticker renews every even-numbered year. The fee for this sticker shall be in an amount as established by resolution of the Common Council.
- (3) Parking lot pass. A parking lot pass is valid at all municipal parking lots excluding Newport Lot from 9:00 a.m. until 7:00 p.m., seven days a week. Parking is available on a first-come-first-served basis, and the permit holder may be forced to park in a space located elsewhere and deposit the required payment if there are no available spaces in the

lots described in this Subsection **(3)**. Parking availability is not guaranteed. The fee for the permit shall be in an amount as established by resolution of the Common Council. Only 40 permits are issued annually.

- (4) Resident. Any person who is a resident homeowner or resident tenant eligible to vote in the City of Lake Geneva with a vehicle registered to that person at his/her City address shall be eligible for this type of parking sticker. This sticker allows parking for up to two hours per day without depositing payment except for twenty-five-minute designated spaces which always require payment. This sticker renews every even-numbered year. The fee for this sticker shall be in an amount as established by resolution of the Common Council.
- (5) Walworth County. Any resident of Walworth County with a vehicle registered to that person at his/her Walworth County address may purchase a City parking sticker which will allow parking for up to two hours per day within the City without depositing payment except for twenty-five-minute designated spaces which always require payment. The fee for the purchase of this sticker shall be in an amount as established by resolution of the Common Council.
- (i) Damage to parking station. No person shall deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking station.
- (j) Complaint by traffic officers. Authorized traffic officers or parking personnel shall take the parking space number and the state vehicle tag number of all vehicles violating the provisions of this section and violations of a no parking zone, parking near a fire hydrant, for unauthorized vehicle parking in a handicap zone, for backing into a parking stall and for parking more than three motorcycles in a parking stall and make complaint therefore in the appropriate department or court for the City. Traffic officers or meter persons shall have the authority to issue citations for all parking related violations.
- (k) Penalties. Any person who shall violate the time limits established in this section or fail to make payment as required by Subsection **(e)** may stipulate to his guilt or enter a plea of nolo contendere and pay a forfeiture and any penalties at a time and in an amount as established by resolution of the Common Council. Such person shall also pay any applicable collection charges if submitted to an agency for collection.

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## Memorandum

TO: Chairman Bob Kordus  
Public Works Committee

FROM: Sylvia Mullally, Parking Manager

DATE: March 10, 2017

RE: Parking Ordinance Recommended Changes

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The following changes (**shown in red**) to the parking ordinances were recommended by Parking Commission on July 20, 2016.

*Recommendation (1) - Offer the public access to the 227 Shore Lot-Parking lot "I" for extended parking hours.*

**Sec. 74-221 Parking Meters (addition to existing ordinance)  
(d) (3) 10-hour parking station zone. 227 South Shore Drive.**

*Recommendation (2) - Allow valid resident stickers all day parking access without metered payment at the 227 Shore Lot-Parking lot "I"; no overnight parking allowed.*

**Sec. 74-221 (h) Authorized City parking stickers.  
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*Recommendation (3) - Define boat launch parking and violation for Parking Staff*

**Chapter 90. Waterways Article II. Lake Shore and Beaches. Sec. 90-123. Boat launching facility. (c) Rules for use and maintenance. It shall be a violation of this section for any vehicle other than a motor vehicle connected to a boat trailer to be parked in the City boat launch facility (Parking lot F).** Reasonable rules and regulations

## City of Lake Geneva, WI

South Lake Shore Drive, 300 Block, west side

Wisconsin Street, both sides, from Broad Street to Center Street

Wrigley Drive, both sides, from Main Street easterly to Broad Street

Wrigley Drive, southeasterly side, next to boat launch ramp (10 parking spaces numbered 74 through 83 inclusive of the Center Street parking lot)

- (e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m., Monday through Sunday. [Amended 4-25-2016 by Ord. No. 16-03]
- (1) Exceptions. Each year from November 15 until the end of February of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long:
- a. Sage Street Municipal Parking Lot D.
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- (f) Maintenance of parking system. Persons designated by the Mayor and City Council shall provide for installation of parking stations and signage, including curb and street marking lines, and shall maintain such stations, spaces, and signage in good condition. Signage shall be placed upon the curb next to individual parking spaces. Parking stations, erected conveniently throughout the downtown area shall display a signage or receipt showing legal parking upon deposit of proper coin, currency or credit card as indicated by the instructions on such parking stations. The receipt dispensed by the parking station shall indicate expiration of the parking period.
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lots described in this Subsection **(3)**. Parking availability is not guaranteed. The fee for the permit shall be in an amount as established by resolution of the Common Council. Only 40 permits are issued annually.

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- (i) Damage to parking station. No person shall deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking station.
- (j) Complaint by traffic officers. Authorized traffic officers or parking personnel shall take the parking space number and the state vehicle tag number of all vehicles violating the provisions of this section and violations of a no parking zone, parking near a fire hydrant, for unauthorized vehicle parking in a handicap zone, for backing into a parking stall and for parking more than three motorcycles in a parking stall and make complaint therefore in the appropriate department or court for the City. Traffic officers or meter persons shall have the authority to issue citations for all parking related violations.
- (k) Penalties. Any person who shall violate the time limits established in this section or fail to make payment as required by Subsection **(e)** may stipulate to his guilt or enter a plea of nolo contendere and pay a forfeiture and any penalties at a time and in an amount as established by resolution of the Common Council. Such person shall also pay any applicable collection charges if submitted to an agency for collection.

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TO: Chairman Bob Kordus  
Public Works Committee

FROM: Sylvia Mullally, Parking Manager

DATE: March 10, 2017

RE: Parking Ordinance Recommended Changes

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**Sec. 74-221 Parking Meters (addition to existing ordinance)  
(d) (3) 10-hour parking station zone. 227 South Shore Drive.**

*Recommendation (2) - Allow valid resident stickers all day parking access without metered payment at the 227 Shore Lot-Parking lot "I"; no overnight parking allowed.*

**Sec. 74-221 (h) Authorized City parking stickers.  
(4) Resident.**

Any person who is a resident homeowner or resident tenant eligible to vote in the City of Lake Geneva with a vehicle registered to that person at his/her City address shall be eligible for this type of parking sticker. This sticker allows parking for up to two **consecutive** hours per day without depositing payment **and up to ten hours per day (9:00am to 7:00pm) in the 227 Shore lot-Parking lot "I"** except for twenty-five minute designated spaces which always require payment. This sticker renews every even-numbered year. The fee for this sticker shall be in an amount as established by resolution of the Common Council.

*Recommendation (3) - Define boat launch parking and violation for Parking Staff*

**Chapter 90. Waterways Article II. Lake Shore and Beaches. Sec. 90-123. Boat launching facility. (c) Rules for use and maintenance. It shall be a violation of this section for any vehicle other than a motor vehicle connected to a boat trailer to be parked in the City boat launch facility (Parking lot F).** Reasonable rules and regulations

with regard to use and maintenance of such launching facility shall be made from time to time by the Council.

**Recommended Violation added to City fees:**

**No Parking-boat trailer parking only .....\$25.00 parking fine**

***Recommendation (4) -Define Sage parking lot and violation for Parking Staff***

*It is recommended to establish a violation for enforcement purposes so that vehicles with connected trailers or stand-alone trailers are prohibited to park in the Sage parking lot (Parking lot "D"). Also, clarifying that it is over-night parking is only allowed for a maximum of 24 hours.*

**74-210 (e) No parking, snow removal. (4) Boat trailers.**

**It shall be a violation of this section for any motor vehicle with a trailer attached or single standing trailer to be parked in the Sage parking lot (Parking lot D).**

**Recommended Violation added to City fees:**

**Parking-boat trailer or stand-alone trailer prohibited .....\$25.00 parking fine**

***Recommendation (5)-Define night parking***

**74-210 (d) Night Parking**

- (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**
- (2) There shall be no parking of any vehicle on any City Street or municipal parking lot in the Downtown Business district from 3:00 a.m. to 6:00 a.m. all year, ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**

***Recommendation (6)-Define single parking stall and violation (see exhibit 1)***

*It is recommended to establish a violation for enforcement purposes so that ONLY one vehicle is permitted per stall; with the exception of three motorcycles per stall.*

**74-210 (e) No parking, snow removal. (5) No more than one vehicle per stall**

**It shall be a violation of this section for more than one vehicle to be parked in any one parking meter space, except for motorcycles whereas three motorcycles are permitted in a stall.**

**(6) Motorcycle stall**

**It shall be a violation of this section for a vehicle to park in a designated motorcycle stall.**

***Recommendation (7)-Backed into stalls –exempting motorcycles***

**74-210 (f) Backing into parking stalls.**

## Chapter 90. Waterways

### ARTICLE II. LAKES AND BEACHES

#### DIVISION 3. LAKE SHORE AND BEACHES

##### Sec. 90-123. Boat launching facility.

[Code 1992, § 20.28; Ord. No. 94-12, § I, 7-11-1994]

- (a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

**CANOE**

A light narrow boat with both ends sharp that is propelled by one or two occupants with single-bladed paddles.  
[Added 5-10-2010 by Ord. No. 10-06]

**DINGHY**

A small boat used as a tender or lifeboat.  
[Added 2-28-2011 by Ord. No. 11-06]

**FISHING BOAT**

Any motor-powered boat used and equipped primarily for fishing.

**KAYAK**

A covered canoe with an opening in the middle for an occupant which is propelled by a double-bladed paddle.  
[Added 5-10-2010 by Ord. No. 10-06]

**POWER BOAT**

Any boat more than 14 feet in length, propelled by a motor, used and equipped primarily for pleasure boating or uses other than fishing.

**SAILBOAT**

Any boat which is principally propelled by sails.

- (b) Maintenance by City; use fee. The City may maintain the launching facility located on the shore of Geneva Lake at the south end of Center Street and may charge a reasonable fee for the use of such launching facility.
- (c) Rules for use and maintenance. Reasonable rules and regulations with regard to use and maintenance of such launching facility shall be made from time to time by the Council.
- (d) Number of daily launches. The number of boats to be launched daily from the City controlled and operated boat launching site on Geneva Lake shall not exceed that of available parking spaces in designated areas, which shall be determined by the authorized operator of the launch area.
- (e) Launching of boat fee. The fees charged for launching boats shall be determined by the City.
- (f) Enforcement of parking violations and penalties for failure to pay launch ramp fees. Police officers and parking meter personnel are empowered to enforce parking violations at designated boat trailer parking lots, and enforce penalty provisions, as provided for under Section **90-33**, for failure to pay established launch ramp fees.

## City of Lake Geneva, WI

- (g) Powering motorboats on or off trailers at launch site. No person shall engage in the act of powering a motorboat on or off a trailer at the municipal boat launch site in the City with the engine being operated at greater than idle speed. No person shall continue to operate the engine while engaged in the act of launching or retrieving a motorboat after the motorboat is at rest on the trailer. A sign shall be posted at the municipal boat launch site advising of the requirements of this subsection as follows: "No driving onto trailers with motor operating above idle speed. Minimum \$100 forfeiture."
- (h) Kayaks and canoes may be launched at dinghy pads located on the east and west end of Library Park.  
[Added 5-10-2010 by Ord. No. 10-06]

**Update/Discussion/Recommendation on Capital Borrowing with corresponding tentative award of General Obligation Promissory Note for up to \$3,500,000.00 from local financial institutions**

Comptroller Slater received responses from 6 banks. Four responded with the exact specifications requested as well as other bids with either variable rates or with a deposit requirement. Ms. Slater recommended PNC Bank as it has the lowest interest rate for the fixed rate.

Howell/Horne motion to accept PNC with a second choice of Town Bank subject to Attorney review. Motion carried 3 to 0 with Alderman Gelting “abstaining.”

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**Presentation of Accounts – Alderman Kordus**

Purchase Orders (none)

Horne/Gelting motion to approve the Prepaid bills in the amount of \$1,865.69. Motion carried 4 to 0.

Howell/Gelting motion to approve the Regular bills in the amount of \$135,834.27 pending review of the Miller Motors item. Motion carried 4 to 0.

**Adjournment** – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

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with regard to use and maintenance of such launching facility shall be made from time to time by the Council.

**Recommended Violation added to City fees:**

**No Parking-boat trailer parking only .....\$25.00 parking fine**

***Recommendation (4) -Define Sage parking lot and violation for Parking Staff***

*It is recommended to establish a violation for enforcement purposes so that vehicles with connected trailers or stand-alone trailers are prohibited to park in the Sage parking lot (Parking lot "D"). Also, clarifying that it is over-night parking is only allowed for a maximum of 24 hours.*

**74-210 (e) No parking, snow removal. (4) Boat trailers.**

**It shall be a violation of this section for any motor vehicle with a trailer attached or single standing trailer to be parked in the Sage parking lot (Parking lot D).**

**Recommended Violation added to City fees:**

**Parking-boat trailer or stand-alone trailer prohibited .....\$25.00 parking fine**

***Recommendation (5)-Define night parking***

**74-210 (d) Night Parking**

- (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**
- (2) There shall be no parking of any vehicle on any City Street or municipal parking lot in the Downtown Business district from 3:00 a.m. to 6:00 a.m. all year, ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**

***Recommendation (6)-Define single parking stall and violation (see exhibit 1)***

*It is recommended to establish a violation for enforcement purposes so that ONLY one vehicle is permitted per stall; with the exception of three motorcycles per stall.*

**74-210 (e) No parking, snow removal. (5) No more than one vehicle per stall**

**It shall be a violation of this section for more than one vehicle to be parked in any one parking meter space, except for motorcycles whereas three motorcycles are permitted in a stall.**

**(6) Motorcycle stall**

**It shall be a violation of this section for a vehicle to park in a designated motorcycle stall.**

***Recommendation (7)-Backed into stalls –exempting motorcycles***

**74-210 (f) Backing into parking stalls.**

## City of Lake Geneva, WI

Cook Street, west side, from Main Street to Wisconsin Street

Dodge Street, north side, from Broad Street to Center Street

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Henry Street, south side, from the intersection of Williams Street and Henry Street to a point 200 feet east

Madison Street, west side, from Main Street to George Street

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Wisconsin Street, north side, four stalls, from the corner of Broad Street to the driveway of what is now PNC Bank

Wisconsin Street, south side, from Broad Street to Center Street

- (c) Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 Block of Center Street.

- (d) Night parking.

- (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

[Amended 4-25-2016 by Ord. No. 16-03]

- (2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. to 6:00 a.m. all year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

[Amended 4-25-2016 by Ord. No. 16-03]

- (3) For the purpose of Subsection (d)(2), "Downtown Business District" is defined as that portion of the City bounded by South Lake Shore Drive on the east; Cook Street on the west; Wrigley Drive on the south; and Geneva Street on the north.

- (4) The Police Department may tow away all vehicles which are parked in violation of this subsection.

- (5) Whoever shall violate this subsection may be subject to a forfeiture plus the costs of towing and storage.

- (6) Permission for parking for guests of residents may be granted by the Police Department on a per night basis for not more than 14 days for any one person or vehicle. Such permission may be granted by the Police Department upon a telephone notification for not more than three days. If request is made for permission to park for more than three days, the applicant shall complete an application at the Police Department. This subsection does not apply to Subsection (d)(2) above.

- (e) No parking, snow removal.

- (1) For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed.

- (2) The Police Department may tow away all vehicles parked in violation of the no parking sign pursuant to this subsection.

- (3) Any person who violates this subsection may be subject to a forfeiture plus the cost of towing and storing the vehicle.

- (f) ← Add (e)(4)

## City of Lake Geneva, WI

Backing into parking stalls. No person shall back a vehicle into any angled parking stall in the City. Construction and/or maintenance vehicles may obtain a permit to back a vehicle into a parking stall while actually engaged in their work from the City Clerk, Utility Commission or Meter Department.

- (g) Terrace parking. No person shall park a vehicle on the terrace area between the street and sidewalk at any time.
- (h) Limited time parking zones.
  - (1) When signs are erected giving notice thereof, no person shall park a vehicle in a limited time parking zone, designated in Section **74-234**, in excess of the time set forth in the schedule, except to comply with the directions of a traffic officer.
  - (2) This subsection is subject to the provisions of Subsection (a)(1) of this section.
- (i) (Reserved)
- (j) Tow-away zones. When signs are erected giving notice thereof, any unauthorized vehicle parked in a tow-away zone, may be towed away at the owner's expense, and the following areas are designate tow-away zones:
  - Baker Street, south side, from the east curblin of Wrigley Drive to the west curblin of South Lake Shore Drive
  - City launching ramp at the intersection of Wrigley Drive and Center Street Fire House Ramp at 742 Marshall Street
  - South Lake Shore Drive, both sides, from the south curblin of Baker Street to the north curblin of South Street
  - South Lake Shore Drive, both sides, from the south curblin of Main Street to the north curblin of Cass Street
  - Wrigley Drive, west side, from the north curblin of Campbell Street to the south curblin of Baker Street
- (k) Fire lanes.
  - (1) When signs are erected giving notice, no person shall park any vehicle in a fire lane.
  - (2) The Police Department shall tow away all vehicles parked in violation of this section.
  - (3) Any person who violates this subsection shall be subject to a forfeiture plus the cost of towing and storing the vehicle.
- (l) Snow emergency.
  - (1) Declaration of snow emergency. The Mayor, or in his or her absence, the President of the City Council, shall have the authority to declare a snow emergency whenever conditions arise which in his or her judgment necessitate the same, subject to the Council action as provided by statute.
  - (2) Police and Fire Chiefs. Upon the declaration of a snow emergency, the Chief of Police and the Chief of the Fire Department are authorized to hire tow trucks, require snow plow accompaniment of rescue squads and ambulances, both inside and outside the corporate limits to the City, establish a public information telephone reception center, advise radios WTMJ and WLKG of declaration of snow emergency and to take any other action either or both may deem necessary under the circumstances.
  - (3) Plowing. There is hereby established a snow emergency plowing priority system. A map of the streets of the City which designates the primary routes in yellow, the secondary routes in blue and the emergency facilities in red shall be maintained in the office of the City Clerk, the Police Department, the Fire Department and the Street Department. The Street Department shall first clear and keep clean all primary routes and entrances and exits to the emergency facilities. Then all secondary routes shall be cleared and maintained.
  - (4) Parking. During a snow emergency, there shall be no parking on all primary and secondary routes. Any vehicles parked on such routes shall be towed away at the owner's expense, as provided in Section **74-220**.
  - (5) Termination. The snow emergency may be terminated by the Mayor or the City Council. The snow emergency shall be limited to the time during which such snow emergency conditions exist.
  - (6) Limitation. This subsection shall not in any way limit or prohibit any authority conferred upon the Mayor, City Council, Chief of Police or Chief of the Fire Department by prior ordinance or statute.
- (m)

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**TUESDAY, APRIL 4, 2017 – 6:00 PM**  
**MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:00pm.

**Roll Call.** Present: Aldermen Gelting, Howell, Kordus, and Horne. Absent: Ald. Chappell. Also Present: Mayor Kupsik, City Administrator Oborn, Comptroller Slater, City Attorney Draper, Parking Manager Mullally, Alderman Skates and Alderman Flower.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mike Kramp, 460 Oakwood Lane, CEO of the YMCA, clarified the YMCA is working close with the Park Board to make sure permits are taken care of for use of the fields at Veterans Park. They have rearranged the City recreation programs this year to accommodate the Junior Badger Baseball league on Mondays, Wednesdays, and Fridays. He noted the tournament schedule requested will work. He encouraged the group to still work with the YMCA to make sure there is enough staff, dumpsters, port-a-potties, etc. when they are using the fields.

**Approval of Minutes.** Howell/Horne motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of March 21, 2017, as prepared and distributed. Motion carried 4 to 0.

**LICENSES & PERMITS**

**Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Field 5 at Veterans Park Monday through Friday evenings starting April 24, 2017 through July 21, 2017 from 5:00pm to 9:00pm for the Junior Badger 12U Season.**

Kordus/Horne motion to send back to the Park Board. Motion carried 4 to 0.

**Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Fields 1, 2, 3, and 4 at Veterans Park May 27-28, 2017 and June 17-18, 2017 from 9:00am to 6:00pm for the Junior Badger Baseball Tournament.** Kordus motion to send back to the Park Board. Motion carried 4 to 0.

**Gelting/Horne motion to approve the Original 2016-2017 Operator's (Bartender) License applications filed by Crystal Bauman, Stephanie Copsey, Amanda Dahl, Julianna Goza, Edward Muisenga, Klaus Nitsch, Danielle Quale, Kelsie Rammel, Noelle Warntjes, & Denita Wichman.** Motion carried unanimously.

**Discussion/Update on Employee Health Benefit costs**

Mr. Kordus stated this was on the Personnel Committee agenda, but wanted to make sure FLR knows where the City is tracking on this item.

**Discussion/Recommendation on the City Administrator registering and completing the Apple Developer Agreement Account for the Lake Geneva Historic Preservation Commission Historic Walking Tour I-Phone app.** Mr. Oborn explained they do not want to be the identity, they want the City to be the identity on it. This is just a designation that the City is the owner of the app. If there is anything that needs to be done with it, they have someone to come to. They will develop the app, and then will present it. Mr. Draper is apprehensive about it as he doesn't know what the agreement is.

Kordus/Horne motion to authorize the Administrator to complete the Apple Developer Agreement for the Historic Preservation Commission. Motion carried 4 to 0.

**Discussion/Recommendation on Tourism Commission fund creation and appropriation**

Mr. Kordus stated this came out of the Council meeting. There is a general agreement, but it needs to be made official now that the ordinance has passed. Mr. Oborn said they should advance the commission the first \$100,000 on a quarterly basis. Mayor Kupsik thought the commission would establish an agreement with VISIT Lake Geneva. Mr. Kordus said this would set up a line item on the budget. The other option would be to wait until the City reaches the total until they go over. This year the City has kind of committed to VISIT Lake Geneva. He is ok funding it provided there is the restriction on it that the \$100,000 is given to VISIT Lake Geneva.

Horne/Gelting motion to continue this item until the commission is formed. Motion carried 4 to 0.

**Update/Discussion/Recommendation on Capital Borrowing with corresponding tentative award of General Obligation Promissory Note for up to \$3,500,000.00 from local financial institutions**

Comptroller Slater received responses from 6 banks. Four responded with the exact specifications requested as well as other bids with either variable rates or with a deposit requirement. Ms. Slater recommended PNC Bank as it has the lowest interest rate for the fixed rate.

Howell/Horne motion to accept PNC with a second choice of Town Bank subject to Attorney review. Motion carried 3 to 0 with Alderman Gelting “abstaining.”

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Purchase Orders (none)

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**Adjournment** – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

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***Recommendation (7)-Backed into stalls –exempting motorcycles***

**74-210 (f) Backing into parking stalls.**

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**Discussion/Recommendation on amending Section 74-221(k) Parking Meters, Penalties, to include no parking ticket for a handicap placard violation may be contested after 30 days and corresponding penalty** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. There is a state statute that allows for a certain number of days to present the placard after they receive the violation. Mr. Draper will look into the statute. Motion carried 4 to 0.

**Presentation of Accounts – Alderman Kordus**

Purchase Orders (none)

Horne/Gelting motion to approve the Prepaid bills in the amount of \$1,865.69. Motion carried 4 to 0.

Howell/Gelting motion to approve the Regular bills in the amount of \$135,834.27 pending review of the Miller Motors item. Motion carried 4 to 0.

**Adjournment** – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

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with regard to use and maintenance of such launching facility shall be made from time to time by the Council.

**Recommended Violation added to City fees:**

**No Parking-boat trailer parking only .....\$25.00 parking fine**

***Recommendation (4) -Define Sage parking lot and violation for Parking Staff***

*It is recommended to establish a violation for enforcement purposes so that vehicles with connected trailers or stand-alone trailers are prohibited to park in the Sage parking lot (Parking lot "D"). Also, clarifying that it is over-night parking is only allowed for a maximum of 24 hours.*

**74-210 (e) No parking, snow removal. (4) Boat trailers.**

**It shall be a violation of this section for any motor vehicle with a trailer attached or single standing trailer to be parked in the Sage parking lot (Parking lot D).**

**Recommended Violation added to City fees:**

**Parking-boat trailer or stand-alone trailer prohibited .....\$25.00 parking fine**

***Recommendation (5)-Define night parking***

**74-210 (d) Night Parking**

- (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**
- (2) There shall be no parking of any vehicle on any City Street or municipal parking lot in the Downtown Business district from 3:00 a.m. to 6:00 a.m. all year, ~~except for municipal lots Sage parking lot (Parking lot D) and boat launch facility (Parking lot F)~~ not to exceed 24 hours.**

***Recommendation (6)-Define single parking stall and violation (see exhibit 1)***

*It is recommended to establish a violation for enforcement purposes so that ONLY one vehicle is permitted per stall; with the exception of three motorcycles per stall.*

**74-210 (e) No parking, snow removal. (5) No more than one vehicle per stall**

**It shall be a violation of this section for more than one vehicle to be parked in any one parking meter space, except for motorcycles whereas three motorcycles are permitted in a stall.**

**(6) Motorcycle stall**

**It shall be a violation of this section for a vehicle to park in a designated motorcycle stall.**

***Recommendation (7)-Backed into stalls –exempting motorcycles***

**74-210 (f) Backing into parking stalls.**

## City of Lake Geneva, WI

Cook Street, west side, from Main Street to Wisconsin Street

Dodge Street, north side, from Broad Street to Center Street

Geneva Street, both sides, from Sage Street to Madison Street, except the 600 Block, south side from Sage Street to Center Street with four stalls adjacent to City Hall for City parking; 700 Block north side, from Center Street to Broad Street; and 800 Block, south side, from Broad Street to Cook Street

Henry Street, south side, from the intersection of Williams Street and Henry Street to a point 200 feet east

Madison Street, west side, from Main Street to George Street

Main Street, north side, from Mill Street to Center Street

Main Street, south side, from Mill Street to east of the Post Office

North Street, on north side, from Cook Street to Madison Street

North Street, on south side, from Broad Street to Center Street

South Lake Shore Drive, west side, from the north curbline of Cass Street to Main Street, which shall include spaces for bus parking only 100 feet south of Main Street to the rear entrance to the Cove on South Lake Shore Drive

Wisconsin Street, north side, four stalls, from the corner of Broad Street to the driveway of what is now PNC Bank

Wisconsin Street, south side, from Broad Street to Center Street

- (c) Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 Block of Center Street.

- (d) Night parking.

- (1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

[Amended 4-25-2016 by Ord. No. 16-03]

- (2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. to 6:00 a.m. all year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

[Amended 4-25-2016 by Ord. No. 16-03]

- (3) For the purpose of Subsection (d)(2), "Downtown Business District" is defined as that portion of the City bounded by South Lake Shore Drive on the east; Cook Street on the west; Wrigley Drive on the south; and Geneva Street on the north.

- (4) The Police Department may tow away all vehicles which are parked in violation of this subsection.

- (5) Whoever shall violate this subsection may be subject to a forfeiture plus the costs of towing and storage.

- (6) Permission for parking for guests of residents may be granted by the Police Department on a per night basis for not more than 14 days for any one person or vehicle. Such permission may be granted by the Police Department upon a telephone notification for not more than three days. If request is made for permission to park for more than three days, the applicant shall complete an application at the Police Department. This subsection does not apply to Subsection (d)(2) above.

- (e) No parking, snow removal.

- (1) For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed.

- (2) The Police Department may tow away all vehicles parked in violation of the no parking sign pursuant to this subsection.

- (3) Any person who violates this subsection may be subject to a forfeiture plus the cost of towing and storing the vehicle.

- (f)

## City of Lake Geneva, WI

Backing into parking stalls. No person shall back a vehicle into any angled parking stall in the City. Construction and/or maintenance vehicles may obtain a permit to back a vehicle into a parking stall while actually engaged in their work from the City Clerk, Utility Commission or Meter Department.

- (g) Terrace parking. No person shall park a vehicle on the terrace area between the street and sidewalk at any time.
- (h) Limited time parking zones.
  - (1) When signs are erected giving notice thereof, no person shall park a vehicle in a limited time parking zone, designated in Section **74-234**, in excess of the time set forth in the schedule, except to comply with the directions of a traffic officer.
  - (2) This subsection is subject to the provisions of Subsection (a)(1) of this section.
- (i) (Reserved)
- (j) Tow-away zones. When signs are erected giving notice thereof, any unauthorized vehicle parked in a tow-away zone, may be towed away at the owner's expense, and the following areas are designate tow-away zones:
  - Baker Street, south side, from the east curblin of Wrigley Drive to the west curblin of South Lake Shore Drive
  - City launching ramp at the intersection of Wrigley Drive and Center Street Fire House Ramp at 742 Marshall Street
  - South Lake Shore Drive, both sides, from the south curblin of Baker Street to the north curblin of South Street
  - South Lake Shore Drive, both sides, from the south curblin of Main Street to the north curblin of Cass Street
  - Wrigley Drive, west side, from the north curblin of Campbell Street to the south curblin of Baker Street
- (k) Fire lanes.
  - (1) When signs are erected giving notice, no person shall park any vehicle in a fire lane.
  - (2) The Police Department shall tow away all vehicles parked in violation of this section.
  - (3) Any person who violates this subsection shall be subject to a forfeiture plus the cost of towing and storing the vehicle.
- (l) Snow emergency.
  - (1) Declaration of snow emergency. The Mayor, or in his or her absence, the President of the City Council, shall have the authority to declare a snow emergency whenever conditions arise which in his or her judgment necessitate the same, subject to the Council action as provided by statute.
  - (2) Police and Fire Chiefs. Upon the declaration of a snow emergency, the Chief of Police and the Chief of the Fire Department are authorized to hire tow trucks, require snow plow accompaniment of rescue squads and ambulances, both inside and outside the corporate limits to the City, establish a public information telephone reception center, advise radios WTMJ and WLKG of declaration of snow emergency and to take any other action either or both may deem necessary under the circumstances.
  - (3) Plowing. There is hereby established a snow emergency plowing priority system. A map of the streets of the City which designates the primary routes in yellow, the secondary routes in blue and the emergency facilities in red shall be maintained in the office of the City Clerk, the Police Department, the Fire Department and the Street Department. The Street Department shall first clear and keep clean all primary routes and entrances and exits to the emergency facilities. Then all secondary routes shall be cleared and maintained.
  - (4) Parking. During a snow emergency, there shall be no parking on all primary and secondary routes. Any vehicles parked on such routes shall be towed away at the owner's expense, as provided in Section **74-220**.
  - (5) Termination. The snow emergency may be terminated by the Mayor or the City Council. The snow emergency shall be limited to the time during which such snow emergency conditions exist.
  - (6) Limitation. This subsection shall not in any way limit or prohibit any authority conferred upon the Mayor, City Council, Chief of Police or Chief of the Fire Department by prior ordinance or statute.
- (m)

with regard to use and maintenance of such launching facility shall be made from time to time by the Council.

**Recommended Violation added to City fees:**

**No Parking-boat trailer parking only .....\$25.00 parking fine**

***Recommendation (4) -Define Sage parking lot and violation for Parking Staff***

*It is recommended to establish a violation for enforcement purposes so that vehicles with connected trailers or stand-alone trailers are prohibited to park in the Sage parking lot (Parking lot "D"). Also, clarifying that it is over-night parking is only allowed for a maximum of 24 hours.*

**74-210 (e) No parking, snow removal. (4) Boat trailers.**

**It shall be a violation of this section for any motor vehicle with a trailer attached or single standing trailer to be parked in the Sage parking lot (Parking lot D).**

**Recommended Violation added to City fees:**

**Parking-boat trailer or stand-alone trailer prohibited .....\$25.00 parking fine**

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*It is recommended to establish a violation for enforcement purposes so that ONLY one vehicle is permitted per stall; with the exception of three motorcycles per stall.*

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*No person shall back a vehicle into any angled parking stall in the City **except motorcycles.** Construction and/or maintenance vehicles may obtain a permit to back a vehicle into a parking stall while engaged in their work from the City Clerk, Utility Commission or Meter Department.*

**Recommendation that parking tickets contested with a Handicap Placard not valid after 30 days.**

**Recommended Violation added to City fees:**

**"Improper display of Handicap placard" ..... \$5.00 fine.**

**Exhibit 1**

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Cook Street, west side, from Main Street to Wisconsin Street

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  - (2) Police and Fire Chiefs. Upon the declaration of a snow emergency, the Chief of Police and the Chief of the Fire Department are authorized to hire tow trucks, require snow plow accompaniment of rescue squads and ambulances, both inside and outside the corporate limits to the City, establish a public information telephone reception center, advise radios WTMJ and WLKG of declaration of snow emergency and to take any other action either or both may deem necessary under the circumstances.
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**Recommendation that parking tickets contested with a Handicap Placard not valid after 30 days.**

**Recommended Violation added to City fees:**

**"Improper display of Handicap placard" ..... \$5.00 fine.**

**Exhibit 1**

lots described in this Subsection **(3)**. Parking availability is not guaranteed. The fee for the permit shall be in an amount as established by resolution of the Common Council. Only 40 permits are issued annually.

- (4) Resident. Any person who is a resident homeowner or resident tenant eligible to vote in the City of Lake Geneva with a vehicle registered to that person at his/her City address shall be eligible for this type of parking sticker. This sticker allows parking for up to two hours per day without depositing payment except for twenty-five-minute designated spaces which always require payment. This sticker renews every even-numbered year. The fee for this sticker shall be in an amount as established by resolution of the Common Council.
- (5) Walworth County. Any resident of Walworth County with a vehicle registered to that person at his/her Walworth County address may purchase a City parking sticker which will allow parking for up to two hours per day within the City without depositing payment except for twenty-five-minute designated spaces which always require payment. The fee for the purchase of this sticker shall be in an amount as established by resolution of the Common Council.
- (i) Damage to parking station. No person shall deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking station.
- (j) Complaint by traffic officers. Authorized traffic officers or parking personnel shall take the parking space number and the state vehicle tag number of all vehicles violating the provisions of this section and violations of a no parking zone, parking near a fire hydrant, for unauthorized vehicle parking in a handicap zone, for backing into a parking stall and for parking more than three motorcycles in a parking stall and make complaint therefore in the appropriate department or court for the City. Traffic officers or meter persons shall have the authority to issue citations for all parking related violations.
- (k) Penalties. Any person who shall violate the time limits established in this section or fail to make payment as required by Subsection **(e)** may stipulate to his guilt or enter a plea of nolo contendere and pay a forfeiture and any penalties at a time and in an amount as established by resolution of the Common Council. Such person shall also pay any applicable collection charges if submitted to an agency for collection.

**Update/Discussion/Recommendation on Capital Borrowing with corresponding tentative award of General Obligation Promissory Note for up to \$3,500,000.00 from local financial institutions**

Comptroller Slater received responses from 6 banks. Four responded with the exact specifications requested as well as other bids with either variable rates or with a deposit requirement. Ms. Slater recommended PNC Bank as it has the lowest interest rate for the fixed rate.

Howell/Horne motion to accept PNC with a second choice of Town Bank subject to Attorney review. Motion carried 3 to 0 with Alderman Gelting “abstaining.”

**Discussion/Recommendation on amending Section 74-221(d), Parking Station Zones, to include a Ten-hour parking station zone at the 227 South Lake Shore Drive – Lot I** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-221(h), Authorized City Parking Stickers, to include free parking from 9:00am to 7:00pm for any vehicle with a valid parking sticker at the 227 South Lake Shore Drive-Lot I, excluding overnight parking** (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amendment to Ordinance section 90-123(c), Boat Launching Facility, Rules for use and maintenance by City, to define non-boat trailer parking as a violation during on-season with a fee of \$25.00** (*Recommended by the Public Works Committee on March 21, 2017*)

Horne/Gelting motion to approve. Motion carried 4 to 0. Attorney Draper noted signage needs to be posted.

**Discussion/Recommendation on amending Section 74-210(e), No parking, snow removal, to add restrictions on boat trailers or stand alone trailers parking in the Sage Parking Lot D with a fee of \$25.00** (*Recommended by the Public Works Committee on March 21, 2017*)

Gelting/Horne motion to approve. Mr. Draper added to make sure signage is present. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(d) overnight parking** (*Recommended by the Public Works Committee on March 21, 2017*). Parking Manager Mullally stated the only change will be removing the boat launch parking. This will also be adding the Sage Lot.

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(e) No parking, snow removal, to include a violation for more than one vehicle parked in one stall with the exception of three motorcycles per stall** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-210(f) Backing into parking stalls, to include motorcycle exception** (*Recommended by the Public Works Committee on March 21, 2017*).

Gelting/Horne motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on amending Section 74-221(k) Parking Meters, Penalties, to include no parking ticket for a handicap placard violation may be contested after 30 days and corresponding penalty** (*Recommended by the Public Works Committee on March 21, 2017*). Gelting/Horne motion to approve. There is a state statute that allows for a certain number of days to present the placard after they receive the violation. Mr. Draper will look into the statute. Motion carried 4 to 0.

**Presentation of Accounts – Alderman Kordus**

Purchase Orders (none)

Horne/Gelting motion to approve the Prepaid bills in the amount of \$1,865.69. Motion carried 4 to 0.

Howell/Gelting motion to approve the Regular bills in the amount of \$135,834.27 pending review of the Miller Motors item. Motion carried 4 to 0.

**Adjournment** – Gelting/Horne motion to adjourn at 6:37pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE

# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



## Memorandum

**Date:** March 30, 2017

**To:** Finance, License & Regulation Committee

**From:** Blaine Oborn, City Administrator

**Subject:** Discussion/Recommendation on the City Administrator registering and completing the Apple Developer Agreement Account for the Lake Geneva Historic Preservation Commission Historic Walking Tour I-Phone app

The Lake Geneva Historic Preservation Commission (HPC) has developed a Historic Walking Tour I-Phone app with help from Alana Platt through UW-Whitewater. To complete the app process the HPC is requesting the City register and complete the Apple Developer Agreement. There was reservation from the City Administrator and the City Attorney having the legal authority to bind the City as required as part of the registration in the Apple Developer Program. The City Attorney, upon further review, is comfortable in proceeding. I therefore recommend approval as this app will benefit the City and thank the HPC for their efforts.

# FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, APRIL 4, 2017 – 6:00 PM

MEETING ROOM 2A, CITY HALL

Alderman Kordus called the meeting to order at 6:00pm.

**Roll Call.** Present: Aldermen Gelting, Howell, Kordus, and Horne. Absent: Ald. Chappell. Also Present: Mayor Kupsik, City Administrator Oborn, Comptroller Slater, City Attorney Draper, Parking Manager Mullally, Alderman Skates and Alderman Flower.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mike Kramp, 460 Oakwood Lane, CEO of the YMCA, clarified the YMCA is working close with the Park Board to make sure permits are taken care of for use of the fields at Veterans Park. They have rearranged the City recreation programs this year to accommodate the Junior Badger Baseball league on Mondays, Wednesdays, and Fridays. He noted the tournament schedule requested will work. He encouraged the group to still work with the YMCA to make sure there is enough staff, dumpsters, port-a-potties, etc. when they are using the fields.

**Approval of Minutes.** Howell/Horne motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of March 21, 2017, as prepared and distributed. Motion carried 4 to 0.

## LICENSES & PERMITS

**Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Field 5 at Veterans Park Monday through Friday evenings starting April 24, 2017 through July 21, 2017 from 5:00pm to 9:00pm for the Junior Badger 12U Season.**

Kordus/Horne motion to send back to the Park Board. Motion carried 4 to 0.

**Park Reservation Permit Application filed by Kirk La Du on behalf of Junior Badger Baseball to use Fields 1, 2, 3, and 4 at Veterans Park May 27-28, 2017 and June 17-18, 2017 from 9:00am to 6:00pm for the Junior Badger Baseball Tournament.** Kordus motion to send back to the Park Board. Motion carried 4 to 0.

**Gelting/Horne motion to approve the Original 2016-2017 Operator's (Bartender) License applications filed by Crystal Bauman, Stephanie Copsey, Amanda Dahl, Julianna Goza, Edward Muisenga, Klaus Nitsch, Danielle Quale, Kelsie Rammel, Noelle Warntjes, & Denita Wichman.** Motion carried unanimously.

## Discussion/Update on Employee Health Benefit costs

Mr. Kordus stated this was on the Personnel Committee agenda, but wanted to make sure FLR knows where the City is tracking on this item.

**Discussion/Recommendation on the City Administrator registering and completing the Apple Developer Agreement Account for the Lake Geneva Historic Preservation Commission Historic Walking Tour I-Phone app.** Mr. Oborn explained they do not want to be the identity, they want the City to be the identity on it. This is just a designation that the City is the owner of the app. If there is anything that needs to be done with it, they have someone to come to. They will develop the app, and then will present it. Mr. Draper is apprehensive about it as he doesn't know what the agreement is.

Kordus/Horne motion to authorize the Administrator to complete the Apple Developer Agreement for the Historic Preservation Commission. Motion carried 4 to 0.

## Discussion/Recommendation on Tourism Commission fund creation and appropriation

Mr. Kordus stated this came out of the Council meeting. There is a general agreement, but it needs to be made official now that the ordinance has passed. Mr. Oborn said they should advance the commission the first \$100,000 on a quarterly basis. Mayor Kupsik thought the commission would establish an agreement with VISIT Lake Geneva. Mr. Kordus said this would set up a line item on the budget. The other option would be to wait until the City reaches the total until they go over. This year the City has kind of committed to VISIT Lake Geneva. He is ok funding it provided there is the restriction on it that the \$100,000 is given to VISIT Lake Geneva.

Horne/Gelting motion to continue this item until the commission is formed. Motion carried 4 to 0.

# **RESOLUTION 17-R10**

## **CITY OF LAKE GENEVA** **International Migratory Bird Day**

**Whereas**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

**Whereas**, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

**Whereas**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

**Whereas**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

**Whereas**, public awareness and concern are crucial components of migratory bird conservation, *and*

**Whereas**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

**Whereas**, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

**Whereas**, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

**Whereas**, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

**Whereas**, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

**NOW THEREFORE** I, Alan Kupsik, as Mayor of the City of Lake Geneva, Wisconsin, do hereby proclaim, the second Saturday of the month of May as

## **International Migratory Bird Day**

in the City of Lake Geneva, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

*Dated* this 10<sup>th</sup> day of April in the year 2017,

*Signed* \_\_\_\_\_  
*Alan Kupsik, Mayor*

**City of Lake Geneva  
Finance, License, & Regulation Committee  
April 4, 2017**

**Prepaid Checks**

**3/20/17 - 3/31/17**

**Total:  
\$1,865.69**

**Checks over \$5,000:  
\$ -**

FROM 03/20/2017 TO 03/27/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZO	AMAZON								
	8932-3/17			03/10/17		64759	03/23/17	1,275.29	1,275.29
		01 ADULT DVDS	9900005414						639.70
		02 COLLECTION BOX	9900005211						22.57
		03 BATTERY BACKUP	9900005514						42.49
		04 IPAD & CASE	9900005514						347.82
		05 SCANNER	9900005514						104.50
		06 KINDLE BOX SET	9900005410						4.99
		07 SPEAKERS,SPEAKER WIRE	9900005350						63.02
		08 YOUTH DVDS	9900005411						50.20
								VENDOR TOTAL:	1,275.29
DERRD	DAN DERRICK								
	REIMB 3/22/17			03/22/17		64760	03/23/17	60.00	60.00
		01 SWAT CONF-PARKING	1121005330						60.00
								VENDOR TOTAL:	60.00
GREAT	GREAT AMERICA LEASING CORP								
	20346432			03/16/17		64761	03/23/17	268.35	268.35
		01 BIZHUB-MAR	1122005340						268.35
								VENDOR TOTAL:	268.35
POVIS	HOLLY POVISH								
	REIMB 3/22			03/22/17		64762	03/23/17	15.02	15.02
		01 TARGET-COLORED PENS	1121005310						15.02
								VENDOR TOTAL:	15.02
TIETZ	KATIE TIETZ								
	REIMB 3/22			03/22/17		64763	03/23/17	34.00	34.00
		01 REIMB FUEL-CLASS 3/12-15	1121005330						34.00
								VENDOR TOTAL:	34.00
TIME	TIME WARNER CABLE								
	10404710897601-3/17			03/12/17		64764	03/23/17	213.03	213.03
		01 INTERNET SVC-MAR	1121005221						213.03
								VENDOR TOTAL:	213.03
								TOTAL --- ALL INVOICES:	1,865.69

**City of Lake Geneva  
Finance, License, & Regulation Committee  
April 4, 2017**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 68,191.13
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 47,975.02
5. Capital Projects	41	\$ -
6. Parking	42	\$ 1,836.24
7. Cemetery	48	\$ 743.88
8. Equipment Replacement	50	\$ 12,212.41
9. Library Fund	99	\$ 3,010.59
10. Impact Fees	45	\$ 1,865.00
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$135,834.27</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE  
FLR Meeting Date: 4/4/17**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 135,834.27**

**ITEMS > \$5,000**

Geneva Lake Law Enforcement Agency - 2017 Contribution	\$ 46,000.00
Miller Motors - Cylinder Heads, Gaskets, Plugs, Filters - Ambulance #3	\$ 8,296.43
Emergency Apparatus Maintenance - Safety Inspections (8) Vehicles	\$ 7,135.87
Jefferson Fire & Safety, Inc - Rescue Lifting Bags	\$ 6,540.54
Geneva Lake Museum - 2017 Payment 1 of 2	\$ 6,500.00
Prophoenix - 2017 Maintenance & Support (FD)	\$ 5,843.26
Lake Geneva Utility Commission - 1st Quarter Water Bills; Impact Fees	\$ 5,109.03

Balance of Other Items \$ 50,409.14

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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ACL	ACL SERVICES LLC						
201702-0	03/01/17	01	BLOOD DRAWS	1121005380		04/11/17	26.80
						INVOICE TOTAL:	26.80
						VENDOR TOTAL:	26.80
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000008096	03/15/17	01	LANDFILL USE-BULK	1136005296		04/11/17	48.51
						INVOICE TOTAL:	48.51
						VENDOR TOTAL:	48.51
AMYS	AMY'S SHIPPING EMPORIUM						
7755	01/05/17	01	UPS-TASER INTL	1121005312		04/11/17	15.32
						INVOICE TOTAL:	15.32
7961	03/01/17	01	UPS-RETURN UNIFORM	1122005312		04/11/17	9.58
						INVOICE TOTAL:	9.58
8720	02/20/17	01	UPS-NITERIDER TECH LIGHT SYS	1121005312		04/11/17	15.36
						INVOICE TOTAL:	15.36
						VENDOR TOTAL:	40.26
ARROW	ARROW PEST CONTROL INC						
71082	03/23/17	01	PEST CONTROL-MAR	1116105360		04/11/17	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AT&T81	AT&T						
RE033117	03/13/17	01	262 R42-8188 663 1 CITY HALL	1116105221		04/11/17	289.34
		02	262 R42-8188 663 1-POLICE	1121005221			289.34
		03	262 R42-8188 663 1-COURT	1112005221			32.14
		04	262 R42-8188 663 1-METER	4234505221			32.15

INVOICES DUE ON/BEFORE 04/11/2017

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AT&T81	AT&T						
RE033117	03/13/17	06	262 248-2264 368 9-FIRE DEPT	1122005221		04/11/17	337.86
		07	262 248-4567 367 1-911 MODEM	1121005221			217.10
		08	262 248-4715 125 4-CITY HALL	1116105221			268.82
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			180.79
		12	262 249-5299 313 5-6 LIB LINES	9900005221			110.64
		13	262 249-5299 313 5-1 STR LINE	1132105221			18.44
		14	262 249-5299 313 5-COURT FAX	1112005221			18.44
		15	262 249-5299 313 5-CH ALARM	1116105221			36.88
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			18.43
		17	262 249-5299 313 5-LOWER RIV	4055205221			18.43
		18	262 249-5299 313 5-UPPER RIV	4055105221			36.88
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			36.88
		20	262 249-5299 313 5-POL 3 LINES	1121005221			55.32
		21	262 248-6837 457 9-POL 911 CON	1121005221			114.64
						INVOICE TOTAL:	2,112.52
						VENDOR TOTAL:	2,112.52
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
170209	02/10/17	01	BOSS USB DATA KEY	4234505250		04/11/17	65.00
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
AUTOT	AUTO TECH CENTERS INC						
277173	02/08/17	01	TIRES-#200	1121005361		04/11/17	449.12
						INVOICE TOTAL:	449.12
						VENDOR TOTAL:	449.12
BEARG	BEAR GRAPHICS						
767372	03/21/17	01	NUMBER PADS	1114305311		04/11/17	169.34
						INVOICE TOTAL:	169.34
						VENDOR TOTAL:	169.34

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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BENSON Alisha Benson							
MILEAGE-1/17	03/17/17	01	23 MILES-WORKSHOP	9900005332		04/11/17	12.30
						INVOICE TOTAL:	12.30
						VENDOR TOTAL:	12.30
BOTTTS BOTTTS WELDING & TRK SERV INC							
614528	03/23/17	01	TIRE HUB KIT-VAC #42	1132145430		04/11/17	12.73
						INVOICE TOTAL:	12.73
						VENDOR TOTAL:	12.73
BOUND BOUND TREE MEDICAL LLC							
82423275	03/02/17	01	EMS SUPPLIES	1122005810		04/11/17	661.47
						INVOICE TOTAL:	661.47
82424551	03/03/17	01	STERILE WATER	1122005810		04/11/17	5.14
						INVOICE TOTAL:	5.14
82430450	03/09/17	01	STERILE WATER	1122005810		04/11/17	5.14
						INVOICE TOTAL:	5.14
82434921	03/14/17	01	OXYGEN, STAT PADZ, LANCETS	1122005820		04/11/17	337.71
						INVOICE TOTAL:	337.71
82436217	03/15/17	01	OXYGEN REGULATORS	1122005810		04/11/17	86.58
						INVOICE TOTAL:	86.58
						VENDOR TOTAL:	1,096.04
BRUCE BRUCE EQUIPMENT INC							
P02651	03/17/17	01	BROOM PARTS-SWEEPER	1132105351		04/11/17	1,183.44
						INVOICE TOTAL:	1,183.44
						VENDOR TOTAL:	1,183.44
BUDGET BUDGET LIBRARY SUPPLIES							

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUDGET	BUDGET LIBRARY SUPPLIES						
14982A	03/08/17	01	DVD CASES	9900005512		04/11/17	189.00
						INVOICE TOTAL:	189.00
15272	03/23/17	01	DVD CASES	9900005512		04/11/17	135.00
						INVOICE TOTAL:	135.00
						VENDOR TOTAL:	324.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-359366	02/08/17	01	GENERATOR BATTERY-HOST TOWER	1121005262		04/11/17	229.98
						INVOICE TOTAL:	229.98
662-359431	02/08/17	01	CORE RETURN-GENERATOR	1121005262		04/11/17	-32.00
						INVOICE TOTAL:	-32.00
662-361178	03/07/17	01	BATTERY	4800005250		04/11/17	35.99
		02	BATTERY CORE REF	4800005250			-8.00
						INVOICE TOTAL:	27.99
662-361624	03/15/17	01	BATTERIES-SQUAD 1	1122005351		04/11/17	536.00
						INVOICE TOTAL:	536.00
662-361687	03/15/17	01	CORE RETURN-SQUAD 1	1122005351		04/11/17	-64.00
						INVOICE TOTAL:	-64.00
662-361866	03/18/17	01	MARKER LITES-AMB/ENG 1	1122005351		04/11/17	23.69
						INVOICE TOTAL:	23.69
662-361867	03/18/17	01	RETURN E-CLIP ASST	1122005351		04/11/17	-4.39
						INVOICE TOTAL:	-4.39
662-361905	03/19/17	01	BACK UP LAMP-ENG 1	1122005351		04/11/17	16.26
						INVOICE TOTAL:	16.26
662-362481	03/27/17	01	ANTIFREEZE	1122005351		04/11/17	32.18
						INVOICE TOTAL:	32.18

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-362524	03/28/17	01	V1-LIFT SUPPORT	1122005351		04/11/17	21.99
						INVOICE TOTAL:	21.99
						VENDOR TOTAL:	787.70
CDW	CDW GOVERNMENT INC						
HFQ7492	03/15/17	01	MONITORS-WAY	1121005305		04/11/17	260.46
						INVOICE TOTAL:	260.46
HFR7162	03/16/17	01	BACKUP SERVER	1121005305		04/11/17	182.01
						INVOICE TOTAL:	182.01
HFS3098	03/16/17	01	ADOBE ACRO-COURTNEY	1121005305		04/11/17	362.41
						INVOICE TOTAL:	362.41
						VENDOR TOTAL:	804.88
CES	CES						
LKG/037494	03/22/17	01	TRAY CABLE-TRAFFIC LIGHTS	1134105260		04/11/17	247.50
						INVOICE TOTAL:	247.50
						VENDOR TOTAL:	247.50
CHIEFS	CHIEFS CHOICE						
2447	03/03/17	01	METAL CLEANER	1122005340		04/11/17	154.55
						INVOICE TOTAL:	154.55
						VENDOR TOTAL:	154.55
CLIA	CLIA LABORATORY PROGRAM						
52D0991096 2017-2019	03/14/17	01	CERT FEE 2017-2019	1122005320		04/11/17	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
COLUM	COLUMBIA CASCADE COMPANY						

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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COLUM	COLUMBIA CASCADE COMPANY						
50826-20	03/09/17	01	INS CLM-WRIGLEY-01/15/17	1110005245		04/11/17	1,610.00
		02	DEDUCTIBLE	1152005352			1,000.00
						INVOICE TOTAL:	2,610.00
						VENDOR TOTAL:	2,610.00
DAM	DAM ROAD GUN SHOP INC						
335956	03/02/17	01	UNIFORM-WARD	1121005138		04/11/17	656.55
						INVOICE TOTAL:	656.55
						VENDOR TOTAL:	656.55
DUNN	DUNN LUMBER & TRUE VALUE						
676806	03/03/17	01	SCREWS-SQUAD 1 CHARGERS	1122005340		04/11/17	12.20
		02	DISCOUNT	1100004819			-0.61
						INVOICE TOTAL:	11.59
676997	03/06/17	01	NUTS,BOLTS-BOAT 1	1122005351		04/11/17	9.80
		02	DISCOUNT	1100004819			-0.49
						INVOICE TOTAL:	9.31
677425	03/10/17	01	LITE BULBS	9900005250		04/11/17	19.98
		02	DISCOUNT	9900004819			-1.00
						INVOICE TOTAL:	18.98
677859	03/15/17	01	AWNINGS NUTS,BOLTS	1151105240		04/11/17	16.80
		02	DISCOUNT	1100004819			-0.84
						INVOICE TOTAL:	15.96
678004	03/17/17	01	CLR PANEL-WINDOW	4055105350		04/11/17	13.99
		02	DISCOUNT	1100004819			-0.55
						INVOICE TOTAL:	13.44
678425	03/22/17	01	TOILET SEAT	9900005250		04/11/17	17.99

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
678425	03/22/17	02	DISCOUNT	9900004819		04/11/17	-0.90
						INVOICE TOTAL:	17.09
678538	03/22/17	01	TANK LEVER	1151105240		04/11/17	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
678631	03/23/17	01	DECK SCREWS-COVER	4055205355		04/11/17	19.95
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.95
678686	03/23/17	01	RATCHET STRIPS	1132105340		04/11/17	5.49
						INVOICE TOTAL:	5.49
678714	03/24/17	01	BLEACH,CLEANERS	4055105350		04/11/17	27.41
		02	DISCOUNT	1100004819			-0.67
						INVOICE TOTAL:	26.74
679004	03/27/17	01	LEAK SEAL,BRUSHES	4055105350		04/11/17	47.97
		02	DISCOUNT	1100004819			-2.40
						INVOICE TOTAL:	45.57
679345	03/30/17	01	FUEL TANK FIX-TRK #19	1132105351		04/11/17	21.48
		02	DISCOUNT	1100004819			-1.07
						INVOICE TOTAL:	20.41
679377	03/30/17	01	BATTERY FIX-MANUAL LIFT	1132105351		04/11/17	5.87
		02	DISCOUNT	1100004819			-0.29
						INVOICE TOTAL:	5.58
						VENDOR TOTAL:	216.70
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUO SAFETY LADDER CORPORATION							
447222	12/23/14	02	REFUND CK RECD-TOOL RETURN	1122005351		03/16/16	126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EMERGENCY APPARATUS MAINT							
91559	03/13/17	01	INSP,AIR/FUEL FILTERS-AMB#2	1122005240		04/11/17	725.70
						INVOICE TOTAL:	725.70
91560	03/13/17	01	INSP,FUEL/AIR FILTERS-AMB#1	1122005240		04/11/17	749.93
						INVOICE TOTAL:	749.93
91563	03/13/17	01	INSP,PUMP TEST-ENG #1	1122005240		04/11/17	1,278.45
						INVOICE TOTAL:	1,278.45
91564	03/13/17	01	INSP,OIL,FUEL FILTERS-ENG #2	1122005240		04/11/17	1,036.12
						INVOICE TOTAL:	1,036.12
91565	03/13/17	01	INSP,OIL/FUEL FILTERS-SQ #1	1122005240		04/11/17	1,236.60
						INVOICE TOTAL:	1,236.60
91566	03/13/17	01	INSP,FUEL/OIL FILTERS-T#1	1122005240		04/11/17	1,230.28
						INVOICE TOTAL:	1,230.28
92113	03/13/17	01	INSP,FUEL/OIL FILTERS-B#1	1122005240		04/11/17	538.93
						INVOICE TOTAL:	538.93
92114	03/13/17	01	INSP,OIL,FILTER-V#1	1122005240		04/11/17	339.86
						INVOICE TOTAL:	339.86
						VENDOR TOTAL:	7,135.87
EDC EDUCATIONAL SERVICES							
DIR687940	02/24/17	01	YOUTH BOOKS	9900005411		04/11/17	28.98
						INVOICE TOTAL:	28.98
						VENDOR TOTAL:	28.98

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
EMS	EMS MEDICAL BILLING ASSOCIATES						
12/16	12/31/16	01	COMMISSIONS-DEC	1122005214		04/11/17	1,867.85
						INVOICE TOTAL:	1,867.85
2/17	02/28/17	01	COMMISSIONS-FEBRUARY	1122005214		04/11/17	2,128.20
						INVOICE TOTAL:	2,128.20
						VENDOR TOTAL:	3,996.05
FAST	FASTENAL COMPANY						
WIELK130055	03/14/17	01	CENTER BOLT-SKIDDER PLOW	1132125250		04/11/17	41.40
						INVOICE TOTAL:	41.40
						VENDOR TOTAL:	41.40
FDTN	FIRE DEPT TRAINING NETWORK						
18370	02/28/17	01	2017 MEMBERSHIP	1122005320		04/11/17	240.00
						INVOICE TOTAL:	240.00
						VENDOR TOTAL:	240.00
FIRSTS	FIRST SUPPLY LLC						
1506002	03/14/17	01	FLUSH VALVE PARTS	4055205350		04/11/17	210.51
						INVOICE TOTAL:	210.51
						VENDOR TOTAL:	210.51
FORD	FORD OF LAKE GENEVA						
56713	02/22/17	01	BATTERY-#206	1121005361		04/11/17	140.90
						INVOICE TOTAL:	140.90
56855	02/27/17	01	OIL,FILTER CHG,WIPER-#201	1121005361		04/11/17	50.91
						INVOICE TOTAL:	50.91
57065	03/11/17	01	OIL,FILTER CHG-#207	1121005361		04/11/17	29.80
						INVOICE TOTAL:	29.80

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FORD FORD OF LAKE GENEVA							
57214	03/22/17	01	HEADLAMP BULB-#204	1121005361		04/11/17	40.73
						INVOICE TOTAL:	40.73
57222	03/23/17	01	ROTORS,BLOWER-#1	1122005240		04/11/17	267.99
						INVOICE TOTAL:	267.99
						VENDOR TOTAL:	530.33
GENPD GENEVA PAINT STORE							
5072	03/07/17	01	PAINT-LT OFFICE	1121005342		04/11/17	34.99
						INVOICE TOTAL:	34.99
						VENDOR TOTAL:	34.99
GIRAF GIRAFFE ELECTRIC							
17-246	03/23/17	01	ACTIVATE LIGHTS-MAIN/CENTER	1134105260		04/11/17	82.50
						INVOICE TOTAL:	82.50
						VENDOR TOTAL:	82.50
GLLEA GENEVA LAKE LAW ENFORCEMENT							
45	03/27/17	01	2017 CONTRIBUTION	4054105721		04/11/17	46,000.00
						INVOICE TOTAL:	46,000.00
						VENDOR TOTAL:	46,000.00
GLMUS GENEVA LAKE MUSEUM							
RE033117	04/01/17	01	2017 PMT 1 OF 2	1151105735		04/11/17	6,500.00
						INVOICE TOTAL:	6,500.00
						VENDOR TOTAL:	6,500.00
GRANI GRANITE RIDGE LAWN & LANDSCAPE							
10370	03/09/17	01	SALT SVC-FEB	9900005360		04/11/17	37.50
						INVOICE TOTAL:	37.50
						VENDOR TOTAL:	37.50

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
HENRYS HENRY SCHEIN INC							
39413274	03/02/17	01	OXYGEN MODULES	1122005810		04/11/17	79.56
						INVOICE TOTAL:	79.56
39413275	03/07/17	01	BREATHER BCKPKS	1122005810		04/11/17	390.02
						INVOICE TOTAL:	390.02
						VENDOR TOTAL:	469.58
HESTA HE STARK AGENCY INC							
6089PARK-2/17	02/28/17	01	COLLECTION FEES-FEB	4234505216		04/11/17	1,576.92
						INVOICE TOTAL:	1,576.92
						VENDOR TOTAL:	1,576.92
INITIAL INITIAL DESIGNS							
5979	03/27/17	01	EMBROIDER BADGES	1122005138		04/11/17	36.00
						INVOICE TOTAL:	36.00
						VENDOR TOTAL:	36.00
ITU ITU ABSORB TECH INC							
6757554	03/10/17	01	MATS	1122005360		04/11/17	115.95
						INVOICE TOTAL:	115.95
6765358	03/24/17	01	MATS	1116105360		04/11/17	93.44
						INVOICE TOTAL:	93.44
						VENDOR TOTAL:	209.39
JAMES JAMES IMAGING SYSTEMS INC							
737132	03/17/17	01	ES3555-MAR OVERAGE	1121005531		04/11/17	89.70
						INVOICE TOTAL:	89.70
737133	03/17/17	01	ES357-MAR OVERAGE	1121005531		04/11/17	27.14
						INVOICE TOTAL:	27.14
						VENDOR TOTAL:	116.84

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JANIK	JANI-KING OF MILWAUKEE						
MIL04170392	04/01/17	01	CLEANING-APR	9900005360		04/11/17	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JAPPL	J.APPLESEED PUBLISHERS CO-OP						
153293	03/06/17	01	YOUTH BOOKS	9900005411		04/11/17	104.75
						INVOICE TOTAL:	104.75
						VENDOR TOTAL:	104.75
JEFFE	JEFFERSON FIRE & SAFETY INC						
235410	03/14/17	01	RESCUE LIFT BAGS	5022005800		04/11/17	6,540.54
						INVOICE TOTAL:	6,540.54
						VENDOR TOTAL:	6,540.54
JERRY	JERRY WILLKOMM INC						
231457	03/10/17	01	1348 GALS GAS	1132105341		04/11/17	2,869.89
						INVOICE TOTAL:	2,869.89
369943	03/20/17	01	MOTOR OIL-55 GALS	1132105341		04/11/17	369.60
						INVOICE TOTAL:	369.60
						VENDOR TOTAL:	3,239.49
JUNIO	JUNIOR LIBRARY GUILD						
356713	03/27/17	01	SPANISH BOOK SUBSCR	9900005411		04/11/17	204.60
						INVOICE TOTAL:	204.60
						VENDOR TOTAL:	204.60
KAEST	KAESTNER AUTO ELECTRIC CO						
251547	03/28/17	01	METAL RAKES	1152005352		04/11/17	55.98

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
KAEST	KAESTNER AUTO ELECTRIC CO						
251547	03/28/17	02	FLAGS	1134105394		04/11/17	442.00
						INVOICE TOTAL:	497.98
						VENDOR TOTAL:	497.98
KORNAK	EMILY KORNAK						
MILEAGE 2/17	03/01/17	01	42 MILES-LLS MTG-WATERFRD	9900005211		04/11/17	22.47
		02	73 MILES-LIBR LEGIS DAY-MADISO	9900005211			39.06
						INVOICE TOTAL:	61.53
MILEAGE 3/16	03/08/17	01	MILEAGE-LAC MTG-KENOSHA	9900005211		04/11/17	37.45
						INVOICE TOTAL:	37.45
REIMB 3/17	03/31/17	01	FACEBOOK ADS	9900005211		04/11/17	30.02
						INVOICE TOTAL:	30.02
						VENDOR TOTAL:	129.00
LAKESI	LAKESIDE INTERNATIONAL LLC						
15001022	03/15/17	01	INSTALL PEEK WINDOW	1132105250		04/11/17	221.40
						INVOICE TOTAL:	221.40
15001037	03/15/17	01	INSTALL PEEK WINDOW	1132105250		04/11/17	221.40
						INVOICE TOTAL:	221.40
2137449P	03/22/17	01	OIL PAN/GASKET-TRK #26	1132105351		04/11/17	265.99
						INVOICE TOTAL:	265.99
2137874P	03/28/17	01	WATER PUMP-REACHALL #31	1132105351		04/11/17	154.51
						INVOICE TOTAL:	154.51
						VENDOR TOTAL:	863.30
LANGE	LANGE ENTERPRISES INC						
61301	03/23/17	01	"NO PARKING" SIGNS	1134105375		04/11/17	97.70
						INVOICE TOTAL:	97.70
						VENDOR TOTAL:	97.70

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LARK	LARK UNIFORM OUTFITTERS INC						
240270	03/10/17	01	UNIFORM-WAY	1121005138		04/11/17	173.85
						INVOICE TOTAL:	173.85
240271	03/10/17	01	UNIFORM-HINZPETER	1121005138		04/11/17	329.82
						INVOICE TOTAL:	329.82
240272	03/10/17	01	UNIFORM-HINZPETER	1121005138		04/11/17	29.90
						INVOICE TOTAL:	29.90
240435	03/14/17	01	UNIFORM-GIOVANNONI	1121005138		04/11/17	129.95
						INVOICE TOTAL:	129.95
240453	03/15/17	01	UNIFORM-WAY	1121005138		04/11/17	94.00
						INVOICE TOTAL:	94.00
						VENDOR TOTAL:	757.52
LASERE	LASER ELECTRIC SUPPLY						
1451916	03/14/17	01	FLOURESCENT BULBS	4055205350		04/11/17	217.17
		02	DISCOUNT	1100004819			-4.34
						INVOICE TOTAL:	212.83
						VENDOR TOTAL:	212.83
LASERW	LASER WORKS UNLIMITED LLC						
1227	02/25/17	01	PLAQUE FIX-REUSS	1121005399		04/11/17	9.80
						INVOICE TOTAL:	9.80
1230	02/27/17	01	PLAQUE A/C REUSS	1122005399		04/11/17	29.75
						INVOICE TOTAL:	29.75
						VENDOR TOTAL:	39.55
LGUTI	LAKE GENEVA UTILITY						
1882	GENEVA BAY DR	03/09/17	01	1882 GENEVA BAY DRIVE	4500002453	04/11/17	1,865.00
						INVOICE TOTAL:	1,865.00

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGUTI	LAKE GENEVA UTILITY						
RE033117	04/01/17	02	11.1999.00 VETS PK STORAGE BLD	1152015226		04/11/17	138.94
		03	11.2000.00 VETS PARK	1152015226			150.00
		04	11.2001.00 VETS CONCESSION	1152015226			138.94
		05	3.0420.00 1070 CAREY	1132105226			45.05
		06	3.0424.00 1065 CAREY	1132105226			114.65
		07	3.0425.00 1055 CAREY	1132105226			58.10
		09	4.0307.00 818 GENEVA	4234505220			28.80
		11	4.0402.00 918 MAIN ST LIB	9900005222			202.53
		12	4.0404.00 COOK & MAIN	1152005226			96.00
		13	4.0466.00 BEACH HOUSE	4054105399			138.94
		14	4.0468.00 WRIGLEY DR/TOP	4055105226			429.50
		15	4.0469.00 LOWER RIVIERA	4055205226			233.75
		17	4.0472.00 IRRIGATION LIB PARK	1152005227			28.80
		18	4.0474.00 LIB PK RESTROOM	1152005226			138.94
		19	5.0100.00 626 GENEVA	1116105226			329.15
		20	5.0101.00 626 GENEVA ST PF	1116105226			-129.00
		21	5.0114.00 255 MILL/MUSEUM	1151105226			169.39
		22	5.0138.00 720 GENEVA	1152005227			28.80
		24	5.0253.00 FLAT IRON PK RESTRM	1152005226			242.45
		25	5.0255.00 CHAMBER OF COMMERCE	1152005226			45.05
		26	5.0257.00 WRIGLEY DR STATUE	1152005227			28.80
		27	5.0280.00 BAKER/WILLOW SMN PK	1152005226			76.38
		28	5.0300.00 255 MILL ST FP	1151105226			63.00
		29	6.0034.00 CEMETERY RD	4800005226			55.05
		30	6.0550.00 WILLIAMS ST PK	1152005227			28.80
		31	7.0415.00 730 MARSHALL	1122005226			286.84
		33	8.0452.00 SAGE ST/DUNN FLD	1152005226			76.38
						INVOICE TOTAL:	3,244.03
						VENDOR TOTAL:	5,109.03
LYNCH	LYNCH TRUCK CENTER						
215752	03/23/17	01	GAS CAP-TRK #20	1132105351		04/11/17	26.82
						INVOICE TOTAL:	26.82
						VENDOR TOTAL:	26.82

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5550	02/28/17	01	PLAN REV-OAKFIRE	1122005750		04/11/17	375.00
						INVOICE TOTAL:	375.00
5556	03/17/17	01	PLAN REV-GENEVA RIDGE	1122005750		04/11/17	375.00
						INVOICE TOTAL:	375.00
5559	03/21/17	01	PLAN RVW WET CHEM-OAKFIRE	1122005750		04/11/17	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	975.00
MARTIN	MARTIN GROUP						
1213948	03/20/17	01	KONICA 20-MAR	1121005531		04/11/17	12.65
						INVOICE TOTAL:	12.65
						VENDOR TOTAL:	12.65
MIDST	MIDSTATE EQUIPMENT						
N16738	03/17/17	01	DECK ROD,2 REAR TIRES-MOWER	4800005250		04/11/17	488.33
						INVOICE TOTAL:	488.33
						VENDOR TOTAL:	488.33
MILLM	MILLER MOTOR SALES INC						
64710	02/21/17	01	CYL HEADS,GASKET-AMB #3	1122005240		04/11/17	8,296.43
						INVOICE TOTAL:	8,296.43
						VENDOR TOTAL:	8,296.43
MINUT	MINUTEMAN PRESS						
30178	03/08/17	01	TRAILER PRKNG PERMITS	4052115352		04/11/17	115.67
						INVOICE TOTAL:	115.67
						VENDOR TOTAL:	115.67
MLIC	SECURIAN FINANCIAL GROUP						

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MLIC	SECURIAN FINANCIAL GROUP						
RE033117	04/01/17	01	INV 099002-MAY LIFE INS	1112005134		04/11/17	10.11
		02	INV 099002-MAY LIFE INS	1113005134			34.09
		03	INV 099002-MAY LIFE INS	1114305134			9.14
		04	INV 099002-MAY LIFE INS	4234505134			23.06
		05	INV 099002-MAY LIFE INS	1115105134			44.20
		12	INV 099009-MAY LIFE INS	1121005134			239.30
		15	INV 099010-MAY LIFE INS	1122005133			66.28
		17	INV 099019-MAY LIFE INS	9900005134			66.02
		23	INV 099052-MAY LIFE INS	4055105134			3.70
		24	INV 099052-MAY LIFE INS	1132105134			131.56
		25	INV 099052-MAY LIFE INS	1116105134			20.86
		26	INV 099016-MAY LIFE INS	4800005134			30.28
		27	MAY LIFE INS	1110005133			112.07
		28	MAY LIFE INS	1100002134			831.60
		29	INV 099002-MAY LIFE INS	1114205134			24.41
						INVOICE TOTAL:	1,646.68
						VENDOR TOTAL:	1,646.68
MUTUA	MUTUAL OF OMAHA						
RE033117	04/01/17	01	CEM DISABILITY-APR	4800005137		04/11/17	29.16
		02	PKG DISABILITY-APR	4234505137			16.81
		03	CH DISABILITY-APR	1110205134			146.67
		04	LIB DISABILITY-APR	9900005137			55.48
		05	PD DISABILITY-APR	1110205134			544.37
		11	STR DISABILITY-APR	1110205134			210.41
		12	UTIL DISABILITY-APR	1100001634			154.50
		13	WWTF DISABILITY-APR	1100001634			58.78
						INVOICE TOTAL:	1,216.18
						VENDOR TOTAL:	1,216.18
NAPAE	ELKHORN NAPA AUTO PARTS						
71036	03/30/17	01	FUEL GASKET-TRK #19	1132105351		04/11/17	26.56
						INVOICE TOTAL:	26.56
						VENDOR TOTAL:	26.56

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
OTTER	OTTER SALES & SERVICE INC						
1002595	03/29/17	01	PUMP,HOSE-INT'L #2400	1132105351		04/11/17	155.00
						INVOICE TOTAL:	155.00
						VENDOR TOTAL:	155.00
PAL	PAL STEEL COMPANY INC						
48742S	03/17/17	01	EXPANDED STEEL-MOWER TRLR	1132105351		04/11/17	79.25
						INVOICE TOTAL:	79.25
						VENDOR TOTAL:	79.25
PARAT	PARATECH AMBULANCE SERVICE						
12/16	12/31/16	01	INTERCEPTS-DEC	1122005218		04/11/17	70.32
						INVOICE TOTAL:	70.32
2/17	02/28/17	01	INTERCEPTS-FEB	1122005218		04/11/17	561.88
						INVOICE TOTAL:	561.88
						VENDOR TOTAL:	632.20
PATS	PATS SERVICES INC						
A-139396	03/16/17	01	PORT A POTTY SVC-MAR	4800005360		04/11/17	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PCL	PETTY CASH - LIBRARY						
MAR 2017	03/23/17	01	USPS-GREENCASTLE,IN	9900005312		04/11/17	22.10
		02	USPS-SANTA FE,NM	9900005312			1.61
		03	USPS-CHICAGO,IL	9900005312			2.97
		04	USPS-GURNEE,IL	9900005312			3.44
		05	USPS-GRANVILLE,OH	9900005312			2.97
		06	USPS-INDEPENDENCE,MO	9900005312			2.50
		07	GREETING CARDS	9900005211			8.44
						INVOICE TOTAL:	44.03
						VENDOR TOTAL:	44.03

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PIRAN PIRANHA PAPER SHREDDING LLC							
12490032017	03/20/17	01	SHREDDING SVC-MAR	1121005531		04/11/17	35.00
						INVOICE TOTAL:	35.00
12491032017	03/20/17	01	SHREDDING SVC-MAR	1116105360		04/11/17	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	50.00
PROPH PROPHOENIX							
2016299	01/01/17	01	2017 MAINT & SUPPORT	1122005460		04/11/17	5,843.26
						INVOICE TOTAL:	5,843.26
						VENDOR TOTAL:	5,843.26
PROVE PROVEN POWER INC							
02-214609	03/16/17	01	MOWER FIX-#37	1152005250		04/11/17	721.55
						INVOICE TOTAL:	721.55
						VENDOR TOTAL:	721.55
QUILL QUILL CORPORATION							
4723938	02/27/17	01	TONER	1121005310		04/11/17	51.99
						INVOICE TOTAL:	51.99
4954305	03/07/17	01	TONER, FILE FOLDERS	1121005310		04/11/17	174.94
						INVOICE TOTAL:	174.94
5170727	03/15/17	01	ENVELOPES, FILES, SORTER, CLIPS	1121005310		04/11/17	110.04
						INVOICE TOTAL:	110.04
5223366	03/16/17	01	TONER, FILE FOLDERS	1112005310		04/11/17	46.78
						INVOICE TOTAL:	46.78
5258301	03/17/17	01	COPY PAPER	9900005310		04/11/17	114.95
						INVOICE TOTAL:	114.95
						VENDOR TOTAL:	498.70

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
R&R R&R INSURANCE SERVICES INC							
1685866	03/27/17	01	LIABILITY INS-ANTENNA	1110105512		04/11/17	152.00
						INVOICE TOTAL:	152.00
						VENDOR TOTAL:	152.00
RAY RAY O'HERRON CO INC							
1714840-IN	03/17/17	01	UNIFORM-HANSEN	1121005138		04/11/17	532.20
						INVOICE TOTAL:	532.20
1714841-IN	03/17/17	01	UNIFORM-HINZPETER	1121005138		04/11/17	652.17
						INVOICE TOTAL:	652.17
						VENDOR TOTAL:	1,184.37
RED RED THE UNIFORM TAILOR							
B205035	03/15/17	01	PETERS UNIF RETURN	1122005138		04/11/17	-25.50
						INVOICE TOTAL:	-25.50
W65328	02/14/17	01	UNIFORM-PETERS	1122005138		04/11/17	29.30
						INVOICE TOTAL:	29.30
W65482	03/15/17	01	UNIFORM-TIETZ	1121005138		04/11/17	475.85
						INVOICE TOTAL:	475.85
W65783	03/09/17	01	UNIF-NAMEPLT, BAR-MARTINEZ	1122005138		04/11/17	25.90
						INVOICE TOTAL:	25.90
W65784	03/17/17	01	UNIF-BELT-MARTINEZ	1122005138		04/11/17	21.35
						INVOICE TOTAL:	21.35
W65785	03/09/17	01	UNIF-NAMEPLT, BAR-HUGHES	1122005138		04/11/17	25.90
						INVOICE TOTAL:	25.90
W65787	03/17/17	01	UNIF PATCH-MCKAIG	1122005138		04/11/17	7.50
						INVOICE TOTAL:	7.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RED	RED THE UNIFORM TAILOR						
W65788	03/09/17	01	UNIF-NAMEPLT, BAR-ZIENTEK	1122005138		04/11/17	25.90
						INVOICE TOTAL:	25.90
W65789	03/17/17	01	UNIF-PANT-ZIENTEK	1122005138		04/11/17	44.99
						INVOICE TOTAL:	44.99
W65790	03/17/17	01	UNIF-SHIRT, BELT, PANT-KREPELAN	1122005138		04/11/17	126.33
						INVOICE TOTAL:	126.33
W65791	03/17/17	01	UNIF-PATCH-ZWIEBEL	1122005138		04/11/17	5.50
						INVOICE TOTAL:	5.50
W65793	03/15/17	01	UNIF-SHIRT, PATCH-TIETZ	1122005138		04/11/17	68.49
						INVOICE TOTAL:	68.49
W65794	03/17/17	01	UNIF-PANT, SHIRT, PATCH-GOORSKEY	1122005138		04/11/17	113.68
						INVOICE TOTAL:	113.68
W65885	03/17/17	01	UNIF-SHIRT, BELT, PATCH-BEHRENS	1122005138		04/11/17	150.83
						INVOICE TOTAL:	150.83
						VENDOR TOTAL:	1,096.02
RHYME	RHYME BUSINESS PRODUCTS						
20282388	03/06/17	01	SHARP-MAR	9900005532		04/11/17	395.15
						INVOICE TOTAL:	395.15
						VENDOR TOTAL:	395.15
ROTE	ROTE OIL COMPANY						
1707500209	03/16/17	01	482.6 GALS CLEAR DIESEL	1132105341		04/11/17	1,041.92
						INVOICE TOTAL:	1,041.92
1707500210	03/16/17	01	147.3 GALS DYED DIESEL	1132105341		04/11/17	272.36
						INVOICE TOTAL:	272.36
						VENDOR TOTAL:	1,314.28

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RPMS	RPM'S LLC						
032717	03/16/17	01	TAIL PIPE-BRUSH 1	1122005240		04/11/17	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
SENSE	SENSE NICH PROPELLER						
AB-23780REP	03/15/17	01	PROPELLER FIX-BOAT #1	1122005351		04/11/17	226.40
						INVOICE TOTAL:	226.40
						VENDOR TOTAL:	226.40
SHI	SHI COMPUTERS						
B06200070	03/02/17	01	KEYBOARD, MOUSE	1121005305		04/11/17	57.29
						INVOICE TOTAL:	57.29
B06202007	03/03/17	01	KEYBRD, WINDOWS UPGRADES	1121005305		04/11/17	396.38
						INVOICE TOTAL:	396.38
						VENDOR TOTAL:	453.67
SIGNA	SIGNATURE SIGNS LLC						
5011	03/04/17	01	LETTERING-SQ #204	5021005800		04/11/17	330.00
						INVOICE TOTAL:	330.00
						VENDOR TOTAL:	330.00
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
100235	03/01/17	01	FIREARMS CLEANING SUPPLIES	1121005410		04/11/17	107.94
						INVOICE TOTAL:	107.94
100257	03/10/17	01	UNIFORM-WARD	1121005138		04/11/17	75.48
						INVOICE TOTAL:	75.48
						VENDOR TOTAL:	183.42
STBAR	STATE BAR OF WISCONSIN						

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
STBAR	STATE BAR OF WISCONSIN						
5020462	03/08/17	01	SUPP PUB REC OPEN MTGS	1121005310		04/11/17	125.82
						INVOICE TOTAL:	125.82
						VENDOR TOTAL:	125.82
STOPS	STOP STICK						
8551-IN	03/02/17	01	STOP STICKS,TRNG KIT	5021005800		04/11/17	2,425.00
						INVOICE TOTAL:	2,425.00
						VENDOR TOTAL:	2,425.00
T0001408	MARIA MARTIN						
REFUND	03/20/17	01	MARTIN-SEC DEP 3/18/17	4055102353		04/11/17	1,000.00
		02	MARTIN-SETUP,SEC GRD	4055104674			-245.75
		03	MARTIN-LEASE 3/18/17	4055104674			-400.00
						INVOICE TOTAL:	354.25
						VENDOR TOTAL:	354.25
T0001409	MICHAEL WAGNER						
REFUND	03/22/17	01	CIT B970885-6	1112004510		04/11/17	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
T0001410	ALEJANDRA HERNANDEZ						
REFUND	03/21/17	01	OVERPMT CIT B971287-2	1112004510		04/11/17	7.50
						INVOICE TOTAL:	7.50
						VENDOR TOTAL:	7.50
T0001411	CHRISTINE P WALKEY						
REFUND	03/13/17	01	CIT CN80GD2Z1C	1112004510		04/11/17	12.60
						INVOICE TOTAL:	12.60
						VENDOR TOTAL:	12.60

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001413 MING ANGELES							
KEY DEPOSIT REFUND	03/20/17	01	ANGELES-REFUND KEY DEPOSIT	4055202354		04/11/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0001414 DELL MARKETING LP							
10154466807	03/17/17	01	COMPUTER MOUNT	9900005360		04/11/17	25.79
						INVOICE TOTAL:	25.79
						VENDOR TOTAL:	25.79
TASER TASER INTERNATIONAL							
SI1469312	02/09/17	01	TASER CARTRIDGES	1121005410		04/11/17	1,704.76
						INVOICE TOTAL:	1,704.76
SI1472703	03/02/17	01	TASER REPL,WARRANTY	5021005800		04/11/17	1,457.19
						INVOICE TOTAL:	1,457.19
SI1473576	03/08/17	01	TASER REPL,WARRANTY	5021005800		04/11/17	1,459.68
						INVOICE TOTAL:	1,459.68
						VENDOR TOTAL:	4,621.63
TSC TRACTOR SUPPLY CREDIT PLAN							
100461830	03/01/17	01	WATER TANK PARTS,MAT	1132135430		04/11/17	98.81
						INVOICE TOTAL:	98.81
100464289	03/14/17	01	COUPLER,BUSHING-WATER TANK	1132135430		04/11/17	10.18
						INVOICE TOTAL:	10.18
						VENDOR TOTAL:	108.99
UNIQUE UNIQUE MANAGEMENT SERVICES INC							
441980	03/01/17	01	COLLECTION FEES-FEB	9900005510		04/11/17	35.80
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80

INVOICES DUE ON/BEFORE 04/11/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
UNITE	UNITED LABORATORIES						
184794	03/24/17	01	CLEANERS, WEED KILLER, SPRAYER	1152005350		04/11/17	3,420.60
						INVOICE TOTAL:	3,420.60
						VENDOR TOTAL:	3,420.60
USCELL	US CELLULAR						
RE033117	03/12/17	01	HARBORMASTER CELL-MAR	4055105221		04/11/17	6.40
		02	MAYOR'S CELL-MAR	1116105221			33.90
		03	BLDG INSP CELL-MAR	1124005262			53.15
		05	CITY ADMIN CELL-MAR	1116105221			55.32
		07	BEACH CELL-MAR	4054105221			0.50
		08	PARKING MTR 1 CELL-MAR	4234505221			0.85
		09	PARKING MTR 2 CELL-MAR	4234505221			1.35
		10	CITY HALL CELL-MAR	1116105221			5.90
		12	PARKING SUPERVISOR-MAR	4234505221			45.65
		13	CEMETERY CELL-MAR	4800005221			14.64
		14	ST DIRECTOR CELL-MAR	1132105221			39.30
		15	ST FOREMAN CELL-MAR	1132105221			45.60
		16	PARKING MGR CELL-MAR	4234505221			45.65
		17	CITY CLERK CELL-MAR	1116105221			37.30
						INVOICE TOTAL:	385.51
						VENDOR TOTAL:	385.51
VIVID	VIVID INK & TONER						
675657	03/20/17	01	PENS, LTR PADS, STICKY NOTES	1121005310		04/11/17	301.55
						INVOICE TOTAL:	301.55
						VENDOR TOTAL:	301.55
WALMA	WALMART COMMUNITY						
6368-3/17	03/16/17	01	THERMOMETER COVERS	1122005810		04/11/17	17.52
		02	VACUUM	1122005350			59.00
						INVOICE TOTAL:	76.52
						VENDOR TOTAL:	76.52

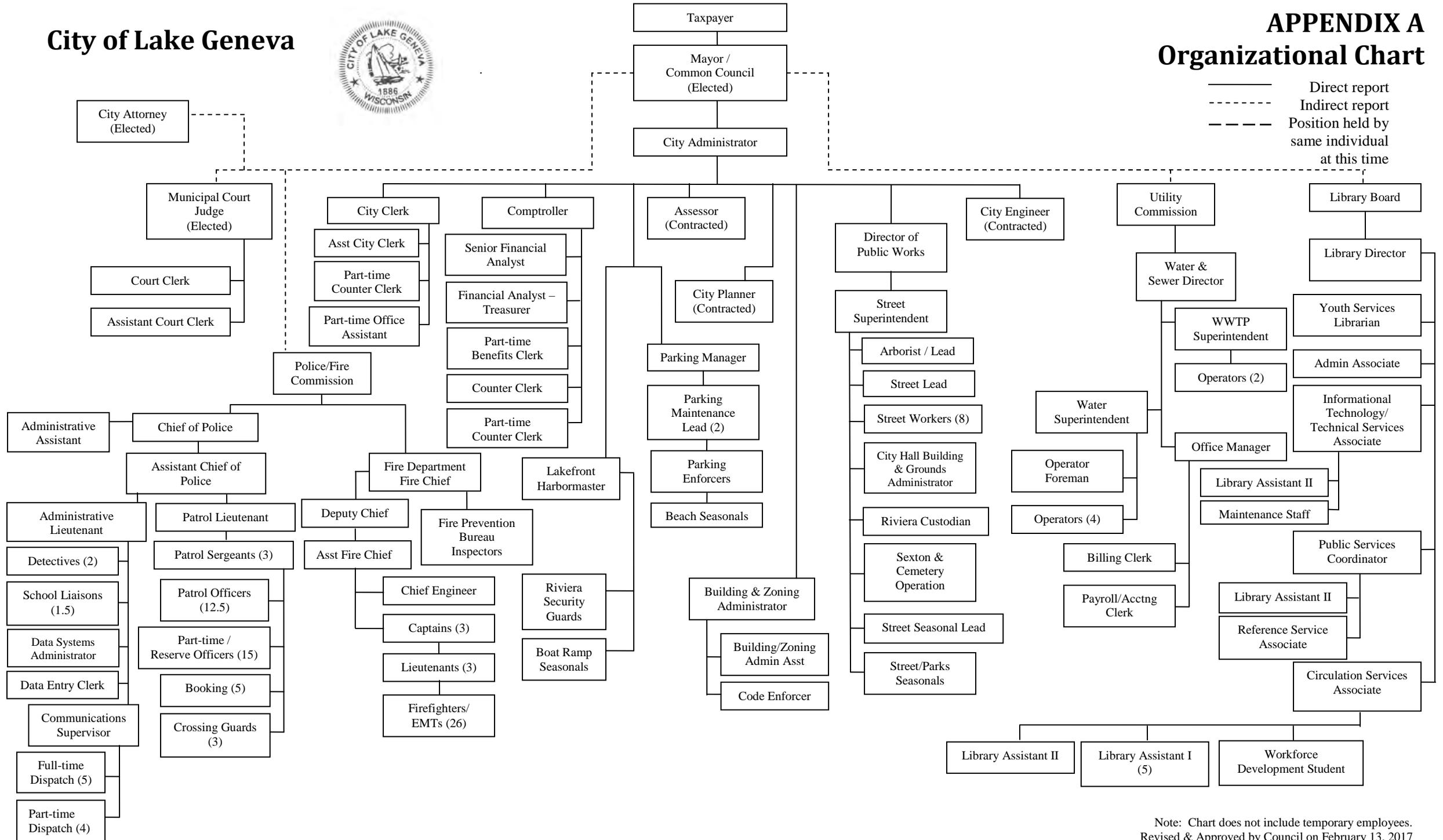
INVOICES DUE ON/BEFORE 04/11/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
WMJA	WI MUNICIPAL JUDGES ASSOC						
DUES-2017	03/14/17	01	2017 DUES	1112005332		04/11/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
WSFCA	WI STATE FIRE CHIEFS ASOC						
2017 MEMBERSHIP	03/10/17	01	2017 CHIEF MEMBERSHIP	1122005320		04/11/17	95.00
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	95.00
						TOTAL ALL INVOICES:	135,834.27

# City of Lake Geneva



# APPENDIX A Organizational Chart

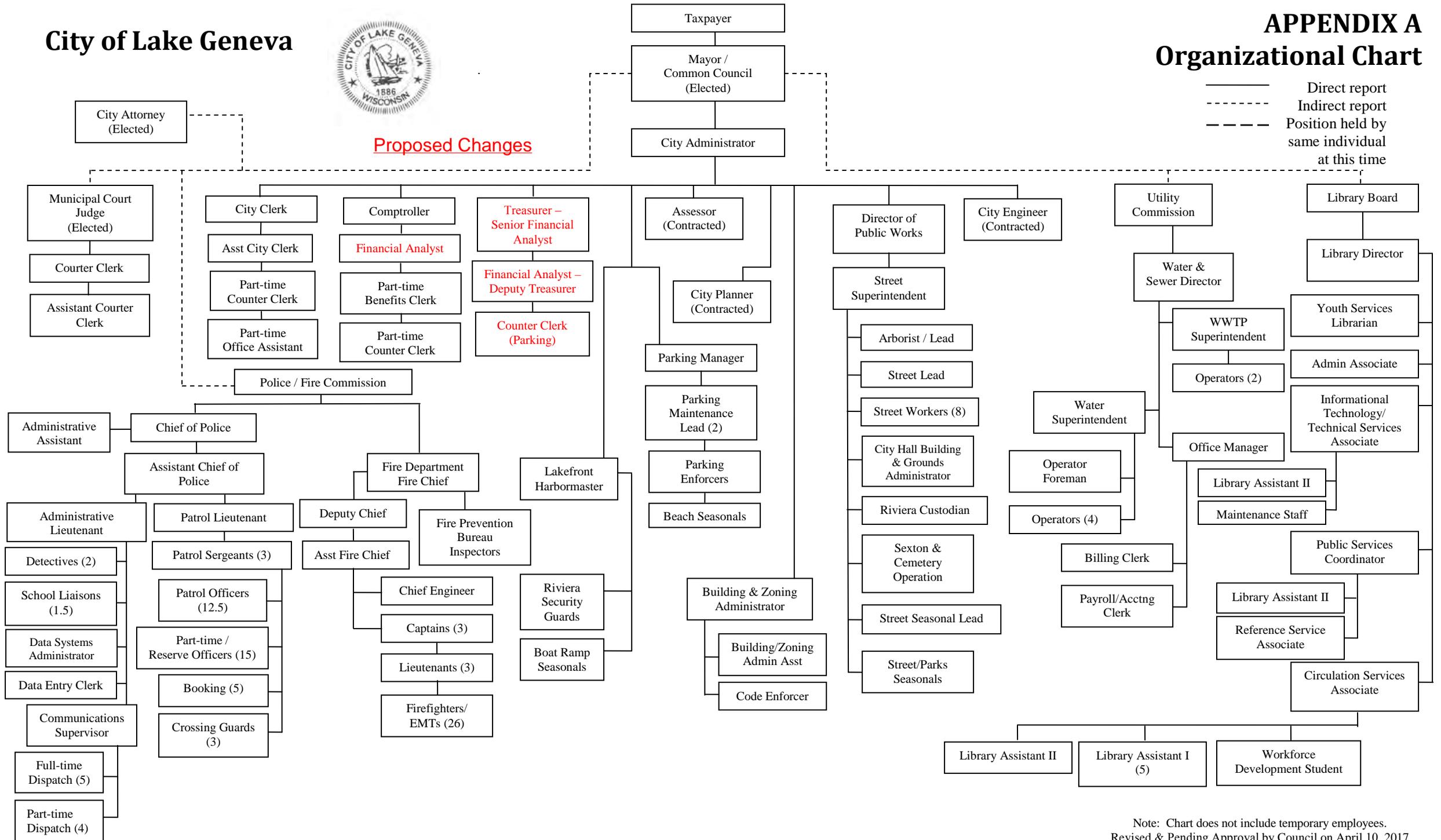


Note: Chart does not include temporary employees.  
 Revised & Approved by Council on February 13, 2017

# City of Lake Geneva



# APPENDIX A Organizational Chart



Note: Chart does not include temporary employees.  
 Revised & Pending Approval by Council on April 10, 2017