

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, AUGUST 13, 2019 4:30 P.M.
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)

Members: Chairperson Cindy Flower, Selena Proksa, Rich Hedlund, Tim Dunn, and Ken Howell

The August 13, 2019 meeting of the Public Works Committee was called to order by Chairperson Flower at 4:30 p.m.

Roll Call

Present: Howell, Proksa, Flower & Dunn

Absent: Hedlund

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Spyro Condos; Spoke in favor of adding safety measures for pedestrian crossing in Library Park.

Approve the regular Public Works Committee meeting minutes from July 9, 2019 as prepared and distributed
Motion by Proksa to approve the minutes of the July 9, 2019 Public Works Committee meeting, second by Dunn. No discussion. Motion carried 4-0.

Parking Manager Report

Parking Manager Mullally noted that the shuttle will be in place for Venetian Fest for this coming weekend. She added that revenue is slightly down, which was expected due to the weather earlier this summer. She stated that there have been some maintenance issues with the kiosks and that a new error had arisen that involved unsettled credit card funds. She stated that it took approximately two weeks for the error to be fixed without help from the vendor. More staff will be coming on board as existing will be leaving for the season. She did include that the request for proposals for the kiosks will be coming back to the committee for consideration. Finally, she noted that one of her new employees aided with an unconscious woman on the street by alerting EMS to the situation. No action taken.

Director of Public Works Report

Skate Park Vandalism

Director of Public Works Earle stated that the skate park had been vandalized severely. He noted that the overgrowth of the path has created some unfavorable conditions and that area will be cleared out to create visibility. The Streets Superintendent will be compiling the costs associated with fixing the damage. No action taken.

Recycling efforts in Parks, Open Spaces, and for Special Events

Earle stated that they have placed about ten temporary recycling bins and they appear to be working very well. No action taken.

Venetian Fest

Earle noted that the Jaycees will be helping with the recycling efforts in that they will be changing out the bags that were provided by the DPW.

Equipment Update (John Deere Loader, Leaf Wagon Clutch Pack, #25 Frame)

Earle addressed that a main front loader had gone down for repairs and the cost is about \$16,000 to fix. The leaf wagon is under repair as well. One of the older snow plow trucks has its frame in disrepair and to fix the frame would cost about \$10,000 to \$12,000. This issue is due to a design flaw of International. No action taken.

Storm Damage

Earle indicated that there has been some storm damage and the crews had worked to pick up additional brush. No action taken.

Oak Hill Cemetery Headstone Restoration project

Earle stated that he had allocated \$15,000 to restore headstones in disrepair. He stated that he was very happy with how they turned out. He is hopeful to add more money for the 2020 budget. No action taken.

Discussion/Recommendation regarding on street parking on Lake View Dr; Geneva Lake Manor Association

Chief Rasmussen noted that there are several streets within the subdivision that have parking on both sides and with the width streets it becomes near impossible for emergency vehicles to get through.

Motion by Proksa to refer to the Finance Committee, second by Howell. Motion carried 4-0.

Discussion regarding pedestrian crossing Maxwell and Main; west end of Library Park

Earle stated that there has been traffic concerns with cars trying to drive down the path in front of the Library. Chief Rasmussen noted that he would like to see some sort of cement barrier or some kind of decorative posts to alleviate this issue. Earle stated that he would have to research where the funds would come from and he will bring back several designs for further consideration. No action taken.

Discussion/Recommendation regarding 2019 Street Improvement Project; Utility Commission Updates

Earle indicated that some of streets in the program will be changing due to identified utility issues. To avoid duplication of work Sage Street had been removed. He added Tomike, part of Madison, and Warren St in its place. He noted that there will be no change in the funding for the project. The crosswalks on Center will still be completed along with the access drive for the Park-N-Ride. No action taken.

Discussion/Recommendation regarding City of Lake Geneva Garbage and Recycling RFP

City Administrator Nord stated that he has been working on the RFP and he had several questions. He noted that the current RFP for one call per one unit per month versus the current one call per day per month. Earle stated that this call in process is more efficient for John's as they can determine how much will need to be collected. Flower stated that this would be an issue as far as enforcement and wondered if that had been discussed. Nord indicated that the City could maintain the standard bulk pickup it would come at an additional cost.

The second point was the time restrictions of 6:00 a.m. to 6:00 p.m. and the committee did not have an issue with that time frame. The third point was including electronic recycling as an option on the contract or to have a separate RFP for that. The final point is referencing bulk hazardous waste. Earle noted that the City will probably not get solid numbers for the electronic and hazardous waste as there is no market for it, it is hard to get those numbers locked in.

Earle would like the committee to review the numbers with Johns Disposal and fears that if the City would pick another company that there would be a huge learning curve and they have a good working relationship. Flower stated that she has had little issues with Johns Disposal and that she had wanted the RFP as they were offering an increase in prices. This was to determine if the increase was in line with other companies.

Motion by Howell to refer this item to the Finance Committee and to direct the Public Works Director to contact John's Disposal for contract extension numbers for consideration as well, second by Proksa.

Motion carried 4-0.

Discussion regarding 2020-2023 Paving & Right-Of-Way Improvement Plan

Earle stated that there has a lot of discussion regarding this matter and that he would be leaning hard on Kapur to manage this. Greg Governatori, City Engineer, stated that all of the streets do have pavement ratings for 2019. This map only takes into consideration the pavement conditions. The list of streets is reviewed by the Utility Director to determine if there can be a joint reconstruct on certain streets. Earle stated that as a part of this process they have added ADA ramps, sidewalks, pedestrian/bike paths and alleys to the plan. Flower would like to see a map of the roads to be considered for the next three years. She would also like to see the conditions of the City owned parking lots as well. No action taken.

Future Agenda Items

- New Stop Sign at Lake View Dr and Lake Shore Dr
- 2020- 2025 Paving & Right-Of-Way Improvement Plan Update
- Grass Mowing Ordinance
- Trench Backfill & Patching Ordinance

Adjourn

Motion by Proksa to adjourn, second by Dunn. Motion carried 4-0. The meeting adjourned at 6:12 p.m.