

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES

MONDAY, AUGUST 24, 2020 4:00 P.M.

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:02 p.m.

Roll Call

Present: Flower, Fesenmaier, Hedlund, Halverson

Absent: Dunn

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

None

Approve the regular Public Works Committee meeting minutes from July 14, 2020 as prepared and distributed
Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Director of Public Works Report

Director of Public Works Earle stated that the City had minimal damage from the storm that came through a couple weeks ago. He added that all equipment is working well and he is using his new ventrac purchase to aid in the storm clean up. He added that the brush pickup will start up in early October and they are working on an electronic device drop off. He stated that he has been working on his Capital Improvement plan which will include improvements at the tennis courts in Dunn Field and a new roof for the main shop of the Public Works. No action taken.

Parking Manager Report

Parking Manager Elder noted that there was some storm related damage within the parking department, but that all equipment was working well. Elder then reviewed the parking department's budget and revenue thus far. No action taken.

Discussion/Update regarding the 2020 Street Improvement Project

Earle stated that the preconstruction meeting will be occurring soon. City Engineer Greg Governatori explained that the project is slated to start September 9. Flower inquired about how the public was to be notified regarding any utility work. Flower further directed staff to work on developing a policy regarding public notification of road/utility work. Governatori added that there are several alleys on the 2020 program that require only partial repair, but that there still on there. No action taken.

Discussion/Recommendation regarding 2021 Street Improvement Project; including Plans, Schedule, and possible Special Assessments for Sidewalks

Governatori stated that survey is done and the plans are coming along well. He added that there will be grant possibility for the work to be completed in 2021. Earle stated that the WI DOT had approached him about using Edwards Blvd use a Highway 12 detour for resurfacing. Earle stated that he will not let them reroute through the City but will continue to work with them moving forward. Governatori also reviewed the possible special assessment process and Flower expressed the desire to send this concept for discussion to the Council.

Motion by Flower to refer the discussion topic of a Special Assessment related to the 2021 Street Improvement Program, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding a Center Street crosswalk

Flower stated that there had been concerns with the accessibility of this crosswalk. These crosswalk was put in temporarily due to the 2019 Venetian Fest, but it still remains. Now there are questions about its legal validity due to parking stalls blocking portions of the crosswalk. Chief Rasmussen has concerns with the crosswalk being there as far as signaling and congestion. Flower would like this continued until next month and would ask that the Parking Manager determine how many spaces would be lost be permanent installation. She would also like to explore the pros and cons of a permanent installation versus a temporary installation.

Motion by Flower to continue, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding replacement of the south White River Bridge Crossing in the Disc Golf Course
Flower noted that this replacement was approved by the Park Board at their last meeting. This would be the southernmost bridge to be replaced and that the last time one was replaced it cost about \$60,000 with design and construction. The replacement of this bridge would maybe cost more if it is determined that the bridge needs to accommodate a vehicle. Earle stated that this bridge may not need as much work as it is not located within a wetland.

Motion by Flower to move forward with the design and construction to replace bridge #5 along with removing bridge #2 & #4, second by Hedlund. Motion carried 4-0.

Discussion/Recommendation regarding 2021 Department of Public Works Budgets

Earle reviewed his proposed budget and certain things that he has added for 2021. The biggest request that he has for his 2021 budget is addition of staff. Fesenmaier stated that she would like to see budgeted items related to Townline Road. Flower stated that she would like to see an additional \$20,000 in the capital for patching. Earle reiterated that with the requests of increased programs he will need to seriously evaluate adding more staff to facilitate. No action taken.

Discussion/Recommendation regarding possible placement of a traffic signal at Edwards Blvd and Bloomfield Road

Flower noted that there is an emergency services agreement that was approved in March 2020. She said that the agreement is vague and that there are lingering questions that need to be answered. She would like input from the departments and where the remaining funds would come from to pay for the signal. Flower would like the City Administrator to explore if the City would need to annex that property to that the Police Department could issue tickets and she asked the Administrator to identify some possible funding options. Fesenmaier asked that Edwards Blvd and Townline be explored too.

Future Agenda Items

Center Street Crosswalk

2021 Budget- Street Patching

Edwards Blvd Detour

Special Assessments for the 2021 Street Improvement Project

Edwards Blvd/Bloomfield Rd Signal

Edwards Blvd/Townline Rd Signal

Policy regarding Utilities within Street Improvement project

Adjourn

Motion by Halverson to adjourn, second by Fesenmaier. Motion carried 4-0. The meeting adjourned at 5:36 p.m.