

**REGULAR CITY COUNCIL MEETING
MONDAY, AUGUST 27, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Members: Mayor Tom Hartz, Council President, Ken Howell, Council Vice President, John Halverson, Alderpersons: Selena Proksa, Doug Skates, Tim Dunn, Cindy Flower, Shari Straube, and Rich Hedlund

Mayor Hartz called the meeting to order at 6:00 p.m.

Alderman Dunn led the Council in the Pledge of Allegiance.

Roll Call:

Present: Dunn, Flower, Straube, Halverson, Hedlund, and Howell

Absent and Excused: Proksa and Skates

Others Present: Mayor Hartz, City Attorney Draper, Interim City Administrator Berner, Finance Director Hall, and City Clerk Kropf

Awards, Presentations, and Proclamations

None

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

None

Acknowledgement of Correspondence

Clerk Kropf announced that there isn't correspondence to acknowledge at this time.

Approve Regular City Council Meeting minutes of August 13, 2018 and the Special Common Council minutes of August 16, 2018, as prepared and distributed

Motion by Hedlund to approve, second by Howell. No discussion. Motion carried 6-0.

CONSENT AGENDA– *Recommended by Finance, License and Regulation on August 21, 2018*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet

-Waiver of fees for use of City barricades and Parking Stall Reservation/Bagging for the event of Lake Geneva Firebells Fundraiser to be held on September 16, 2018 at Hogs & Kisses from 3:00 p.m. to 8:00 p.m. (*Finance, License, and Regulation Committee recommended approval contingent upon payment of application fee and barricade use fee*)

-Temporary Class "B"/" Class B" Retailer's License Application filed by St. Francis de Sales to be used at the event of Fall Fest to be held on September 16, 2018 from 11:30 a.m. to 4:00 p.m. located 148 West Main Street, Lake Geneva, WI

-Temporary Operator License Application filed by Robert McCormick to be used during the St. Francis de Sales Fall Fest event to be held on September 16, 2018 from 11:30 a.m. to 4:00 p.m.

-Massage Establishment License Renewal Application filed by Mia Faccia Salon and Day Spa to be used at 235 Broad Street, Lake Geneva, WI

-Parade Permit Application filed by VISIT Lake Geneva for the event of 43rd Electric Christmas Parade to take place on December 1, 2018 on Broad Street through Main Street between the hours of 3:00 p.m. to 6:30 p.m. (*Approved by the Finance, License, and Regulation Committee on August 7, 2018 and approved by the Public Works Committee on August 14, 2018*)

Motion by Howell to approve the consent agenda, second by Hedlund. Flower asked for clarification regarding the waiver of fees for the Firebells application. Mayor Hartz noted that the recommendation from the Finance, License, and Regulation Committee is to approve contingent upon the payment of the application fee and barricade use fee. This is to be the motion that Council is to approve. Motion carried 6-0.

Items Removed from the Consent Agenda

None

Discussion/Action considering directing the Mayor to sign a letter supporting the Geneva Lake Environmental Agency's application for the Aquatic Invasive Species Early Detection & Response Grant for preventing the spread of the invasive species starry stonewort (Nitellopsis obtuse) both within Geneva Lake and to other area lakes

Motion by Flower to approve, second by Dunn. Mayor Hartz explained that the Geneva Lake Environmental Agency has found this species in the Lake and it is very aggressive. It could threaten breeding areas for fish and eliminates certain aquatic plant life. The removal of this is labor intensive and most of the time requires that it be removed by hand. This grant would allow the GLEA to pursue a grant. Motion carried 6-0.

Finance, License, and Regulation Committee Recommendations of August 21, 2018- Ald. Howell

Discussion/Action regarding Pay Request #4 (Final) for Glen Fern Construction in the amount of \$11,389.08 for work completed at the Flat Iron Park Visitor's Center

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 6-0.

Discussion/Action regarding Pay Request #2 for Willkomm Construction in the amount \$131,934.86 for work completed on the 2018 Main Street Reconstruction Project

Motion by Howell to approve, second by Straube. Howell explained that the City will maintain the retainer until the City is satisfied with the work. Mayor Hartz noted that he has received correspondence regarding the landscaping and that the Department of Public Works will be following up with those concerns. Motion carried 6-0.

Discussion/Action regarding **Resolution 18-R57** identifying all Council approved changes throughout the year 2018 to the Pay Scale Grades, Pay Scales, and any title changes for Full-Time Non-Represented Employees

Motion by Howell to approve, second by Halverson. Howell noted that all of the changes had been previously approved by the Council. Motion carried 6-0.

Discussion/Action regarding **Resolution 18-R58** identifying all Council approved changes throughout the year 2018 to the Pay Scale Grades, Pay Scales, and any title changes for Part-Time Non-Represented Employees

Motion by Howell to approve, second by Halverson. No discussion. Motion carried 6-0.

Discussion/Action regarding a three-year (September 1, 2018 through August 31, 2021) contract and contract amendment with TyCo SimplexGrinnell for the City Hall Fire Alarm and Sprinkler System in an amount of \$3,128.87 per year

Motion by Howell to approve, second by Hedlund. Howell noted that this is a required system and that it is a contract renewal. Motion carried 6-0.

Planning Commission Recommendations of August 20, 2018- Ald. Skates

Discussion/Action regarding **Resolution 18-R60** a Conditional Use Permit filed by Lake Geneva 50120 LLC, 3000 Dundee Rd #408, Northbrook, IL 60062, for the proposed Indoor Commercial Entertainment Land Use that would allow for the Mod Pizza to be located at 281 Edwards Blvd, Unit C, in the Planned Development (PD) zoning district Tax Key No. ZA297300001

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 6-0.

Discussion/Action regarding the City Council establish a Joint Meeting with City Council and Plan Commission for October 15, 2018 at 5:00 pm which will include a Public Hearing for the Comprehensive Plan Amendment process

Motion by Hedlund to approve, second by Halverson. Mayor Hartz noted that this is regarding a particular project that is requesting the change. Mayor Hartz noted that he and Alderperson Skates would be notifying neighbors in that area. Motion carried 6-0.

Discussion/Action to schedule a Public Workshop regarding the proposed Comprehensive Plan Amendment on September 5, 2018, from 6-8 pm in the Police Training Room at City Hall, second by Horne. Neighbors will be noticed regarding the parcel, Tax Key No. ZYUP 00198

Motion by Flower to approve, second by Straube. Mayor Hartz noted that this property is located at the corner of Townline Road and Edwards Blvd. This property was recently annexed into the City. Motion carried 6-0.

Presentation of Accounts – Ald. Howell (Recommended by Finance, License and Regulation Committee on August 21, 2018)

Purchase Orders

None

Prepaid Bills in the amount of \$15,107.07

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 6-0.

Regular Bills in the amount of \$340,168.54

Motion by Howell to approve, second by Hedlund. No discussion. Flower questioned what the Gage Marine payment of \$29,831.37 was for and she would like clarification on the work completed. She would like to approve the other payables without this one item until such time that a clear scope of the work has been identified.

Motion by Flower to amend the motion to remove the payment to Gage Marine of \$29,831.37 and request clarification of the project, second by Halverson. Motion carried 5-1, with Howell voting no.

Motion by Howell to approve the regular bills in the updated amount of \$310,337.17, second by Hedlund. Motion carried 6-0.

Mayoral Appointments

Appointment of Brian Waspi to the Tourism Commission with a term to expire May 1, 2019

Motion by Hedlund to approve, second by Halverson. Mayor Hartz explained that this is to replace Chris Gelting the citizen appointment to the commission.

Adjournment

Motion by Dunn to adjourn, second by Hedlund. Motion carried 6-0. The meeting of the Common Council adjourned at 6:35 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVE BY THE COMMON COUNCIL