

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, AUGUST 6, 2019 – 6:00 PM
CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

The meeting of the Finance, Licensing, and Regulation Committee was called to order by Chairperson Howell at 6:00 p.m.

Roll Call

Present: Howell, Skates, and Halverson

Absent: Proksa and Hedlund

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

Larry Rygelski, W3099 Krueger Rd; Spoke in opposition of the additional vehicles (the Tuk Tuks) for Cruzin' Transportation. He spoke to concerns with the safety of the vehicles and lack of safety restraints.

Charlene Klein; 817 Wisconsin St; Spoke in opposition of increasing the price of the beach passes. She also spoke in opposition to eliminating the Building & Zoning Administrator as a voting member of the Plan Commission.

Approve the Regular Finance, Licensing and Regulation Committee Meeting minutes of July 16, 2019, as prepared and distributed

Motion by Skates to approve the minutes, second by Halverson. No discussion. Motion carried 3-0.

Licenses & Permits

2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet

Motion by Skates to approve, second by Howell. No discussion. Motion carried 3-0.

Discussion/Recommendation regarding an amendment to the 2019-2020 Taxi Cab Company License by Cruzin' Transportation; to add two additional vehicles

Motion by Halverson to deny the request, second by Skates. Halverson noted that the applicant has not complied with what the City has asked and spoke to the safety concerns that were addressed during the public comment period. Mayor Hartz noted that the police had stopped them several times before the last Finance meeting. Motion carried 3-0.

Discussion/Recommendation regarding a Riviera Ballroom Lease Agreement Application filed by VISIT Lake Geneva to be used January 27, 2020 through February 2, 2020 for the event of Winterfest (Applicant is requesting waiver of all fees in an amount of \$2,400)

Motion by Halverson to approve, second by Skates. Clerk Kropf noted that this agenda item is to specifically approve or deny the waiver of fees. Motion failed 0-3, with Howell, Skates, and Halverson voting no.

Motion by Halverson to continue to the next FLR meeting and that representatives be present, second by Skates.

Discussion/Recommendation regarding a Street Banner Permit Application filed by VISIT Lake Geneva to be displayed January 1, 2020 through February 2, 2020 (Applicant is requesting waiver of all fees in an amount of \$363)

Motion by Halverson to continue to the next FLR meeting and that representatives be present, second by Skates. Motion carried 3-0.

Discussion/Recommendation regarding Resolution 19-R58 a resolution authorizing the write off of 2015-2016 delinquent personal property taxes in the amount of \$2,332.97 deemed uncollectible

Finance Director Hall noted that this is something that can be done to take the delinquent amounts off the roll.

Motion by Skates to approve, second by Halverson. Motion carried 3-0.

Discussion/Recommendation regarding rate increase of 3% for 2020 Piers, Buoys, Slips, and Riviera Concourse Leases

Motion by Skates to approve, second by Halverson. Skates noted that this was unanimously approved at the 3% at the previous Piers & Harbors committee meeting. Flower noted that the City is still much lower than other communities and could stand to probably increase it more. Motion carried 3-0.

Discussion/Recommendation regarding possibly increasing the Riviera Beach Pass Rates for 2020

City Administrator Nord noted that this was on the Piers and Harbors meeting but it wasn't discussed. He wanted to make sure that there wasn't action to be taken.

Motion by Skates to approve with no increase to the Riviera Beach Pass Rates for 2020, second by Halverson. Motion carried 3-0.

Discussion/Recommendation regarding amending the City of Lake Geneva current fishing ordinance

Skates noted that this is to update the non-fishing ordinance on West End Pier that was out of date.

Motion by Skates to approve, second by Halverson. Motion carried 3-0.

Discussion/Recommendation regarding amending Chapter II, Administration, Article V, Boards and Commissions, Division Six, Plan Commission, Section 2-313, Composition, of the City of Lake Geneva Municipal Code; eliminating the Building and Zoning Administrator as a voting member of the Plan Commission

City Administrator Nord noted that the recommendation is to remove the Building & Zoning Administrator as a voting member of the Plan Commission. Nord stated that this is an anomaly and that staff needs to be able to present the information for the Plan Commission to vote on.

Motion by Halverson to approve, second by Skates. Motion carried 3-0.

Discussion/Recommendation on Fund Balances/Capital Projects/Borrowing for 2019 Budget Year

Finance Director Hall reviewed the City Fund Balances and borrowing for 2019 budget year. She noted that the capital projects need an additional approximately \$335,000 and was wondering if the city should draw on the line of credit or use unassigned fund balance. She also recommended that the money come from the unassigned fund balance.

Motion by Skates to transfer \$334,386 from the unassigned fund balance to the 2019 capital project fund, second by Halverson. Motion carried 3-0.

Discussion regarding 2020 Budget Timeline and Goals

Finance Director reviewed the 2020 budget timeline. Mayor Hartz then reviewed the 2020 budget goals. No action taken.

Discussion/Update regarding 2018 City of Lake Geneva Audit status

Finance Director Hall noted that the auditors had been clarifying some numbers with the City actuaries and that was the reason for the delay. The audit will be presented to the Common Council on August 26, 2019. No action taken.

Discussion/Recommendation regarding City of Lake Geneva Policy Regarding Issuance of Regular and Reserve Intoxicating Liquor Licenses

Mayor Hartz addressed the committee regarding the new liquor license issuance policy. He noted that it had been drafted by the City Clerk, but that he had offered the point values for each category. This policy would allow for businesses to be scored based on their business plans to see if they would be eligible for the Class B Liquor License that falls under state quota.

Motion by Skates to refer to the Common Council without recommendation, second by Halverson. Motion carried 2-1, with Howell voting no.

Presentation of Accounts

Prepaid Bills in the amount of \$ 39,901.96

Motion by Skates to approve, second by Halverson. No discussion. Motion carried 3-0.

Regular Bills in the amount of \$256,733.26

Motion by Halverson to approve less the payment to Accurate Appraisal in the amount of \$8,200, second by Skates. Finance Director Hall noted that this will need to be voting on by the Council. Motion carried 3-0.

Adjournment

Motion by Halverson to adjourn the meeting, second by Skates. Motion carried 3-0. The meeting adjourned at 7:04 p.m.