

FINANCE, LICENSE & REGULATION COMMITTEE
TUESDAY, DECEMBER 5, 2017 – 6:00 PM
CITY HALL, MEETING ROOM 2A

Alderson Kordus called the December 5, 2017 meeting of the Finance, License & Regulation Committee meeting at 6:25 p.m.

Roll Call; Administrator Oborn called the roll and noted that Kordus, Skates, Howell, Hedlund, and Halverson were present. He also noted that Mayor Kupsik, Administrator Oborn, Parking Manager Mullally, and Clerk Kropf were in attendance.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the Regular Finance, License and Regulation Committee Meeting minutes of November 21, 2017, as prepared and distributed

Motion by Skates to approve the minutes of the November 21, 2017 Finance, License and Regulation Committee, second by Halverson. Motion carried 5-0.

Licenses & Permits

Original 2017-2018 Operator's (Bartender) License application filed by Marie Elena Castro, Stacy J. Hudson, and Candice Marie Jasper

Motion by Howell to approve the Operator License applications for Marie Elena Castro, Stacy Hudson, and Candice Marie Jasper and refer to Council for consideration, second by Skates. Motion carried 5-0.

Piers, Harbor, & Lakefront Recommendations (*Piers, Harbors, and Lakefront Committee met November 29, 2017*)
Discussion/Action/Recommendation of Lake Geneva Boat Line, Inc. Contract Extension for one additional year with 3% increase and replacement of sales shack

Motion by Skates to approve the contract extension for Lake Geneva Boat Line, Inc and replacement of sales shack and refer to Council for consideration, second by Howell. Motion carried 5-0.

Discussion/Action/Recommendation on 3% increase on Slip, Buoy and Rack Rental Rates

Motion by Skates to approve the increase on the Slip, Buoy and Rack Rental Rates and refer to Council for consideration, second by Howell. No discussion. Motion carried 5-0.

Discussion/Action/Recommendation on West Pier Camera installation for an amount not to exceed \$4,200 from the Lakefront Fund

Motion by Skates to approve the West Pier Camera installation and refer to Council for consideration, second by Howell. Skates stated that this is an inexpensive solution to help the Police with the monitoring of this area. Motion carried 5-0.

Discussion/Action/Recommendation on 2018 Water Safety Patrol Lifeguard Agreement for \$34,955.00

Motion by Skates to approve the 2018 Water Safety Patrol Lifeguard Agreement and refer to Council for consideration, second by Halverson. Skates stated that this is an annual contract. Motion carried 5-0.

Personnel Recommendations (*Personnel Committee met December 5, 2017*)

Discussion/Action/Recommendation on Employee Health Benefits costs and programs including:
Claims Paid 6 Month Rolling Average

City Administrator Oborn reviewed the six month rolling average of claims with the committee. No action was taken.

Aurora Clinic

The committee discussed that the Aurora Clinic is available to all City employees and City insured dependents. This benefit would stay as is. Motion by Hedlund, to keep the clinic available and refer to Council for consideration, second by Kordus. Motion carried 5-0.

Pricing Fully Insured plans including direct plans and the State Health Plan

The Committee discussed the different plans available to the City via the State Health Insurance Plan. They noted that due to the timing, there wasn't time to make the change for 2018. No action was taken.

Employee Premium Contribution

Discussion occurred regarding the need for the employees to have cost sharing of the healthcare premium. Oborn noted that at the employee meeting it was discussed to only have those employees on the family plan pay a portion of the cost. This portion wouldn't be based on the actual family plan rate, but would rather be a cost share of ten percent of the difference between the single and family plan. This was offered as the City wouldn't make those on the single plan pay a portion of the premium. The Committee noted that having a family health plan is a benefit that the City is not obligated to offer. Due to this, the committee felt that making a single employee pay would reduce their wages and maintained that only those with family plans should pay. The cost sharing amount would be ten percent of the family plan premium at \$2,736.94 which equals \$273.69 per month. Oborn noted that this cost sharing would become effective on March 1, 2018, as the Affordable Care Act requires a sixty day notice to employees for any change in their health insurance plan or premium.

Motion by Hedlund to approve the cost sharing to the employees with the family health plan to be ten percent of the premium, at a cost of \$273.69 per month and refer to Council for consideration, second by Howell. Motion carried 5-0.

Spousal Surcharge

Motion by Hedlund to approve the spousal surcharge staying at ten percent of the COBRA rate and refer to Council for consideration, second by Halverson. Hedlund noted that the proposed increase should not occur as it would be too much of a burden on the employees at this time. Motion carried 4-1, with Kordus voting noe.

Discussion/Recommendation of Revised City Organizational Chart with revisions for City Hall and Library

Motion by Howell to approve the organization charts and refer to Council for consideration, second by Halverson. Oborn noted that this is a housing keeping item as there has been some restructuring in City Hall with the new employees coming on. He also noted that there were changes made by the Library board as well. Motion carried 5-0.

Discussion/Recommendation of Resolutions for 2018 Pay Scale Grades and Pay Scale

Oborn noted these were approved by the Personnel committee.

Motion by Howell to approve the 2018 pay scale grades and pay scale and refer to Council for consideration, second by Kordus. Motion carried 5-0.

Discussion/Action/Recommendation on the City's Short-term Rental Ordinance and corresponding State Law Change

The committee discussed building an ordinance that would conform to the new state legislation. This would be enforced by the City's code enforcement in the future. The committee also discussed that prior to Planning Commission and Council consideration, that this be reviewed by Mike Slavney of Vandewalle. No action was taken.

Discussion/Action/Recommendation of Geneva Lake Environmental Agency (GLEA) Agreement Responsibilities, and Funding

Kordus questioned if this agreement would need to be funded by the City and noted that the City should be more involved with the process. Hedlund expressed concern with the agreement as the funds provided were being used for the inspection of wells and septic for the Town of Linn.

Motion by Kordus, to send notification to GLEA to identify the City's intent not to renew the agreement for 2019, second by Hedlund. Motion failed 2-3, with Halverson, Howell, and Skates voting noe.

Discussion/Action/Recommendation of Beach Operating Hours for 2018 Budget

Kordus noted that this item was discussed at the Council meeting on November 27, 2017 and that by changing the times of the beach would ultimately affect the budget for the beach's operations. Skates stated that the Parking manager had used conservative numbers for her budget and that the gap could be filled using those funds.

Motion by Skates to amend the budget to increase the parking budget by \$7,500 and decrease the beach operating budget by \$7,500, second by Halverson. Motion carried 4-1, with Kordus voting noe.

Presentation of Accounts

Purchase Orders (none)

No action taken.

Prepaid Bills in the amount of \$567.44

Motion by Skates to approve, second by Halverson. Motion carried 5-0.

Regular Bills in the amount of \$142,083.43

Motion by Hedlund to approve, second by Skates. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn the December 5, 2017 meeting of the Finance, License and Regulation Committee, second by Skates. Motion carried 5-0. The meeting adjourned at 7:15 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE