

**REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 12, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order 6:01 p.m.

Aldersperson Howell led the Council in the Pledge of Allegiance.

Roll Call

Present: Mayor Kupsik, Alderspersons Howell, Hedlund, Halverson, Flower, Kordus, Skates, and Chappell

Absent: Aldersperson Straube

Guests: City Administrator Oborn, City Attorney Draper, and City Clerk Kropf

Awards, Presentations, and Proclamations

Clerk Kropf announced that the parking for the City will be in effect on Thursday, March 1, 2018 along with the price changes for parking. She also noted that the Spring Primary is on Tuesday, February 20, 2018 and that voters may vote absentee in the Clerk's office and register to vote through Friday, February 16, 2018. She explained that voters may not vote or register to vote on the Monday preceding the election.

Retired Police Officer Jeffrey Nethery Recognition Proclamation

Mayor Kupsik read aloud a Proclamation of Recognition for Jeffrey Nethery on his retirement.

Mayor Kupsik introduced the new videographer, Lucci DiVito to the Council.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Tom Trilla; 835 Wrigley Drive; Spoke in regards to his application for a Reserve Class "B" Liquor License. He spoke to the necessity of having this license, due to the competitiveness of the surrounding businesses.

Acknowledgement of Correspondence

None.

Approve Regular City Council Meeting minutes of January 22, 2018, as prepared and distributed.

Motion by Skates to approve the Council Minutes from January 22, 2018, second by Chappell. Motion carried 7-0.

CONSENT AGENDA – *Recommended by Finance, License and Regulation on February 6, 2018*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- Original 2017-2018 Operator's (Bartender) License applications filed by Lisa Flores, Zhanna Romm, Javier Salgado, Lexus Scherrer, Samantha Storm, Prokopios Vassos, and Danielle Warren.
- Event Permit Application for the Lake Geneva Jaycees for the Easter Egg Hunt to be held on March 31, 2018.
- Event Permit Application for the Lake Geneva Arts Foundation for the Art in the Park to be held on August 11, 2018 and August 12, 2018.
- Event Permit Application for the Lake Geneva Jaycees for the Venetian Festival to be held August 15, 2018 through August 19, 2018. (Permit to extend from August 13, 2018 to August 20, 2018 for event set-up and take down).
- Event Permit Application for Mike Mann for a Wedding Rehearsal Dinner to be held September 21, 2018.

- Massage Establishment Permit Application for Aveda Jasmine Salon and Spa to be used at 251 Cook Street, Lake Geneva, WI.

Motion by Kordus to approve the consent agenda, second by Chappell. Motion carried 7-0.

Item(s) removed from the Consent Agenda

None

Finance, License and Regulation Committee Recommendations of February 6, 2018 – Ald. Kordus

Discussion/Action regarding an original application for a Reserve “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage license by Beachside Hospitality, INC d/b/a Barrique Wine & Brew Bar, Agent, Nancy Trilla, located at 835 Wrigley Drive, Lake Geneva, WI (A notice was published indicating Council consideration for this item however, the Finance, License & Regulation Committee tabled this item until the February 20, 2018 meeting.)

Motion by Kordus to refer this item back to the Finance, License, and Regulation Committee for further discussion, second by Hedlund. Motion carried 7-0.

Discussion/Action regarding an original application for a Class “B” Fermented Malt Beverage and “Class C” Wine license by Sabai Sabai Thai Cuisine, INC d/b/a Sabai Sabai Thai Cuisine, Agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI.

Motion by Kordus to approve, second by Hedlund. Kordus noted that this is the Tempura House location and that the Tempura House surrendered the reserve license that they previously held. Motion carried 7-0.

Discussion/Action on the Lake Geneva Public Library reserving the Riviera for a Library Program featuring Dr. Patricia McConnell to take place on March 29, 2018 with waiver of all fees.

Motion by Kordus to approve with waiver of fees, second by Skates. Motion carried 7-0.

Discussion/Action of City Hall staffing reorganization including: *(Approved by Personnel Committee February 6, 2018)*

- i. Changing Senior Financial Analyst/Treasurer full-time position to Lead Financial Analyst/Treasurer full-time position
- ii. Changing Financial Analyst full-time position to Financial Analyst part-time position
- iii. Changing Benefits Clerk part-time position to Human Resources Specialist full-time position
- iv. Changing Office Assistant part-time position to City Hall Counter Clerk part-time position
- v. Corresponding Organizational Chart Change
- vi. Consideration of **Resolution 18-R06** Budget Amendment for City Hall staffing reorganization

Motion by Kordus to approve the job title changes, organizational chart changes, and Resolution 18-R06, second by Hedlund. Flower noted that she is concerned about making a budget change too premature and would like to see the changes remain budget neutral. Hedlund stated that the changes are in flux, but by having the resolution the City can have the money set aside just in case. Skates spoke against the resolution and would like to wait until the information is more clear. Flower noted that she is in support of the hiring of a human resources position, but would like to hold off until more information is gathered. Skates noted that he doesn't like the use of contingency this early in year, fearing that something will come later in the year that the money is needed for. Motion for items regarding the title change for the Lead Financial Analyst/Treasurer, the change of the Financial Analyst from full time to part time, the creation of the Human Resources Specialist fulltime position, the changes to the part time City Hall Counter Clerk position, and the Organizational Chart carried 4-3, with Skates, Flower, and Halverson voting no. The resolution 18-R06 failed on this vote as a budget amendment requires a super majority vote or at least six alderpersons voting in favor.

Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on February 6, 2018*)

Purchase Orders

None

Prepaid Bills in the amount of \$132,050.15

Motion by Kordus to approve second by Skates. Motion carried 7-0.

Regular Bills in the amount of \$244,929.79

Motion by Kordus to approve second by Hedlund. Motion carried 7-0.

Mayoral Appointments

None

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for PD Communications Supervisor Froggatt.

And motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Police Officers Union Labor Agreement, Firefighters Union Labor Agreement, and City property located at Edwards Blvd and Sheridan Springs Road.

Motion by Kordus to convene the Council in closed session, second by Skates. Alderperson Halverson to leave prior to closed session. Also included in closed session City Administrator Oborn, City Attorney Draper, and City Clerk Kropf. Council convened into closed session at 6:46 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Kordus to reconvene the Council into open session, second by Chappell. Motion carried 6-0. Reconvened at 7:12 p.m.

Motion by Kordus to approve the personnel committee recommendation to offer the salary increase of 3.36% and other amenities offered in the contract to PD Communications Supervisor Froggatt, second by Chappell. Motion carried on a roll call vote 6-0.

Motion by Kordus to proceed as discussed in closed session, second by Howell. Motion carried 6-0.

Motion by Kordus to approve the Firefighter Union contract with City Attorney review, second by Hedlund. Motion carried 6-0.

Motion by Kordus to approve contract amendment #1 as discussed for the property located at Edwards Blvd and Sheridan Springs Rd, second by Skates. Motion carried 6-0.

Adjournment

Motion by Kordus to adjourn, second by Hedlund. Motion carried 6-0. The February 12, 2018 meeting of the Common Council adjourned at 7:15 p.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMON COUNCIL