

**PIERS, HARBORS & LAKEFRONT COMMITTEE MINUTES
WEDNESDAY, FEBRUARY 19, 2020– 5:30PM
CITY HALL, CONFERENCE ROOM 2A (UPPER LEVEL)**

Members: Chairperson Doug Skates, Shari Straube, John Halverson, Rich Hedlund and Tim Dunn

Meeting called to order:

Meeting called to order by Chairman Skates at 5:36 pm

Roll Call: Chairperson Doug Skates, Rich Hedlund, Shari Straube and Tim Dunn.

Absent: Rich Hedlund

Approval of Minutes: Dunn so moved to approve the minutes of January 15, 2020, Skates seconded. Motion carried 3-0

Comments from the public limited to 5 minutes, limited to items on this agenda

Kent Martzke, owner of Lake Geneva Boat Line addressed the committee to express his interest in amending his lease to run for three to five years. He also asked that the committee consider modifying the lease so that all of the boat slips within the contract are on the north side of the pier.

Martzke also expressed his interest in making sure that MSI's reconfiguration of the first floor of the Riviera allows him to keep his office space as outlined in his current contract with the city.

Charlene Klein 815 Wisconsin Street, conveyed the objection from the City's Historic Preservation Commission to the possible loss of State and National historic designation for the Riviera building as a result of the remodeling project. She also recommended the committee undertake a cost / benefit analysis for an off-season marketplace inside the Riviera.

Harbormaster's Report

Harbormaster Linda Frame reported her staff and the GLEA will work jointly on the recently awarded grant for the "Clean Boats, Clean Water" initiative during the 2020 season.

The annual mailing of letters to current renters of slips, buoys and kayaks have been sent out.

She and members of the Public Works Department will be reviewing a list of proposed repairs to the city owned piers.

Frame also reported that Badger High School is looking for the donation of four beach tickets to raffle off at a charity function. Chairman Skates volunteered to donate the tickets to the high school personally.

Alderman Straube joined the meeting at 5:38pm

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MSI Update related to the Riviera project

State Historic Preservation Office Update

Adam Wolfe (MSI) reported that an official response from SHPO has not been received and SHPO is requesting more information concerning the project before issuing a decision. Wolfe noted that the city's Beautification Committee is looking at new / additional exterior lighting for the Riviera building.

Riviera Fund Raising Options

Adam Wolfe stated that Jody Sweeney will be at next month's meeting to discuss this topic with the committee.

2020 Riviera project Update

Wolfe stated that this past Monday was the first job site meeting with all the trades involved in the project. The Riviera building exterior has been tented and heated. Some of the new roof tiles have arrived. It was also reported that additional bricks are being secured for the project.

Wolfe reported that, so far, the roof under structure looks good and was not made of plywood as initially thought.

Update on 1st floor plans for the Riviera building

Dave Luterbach (MSI) distributed a summary of "Change Requests" and a Summary of "Contingency" from January 1, 2020 – February 19, 2020 and went over the two reports with the committee members. The Committee asked that MSI provide a more specific breakdown for those two reports.

Luterbach reported that there is some damage to the brick on the chimney. The additional bricks have been ordered and will be covered by contingency. Luterbach also reported that the upper clear story windows are in good shape.

Discussion regarding market at the Riviera during off season

It was the consensus of the committee that this topic be held over until next month for more discussion.

Discussion regarding expanding monitoring of City's Boat Launch; including possible hiring of additional staff and/or installation of surveillance cameras

General discussion was held among members of the committee. It was consensus of the committee members that Jeff Miskie (City's I.T. consultant) provide a general memo on this top at next month's meeting. Miskie is further requested to focus on camera technology for monitoring the city's boat launch. It was also requested that Miskie provide information concerning the city's current security camera(s) at the west pier. Miskie was asked to consult

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with the Police Department, the Harbormaster and the local DNR representative to discuss this topic and generate the memo for the March meeting.

Discussion/recommendation regarding grant funds for additional Lakefront staff from GLEA

It was the consensus of the committee to hold over this topic until the next (March, 2020) meeting.

Discussion / Recommendation regarding extension and amendment to Commercial buoy and slip leases with Gage Marine and Lake Geneva Boat Line

General discussion was held among the committee members and Kent Martzke (Lake Geneva Boat Line) concerning revisions to his existing lease. Numerous points were covered. At the end of the discussion Doug Skates so moved the committee recommend approving the following with Lake Geneva Boat Line:

- Current contract expiration will remain through 2024
- 4 slips currently provided to LGBL will be moved to the north side of the gas pier (currently only two are on the north and two are on the south)
- The City will offer to add three (3) additional slips on the north side of the gas pier
- LGBL will be charged the “Non-resident, west end pier, 26’ slip rate” that is currently on the books (and will “mirror” as that rate is adjusted from year to year)
- The City will take back the seven slips on the north side the south side of the gas pier.

It was noted that these recommendations would be forward to the FLR Committee once the City Attorney has reviewed the points and provides feedback to FLR and the City Council. John Halverson seconded the motion. Motion passed 4-0.

Straube so moved to adjourn at 6:52 pm. John Halverson seconded the motion. Motion carried 4-0.