



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, FEBRUARY 22, 2016 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of February 8, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Melissa Bochniak on behalf of Badger High School for the sale of fermented malt beverages and wine at the Geneva Lake Museum, 255 Mill Street, Lake Geneva for a Casino Night Fundraiser event on March 19, 2016, 5:00pm to 10:00pm
 - b. Temporary Operator License application filed by Kevin Polheber on behalf of Badger High School for a Casino Night Fundraiser event on March 19, 2016
 - c. Original 2015-2016 Operator’s (Bartender) License applications filed by Damon Highland and Amber Wampole
6. Discussion/Recommendation on purchase of 1999 pick-up truck from Utility Commission for \$1,000 funded from the Cemetery fund budget and declare present vehicle surplus for disposal (*Public Works recommended on Feb. 11, 2016*)
7. Discussion/Recommendation on the following parking ordinance changes:
 - Eliminate limited time zone for angled parking stalls on east side of Cook Street, north of curblines of Wisconsin Street
 - Change existing (5) marked parking stalls on west side of Cook Street from south curblines of Wisconsin Street to Maximum 1 hour parking 8:00am to 4:00pm on school days only
 - Change existing (5) marked parked stalls on east side of Madison Street from south curblines of Wisconsin Street to Maximum 1 hour parking 8:00am to 4:00pm on school days only
 - Eliminate no parking zone from 8:00am to 5:00pm on school days for marked stalls on west side of Madison Street, north of curblines of Wisconsin Street
 - Create no parking zone from 8:00am to 4:00pm on school days only on south side of Dodge Street from curblines of Madison Street to Cook Street

- Curb cut at schools expense on East side of Madison Street from north curblineline of Wisconsin Street to alley
 - Eliminate two parking stalls on Main Street between Center and Mill Street for street reconfiguration
(recommended by the Parking Commission on Dec. 17, 2015 and Public Works on Feb. 11, 2016)
8. Discussion/Recommendation on motion to conduct \$15,000 Hillmoor property feasibility study by Vanderwalle and Associates with funding from TIF#4 contingency *(requested by Alderman Chappell and Alderman Howell)*
 9. Discussion/Recommendation on Nielsen Madsen & Barber SC for design review services agreement for Symphony Bay development funded by developer *(Plan Commission recommended on Feb. 15, 2016)*
 10. Discussion/Recommendation on TIF#4 advance to Lake Geneva Joint 1 School District for \$1,861,043.91 and Lake Geneva-Genoa City Union School District for \$1,297,717.22 subject to an acceptable agreement between the parties for the same

11. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$62,615.80
- c. Regular Bills in the amount of \$112,184.21
- d. Approval of Treasurer’s Report for October 2015

12. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.

2/19/2016 6:36pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, FEBRUARY 8, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:05 p.m.

Roll Call. Present: Aldermen Howell, Kupsik, Kordus and Wall. Absent: Alderman Gelting. Also Present: City Administrator Oborn, Director of Public Works Winkler and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Ken Etten, 1109 Wisconsin Street, spoke in support of the TIF theater redevelopment proposal. He believes this is the best use of the property. This is the exact type of project TIF was intended to for. He strongly encouraged the City Council and City Administration to work with Shad Branen to make the Geneva Theatre a reality.

Sal Dimiceli Jr., 101 Broad Street, read a letter from his father, Sal Dimiceli Sr., who requested the Council support the Geneva Theatre project with TIF funds.

Carol Smith, 930 Bonnie Brae Lane, spoke regarding the Park Reservation Permit filed by the Geneva Lake Arts Foundation. She asked for the same fees to be charged as last year and waive the fees for the Brunk pavilion.

Patrick Quinn, 512 Maxwell Street, a member of the Lake Geneva Historic Preservation Commission and Friends of the Geneva Theater, spoke on Shad Branen's proven track record as a theater owner. The events Mr. Branen's theater in Burlington features, in addition to regular movies, makes it a community arts center. He urged the Council, Mayor and City Administrator to support the restoration of the Geneva Theater.

Approval of Minutes. Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of January 25, 2016, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Kordus/Kupsik motion to approve Park Reservation Permit application filed by Geneva Lake Arts Foundation for the annual "Art in the Park" event at Flat Iron Park including rental of the Brunk Pavilion, from 10 am to 5 pm on Saturday, August 13 and 10 am to 4 pm on Sunday, August 14, 2016 (recommended by Board of Park Commissioners on Feb. 3, 2016 with same fees as last year).

Mr. Kordus would like to reduce the charge for the parking stalls for 94 stalls over 2 days to \$10.00 per day for a total of \$1,880 and waive the \$500 fee for the Brunk pavilion which would create a new total of \$1,975.

Alderman Wall asked if the Geneva Lake Arts Foundation was a non-profit organization and what the Park Board suggested. Mr. Kupsik answered the Park Board agreed to pay the same fees as last year. Mr. Kordus reiterated the fees for last year were \$1,973.30. His suggestion goes up only a few dollars but coincides with the current fee schedule. Mr. Wall stated there is no consistency with which groups have fees waive and which do not. He doesn't feel it is fair. Mr. Kordus pointed out when the fee schedule was set up for the Brunk pavilion, it was stated that the fee would be waived for Venetian Fest and Art in the Park. City Clerk Waswo noted the fee schedule has changed since last year's application. Motion carried 3 to 1 with Alderman Wall voting "no."

Kordus/Kupsik motion to approve Street Use Permit application filed by Geneva Lake Arts Foundation to close Center Street from Main to Wrigley Drive on Saturday, August 13 from 6 am to 9 am and Sunday, August 14, 2016 from 6 am to 9 am and 4 pm to 6 pm for the annual "Art in the Park" event (recommended by Board of Park Commissioners on Feb. 3, 2016). Motion carried 4 to 0.

Wall/Kordus motion to approve Riviera Beach Use application filed by Troy Nottestad for the Duffy Nottestad Fishing Derby on the beach and ice held on Saturday, February 27, 2016 from 9am to 2pm with setup on Friday evening (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016). Motion carried 4 to 0.

Kordus/Wall motion to approve Park Reservation Permit application filed by Sheree Carlson for the Tenny-Wachsmuth Wedding held in Flat Iron park including rental of the Gazebo from 3 pm to 5:30 pm on Saturday, July 16, 2016 (recommended by Board of Park Commissioners on Feb. 3, 2016). Motion carried 4 to 0.

Kordus/Howell motion to approve Park Reservation Permit application submitted by Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, March 26, 2016 from 7 am to 2 pm (recommended by the Board of Park Commissioners on Feb. 3, 2016). Motion carried 4 to 0.

Kupsik/Kordus motion to approve Park Reservation Permit application filed by the Lake Geneva Jaycees to use Seminary and Flat Iron parks including Brunk Pavilion for the Venetian Festival on August 15 – 22, 2016 with balance of fees waived (recommended by the Board of Park Commissioners on Feb. 3, 2016). Motion carried 4 to 0.

Kordus/Kupsik motion to approve Park Reservation Permit application filed by the Lake Geneva Jaycees to use Library Park on August 20 – 21, 2016 for the annual Arts and Crafts Fair with balance of fees waived (recommended by the Board of Park Commissioners on Feb. 3, 2016). Motion carried 4 to 0.

Kordus/Howell motion to approve Street Use Permit application filed by the Lake Geneva Jaycees for the use and closure of Wrigley Dr. from Center St. to Broad St. for Venetian Festival on August 15 – 22, 2016. Motion carried 4 to 0.

Howell/Kordus motion to approve Riviera Beach Reservation Permit application filed by the Lake Geneva Jaycees for the use and closure of the Riviera Beach on Sunday, August 21, 2016 for the water ski show, boat parade and fireworks display. Motion carried 4 to 0.

Kordus/Kupsik motion to approve Fireworks Permit application filed by the Lake Geneva Jaycees to be held on Sunday, August 21, 2016. Motion carried 4 to 0.

Kordus/Howell motion to approve Temporary Class “B” License application submitted by the Lake Geneva Jaycees for the sale of fermented malt beverages at Flat Iron parking lot, 100 block of Center St., Lake Geneva, for Venetian Festival on August 16 – 22, 2016. Motion carried 4 to 0.

Wall/Kordus motion to approve Original 2015-2016 Operator’s (Bartender) License applications filed by Linda Diamond, Dusha Lowrey, Dawn Monroe, Eileen Sorensen. Motion carried 4 to 0.

Discussion/Recommendation on Resolution 16-R3, a wage resolution implementing pay scale grades and wage increases for part-time employees (recommended by the Personnel Committee on Jan. 28, 2016)

City Administrator Oborn gave an overview of the resolution for part-time employees.

Kordus/Wall motion to approve as presented. Motion carried 4 to 0.

Discussion/Recommendation on awarding 2016 Riviera East (Elmer’s) Pier Replacement Project Alternate Bid to Gage Marine for \$54,185 (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016)

City Administrator Oborn stated there are some issues with the application. It is still pending because the alternate is going out 4 extra feet and requires a DNR permit. He recommended approving the higher amount with the alternate bid as that is in the budget. The foot print of the pier remains the same, but the angle would change making the approach and departure from the pier safer. It will be parallel to the rest of the piers.

Kupsik/Howell motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on awarding 2016-2018 Pier & Buoy Service Project to Gage Marine (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016). Mr. Oborn clarified the painting would be a separate contract.

Kordus/Kupsik motion to approve. Motion carried 4 to 0.

Discussion/Action on awarding bid to Vorpagel for emergency furnace replacement at the Museum in the amount of \$9,000 funded from contingency

Mr. Kordus questioned if the maintenance and repairs budget covered the \$5,300. He wondered if part was coming from the maintenance and repair budget or is the entire \$9,000 coming from contingency. Mr. Oborn stated to take the entire amount since it is so early in the year. The \$5,300 is for general repairs and maintenance. Kordus/Wall motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on consideration of proposal for TIF theater redevelopment grant and authorize City Administrator and City Attorney to negotiate with Mr. Branen on a development agreement with a site development incentive (grant) for the revitalization of the Geneva Theater

Kupsik/Kordus motion to send to City Council without recommendation. Motion carried 4 to 0.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Kordus motion to recommend approval of Prepaid Bills in the amount of \$7,152.64. Motion carried 4 to 0.

Kupsik/Kordus motion to recommend approval of Regular Bills in the amount of \$157,900.93. Mr. Oborn clarified the total is \$154,775.93.

Kupsik/Wall motion to approve the amended amount of \$154,775.93. Motion carried 4 to 0.

Adjournment

Kordus/Kupsik motion to adjourn at 6:48 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 22, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Kupsik
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of February 8, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Melissa Bochniak on behalf of Badger High School for the sale of fermented malt beverages and wine at the Geneva Lake Museum, 255 Mill Street, Lake Geneva for a Casino Night Fundraiser event on March 19, 2016, 5:00pm to 10:00pm
 - b. Temporary Operator License application filed by Kevin Polheber on behalf of Badger High School for a Casino Night Fundraiser event on March 19, 2016
 - c. Original 2015-2016 Operator’s (Bartender) License applications filed by Damon Highland and Amber Wampole
10. Item removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**
 - a. Discussion/Action on purchase of 1999 pick-up truck from Utility Commission for \$1,000 funded from the Cemetery fund budget and declare present vehicle surplus for disposal (*Public Works recommended on Feb. 11, 2016*)
 - b. Discussion/Action on the following parking ordinance changes:
 - Eliminate limited time zone for angled parking stalls on east side of Cook Street, north of curblineline of Wisconsin Street
 - Change existing (5) marked parking stalls on west side of Cook Street from south curblineline of Wisconsin Street to Maximum 1 hour parking 8:00am to 4:00pm on school days only

- Change existing (5) marked parked stalls on east side of Madison Street from south curblineline of Wisconsin Street to Maximum 1 hour parking 8:00am to 4:00pm on school days only
 - Eliminate no parking zone from 8:00am to 5:00pm on school days for marked stalls on west side of Madison Street, north of curblineline of Wisconsin Street
 - Create no parking zone from 8:00am to 4:00pm on school days only on south side of Dodge Street from curblineline of Madison Street to Cook Street
 - Curb cut at schools expense on East side of Madison Street from north curblineline of Wisconsin Street to alley
 - Eliminate two parking stalls on Main Street between Center and Mill Street for street reconfiguration *(recommended by the Parking Commission on Dec. 17, 2015 and Public Works on Feb. 11, 2016)*
- c. Discussion/Action on motion to conduct \$15,000 Hillmoor property feasibility study by Vanderwalle and Associates with funding from TIF#4 contingency *(requested by Alderman Chappell and Alderman Howell)*
 - d. Discussion/Action on Nielsen Madsen & Barber SC for design review services agreement for Symphony Bay development funded by developer *(Plan Commission recommended on Feb. 15, 2016)*
 - e. Discussion/Action on TIF#4 advance to Lake Geneva Joint 1 School District for \$1,861,043.91 and Lake Geneva-Genoa City Union School District for \$1,297,717.22 subject to an acceptable agreement between the parties for the same

12. Plan Commission Recommendations – Alderman Kupsik

- a. Discussion/Action on Application for Site Plan Review for landscape alteration filed by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive *(Plan Commission recommended on Feb. 15, 2016)*
- b. **Resolution 16-R5**, authorizing the issuance of a Conditional Use Application filed by Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147, for the installation of an electronic message center on a freestanding monument sign located at 1100 S Edwards Blvd., Tax Key No. ZA456600003 including all staff recommendations and adopting the Planning Commission’s finding of fact *(Plan Commission recommended on Feb. 15, 2016)*
- c. Discussion/Action on Application for Land Division Review for a Certified Survey Map submitted by GPC Real Estate LLC, PO Box 400, Libertyville, IL 60048 for land located on Wells Street and North Bloomfield Road, Lake Geneva, WI 53147, Tax Key Nos. ZGM 00001 thru ZGM 00109 *(Plan Commission recommended on Feb. 15, 2016)*

- 13.** Discussion/Action on **Resolution 16-R4**, authorizing the Lake Geneva Fire Department use of the lower level of Host Drive Water Tower as Fire Station No. 2 *(approved by Police and Fire Commission on Jan. 7, 2016 and Utility Commission on Jan. 21, 2016)*

14. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$62,615.80
- c. Regular Bills in the amount of \$112,184.21
- d. Approval of Treasurer’s Report for October 2015

15. Mayoral Appointments

- Appointment of Todd Krause to Zoning Board of Appeals, term expiring May 1, 2018

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.

**REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 8, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:01 p.m.

The Pledge of Allegiance was led by Alderman Gelting.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell.
Also Present: City Attorney Draper, City Administrator Oborn, Director of Public Works Winkler, City Clerk Waswo.

Awards, Presentations, and Proclamations.

The Lake Geneva Beautification Committee presented the 8th Annual Holiday Decoration Awards.

Mayor Connors noted the water rate increase hearing is Thursday, February 11, 2016 at 2:00pm at Lake Geneva City Hall. Comments can be submitted through the Wisconsin Public Service Commission, oral testimony, written or mailed comments.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Bill Huntress, 1015 Pleasant St., spoke in opposition of the City using TIF funds for the Geneva Theater project.

Bethany Souza, 327 Wrigley Dr., stated the statements made by Mr. Huntress were valid. She does not want to see the theater done without it being thought out but feels the City has to step in to help fix it. Noting it should be a team effort.

Tammy Carstensen, GM of Harbor Shores at 300 Wrigley Dr., represents 108 condo owners and taxpayers at said location. She spoke in favor of the Geneva Theater project.

Richard Madouse, 310 Walworth St., has lived in Lake Geneva his whole life. Shad Branen is a friend of his. Mr. Madouse is the Chief Engineer of a television station and has worked with him on projects over 30 years. He feels Mr. Branen is very credible and will find a frugal way to get the project done.

Ken Etten, 1109 Wisconsin St., spoke in support of TIF funds being used for the Geneva Theater project.

Rob Micklinghoff, 934 Carey St., has known Shad for many years and can concur that the theater is a blighted spot. He is looking forward to possibly having another vibrant business in downtown Lake Geneva.

Darien Schaefer, President of Visit Lake Geneva at 527 Center St., is in support of investing TIF funds to the Geneva Theater project.

Sean Payne, representing Clear Water Outdoors located at 744 West Main St., grew up in this town and loves it. The money is already there, so a tax burden will not come upon the people. A great part of Broad Street will be cleaned up. He supports this project 100%.

Kevin Fleming, 1032 Wisconsin St., is a member of Business Improvement District Board of Directors. It is a group established in 1991 of downtown property owners and business people who are focused on making improvements to the City's streetscape. He is speaking on behalf of the Board of Directors in support of using TIF funds toward the theater.

Sal Dimiceli Jr, 101 Broad St., read a letter from his father, Sal Dimiceli Sr. in support of using TIF funds to renovate the Geneva Theater.

Cheryl Piscotti, Owner of Geneva Wells Motel located at 1060 South Wells St., is in favor of Mr. Branen and the plans to move forward with the theater.

Terry O'Neill, 954 George St., spoke about the fishing derby. He does not want to see a repeat of last weekend where cars went through the ice. He also spoke on the theater; stating he feels the theater went out of business because of the nearby Showboat Theater. The Geneva Theater has no parking, which could be a deterrent. The movie theater business is declining as well. The only people to profit from this venture are those involved with the sale, the transfer, and the reconstruction of the theater.

Peter Jergens, 262 Center St., noted this is the third time he has been asked to look at the theater project to advise what it would take to put it back together. Economically it does not make sense to use the space for retail or restaurant use. The building can be restored based on the budgets he put together but will only happen with the assistance of the City. He believes the completed project will increase the tax base dramatically.

Acknowledgement of Correspondence.

City Clerk Waswo stated on Jan. 25, 2016 the City received an email from Penny Roehrer requesting the Council proceed with the White River Trail and complete as much as possible. The City received an email from Thomas Anthony on Jan. 29, 2016 recommending the Council initiate a land usage feasibility study on the Hillmoor property. The City received a letter Feb. 8, 2016, from the Lake Geneva Business Improvement District asking the Council to consider honoring Mr. Branen's request to allocate TIF funds to revitalize the Geneva Theater. The City received an email Feb. 8, 2016, from Tom Hartz asking the council to support the Lake Geneva Theater Project.

Approval of Minutes. Wall/Kordus motion to approve the Regular City Council Meeting minutes of January 25, 2016, as prepared and distributed. Unanimously carried.

Consent Agenda

Street Use Permit application filed by Geneva Lake Arts Foundation to close Center Street from Main to Wrigley Drive on Saturday, August 13 from 6 am to 9 am and Sunday, August 14, 2016 from 6 am to 9 am and 4 pm to 6 pm for the annual "Art in the Park" event (recommended by Board of Park Commissioners on Feb. 3, 2016)

Riviera Beach Use application filed by Troy Nottestad for the Duffy Nottestad Fishing Derby on the beach and ice held on Saturday, February 27, 2016 from 9am to 2pm with setup on Friday evening (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016)

Park Reservation Permit application filed by Sheree Carlson for the Tenny-Wachsmuth Wedding held in Flat Iron park including rental of the Gazebo from 3 pm to 5:30 pm on Saturday, July 16, 2016 (recommended by Board of Park Commissioners on Feb. 3, 2016)

Park Reservation Permit application submitted by Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, March 26, 2016 from 7 am to 2 pm (recommended by the Board of Park Commissioners on Feb. 3, 2016)

Park Reservation Permit application filed by the Lake Geneva Jaycees to use Seminary and Flat Iron parks including Brunk Pavilion for the Venetian Festival on August 15 – 22, 2016 with balance of fees waived (recommended by the Board of Park Commissioners on Feb. 3, 2016)

Park Reservation Permit application filed by the Lake Geneva Jaycees to use Library Park on August 20 – 21, 2016 for the annual Arts and Crafts Fair with balance of fees waived (recommended by the Board of Park Commissioners on Feb. 3, 2016)

Temporary Class "B" License application submitted by the Lake Geneva Jaycees for the sale of fermented malt beverages at Flat Iron parking lot, 100 block of Center St., Lake Geneva, for Venetian Festival on August 16 – 22, 2016

Original 2015-2016 Operator's (Bartender) License applications filed by Linda Diamond, Dusha Lowrey, Dawn Monroe, Eileen Sorensen

Hill/Kordus motion to approve. Unanimously carried.

Items removed from the Consent Agenda.

Park Reservation Permit application filed by Geneva Lake Arts Foundation for the annual "Art in the Park" event at Flat Iron Park including rental of the Brunk Pavilion, from 10 am to 5 pm on Saturday, August 13 and 10 am to 4 pm on Sunday, August 14, 2016 (recommended by Board of Park Commissioners on Feb. 3, 2016 with same fees as last year). Kordus/Kupsik motion to reduce the 94 parking stall charges to \$1,880 and waive the \$500 two day fee for the Brunk pavilion, making the new total \$1,975. Mr. Kordus noted this is the same fee they paid last year and what was agreed to at the Park Board meeting. In the past, it was said that Venetian Fest, Art in the Park and Taste of Lake Geneva would have the fees waived for the Brunk pavilion. Ms. Chappell feels these festivals are getting extremely large and there might be other areas where they could be located to reduce having to close roads, waive fees, and bag parking stalls. Mr. Wall does not have a problem with this but does think all non-profits should be treated the same with regard to waiving fees. Ms. Hill agreed with Mr. Wall's statement. Mr. Kordus stated the \$1,975 did include the application fee. He took the total fee of \$4,955 minus the reductions he recommended. City Clerk Waswo asked for clarification and noted the schedule of fees have changed since last year. Mr. Kordus clarified he would like the \$3,760 amended to \$1,880 which is \$10 per stall. He also would like the \$500 per day Brunk pavilion fee waived. Those are the only two fees he recommends waiving. If that is subtracted from the \$4,955 total, it comes to \$1,975. Mr. Kordus said while consistency is nice, there are certain events that provide a different benefit to the City than others, which needs to be taken into consideration.

Roll Call: Kordus, Hill, Gelting, Kupsik, Howell voting "yes." Motion carried 5 to 3 with Chappell, Wall and Hedlund voting "no."

Street Use Permit application filed by the Lake Geneva Jaycees for the use and closure of Wrigley Dr. from Center St. to Broad St. for Venetian Festival on August 15 – 22, 2016

Kordus/Kupsik motion to approve with Jaycees paying the application fee and waiving the other fees.

Roll Call: Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 2 with Chappell and Hill voting "no."

Riviera Beach Reservation Permit application filed by the Lake Geneva Jaycees for the use and closure of the Riviera Beach on Sunday, August 21, 2016 for the water ski show, boat parade and fireworks display

Kordus/Kupsik motion to approve with Jaycees paying the application fee and waiving the other fees.

Roll Call: Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 2 with Chappell and Hill voting "no."

Fireworks Permit application filed by the Lake Geneva Jaycees to be held on Sunday, August 21, 2016

Kordus/Kupsik to approve with Jaycees paying the \$50 permit fee.

Roll Call: Chappell, Hill, Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

Kupsik/Kordus motion to approve Resolution 16-R3, a wage resolution implementing pay scale grades and wage increases for part-time employees (recommended by the Personnel Committee on Jan. 28, 2016)

This is part of implementing the wage study and assigning grades to part-time positions. All City positions now have grade scales, which provide flexibility. There was a modification from the Personnel Committee to clarify the starting wage. Mr. Oborn added the multi-year positions. Mr. Oborn has taken this to the Police & Fire Commission as well.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Discussion/Action on awarding 2016 Riviera East (Elmer's) Pier Replacement Project Alternate Bid to Gage Marine for \$54,185 (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016)

Kupsik/Kordus motion to approve not to exceed \$54,185. The base bid is replacing the existing wood pier in present configuration and the alternate bid replaces the existing wood pier with a modified configuration. This will depend on the Wisconsin Department of Natural Resources application. The City received two bids. Gage Marine came in at \$54,185 with the alternate bid. The next bid was Janke General Contractors with an alternate bid of \$202,440. The City Administrator recommended the Gage Marine bid and also to include the alternate. Mr. Oborn stated this is pending the application for the permit which will extend the pier out 4 feet and straighten it from 95 to 90 degrees, which makes the pier more stable. If we can't get the application in time and need to complete this in the spring, we will fall back to the base bid. Mr. Connors clarified if the pier is rebuilt at the existing diameters, a permit is not required. If it is changed, a permit is required. The footprint of the actual pier is not changing; just that it is being moved from a 95 to a 90 degree angle. Ms. Hill noted there is not an aerator around this pier and you can see the difference. Mr. Oborn stated there have been discussions about this and will be purchasing an aerator for this pier. This is budgeted and funded from the Lakefront fund.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Kupsik/Hill motion to approve awarding 2016-2018 Pier & Buoy Service Project to Gage Marine (recommended by Piers, Harbors and Lakefront on Feb. 3, 2016). The annual pier installation, removal and maintenance work was bid as instructed. The only bid received was from Gage Marine at \$34,820 for the 2016 pier installation and removal, \$35,864 for the 2017, \$36,940 for 2018, and \$20,435.38 for the 2016 maintenance. Pier painting will be on a separate bid proposal and contracts are still in process. The pier installation and removal costs are in line with the operating budget. Mr. Oborn noted they did send out notices to all other pier companies in the lake area.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Kupsik/Wall motion to approve awarding bid to Vorpagel for emergency furnace replacement at the Museum in the amount of \$9,000 funded from contingency. Vorpagel had the lowest bid, but it does exceed the budget. Funding is needed for the other heating and air conditioning units and regular maintenance items. Ms. Hill questioned how they did not know they might need a furnace. Mr. Wall felt it is not something they would buy ahead of time. Mr. Kupsik questioned Mared's maintenance contract and asked the City Administrator to have them look at the equipment and report back if anything needs to be replaced. Ms. Chappell questioned if they should sell the building to the Museum.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Discussion/Action on consideration of proposal for TIF theater redevelopment grant and authorize City Administrator and City Attorney to negotiate with Mr. Branen on a development agreement with a site development incentive (grant) for the revitalization of the Geneva Theater

Howell/Chappell motion to approve. Howell/Chappell withdrew motion.

Hill/Kordus motion to suspend the rules and allow Mr. Shad Branen to speak. Mr. Kordus stated they are authorizing the City Attorney and Administrator to proceed with negotiations. Any negotiated dollar amount and Developer's Agreement would have to come back to the Council to be voted on. This is just authorizing negotiation power. City Attorney Draper confirmed this was correct. He noted they are looking for direction. Motion carried 7 to 1 with Alderman Kupsik voting "no."

Mr. Shad Branen gave a presentation on his proposal to renovate the Geneva Theater back to a 4 screen movie theater with a little over 500 seats. Mr. Branen stated there is an accepted offer contingent upon funding from the City of \$800,000; however he is requesting \$950,000. He stated a beer and wine license would be requested, but not a full liquor license.

Kordus/Howell motion to direct staff to negotiate an expenditure of up to \$800,000 to be used for items as stated in the renovation budget that would include those items under the general construction area that might be used to bring the building up to code with general construction and rehab of the building.

Howell/Chappell motion an amendment to allow staff to negotiate no higher than \$950,000. Ms. Hill feels there is no negotiation if you have given them a final number. This is a very appropriate use of TIF funds. At the time a dollar amount was set, they did not know what the exact cost of the project was going to be, so that was a placeholder. If we are in favor and trust Mr. Branen will do what he says, we should look at the full request. She is in favor of the amendment and project. Mr. Kordus stated we originally authorized \$800,000, which he believes is a reasonable number. It would be a tough sell to go \$150,000 over. The point was to make it a more attractive purchase to cover the expenses to bring it up to code. He questioned if there was even enough money to cover the amount in TIF or does it come from contingency. Mr. Wall stated he had a hard enough time voting for \$800,000. He questioned where the additional money would be coming from and what assurances do they have that the business won't fail. Mr. Oborn stated there is \$100,000 in contingency. There have been discussions about collateral and guarantees of when it will be open. They are viewing it on a 10 year basis. The longer it is open, the value of the payback would go down. The development agreement would be filed against the lien.

City Attorney Draper stated this is going to be a joint venture, including a bank, the City and money from the owner. He is concerned with just limiting it to construction costs, as they have the number here of \$794,660. If you let us work all the factors, we can put a structure together and come back with the development agreement. We may need a second position but on the other hand, if we were to take a UCC financing agreement on the projection equipment, we may have the first position. He does not want to be tied so much that they are limited to a number. He would rather have flexibility and come back and negotiate. He noted they are not committing to the money tonight. They are only approving negotiations and coming back with a proposal. Mr. Howell stated the whole point of the amendment was to give wiggle room. It doesn't mean we have to spend that number. Mr. Hedlund feels this is a very worthwhile proposal. He didn't want to go to \$800,000 initially. He questioned why they are talking about dollars when they don't even know what they are talking about. He stated we should give the City Administrator and Attorney the authority to negotiate.

Mr. Gelting said the property is being bought for about \$900,000. He feels the TIF money should be used for improvement of the theater and questioned if they would be putting the City in a second position behind the acquisition amount. Ms. Chappell is in favor of the project. She visited his other building in Burlington and was impressed. Mr. Kordus asked how much direction the Attorney and Administrator are looking for. Mr. Draper stated he wants as much input as possible from this discussion. He does not necessarily want it in a motion so that they are restricted. For the benefits of the taxpayers, it should be as detailed as possible. Ms. Chappell suggested making some kind of long term commitment for the project. Mr. Draper noted they did that with the Traver Hotel by demanding they put something there within our zoning structure within 7 years. Economics will have a lot to do with it too.

Roll Call on amendment: Chappell, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 2 with Kordus and Wall voting "no."

Hill/Chappell motion an amendment to remove the terminology of the construction costs and the dollar amount figure. Roll Call on amendment: Chappell, Wall, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Motion carried 7 to 1 with Kordus voting "no."

Main motion as amended: Kordus/Howell motion to direct staff to negotiate a developer's agreement.

Roll Call on motion as amended: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Hedlund motion to approve Prepaid Bills in the amount of \$7,152.64

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Regular Bills in the amount of \$157,900.93.

Kupsik/Gelting motion to approve Regular Bills in the amount of \$154,775.93

Mayor Connors stated the amount is down \$3,000 from what was published. Alderman Gelting questioned the change in the Lake Geneva Convention and Visitor's Bureau. He thought they agreed in the budget process to pay the whole

amount in the first three quarters. In the fourth quarter they would review it and if it was over what the budgeted amount was, they were going to pay the percentage over that as a lump sum in the last quarter. Ms. Hill stated she had the same recollection but Mr. Oborn did not. Mr. Oborn stated he is working on a resolution that would clarify it as the budget is not clear on the intent.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

Mayoral Appointments. None.

Closed Session

Kordus/Chappell motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility concerning certain police department employees; and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive or bargaining reasons require a closed session concerning seeking services from and an agreement with James M. Lewis, LLC as a law enforcement services management consultant concerning an investigation involving specific law enforcement personnel including Legal representative, City Attorney, City Administrator and additional legal counsel.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

The Council entered into closed session at 9:33 pm.

Return to Open Session

Hill/Kupsik motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

The Council reconvened in open session at 10:41p.m.

Hill/Kordus motion to authorize the execution of the professional services agreement with James M. Lewis, LLC

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

Adjournment.

Kordus/Hill motion to adjourn at 10:42 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2-5-16

Town Village City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.28(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
at the premises described below during a special event beginning 3-19-16 and ending 3-19-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Lake Geneva Badger High School

(b) Address 220 South Street, Lake Geneva, WI 53147
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Pat Sherman

Vice President Janet Giovannelli

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: Melissa Boehnke, 11373 Thistle Drive, Geneva City, WI 53128

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(e) Street number 255 Mill Street, Lake Geneva WI 53147

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Badger High School Casino Night 2016

(b) Dates of event 3-19-16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Melissa (Signature/date) 2-5-16

Badger High School
(Name of Organization)

Officer _____ (Signature/date)

Officer _____ (Signature/date)

Officer _____ (Signature/date)

Date Filed with Clerk 2/19/16

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Badger High School

Name of Event: Casino Night 2016

Date of Event: 3-19-16

Time of Event: 5:00 pm (Beginning) 9:00 pm (Ending)

Event Contact Person: Melissa Bochniak

Contact Phone: _____

Contact Email: _____

**Will a Licensed Operator be serving or supervising the service of alcohol?
*This includes Temporary Operator's who have completed the
Responsible Beverage Servers class.**

Yes No

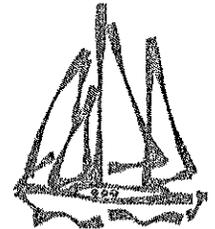
**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: <u>2/9/16</u>	Receipt No: <u>C160209-19</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>2/10/16</u>	
Recommendation: <u>[Signature]</u>	Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/>
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: <u>✓ 2/9/16</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
	License Expires: _____
MAIL TO: Organization _____	



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Polheber Kevin Michael
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): 5870 State Rd. 36

Mailing Address (if different): _____

City, State, Zip: Burlington WI 53105

Phone _____ Drivers License # _____

Email: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO NA

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Badger High School Music Department

Address: Lake Geneva Museum

Name of Event where licensee will work: Casino Night Fundraiser

Date of Event: 3/19/2016

APPLICANT SIGNATURE

[Signature] DATE: 1/19/16

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

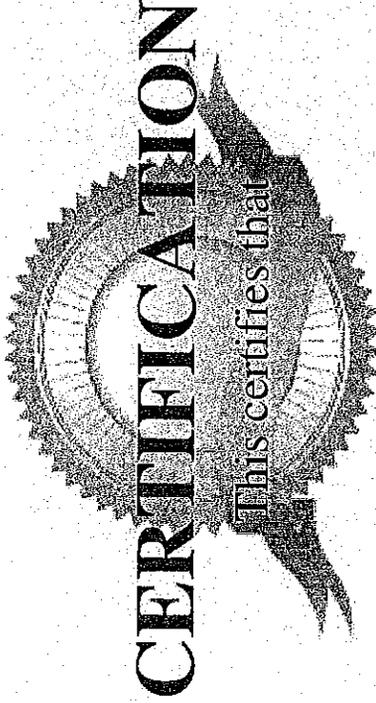
Date Filed: <u>1/19/16</u>	Receipt No: <u>C160119-2</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>1/19/16</u>	
Background Completed: <u>1-20-16 JF</u>	
Recommendation: <u>[Signature]</u> <input checked="" type="radio"/> Approved <input type="radio"/> Denied	
Verification that no other temporary licenses have been issued to this applicant in the current year: <u>✓</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
	License Expires: _____
MAILTO: Individual, Organization	

VALIDATE ONLINE AT SERVINGALCOHOL.COM

CODE: PXFMA83VDH

ONLINE TRAINING

SERVING ALCOHOL INC
UNITED STATES OF AMERICA
team@servingalcohol.com



Kevin Polheber

has completed the Serving Alcohol Inc. approved course
Wisconsin Alcohol Seller-Server

January 18, 2016

APPROVED BY THE STATE OF WISCONSIN SS-125.04
PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66

STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88:

Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
- * DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

City of Lake Geneva

Licenses Issued Between: 2/22/2016 and 2/22/2016

Date: 2/19/2016
 Time: 11:33 AM
 Page: 1

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
2/22/2016	2015 -308	Damon J. Highland	9019 262nd Ave	Salem, WI 53168	30.00
		Employer: Stop N Go #265	Stop N Go of Madison, Inc	896 Wells St. Lake Geneva, WI 53147	
2/22/2016	2015 -309	Amber Jean Wampole	W1602 State Road 11	Burlington, WI 53	30.00
		Employer: Lake Aire Restaurant	804 Main St.	Lake Geneva, WI 53147	

Operator's Regular

Count: 2

Totals for this Type:

60.00

1. Dennison School Perimeter Parking Discussion (Sylvia Mullally).

Ms. Mullally presented various parking and drop off alternatives for the areas around the school and as far away as on Dodge Street. After discussion it was moved by Ald. Hill and seconded by Ald. Kupsik to approve Alternatives Nos. 1, 2, 3, 5, and 6 as presented. The motion passed 5-0. It was moved by Ald. Hill and seconded by Ald. Gelting to recommend for approval of the proposed cut out, Alternative No. 4 as funded by the School District if they felt they wanted it. The discussion was that the construction would be inspected by the City. The motion passed 5-0.

(This item needs to go to the Council for a referral to the City Attorney to draft an ordinance. Ms. Mullally will be providing the alternatives for the meeting packet.)

2. Pick-up Truck -Cemetery.

DPW Winkler and Assistant DPW Earle provided pictures of both the existing vehicle at the cemetery and a surplus pick-up truck at the Utility Commission available to the Cemetery. There was discussion regarding the Cemetery budget and CIP. The general consensus is that Public Works was to continue to work with Administration and the cemetery staff to oversee the entire operation much closer. It was moved by Ald. Hill and seconded by Ald. Gelting to compensate the Utility Commission \$1,000 for the 1999 pick-up truck. Under discussion, Administrator Oborn said funding would come from the cemetery budget. The motion passed 5-0. It was moved by Ald. Hill and seconded by Ald. Gelting to declare the present vehicle at the cemetery as surplus for disposal/auctioning off. That motion passed 5-0.

(This item needs to go to the FLJ and Council for action).

Motion to Adjourn:

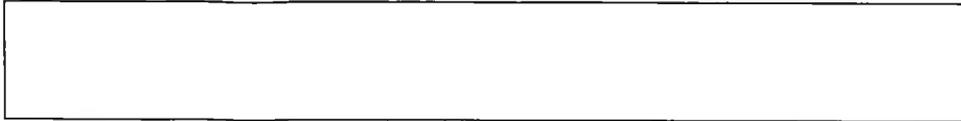
Motion to adjourn by Ald. Hill and seconded by Ald. Gelting. The motion passed 5-0 and the meeting was adjourned at 5:55 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

G+

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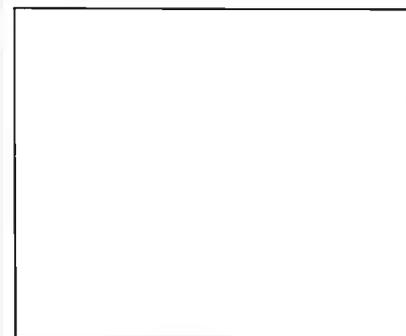
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2016 Ford F150 Regular Cab

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Memorandum

TO: Mayor Connors & Common Council

CC: Blaine Oborn, City Administrator
Director of Public Works Daniel S. Winkler, P.E.

FROM: Sylvia Mullally, Parking Manager

RE: Improving traffic flow during pickup/drop-offs at Central Dennison School

Date: February 19, 2016

Background:

On February 11, 2016 the Public Works Committee motioned the following:

- Recommend approving Alternatives Nos. 1, 2, 3, 5 and 6 as presented.
- Recommend for approval of the proposed cut out, Alternative No. 4 as funded by the School District.
- The discussion was that the construction would be inspected by the City.

Action No. 1

Eliminate limited time zone (one hour parking on school days) angled parking stalls (non-metered) on east side of Cook Street, north of curb line of Wisconsin Street.

Result:

Public and employees have access to parking during school hours.

Action No. 2

Change existing (5) marked parking stalls (non-metered) on west side of Cook Street from south curb line of Wisconsin Street to limited time zone parking - "Maximum 1 hour parking 8:00am to 4:00pm on school days only."

Result:

(5) Parking stalls on east side perimeter of school would be used for school pick-up and drop-offs.

Action No. 3

Change existing (5) marked parked stalls (non-metered) on east side of Madison Street from south curb line of Wisconsin Street to limited time zone parking - "Maximum 1 hour parking 8:00am to 4:00pm on school days only."

Result:

(5) Parking stalls on west side perimeter of school would be used for school pick-up and drop-offs.

Action No. 4 (*pending*)

Cut curb at least to sidewalk on east side of Madison Street from north curb line of Wisconsin Street to alley.

Action No. 5

Eliminate no parking zone from 8:00am to 5:00pm on school days on marked stalls (non-metered) on west side of Madison Street, north of curb line of Wisconsin Street.

Result:

Public and employees have access to parking during school hours.

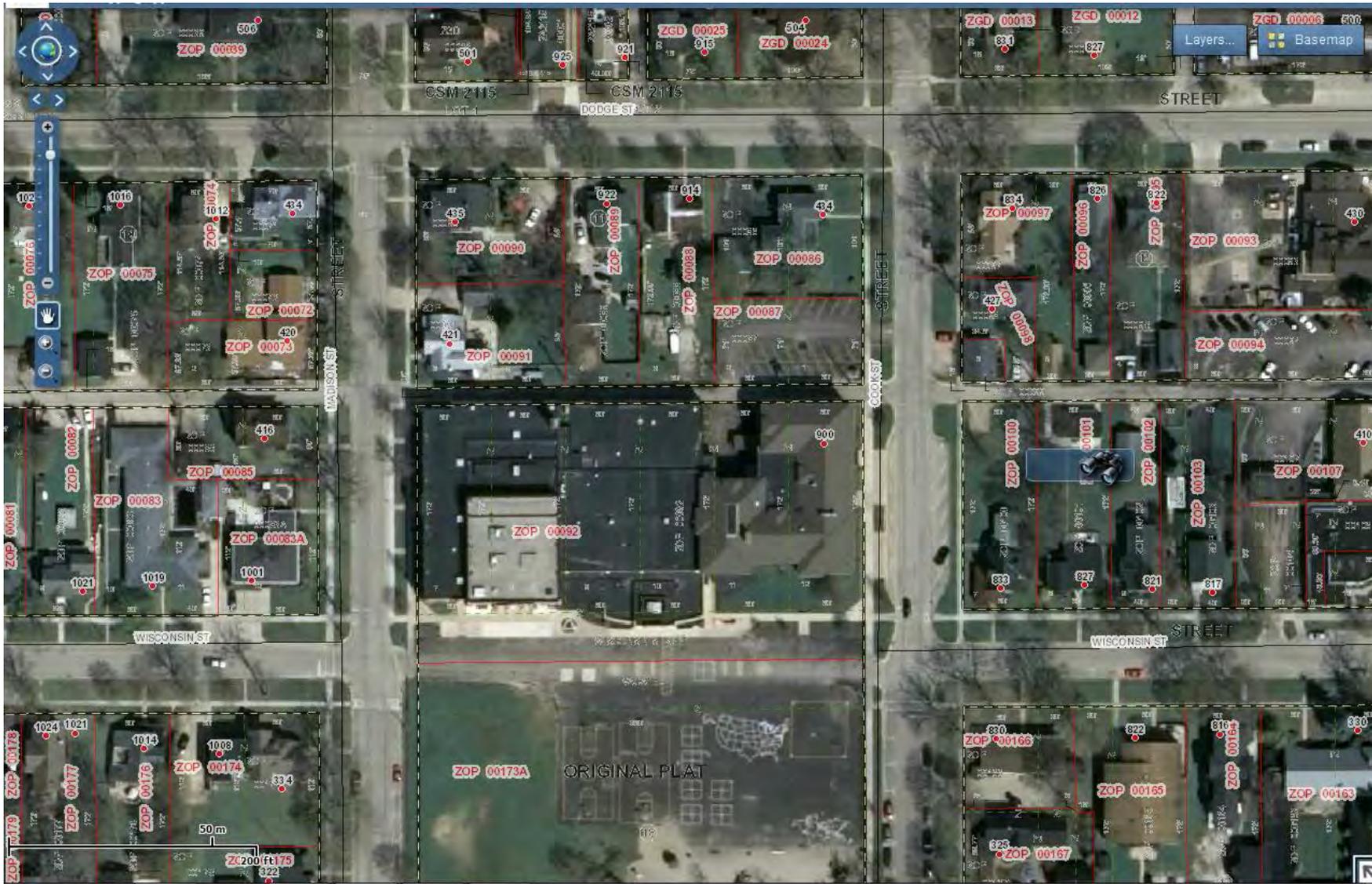
Action No. 6

Create limited time zone parking (no parking from 8:00am to 4:00pm on school days only) on south side of Dodge Street from the curb line of Madison Street to Cook Street.

Result:

South side of Dodge Street cleared for pick-up and drop-offs during school days.

Dennison School Perimeter Parking Discussion



Dennison School Perimeter Parking Discussion



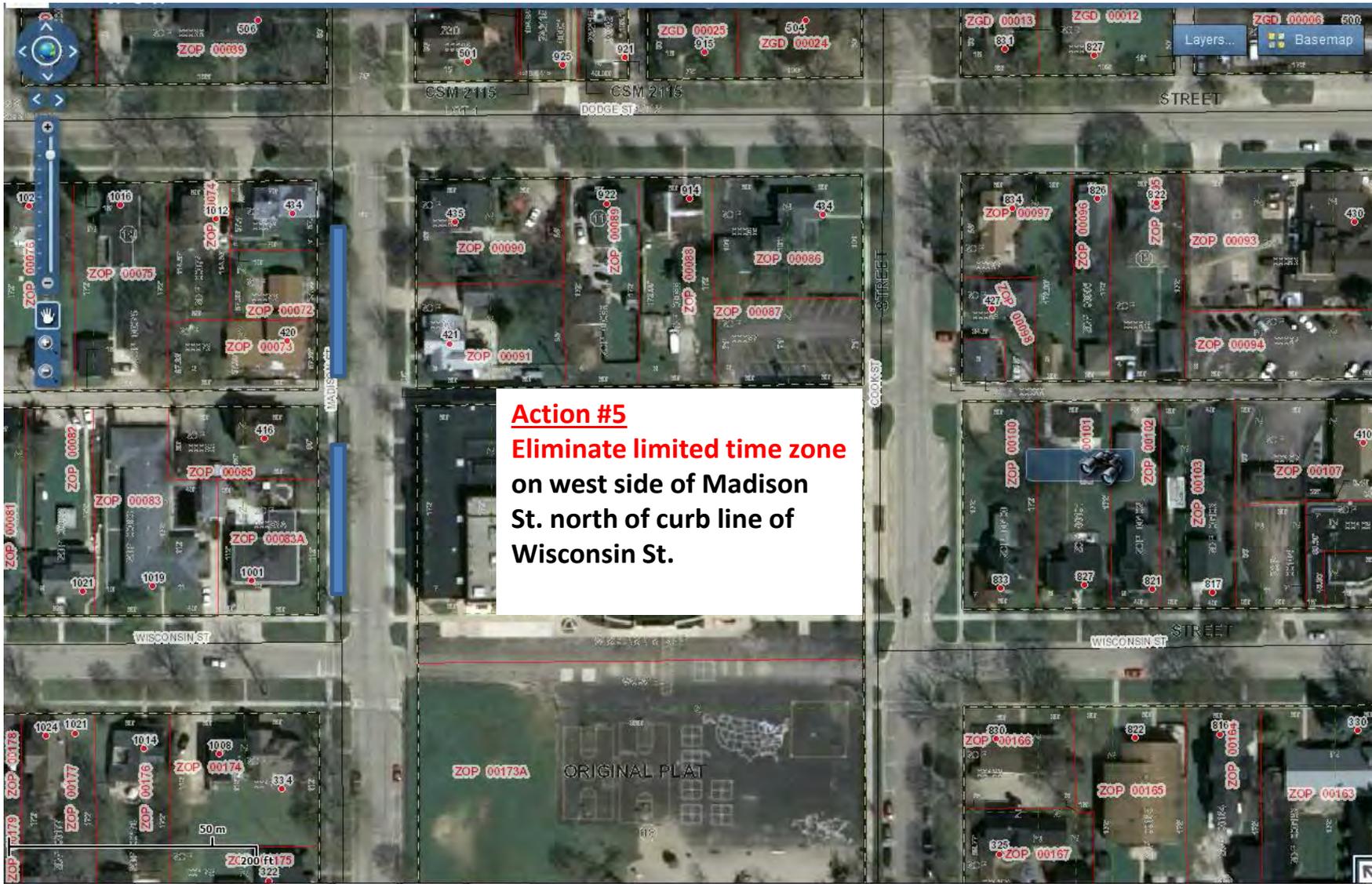
Dennison School Perimeter Parking Discussion



Dennison School Perimeter Parking Discussion



Dennison School Perimeter Parking Discussion



Dennison School Perimeter Parking Discussion



Central Dennison Perimeter Action Summary



Action 6: No Parking Dodge (south side) from Cook to Madison 8 to 4 on school days.

Action 5: Eliminate ordinance "NO PARKING 8am to 5pm School days;" on west side of Madison Street; open to public & employees

Action 4: *(pending)* Curb cut/angled to allow pickup/drop-off during school ONLY

Action 1: Eliminate ordinance: "1 hour on school days" on east side of Cook Street (angled parking); open parking to public & employees

Action 3: Mark 5 stalls for 1 hour ONLY spaces for pickup/drop-offs during school 8 to 4

Action 2: Mark 5 stalls for 1 hour ONLY spaces for pickup/drop-offs during school 8 to 4

1. Dennison School Perimeter Parking Discussion (Sylvia Mullally).

Ms. Mullally presented various parking and drop off alternatives for the areas around the school and as far away as on Dodge Street. After discussion it was moved by Ald. Hill and seconded by Ald. Kupsik to approve Alternatives Nos. 1, 2, 3, 5, and 6 as presented. The motion passed 5-0. It was moved by Ald. Hill and seconded by Ald. Gelting to recommend for approval of the proposed cut out, Alternative No. 4 as funded by the School District if they felt they wanted it. The discussion was that the construction would be inspected by the City. The motion passed 5-0.

(This item needs to go to the Council for a referral to the City Attorney to draft an ordinance. Ms. Mullally will be providing the alternatives for the meeting packet.)

2. Pick-up Truck -Cemetery.

DPW Winkler and Assistant DPW Earle provided pictures of both the existing vehicle at the cemetery and a surplus pick-up truck at the Utility Commission available to the Cemetery. There was discussion regarding the Cemetery budget and CIP. The general consensus is that Public Works was to continue to work with Administration and the cemetery staff to oversee the entire operation much closer. It was moved by Ald. Hill and seconded by Ald. Gelting to compensate the Utility Commission \$1,000 for the 1999 pick-up truck. Under discussion, Administrator Oborn said funding would come from the cemetery budget. The motion passed 5-0. It was moved by Ald. Hill and seconded by Ald. Gelting to declare the present vehicle at the cemetery as surplus for disposal/auctioning off. That motion passed 5-0.

(This item needs to go to the FLJ and Council for action).

Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Gelting. The motion passed 5-0 and the meeting was adjourned at 5:55 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

City of Lake Geneva Special Parking Commission
December 17, 2015-8:00am
Conference Room 2A, City Hall
Minutes

1. **Opening and Attendance:** Attendance recorded and copies of minutes distributed.

2. **Roll Call at 8:05am**

Present: Chairman Krause, Fleming, Swangstu, Esarco, Gelting and Schaefer (non-voting)

Staff present: Mayor Connors, City Administrator Blaine Oborn and Parking Manager Mullally

Also in attendance: Flitcroft, Lake Geneva School Business Director

3. **Approval of Minutes from November 18, 2015**

Fleming/Krause motioned to approve minutes. Motion carried 5 to 0.

4. **Open Comments**

None

5. **Discussion/Recommendation on Central Dennison traffic flow**

Mullally began the discussion in regards to improving the safety and traffic congestion around Central Dennison during school pickup and drop-offs. Mullally illustrated areas around the school that could be changed including eliminating the one hour ordinance on the east side of Cook Street between Wisconsin and Dodge and on the west side of Madison; and creating one hour pickup areas on the east side of Madison and west side of Cook Street. In addition to making Dodge Street (from Cook Street to Madison Street) a “no parking” area from 8:30am to 4:30pm during school days. Also a curb cut for angled parking on the east side of Madison Street from Wisconsin Street to alley which could be used for general parking in the evenings and summers. On the last discussion Mullally pointed out that there was some concern about eliminating (2) two handicap spots.

Flitcroft stated that virtually never were the handicap spots used and perhaps they could be relocated further down the street. Flitcroft also stated that when the school parking lot was repaved it created (3) three handicap spots. Mullally confirmed that the school requests at least a (1) one hour parking time during school from the hours of 8:30am to 4:30pm for pickups/drop-offs. Krause inquired about the curb cut and if there was enough room for angled parking; Mullally stated that the plan was forwarded to Public Works for their analyzation. Flitcroft added that the extra spaces would be beneficial to the City when school is out. Gelting stated that parallel parking may work better.

Gelting also asked who the Cook Street handicap spaces were for. Flitcroft stated that he did not know who they were for and thought they might have been added to just provide handicap spots in general. Connors suggested relocating them near the tennis court area.

Gelting motioned to recommend to the Public Works Committee the plan set forth to adjust the parking around Central Dennison school to eliminate the 1 hour school day to open parking along the east side of Cook Street on the angled parking along with adjusting (5) five parking spaces on Cook Street on the west side near the playground to make one hour stalls only for the first (5) five spaces nearest to the school and adjusting the handicap parking to the south side of the block nearest to Geneva Street; also mark (5) five stalls on the east side of Madison Street south of Wisconsin and eliminate the no parking 8:00 to 5:00pm school days on Madison Street between Wisconsin and Dodge on the west side along with a curb cut to be put in on the east side of Madison Street adjacent to Central Dennison school north of Wisconsin Street; and also to allow no parking on Dodge Street from 8:30am to 4:30pm on school days.
Motion seconded by Swangstu. Motion carried 5 to 0.

6. Discussion/recommendation of finalizing the dates and locations for the 2016 shuttle

Mullally stated at the last meeting, it was decided because of low ridership that the 4th of July shuttle would be eliminated from the 2016 schedule. She asked the members if anyone wanted to add or delete an event. Mullally stated that there was a possibility of using the Grand Geneva as a potential pickup/drop-off location; she wanted to know if the Commission would like to explore that option. Krause stated that Mullally could pursue working with Grand Geneva as an option. Gelting motioned to approve the dates as presented. Motion seconded by Fleming. Motion carried 5 to 0.

7. Follow up discussion on clamping/booting repeat violators

Mullally explained that in order to boot or clamp in the state of Wisconsin our municipality would have to create an ordinance. The ordinance would have to meet state guidelines as well. Mullally also stated that the item should have been worded as if the Committee had any recommendation of how to recoup some of the losses in ticket payment due to repeat offenders. Gelting stated the other piece of this is the revenue missing from the meters and someone taken up a spot without paying the meter. Connors asked if the City could take repeat offenders to small claims court in Illinois. Gelting stated he was not a big fan of booting because of the logistics and exposing staff to additional confrontation; he stated he is more of a proponent of towing vehicles. Swangstu added that towing would be much better than booting from a PR stand point. Fleming also agreed that booting would not be the image would not be good for City. Krause stated that the booting and clamping was out and the question was how to efficiently try to collect. As in Wisconsin we have tools to recoup fines, Connors requested if Mullally could compile a list of violator's addresses and what the percentages of repeat violators with over \$500 fines to see if there was a pattern. Mullally stated if that was public information she would compile that. Connors stated that if they were individuals across the border we could take them to small claims court. Krause asked if the Police could get involved with writing another level of ticketing. Krause stated no action will be taken for this item but a continued for discussion and renamed "options with repeat offenders."



Memorandum

To: Public Works Committee
Bob Kordus, Chairman

CC: Blaine Oborn, City Administrator

From: Sylvia Mullally, Parking Manager

Re: **Removal of (2) parking stalls on Main Street**

Date: January 12, 2016

Background:

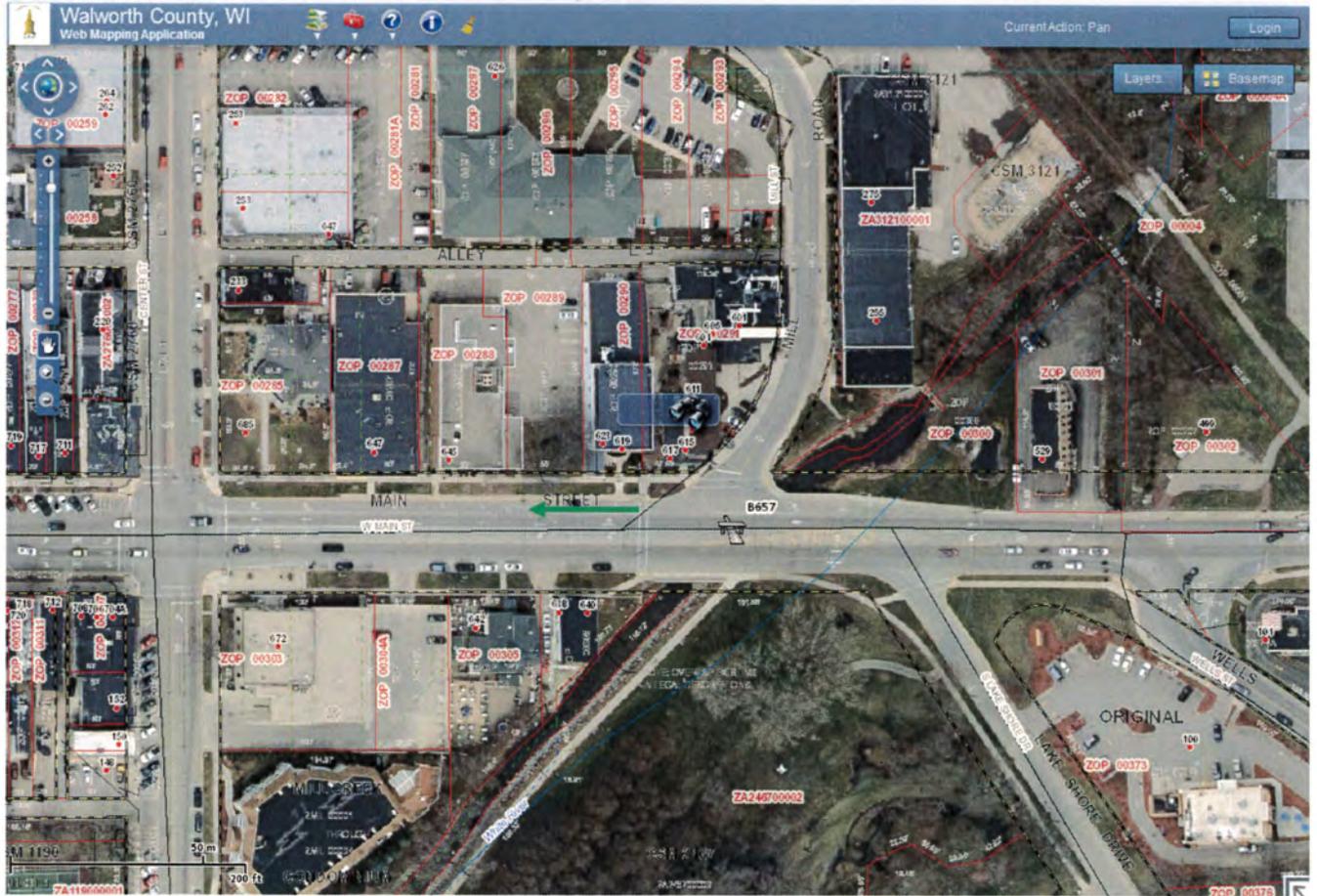
The proposed modification is recommended to improve the traffic flow on the northside right-hand turning lane on Main Street from Mill to Center Street. Currently, drivers do not have access to the right-hand turning lane until after approximately 128 feet west of the corner of Mill Street because of (2) two parking stalls located there (exhibit 1). Eliminating the (2) parking stalls would guide traffic and allow access to the right-hand turning lane before entering the City's hub. However, the City would incur an average loss of \$2,240.00 per year in gross parking revenue.

(Parking Commission-Recommended 12/17/15)

Proposed scope of work:

1. Add line item to parking ordinance sec. 74-210 (a) no parking, standing or stopping lane to include "Main Street, northside, from Mill Street to Center Street."
2. Eliminate and remove (2) two parking stalls (No. 350 & 351) on northside of Main Street.
3. Reconfigure right-hand turn lane on the northside of Main Street from corner of Mill Street to approximately 128 feet west.
4. Remove and relocate (1) Luke II parking meter from Main Street.

Exhibit 1



8. Discussion/recommendation on garbage pickups on 600 block of Main Street

Krause made reference to a resident area problem in which his neighbor, on the corner of Warren and Wisconsin Street whereas some people have to put garbage on the sidewalk of Warren because they don't pick-up on Wisconsin or Geneva Street. Krause stated that the problem is with parking being that there is an ordinance against people being allowed to put their garbage on the street and with parking tight in some cases there is no option for trucks to get near the garbage to pick it up. Krause stated to either change the ordinance allowing them to leave their garbage out or figure out another method. Blaine suggested coordinating with the trash pickup, Police and Public Works regarding this matter. Krause stated there was no action and would leave to Blaine.

9. Discussion/recommendation on eliminating the stalls on the 600 block of Main Street

Connors stated that this item was put on the agenda in order to improve traffic turning right on Main Street. Connors explained that most people enter Lake Geneva from east on 50; the right turn lane on Mill Street could just continue to Center helping the choke point. Esarco stated that the traffic movement is more important than the (2) two spots. Krause motioned to eliminate the (2) two remaining stalls and request that Public Works redesign the right hand turn lane to improve traffic flow. Motion was seconded by Gelting. Motion carried 5 to 0.

10. Discussion/recommendation on a parking agreement at 251 Cook Street.

Mullally illustrated that (2) two stalls #833 and #834 remained on the property of Roger Wolf. She noted in order to keep the stalls in the City's inventory the Council would have to agree to a revenue sharing agreement similar to Keefe lot. Krause accepted the information on behalf of the Commission.

11. Date and agenda items for next meeting

Mullally stated that she would like to continue the meeting times at 6:00 pm in the evenings because during the summers she is outside during the mornings. Krause and Swangstu stated that they liked the meeting time at 8:00am. Krause motioned that the next meeting be on Thursday February 18, 2016 at 8:00am. Krause requested that options for repeat offenders be added to next agenda.

12. Adjourn

Fleming and Gelting motioned to adjourn, passed unanimously. Adjourned at 9:01am.

Next Meeting Thursday February 18, 2016 at 8:00am

CITY OF LAKE GENEVA AGENDA ITEM REQUEST FORM



PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

Alderman Elizabeth Chappell
Alderman Ken Howell

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

A motion to request a feasibility study of Stillmore property by City Administrator.

3. Committee, Board or Commission which you are asking to review this item.

Common Council.

4. Date of meeting(s).

February 22, 2016

Signature: Elizabeth Chappell

Date: 2-3-16

Signature: Ken Howell

Date: 2/3/16

For Office Use Only

Date Received by Clerk: 2/3/16

Committee/Council and Meeting Date Scheduled: 2/22/2016

Notes: _____

Copies Provided to: City Administrator



Nielsen Madsen & Barber S.C.
Civil Engineers and Land Surveyors

February 2, 2016

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

RE: Subdivision Review
Southland Farms
NE ¼ Section 6 & NW ¼ Section 5, Township 1 North, Range 18 East
City of Lake Geneva

We appreciate the opportunity to offer our services to the City of Lake Geneva for the above-referenced project. Nielsen Madsen & Barber, S.C. has been performing civil engineering, planning and surveying services for over 61 years in southeastern Wisconsin.

PROJECT UNDERSTANDING

In accordance with your request, we are pleased to present our proposal to provide engineering design review for the Southland Farms Subdivision as designed by Kapur & Associates.

SCOPE OF SERVICES

Our services are limited to review of the grading plans, road plans and storm water management. Our review will be based upon Chapter 66 of the Lake Geneva Ordinances:

DESIGN & PERMITTING SERVICES:

- Review roadway plans, profiles and intersection details to ensure compliance with City requirements.
- Review storm sewer plans, profiles and sizing calculations.



- Review erosion and sediment control plan.
- Review top of foundation and finished yard grades.
- Review side-yard spot grades (master grading plan) per City requirements.
- Review final grade contours for all pavements, lawn areas and retention basins.
- Review the stormwater management plan and wet retention basin design to include the following:
 - ✓ Pre- and post-development storm water runoff calculations.
 - ✓ Design details for the outlet control structure.
 - ✓ WinSLAMM water quality modeling, design and calculations.
 - ✓ Stormwater management report, summary narrative and exhibits.
- Review project specifications and contract documents.

DELIVERABLES

Nielsen Madsen & Barber, S.C. will furnish a review letter recommending changes required to meet the City of Lake Geneva standards. The latter will be addressed to the City with copies to the designer and developer

PROPOSED FEES

Nielsen Madsen & Barber, S.C. will provide the services and tasks as detailed above at our normal hourly rates on a time and material basis with an estimated cost of \$7,500.00.

Our Standard Terms and Conditions which is attached as Exhibit A includes our normal hourly rates which will be applicable for this project. I have "budgeted" up to 38 hours for a CE02 (basically an EIT); up to 18 hours for a CE01 (Professional Engineer); up to 8 hours for a principal in charge and up to 4 hours for a Project Assistant (Admin) for the initial review.

City of Lake Geneva
Southland Farms Subdivision Review Proposal
February 2, 2016
Page 3

SCHEDULE

We propose to initiate work after receipt of written notification to proceed and anticipate the initial review will be complete within ten (10) calendar days.

CLOSING

Thank you for the opportunity to offer our services. We look forward to working with the City of Lake Geneva on this project. Please acknowledge receipt and acceptance of this proposal by signing and returning one copy for our files.

Respectfully submitted,



Mark R. Madsen, P.E., P.L.S.
President

ACCEPTED: CITY OF LAKE GENEVA

BY: _____

DATE: _____

Print Name: _____

Title: _____

File: T:\NMB-Contracts\2016\Proposals - Engineering\2016.0000.00 - Lake Geneva - Southland Farms Subdivision Review.docx

EXHIBIT A
Nielsen Madsen & Barber, S.C.
STANDARD TERMS AND CONDITIONS
(Effective January 1, 2015)

COMPENSATION

Staff Type	Billing Rate/Hr.
Project Manager	\$135.00
Civil Engineer I	\$102.00
Civil Engineer II	\$ 92.00
Civil Engineer III	\$ 82.00
CADD Operator	\$ 90.00
Professional Land Surveyor I	\$122.00
Professional Land Surveyor II	\$100.00
Survey Crew Chief	\$ 92.00
Survey Assistant	\$ 64.00
Survey Line & Grade Specialist	\$ 76.00
Construction Services Manager	\$103.00
Field Engineer I	\$ 99.00
Field Engineer II	\$ 88.00
Construction Technician I	\$ 72.00
Construction Technician II	\$ 66.00
Construction Technician III	\$ 58.00
Project Assistant	\$ 54.00

REIMBURSABLE EXPENSES

Reimbursable expenses will be charged at cost plus a five percent (5%) service charge. Such expenses shall include, but not be limited to, travel, reproduction, shipping/delivery charges, document retrieval fees, sub-consultant and subcontractor fees, permitting & recording fees, specialized equipment rental and other specialized supply costs directly related to the execution of the specific project. Fixed rate reimbursable expenses will be charged as follows:

Travel (mileage)	\$0.54 / mile
Overnight/Courier Delivery	Actual Cost
Recorded Document Retrieval	Actual Cost
All Terrain Vehicle (ATV) Usage	\$40.00 / hour
Global Positioning System (GPS) Usage	\$40.00 / hour
Specialized Materials as Requested by Client	Actual Cost

Copy Charges (per sheet)	Black & White	Color
8.5" x 11"	\$0.10	\$0.15
8.25" x 14	\$0.10	\$0.20
11" x 17"	\$0.15	\$0.30
12" x 18"	\$0.15	\$0.30
18" x 24"	\$1.00	\$3.00
22" x 34"	\$1.75	\$5.00
24" x 36"	\$2.00	\$6.00
30" x 42"	\$3.00	\$8.80
36" x 36"	\$3.00	\$9.00
36" x 48"	\$5.00	\$10.00

INVOICING

All projects will be invoiced for the work performed to date every 30 days. Payment in full of the invoiced amount is to be made upon receipt. Unpaid invoices will be considered delinquent after 30 days and will accrue interest charges of 1½% per month, beginning from the date of the invoice. Lien notices will be sent out for any invoices remaining unpaid after 60 days.

LIEN RIGHTS

In order to comply with Wisconsin Statute 779.02 regarding notice to preserve lien rights, the following statutory notice is served upon the Owner/Owner's representative and is made a part of this proposal and/or contract: As required by the Wisconsin construction lien law, Nielsen Madsen & Barber, S.C. hereby notifies Owner/Owner's representative that persons or companies furnishing labor or materials for design / development or construction on Owner's land may have lien rights on Owner's land and buildings if not paid. Those entitled to lien rights, in addition to Nielsen Madsen & Barber, S.C., are those who contract directly with the Owner or those who give notice within 60 days after they first furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any.

Nielsen Madsen & Barber, S.C. agrees to cooperate with the Owner and his lender, if any, to see that all potential lien claimants are duly paid.

LIMITATION OF COSTS

Nielsen Madsen & Barber, S.C. (NMB) will not be obligated to continue providing services or incur costs beyond the agreed upon fee unless Client agrees in writing to a revised cost.

CLIENT'S RESPONSIBILITIES

Client shall arrange for access to and make all provisions for NMB personnel to enter upon private and public property as required for NMB to perform services under this Agreement.

Client shall provide NMB with all available information regarding this project as required. NMB shall be entitled to rely upon information and documentation provided by the Client or consultants retained by the Client in relation to this project, however, NMB assumes no responsibility or liability for their completeness or accuracy.

COST OPINIONS

Any cost opinions or project economic evaluations provided by NMB will be on the basis of experience and judgment, but, because NMB has no control over market conditions or bidding procedures, we cannot warrant that bids, construction cost, or project economics will not vary from these opinions.

STANDARD CARE

The services provided by NMB under this Agreement will be performed as reasonably required in accordance with generally accepted standards for services as offered in the proposal for this project at the time and the place where the services are performed.

INSURANCE

Throughout the duration of the project, NMB will procure and maintain the following insurance:

Liability	Limits of Liability
Worker's Compensation and Employer's Liability	\$ 500,000 / incident
Comprehensive General Liability	\$1,000,000 / Occurrence
Comprehensive General Liability	\$2,000,000 / Aggregate
Professional Liability	\$2,000,000 / Occurrence
Automobile Liability	\$1,000,000 / Accident
Umbrella Liability	\$5,000,000 / Occurrence
Umbrella Liability	\$5,000,000 / Aggregate

Within the limits of this insurance, NMB agrees to hold the Client harmless from and against loss, damage, injury or liability arising directly from the negligent acts or omissions of employees, agents or subcontractors of NMB. Should the Client require other types of insurance coverage, limits in excess of the above limits, and/or certificates naming any other(s) than the Client as additional insured parties, NMB's cost of obtaining such coverage, limits or certificates shall be reimbursable by the Client.

TERMINATION

The Client shall within thirty (30) days of termination remunerate NMB for services rendered and costs reasonably incurred, in accordance with NMB's fee schedule. Costs shall include those incurred up to the time of termination.

10. Public Hearing and recommendation on a Planned Development (PD) for a new residential Final Plat and onsite club house/amenity center for Symphony Bay, filed by Taylor Morrison of Illinois, Inc., 1834 Walden Office Square, Suite 300, Schaumburg, Illinois 60173 for property located South of Townline Road, North of Bloomfield Road and East of Edwards Blvd. Lake Geneva, WI 53147, formally known as Southland Farms Subdivision, Tax Key No's to be assigned.

DISCUSSION

Rick Zirk of Taylor Morrison gave an overview of the application details, including a power point slide show and there was a discussion with the Commission to clarify several points of interest and concern. City Planner Slavney provided a letter dated February 15, 2016 with 8 items for review and compliance by the applicant regarding the zoning flexibility for the single family lots in Symphony Bay. Specifying that the approval of those items of zoning flexibility for the Duplex lots should wait until specific floor plans and the resulting required setbacks are submitted for City approval. Several items were discussed as conditional approvals for a final motion including but not limited to garage setbacks, further staff review of the recreation center and engineering review of steep drainage ditch slopes, etc.

PUBLIC SPEAKER #1 –Terri O’Neill, 954 George Street, LG

O’Neill voiced his density concerns with regards to the lots being too small.

PUBLIC SPEAKER #2 –? Shroeder, 1151 Townline Rd - Unit 101, LG

Shroeder voiced his concerns of what the existing Towline Road area will look like after this development goes in. Shroeder also questioned where the construction entrances would be? (Reply – Bloomfield Rd)
In addition he brought up concerns regarding the dangers at the intersections at Townline Road and the need for a traffic light.

MOTION #8

Kupsik/Skates moved to close the public hearing. The motion carried unanimously.

MOTION #9

Kupsik/Skates moved to approve recommendation on a Planned Development (PD) for a new residential Final Plat and onsite club house/amenity center for Symphony Bay, filed by Taylor Morrison of Illinois, Inc., 1834 Walden Office Square, Suite 300, Schaumburg, Illinois 60173 for property located South of Townline Road, North of Bloomfield Road and East of Edwards Blvd. Lake Geneva, WI 53147, formally known as Southland Farms Subdivision, Tax Key No's to be assigned, including recommendations contained in letters from Nielson Madsen & Barber S.C. dated February 10, 2016, Kapur & Associates dated February 12, 2016 and Vanderwalle & Associates dated February 15, 2016, the condition that the Final Building Plans for the Club House / Amenity Center and Duplex Units be approved by the Plan Commission at a future meeting, the Subdivision entrance signs be set back from the property line a distance equal to the height of the sign, a note be added to the Plat stating that garages will be equal or set back from the building/porch front plane, and final approval from Nielson Madsen & Barber S.C. for the grading and storm water management plans. *(Letters mentioned in this motion are attached to these minutes.)*

Amendment by Mayor Connors/Flower to have both sets of engineering firms review the slope of the East West running drainage ditches and to limit all construction traffic to the entrance on Bloomfield Rd. The amendment carried unanimously.

The original motion incorporating the above amendment carried unanimously 5/0

11. Adjournment

MOTION #11

Skates/Flower moved to adjourn the meeting at 8:10 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Warren Flitcroft
Director of Business Services
Lake Geneva Schools
208 E. South Street
Lake Geneva, WI 53147

Subject: City of Lake Geneva Tax Incremental Financing District No. 4

The City of Lake Geneva is committed to closing Tax Incremental Financing District (TID) No. 4 before May 15, 2016. The final TID No. 4 closing audit and TID No. 4 closure is anticipated to be completed by November 2016.

TID No. 4 has been very successful at revitalizing the City's Downtown and the City appreciates the support of the Lake Geneva Schools. For your information the following TID No. 4 detail is attached:

- 1) 2016 Projects – Remaining Projects for a Total of \$3,000,000
- 2) Closing Plan
- 3) Project Detail – Project Plan, spending through 12/31/2015, planned spending, and available spending
- 4) 2016 Analysis

TID No. 4 currently has a Fund Balance of approximately ten million dollars with anticipated remaining spending of three million dollars. Given the possible cash surplus, the City Council has designated six million dollars for advance to the TID No. 4 taxing jurisdictions. The advance calculates to \$1,861,043.91 for Lake Geneva Joint # 1 and \$1,297,717.22 for Lake Geneva – Genoa City UHS. The City estimates that when the TID is closed there will be an additional distribution to the taxing jurisdictions for approximately \$2.6 million.

Please let me know if the Lake Geneva Schools are interested in receiving the advances. The advances would be subject to specific City Council approval and the agreement to repay the City in the unanticipated event that additional funds are needed to close the TID.

Sincerely,

Blaine Oborn
City Administrator
cityadmin@cityoflakegeneva.com

LAKE GENEVA SCHOOLS

Lake Geneva Joint #1 School District & Lake Geneva-Genoa City Union High School District

District Administration Center
208 South Street
Lake Geneva, WI 53147
(262)348-1000 FAX (262) 248-9704

James Gottinger
District Administrator

Warren Flitcroft
Director of Business Services

Jan Eckola
Director of Curriculum & Instruction

Dan Schmidt
Director of Technology

Steve Zorich
Director of Student Services

February 18, 2016

City of Lake Geneva
Attn: Mr. Blaine Oborn
626 Geneva Street
Lake Geneva, WI 53147

Re: City of Lake Geneva Tax Incremental Financing District #4

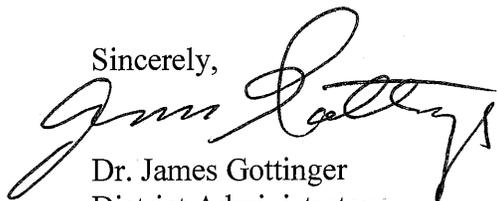
Dear Mr. Oborn:

Lake Geneva Jt. #1 and Lake Geneva – Genoa City Union High School Districts appreciate the opportunity for consideration of advanced funds from the TIF District #4.

It is our understanding that this advanced payment for both districts is subject to City Council approval and possible repayment in the event that additional funds are needed to close the TID.

Again thank you and know that we are greatly interested and on board with the advancement.

Sincerely,



Dr. James Gottinger
District Administrator
Lake Geneva Schools

City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Projects 1/23/2016

# <u>Projects:</u>	Approved by City Council <u>05/11/15</u>	Approved by City Council <u>11/23/15</u>	Approved by City Council <u>01/25/16</u>
1 Bury overhead wires on Main Street from Curtis to Wells	\$ 900,000	\$ 900,000	\$ 900,000
2 Traver Hotel redevelopment grant	\$ 300,000	\$ 300,000	\$ 150,000
3 White River Trail acquisition and construction	\$ 400,000	\$ 400,000	\$ -
4 Downtown Signage	\$ 200,000	\$ 200,000	\$ 200,000
5 Theatre redevelopment grant	\$ 800,000	\$ 800,000	\$ 800,000
6 Tree Planting		\$ 100,000	\$ 100,000
7 Contingency		\$ 200,000	\$ 100,000
8 Riviera grounds rehabilitation		\$ 100,000	\$ 185,000
Less contribution from the LG Beautification organization			\$ (85,000)
9 Downtown traffic flow and timing engineering		\$ -	\$ -
10 Main Street Widening from Curtis to Wells		\$ -	\$ 500,000
11 Main Street Lighting from Curtis to Wells		\$ -	\$ 150,000
Total Additional Projects Cost	\$ 2,600,000	\$ 3,000,000	\$ 3,000,000

Closing Plan

- 1 Pursue remaining projects so contracts are in place by May 2016.
- 2 Approve advance to Taxing Jurisdictions of unused spending in the amount of \$6 million.
- 3 Approve TIF Closing Resolution in April 2016 & File to Close TID No. 4 before May 15, 2016 to avoid 2017 increment.
- 4 Approve Escrow of Runds for remaining projects under contract to allow TID Final Audit & TID Closure.
- 5 Perform Final TIF Audit within 6 months of TID Closure Filing.
- 6 Disperse remaining funds to Taxing Jurisdictions.

City of Lake Geneva - Tax Incremental Financing District No. 4 - Project Detail as of 1/25/2016

Projects	<u>Project Plan Total</u>	<u>Actual Costs Total</u>	Project Costs (Over) Under <u>Project Plan</u>	Allowable Spending & Escrow	Description / <u>Reduction</u>
Beach & Boat Facilities District					
General Projects-Wayfinding & Economic I	2,745,014		108,628	200,000	4-Signage
River remodel		900,319			
Museum improvements		192,856			
Lakefront improvements		1,543,211			
West/East Pier Areas	868,892		161,005		
Geneva Lake dam		450,925			
East pier - gas docks		174,967			
River sea wall		81,995			
Library Park	202,603	183,752	18,851		
Total Beach & Boat Facilities	3,816,509	3,528,025	288,484	200,000	(88,484)
White River Canal District					
Boat launch	799,727	196,048	603,679		
Park Improvement/Redevelopment	1,340,542		(29,398)	185,000	8-Riviera Grounds
Seminary Park improvements		107,130			
Dunn Field parking and bathrooms		1,034,078			
Flat Iron park		228,732			
Main St. Improvement	536,870	748,421	(211,551)		
Highway Bypass	1,197,712	1,197,712	-		
Total White River Canal District	3,874,851	3,512,121	362,730	185,000	(177,730)
White River Trail District					
Extension of White River Trail	290,198	90,198	200,000		
Redevelopment planning, design, engineerin	124,231	24,231	100,000		
Acquisition and construction	1,125,172	766,335	358,837	-	3-Trail
Total White River Trail District	1,539,601	880,764	658,837	-	(658,837)
Beach & White River Canal Districts					
Underground placement of antiquated powe	543,203	343,703	199,500	200,000	1-Bury Wires
Downtown Parking Improvements	1,000,000	72,107	927,893		
Downtown Signage & Lighting Improveme	752,621	833,499	(80,878)	150,000	11-Lighting
Intersection Improvements & Acquisitions	3,380,813	3,239,807	141,006		
Total Beach & White River Canal Districts	5,676,637	4,489,116	1,187,521	350,000	(837,521)
Non-Specific Area TID Projects					
Traffic signals	800,000	866,750	(66,750)		
Parking meter system	600,000	689,670	(89,670)		
Equipment for TID area maintenance	185,000	181,007	3,993		
Park building upgrades	50,000	-	50,000		
Tree planting	200,000	65,442	134,558	100,000	6-Tree Planting
Edwards Blvd. improvement	3,004,050	2,876,006	128,044		
Total Non-Specific Area TID Projects	4,839,050	4,678,875	160,175	100,000	(60,175)
Administrative & Other					
Redevelopment plan update	15,000	-	15,000		
Administrative	1,157,203	259,940	897,263	100,000	7-Contingency
Organizational costs	21,298	21,298	-		
Design, engineering & maintenance	60,000	-	60,000		
Discretionary funding				150,000	2-Traver Hotel
Discretionary funding	4,231,769	2,803,469	1,428,300	800,000	5-Theatre
Legal services	45,468	39,471	5,997		
Escrow account for maintenance				500,000	10-St Widening
Escrow account for maintenance	1,000,000	-	1,000,000	700,000	1-Bury Wires
Total Administrative & Other	6,530,738	3,124,178	3,406,560	2,250,000	(1,156,560)
Total Debt Service	924,318	924,318	-	-	-
Total Project Costs	27,201,704	21,137,396	6,064,308	3,085,000	(2,979,308)

City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Analysis as of 1/25/2016

2016 Spending Projection	Amounts
Fund Balance 12/31/2015 Estimate	9,992,317
Advance to Taxing Jurisdictions	(6,000,000)
Approved Spending	(3,085,000)
Reimbursement from Beautification	85,000
Property Tax Increment	1,633,460
Interest Estimate	3,000
Estimated Remaining Funds	(2,628,777)
Fund Balance 5/15/2016 Projection	-

Taxing Jurisdictions	2016 Increment	Percentage
Walworth County	315,890.53	19.34%
City of Lake Geneva	402,904.69	24.67%
Lake Geneva, JT #1 Schools	506,656.74	31.02%
Lake Geneva-Genoa City UHS	353,294.82	21.63%
Gateway Technical College District	54,713.03	3.35%
Total	1,633,459.81	100.00%

Taxing Jurisdictions	Advance	Est. Closing Disbursement
Walworth County	1,160,324.34	508,372.32
City of Lake Geneva	1,479,943.45	648,406.88
Lake Geneva, JT #1 Schools	1,861,043.91	815,378.24
Lake Geneva-Genoa City UHS	1,297,717.22	568,568.20
Gateway Technical College District	200,971.08	88,051.36
Total	6,000,000.00	2,628,777.00



City of Lake Geneva
Building and Zoning
626 Geneva Street
Lake Geneva, WI 53147

To the Mayor and Common Council,

At the February 15, 2015 meeting of the Plan Commission three items were recommended for approval.

A site plan review filed by Dan Winkler for the City of Lake Geneva, for the Riviera landscaping of the front lawn and fountain area, was recommended for approval with the addition of the Staff recommendations from the Public Works Department.

A Certified Survey Map (CSM) filed by GPC Real Estate, LLC for Geneva Meadows Apartments was recommended for approval for the combination of all lots with the addition of the Staff recommendations.

A Final Plat and Precise Implementation Plan (PIP) filed by Taylor Morrison of Illinois, Inc., for Symphony Bay subdivision for land located between Bloomfield Road and Townline Road and East of Edwards Blvd formally known as Southland Farms subdivision. Plan Commission recommended that the Final Plat be approved with the recommendations of the letters from Nielson Madsen & Barber S.C. dated February 10, 2016, Kapur & Associates dated February 12, 2016 and Vanderwalle & Associates dated February 15, 2016 be recorded as part of the conditions of approval. In addition the Plan Commission added the requirements that the Final Building Plans for the Club House / Amenity Center and Duplex Units be approved by the Plan Commission at a future meeting, the Subdivision entrance signs be set back from the property line a distance equal to the height of the sign, a note added to the Plat stating: garages will be equal or set back from the building/porch front plane and final approval from Nielson Madsen & Barber S.C. for the grading and storm water management plans with both engineering firms to address East – West Swale, and all construction traffic to enter on Bloomfield Road.

As the Building and Zoning Administrator I am therefore requesting that the City Council take into consideration the unanimous vote of the Plan Commission and approve both the Site Plan Amendment and the Final Plat and Precise Implementation Plan (PIP) for Symphony Bay subdivision including all of the Plan Commission conditions of approval.

Sincerely,
Kenneth Robers
Building and Zoning Administrator

7. **Review and Recommendation on an Application for Site Plan Review for landscape alteration filled by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive.**

DISCUSSION

Dan Winkler/City of Lake Geneva and Jim Cruthers/Grand Geneva gave an overview of the application details and there was a brief discussion with the Commission. For the record the Mayor stated that he is a member of the Beautification Committee but the city attorney Dan Draper does not see this as a conflict of interest for voting purposes.

MOTION #4

Kupsik/ Frederick moved to approve the application for Site Plan Review for landscape alteration filled by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive, and to include any staff recommendations. The motion carried unanimously.

8. **Public Hearing and recommendation on a Conditional Use Application filed by Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147, for the installation of an electronic message center on a freestanding monument sign located at 1100 S Edwards Blvd., Tax Key No. ZA456600003.**

DISCUSSION

Hans Melges owner and applicant gave an overview of the application details and there was a brief discussion with the Commission. The new sign will have the ability to be tied to the city for bad weather alerts or police amber alerts. Melges suggested that this should be a consideration for any LED lighted signs that go up in the city as it is a nice safety feature.

PUBLIC SPEAKERS – None

MOTION #5

Kupsik/Mayor Connors moved to close the public hearing. The motion carried unanimously.

MOTION #6

Kupsik/ Mayor Connors moved to approve the recommendation on a Conditional Use Application filed by Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147, for the installation of an electronic message center on a freestanding monument sign located at 1100 S Edwards Blvd., Tax Key No. ZA456600003 and to include any finding of facts and staff recommendations. The motion carried unanimously.

9. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by GPC Real Estate LLC, PO Box 400, Libertyville, IL 60048 for land located Wells Street and North Bloomfield Road, Lake Geneva, WI 53147, Tax Key Nos. ZGM 00001 thru ZGM 00109.**

DISCUSSION

Inspector Robers gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #7

Kupsik/Skates moved to approve recommendation on the application for Land Division Review for a Certified Survey Map submitted by GPC Real Estate LLC, PO Box 400, Libertyville, IL 60048 for land located Wells Street and North Bloomfield Road, Lake Geneva, WI 53147, Tax Key Nos. ZGM 00001 thru ZGM 00109, to include all staff recommendations. The motion carried unanimously.

APPLICATION FOR SITE PLAN REVIEW

City of Lake Geneva

Site Address and Parcel No. or Legal Description:

THE RIVERBENT, 812 WRIGHT DRIVE, LAKE GENEVA, WI

Name and Address of Current Owner:

CITY OF LAKE GENEVA, 626 GENEVA STREET, LAKE GENEVA, WI
53147

Telephone No. of Current Owner including area code:

262-248-3673

Name and Address of Applicant:

DANIEL S. WINKLER, CITY OF LAKE GENEVA UTILITY COMMISSION,
361 WEST MACH STREET, LAKE GENEVA, WI 53147

Telephone No. of Applicant including area code:

262-248-7311

Proposed Use:

RELANDSCAPING THE FRONT LAWN.

Zoning District:

ER-1

Names and Addresses of architect, professional engineer and contractor of project:

LANDSCAPE ARCHITECT - WASSERMAN CONNOLLY ARCHITECTURE, LANDSCAPE ARCHITECTURE
P.O. BOX 1138, SHOREWOOD, WI 53211
PE - DANIEL S. WINKLER, P.E., LAKE GENEVA UTILITY COMMISSION (SAME AS ABOVE)

Short statement describing activities to take place on site:

REMOVAL OF OVERGROWN LANDSCAPING IN FRONT AREA OF ORIGINALS PLAZA,
PLANTING OF ORNAMENTAL TREES AND HEDGES, ADDITIONAL BRICK AND CONCRETE
PLAZA, BENCHES, LIGHTING, AND MULCH.

Site Plan Review fee: \$400.00, due upon filing of Application.

Daniel S. Winkler
Signature of Applicant

CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

- ___ Pre-submittal staff meeting scheduled:
Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- Follow-up pre-submittal staff meetings scheduled for:
___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- ___ Application form filed with Zoning Administrator: Date: _____ by: _____
- ___ Application fee of \$ ___ received by Zoning Administrator: Date: _____ by: _____
- ___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) Date: _____ by: _____
↓ Draft Final Packet (1 Copy to Zoning Administrator) Date: _____ by: _____
↓

- ___ (a) A written description of the intended use describing in reasonable detail the:
 - ✓ Existing zoning district(s) (and proposed zoning district(s) if different);
 - ✓ Land use plan map designation(s);
 - ___ Current land uses present on the subject property;
 - ___ Proposed land uses for the subject property (per Section 98-206);
 - ___ Projected number of residents, employees, and daily customers;
 - ___ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
 - ___ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting

Alderman Al Kupsik

Alderman Ken Howell

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Assistant Director of Public Works Tom Earle

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

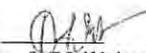
www.cityoflakegeneva.com

Phone: (262) 248-3673

DATE: January 21, 2016

MEMORANDUM

TO: Mayor Jim Connors & Members of the Plan Commission

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Riviera Front Lawn (Driehaus Plaza) Re-Landscaping Proposal

DISCUSSION

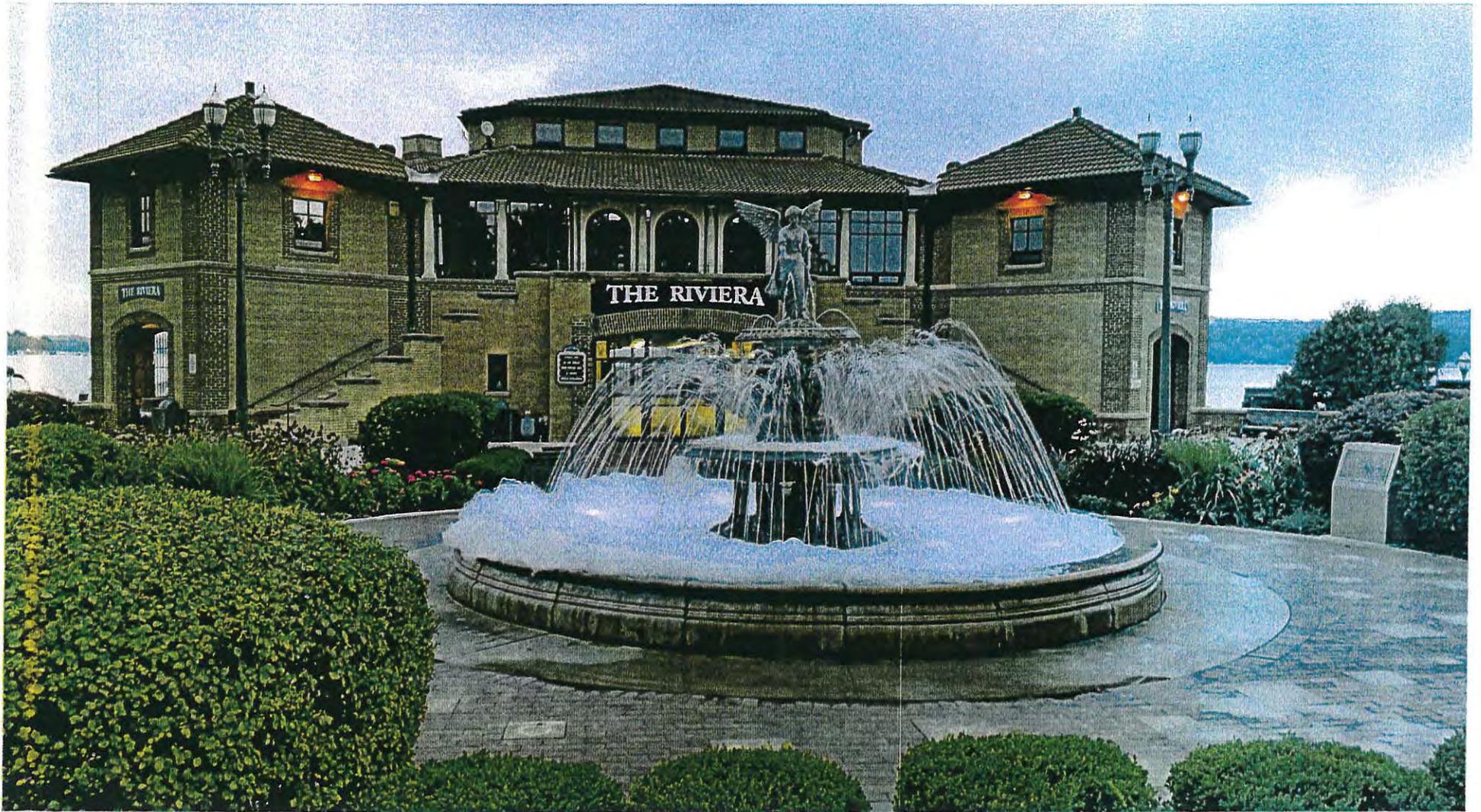
The City of Lake Geneva had previously approved naming the area in front of the Riviera in honor of Mr. Richard Driehaus. The Director of Public Works had been directed by the Public Works Committee to work with the Beautification Committee of Lake Geneva, Inc. to develop a landscaping plan to improve the area. The project would be funded through \$100,000 of remaining TIF monies with the balance of the \$175,000 to \$200,000 sized project guaranteed by the Beautification Committee.

Wasserman Connolly Architecture Landscape Architecture of Shorewood, WI has assisted the Committee with development of a plan which enhances the overall appearance of the plaza to include removal of the overgrown landscaping, planting of 10 ornamental trees, additional brick pavers, taxus hedge, bike bollards, 2 more matching yard lights, some opportunities for uplighting of the planted trees, 16 matching benches, 13 matching planters, widening the bus drop-off area, and a dedication inscription. Plans are provided which depict the proposal in plan and perspective views. The Committee's representative from the Grand Geneva has worked with the landscaping architect to make the project less maintenance intense than it presently is.

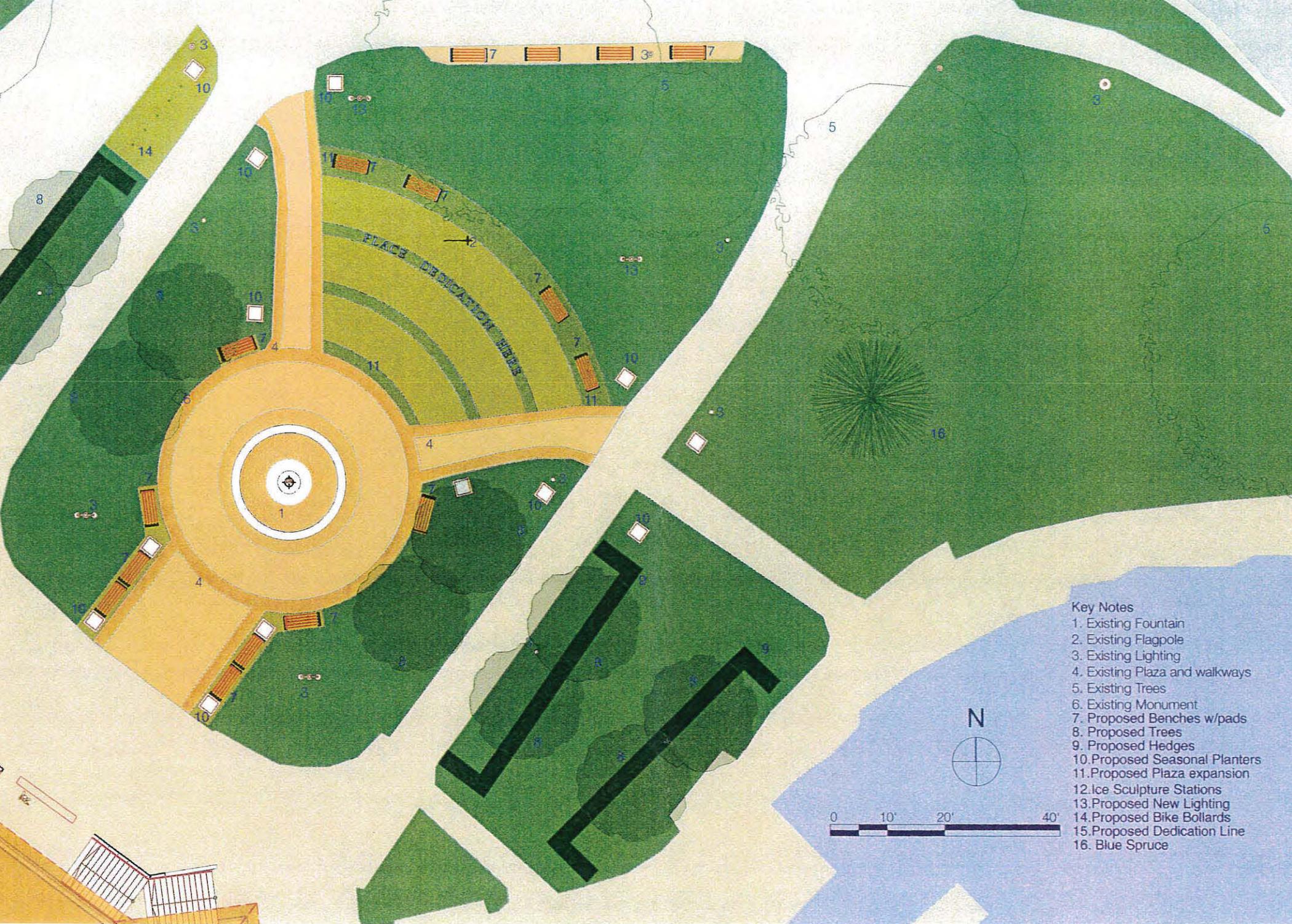
The use of the Riviera front area will not change. But there will be more opportunities for placement of snow sculptures for Winterfest (per Sheet R15.03) and more benches for people to enjoy the space.

This item has been referred to the Plan Commission with a positive recommendation from the Public Works Committee. It is recommended the Plan Commission forward the proposal to Council with a positive recommendation.

Cc: File



OVERGROWN LANDSCAPING



Proposed Plan

Drawing Index

R15.01 Watercolor

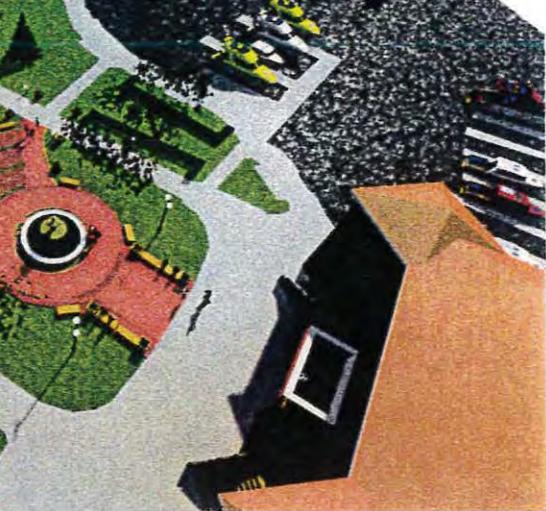
R15.13 Royal Raindrops

Date Description

10 June 2015 Present

Landscape Plan for Lake Geneva RIVIERA FOUNTAIN PLAZA P

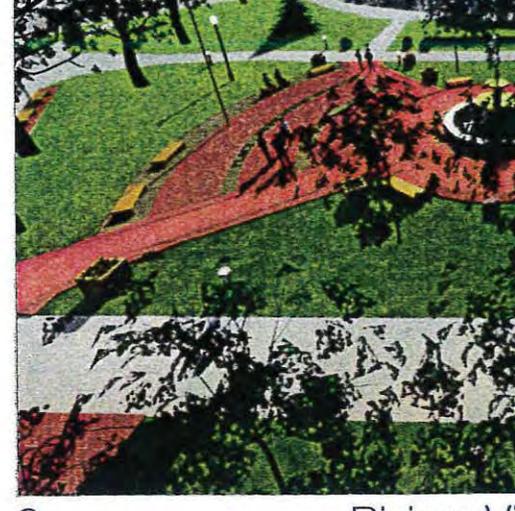
Wasserman Connolly Architecture Landscape Architecture



Riviera View #7



2 Riviera View #1



3 Riviera View



Riviera View #9



5 Riviera View #4

Drawing Index

R15.01	Watercolor	R15.13	Royal Raindrops
R15.02	Background Plan	R15.14	Survey Terrain

Date Description

10 June 2015	Present
17 July 2015	Committee Present'n

Landscape Plan for Lake Geneva RIVIERA FOUNTAIN PLAZA

Wasserman Connolly Architecture, Landscape Architecture





Riviera View #19



2

Riviera View #25



Riviera View #18



2

Riviera View #20



5

Riviera View #21

Drawing Index

R15.01 Watercolor

R15.13 Royal Raindrops

Date Description

10 June 2015 Present
17 July 2015 Committee Presentation

Landscape Plan for Lake Geneva RIVIERA FOUNTAIN PLAZA

Wasserman Connolly Architecture.Landscape Architecture





1 Bench Typical



2 Bollard Typical



3 Bench & Plaque



4



6 Trash recept & Drinking Fntn



7 Street Furniture



8 Bike Bollard



9 Match Existing Site Furniture

Drawing Index

R15.01 Watercolor

R15.13 Royal Raindrops

Date Description

10 June 2015 Present

17 July 2015 Committee Report

Landscape Plan for Lake Geneva RIVIERA FOUNTAIN PLAZA

Wasserman Connolly Architecture.Landscape Architecture

All site new site furniture shall include bicycle bollards. See plan for number and location.

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: February 3, 2016

To: Piers, Harbors and Lakefront Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Recommendation on Driehaus Plaza (Riviera Grounds) Project

Attached is the Riviera Plaza 2015 Proposal Plan submitted by the Beautification Committee and approved by the Public Works Committee on January 14, 2016. The plans go to the Plan Commission for consideration on February 15, 2016.

The concerns of the Street Department are:

- 1) The Blue Spruce Tree in the plans is a type that does not do well in the Wisconsin climate. The recommended comparable substitute is the Concolor Fir Tree.
- 2) The pictures show grass in the plans but the specifications call for rock areas near the fountain. Grass instead of rocks is recommended to simplify maintenance.
- 3) The plans call for ornamental Crab Trees. There is some concern with berry picking and droppings. The Crab Tree variety selected has berries that stay on the tree longer allowing birds to eat them rather than falling to the ground and staining the blocks. Also the trees will require regular trimming. There is not a recommended substitute and the above maintenance issues can be managed.

CONDITIONAL USE RESOLUTION 16-R5

A resolution authorizing the issuance of a Conditional Use Permit to Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147.

WHEREAS, the City Plan Commission has considered the application of Liquid Capital,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on February 15, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for Liquid Capital to install an electronic message center at an existing Commercial Business in a Planned Office (PO) zoning district located at 1100 S Edwards Blvd., Lake Geneva, WI 53147, Tax Parcel ZA456600003 including the Findings of Fact and Staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of February, 2016.

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

7. **Review and Recommendation on an Application for Site Plan Review for landscape alteration filled by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive.**

DISCUSSION

Dan Winkler/City of Lake Geneva and Jim Cruthers/Grand Geneva gave an overview of the application details and there was a brief discussion with the Commission. For the record the Mayor stated that he is a member of the Beautification Committee but the city attorney Dan Draper does not see this as a conflict of interest for voting purposes.

MOTION #4

Kupsik/ Frederick moved to approve the application for Site Plan Review for landscape alteration filled by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive, and to include any staff recommendations. The motion carried unanimously.

8. **Public Hearing and recommendation on a Conditional Use Application filed by Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147, for the installation of an electronic message center on a freestanding monument sign located at 1100 S Edwards Blvd., Tax Key No. ZA456600003.**

DISCUSSION

Hans Melges owner and applicant gave an overview of the application details and there was a brief discussion with the Commission. The new sign will have the ability to be tied to the city for bad weather alerts or police amber alerts. Melges suggested that this should be a consideration for any LED lighted signs that go up in the city as it is a nice safety feature.

PUBLIC SPEAKERS – None

MOTION #5

Kupsik/Mayor Connors moved to close the public hearing. The motion carried unanimously.

MOTION #6

Kupsik/ Mayor Connors moved to approve the recommendation on a Conditional Use Application filed by Liquid Capital dba Melges Car Wash, 1100 S Edwards Blvd., Lake Geneva, WI 53147, for the installation of an electronic message center on a freestanding monument sign located at 1100 S Edwards Blvd., Tax Key No. ZA456600003 and to include any finding of facts and staff recommendations. The motion carried unanimously.

9. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by GPC Real Estate LLC, PO Box 400, Libertyville, IL 60048 for land located Wells Street and North Bloomfield Road, Lake Geneva, WI 53147, Tax Key Nos. ZGM 00001 thru ZGM 00109.**

DISCUSSION

Inspector Robers gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #7

Kupsik/Skates moved to approve recommendation on the application for Land Division Review for a Certified Survey Map submitted by GPC Real Estate LLC, PO Box 400, Libertyville, IL 60048 for land located Wells Street and North Bloomfield Road, Lake Geneva, WI 53147, Tax Key Nos. ZGM 00001 thru ZGM 00109, to include all staff recommendations. The motion carried unanimously.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1100 Edwards Blvd. Parcel # ZA456600003
Lake Geneva, WI 53147 See attached for legal description

NAME AND ADDRESS OF CURRENT OWNER:

(Liquor Corp. Inc.)
Hans Melges 1150 Townline Road, Unit 205
Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: 1

NAME AND ADDRESS OF APPLICANT:

Complete Signs 227 Hostdale Drive
Dorhan, AL 36303

TELEPHONE NUMBER OF APPLICANT:

PROPOSED CONDITIONAL USE:

The installation and operation of an electronic message center sign. (LED)

ZONING DISTRICT IN WHICH LAND IS LOCATED: Planned Office

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

N/A

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

This location is used as a car wash.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

Dec. 22, 2015
DATE

Brian Sumlat
SIGNATURE OF APPLICANT

LAKE Geneva Wash
LEGAL VIA:
CHICAGO Title LAKE Geneva

LEGAL DESCRIPTION:

A parcel of land located in the Southwest 1/4 of the Northeast 1/4 of Section 6, T1N, R18E, City of Lake Geneva, Walworth County, Wisconsin, described as follows: Commencing at the Southwest corner of the Northeast 1/4 of said Section 6; thence N 02° 40' 40" W along the West line of said Northeast 1/4 a distance of 1317.15 feet; thence N 87° 44' 01" E, 99.96 feet to the point of beginning; thence continuing N 87° 44' 01" E, 391.12 feet to the Westerly right-of-way of S.T.H. "120"; thence S 02° 40' 40" E, 233.64 feet; thence 618.19 feet along the arc of a curve to the right with a radius of 9770.32 feet and whose chord bears S 00° 52' 02" E a distance of 618.09 feet; thence N 39° 58' 06" W, 613.50 feet; thence N 02° 39' 39" W, 366.14 feet to the point of beginning.

TOGETHER WITH an easement for ingress and egress over a strip of land 100 feet wide as described in deed to Kevin Dawson and Mary Lynn Dawson recorded January 14, 1997 in Volume 645 on Page 2051 as Document No. 346729.

} N/A
} OLD
} DRAG
} STRIP

PARENT COMPANY
* LIQUID CAPITAL, LLC

CAR WASH
* MELGES CAR WASH-LAKE Geneva, LTD.

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 - _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The proposed LED sign is in harmony with the city's standards in that the maximum height and square footage fall within regulations, and the messages are set so that they change no more than once per minute with no scrolling or flashing.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

See previous statement.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No, vacant farm land and Business & Institutional uses surround ~~surround~~ parcel.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

N/A

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

No Yes, Land Already Improved with services provided

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

N/A

IV.FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

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DISCUSSION

Dan Winkler/City of Lake Geneva and Jim Cruthers/Grand Geneva gave an overview of the application details and there was a brief discussion with the Commission. For the record the Mayor stated that he is a member of the Beautification Committee but the city attorney Dan Draper does not see this as a conflict of interest for voting purposes.

MOTION #4

Kupsik/ Frederick moved to approve the application for Site Plan Review for landscape alteration filled by Dan Winkler, City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for the front lawn and fountain area at the Riviera, 812 Wrigley Drive, and to include any staff recommendations. The motion carried unanimously.

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PUBLIC SPEAKERS – None

MOTION #5

Kupsik/Mayor Connors moved to close the public hearing. The motion carried unanimously.

MOTION #6

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APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

GPC REAL ESTATE LLC KEN GLICK

PO BOX 400

LIBERTYVILLE, IL. 60048

TELEPHONE NUMBER OF CURRENT OWNER:

(847) 956-1330

NAME AND ADDRESS OF APPLICANT:

SAME

TELEPHONE NUMBER OF APPLICANT:

()

NAME AND ADDRESS OF SURVEYOR:

PETER S. GORDON

7 RIDGWAY COURT PO BOX 437

ELKHORN, WI. 53121

TELEPHONE NUMBER OF SURVEYOR:

(262) 723-2098

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

CONSOILDATE PRIOR CONDO INTO 1 TAX PARCEL (EXISTING AS UNPLATTED LANDS
AND LOT 2 OF CSM 1784).

This Agreement To Remove All Property From Geneva Meadows Condominium (the "Removal Agreement") is entered into on January 5, 2016, by the undersigned, Geneva Meadows, LLC, a Wisconsin limited liability company, as the sole owner of all of the Units within the Geneva Meadows Condominium (the "Condominium").

RECITALS

A. The Condominium was created by the Declaration of Condominium dated May 15, 1990, and recorded May 17, 1990 in the Office of the Walworth County Register of Deeds, in Volume 486 of Records, on Pages 260 through 301, inclusive, as Document No. 194190 (the "Declaration") and by an accompanying condominium plat (the "Plat").

B. The Declaration and Plat provide that the Condominium consists of the land legally described on the attached Exhibit A, together with all easements, rights, and appurtenances pertaining thereto (the "Property").

C. The undersigned owns all of the units within the Condominium, and by and through this Removal Agreement, intends to remove all of the Property from the Condominium, in accordance with the provisions of Section 703.28 of the Wisconsin Statutes.

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned agrees that, upon the recording of this Agreement, all of the Property shall be, and hereby is, removed from the Condominium, and from the provisions of chapter 703 of the Wisconsin Statutes. The undersigned intends this Removal Agreement to be the removal instrument referred to in Section 703.28(1) of the Wisconsin Statutes.

above written.

Property Owner:

Geneva Meadows, LLC, a Wisconsin
limited liability company

By: *John C. Tracy*
John C. Tracy, its Manager

ACKNOWLEDGMENT

STATE OF WISCONSIN)

) ss.

COUNTY OF WALWORTH)

Personally came before me this 18 day of Dec, 2015 John C. Tracy, who executed the above instrument and acknowledged the same, in his capacity as Manager of Geneva Meadows, LLC, a Wisconsin limited liability company.

Maureen M. Leffelman

Name: Maureen M. Leffelman

Notary Public, State of Wisconsin

My Commission: exp. 8/16/2019



LEGAL DESCRIPTION
OF THE PROPERTY,
WITH TAX KEY NUMBERS

Parcel 1:

Units 1A1, 1A2, 1A3, 1A4, 1B1, 1B2, 1B3, 1B4, 1C1, 1C2, 1C3 and 1C4 in Building No. 1,

AND

Units 2A1, 2A2, 2A3, 2A4, 2B1, 2B2, 2B3, 2B4, 2C1, 2C2, 2C3, 2C4, 2D1, 2D2, 2D3 and 2D4
in Building No. 2,

AND

Units 3A1, 3A2, 3A3, 3A4, 3B1, 3B2, 3B3, 3B4, 3C1, 3C2, 3C3, 3C4, 3D1, 3D2, 3D3, and 3D4,
in Building No. 3,

AND

Units 4A1, 4A2, 4A3, 4A4, 4B1, 4B2, 4B3, 4B4, 4C1, 4C2, 4C3 and 4C4, in Building No. 4,

AND

Units 5A1, 5A2, 5A3, 5A4, 5B1, 5B2, 5B3, 5B4, 5C1, 5C2, 5C3, and 5C4 in Building No. 5,

AND

Units 6A1, 6A2, 6A3, 6A4, 6B1, 6B2, 6B3 and 6B4, in Building No. 6,

AND

Units 7A1, 7A2, 7A3, 7A4, 7B1, 7B2, 7B3 and 7B4, in Building No. 7,

AND

Units 8A1, 8A2, 8A3, 8A4, 8B1, 8B2, 8B3, 8B4, 8C1, 8C2, 8C3 and 8C4, in Building No. 8,

AND

Units 9A1, 9A2, 9A3, 9A4, 9B1, 9B2, 9B3, 9B4, 9C1, 9C2, 9C3 and 9C4 in Building No. 9,

exclusive use of the limited common elements appurtenant to said unit) all in Geneva Meadows Condominium, a condominium declared and existing under and by virtue of the Condominium Ownership Act of the State of Wisconsin and recorded by a Declaration as such condominium in the Office of the Register of Deeds for Walworth County, Wisconsin, on May 17, 1990, in Volume 486 of Records, on Pages 260 through 301, inclusive as Document No. 194190, said condominium being located in the City of Lake Geneva, County of Walworth, State of Wisconsin on the real estate described in said Declaration and incorporated herein by this reference thereto.

Tax Key No. ZGM 00001 through ZGM 00108

Parcel 2:

Garage Unit 1, together with said unit's undivided percentage interest in the common elements (and the exclusive use of the limited common elements appurtenant to said unit) all in Geneva Meadows Condominium, a condominium declared and existing under and by virtue of the Condominium Ownership Act of the State of Wisconsin and recorded by a Declaration as such condominium in the Office of the Register of Deeds for Walworth County, Wisconsin, on May 17, 1990, in Volume 486 of Records, on Pages 260 through 301, inclusive, as Document No. 194190, said condominium being located in the City of Lake Geneva, County of Walworth, State of Wisconsin on the real estate described in said Declaration and incorporated herein by this reference thereto.

Tax Key No. ZGM 00109

FARRIS, HANSEN & ASSOC. INC.

CERTIFIED SURVEY MAP NO. _____

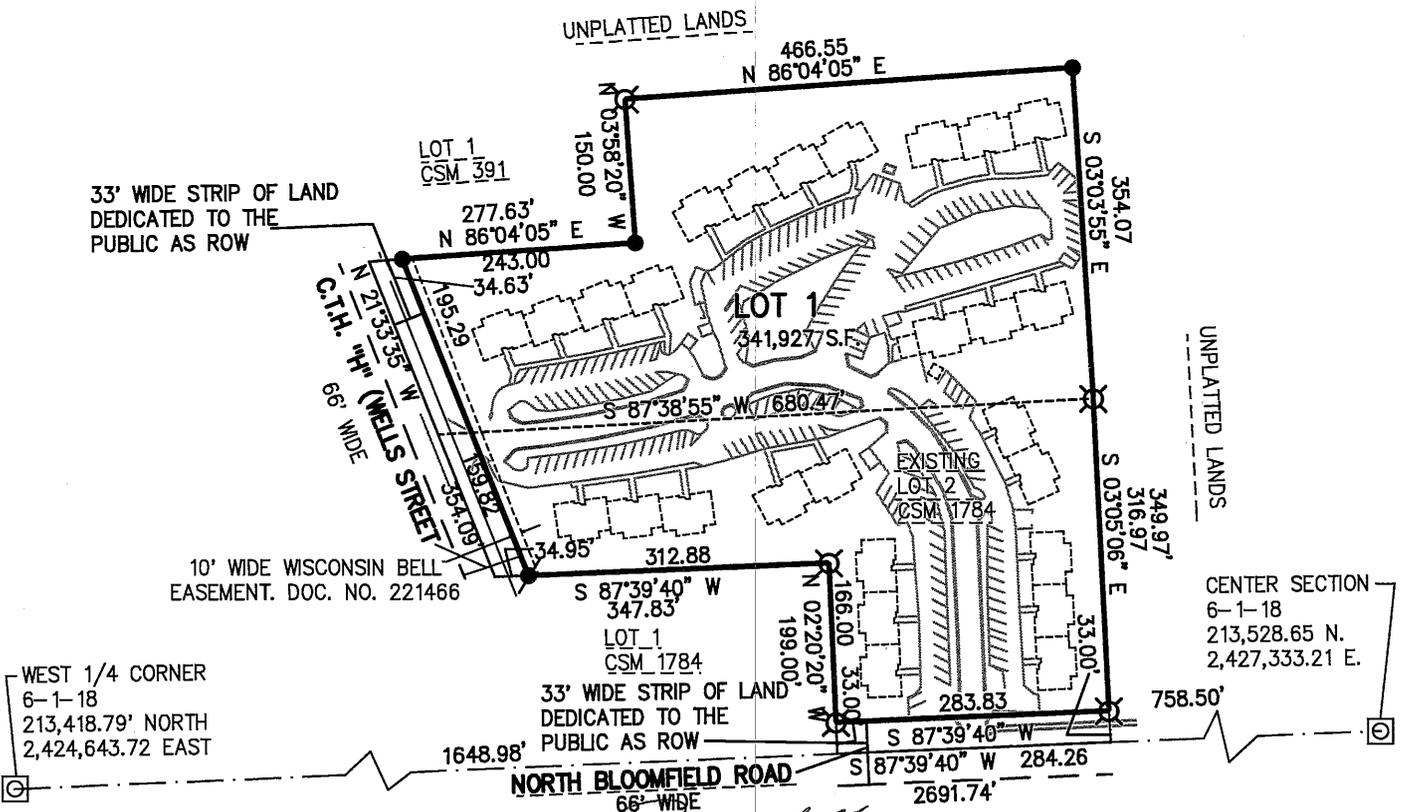
7 RIDGWAY COURT- P.O. BOX 437
 ELKHORN, WISCONSIN 53121
 PHONE (262) 723-2098
 FAX (262) 723-5886

OWNER: GPC REAL ESTATE LLC
 PO BOX 400
 LIBERTYVILLE, IL. 60048

ZONING: MR-8

GRID
 NORTH
 WISCONSIN STATE PLANE
 COORDINATE SYSTEM
 SOUTH ZONE (NAD-27)
 S. LINE OF THE NW 1/4 OF
 SECTION 06-1-18 BEARS
 N 87°39'40" E

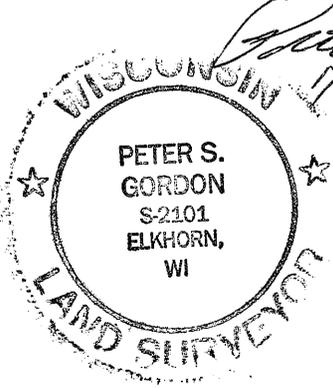
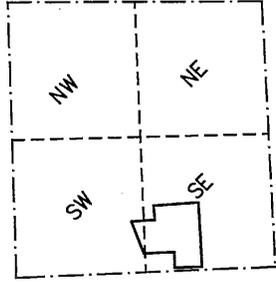
**A PARCEL CONSOLIDATION CSM
 TO COMBINE LOT 2 OF CSM 1784,
 REC. AS DOC. 174184 & UNPLATTED LANDS
 LOCATED IN THE SE 1/4 & SW 1/4 OF THE NW 1/4
 SECTION 6, TOWN 1 NORTH, RANGE 18 EAST
 CITY OF LAKE GENEVA
 WALWORTH COUNTY, WI.**



WEST 1/4 CORNER
 6-1-18
 213,418.79' NORTH
 2,424,643.72 EAST

CENTER SECTION
 6-1-18
 213,528.65 N.
 2,427,333.21 E.

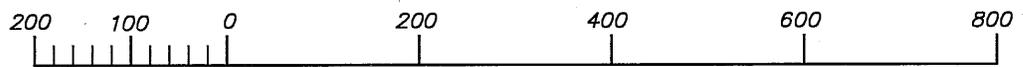
**LOCATION SKETCH
 NW 1/4 6-1-18**



LEGEND

- ⊗ = FOUND IRON PIPE STAKE, 1" DIA.
- ⊠ = FOUND CONCRETE COUNTY MONUMENT W/ BRASS CAP
- = FOUND IRON REBAR STAKE 3/4" DIA.
- ⦿ = SET IRON REBAR STAKE 3/4" X 24" X 1.50 lbs./ft.

(XXX) = RECORDED AS
 NOTE: ALL DIAMETERS SHOWN ARE OUTSIDE DIA.



MAP SCALE IN FEET ORIGINAL 1" = 200'

THIS INSTRUMENT DRAFTED
 BY PETER S. GORDON
 PROJECT NO. 3161.15
 DATED: 12-02-2015
 SHEET 1 OF 3 SHEETS

A PARCEL CONSOLIDATION CSM
TO COMBINE LOT 2 OF CSM 1784,
REC. AS DOC. 174184 & UNPLATTED LANDS
LOCATED IN THE SE 1/4 & SW 1/4 OF THE NW 1/4
SECTION 6, TOWN 1 NORTH, RANGE 18 EAST
CITY OF LAKE GENEVA
WALWORTH COUNTY, WI.

CERTIFIED SURVEY MAP NO. _____

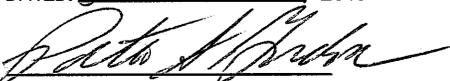
SURVEY CERTIFICATE

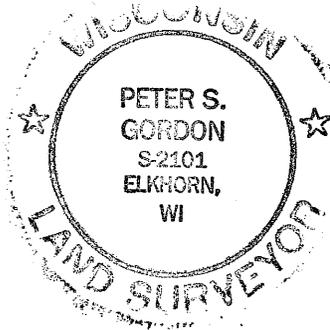
I HEREBY CERTIFY THAT AT THE DIRECTION OF GPC REAL ESTATE, LLC, OWNERS, AND IN FULL COMPLIANCE WITH THE PROVISIONS OF CHAPTER 236.34 OF WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE FOR THE CITY OF LAKE GENEVA, I HAVE SURVEYED, DIVIDED, AND MAPPED THE FOLLOWING DESCRIBED LANDS AND THAT THIS MAP IS A TRUE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE MAP AND OF THE DIVISION THEREOF TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF:

A LOT CONSOLIDATION CERTIFIED SURVEY MAP OF LOT 2 OF CERTIFIED SURVEY MAP NO. 1784 AND UNPLATTED LANDS, LOCATED IN PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 6, IN TOWN 1 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE WEST 1/4 CORNER OF SAID SECTION 6 (TOWN 1 NORTH, RANGE 18 EAST); THENCE N 87DEG 39MIN 40SEC E, 1648.98 FEET TO THE POINT OF BEGINNING; THENCE N 02DEG 20MIN 20SEC W, 199.00 FEET TO AN IRON PIPE STAKE MARKING THE NORTHWEST CORNER OF LOT 1 OF SAID CSM 1784; THENCE ALONG THE NORTH LINE OF SAID LOT 1, S 87DEG 39MIN 40SEC W, 347.83 FEET TO THE CENTERLINE OF COUNTY TRUNK HIGHWAY H ALSO KNOWN AS WELLS STREET; THENCE ALONG SAID CENTERLINE, N 21DEG 33MIN 35SEC W, 354.09 FEET TO THE SOUTH LINE OF CERTIFIED SURVEY MAP NO. 391; THENCE N 86DEG 04MIN 05SEC E, 277.63 FEET TO THE SOUTHEAST CORNER OF SAID CSM 391; THENCE N 03DEG 58MIN 20SEC W, 150.00 FEET TO THE NORTHEAST CORNER OF SAID CSM 391; THENCE N 86DEG 04MIN 05SEC E, 466.55 FEET; THENCE S 03DEG 03MIN 55SEC E, 354.07 FEET TO THE NORTHEAST CORNER OF CERTIFIED SURVEY MAP NO. 1784; THENCE S 03DEG 05MIN 06SEC E, 349.97 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 6; THENCE S 87DEG 39MIN 40SEC W, 284.26 FEET TO THE POINT OF BEGINNING. CONTAINING 363,000 SQUARE FEET OF LAND (8.33 ACRES) MORE OR LESS.

DATED: Jan. 11, 2016


PETER S. GORDON RLS 2101



CITY OF LAKE GENEVA PLAN COMMISSION CERTIFICATE

APPROVED THIS ____ DAY OF _____, 2016.

CITY OF LAKE GENEVA PLAN COMMISSION CHAIRMAN

A PARCEL CONSOLIDATION CSM
TO COMBINE LOT 2 OF CSM 1784,
REC. AS DOC. 174184 & UNPLATTED LANDS
LOCATED IN THE SE 1/4 & SW 1/4 OF THE NW 1/4
SECTION 6, TOWN 1 NORTH, RANGE 18 EAST
CITY OF LAKE GENEVA
WALWORTH COUNTY, WI.

CERTIFIED SURVEY MAP NO. _____

CORPORATE OWNER S CERTIFICATE

GPC REAL ESTATE, LLC, AN ILLINOIS LIMITED LIABILITY CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF ILLINOIS, AS OWNER, DOES HEREBY CERTIFY THAT SAID LLC CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED DEDICATED, AND MAPPED AS REPRESENTED ON THE MAP. GPC REAL ESTATE, LLC DOES FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S. 236-10 OR S. 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF LAKE GENEVA.

IN WITNESS WHEREOF, THE SAID GPC REAL ESTATE, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY _____, ITS PRESIDENT, AND COUNTERSIGNED BY _____, ITS SECRETARY (CASHIER), AT _____, ILLINOIS AND IT S CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS _____ DAY OF _____, 2016.

SECRETARY OF GPC REAL ESTATE, LLC

STATE OF ILLINOIS

COUNTY OF _____

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2016, THE ABOVE NAMED _____, PRESIDENT AND _____, SECRETARY (CASHIER) OF GPC REAL ESTATE, LLC, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH PRESIDENT AND SECRETARY (CASHIER) OF SAID LLC, AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID LLC, BY ITS AUTHORITY.

MY COMMISSION EXPIRES

NOTARY PUBLIC _____, ILLINOIS

MORTGAGEE CERTIFICATE

LIBERTYVILLE BANK & TRUST COMPANY, AN ILLINOIS BASED LENDING INSTITUTION, MORTGAGEE OF THE ABOVE DESCRIBED LANDS, DOES HEREBY CONSENT TO SURVEYING, DIVIDING, MAPPING, AND DEDICATION AS REPRESENTED ON THIS MAP AND DO HEREBY CONSENT TO THE CERTIFICATE OF GPC REAL ESTATE, LLC OWNERS.

IN WITNESS WHEREOF, THE SAID LIBERTYVILLE BANK & TRUST COMPANY HAS CAUSED THESE PRESENTS TO BE SIGNED BY _____

ITS OFFICERS, AT _____, ILLINOIS THIS _____ DAY OF _____, 2016.

SIGNATURE OF OFFICER(S) AUTHORIZED TO ACT AS AGENT OF BANK

STATE OF ILLINOIS)

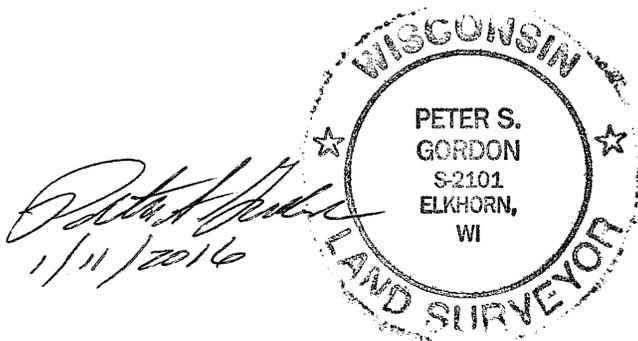
COUNTY OF _____)ss

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2016, THE ABOVE NAMED OFFICER(S) OF LIBERTYVILLE BANK & TRUST COMPANY, TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID CORPORATION BY ITS AUTHORITY.

MY COMMISSION EXPIRES

NOTARY PUBLIC, _____, ILLINOIS

THIS INSTRUMENT DRAFTED
BY PETER S. GORDON
PROJECT NO. 3161.15
DATED: 12-02-2015
SHEET 3 OF 3 SHEETS



Resolution No. 16-R4

MEMORANDUM OF UNDERSTANDING

A Resolution Authorizing the Lake Geneva Fire Department Use of the Lower Level of Host Drive Water Tower as Fire Station No. 2.

Whereas, The Fire Department has been using the lower level of the Host Drive Water Tower since 1996 as Fire Station No. 2.

Whereas, the City of Lake Geneva Police and Fire Commission also known herein as the Police and Fire Commission or Fire Department, has requested that this arrangement be formalized in writing and will provide written guidance for future leaders of the Police and Fire Commission and Lake Geneva Utility Commission also known herein as Utility Commission.

Now, Therefore, Be It Resolved, that the Police and Fire Commission, Utility Commission, and the City Council agree to the following terms regarding the lower level of Host Waetr Tower also known as Fire Station No. 2:

- 1) The Fire Department shall pay the Water Department \$1.00 annually for the use of the lower level of the water tower located at 1005 Host Drive in the City of Lake Geneva for its use as Fire Station No. 2.
- 2) The Fire Department will pay the cost of heating the lower level of the tower used for Station No. 2.
- 3) The Fire Department will pay the cost of electricity for the use of Host Water Tower including the Station No. 2 area and the exterior water tower lights, but excluding the power used by other metered uses of the tower.
- 4) Consideration for paying for exterior lighting will be offset for rent in Item No. 1.
- 5) The Utility Commission and the Fire Department shall agree to repair costs prior to any repairs being made that involves charging the Fire Department. It shall be recognized that the Fire Department is not the sole tenant of Station No. 2 and does not have exclusive access to any part of Station No. 2/Water Tower at 1005 Host Drive. Therefore repair costs responsibility over \$100 shall be determined on a case by case basis as determined by the City Administrator.
- 6) The Fire Department shall perform routine maintenance to the lower level of Host Tower No. 2 area expected of any normal tenant including keeping the area clean, floors washed, floor drain maintenance, and basic house cleaning.
- 7) The Fire Department may at any time vacate the Fire Station No. 2 area upon providing 30-day notice in writing. Upon expiration of the 30-day period notice, this Memorandum of Understanding shall be terminated. The Fire Department shall only be obligated to pay its share of utilities through the date of vacating the premises.

Recommended by the Lake Geneva Police and Fire Commission on _____.

Approved by the Lake Geneva Utility Commission on _____.

Adopted by the Common Council of the City of Lake Geneva on _____.

James R. Connors, Mayor

ATTEST: _____
Sabrina Waswo, City Clerk

**City of Lake Geneva
Council Meeting
February 22, 2016**

**Prepaid Checks
2/08/16 - 2/19/16**

**Total:
\$62,615.80**

Checks over \$5,000: *\$ 59,530.00*
Ewald Hartford LLC
2 New Squads - #205, #206

FROM 02/10/2016 TO 02/19/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACTIV	ACTIVE911 INC								
	ACTIVE 911-2016			01/26/16		61929	02/18/16	352.50	352.50
	01 911 MESSAGE SYS SUBSCRIPTION	1122005262							352.50
								VENDOR TOTAL:	352.50
EWALD	EWALD HARTFORD LLC								
	18560			02/16/16		61930	02/18/16	59,530.00	29,765.00
	01 NEW SQUAD #206-16	4121009078							29,765.00
	18561			02/16/16		61930	02/18/16	59,530.00	29,765.00
	01 NEW SQUAD #205-16	4121009078							29,765.00
								VENDOR TOTAL:	59,530.00
HOME	HOME DEPOT CREDIT SERVICES								
	3956-1/16			01/04/16		61925	02/11/16	69.97	69.97
	01 ROOM HEATER	4800005350							69.97
								VENDOR TOTAL:	69.97
PCP	PETTY CASH - POLICE DEPT								
	PETTY CASH 2/16			02/18/16		61933	02/18/16	74.05	74.05
	01 USPS-CERTIFIED MAIL	1121005312							57.08
	02 WALMART-STRAPS SQ #204	1121005361							5.77
	03 WALMART-DISHSOAP, DISHWAND	1121005399							5.96
	04 HOMEDEPOT-VOLTAGE TESTER	1121005342							5.24
								VENDOR TOTAL:	74.05
SAMUE	JUSTIN SAMUEL								
	REIMB 1/16			01/29/16		61926	02/11/16	475.99	475.99
	01 ACADEMY-1005 MILES	1121005330							391.95
	02 ACADEMY-MEALS	1121005331							84.04
								VENDOR TOTAL:	475.99
UNEMP	UNEMPLOYMENT INSURANCE								
	7458395			01/31/16		61927	02/11/16	1,674.40	1,674.40
	01 JAN UE-PARKING	1110005154							1,659.05
	02 JAN UE-FD	1110005154							15.35
								VENDOR TOTAL:	1,674.40
VERIZON	VERIZON WIRELESS								
	9759454842			01/23/16		61928	02/11/16	216.39	216.39

FROM 02/10/2016 TO 02/19/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	9759454842			01/23/16		61928	02/11/16	216.39	216.39
	01	CELL CHGS-JAN	1122005221						216.39
								VENDOR TOTAL:	216.39
WIDOTR		REGISTRATION FEE TRUST							
	TITLE SQUAD #205			02/16/16		61931	02/18/16	75.50	75.50
	01	TITLE FEE SQUAD #205-16	1121005361						75.50
	TITLE SQUAD #206			02/16/16		61932	02/18/16	79.50	79.50
	01	TITLE FEE SQUAD #206-16	1121005361						79.50
								VENDOR TOTAL:	155.00
								TOTAL --- ALL INVOICES:	62,548.30

**City of Lake Geneva
Council Meeting
February 22, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ <u>75,022.36</u>
2. Debt Service	20	\$ <u>94.84</u>
3. TID #4	34	\$ <u>19,013.20</u>
4. Lakefront	40	\$ <u>4,059.08</u>
5. Capital Projects	41	\$ <u>3,410.16</u>
6. Parking	42	\$ <u>1,334.44</u>
7. Cemetery	48	\$ <u>579.40</u>
8. Equipment Replacement	50	\$ <u>-</u>
9. Library Fund	99	\$ <u>8,670.73</u>
10. Impact Fees	45	\$ <u>-</u>
11. Tax Agency Fund	89	\$ <u>-</u>
Total All Funds		<u><u>\$112,184.21</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 2/22/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ **112,184.21**

ITEMS > \$5,000

John's Disposal - February Refuse & Recycling	\$ 37,714.56
Lake Geneva Economic Development Corp - Asbestos Removal - Traver Hotel	\$ 18,985.00
Alliant Energy - January Electric Bills	\$ 17,415.08
WE Energies - January Gas Bills	\$ 5,811.61
Schenck Business Solutions - 2015 Pre-Audit	\$ 5,500.00

Balance of Other Items \$ 26,757.96

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A+ GRAPHICS & PRINTING							
9390	02/08/16	01	METER MAP-SIGNAGE	3430001208		02/23/16	28.20
						INVOICE TOTAL:	28.20
						VENDOR TOTAL:	28.20
ACKMAN GLASS & MIRROR CO INC							
71456	02/04/16	01	OPENER INSTALL	4055105360		02/23/16	96.00
						INVOICE TOTAL:	96.00
						VENDOR TOTAL:	96.00
ADVANCE AUTO PARTS							
7193602735656	01/27/16	01	OIL,STABILIZER,FILTERS	4800005351		02/23/16	53.06
						INVOICE TOTAL:	53.06
						VENDOR TOTAL:	53.06
ALLIANT ENERGY							
RE021516	01/31/16	01	ACCT #026273-HAVENWOOD FLSH	1134105222		02/23/16	7.11
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			9.32
		03	ACCT #064443-WELLS ST FLSH	1134105222			8.24
		04	ACCT #072470-MAIN ST LITES	1134105223			364.24
		05	ACCT #089416-SHARED SAVINGS P	9900005623			137.06
		06	ACCT #089416-SHARED SAVINGS IN	9900005663			2.76
		07	ACCT #108571-1055 CAREY	1132105222			194.49
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			72.02
		09	ACCT #121601-SHARED SAVINGS P	2081005625			92.50
		10	ACCT #121601-SHARED SAVINGS I	2081005664			2.34
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			10.17
		12	ACCT #152472-W COOK SIREN	1129005222			10.31
		13	ACCT #161895-RIVIERA ELEC	4055305222			1,840.33
		14	ACCT #165231-BEACH HOUSE	4054105222			266.91
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			99.11
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			113.95

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE021516	01/31/16	17	ACCT #243254-LIBRARY PARK	1152005222		02/23/16	32.21
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			112.04
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			5.04
		21	ACCT #303645-MS2 STREET LTS	1134105223			301.49
		22	ACCT #327582-DUNN FIELD	1152005922			275.38
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			10.83
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			160.57
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			615.58
		27	ACCT #401872-WELLS ST FLSH	1134105222			9.74
		28	ACCT #414694-HOST DR WATER TWR	1122005222			360.96
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			34.08
		30	ACCT #433371-LIBRARY	9900005222			811.36
		31	ACCT #457625-LOT LITE GNVA ST	1134105223			301.39
		32	ACCT #462852-WELLS ST FLSH	1134105222			76.54
		33	ACCT #549716-FLAT IRON PARK	1152005222			185.97
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			10.83
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			28.58
		36	ACCT #602235-724 WILLIAMS ST	1134105223			33.66
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			7.75
		38	ACCT #622184-S LAKESHORE DR	1152005222			8.69
		39	ACCT #630016-COOK ST/HWY 50	1134105223			34.14
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			183.69
		41	ACCT #684954-730 MARSHALL SRN	1129005222			18.06
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			7.53
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			30.11
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			174.05
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			18.63
		48	ACCT #738154-RUSHWOOD PARK	1152005222			20.46
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			280.80
		50	ACCT #758940-1065 CAREY ST	1132105222			616.09
		51	ACCT #759513-STREET LIGHTS	1134105223			7,083.52
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			112.32
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			9.93
		54	ACCT #895526-HWY 50 TRF LT	1134105223			183.48

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE021516	01/31/16	55	ACCT #912610-GEORGE ST FLSHR	1134105222		02/23/16	7.59
		56	ACCT #923482-1070 CAREY ST	1132105222			228.21
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			7.27
		60	ACCT #932215-DODGE ST FLSHR	1134105222			7.76
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			15.27
		64	ACCT #952816-FIRE HOUSE	1122005222			973.15
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			117.21
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			9.93
		67	ACCT #969933-CITY HALL	1116105222			343.81
		68	ACCT #973443-VETS PARK PAVLN	1152015222			184.16
		69	ACCT #980910-DONIAN PARK	1152005222			134.36
						INVOICE TOTAL:	17,415.08
						VENDOR TOTAL:	17,415.08
AMAZO AMAZON							
8932-1/16	01/10/16	01	DVDS	9900005411		02/23/16	54.97
		02	CREDIT DUPLICATE ORDER	9900005414			-17.85
						INVOICE TOTAL:	37.12
8932-1/2016	01/10/16	01	BINDER CLIPS, 3 HOLE PUNCH, PENS	9900005310		02/23/16	83.14
		02	STARTECH.COM-RACK MOUNT	9900005310			25.70
						INVOICE TOTAL:	108.84
						VENDOR TOTAL:	145.96
AMYS AMY'S SHIPPING EMPORIUM							
154453	02/16/16	01	UPS-SCANNER RETURN	4234505312		02/23/16	11.30
						INVOICE TOTAL:	11.30
						VENDOR TOTAL:	11.30
BAKER BAKER & TAYLOR							
L3367102-12/15	12/31/15	01	2031547059-11 ITEMS	9900005410		02/23/16	155.39

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BAKER BAKER & TAYLOR							
L3367102-12/15	12/31/15	02	2759481-CREDIT 8 ITEMS	9900005410		02/23/16	-23.69
		03	2031502639-11 ITEMS	9900005410			233.40
		04	2031455043-5 ITEMS	9900005410			67.00
		05	2031440033-11 ITEMS	9900005410			317.10
						INVOICE TOTAL:	749.20
L3367512-12/15	12/31/15	01	2031543291-8 ITEMS	9900005411		02/23/16	126.60
		02	2031490597-1 ITEM	9900005411			2.51
		03	2031490596-1 ITEM	9900005411			3.77
		04	2031490595-1 ITEM	9900005411			8.18
		05	2031490594-5 ITEMS	9900005411			81.37
		06	2031441532-1 ITEM	9900005411			10.06
		07	2031441531-1 ITEM	9900005411			3.89
		08	2031435092-1 ITEM	9900005411			17.34
		09	2031435091-8 ITEMS	9900005411			85.54
		10	2031435090-1 ITEM	9900005411			39.54
						INVOICE TOTAL:	378.80
L4013232-12/15	12/31/15	01	2031496985-2 ITEMS	9900005414		02/23/16	32.98
		02	2031496984-1 ITEM	9900005414			21.99
		03	2031496983-1 ITEM	9900005414			13.74
		04	2031496982-1 ITEM	9900005414			24.74
		05	2031451240-1 ITEM	9900005414			16.49
						INVOICE TOTAL:	109.94
						VENDOR TOTAL:	1,237.94
BOTTS BOTTS WELDING & TRK SERV INC							
596266	02/11/16	01	REAR SPRINGS-#25	1132105351		02/23/16	896.46
						INVOICE TOTAL:	896.46
						VENDOR TOTAL:	896.46
BSL BADGER STATE INDUSTRIES							
302041	01/12/16	01	PAPER TOWELS,KLEENEX	9900005350		02/23/16	63.80
						INVOICE TOTAL:	63.80

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BSL	BADGER STATE INDUSTRIES						
302174	01/25/16	01	ICE MELT	1132125340		02/23/16	334.67
						INVOICE TOTAL:	334.67
302365	02/05/16	01	TP, TRASH BAGS, TOWELS	1116105350		02/23/16	247.27
						INVOICE TOTAL:	247.27
						VENDOR TOTAL:	645.74
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-334039	02/03/16	01	IDLER PULLEY-55	1132105351		02/23/16	15.19
						INVOICE TOTAL:	15.19
662-334065	02/04/16	01	OIL	1132105341		02/23/16	13.44
						INVOICE TOTAL:	13.44
662-334437	02/10/16	01	BLOW GUN, OIL	1132105340		02/23/16	45.27
						INVOICE TOTAL:	45.27
662-334460	02/11/16	01	OIL PUMP	1132105351		02/23/16	39.95
						INVOICE TOTAL:	39.95
662-334504	02/15/16	01	AIR FILTER	1132105351		02/23/16	16.99
						INVOICE TOTAL:	16.99
662-334527	02/12/16	01	MOUNTING BRACKET-#17	1132135420		02/23/16	22.54
						INVOICE TOTAL:	22.54
662-334674	02/15/16	01	OIL	1132105341		02/23/16	12.76
						INVOICE TOTAL:	12.76
662-334707	02/15/16	01	SWITCHES-TRK #33	1132105351		02/23/16	21.77
						INVOICE TOTAL:	21.77
662-334728	02/16/16	01	GROMMETS, LOOM, TIES-TRK #17	1132135420		02/23/16	8.28
						INVOICE TOTAL:	8.28
						VENDOR TOTAL:	196.19

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CDW	CDW GOVERNMENT INC						
BVK3664	01/25/16	01	PAPER-SQUADS	1121005361		02/23/16	66.98
		02	MONITOR-COMPTROLLER	1115105450			145.64
						INVOICE TOTAL:	212.62
						VENDOR TOTAL:	212.62
CENTURY	CENTURY FENCE						
5259-C1	12/15/15	01	TORNADO,FENCE-UTILITY	1100001391		02/23/16	1,611.00
						INVOICE TOTAL:	1,611.00
						VENDOR TOTAL:	1,611.00
CINTAS	CINTAS FIRE PROTECTION F36						
5004314243	01/18/16	01	GAUZE,SPLINTS,WIPES	1132105390		02/23/16	67.33
						INVOICE TOTAL:	67.33
						VENDOR TOTAL:	67.33
DES	DATA EQUIPMENT SERVICES						
509	02/16/16	01	FEB MODEM SVC	4234505221		02/23/16	945.00
		02	FEB MODEM SVC	4054105221			45.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
DUNN	DUNN LUMBER & TRUE VALUE						
631674	01/06/16	01	LIGHTBULBS	9900005350		02/23/16	16.96
		02	DISCOUNT	9900004819			-1.70
						INVOICE TOTAL:	15.26
633306	01/25/16	01	LIGHTBULBS	9900005350		02/23/16	9.98
		02	DISCOUNT	9900004819			-1.00
						INVOICE TOTAL:	8.98
633432	01/26/16	01	MOUSE TRAPS	4800005340		02/23/16	2.49
						INVOICE TOTAL:	2.49

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DUNN	DUNN LUMBER & TRUE VALUE						
633844	01/29/16	01	EPOXY,BOLTS-RAILING FIX	4055205350		02/23/16	12.63
		02	DISCOUNT	1100004819			-0.63
						INVOICE TOTAL:	12.00
634157	02/02/16	01	FASTENERS,DOWELS-PARK BENCHES	1152005352		02/23/16	26.57
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	25.77
634196	02/02/16	01	PAINT-GARBAGE CANS	1152005352		02/23/16	11.97
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.37
634382	02/04/16	01	BATTERIES-9V	1132105340		02/23/16	5.49
		02	DISCOUNT	1100004819			-0.27
						INVOICE TOTAL:	5.22
634396	02/04/16	01	BAR OIL-CHAINSAWS	1132135430		02/23/16	69.80
						INVOICE TOTAL:	69.80
634437	02/04/16	01	HALO BULB	1152015952		02/23/16	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
634560	02/05/16	01	BATTERIES-GATES	1132105340		02/23/16	40.98
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	40.18
634562	02/05/16	01	STARTER FLUID,GLOVES	4800005340		02/23/16	13.56
						INVOICE TOTAL:	13.56
634926	02/10/16	01	WASHER FLUID	1132105351		02/23/16	1.49
		02	DISCOUNT	1100004819			-0.07
						INVOICE TOTAL:	1.42
634960	02/10/16	01	DISH SOAP	1116105350		02/23/16	1.69

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DUNN DUNN LUMBER & TRUE VALUE							
634960	02/10/16	02	DISCOUNT	1100004819		02/23/16	-0.08
						INVOICE TOTAL:	1.61
						VENDOR TOTAL:	214.30
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		12/31/15	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
ELKHO ELKHORN CHEMICAL CO INC							
570727	01/21/16	01	MOPS/TOWELS-WINTERFEST	4055105350		02/23/16	193.05
						INVOICE TOTAL:	193.05
						VENDOR TOTAL:	193.05
ENVIS ENVISIONWARE INC							
US-23987	12/08/15	01	2016 MAINT CONTRACT	9900005510		02/23/16	756.16
						INVOICE TOTAL:	756.16
						VENDOR TOTAL:	756.16
FOSTJ JONATHAN FOSTER							
MILEAGE 2/16	02/15/16	01	350 MILES-WAA CONF	1132135410		02/23/16	189.00
						INVOICE TOTAL:	189.00
						VENDOR TOTAL:	189.00
GAI GAI CONSULTANTS INC							
2097714	01/05/16	01	DEC ENG	4132101413		02/23/16	877.00
						INVOICE TOTAL:	877.00
2098324	01/25/16	01	JAN ENG	4132101413		02/23/16	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	1,007.00

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GENEVA	TOWN OF GENEVA						
CITATION-BYRNE	02/05/16	01	BYRNE-1C8092T5L3 VIA GOVPAY	1112002428		02/23/16	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
GRANI	GRANITE RIDGE LAWN & LANDSCAPE						
10017	01/11/16	01	SNOW REMOVAL, SALT-12/19, 28, 30	9900005360		02/23/16	165.00
						INVOICE TOTAL:	165.00
10037	02/05/16	01	SNOW REMOVAL, SALT-JAN	9900005360		02/23/16	217.50
						INVOICE TOTAL:	217.50
						VENDOR TOTAL:	382.50
GRAYS	GRAYS INC						
33145	02/03/16	01	CUTTING EDGES-PLOWS	1132125351		02/23/16	294.60
						INVOICE TOTAL:	294.60
						VENDOR TOTAL:	294.60
ILT	INNOVATIVE LABEL TECHNOLOGY						
202921	01/12/16	01	LABELS	9900005512		02/23/16	79.75
						INVOICE TOTAL:	79.75
						VENDOR TOTAL:	79.75
ITU	ITU ABSORB TECH INC						
6533350	02/12/16	01	RAGS, MATS	1132105360		02/23/16	78.14
						INVOICE TOTAL:	78.14
6533351	02/12/16	01	MATS	1116105360		02/23/16	91.01
						INVOICE TOTAL:	91.01
						VENDOR TOTAL:	169.15
JAMES	JAMES IMAGING SYSTEMS INC						

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JAMES	JAMES IMAGING SYSTEMS INC						
652931	01/21/16	01	TOSH ES203L-2016 MAINT	9900005532		02/23/16	322.56
						INVOICE TOTAL:	322.56
						VENDOR TOTAL:	322.56
JANIK	JANI-KING OF MILWAUKEE						
MIL01160450	01/01/16	01	JAN CLEANING	9900005360		02/23/16	1,083.00
						INVOICE TOTAL:	1,083.00
MIL02160458	02/01/16	01	FEB CLEANING	9900005360		02/23/16	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	2,166.00
JOHNS	JOHNS DISPOSAL SERVICE INC						
58753	02/03/16	01	TRASH SVC-2YD DUMPSTER	4800005360		02/23/16	144.00
						INVOICE TOTAL:	144.00
59081	02/08/16	01	FEB SVC	1136005294		02/23/16	26,664.96
		02	FEB SVC	1136005297			10,905.60
						INVOICE TOTAL:	37,570.56
						VENDOR TOTAL:	37,714.56
JOURN	JOURNAL SENTINEL INC						
73266-2016	01/28/16	01	2016 SUBSCRIPTION	9900005412		02/23/16	247.00
						INVOICE TOTAL:	247.00
						VENDOR TOTAL:	247.00
KAEST	KAESTNER AUTO ELECTRIC CO						
237896	01/28/16	01	FLAGS-USA,WISCONSIN	1152005399		02/23/16	546.00
		02	FLAGS-USA,WISCONSIN	4055205350			103.00
						INVOICE TOTAL:	649.00

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KAEST	KAESTNER AUTO ELECTRIC CO						
237929	01/29/16	01	SQUEEGEES	1132105340		02/23/16	139.98
						INVOICE TOTAL:	139.98
238538	02/15/16	01	FITTINGS	1132105340		02/23/16	119.00
		02	LED FLOOD LITES	1132105351			117.00
						INVOICE TOTAL:	236.00
						VENDOR TOTAL:	1,024.98
KAPUR	KAPUR & ASSOCIATES, INC						
86803	01/21/16	01	DEC ENG	4132101508		02/23/16	2,403.16
						INVOICE TOTAL:	2,403.16
						VENDOR TOTAL:	2,403.16
LABEL	LABELVALUE.COM						
LVI1000005375	01/12/16	01	DYMO LABELS	9900005512		02/23/16	116.76
						INVOICE TOTAL:	116.76
						VENDOR TOTAL:	116.76
LANGE	LANGE ENTERPRISES INC						
56881	02/02/16	01	"NO PARKING" SNOW SIGNS	1132125340		02/23/16	391.20
						INVOICE TOTAL:	391.20
						VENDOR TOTAL:	391.20
LGEDC	LAKE GENEVA ECONOMIC DEV CORP						
1	02/16/16	01	ASBESTOS REMOVAL-TRAVER	3430001610		02/23/16	18,985.00
						INVOICE TOTAL:	18,985.00
						VENDOR TOTAL:	18,985.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1147919	01/28/16	01	RESORTER BRIDAL AD	4055105316		02/23/16	229.16
						INVOICE TOTAL:	229.16
						VENDOR TOTAL:	229.16

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LSS	LIBRARY SUPPLY SOLUTIONS LLC						
20100-6	01/29/16	01	DVD CASES	9900005512		02/23/16	412.00
						INVOICE TOTAL:	412.00
						VENDOR TOTAL:	412.00
MAILF	MAILFINANCE						
N5744338	01/25/16	01	METER LEASE MAR-MAY	1116105532		02/23/16	891.00
						INVOICE TOTAL:	891.00
						VENDOR TOTAL:	891.00
MARTIN	MARTIN GROUP						
1190739	01/25/16	01	KONICA C35-FEB	1122005340		02/23/16	35.66
		02	KONICA C35-JAN OVRAGE	1122005340			111.11
						INVOICE TOTAL:	146.77
						VENDOR TOTAL:	146.77
MAXIM	MAXIM REBUILDERS INC						
97623	02/04/16	01	STARTER-TRK #30	1132105351		02/23/16	295.00
						INVOICE TOTAL:	295.00
						VENDOR TOTAL:	295.00
MELAN	LANCE MELANCON						
REIMB 1/28	01/28/16	01	PARKING-CONEX SHOW	1132105330		02/23/16	6.00
						INVOICE TOTAL:	6.00
						VENDOR TOTAL:	6.00
MLIC	MINNESOTA LIFE INSURANCE CO						
RE021516	02/01/16	01	INV 099002-MAR LIFE INS	1112005134		02/23/16	9.67
		02	INV 099002-MAR LIFE INS	1113005134			33.60
		03	INV 099002-MAR LIFE INS	1114305134			8.71

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MLIC	MINNESOTA LIFE INSURANCE CO						
RE021516	02/01/16	04	INV 099002-MAR LIFE INS	4234505134		02/23/16	3.72
		05	INV 099002-MAR LIFE INS	1115105134			43.05
		07	INV 099002-MAR LIFE INS	1124005134			30.67
		12	INV 099009-MAR LIFE INS	1121005134			261.36
		15	INV 099010-MAR LIFE INS	1122005133			77.28
		17	INV 099019-MAR LIFE INS	9900005134			96.04
		20	INV 099044-MAR LIFE INS	4234505134			22.94
		23	INV 099052-MAR LIFE INS	4055105134			28.70
		24	INV 099052-MAR LIFE INS	1132105134			161.22
		25	INV 099052-MAR LIFE INS	1116105134			20.47
		26	INV 099016-MAR LIFE INS	4800005134			29.06
		27	MAR LIFE INS	1110005133			153.69
		28	MAR LIFE INS	1100002134			934.85
		29	INV 099002-MAR LIFE INS	1100001453			27.78
		30	INV 099002-MAR LIFE INS	1114205134			24.41
						INVOICE TOTAL:	1,967.22
						VENDOR TOTAL:	1,967.22
MONRO	MONROE TRUCK EQUIPMENT						
750210	02/02/16	01	SPINNER MOTOR-#23	1132125351		02/23/16	198.50
						INVOICE TOTAL:	198.50
						VENDOR TOTAL:	198.50
NAPAE	ELKHORN NAPA AUTO PARTS						
019869	01/27/16	01	PLOW LIGHTS	1132125250		02/23/16	25.72
						INVOICE TOTAL:	25.72
019878	01/27/16	01	CREEPER-SHOP	1132105340		02/23/16	69.99
						INVOICE TOTAL:	69.99
019985	01/28/16	01	ALTERNATOR/BELT-#55	1132105351		02/23/16	121.31
						INVOICE TOTAL:	121.31

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NAPAE	ELKHORN NAPA AUTO PARTS						
020010	01/28/16	01	OIL/FUEL/AIR FILTERS	1132105351		02/23/16	121.31
						INVOICE TOTAL:	121.31
021401	02/10/16	01	AXEL REAR SEAL-#25	1132105351		02/23/16	124.89
						INVOICE TOTAL:	124.89
021444	02/11/16	01	BLOW GUN	1132105340		02/23/16	24.12
						INVOICE TOTAL:	24.12
						VENDOR TOTAL:	487.34
NCSS	NATIONAL CAP & SET SCREW CO						
131978	02/04/16	01	PLOW BOLTS	1132125351		02/23/16	26.72
						INVOICE TOTAL:	26.72
						VENDOR TOTAL:	26.72
OFFICM	OFFICEMAX INC						
116271	01/29/16	01	CARD PAPER STOCK	1124005310		02/23/16	6.97
						INVOICE TOTAL:	6.97
						VENDOR TOTAL:	6.97
PCL	PETTY CASH - LIBRARY						
JAN 2016	01/31/16	01	DOLLAR TREE-CARDS	9900005211		02/23/16	10.55
		02	USPS-BITTERROOT LIB,MT	9900005312			2.59
		03	USPS-WEHR NATURE CENTER,WI	9900005312			1.86
		04	USPS-CMU,MI;VA CENTER,WI	9900005312			5.18
		05	USPS-MANTENO PUB LIB,IL	9900005312			2.59
		06	WALMART-DISH SOAP,FORKS,SPOONS	9900005350			11.20
						INVOICE TOTAL:	33.97
						VENDOR TOTAL:	33.97
PETER	ANDREA PETERSON						

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PETER ANDREA PETERSON							
MILEAGE 2/16	02/08/16	01	LAC MTG-33.7 MILES	9900005211		02/23/16	18.20
						INVOICE TOTAL:	18.20
						VENDOR TOTAL:	18.20
PHILS PHILS ELECTRIC DRAIN SVC LLC							
3491	10/08/15	01	KITCHEN DRAIN FIX	9900005360		02/23/16	235.00
						INVOICE TOTAL:	235.00
						VENDOR TOTAL:	235.00
REDI REDI PACKAGING INC							
10376	02/01/16	01	METER BAGS	4234505340		02/23/16	105.48
		02	METER BAGS-SNOW ROUTES	1132125340			105.48
						INVOICE TOTAL:	210.96
						VENDOR TOTAL:	210.96
ROTE ROTE OIL COMPANY							
1603300009	02/02/16	01	174.4 GALS DYED DIESEL	1132105341		02/23/16	235.26
						INVOICE TOTAL:	235.26
1603300010	02/02/16	01	112 GALS CLEAR DIESEL	1132105341		02/23/16	185.81
						INVOICE TOTAL:	185.81
1604100010	02/10/16	01	243 GALS CLEAR DIESEL	1132105341		02/23/16	403.14
						INVOICE TOTAL:	403.14
1604100011	02/10/16	01	172.8 GALS DYED DIESEL	1132105341		02/23/16	233.11
						INVOICE TOTAL:	233.11
						VENDOR TOTAL:	1,057.32
SCHEN SCHENCK BUSINESS SOLUTIONS							
SC10089848	01/29/16	01	2015 PRE-AUDIT	1115105213		02/23/16	5,500.00
						INVOICE TOTAL:	5,500.00
						VENDOR TOTAL:	5,500.00

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

SIMPLX SIMPLEXGRINNELL							
82187992	02/05/16	01	FA CIRCUIT BOARD FIX	1116105240		02/23/16	460.00
						INVOICE TOTAL:	460.00
						VENDOR TOTAL:	460.00
SUPPLY THE SUPPLY CORPORATION							
0063582-IN	01/27/16	01	TOWELS	4055105350		02/23/16	73.13
						INVOICE TOTAL:	73.13
0063606-IN	02/02/16	01	MOPS	4055105350		02/23/16	44.65
						INVOICE TOTAL:	44.65
						VENDOR TOTAL:	117.78
T0001163 JILLAYNE BENJAMIN							
REFUND	02/08/16	01	DOUBLE PMT-TICKET 183003	4234504634		02/23/16	46.00
						INVOICE TOTAL:	46.00
						VENDOR TOTAL:	46.00
T0001164 MARGARET A EISEN							
REFUND	02/03/16	01	REFUND-PRE TRIAL AGREEMENT	1112004510		02/23/16	313.00
						INVOICE TOTAL:	313.00
						VENDOR TOTAL:	313.00
T0001165 LAKE GENEVA SYMPHONY							
REFUND	02/15/16	01	LG SYMPHONY-SEC DEP 2/13/16	4055102353		02/23/16	1,000.00
		02	LG SYMPHONY-SETUP,SEC GRD 2/13	4055104674			-729.38
						INVOICE TOTAL:	270.62
						VENDOR TOTAL:	270.62
TOSHI TOSHIBA FINANCIAL SOLUTIONS							
18214315	01/27/16	01	ES2540-FEB	9900005532		02/23/16	377.26
						INVOICE TOTAL:	377.26
						VENDOR TOTAL:	377.26

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

UNIQ	UNIQUE MANAGEMENT SERVICES INC						
417902	01/01/16	01	COLLECTION FEES-DEC	9900005510		02/23/16	35.80
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80
VERIZON	VERIZON WIRELESS						
9759766755	02/01/16	01	CELL CHGS-JAN	1121005221		02/23/16	461.36
						INVOICE TOTAL:	461.36
9759916798	02/03/16	01	AIR CARDS-JAN	1121005221		02/23/16	560.33
						INVOICE TOTAL:	560.33
						VENDOR TOTAL:	1,021.69
VORPA	VORPAGEL SERVICE INC						
36733	12/31/15	01	PREV MAINT PER CONTRACT	9900005360		02/23/16	692.50
						INVOICE TOTAL:	692.50
						VENDOR TOTAL:	692.50
WALCOS	WALWORTH COUNTY SHERIFF						
1/16	02/04/16	01	JAN PRISONER CONFINES	1112005290		02/23/16	420.00
						INVOICE TOTAL:	420.00
						VENDOR TOTAL:	420.00
WALLA	DARCY BREWSTER-WALLACE						
MILEAGE 1/16	01/12/16	01	LAC MEETING-42.8 MILES	9900005211		02/23/16	23.11
						INVOICE TOTAL:	23.11
						VENDOR TOTAL:	23.11
WEENE	WE ENERGIES						
RE021516	02/08/16	01	7891-194-618 JAN GAS BILL	1116105224		02/23/16	1,120.57

INVOICES DUE ON/BEFORE 02/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WEENE	WE ENERGIES						
RE021516	02/08/16	03	7837-744-963 JAN GAS BILL	1122005224		02/23/16	690.32
		04	0480-524-472 JAN GAS BILL	4055105224			855.90
		06	0847-573-906 JAN GAS BILL-ST#2	1122005224			213.08
		07	5288-664-956 JAN GAS BILL	1151105224			513.36
		08	8052-439-940 JAN GAS BILL-1055	1132105224			301.68
		09	8017-524-022 JAN GAS BILL-1065	1132105224			903.88
		10	6602-046-262 JAN GAS BILL-1070	1132105224			756.56
		11	7283-171-261 JAN GAS BILL	1152015224			79.83
		12	1885-876-489 JAN GAS BILL	4800005224			123.43
		13	3843-358-997 JAN GAS BILL	9900005222			70.00
		14	5604-510-433 JAN GAS BILL	9900005222			183.00
						INVOICE TOTAL:	5,811.61
						VENDOR TOTAL:	5,811.61
WELDE	WELDERS SUPPLY CO						
373246	01/20/16	01	GRINDING WHEELS,WIRE	1132105340		02/23/16	124.10
						INVOICE TOTAL:	124.10
						VENDOR TOTAL:	124.10
WIDOTS	WI DEPT OF TRANSPORTATION						
2/16	02/16/16	01	REG SUSPENSIONS-40	4234505310		02/23/16	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
WMCA	WI MUNICIPAL CLERKS ASOC						
D51115-0022-0049	02/08/16	01	WMCA DIST 5 CONF	1114305332		02/23/16	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
						TOTAL ALL INVOICES:	112,184.21

**City of Lake Geneva
Treasurer's Report as of OCTOBER 31, 2015**

Walworth State Bank	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Sep-15	Oct-15
City Expenses & Collections	General Checking	481,344.85	649,086.02	600,000.00		
City Net Payroll	General Checking	397,366.71				
City Health Claims	General Checking	271,255.77				
General Checking	TOTALS	1,149,967.33	649,086.02	600,000.00	803,759.02	902,877.71

Other Banks	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Sep-15	Oct-15
BMO Harris Bank	TID #4 Certificates of Deposit				607,641.38	607,641.38
Town Bank	TID #4 Certificate of Deposit				613,611.31	613,611.31
Town Bank	TID #4 Money Market		0.33		2,635.95	2,636.28
US Bank	Tax Collection	34.32	427.76		6,574.02	6,967.46
Peoples Bank	TID #4 Certificate of Deposit				65,000.00	65,000.00
Associated Bank	TID #4 Certificates of Deposit				614,958.81	614,958.81
Walworth State Bank	Police Seizure Account				3,709.59	3,709.59
Other Banks	TOTALS	34.32	428.09	-	1,914,131.06	1,914,524.83

Local Govt Investment Pool	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Sep-15	Oct-15
LGIP Acct #1	General		189,646.60	(579,809.63)	6,664,895.49	6,274,732.46
LGIP Acct #4	Treasurer		15.85		134,407.28	134,423.13
LGIP Acct #5	Impact Fees-Park		6.44		54,576.42	54,582.86
LGIP Acct #6	Impact Fees-Fire		1.55		13,124.26	13,125.81
LGIP Acct #7	TID #4		906.62		7,685,644.14	7,686,550.76
LGIP Acct #8	Capital Projects		0.46	(20,190.37)	20,190.37	0.46
LGIP Acct #9	Public Library		10.97		93,029.89	93,040.86
LGIP Acct #10	Impact Fees-Library		21.75		184,341.78	184,363.53
LGIP Acct #11	Capital Projects-2014		173.20		1,468,288.15	1,468,461.35
Local Gov't Investment Pool	TOTALS	-	190,783.44	(600,000.00)	16,318,497.78	15,909,281.22

GRAND TOTAL ALL BANKS

1,150,001.65	840,297.55	-	19,036,387.86	18,726,683.76
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M. Longmuir

Attest: