

FINANCE, LICENSE & REGULATION COMMITTEE
TUESDAY, FEBRUARY 6, 2018 – 6:00 PM
CITY HALL, MEETING ROOM 2A

Aldersperson Kordus called the meeting to order at 6:16 p.m.

Roll Call

Present: Alderspersons: Kordus, Halverson, Hedlund, and Howell

Absent: Aldersperson Skates (excused)

Guests: City Administrator Oborn, City Clerk Kropf, and Finance Director Hall

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

No persons wished to speak.

Approve the Regular Finance, License and Regulation Committee Meeting minutes of January 16, 2018, as prepared and distributed

Motion by Howell to approve the minutes of the January 16, 2018 Finance, License, and Regulation meeting, second by Hedlund. Motion carried 4-0.

Licenses & Permits

Original 2017-2018 Operator's (Bartender) License applications filed by Lisa Flores, Zhanna Romm, Javier Salgado, Lexus Scherrer, Samantha Storm, Prokopios Vassos, and Danielle Warren.

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an Event Permit Application for the Lake Geneva Jaycees for the Event of Easter Egg Hunt to be held on March 31, 2018.

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an Event Permit Application for the Lake Geneva Arts Foundation for the Event of Art in the Park to be held on August 11, 2018 and August 12, 2018.

Motion by Hedlund to approve, second by Howell. Halverson questioned why certain groups were being allowed to waive the application fees and others weren't. Kordus mentioned that the previously mentioned event, held by the Jaycees, is a free community event and that this event isn't. City Administrator Oborn noted that any group can request a waiver, but it would be the discretion of the committee to allow or not. Motion carried 4-0.

Discussion/Recommendation regarding an Event Permit Application for the Lake Geneva Jaycees for the Event of Venetian Festival to be held August 15, 2018 through August 19, 2018. (Permit to extend from August 13, 2018 to August 20, 2018 for event setup and take down).

Motion by Hedlund to approve, second by Howell. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an Event Permit Application for Mike Mann for a Wedding Rehearsal Dinner to be held September 21, 2018.

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding a Massage Establishment Permit Application for Aveda Jasmine Salon and Spa to be used at 251 Cook Street, Lake Geneva, WI.

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an original application for a Reserve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license by Beachside Hospitality, INC d/b/a Barriquer Wine & Brew Bar, Agent, Nancy Trilla, located at 835 Wrigley Drive, Lake Geneva, WI.

Motion by Hedlund to table this item until the February 20, 2018 Finance, License, and Regulation Committee meeting, second by Kordus. Kordus noted that this license became available after The Tempura House surrendered

their license. Kordus explained that he would like to postpone action on this item to see if any other businesses or individuals apply. He stated that this type of license is highly sought after and would like to give the community time to be aware of its' availability. Clerk Kropf indicated to the committee that the City is not required to publish a notice of a license's availability, but they do need to publish a notice when a license will be considered by the governing body. Motion carried 3-1, with Howell voting no.

Discussion/Recommendation regarding an original application for a Class "B" Fermented Malt Beverage and "Class C" Wine license by Sabai Sabai Thai Cuisine, INC d/b/a Sabai Sabai Thai Cuisine, Agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI.

Motion by Howell to approve, second by Hedlund. Clerk Kropf stated that this location was licensed under The Tempura House previously. She added the current applicants did not desire to maintain the Reserve "Class B" combination license, but was comfortable with these two licenses. Motion carried 4-0.

Discussion/Action on the Lake Geneva Public Library reserving the Riviera for a Library Program featuring Dr. Patricia McConnell to take place on March 29, 2018 with waiver of all fees.

Motion by Halverson to approve the application with waiver of all fees, second by Howell. Kordus thought that was a great space for this type of event and encouraged other City departments to use this too. Motion carried 4-0.

Recommendations from Personnel Committee – Pending February 6, 2018 Meeting

Discussion/Action/Recommendation on Employee Health Benefits costs and programs including:

- Claims Paid 6 Month Rolling Average
- Aurora Clinic

The committee did not discuss or taken action on the above items.

Discussion/Recommendation of City Hall staffing reorganization including:

- Changing Senior Financial Analyst/Treasurer full-time position to Lead Financial Analyst/Treasurer full-time position
- Changing Financial Analyst full-time position to Financial Analyst part-time position
- Changing Benefits Clerk part-time position to Human Resources Specialist full-time position
- Changing Office Assistant part-time position to City Hall Counter Clerk part-time position
- Corresponding Organizational Chart Change
- Corresponding Budget Amendment

Motion by Hedlund to approve, second by Halverson. Hedlund noted that these changes had been discussed at length and approved at the Personnel Committee meeting. Motion carried 4-0.

Presentation of Accounts

Purchase Orders

None

Prepaid Bills in the amount of \$132,050.15

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 4-0.

Regular Bills in the amount of \$244,929.79

Motion by Hedlund to approve, second by Howell. No discussion. Motion carried 4-0.

Adjournment

Motion by Hedlund to adjourn the February 6, 2018 meeting of the Finance, License, and Regulation Committee meeting, second by Halverson. Meeting adjourned at 6:40 p.m.

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE, AND REGULATION COMMITTEE