



FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JANUARY 11, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of December 28, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00am and approval to waive fees
6. Discussion/Recommendation on **Resolution 16-R1**, a wage resolution for Part-time Police Officers (*recommended by the Police and Fire Commission on Jan. 7, 2016*)
7. Discussion/Recommendation on a parking agreement at 251 Cook Street
8. Discussion/Recommendation on sending request for charge back of rescinded or refunded taxes to the Department of Revenue pertaining to tax key ZLM 00003 and ZTT 00002, and authorizing payment for overages in the amount of \$1,862.91 and \$4,164.17
9. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$112.50
 - c. Regular Bills in the amount of \$142,966.01
10. **Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

1/08/2016 5:33pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

SPECIAL FINANCE, LICENSE & REGULATION COMMITTEE
WEDNESDAY, DECEMBER 30, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Howell, Kupsik, Kordus and Wall. Absent (excused): Alderman Gelting. Also Present: City Administrator Oborn, Comptroller Pollitt and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes. Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of December 14, 2015, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Howell/Kordus motion to recommend approval of Original Class “A”/”Class A” Intoxicating Liquor and Fermented Malt Beverage License application filed by Gaur Enterprises Inc d/b/a GT66, 605 Williams Street, Lake Geneva, E. Thomas Kaczmarek, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, clearance of any Department of Revenue holds by all parties, and contingent upon Geneva Country Store surrendering their license.
 Motion carried 4 to 0.

Howell/Wall motion to recommend approval of Original 2015-2016 Operator’s (Bartender) License application filed by Emily Bailey, Rebecca Gritzuk, Ashley Key, and Kevin Smith. Motion carried 4 to 0.

Kordus/Howell motion to recommend approval of Resolution 15-R60, a resolution to write off Accounts Receivable deemed uncollectible to Breakaway Event Productions in the amount of \$6,366.17 and William McCarron in the amount of \$19,911.80. The 2010 Breakaway Event Productions invoice was for police and fire overtime and barricades from the street department. They do not have any assets; therefore, there is nothing to go after. The events policy has since changed to include a deposit and performance bond so this does not happen again. The second invoice is from 2014. Mr. McCarron was the developer of Platt Avenue. Initially all that was put down was the binder course, the binder course was failing, so the City did some base patching, put the second lift on and paved it as it would have cost more money. He is bankrupt so there is no asset to go after. Motion carried 4 to 0.

Kordus/Wall motion to recommend approval of Resolution 15-R61, a resolution implementing position pay increases including effective date of City Administrator and amending Comptroller salary per contract. In the last resolution the motion was to adjust the date for the City Administrator; however, the Comptroller’s contract change was done after that. This is housecleaning from what was previously approved. Motion carried 4 to 0.

Wall/Kordus motion to recommend approval of Resolution 15-R62, a resolution amending the City’s Schedule of Fees to increase resident and non-resident boat launch fees (recommended Dec. 14, 2015 by Piers, Harbors & Lakefront). The resolution includes new rates and adds the fee in resolution form with the rest of the schedule of fees.
 Motion carried 4 to 0.

Kordus/Wall motion to recommend approval of upgrading parking enforcement handheld equipment with United Public Safety in the amount of \$14,005 for capital and annual costs of \$8,967 funded by the Parking Fund. Administrator Oborn stated the existing equipment is technologically obsolete. This will be integrated over time to interface with the accounting system. They looked into three systems and this was the cheapest and most effective. This will purchase three handheld units. Parking Manager Mullally stated it upgrades the system from a 2G network to 4G, and will help reduce errors. Motion carried 4 to 0.

Discussion/Recommendation on Shoreline Rip-Rap repair funding for South Lakeshore Drive along Big Foot State Park (recommended Dec. 10, 2015 by Public Works Committee)

Alderman Kordus stated this is the permit that was applied for several months ago. The erosion is so bad that it could potentially start washing into the lake. The short term repairs should help for a number of years but they do need to look at a long term fix. The funding is from capital road repairs and once approved, they will go out for bids.

Kordus/Howell motion to recommend approval of funding from capital projects fund. Alderman Kupsik asked if there will be a cap on the bid. Mr. Kordus replied there was some general pricing done and Mr. Winkler is confident it should come in around \$150,000. Motion carried 4 to 0.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$3,436.42. Motion carried 4 to 0.

Howell/Kordus motion to recommend approval of Regular Bills in the amount of \$108,780.94. Motion carried 4 to 0.

Wall/Kordus motion to accept monthly Treasurer’s Report for July and August 2015. Motion carried 4 to 0.

Adjournment

Kordus/Wall motion to adjourn at 6:17 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 11, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hill
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Special City Council Meeting minutes of December 30, 2015, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00am and approval to waive fees
10. Item removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**
 - a. Discussion/Action on **Resolution 16-R1**, a wage resolution for Part-time Police Officers (*recommended by the Police and Fire Commission on Jan. 7, 2016*)
 - b. Discussion/action on a parking agreement at 251 Cook Street
 - c. Discussion/Action on sending request for charge back of rescinded or refunded taxes to the Department of Revenue pertaining to tax key ZLM 00003 and ZTT 00002, and authorizing payment for overages in the amount of \$1,862.91 and \$4,164.17
12. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$112.50
 - c. Regular Bills in the amount of \$142,966.01

13. Mayoral Appointments. None.

14. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

1/8/2016 5:35pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

**SPECIAL REGULAR CITY COUNCIL MEETING
WEDNESDAY, DECEMBER 30, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Kordus.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell. Absent: Alderman Gelting. Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. None.

Acknowledgement of Correspondence. On Dec. 21, 2015 the City received Gary Ahnert's resignation from the Geneva Lake Environmental Agency. The City received emails from James Good, Joanne Williams and Tanya Martinez expressing an interest in the City creating a committee and a study analyzing future use of the Hillmoor property.

Approval of Minutes. Kordus/Kupsik motion to approve the Regular City Council Meeting minutes of December 14, 2015, and Special Joint City Council and Planning and Zoning Commissioners minutes of August 17, 2015, October 19, 2015 and November 30, 2015, as prepared and distributed. Motion carried 7 to 0.

Consent Agenda

Original Class "A"/"Class A" Intoxicating Liquor and Fermented Malt Beverage License application filed by Gaur Enterprises Inc d/b/a GT66, 605 Williams Street, Lake Geneva, E. Thomas Kaczmarek, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, clearance of any Department of Revenue holds by all parties, and contingent upon Geneva Country Store surrendering their license

Original 2015-2016 Operator's (Bartender) License applications filed by Emily Bailey, Rebecca Gritzuk, Ashley Key, and Kevin Smith

Kupsik/Wall motion to approve. Motion carried 7 to 0.

Items removed from the Consent Agenda. None.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

Kupsik/Hill motion to approve Resolution 15-R60, a resolution to write off Accounts Receivable deemed uncollectible to Breakaway Event Productions in the amount of \$6,366.17 and William McCarron in the amount of \$19,911.80. Alderman Kupsik stated this was discussed at FLR, and the two items have no collectable assets. Alderman Hill commented it is standard operating procedure to charge off debt. She commended staff for putting measurers in place to avoid this moving forward.

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Howell voting "yes." Motion carried 6 to 0 with Alderman Hedlund "abstaining."

Kupsik/Wall motion to approve Resolution 15-R61, a resolution implementing position pay increases including effective date of City Administrator and amending Comptroller salary per contract

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 7 to 0.

Kupsik/Wall motion to approve Resolution 15-R62, a resolution amending the City’s Schedule of Fees to increase resident and non-resident boat launch fees (*recommended Dec. 14, 2015 by Piers, Harbors & Lakefront*)

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 7 to 0.

Discussion/Action on upgrading parking enforcement handheld equipment with United Public Safety in the amount of \$14,005 for capital and annual costs of \$8,967 funded by the Parking Fund

Kupsik/Kordus motion to approve funding by the parking fund. The current handheld equipment is about 10 years old and used prior to the Luke system. This will upgrade the system from 2G to 4G and will integrate with the current accounting system. The handhelds are used to issue parking tickets and keep data on permits. Ms. Hill asked if there have been issues with cell receptors and how it relates. Parking Manager Mullally replied the service has been spotty with T-Mobile and the upgrade to the 4G system would be with Verizon. Luke does not make its own compatible handheld unit. This unit has been tested out and can integrate with MSI. It should last 5 to 7 years. Currently if a parking permit is issued, the information is entered into a spreadsheet at the front counter. The system will now be able to integrate. She received 5 quotes; this came in the lowest and is comparable to what we have but fits our needs better.

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 7 to 0.

Alderman Kordus left the meeting at 7:21pm with a quorum of 6 aldermen remaining.

Discussion/Action on Shoreline Rip-Rap repair funding for South Lakeshore Drive along Big Foot State Park (*recommended Dec. 10, 2015 by Public Works Committee*)

Kupsik/Howell motion to approve authorizing staff to go out for bid funded from capital. Mr. Kupsik explained Director of Public Works Winkler gave an estimate \$150,000. Mr. Kupsik would like to cap it at \$150,000. Mayor Connors stated there is over a million dollars available out of the borrowing.

City Attorney Draper replied if a bid comes back at \$175,000, Council has the authority to accept it or reject it. Mr. Howell said the intent was not to cap the amount. Mr. Hedlund, Mr. Wall and Ms. Hill were under the impression the Street Department was going to do the repairs, and the City would provide the materials. Mayor Connors said that was never the intent. Mr. Kupsik felt the understanding was if the Street Department had time, they could do it. He questioned if they could afford to wait as a contractor would have it done in a month’s time.

Roll Call: Chappell, Wall, Hill, Kupsik, Howell voting “yes.” Motion carried 5 to 1 with Alderman Hedlund voting “no.”

Plan Commission Recommendations – Alderman Kupsik

Kupsik/Hill motion to approve Resolution 15-R64, pursuant to the adopted findings of fact authorizing the issuance of a Conditional Use Application filed by Kelly C. Frazier of McCormack + Etten / Architects, LLP, 400 Broad Street, Lake Geneva, WI 53147 for Bruce & Joy Irussi, 13481 Edgewater Drive, Lakewood, OH 44107, to construct an addition to a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 145 Lakeview Drive, Lake Geneva, WI, Tax Key No. ZLM 00074, subject to City staff comments, and with the provisions that the owner construct the drainage system as presented, approved, and inspected by the City Engineer, verify if an additional manhole cover is needed, deed the portions of storm sewer constructed in the City right of way (ROW) to the City, restore all areas constructed in the ROW to pre-existing conditions, check that storm sewer does not interfere with the ability to supply utilities to undeveloped lots on the west side of Lakeview Drive, provide a sequence of construction to the Building Inspector and City Engineer, and agreement to maintain the storm sewer inlets on the owners property in perpetuity.

It was noted the architectural review committee had approved after the applicant put in the engineering changes.
Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kupsik/Wall motion to approve a Precise Implement Plan (PIP) Amendment for additions to an existing building filed by Ken Etten of McCormack + Etten / Architects, LLP, 400 Broad Street, Lake Geneva, WI 53147 for Geneva Professional Group, 312 Center Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00161 subject to any City Staff Comments. Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kupsik/Hill motion to approve Resolution 15-R65, pursuant to the adopted findings of fact authorizing the issuance of a Conditional Use Application filed by Ken Etten of McCormack + Etten / Architects, LLP, 400 Broad Street, Lake Geneva, WI 53147 for Edith G. Andrew Trust for the installation of a decorative fence in excess of three feet (six feet), in the front street yard on property line and in Right of Way at 1322 W. Main Street, Lake Geneva, WI 53147, Tax Key No. ZYUP 00094L, and subject to City staff comments with the provisions that the owner obtain a right of way occupancy permit from the Public Works department, annually provide a certificate of insurance naming the City of Lake Geneva as an additional insured, and agreement that the fence be removed at the owners expense if deemed necessary by the city at some future date.

The applicant is replacing an existing fence that lines up with the neighbors’ on both sides of the property. After the fences were erected, the State DOT went through and widened the right of way on the property on Hwy 50. In the event they ever want to widen Hwy 50 that right of way would be where the fence is, and they would have to remove the fence at their expense. In order for them to comply with the setback from the right of way, their fence would have to be indented about 10 feet in from all of their neighbors’. There is sufficient distance between the curb at the edge of the road and the fence and there are large trees as well.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kupsik/Chappell motion to approve a Precise Implement Plan (PIP) Amendment filed by Tom Howald, ALDI, Inc. Oak Creek Division, 9342 South 13th Street, Oak Creek, WI 53154 for Interra-Sky Lake Geneva LLC, 2400 Augusta Drive, Suite 330, Houston TX, 77057 for the building at 200 N Edwards Blvd., Lake Geneva, WI 53147 to modify the entrance over an existing tenant space and add a loading dock to rear of building, Tax Key No. ZA196100001, subject to City staff comments and with the provision that staff approve brick colors to match existing units. Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kupsik/Howell motion to approve Resolution 15-R66, pursuant to the adopted findings of fact authorizing the issuance of a Conditional Use Application filed by Lake Geneva Architects, 201 Broad Street for Dean Athans, W3155 Snake Road, Lake Geneva, WI 53147 to exceed the Twenty foot wide passive recreational corridor in the Shore Yard Setback for new construction at W3155 Snake Road, Lake Geneva, WI 53147, Tax Key No. ZWIL 00004, subject to City staff comments, and with the provision that the owner use the main driveway into the property for all construction activity.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Kupsik/Hill motion to approve Resolution 15-R63, a resolution appointing Election Inspectors for the 2016 – 2017 term. Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 6 to 0.

Discussion/Action on request from Alderman Chappell and Alderman Hedlund to amend Zoning Ordinance Sections 98-206(b) and 98-206(p). Alderman Chappell would like to change the ordinance to allow tattooing of permanent/cosmetic make-up. Alderman Hill stated as far as a priority list, this would rate lower. She appreciates it being brought to Council as she had seen a business offering permanent makeup. Mayor Connors noted if the desire is to just allow cosmetic tattooing at a salon, that issue could just be addressed. Ms. Chappell said as it stands, someone is already advertising it and she doesn’t feel the Council should limit businesses in what they choose to offer. She felt they should review outdated ordinances and this is one of them.

City Attorney Draper stated tattooing generally is only allowed in heavy industrial areas with a conditional use. There are no heavy industrial areas within the City. The two shops that we have were grandfathered in. The second issue is whether you want to allow cosmetic tattooing to be carved out and not included as tattooing under the statute that

prevents tattoo parlors in areas other than heavy industrial. Ms. Chappell requested they move forward to open up people's businesses and services.

Mayor Connors stated this would be moved to the Plan Commission for a public hearing and the recommendation would be forwarded back to City Council.

Chappell/Hedlund motion to refer to Plan Commission to allow salons to provide permanent makeup services.

Roll Call: Chappell, Kupsik, Hedlund, Howell voting "yes." Motion carried 4 to 2 with Alderman Wall and Hill voting "no."

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Wall motion to approve Prepaid Bills in the amount of \$3,436.42.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Kupsik/Hill motion to approve Regular Bills in the amount of \$108,780.94. Alderman Hill questioned the status of the fire station roof repairs. Mr. Oborn explained it was changed from a replacement to a repair with a reduction from \$80,000 to \$13,000 coming out of capital. The repairs should be sufficient for 5 years. They have already done the work and he is recommending payment tonight. Mayor Connors noted they replaced the tower where the hoses are dried.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Kupsik/Wall motion to acceptance of Monthly Treasurer's Report for July and August 2015. Alderman Hill questioned when we will be at year end on our books. Mr. Oborn stated they have to be by the full audit in March. They have taken measures to become timely in the future.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Mayoral Appointments. None.

Closed Session. Kupsik/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session concerning Police Union Negotiations (City Administrator Oborn)

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

The Council entered into closed session at 8:05 pm.

Return to Open Session. Hill/Kupsik motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

The Council reconvened in open session at 8:32 p.m.

Hill/Kupsik motion to instruct City Administrator to proceed as discussed in closed session with the changes as noted. Roll Call: Chappell, Wall, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 6 to 0.

Adjournment. Howell/Hill motion to adjourn at 8:33 p.m. Motion carried 6 to 0.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

**Memorandum**

Date: January 8, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Street Use for Winterfest

After a Winterfest Planning meeting last week, City staff is now proposing closing Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00 AM. The permit was approved for closing Wrigley Drive during Winterfest on Saturday morning, February 6, 2016. Given that this change in venue of some of the exhibits to Flat Iron Park and the anticipated increase in visitors on Friday, closing on Friday morning after the morning traffic will improve the safety for the event. Given that this is at staff recommendation for safety, waiving the additional fees is possibly warranted.

I recommend that the City Council approve amending the Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00 AM and approve to waive fees.

CITY OF LAKE GENEVA

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Lake Geneva, WI 53147
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Memorandum

Date: January 8, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: New Part-time Police Officer Position

The Police and Fire Commission is recommending the City create a new Part-time (PT) Police Officer position with a salary range of \$20 to \$25 per hour.

The City currently has a reserve officer position for non certified officers. The PT Police Officer pay needs to be higher than the Reserve Officer position (2015 range of \$15.59 to \$16.61) and will be lower than the FT Police Officer position (\$21.36 to \$27.77). The pay will allow the City to attract experienced Police Officers from other agencies to work for the City part-time. The City will benefit from these experienced officers and save on training and increased longevity.

Attached is the recommended Wage Resolution for this new position. Starting pay will be based on amount of experience with hiring in the Pay Scale 9 range. The extra costs for the PT Police Officers will be accounted for in the existing Police Department PT Wages Budget.

Resolution 16-R1

The Common Council of the City of Lake Geneva hereby establishes the following Wages, Salaries, Benefits, Pay Scale Grades and Pay Scale for the following Non-Represented Employees for the 2016 Budget Year effective upon passage:

Position	2015 Annual or Hourly Rate	11 Holidays Pay	Clothing Allowance	2015 Total Annual Wage/Salary /Benefit	Action	Assigned Pay Scale Grade	2016 Annual Wage/Salary with increase
Permanent Part-time Staff:							
Police Officer	N/A			-	New Position	9	

Adopted this 11th day of January, 2016.

JAMES R. CONNORS, Mayor

SABRINA WASWO, City Clerk

Pay Scale, Effective January 1, 2016

Salary Range			
<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
9	19.9342	22.9243	25.9144

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: January 8, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Parking Agreement for 251 Cook Street

There are two parking space at 251 Cook Street that are considered public parking with collection and enforcement handled by the City that are on private property. The 251 Cook spaces were covered under a previous parking agreement between the property owner and the City. Attached is a revenue share and enforcement parking agreement to replace the previous agreement for these two spaces. The terms are consistent with similar agreements.

PARKING AGREEMENT

This Agreement by and between Venture Investment Partners, LLP and the City of Lake Geneva for the purpose of establishing the operation of the (2) two parking spaces (#833 & #834) located on lot ZOP 00252A of 647 Main Street, Lake Geneva 53147 effective January 1, 2015.

Parties agree as follows:

- 1) Annually the following costs will be deducted from the gross revenues received: credit card processing fees, and the 5.5% sales tax that must be paid to the State of Wisconsin. The remaining net revenue will be split 50/50 by the City and Venture Investment Partners, LLP. There is no charge for enforcement or supplies. This Agreement shall be automatically renewed unless notification by either party is received 60 days prior to expiration of each one year term. The dates of enforcement are March 1 to November 14 of each year unless otherwise revised by the City Council. The City agrees to provide revenue detail and annual payment on or before April 1st of each calendar year.
- 2) Venture Investment Partners shall have no rights or interest in any parking fines, citations or be entitled to share any other revenues created by fines or citations.
- 3) The City of Lake Geneva agrees to monitor the parking stalls, and provide accounting information to the Venture Investment Partners for all revenues collected from stalls #833 and #834.
- 4) The City of Lake Geneva shall be responsible for all maintenance and repairs of the parking stations. All parking systems shall remain the property of the City of Lake Geneva and the City of Lake Geneva shall be permitted to remove the stations and signage anytime after termination of this Agreement. Venture Investment Partners shall be responsible for repairs, striping, snow removal and maintenance of stalls #833 and #834.
- 5) Venture Investment Partners shall maintain liability insurance in a minimum amount of \$1,000,000.00 per occurrence and name the City of Lake Geneva as an additional insured for the stall property. The insurance certificate issued shall require that the City be notified not less than 10 days before termination of said insurance. The certificate should be submitted to the City Clerk.
- 6) Roger Wolf represents and warrants that he has legal authority to execute this agreement on behalf Venture Investment Partners, LLP for stalls #833 and #834. The undersigned also agrees to indemnify and hold the City of Lake Geneva harmless including reasonable attorney fees from all disputes concerning distribution of revenues from the parking system.

City of Lake Geneva

Venture Investment Partners, LLP
as Owner

By: Jim Connors, Mayor

By: Roger Wolf, Partner

Dated: _____

Dated: _____

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: January 8, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Correction of Property Tax Errors

Attached is detail from the City Assessors describing two errors and requesting the City approve Requests for Charge Back of Rescinded or Refunded Taxes. Both errors are related to new homes being assessed as completed when the homes were only partially completed. Assuming the State approves the requests, the City is made whole with refunds from the other taxing jurisdictions.

To correct the errors and reduce the burden to the two taxpayers, it is recommended that the City issue the two amended tax bills with the taxpayers responsible for the amended amounts and the City paying the overcharges and seeking refunds via the requests to the State Department of Revenue.

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2015	Co-muni code 64 - 246	Municipality CITY OF LAKE GENEVA	County WALWORTH																																																																					
2	<input checked="" type="checkbox"/> Real estate parcel no. <input type="checkbox"/> Personal property account no. ZLM 00003			Is this parcel in a TID? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes TID no. <input type="text"/>																																																																					
3	Property owner name THOMAS A MARY A MYERS			Personal property category (see instructions) <input type="text"/>																																																																					
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8	Select the appropriate statute and explanation why these taxes were rescinded or refunded. Statute no(s). 74.33 - Palpable error Explanation: Assessment of building that did not exist Additional explanation: (If you need more space, include as an attachment) The home was assessed as 100% completed but the structure however was not 100% complete. The value was reported on the 2015 MAR as new construction.																																																																								

9	Preparer name <input type="text"/>	Email <input type="text"/>	Daytime phone <input type="text"/>
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From: [Addie Ebert](#)
To: [City Clerk](#)
Subject: RE: ZLM 00003
Date: Thursday, December 17, 2015 10:24:36 AM

Hi Sabrina –

Tom Meyers parcel ZLM 00003 is claiming that his improvement wasn't complete as of Jan 1st, 2015. He is stating that value of completed or delivered improvement items on 12/31/14 was \$266,546. We had the improvement assessed at 100 % with a value \$349,800 for 2015, a difference of \$83,254.

This was a 2013 permit and it wasn't on our check for Jan 1st 2015, assuming the work had been completed over the year span. I can't say I have ever seen new construction work last longer than a year before. Because of this we gathered the data on the improvement during regular field work, after Jan 1, 2015. We are adding a step to our process to make sure this doesn't happen again (although I am not sure we will ever see this again).

We did send Tom a value notice before of the board of review, with no response.

Just wanted to see how you wanted to move forward. We can go assessor error on the issue if you would like.

Let me know if you have any questions and how you would like to move forward.

Thanks for the help.

Addie Ebert
Assessor 2

Accurate Appraisal, LLC
Ph. : (920) 749-8098 Ext. 205
Fax: (920) 749-8099
Email: Addiee@accurateassessor.com

Lake Geneva City Treasurer
 626 Geneva St
 Lake Geneva, WI 53147

WALWORTH COUNTY - STATE OF WISCONSIN
REVISED PROPERTY TAX BILL FOR 2015
REAL ESTATE

MYERS, THOMAS A
 MARY A MYERS

Parcel Number: 246 ZLM 00003
Bill Number: 162300

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
66 LAKEVIEW DR

LOT 1 BLK 12 WLY 15' LOT 2 BLK 12 LAKE GENEVA MANOR
 (TRACT #17) CITY OF LAKE GENEVA PER DOC. #312862
 0.180 ACRES

162300/246 ZLM 00003
 THOMAS A MYERS
 MARY A MYERS
 66 LAKEVIEW DR
 LAKE GENEVA WI 53147

Please inform treasurer of address changes.

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT. RATIO	NET ASSESSED VALUE RATE (Does NOT reflect credits)	NET PROPERTY TAX
199,000	349,800 266,546	548,800 465,546	0.978021359	0.02237605	12198.77 10335.86
ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit	
203,500	357,700 272,600	561,200 476,100		1,256.22 1,065.65	
TAXING JURISDICTION	2014 EST. STATE AIDS ALLOCATED TAX DIST.	2015 EST. STATE AIDS ALLOCATED TAX DIST.	2014 NET TAX	2015 NET TAX	2015 REVISED
STATE OF WISCONSIN	0	0	35.32	96.10	81.52
WALWORTH COUNTY	201,319	208,100	958.35	2,598.84	2,204.59
City of Lake Geneva	815,125	874,696	1,201.75	3,314.71	2,811.86
Sch Lake Geneva J 1	4,645,055	4,090,652	1,226.33	3,429.61	2,909.33
UHS LG-Genoa City	557,354	490,264	958.48	2,390.59	2,027.93
Gateway Technical	214,089	1,178,829	160.33	450.13	381.84
TOTAL	6,432,942	6,842,541	4,540.56	12,279.98	10,417.07
FIRST DOLLAR CREDIT			0.00	-81.21	-81.21
LOTTERY AND GAMING CREDIT			0.00	0.00	0.00
NET PROPERTY TAX			4,540.56	12,198.77	10,335.86

TOTAL DUE: \$12,198.77 \$10,335.86
FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2016
Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

PAY 1ST INSTALLMENT OF: \$6,099.39 PAY 2ND INSTALLMENT OF: \$6,099.38 PAY FULL AMOUNT OF: \$12,198.77
 \$5,167.93 \$5,167.93 \$10,335.86

PAY 1ST INSTALLMENT OF: \$6,099.39 BY JANUARY 31, 2016 \$5,167.93 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147 PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300	PAY 2ND INSTALLMENT OF: \$6,099.38 BY JULY 31, 2016 \$5,167.93 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: WALWORTH COUNTY TREASURER 100 W WALWORTH PO BOX 1001 ELKHORN, WI 53121 PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300	PAY FULL AMOUNT OF: \$12,198.77 BY JANUARY 31, 2016 \$10,335.86 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147 PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300
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INCLUDE THIS STUB WITH YOUR PAYMENT

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2015	Co-muni code 64 - 246	Municipality CITY OF LAKE GENEVA	County WALWORTH																																																														
2	<input checked="" type="checkbox"/> Real estate parcel no. <input type="checkbox"/> Personal property account no. ZTT 00002			Is this parcel in a TID? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes TID no. <input type="text"/>																																																														
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9	Preparer name <input type="text"/>	Email <input type="text"/>	Daytime phone <input type="text"/>
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From: [Brad Cupp](#)
To: [City Clerk](#)
Cc: [Jim Danielson](#)
Subject: Palpable Error for Parcel ZTT 00002
Date: Wednesday, December 23, 2015 2:27:29 PM
Attachments: [Pezza form PC-201.pdf](#)

Hi Sabrina,

I am emailing to confirm the conversation we had concerning the Pezza parcel (ZTT 00002) and the resulting chargeback process that will need to be done as the result of a palpable error. The assessor that was onsite shortly after 1/1/2015 had notes in the database stating that the home was only 10% complete as of 1/1/2015 however the home was incorrectly assessed at 100%. The tax bill will have to be recalculated for the Pezza's based on a total assessed value of \$63,000 (land \$38,800/improvement \$24,200) for 2015. The City of Lake Geneva will then need to pay the balance of the tax bill so it is not delinquent for this year. The city will then receive the money back through the chargeback process once it is reviewed by the DOR. The form needs to be filed electronically by the clerk by October 1st.

I have attached form PC-201 for the chargeback that will need to be submitted electronically to the DOR. I have filled out as much as I can for you but it will need to be completed and filed with the DOR.

I will be out of the office until January 4th, however Jim will be back in the office on Monday, December 28th should you have questions concerning this process in the meantime.

I apologize for any inconvenience this may cause!

Thanks and have a happy holiday season.

Brad L. Cupp
Accurate Appraisal LLC
bradc@accurateassessor.com
Phone: 800-770-3927
Fax: 1-920-749-8099

This message is intended for the sole use of the individual and entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete the message.

Lake Geneva City Treasurer
626 Geneva St
Lake Geneva, WI 53147

WALWORTH COUNTY - STATE OF WISCONSIN
REVISED PROPERTY TAX BILL FOR 2015
REAL ESTATE

PEZZA, DAVID
LISA PEZZA

Parcel Number: 246 ZTT 00002
Bill Number: 164214

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
832 HUDSON TR

LOT 2 TOWNLIN TRAILS AS RECORDED IN CAB D SLIDE
135 WCR. LOCATED IN NE 1/4 NW 1/4 & SE 1/4 NW 1/4 SEC 6
T1N R18E. 9000 SQ FT CITY OF LAKE GENEVA OMTS
ZYUP-149E & ZYUP-191

0.210 ACRES

164214/246 ZTT 00002
DAVID PEZZA
LISA PEZZA
832 HUDSON TRL
LAKE GENEVA WI 53147

Please inform treasurer of address changes.

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT. RATIO	NET ASSESSED VALUE RATE (Does NOT reflect credits)	NET PROPERTY TAX
38,800	210,300 24,200	249,100 63,000	0.978021359	0.02237605	5492.65 1,328.48
ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit	
39,700	215,000 24,800	254,700 64,500		570.20 144.21	
TAXING JURISDICTION	2014 EST. STATE AIDS ALLOCATED TAX DIST.	2015 EST. STATE AIDS ALLOCATED TAX DIST.	2014 NET TAX	2015 NET TAX	2015 REVISED
STATE OF WISCONSIN	0	0	3.44	43.62	11.03
WALWORTH COUNTY	201,319	208,100	93.43	1,179.61	298.34
City of Lake Geneva	815,125	874,696	117.16	1,504.54	380.52
Sch Lake Geneva J 1	4,645,055	4,090,652	119.55	1,556.69	393.70
UHS LG-Genoa City	557,354	490,264	93.44	1,085.09	274.43
Gateway Technical	214,089	1,178,829	15.63	204.31	51.67
TOTAL	6,432,942	6,842,541	442.65	5,573.86	1409.69
FIRST DOLLAR CREDIT			0.00	-81.21	-81.21
LOTTERY AND GAMING CREDIT			0.00	0.00	0.00
NET PROPERTY TAX			442.65	5,492.65	1,328.48

TOTAL DUE: ~~\$5,492.65~~ \$1,328.48
FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2016
Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

PAY 1ST INSTALLMENT OF: ~~\$2,746.33~~ \$664.24 PAY 2ND INSTALLMENT OF: ~~\$2,746.32~~ \$664.24 PAY FULL AMOUNT OF: ~~\$5,492.65~~ \$1,328.48

<p>PAY 1ST INSTALLMENT OF: \$2,746.33 \$664.24</p> <p>BY JANUARY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>	<p>PAY 2ND INSTALLMENT OF: \$2,746.32 \$664.24</p> <p>BY JULY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: WALWORTH COUNTY TREASURER 100 W WALWORTH PO BOX 1001 ELKHORN, WI 53121</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>	<p>PAY FULL AMOUNT OF: \$5,492.65 \$1,328.48</p> <p>BY JANUARY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>
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INCLUDE THIS STUB WITH YOUR PAYMENT INCLUDE THIS STUB WITH YOUR PAYMENT INCLUDE THIS STUB WITH YOUR PAYMENT

**City of Lake Geneva
Council Meeting
January 11, 2016**

Prepaid Checks

12/31/15 - 1/08/16

**Total:
\$112.50**

Checks over \$5,000: \$ -

**City of Lake Geneva
Council Meeting
January 11, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ <u>71,467.37</u>
2. Debt Service	20	\$ <u>-</u>
3. TID #4	34	\$ <u>306.25</u>
4. Lakefront	40	\$ <u>7,081.78</u>
5. Capital Projects	41	\$ <u>3,744.00</u>
6. Parking	42	\$ <u>59,371.01</u>
7. Cemetery	48	\$ <u>831.92</u>
8. Equipment Replacement	50	\$ <u>-</u>
9. Library Fund	99	\$ <u>163.68</u>
10. Impact Fees	45	\$ <u>-</u>
11. Tax Agency Fund	89	\$ <u>-</u>
Total All Funds		<u><u>\$142,966.01</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 1/11/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ 142,966.01

ITEMS > \$5,000

Automated Parking Technologies - 2016 Luke Support	\$ 61,975.00
John's Disposal - January Refuse/Recycling	\$ 37,509.41
Lake Geneva Utility Commission - 4th Quarter Water/Sewer	\$ 5,333.89

Balance of Other Items	\$ 38,147.71
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INVOICES DUE ON/BEFORE 01/12/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ACCUR	ACCURATE APPRAISAL LLC						
1/16	01/01/16	01	10% OF CONTRACT	1115405210		01/12/16	4,000.00
						INVOICE TOTAL:	4,000.00
						VENDOR TOTAL:	4,000.00
ADVANAU	ADVANCE AUTO PARTS						
7193536334716	12/29/15	01	SNOW PLOW OIL	4800005250		01/12/16	20.98
						INVOICE TOTAL:	20.98
						VENDOR TOTAL:	20.98
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
151459	10/07/15	01	2016 LUKE SUPPORT	4234505450		01/12/16	59,200.00
		02	2016 LUKE SUPPORT	4054105340			2,775.00
						INVOICE TOTAL:	61,975.00
						VENDOR TOTAL:	61,975.00
BOLD	BOLD TECHNOLOGIES						
153471	12/15/15	01	ALARM MONITOR SUPPORT-2016	1115105450		01/12/16	1,260.00
						INVOICE TOTAL:	1,260.00
						VENDOR TOTAL:	1,260.00
CINTAS	CINTAS FIRE PROTECTION F36						
OF36564911	12/15/15	01	ANNUAL FIRE EXT INSP	1132105390		01/12/16	804.70
						INVOICE TOTAL:	804.70
OF36564912	12/15/15	01	ANNUAL FIRE EXT INSP	4055105360		01/12/16	88.25
						INVOICE TOTAL:	88.25
						VENDOR TOTAL:	892.95
CITIE	CITIES DIGITAL						
37134	12/01/15	01	LIC,SUPPORT-LASERFICHE	1114305382		01/12/16	833.00
						INVOICE TOTAL:	833.00
						VENDOR TOTAL:	833.00

INVOICES DUE ON/BEFORE 01/12/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
631391	01/04/16	01	OIL PUMP,PINION,BAR FIX	1132135420		01/12/16	143.76
						INVOICE TOTAL:	143.76
631499	01/04/16	01	COTTER PINS	1116105360		01/12/16	6.98
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.63
631655	01/06/16	01	OIL PAN GASKET,SEAL-#21	1132105351		01/12/16	14.18
		02	DISCOUNT	1100004819			-0.71
						INVOICE TOTAL:	13.47
631736	01/06/16	01	NUTS,BOLTS-SCAG MOWER	1152005250		01/12/16	11.58
		02	DISCOUNT	1100004819			-0.58
						INVOICE TOTAL:	11.00
						VENDOR TOTAL:	174.86
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		12/31/15	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
FRED FRED PRYOR SEMINARS							
18995640	01/06/16	01	HR CLASS-WATSON	1115105332		01/12/16	99.00
						INVOICE TOTAL:	99.00
						VENDOR TOTAL:	99.00
GENEVA TOWN OF GENEVA							
GOVPAY-LASKOWSKI	01/06/16	01	CIT #U324243-3 LASKOWSKI	1112002428		01/12/16	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00

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GENON	GENEVA ONLINE INC						
1022410	01/04/16	01	EMAIL SVC-JAN	1112005221		01/12/16	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00
GILLU	GILLUND ENTERPRISES						
815503	10/28/15	01	PENETRATING OIL,GREASE	1132105340		01/12/16	269.37
						INVOICE TOTAL:	269.37
						VENDOR TOTAL:	269.37
GRAYS	GRAYS INC						
32963	12/23/15	01	CUTTING EDGES	1132125250		01/12/16	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
ITU	ITU ABSORB TECH INC						
6509114	12/31/15	01	MATS	1116105360		01/12/16	91.01
						INVOICE TOTAL:	91.01
						VENDOR TOTAL:	91.01
JERRY	JERRY WILLKOMM INC						
359837	12/01/15	01	FLEET OIL-TRUCKS	1132105341		01/12/16	464.75
						INVOICE TOTAL:	464.75
						VENDOR TOTAL:	464.75
JOHNS	JOHNS DISPOSAL SERVICE INC						
53896	01/05/16	01	JAN SVC	1136005294		01/12/16	26,621.56
		02	JAN SVC	1136005297			10,887.85
						INVOICE TOTAL:	37,509.41
						VENDOR TOTAL:	37,509.41

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LABYR LABYRINTH HEALTHCARE GROUP							
26921	12/22/15	01	PATIENT CARE-JAN	1110205132		01/12/16	337.50
						INVOICE TOTAL:	337.50
						VENDOR TOTAL:	337.50
LEAGUE LEAGUE OF WI MUNICIPALITIES							
DUES-2016	12/15/15	01	DUES-2016	1111005320		01/12/16	3,505.66
						INVOICE TOTAL:	3,505.66
						VENDOR TOTAL:	3,505.66
LGUTI LAKE GENEVA UTILITY COMMISSION							
RE010716	12/15/15	02	11.1999.00 VETS PK STORAGE BLD	1152015226		01/12/16	88.24
		03	11.2000.00 VETS PARK	1152015226			42.00
		04	11.2001.00 VETS CONCESSION	1152015226			91.72
		05	3.0420.00 1070 CAREY	1132105226			21.89
		06	3.0424.00 1065 CAREY	1132105226			56.69
		07	3.0425.00 1055 CAREY	1132105226			35.81
		09	4.0307.00 818 GENEVA	4234505220			12.60
		11	4.0402.00 918 MAIN ST LIB	9900005222			163.68
		12	4.0404.00 COOK & MAIN	1152005226			80.34
		13	4.0466.00 BEACH HOUSE	4054105399			206.56
		14	4.0468.00 WRIGLEY DR/TOP	4055105226			486.80
		15	4.0469.00 LOWER RIVIERA	4055205226			1,181.35
		17	4.0472.00 W END LIB PK FOUNT	1152005227			481.65
		18	4.0474.00 LIB PK RESTROOM	1152005226			147.40
		19	5.0100.00 626 GENEVA	1116105226			369.92
		20	5.0101.00 626 GENEVA ST PF	1116105226			47.40
		21	5.0114.00 255 MILL/MUSEUM	1151105226			157.84
		22	5.0138.00 720 GENEVA	1152005227			12.60
		24	5.0253.00 FLAT IRON PK RESTRM	1152005226			208.40
		25	5.0255.00 CHAMBER OF COMMERCE	1152005226			815.91
		26	5.0257.00 WRIGLEY DR STATUE	1152005227			135.42
		27	5.0280.00 BAKER/WILLOW SMN PK	1152005226			59.28

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LGUTI	LAKE GENEVA UTILITY COMMISSION						
RE010716	12/15/15	28	5.0300.00 255 MILL ST FP	1151105226		01/12/16	180.63
		29	6.0034.00 CEMETERY RD	4800005226			44.40
		30	6.0550.00 WILLIAMS ST PK	1152005227			12.60
		31	7.0415.00 730 MARSHALL	1122005226			130.00
		33	8.0452.00 SAGE ST/DUNN FLD	1152005226			62.76
						INVOICE TOTAL:	5,333.89
						VENDOR TOTAL:	5,333.89
MAILC	MAILCOM CONSULTING						
201528	12/29/15	01	TAX BILL MAILING	1115105310		01/12/16	558.49
		02	TAX BILL POSTAGE	1114305312			111.72
						INVOICE TOTAL:	670.21
						VENDOR TOTAL:	670.21
MARTIN	MARTIN GROUP						
1188980	12/21/15	01	RICOH JAN-MAR	1112005361		01/12/16	224.42
						INVOICE TOTAL:	224.42
						VENDOR TOTAL:	224.42
MIDST	MIDSTATE EQUIPMENT						
Y08259	12/22/15	01	BLOWER BUGGY	4800005810		01/12/16	674.00
						INVOICE TOTAL:	674.00
						VENDOR TOTAL:	674.00
MILLE	MILLER & ASSOCIATES INC						
216641	12/28/15	01	6 PICNIC TABLES	4152001424		01/12/16	3,744.00
						INVOICE TOTAL:	3,744.00
						VENDOR TOTAL:	3,744.00
MUNIC	MUNICIPAL SERVICES LLC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MUNIC MUNICIPAL SERVICES LLC							
201564	12/31/15	01	DEC SVCS	1124005219		01/12/16	114.00
						INVOICE TOTAL:	114.00
						VENDOR TOTAL:	114.00
NAPAE ELKHORN NAPA AUTO PARTS							
17069	01/05/15	01	OIL/AIR FILTERS,BRAKE TUBING	1132105351		01/12/16	167.32
						INVOICE TOTAL:	167.32
						VENDOR TOTAL:	167.32
OBORN OBORN, BLAINE							
MILEAGE 12/15	12/17/15	01	22.4 MI-ATC PUB HRG-BURLINGTON	1114205330		01/12/16	12.88
		02	10.3 MI-CITY/COUNTY OFF MTG	1114205330			5.92
		03	19.6 MI-HIWAY PLAN MTG-ELKHORN	1114205330			11.27
						INVOICE TOTAL:	30.07
						VENDOR TOTAL:	30.07
OTTER OTTER SALES & SERVICE INC							
21034-1	12/07/15	01	OIL PAN,GASKET	1132105250		01/12/16	975.63
						INVOICE TOTAL:	975.63
P158807	12/07/15	01	OIL PAN,GASKET-#26	1132105250		01/12/16	656.68
						INVOICE TOTAL:	656.68
						VENDOR TOTAL:	1,632.31
PATS PATS SERVICES INC							
A-121974	12/23/15	01	PORT A POTTY SVC-DEC	4800005360		01/12/16	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PFI PFI FASHIONS INC							

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PFI	PFI FASHIONS INC						
226402	01/05/16	01	ST DEPT UNIFORMS	1100002159		01/12/16	3.59
						INVOICE TOTAL:	3.59
226405	01/06/16	01	ST DEPT UNIFORMS	1100002159		01/12/16	130.33
						INVOICE TOTAL:	130.33
226408	01/05/16	01	ST DEPT UNIFORMS	1100002159		01/12/16	538.84
						INVOICE TOTAL:	538.84
						VENDOR TOTAL:	672.76
QUILL	QUILL CORPORATION						
1538096	12/16/15	01	FILE BOXES,PAPER,STAPLES	1115105310		01/12/16	124.93
		02	DESK PAD,PENCIL CUPS,PUNCH	4234505310			50.76
						INVOICE TOTAL:	175.69
1608110	12/18/15	01	BINDER	1115105310		01/12/16	7.32
						INVOICE TOTAL:	7.32
1608111	12/18/15	01	BINDER	1115105310		01/12/16	8.27
						INVOICE TOTAL:	8.27
1610614	12/18/15	01	LAMINATING POUCHES	4234505310		01/12/16	13.49
						INVOICE TOTAL:	13.49
						VENDOR TOTAL:	204.77
RHYME	RHYME BUSINESS PRODUCTS						
AR37755	12/30/15	01	SHARP-DEC B&W	1116105531		01/12/16	49.72
		02	SHARP-DEC COLOR	1116105531			81.46
						INVOICE TOTAL:	131.18
						VENDOR TOTAL:	131.18
ROTE	ROTE OIL COMPANY						

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ROTE OIL COMPANY							
1535601008	12/22/15	01	552.8 GALS CLEAR DIESEL	1132105341		01/12/16	919.62
						INVOICE TOTAL:	919.62
						VENDOR TOTAL:	919.62
SWWBIA SWWBIA							
REG-2016	01/05/16	01	CONF REG-ROBERS	1124005332		01/12/16	384.00
						INVOICE TOTAL:	384.00
						VENDOR TOTAL:	384.00
SWWBIAM SWWBIA							
DUES-2016	01/05/16	01	DUES-2016	1124005320		01/12/16	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
SWWEIA SWWEIA							
DUES-2016	01/05/16	01	2016 MEMBERSHIP	1124005320		01/12/16	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001154 LEANNA DIEHL							
REFUND	01/04/16	01	DIEHL-SEC DEP 9/3/16	4055102353		01/12/16	1,000.00
		02	DIEHL-CANCEL 9/3/16	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001155 ANN MILLER							
REFUND	01/04/16	01	MILLER-SEC DEP 10/15/16	4055102353		01/12/16	1,000.00
		02	MILLER-CANCEL 10/15/16	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001156 MEGAN REHBERG							
REFUND	01/04/16	01	REHBERG-SEC DEP 12/31/15	4055102353		01/12/16	1,000.00
		02	REHBERG-SETUP,SEC GRD	4055104674			-474.00
						INVOICE TOTAL:	526.00
						VENDOR TOTAL:	526.00
T0001157 VILLAGE OF BIG BEND							
WARRANT-LAWSON	12/18/15	01	WARRANT-I9687160	1112002428		01/12/16	234.00
						INVOICE TOTAL:	234.00
						VENDOR TOTAL:	234.00
T0001158 HEALTH TRADITIONS-MEDICAID							
15-64387	12/31/15	01	REFUND-OVERPYMT	1122004624		01/12/16	199.93
						INVOICE TOTAL:	199.93
						VENDOR TOTAL:	199.93
T0001159 KAY SMITH							
14-67278	12/31/15	01	REFUND-OVERPYMT	1122004624		01/12/16	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
TITANP TITAN PUBLIC SAFETY SOLUTIONS							
3817	01/01/16	01	2016 TIPSS SUPPORT	1112005361		01/12/16	4,711.00
						INVOICE TOTAL:	4,711.00
						VENDOR TOTAL:	4,711.00
TWINPD VILLAGE OF TWIN LAKES							
WARRANT-KENNEDY	12/22/15	01	WARRANT #S664837	1112002428		01/12/16	97.40
						INVOICE TOTAL:	97.40
						VENDOR TOTAL:	97.40

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL US CELLULAR							
RE010716	12/12/15	01	HARBORMASTER CELL-DEC	4055105221		01/12/16	17.31
		02	MAYOR'S CELL-DEC	1116105221			0.51
		03	BLDG INSP CELL-DEC	1124005262			11.95
		05	CITY ADMIN CELL-DEC	1116105221			190.40
		07	BEACH CELL-DEC	4054105221			0.51
		08	PARKING MTR 1 CELL-DEC	4234505221			0.51
		09	PARKING MTR 2 CELL-DEC	4234505221			0.51
		10	CITY HALL CELL-DEC	1116105221			11.51
		12	PARKING SUPERVISOR-DEC	4234505221			46.57
		13	CEMETERY CELL-DEC	4800005221			12.54
		14	ST DIRECTOR CELL-DEC	1132105221			39.50
		15	ST FOREMAN CELL-DEC	1132105221			34.48
		16	PARKING MGR CELL-DEC	4234505221			46.57
		17	BLDG INSP-NEW I-PHONE	1124005262			240.23
						INVOICE TOTAL:	653.10
						VENDOR TOTAL:	653.10
VALUE VALUE IN LOCAL GOVERNMENT							
2016-074	12/01/15	01	2016 DUES	1116105310		01/12/16	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
VANDE VANDEWALLE & ASSOCIATES INC							
201512046	12/20/15	01	DEC PLANNING	1169305212		01/12/16	589.50
		02	DEC PLANNING	1100001391			3,410.51
		03	DEC PLANNING	3430005214			306.25
						INVOICE TOTAL:	4,306.26
						VENDOR TOTAL:	4,306.26
WALCOT WALWORTH COUNTY TREASURER							
64-246 12/15	12/31/15	01	COURT FINES-DEC	1112002420		01/12/16	877.30
						INVOICE TOTAL:	877.30
						VENDOR TOTAL:	877.30

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WGFOA	UW-GREEN BAY OUTREACH						
2016DUES	01/11/16	01	2016 DUES-WGFOA	1115105320		01/12/16	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
WIWIAA	WISCONSIN ARBORIST ASSOCIATION						
2016 CONF	01/01/16	01	CONF REGISTRATION	1132135410		01/12/16	215.00
						INVOICE TOTAL:	215.00
						VENDOR TOTAL:	215.00
WISC	STATE OF WISCONSIN						
64-246 12/15	12/31/15	01	COURT FINES-DEC	1112002424		01/12/16	2,722.98
						INVOICE TOTAL:	2,722.98
						VENDOR TOTAL:	2,722.98
WMCCA	WI MUNICIPAL COURT CLERKS ASOC						
2016 DUES	01/01/16	01	DUES-2016	1112005332		01/12/16	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
						TOTAL ALL INVOICES:	142,966.01