

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, JANUARY 21, 2020 – 6:00 PM
CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

The meeting was called to order by Chairperson Howell at 6:00 p.m.

Roll Call

Present: Hedlund, Howell, Proksa, Halverson, and Skates

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

Bruce Bennett; 384 S Stoneridge; Spoke in regards to the possible parking rate increases. He also talked about the work with Downtown Business Improvement Business District Board in regards to these changes.

Kevin Fleming 1032 Wisconsin St; Spoke to the possible parking rate increases and discussed the different options that were presented during the special Downtown Business Improvement District meeting.

Dennis Loeser; 336 W Laurie St; Spoke in opposition to the possibility of a parking rate increase.

Approve the Regular Finance, Licensing and Regulation Committee Meeting minutes of January 7, 2020, as prepared and distributed

Motion by Hedlund to approve the minutes of the January 7, 2020 Finance, Licensing, and Regulation Committee Meeting, second by Proksa. No discussion. Motion carried 5-0.

Licenses & Permits

2019-2021 Original & Renewal Operator License applications filed by various applicants as listed in packet

Motion by Halverson to approve, second by Skates. No discussion. Motion carried 5-0.

Discussion/Evaluation/Possible Recommendation regarding an Original “Class B” Reserve Intoxicating Liquor & Class “B” Fermented Malt Beverage License Application filed by Sabai Sabai Thai Cuisine Inc d/b/a Sabai Sabai Thai Cuisine, agent, Jirapa Cox, located at 306 Center St, Lake Geneva, WI

Motion by Howell to approve, second by Halverson. Hedlund wondered why they turned in the license in the first place and why they didn't keep it.

Motion to approve withdrawn.

Motion by Proksa to continue until the applicant can be present, second by Hedlund. Skates stated that he wouldn't be in favor of continuing. Motion carried 3-2, with Hedlund and Skates voting no.

Discussion/Recommendation regarding an Amendment to a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Winterfest to be held January 29, 2020 through February 2, 2020- List of complete amendments included in packet

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Alzheimer's Association for the event of 14th Annual Walk to End Alzheimer's to be held on Saturday, September 19, 2020 (7:00 a.m. setup, 10:00 a.m. walk, and 1:00 p.m. clean up) in Library Park

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by the Geneva Lake Arts Foundation for the event of Art in the Park to be held August 8, 2020 (10:00 a.m. to 5:00 p.m.) and August 9, 2020 (10:00 a.m. to 4:00 p.m.) in Flat Iron Park

Motion by Skates to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #4 (final) to Payne & Dolan, Inc for the 2019 Street Improvement Project in an amount not to exceed \$32,889.49

Motion by Hedlund to approve, second by Halverson. Hedlund noted that this was approved at the Public Works Committee. Motion carried 5-0.

Discussion/Recommendation regarding awarding the bid to Vorpagel Service, Inc for HVAC work to be completed in the Parking Services Department in an amount not to exceed \$13,185.00

Motion by Proksa to approve, second by Hedlund. Proksa noted that this was approved unanimously by the Public Works Committee and is necessary as the current space has been deemed uninhabitable. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #1 to MSI General for work completed for the Riviera Restoration Project in an amount not to exceed \$17,274.80

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding awarding the bid to Integrity Environmental Services, Inc for Asbestos-Containing Material Abatement Project at the Riviera in an amount not to exceed \$4,940.00

Motion by Skates to approve, second by Hedlund. Skates noted that the abatement to the building will be very minimal and significantly cheaper than first thought. Motion carried 5-0.

Discussion/Recommendation regarding proposed YMCA Agreement

Motion by Proksa to approve, second by Howell. Flower noted that the agreement outlines a 15% residency discount and stated that it should be consistent with the other City resident discounts, and be closer to a 50% discount. She added that she would like the concession stand language revisited in the future to determine if renting entities would have the ability to rent the stand for tournaments. Skates stated that he would like to see a longer tracking period for the shared calendar to avoid overlaps. Motion carried 5-0.

Discussion/Recommendation regarding extending the Veteran's Park Concessionaire Contract for 2020 only, to Ro-Della, Inc

Motion by Howell to approve, second by Proksa. Mayor Hartz noted that the Park Board had approved the contract extension. Skates would like to maybe re-negotiate and send this back to the Park Board for further consideration. Mayor Hartz said that he felt if the committee wanted it to go back they should provide direction. Clerk Kropf urged the committee to thoroughly vet which department is going to be responsible for booking the concessionaire building, unlocking the building, monitoring the liability insurance for groups and any state required health licenses. Motion failed 2-3, with Proksa, Skates, and Hedlund voting no.

Discussion/Recommendation of **Resolution 20-R03** adopting a 2020 budget amendment authorizing the allocation of health insurance premiums to specific departments

Motion by Hedlund to approve, second by Halverson. Finance Director Hall reviewed the amendments as outlined in the resolution. Motion carried 5-0.

Discussion/Recommendation of **Resolution 20-R04** adopting a 2019 budget amendment authorizing the use of Contingency funds for additional Public Participation for the Comprehensive Plan

Motion by Proksa to approve, second by Skates. Clerk Kropf noted that this was previously approved and the resolution for the amendment is required for the auditors. Motion carried 5-0.

Discussion/Recommendation regarding potential adjustments to current Parking rates

Parking Manager Mullally noted that this discussion is occurring due to a budget shortfall. She stated that the City only has only a few revenue options to close the budget gap, one being parking. Mullally then outlined the three options available: #1 \$2 citywide parkyear; #2 \$3/\$1 Citywide regular parkyear, and #3 \$3/\$1 Raise only in summer months. She recommended option #3 which would be \$3 in the Lake Zones and \$1 everywhere else.

Motion by Howell to approved Option #1 (\$2 Citywide), second by Halverson. Skates stated that he feels that the BID should be given the numbers for consideration and doesn't feel that the City shouldn't always increase a fee to cover a shortfall. Skates would like to see this continued and he would like to see dynamic parking explored. Proksa stated that she would like to see dynamic parking explored as well based on the occupancy just on Wrigley Drive alone. Hedlund

would also like to see the parking ticket fee increased as well to penalize the violator versus the paid-parking public. Skates stated that he would like to see this continued and truly vetted with the BID Board/downtown business owners. Motion failed 1-4, with Proksa, Hedlund, Halverson, and Skates voting no.

Motion by Skates to continue and to direct Parking Manager Mullally to review the BID's recommendation and confer with the BID, second by Halverson. Motion carried 5-0.

Discussion regarding December 2019 Treasurer's Report and Budget versus Actual report

Finance Director Hall reviewed the December 2019 Treasurer's Report and the Budget versus Actual report. No action taken.

Presentation of Accounts

Prepaid Bills in the amount of \$ 54,562.78

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$197,439.39

Motion by Proksa to approve, second by Skates . No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn the meeting, second by Halverson. Motion carried 5-0. The meeting adjourned at 7:00 p.m.