



FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JANUARY 25, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of January 11, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Banner Permit application filed by Visit Lake Geneva for use of 11 banner poles May 2 – June 12, 2016 for Restaurant Week and request to waive all fees
 - b. Temporary Class “B”/“Class B” License application for the sale of fermented malt beverages and wine at St. Francis de Sales Church, 148 W. Main Street, Lake Geneva, for Italian Fest on February 6, 2016
 - c. Temporary Operator License application filed by Carole Nevin on behalf of St. Francis de Sales Church for Italian Fest on February 6, 2016
 - d. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by the Lake Geneva Symphony Orchestra Inc for the sale of fermented malt beverages and wine at the Riviera Ballroom, 812 Wrigley Drive, Lake Geneva for the Lake Geneva Symphony Orchestra “Evening in Paris” Gala on February 13, 2016, 6:30pm to 11:30pm.
 - e. Temporary Operator License application filed by Jennifer Hansen on behalf of the Lake Geneva Symphony Orchestra for the Lake Geneva Symphony Orchestra “Evening in Paris” Gala on February 13, 2016
 - f. Original 2015-2016 Operator’s (Bartender) License applications filed by Kimberly Blink, Monojeet Ghosh, Nadine Giller, Teresa Schneider, Laurel Streich, Alok Sharma and Angela Williams
6. Discussion/Recommendation to authorize payment of tax overages pertaining to assessor’s palpable error of \$1,862.91 on tax key ZLM 00003 and \$4,164.17 on tax key ZTT 00002 *(continued from January 11, 2016 Council Meeting)*
7. Discussion/Recommendation on award of bid to Web Cemeteries in the amount of \$16,986 for data entry services from fund balance in the Cemetery fund *(recommended by Cemetery Board on January 13, 2016)*
8. Discussion/Recommendation on approval of equipment purchases of \$10,000 for commercial mower and \$11,000 for ½ ton 4x4 pickup from fund balance in the Cemetery fund *(recommended by the Cemetery Board on January 13, 2016)*

9. Discussion/Recommendation on award of bid to Payne and Dolan, Waukesha, WI for 2015 street maintenance program in the amount of \$361,967.47 funded from capital projects fund *(recommended by the Public Works Committee on January 13, 2016)*
10. Discussion/Recommendation on approval of contract with Kapur & Associates, Inc. for downtown signage engineering services in the amount of \$22,756 funded by TIF 4 *(recommended by the Public Works Committee on January 13, 2016)*
11. Discussion/Recommendation on adding Main Street (Curtis to Wells) Lighting project for \$100,000 to TIF 4 2016 plan *(recommended by the Public Works Committee on January 13, 2016)*
12. Discussion/Recommendation on adding Main Street (Curtis to Wells) Widening project for \$500,000 to TIF 4 2016 plan *(recommended by the Public Works Committee on January 13, 2016)*
13. Discussion/Recommendation on approval of contract with Kapur & Associates, Inc. for street widening contract services in the amount of \$45,676 funded by TIF 4 *(recommended by the Public Works Committee on January 13, 2016)*
14. Discussion/Recommendation on **Resolution 16-R2**, a budget amendment for approved TIF projects and closing plan
15. Discussion/Recommendation on award of bid to Humphrey's Contracting, Lake Geneva in the amount of \$4,875 for roof repairs to the Street Department building from capital borrowing *(recommended by the Public Works Committee on January 13, 2016)*
16. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$6,092.91
 - c. Regular Bills in the amount of \$213,699.28
 - d. Acceptance of Treasurer's Report for September 2015

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

1/22/2016 4:15pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JANUARY 11, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Howell, Kupsik, Kordus and Wall. Absent (excused): Alderman Gelting.
 Also Present: City Administrator Oborn, Comptroller Pollitt and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes. Wall/Kordus motion to approve the Special Finance, License and Regulation Committee Meeting minutes of December 30, 2015, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Howell/Kordus motion to recommend approval of Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00am and approval to waive fees. City Administrator confirmed the closure is for Friday, Saturday and Sunday. Due to safety concerns Friday closure was added. As this was at staff recommendation, Mr. Oborn requested the fees be waived. Motion carried 4 to 0.

Howell/Wall motion to recommend approval Resolution 16-R1, a wage resolution for Part-time Police Officers (recommended by the Police and Fire Commission on Jan. 7, 2016). Mr. Oborn explained part-time employees were looked at last year and a place holder was put on this position with no salary. The Police and Fire Commission discussed the rate and would like a range. With the new wage grade scale, this fits within scale 9 (\$19.93 - \$25.91). The salary is between the reserve and full-time employees. The higher salary is meant to attract candidates as the Chief has had a difficult time obtaining part-time employees. The position is hourly, non-union. Motion carried 4 to 0.

Kordus/Wall motion to recommend approval parking agreement at 251 Cook Street

The two parking spaces located by the ally were part of a previous contract. As they are no longer part of a contract, an agreement needs to be completed with the new property owner. Motion carried 4 to 0.

Kordus/Kupsik motion to recommend approval sending request for charge back of rescinded or refunded taxes to the Department of Revenue pertaining to tax key ZLM 00003 and ZTT 00002, and authorizing payment for overages in the amount of \$1,862.91 and \$4,164.17

Both individuals received tax bills showing their homes assessed as full value, which was incorrect. The assessor admitted they assumed the homes under construction were 100% complete. The amounts listed are the overages the City would pay initially. The chargeback will be filed with the Department of Revenue, and once approved the City would be refunded the payment from the other taxing jurisdictions. There is a small risk the DOR may not approve the chargeback.

Discussion followed on why the City is responsible to fix the assessor's error. The assessor's contract would need to be reviewed to see if it would cover such errors. Mr. Oborn can evaluate if there is compensation or steps they can do to hold the assessor accountable. It was also partially the taxpayer's responsibility as they received a notice of change of assessment letter and ignored it. If they would have responded to the letter, it could have been corrected at Board of Review; although, this was a pure error on the assessor's part.

Mr. Oborn confirmed the payment would be made to the County Treasurer. Proactive measurers have been taken with the Building and Zoning Department to notify the assessor of homes still under construction. An amended tax bill has been prepared, which is the amount the homeowner is responsible to pay.

Motion carried 3 to 1 with Alderman Howell voting "no."

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$112.50. Motion carried 4 to 0.

Kupsik/Kordus motion to recommend approval of Regular Bills in the amount of \$142,966.01. Alderman Kordus questioned if the disbursement of the \$50,000 salary payment for Mr. Winkler would be an invoice from the Utility or a regularly scheduled payment. Comptroller Pollitt stated the City Administrator would sign a request for check and it will be on the list of payables to approve. Motion carried 4 to 0.

Adjournment

Kordus/Wall motion to adjourn at 6:26 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 25, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Mayor Connors
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of January 11, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Banner Permit application filed by Visit Lake Geneva for use of 11 banner poles May 2 – June 12, 2016 for Restaurant Week and request to waive all fees
 - b. Temporary Class “B”/“Class B” License application for the sale of fermented malt beverages and wine at St. Francis de Sales Church, 148 W. Main Street, Lake Geneva, for Italian Fest on February 6, 2016
 - c. Temporary Operator License application filed by Carole Nevin on behalf of St. Francis de Sales Church for Italian Fest on February 6, 2016
 - d. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by the Lake Geneva Symphony Orchestra Inc for the sale of fermented malt beverages and wine at the Riviera Ballroom, 812 Wrigley Drive, Lake Geneva for the Lake Geneva Symphony Orchestra “Evening in Paris” Gala on February 13, 2016, 6:30pm to 11:30pm
 - e. Temporary Operator License application filed by Jennifer Hansen on behalf of the Lake Geneva Symphony Orchestra for the Lake Geneva Symphony Orchestra “Evening in Paris” Gala on February 13, 2016
 - f. Original 2015-2016 Operator’s (Bartender) License applications filed by Kimberly Blink, Monojeet Ghosh, Nadine Giller, Teresa Schneider, Laurel Streich, Alok Sharma and Angela Williams
10. Item removed from the Consent Agenda

11. Finance, License and Regulation Committee Recommendations – Alderman Kupsik

- a. Discussion/Action to authorize payment of tax overages pertaining to assessor’s palpable error of \$1,862.91 on tax key ZLM 00003 and \$4,164.17 on tax key ZTT 00002 *(continued from January 11, 2016 Council meeting)*
- b. Discussion/Action on award of bid to Web Cemeteries in the amount of \$16,986 for data entry services from fund balance in the Cemetery fund *(recommended by the Cemetery Board on January 13, 2016)*
- c. Discussion/Action on approval of equipment purchases of \$10,000 for commercial mower and \$11,000 for ½ ton 4x4 pickup from fund balance in the Cemetery fund *(recommended by the Cemetery Board on January 13, 2016)*
- d. Discussion/Action on award of bid to Payne and Dolan, Waukesha, WI the for 2015 street maintenance program in the amount of \$361,967.47 funded from capital projects fund *(recommended by the Public Works Committee on January 14, 2016)*
- e. Discussion/Action on approval of contract with Kapur & Associates, Inc. for downtown signage engineering services in the amount of \$22,756 funded by TIF 4 *(recommended by the Public Works Committee on January 14, 2016)*
- f. Discussion/Action on adding Main Street (Curtis to Wells) Lighting project for \$100,000 to TIF 4 2016 plan *(recommended by the Public Works Committee on January 14, 2016)*
- g. Discussion/Action on adding Main Street (Curtis to Wells) Widening project for \$500,000 to TIF 4 2016 plan *(recommended by the Public Works Committee on January 14, 2016)*
- h. Discussion/Action on approval of contract with Kapur & Associates, Inc. for street widening contract services in the amount of \$45,676 funded by TIF 4 *(recommended by the Public Works Committee on January 14, 2016)*
- i. Discussion/Action on **Resolution 16-R2**, a budget amendment for approved TIF projects and closing plan
- j. Discussion/Action on award of bid to Humphrey’s Contracting, Lake Geneva in the amount of \$4,875 for roof repairs to the Street Department building funded from capital borrowing *(recommended by the Public Works Committee on January 14, 2016)*

12. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$6,092.91
- c. Regular Bills in the amount of \$213,699.28
- d. Approval of Treasurer’s Report for September 2015

13. Mayoral Appointments. None

14. Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session concerning Police Union and Fire Union Negotiations (City Administrator Oborn)

15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.

**REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 11, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell. Absent (excused): Alderman Gelting. Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

The Pledge of Allegiance was led by Alderman Hill.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. None.

Acknowledgement of Correspondence. On December 31, 2015 the City received an email from Charlene Klein requesting the Council form a task force to explore the option to purchase and redevelop the Hillmoor property. Maureen Marks emailed the City on January 2, 2016 requesting the Council form a general committee to examine all possibilities for the Hillmoor property.

Approval of Minutes. Kordus/Hedlund motion to approve the Special City Council Meeting minutes of December 30, 2015, as prepared and distributed. Motion carried 7 to 0.

Consent Agenda

Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00am and approval to waive fees

Kordus/Howell motion to approve. Motion carried 7 to 0.

Items removed from the Consent Agenda. None.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

Kupsik/Wall motion to approve Resolution 16-R1, a wage resolution for Part-time Police Officers *(recommended by the Police and Fire Commission on Jan. 7, 2016).* This is a non-union position which will be at a pay scale of 9 based on the latest wage salary that was approved. This wage should attract part-time officers.

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 7 to 0.

Kupsik/Hedlund motion to approve parking agreement at 251 Cook Street

A previous agreement was in place with the prior owner of these two parking stalls which is being transferred to the new owner. Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting “yes.” Motion carried 7 to 0.

Kupsik/Chappell motion to approve sending request for charge back of rescinded or refunded taxes to the Department of Revenue pertaining to tax key ZLM 00003 and ZTT 00002, and authorizing payment for overages in the amount of \$1,862.91 and \$4,164.17

City Administrator Oborn explained these were older building permits where the assessor assumed the houses were completed. One of them was only 10% complete and the homeowner received a tax bill assessed at full value. The taxpayer did get the notice of changed assessment, which was ignored. The amounts listed are the overages which the

City would pay to the County Treasurer and the request for chargeback would be submitted to the Department of Revenue. Assuming the DOR approves it, as there is no guarantee, the City would be reimbursed by the other taxing jurisdictions. There have been discussions on preventing this from happening again.

Discussion followed on holding the assessor accountable for the error. City Attorney Draper could look at the contract and see if there is an accountability error; however, there are usually limitations of liability that would prevent that sort of action. If there is not, the City would make Accurate advance the two overages instead of the City.

Email correspondence to the City Clerk explains the assessor admits there are notes in the database stating the home was only 10% complete during an onsite visit on 1/1/2015; however the home was assessed at 100%. It was suggested to withhold a portion of the City's payment to Accurate until the reimbursement is received. The DOR chargeback must be submitted by October, which means the City may not be refunded until sometime in December. Based on experience, Alderman Hedlund feels they are not easy to get a hold of and do not return phone calls. He had a similar circumstance and does not have confidence in them. There was concern this could happen again with the City held liable.

Mayor Connors suggested they split this into two items. File with the DOR and postpone the second half to the next meeting for staff to discuss with Accurate and look at the contract to see if there is any remedy.

Kordus/Hill motion an amendment to continue the authorization of payment of overages in the amount of \$1,862.91 and \$4,164.17 to the next meeting. Motion carried 7 to 0.

Roll Call on Main Motion with Amendment: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 7 to 0.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Wall motion to approve Prepaid Bills in the amount of \$112.50

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 7 to 0.

Kupsik/Kordus motion to approve Regular Bills in the amount of \$142,966.01.

Roll Call: Chappell, Wall, Kordus, Hill, Kupsik, Hedlund, Howell voting "yes." Motion carried 7 to 0.

Mayoral Appointments. None.

Adjournment. Kordus/Hill motion to adjourn at 7:22 p.m. Motion carried 7 to 0.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

CITY OF LAKE GENEVA STREET BANNER DISPLAY APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY.
A FEE OF \$20.00 PER BANNER SHALL BE PAID, IN ADVANCE, FOR THE
HANGING AND REMOVAL OF BANNERS BY CITY PERSONNEL.

BANNER INFORMATION

Contact Name: Nan Elder
Contact Phone: (262) 812.0023
Organization Name: VISIT LAKE GENEVA
Mailing Address: 527 CENTER ST.
City, State, Zip: LAKE GENEVA, WI 53147
Phone: (262) 248-1000 Fax: (262) 661-7455
Number of Banners to be displayed: 11 BANNERS
Dates for Banners to be displayed: MAY 2 - JUNE 12
Preferred Location (if available): _____

Special Notes or Requests: WOULD LIKE TO USE ALL DISPLAYS
AND REQUESTING FEES TO BE WAIVED - LIKE LAST YEAR.

Are the Banners to be displayed new, or have they been previously displayed? SIMILAR IN DESIGN AS LAST YEAR.
 NEW PREVIOUSLY DISPLAYED

If the Banners to be displayed are new, a sketch must be submitted prior to production.
One copy of the Banner should be submitted for approval.

THE UNDERSIGNED HEREBY CERTIFIES THAT I HAVE READ AND UNDERSTAND
THE CITY OF LAKE GENEVA ORDINANCE REGARDING THE DISPLAY OF BANNERS.
THE UNDERSIGNED FURTHER CERTIFIES THAT I HAVE PAID ANY FEES
ASSOCIATED WITH THIS DISPLAY TO THE CITY UPON APPLICATION.

Nan Elder
SIGNATURE OF APPLICANT

DATE: 1/18/16



November 6, 2015

TO: Sabrina Waswo, City Clerk
City of Lake Geneva

RE: Request to Waive Banner Fees for 2016

Please accept this letter as our formal request to continue the policy approved by the City Council for 2015 that allowed the Lake Geneva Chamber of Commerce and Convention & Visitors Bureau to promote its events on the Street Banner Display system without a user fee.

In 2015, we promoted two events using the Street Banner Display system:

January 26 – February 8	Winterfest and U.S. National Snow Sculpting Competition
May 29 – June 7	Lake Geneva Restaurant Week (New Event)

We would be looking to use the Street Banner Display system two times in 2016:

→ February 1 – February 14	Winterfest and U.S. National Snow Sculpting Competition
→ May 30 – June 12	Lake Geneva Restaurant Week (2 nd Year)

The total fees would be 2 x \$220 = \$440. If there were no other requests to use the Street Banner Display system, we would be interested in promoting these events another week or two earlier.

We respectfully request that the City Council extend the policy for 2016 and continue to waive the fees to promote these events through the Street Banner Display system.

Best Regards,

Darren Schaefer, President

Nancy Elder, Events Manager

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: _____

Town of Village of City of City of Lake Geneva County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 2-6-16 and ending 2-6-16 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name St. Francis de Sales Church
 (b) Address 148 W. Main St
Street Town Village City
 (c) Date organized 1848
 (d) If corporation, give date of incorporation 3/15/1915
 (e) Names and addresses of all officers:
 President Archbishop Jerome Listecky
 Vice President Very Rev. James T. Schwerman
 Secretary Thomas Murray
 Treasurer Daryl Braun
 (f) Name and address of manager or person in charge of affair: Carole Nevin
739 Rogers Ct. Lake Geneva

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 148 W. Main St.
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? All
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Italian Fest
 (b) Dates of event 2-6-16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Francis de Sales Church
(Name of Organization)

Officer James J. Schwerman (Signature/date) Officer _____ (Signature/date)
 Officer Daryl Braun (Signature/date) Officer _____ (Signature/date)

Date Filed with Clerk 1/8/16 Date Reported to Council or Board _____
 Date Granted by Council _____ License No. _____

C160108-2 PD 10.00 CK 58970

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: St Francis de Sales

Name of Event: Italian Fest

Date of Event: 2-6-16

Time of Event: 6 pm - 9 pm
(Beginning) (Ending)

Event Contact Person: Carole Nevin

Contact Phone: _____

Contact Email: _____

**Will a Licensed Operator be serving or supervising the service of alcohol?
*This includes Temporary Operator's who have completed the
Responsible Beverage Servers class.**

Yes

No

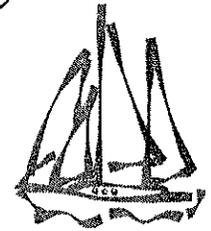
**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: <u>1/8/16</u>	Receipt No: <u>C160108-2</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>1/12/16</u>	
Recommendation: <u>[Signature]</u>	<input checked="" type="radio"/> Approved <input type="radio"/> Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: <u>[Signature] 1/8/16</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
MAILTO: _____	License Expires: _____
Organization: _____	



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Nevin Carole P
Last First Middle

Maiden Name: Squire Date of Birth: _____

Address (Physical): 739 Rogers Ct. Lake Geneva

Mailing Address (if different): _____

City, State, Zip: Lake Geneva, WI 53147

Phone: _____ Drivers License #: _____

Email: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: St. Francis de Sales Catholic Church

Address: 148 W Main St L.G.

Name of Event where licensee will work: Italian Fest

Date of Event: 2-6-16

APPLICANT SIGNATURE

Carole Nevin DATE: 1-7-16

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: <u>1/8/16</u>	Receipt No: <u>C160108-2</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>1/8/16</u>	
Background Completed: <u>1-11-16 g7</u>	
Recommendation: <u>Approved</u> Denied	
Verification that no other temporary licenses have been issued to this applicant in the current year: <u>SM 1/8/16 ✓</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
	License Expires: _____
MAILTO: <u>Individual, Organization</u>	

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/13/16

Town Village City of Lake Geneva County of Walworth

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6:30 p.m. and ending 11:30 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Lake Geneva Symphony Orchestra, Inc.

(b) Address P.O. Box 92 Lake Geneva, WI 53147
(Street)

(c) Date organized 08/28/13 Town Village City

(d) If corporation, give date of incorporation 08/28/13

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Amy Beth

Vice President Mike Frazier

Secretary Sue Tamminello

Treasurer Richard Schwin

(g) Name and address of manager or person in charge of affair: Sue Childress
73 Elm St. Crystal Lake, IL 60014

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 812 Wrigley Drive Lake Geneva, WI 53147

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Riviera Ballroom - 2nd floor

3. NAME OF EVENT

(a) List name of the event LGSO Galas Evening in Paris

(b) Dates of event 2/13/16 (Saturday)

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Amy Beth
(Signature/date)

Officer Michael Frazier
(Signature/date)

Date Filed with Clerk 1/14/2016
C160114-5

Date Granted by Council _____

Lake Geneva Symphony Orchestra, Inc
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer Sue Tamminello
(Signature/date)

Date Reported to Council or Board _____

License No. _____

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Lake Geneva Symphony Orchestra, Inc

Name of Event: Gala Fundraiser & Evening in Paris

Date of Event: 2/13/16

Time of Event: 6:00 (Beginning) 11:30 (Ending)

Event Contact Person: Sue Childress

Contact Phone: _____

Contact Email: _____

**Will a Licensed Operator be serving or supervising the service of alcohol?
*This includes Temporary Operator's who have completed the
Responsible Beverage Servers class.**

Yes No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

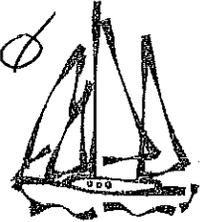
For Office Use Only

Date Filed: <u>1/14/2016</u>	Receipt No: <u>C160114-5</u>
Total Amount: <u>10.00</u>	
Forwarded to Police Chief: <u>1/15/16</u>	
Recommendation: <u>[Signature]</u>	<input checked="" type="radio"/> Approved <input type="radio"/> Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: <u>✓</u>	
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____
MAIL TO: _____	License Expires: _____
Organization: _____	



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE

DK ~~Ø~~
STARLO ~~Ø~~



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Hansen Jennifer L
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): 25601 91st St.

Mailing Address (if different): _____

City, State, Zip: Salem, WI 53168

Phone: _____ Drivers License #: _____

Email: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Lake Geneva Symphony Orchestra, Inc.
Address: _____

Name of Event where licensee will work: Riviera, Lake Geneva

Date of Event: February 13, 2006

APPLICANT SIGNATURE

[Signature] DATE: 10/1/15

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
 Servingalcohol.com
 TIPS

Learn2serve.com
 \$8 Server Training
 CARE

Wisconsin Technical Colleges
 ServSafe Alcohol (WRAEF/NRAEF)
 TEAM

For Office Use Only

Date Paid	1/14/16	Receipt No.	C116214-5
Total Amount	10.00		
Forwarded to Police Chief	1/13/16		
Background Completed	1-15-16		
Recommendation	<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Denied
Verification that no other disciplinary actions have been taken by this applicant in the current year:	<input checked="" type="checkbox"/>		
FLB Approval		License Issued	
Council Approval		License Number	
		License Expires	
WASH ID:	Individual Organization		

VALIDATE ONLINE AT SERVINGALCOHOL.COM

CODE: QPWWU2R4WY

ONLINE TRAINING

SERVING ALCOHOL INC
UNITED STATES OF AMERICA
team@servingalcohol.com



CERTIFICATION

This certifies that

Jennifer Hansen

has completed the Serving Alcohol Inc. approved course

Wisconsin Alcohol Seller-Server

February 4, 2015

APPROVED BY THE STATE OF WISCONSIN SS-125.04

PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66

STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88:

Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
- * DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

City of Lake Geneva

Licenses Issued Between: 1/25/2016 and 1/25/2016

Original Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>	
1/25/2016	2015 -297	Kimberly A. Blink Employer: Walmart Supercenter #910	6063 Spring Valley Rd 201 S. Edwards Blvd.	Lyons, WI 53148 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -298	Monojeet Ghosh Employer: Geneva Country Store	180 Gregory St. #J 605 Williams St.	Aurora, IL 60504 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -299	Nadine Giller Employer: Walgreens #5600	31506 Bear Arbor Drive #2 351 N. Edwards Blvd.	Burlington, WI 53 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -302	LAUREL A. STREICH Employer: The Red Geranium Restaurant	1110 S WELLS ST #6 393 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -300	Teresa Ann Schneider Employer: Mercedes Or Bust LLC DBA The B	469 Country Club Dr #3 617 W Main St	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -301	Alok M. Sharma Employer: Geneva Country Store	2947 Scott Ct 605 Williams St.	Lisle, IL 60532 Lake Geneva, WI 53147	50.00
1/25/2016	2015 -303	Angela Williams Employer: Walgreens #5600	584 Devils Lane 351 N. Edwards Blvd.	Walworth, WI 5318 Lake Geneva, WI 53147	50.00

Original Operator's Regular

Count: 7

2015-2018 Accurate Appraisal Agreement

4. Accurate shall enter real estate and personal property assessments in the current assessment roll so that it may be submitted to the Board of Review.
5. Accurate shall retain the right to employ additional certified personnel at Accurate's expense as deemed necessary to complete the assessment roll in a timely manner. Responsibility for the content and accuracy of the assessment roll regardless of the use of other personnel shall, however, rest with Accurate.
6. The Client's responsibilities will be to supply Accurate with adequate office space in or near the Client's Hall. Items to be mailed such as, but not limited to, assessor's final report and personal property blotters will be the responsibility of Accurate.
7. The Client will hold harmless Accurate from third claims and liabilities due to the assessment of property except claims or liabilities, which result from the intentional or negligent acts or omissions of Accurate, its employees, agents and representatives, shall be the responsibility of Accurate.
8. This agreement between the Client and Accurate shall be for the aforementioned assessment year beginning January 1st, 2015 and ending December 31st, 2018. It is expected the work will commence with the mailing of personal property blotters and be completed after the final adjournment of the Board of Review and any necessary follow up questions and/or work because of appeals of Board of Review decisions.
9. Accurate shall submit monthly invoices based upon a percentage complete. The Client reserves the right to retain a 10% holdback pending final completion of all terms and conditions of the contract.
10. Accurate shall provide advice and opinion for assessment matters and will defend values through the appeal process beyond the Open Book and Board of Review.
11. Accurate shall complete its Open Book hearings under this agreement no later than the agreement date, specified in Section III of this agreement, except for delays caused by the Client, county or state. Accurate may request a thirty-day extension to the contract upon written agreement with the Client.
12. Accurate shall maintain full insurance coverage to protect and hold harmless the Client. Limits of liability shall be not be less than the amounts listed below in this contract:

Lake Geneva City Treasurer
 626 Geneva St
 Lake Geneva, WI 53147

WALWORTH COUNTY - STATE OF WISCONSIN
REVISED PROPERTY TAX BILL FOR 2015
REAL ESTATE

MYERS, THOMAS A
 MARY A MYERS

Parcel Number: 246 ZLM 00003
Bill Number: 162300

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
66 LAKEVIEW DR

LOT 1 BLK 12 WLY 15' LOT 2 BLK 12 LAKE GENEVA MANOR
 (TRACT #17) CITY OF LAKE GENEVA PER DOC. #312862
 0.180 ACRES



162300/246 ZLM 00003
 THOMAS A MYERS
 MARY A MYERS
 66 LAKEVIEW DR
 LAKE GENEVA WI 53147

Please inform treasurer of address changes.

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT. RATIO	NET ASSESSED VALUE RATE (Does NOT reflect credits)	NET PROPERTY TAX
199,000	349,800 266,546	548,800 465,546	0.978021359	0.02237605	12198.77 10335.86
ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit	
203,500	357,700 272,600	561,200 476,100		1,256.22 1,065.65	
TAXING JURISDICTION	2014 EST. STATE AIDS ALLOCATED TAX DIST.	2015 EST. STATE AIDS ALLOCATED TAX DIST.	2014 NET TAX	2015 NET TAX	2015 REVISED
STATE OF WISCONSIN	0	0	35.32	96.10	81.52
WALWORTH COUNTY	201,319	208,100	958.35	2,598.84	2,204.59
City of Lake Geneva	815,125	874,696	1,201.75	3,314.71	2,811.86
Sch Lake Geneva J 1	4,645,055	4,090,652	1,226.33	3,429.61	2,909.33
UHS LG-Genoa City	557,354	490,264	958.48	2,390.59	2,027.93
Gateway Technical	214,089	1,178,829	160.33	450.13	381.84
TOTAL	6,432,942	6,842,541	4,540.56	12,279.98	10,417.07
FIRST DOLLAR CREDIT			0.00	-81.21	-81.21
LOTTERY AND GAMING CREDIT			0.00	0.00	0.00
NET PROPERTY TAX			4,540.56	12,198.77	10,335.86

TOTAL DUE: \$12,198.77 \$10,335.86
 FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2016
 Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

PAY 1ST INSTALLMENT OF: \$6,099.39 PAY 2ND INSTALLMENT OF: \$6,099.38 PAY FULL AMOUNT OF: \$12,198.77
 \$5,167.93 \$5,167.93 \$10,335.86

PAY 1ST INSTALLMENT OF: \$6,099.39 BY JANUARY 31, 2016	PAY 2ND INSTALLMENT OF: \$6,099.38 BY JULY 31, 2016	PAY FULL AMOUNT OF: \$12,198.77 BY JANUARY 31, 2016
AMOUNT ENCLOSED _____	AMOUNT ENCLOSED _____	AMOUNT ENCLOSED _____
MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147	MAKE CHECK PAYABLE AND MAIL TO: WALWORTH COUNTY TREASURER 100 W WALWORTH PO BOX 1001 ELKHORN, WI 53121	MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147
PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300	PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300	PIN# 246 ZLM 00003 MYERS, THOMAS A BILL NUMBER: 162300



INCLUDE THIS STUB WITH YOUR PAYMENT

From: [Addie Ebert](#)
To: [City Clerk](#)
Subject: RE: ZLM 00003
Date: Thursday, December 17, 2015 10:24:36 AM

Hi Sabrina –

Tom Meyers parcel ZLM 00003 is claiming that his improvement wasn't complete as of Jan 1st, 2015. He is stating that value of completed or delivered improvement items on 12/31/14 was \$266,546. We had the improvement assessed at 100 % with a value \$349,800 for 2015, a difference of \$83,254.

This was a 2013 permit and it wasn't on our check for Jan 1st 2015, assuming the work had been completed over the year span. I can't say I have ever seen new construction work last longer than a year before. Because of this we gathered the data on the improvement during regular field work, after Jan 1, 2015. We are adding a step to our process to make sure this doesn't happen again (although I am not sure we will ever see this again).

We did send Tom a value notice before of the board of review, with no response.

Just wanted to see how you wanted to move forward. We can go assessor error on the issue if you would like.

Let me know if you have any questions and how you would like to move forward.

Thanks for the help.

Addie Ebert
Assessor 2

Accurate Appraisal, LLC
Ph. : (920) 749-8098 Ext. 205
Fax: (920) 749-8099
Email: Addiee@accurateassessor.com

Lake Geneva City Treasurer
626 Geneva St
Lake Geneva, WI 53147

WALWORTH COUNTY - STATE OF WISCONSIN
REVISED PROPERTY TAX BILL FOR 2015
REAL ESTATE

PEZZA, DAVID
LISA PEZZA

Parcel Number: 246 ZTT 00002
Bill Number: 164214

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
832 HUDSON TR

LOT 2 TOWNLIN TRAILS AS RECORDED IN CAB D SLIDE 135 WCR. LOCATED IN NE 1/4 NW 1/4 & SE 1/4 NW 1/4 SEC 6 T1N R18E. 9000 SQ FT CITY OF LAKE GENEVA OMTS ZYUP-149E & ZYUP-191

0.210 ACRES

164214/246 ZTT 00002
DAVID PEZZA
LISA PEZZA
832 HUDSON TRL
LAKE GENEVA WI 53147

Please inform treasurer of address changes.

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT. RATIO	NET ASSESSED VALUE RATE (Does NOT reflect credits)	NET PROPERTY TAX
38,800	210,300 24,200	249,100 63,000	0.978021359	0.02237605	5492.65 1,328.48
ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	<input type="checkbox"/> A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit	
39,700	215,000 24,800	254,700 64,500		570.20 144.21	
TAXING JURISDICTION	2014 EST. STATE AIDS ALLOCATED TAX DIST.	2015 EST. STATE AIDS ALLOCATED TAX DIST.	2014 NET TAX	2015 NET TAX	2015 REVISED
STATE OF WISCONSIN	0	0	3.44	43.62	11.03
WALWORTH COUNTY	201,319	208,100	93.43	1,179.61	298.34
City of Lake Geneva	815,125	874,696	117.16	1,504.54	380.52
Sch Lake Geneva J 1	4,645,055	4,090,652	119.55	1,556.69	393.70
UHS LG-Genoa City	557,354	490,264	93.44	1,085.09	274.43
Gateway Technical	214,089	1,178,829	15.63	204.31	51.67
TOTAL	6,432,942	6,842,541	442.65	5,573.86	1409.69
FIRST DOLLAR CREDIT			0.00	-81.21	-81.21
LOTTERY AND GAMING CREDIT			0.00	0.00	0.00
NET PROPERTY TAX			442.65	5,492.65	1,328.48

TOTAL DUE: ~~\$5,492.65~~ \$1,328.48
FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2016
Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

PAY 1ST INSTALLMENT OF: ~~\$2,746.33~~ \$664.24 PAY 2ND INSTALLMENT OF: ~~\$2,746.32~~ \$664.24 PAY FULL AMOUNT OF: ~~\$5,492.65~~ \$1,328.48

<p>PAY 1ST INSTALLMENT OF: \$2,746.33 \$664.24</p> <p>BY JANUARY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>	<p>PAY 2ND INSTALLMENT OF: \$2,746.32 \$664.24</p> <p>BY JULY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: WALWORTH COUNTY TREASURER 100 W WALWORTH PO BOX 1001 ELKHORN, WI 53121</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>	<p>PAY FULL AMOUNT OF: \$5,492.65 \$1,328.48</p> <p>BY JANUARY 31, 2016</p> <p>AMOUNT ENCLOSED _____</p> <p>MAKE CHECK PAYABLE AND MAIL TO: LAKE GENEVA CITY TREASURER 626 GENEVA ST LAKE GENEVA, WI 53147</p> <p>PIN# 246 ZTT 00002 PEZZA, DAVID BILL NUMBER: 164214</p>
--	---	--

INCLUDE THIS STUB WITH YOUR PAYMENT INCLUDE THIS STUB WITH YOUR PAYMENT INCLUDE THIS STUB WITH YOUR PAYMENT

From: [Brad Cupp](#)
To: [City Clerk](#)
Cc: [Jim Danielson](#)
Subject: Palpable Error for Parcel ZTT 00002
Date: Wednesday, December 23, 2015 2:27:29 PM
Attachments: [Pezza form PC-201.pdf](#)

Hi Sabrina,

I am emailing to confirm the conversation we had concerning the Pezza parcel (ZTT 00002) and the resulting chargeback process that will need to be done as the result of a palpable error. The assessor that was onsite shortly after 1/1/2015 had notes in the database stating that the home was only 10% complete as of 1/1/2015 however the home was incorrectly assessed at 100%. The tax bill will have to be recalculated for the Pezza's based on a total assessed value of \$63,000 (land \$38,800/improvement \$24,200) for 2015. The City of Lake Geneva will then need to pay the balance of the tax bill so it is not delinquent for this year. The city will then receive the money back through the chargeback process once it is reviewed by the DOR. The form needs to be filed electronically by the clerk by October 1st.

I have attached form PC-201 for the chargeback that will need to be submitted electronically to the DOR. I have filled out as much as I can for you but it will need to be completed and filed with the DOR.

I will be out of the office until January 4th, however Jim will be back in the office on Monday, December 28th should you have questions concerning this process in the meantime.

I apologize for any inconvenience this may cause!

Thanks and have a happy holiday season.

Brad L. Cupp
Accurate Appraisal LLC
bradc@accurateassessor.com
Phone: 800-770-3927
Fax: 1-920-749-8099

This message is intended for the sole use of the individual and entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete the message.

CITY OF LAKE GENEVA

626 Geneva Street
 Lake Geneva, WI 53147
 (262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: January 22, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Cemetery Capital Spending

The City Council in 2015 approved Cemetery GIS Project for \$8,100 and Pontem Software for \$12,000. The two projects did not get completed in 2015 and the Cemetery Fund, Capital Equipment line item ended with a balance of \$16,221.

The 2015 projects were not anticipated in the 2016 Budget therefore additional projects require authorization to spend fund balance. The Cemetery Board recommends the following additional projects/equipment spending from the fund balance in the Cemetery Fund:

- | | |
|-----------------------------|--------|
| 1) WebCemetery Data Entry | 16,986 |
| 2) Commercial Mower | 10,000 |
| 3) 1/2 Ton 4X4 Pickup Truck | 11,000 |

The balance in the Capital Equipment Budget line item after the prior year projects is \$4,400. So the three items require authorization to spend Fund Balance. There are adequate funds in the Cemetery Fund to do so and the projects/equipment are needed.

Cemetery Board Capital Projects
January 25, 2016

2015 Capital Equipment Budget	
Balance Unspent 12/31/2015	16,221
Projects approved in 2015 but not completed in 2015	
Kapur GIS Setup	8,100
Pontem Data Manager (Replaces Card Files)	12,500
Total	20,600
2016 Capital Equipment Spending	
Approved Budget	25,000
Prior Year Approved Spending	(20,600)
Balance	4,400
Additional Proposed Project/Equipment	
WebCemetery Data Entry	(16,986)
Commercial Mower	(10,000)
1/2 Ton 4X4 Pickup Truck	(11,000)
Fund Balance Spending	(33,586)

**OAK HILL CEMETERY BOARD MINUTES
WEDNESDAY, JANUARY 13, 2016 – 4:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Chairman Read at 4:00 p.m.

Roll Call. Present: Clarence Read, Arleen Krohn, Coryn Commare, Alderman Bob Kordus. Absent: Teresa Klein.
Also Present: City Administrator Oborn.

Comments from the public limited to 5 minutes. None.

Kordus/Krohn motion to approve Cemetery Board minutes for October 7, 2015, as prepared and distributed.
Carried unanimously.

Discussion/Recommendation on equipment purchases

City Administrator Oborn explained the Assistant Director of Public Works would like to purchase a mower, buggy blower and pickup truck. Capital would be tapped out for the software. A budget revision to use the fund balance could be done if they would like to proceed.

Read/Kordus motion to recommend staff go to Council for budget authority to purchase the mower and vehicle with buggy considered a part of the mower. Unanimously carried.

Commare/Kordus motion to approve new lock and key system

The cemetery has always been on a separate key system. This would tie them into the City's system with Public Works as there are times where they need to cover for cemetery employees. If a key is lost, the tumbler can be changed and new keys are made. The whole system does not need to be redone. Alderman Kordus feels this makes sense otherwise people have to carry multiple keys or do not have access without someone letting them in. Carried unanimously.

Discussion/Recommendation on software

The board already approved the engineering fees and to get the system running. A quote was received for the data entry. A company would do all of that but we would have to do the update. The online system is another charge that was not approved and comes with a maintenance fee. The goal was to incorporate that as well but it can be a third step. Ms. Commare asked how flexible the annual support is. Mr. Oborn said it is in the first year but there is a potential it could escalate. If it gets too unreasonable, we can shop around elsewhere. Mr. Kordus added the maintenance could be dropped all together if that is the issue. Once all the information is electronically stored, it becomes a bit more flexible. Mr. Oborn would have to go to Council for approval on the data entry. The first three items will replace the current paper files. The fourth item will put the information online. Mr. Kordus said that piece could be phased in later.

Read/Kordus motion to put the online burial search on hold and move forward with the rest. Unanimously carried.

Discussion/Recommendation on road repairs

Mr. Oborn said the cemetery is being integrated into the system with funding from the same source.

Discussion/Recommendation on Spring Walk at Oak Hill Cemetery

The walk will be held on May 14th. The revenue will go into the cemetery fund. Discussion followed with the consensus that people will walk in the cemetery rather than being driven. The board will brainstorm ideas without a quorum and meet back to discuss.

Date and agenda items for next meeting set on April 13, 2016

Adjournment. Read/Kordus motion to adjourn at 4:33 pm. Unanimously carried.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE CEMETERY BOARD



215 Dexter Road Eaton Rapids, MI 48827
 Phone: 888.742.2378
 Fax: 517.663.2166

Proposal

DATE: 7/1/2015
 Valid Until: 9/29/2015

Prepared For:

City of Lake Geneva
 Blain Oborn
 626 Geneva St
 Lake Geneva, WI 53147
 cityadmin@cityoflakegeneva.com

Description	Qty.	Type	Price
CM Data Manager with Integrated Imaging - 1 Concurrent User	1	L	\$ 3,000.00
CM Integrated GIS Mapping	1	L	\$ 2,000.00
CM Additional Concurrent User License	1	L	\$ 1,000.00
Esri ArcEngine Single Use License	2	3P	\$ -
CM Data Conversion Services	1	P	\$ 3,500.00
CM GIS Map Services for Customer Provided GeoDatabase	1	P	\$ 3,000.00
Complimentary Annual Support Subscription - First Year	1	A	\$ -
Total Cost			\$12,500.00
Due Upon Purchase			\$9,250.00

Billing Types Key	
L	Software license purchase - A one-time fee - Subject to Annual Support
A	Services such as remote hosting and storage - Billed annually in advance
P	Professional Services - A one-time fee for custom services provided
SU	Setup and Configuration - A one-time fee
CS	Customer-Supplied License
3P	Third-Party/Partner Product - One time fee - Billed by partner future years
SB	Billable Support and Training Including Travel Reimbursement
MISC	Miscellaneous one-time fees and discounts

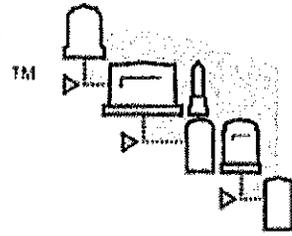
Summary:	
License Cost	\$6,000.00
Total Prof. Services	\$6,500.00
Services Deposit	\$3,250.00
Misc. and 3rd Party	\$0.00
Set-up Costs	\$0.00
Billable Support	\$0.00
Annual Hosting	\$0.00
* Annual Support	\$1,200.00

* Pontem offers unlimited tech support, remote training, and software upgrades to clients with active support subscriptions. A complimentary one year Annual Support Subscription is provided with your software purchase to commence upon installation of your Pontem products.

Thank you for considering Pontem.

You can indicate your acceptance and place your order by signing in the designated area at the end of this document. If you have questions or wish to discuss the items herein, please contact:

Sherry Hood
 sherryh@pontem.com
 Toll-free 888.742.2378
<http://www.pontem.com>



Proposal Prepared for Lake Geneva

Submitted January 12, 2016. Prices in this schedule are valid for 30 days.

webCemeteries.com Scanning, data entry, linking, programming

Objectives

1. webCemeteries.com will work off-site to enter the data off of the scanned images and link them together.
2. webCemeteries.com will provide the data to Pontem along with the linked images.

Scope of Services

1. The cemetery will provide webCemeteries.com with the scanned images in a .JPG format, indexed sequentially. There are an estimated 1,026 lot diagrams pages with two lots per page, 3,475 owner cards and 257 burial ledger pages. If the actual number of documents is higher, then the cost for this project may increase.
2. Kapur & Associates will provide webCemeteries.com with an online portal to login and view the GIS maps with the lot diagram cards linked to the corresponding lots and the interment numbers entered as the space numbers. webCemeteries.com staff will enter the burial names into the corresponding spaces, and enter the surname of the owner(s) when listed. Kapur & Associates will then provide the map data, images and names to Pontem to be imported to the software.
3. Pontem will provide webCemeteries.com with a copy of the location fields and data from the software database. webCemeteries.com will work remotely to link the owner cards for the open sections to the corresponding records and enter the full names of these owners. While entering an owner card, the database will be searched to find the corresponding section and lot/block/row that was entered off of the lot diagrams. Because the N, S, E, W sub-lot designations will not be entered, webCemeteries.com will attempt to match these records by the surname of the owner. When the records are matched, the full name of the owner will be entered off of the owner card. Records that do not match will be skipped for review and entry by the client. If the lot ownership is noted as transferred, webCemeteries.com will enter the new owner, except in cases where the location was divided or the location fields require internal interpretation. In these cases the card will be skipped for entry by the cemetery.
4. webCemeteries.com will work remotely to link the interment ledger pages to the database records for occupied spaces in the open sections and to enter the names and dates of burial for these deceased.
5. During each of the linking and data entry phases outlined above, webCemeteries.com project management staff will work with the cemetery staff to understand the documents and establish a set of rules for interpreting the records. This list of rules may evolve as the project progresses and the records are evaluated more closely.

During the linking and data entry outlined above, if a document requires internal interpretation for any reason, the document will be flagged for review by the client. The client will have the ability to review the document, add a note for interpreting the document, and put the document back into the work queue. This project includes webCemeteries.com processing no more than 5% of each document set in this manner. Flagged documents above that 5% figure will be identified as exceptions for data cleanup, and are outside the scope of this project. Flagged documents that the client does not review and comment on, or flagged documents that cannot be entered after one round of client review will also be considered to be identified as exceptions for data cleanup and fall outside the scope of this project. Depending on the nature of these documents that are identified as exceptions for data cleanup, the client may opt to have them quoted as a separate follow-up project. Given the nature of the documents that are to be used for this project, the quality of the written records, the inconsistencies in the location fields, among other variables, it is expected that there will be a considerable number of records that will need internal interpretation, and it should also be expected that there may be a number of errors and/or typos in the database that is delivered to the client. Quality control measures will be employed to minimize the rate of errors.

6. Upon completion of the data entry and review by the client, webCemeteries.com will provide the data along with the linked images back to Pontem for import to the software. A quote from Pontem will be needed for this import.

Service/Product	Price
Linking and entering Lot diagrams	\$6,902.89
Linking and entering Owner cards	\$4,596.76
Linking and entering Interment Ledgers	\$6,041.06
Total	\$16,985.22
Project management costs included in price	

Payment Terms: 50% Due Upon Order, 30% half way through, and 20% upon completion

This proposal and the use of the webCemeteries.com program include all the Terms of Use stated on the webCemeteries.com site, and those Terms of Use are hereby incorporated by reference and are an integral part of this proposal. By signing, this proposal the person signing below represents that he/she has the full authority to do so and acknowledges that he/she intends to create a legally binding contract with Vast Data Concepts, LLC including all incorporated Terms of Use. This proposal includes entering the data as presented, not reconciling any errors or contradictions in the data. Any records that require internal interpretation will be flagged to be entered by the client. The prices are based on the estimated number of records, and may be different if the actual number of records is different. Quality control measures will be followed by webCemeteries.com during the data entry process to minimize any clerical errors and flag any records that require internal review by the client, but clerical errors are still likely to exist in the final database. The client will also be responsible for reviewing the data via a web-based portal throughout the data entry process. Upon completion of each phase of the data entry process, the client will have ten (10) work days to complete their review of the data and sign off on the final data import. Any errors not flagged during the review process will be the responsibility of the client, and will be corrected by the client within the final user application. This document reflects the way webCemeteries.com operates at the time of its writing. webCemeteries.com reserves the right to make improvements and changes as required for increased customer satisfaction.

Purchaser: _____ Signed: _____ Date: _____



215 Dexter Road Eaton Rapids, MI 48827
 Phone: 888.742.2378
 Fax: 517.663.2166

Proposal

DATE: July 1, 2015
 Valid Until: 9/29/2015

Prepared For:

City of Lake Geneva
 Blain Oborn
 626 Geneva St
 Lake Geneva, WI 53147
 cityadmin@cityoflakegeneva.com

Description	Qty.	Type	Price
CM Online Burial Search Setup/Customization	1	SU	\$ 1,800.00 *
CM Online Burial Search GIS Mapping Setup	1	SU	\$ 900.00 *
CM Online Burial Search Enhanced Annual Hosting	1	A	\$ 2,250.00 *
CM Web Cemeteries Data Sync	1	L	\$ 895.00
WebCemeteries Memorial Pages Setup	1	3P	\$ 999.00
WebCemeteries SaaS Hosting	1	3P	\$ 1,035.72
Total Cost			\$7,879.72
Due Upon Purchase			\$7,879.72

Billing Types Key

L	Software license purchase - A one-time fee - Subject to Annual Support
A	Services such as remote hosting and storage - Billed annually in advance
P	Professional Services - A one-time fee for custom services provided
SU	Setup and Configuration - A one-time fee
CS	Customer-Supplied License
3P	Third-Party/Partner Product - One time fee - Billed by partner future years
SB	Billable Support and Training Including Travel Reimbursement
MISC	Miscellaneous one-time fees and discounts

Summary:

License Cost	\$895.00
Total Prof. Services	\$0.00
Services Deposit	\$0.00
Misc. and 3rd Party	\$2,034.72
Set-up Costs	\$2,700.00
Billable Support	\$0.00
Annual Hosting	\$2,250.00 *
* Annual Support	\$179.00

* Pontem offers unlimited tech support, remote training, and software upgrades to clients with active support subscriptions. A complimentary one year Annual Support Subscription is provided with your software purchase to commence upon installation of your Pontem products.

* Note for Customers Adding Features or Licenses to Existing Software: The Annual Support amount outlined above will be added to your current support agreement and will be payable upon the anniversary month previously established for your account. A revised support agreement will be provided that outlines the total cost to maintain your products.

Thank you for considering Pontem.

You can indicate your acceptance and place your order by signing in the designated area at the end of this document. If you have questions or wish to discuss the items herein, please contact:

Sherry Hood
 sherryh@pontem.com
 Toll-free 888.742.2378
<http://www.pontem.com>

* Online Search

**OAK HILL CEMETERY BOARD MINUTES
WEDNESDAY, JANUARY 13, 2016 – 4:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Chairman Read at 4:00 p.m.

Roll Call. Present: Clarence Read, Arleen Krohn, Coryn Commare, Alderman Bob Kordus. Absent: Teresa Klein.
Also Present: City Administrator Oborn.

Comments from the public limited to 5 minutes. None.

Kordus/Krohn motion to approve Cemetery Board minutes for October 7, 2015, as prepared and distributed.
Carried unanimously.

Discussion/Recommendation on equipment purchases

City Administrator Oborn explained the Assistant Director of Public Works would like to purchase a mower, buggy blower and pickup truck. Capital would be tapped out for the software. A budget revision to use the fund balance could be done if they would like to proceed.

Read/Kordus motion to recommend staff go to Council for budget authority to purchase the mower and vehicle with buggy considered a part of the mower. Unanimously carried.

Commare/Kordus motion to approve new lock and key system

The cemetery has always been on a separate key system. This would tie them into the City's system with Public Works as there are times where they need to cover for cemetery employees. If a key is lost, the tumbler can be changed and new keys are made. The whole system does not need to be redone. Alderman Kordus feels this makes sense otherwise people have to carry multiple keys or do not have access without someone letting them in. Carried unanimously.

Discussion/Recommendation on software

The board already approved the engineering fees and to get the system running. A quote was received for the data entry. A company would do all of that but we would have to do the update. The online system is another charge that was not approved and comes with a maintenance fee. The goal was to incorporate that as well but it can be a third step. Ms. Commare asked how flexible the annual support is. Mr. Oborn said it is in the first year but there is a potential it could escalate. If it gets too unreasonable, we can shop around elsewhere. Mr. Kordus added the maintenance could be dropped all together if that is the issue. Once all the information is electronically stored, it becomes a bit more flexible. Mr. Oborn would have to go to Council for approval on the data entry. The first three items will replace the current paper files. The fourth item will put the information online. Mr. Kordus said that piece could be phased in later.

Read/Kordus motion to put the online burial search on hold and move forward with the rest. Unanimously carried.

Discussion/Recommendation on road repairs

Mr. Oborn said the cemetery is being integrated into the system with funding from the same source.

Discussion/Recommendation on Spring Walk at Oak Hill Cemetery

The walk will be held on May 14th. The revenue will go into the cemetery fund. Discussion followed with the consensus that people will walk in the cemetery rather than being driven. The board will brainstorm ideas without a quorum and meet back to discuss.

Date and agenda items for next meeting set on April 13, 2016

Adjournment. Read/Kordus motion to adjourn at 4:33 pm. Unanimously carried.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE CEMETERY BOARD

Blaine Oborn

From: Tom Earle
Sent: Wednesday, January 13, 2016 2:47 PM
To: Blaine Oborn
Subject: cemetery

Mr Oborn,

The cemetery would like to replace their John Deere 445 mower. This mower is not a commercial model, it is a glorified residential mower.

As I am sure you are aware, the trials and tribulations of a mower in the cemetery would require a commercial grade product. As a result the cemetery has a John Deere Z910A as well which is performing to standards.

The Z910A mower has been replaced in the JD product line with the new JD Z915B model. We would like to acquire a Z915B (or a comparable alternative) with a 50" deck with Pioneer Cemetery in mind. Currently it is mowed with a 48" mower, this would help expedite the mowing.

Current apx prices for the JD Z915B are around \$9-10k, but please keep in mind this is a commercial model.

We would also need to purchase an adapter for the blower buggy to fit on the front which currently runs apx. \$150-200.

The cemetery could also use a nice, late model pickup for day to day operations. They currently use the small off-road pickup which is proving more unreliable every day. A new pickup would not be needed, a nice used one would perform well.

Apx. prices for a good, used 1/2 ton 4x4 pickup would be in the \$8-11k range.

Keep in mind these prices are apx and may go up or down depending on what and when we would order. We would also enjoy additional revenue from selling the 445 and the off road pickup.

Please let me know if you require any additional information.

Tom Earle
Assistant Director of Public Works
City of Lake Geneva Street Dept.
1065 Carey St.
Lake Geneva WI. 53147
(262)248-6644
fax (262)248-4913



Public Works Committee
Alderman Bob Kordus, Chairman

Alderman Chris Gelting
 Alderman Ken Howell

Alderman Al Kupsik
 Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E. Phone (262) 248-2311
 Tom Earle, Assistant Director of Public Works Phone (262) 248-6644

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914
www.cityoflakegeneva.com Phone: (262) 248-3673

DATE: January 11, 2016

MEMORANDUM

TO: Blaine Oborn
 City Administrator

FROM: Daniel S. Winkler, P.E. 
 Director of Public Works & Utilities

SUBJECT: 2015 Street Maintenance Bids

Background

Bids were opened on December 10, 2015 for the City's 2015 Street Maintenance Contract to begin first thing in the spring of 2016. This memo discusses the bids.

Discussion

The 2015 Street Maintenance program was bid to include the provide list of streets and one alley. The bid results are:

<u>Contractor</u>	<u>Address</u>	<u>Total Bid</u>
Payne & Dolan	Waukesha, WI	\$361,967.47
Stark Asphalt	Milwaukee, WI	\$391,812.49
Wolf Paving	Oconomowoc, WI	\$443,000.75

The bid also asked for what are called supplemental unit bid unit prices for such items as curb & gutter replacement and base patching, etc. There was a considerable variation between some of the bid prices of Payne & Dolan and the second low bidder Stark. We know for example, that we will be doing a certain amount of curb and gutter replacement, and don't want the difference in the unit prices to skew who would be the low bidder if so much supplemental bid work is done.

For that reason, the matter was continued at the December Public Works Committee meeting to give staff, Kapur, and the low bidder an opportunity to visit some of the cost numbers and the amount of supplemental pricing work to be done on the project. Based upon the low volume of curb and gutter replacement and base patching actually anticipated for the project, the Payne and Dolan low bid is still substantially lower than that of Stark Asphalt. The City also has time to bid out curb and gutter replacement prior to spring separately if we wish, to further save cost.

Recommendation

It is recommended to award the 2015 Street Maintenance Contract to the low bidder Payne & Dolan in the amount of \$361,967.47. The work will not begin until spring of 2016.

Cc: Tom Earle

Public Works Projects Update

DPW Winkler went through the status of all the present projects.

1. 2015 Street Maintenance Contract Bids (2016 Construction) Continued.

DPW Winkler explained that bids were opened last month for the 2015 Street Maintenance contract and the item was continued to evaluate the schedule of supplementary prices. The recommendation was to award to Payne & Dolan based upon the fact that unit price work was expected to be minimal. It was also discussed that the street budget was pared down to the \$400,000 to \$425,000 funding level range for award. It is recommended by staff on that basis to award the low bid to Payne & Dolan.

It was moved by Ald. Howell and seconded by Ald. Gelting to award the project to Payne & Dolan in the amount of \$361,967.47. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the staff memo in the packet).

2. Downtown Signage Proposal from Kapur.

Kapur's proposal was provided to the PWC for review and discussion. Mayor Connors noted the task completion dates do not work for sufficient time to obtain bids for the new signage and have them approved in time for TIF funding. The consensus was that the agreement needed to include an acceptance date of the study of the March PWC meeting March 17th.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve the Kapur proposal with a completion date of March 17th which gives the City ample time to bid out the street sign list in time for Council approval on April 25th Council meeting. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the Kapur proposal in the packet).

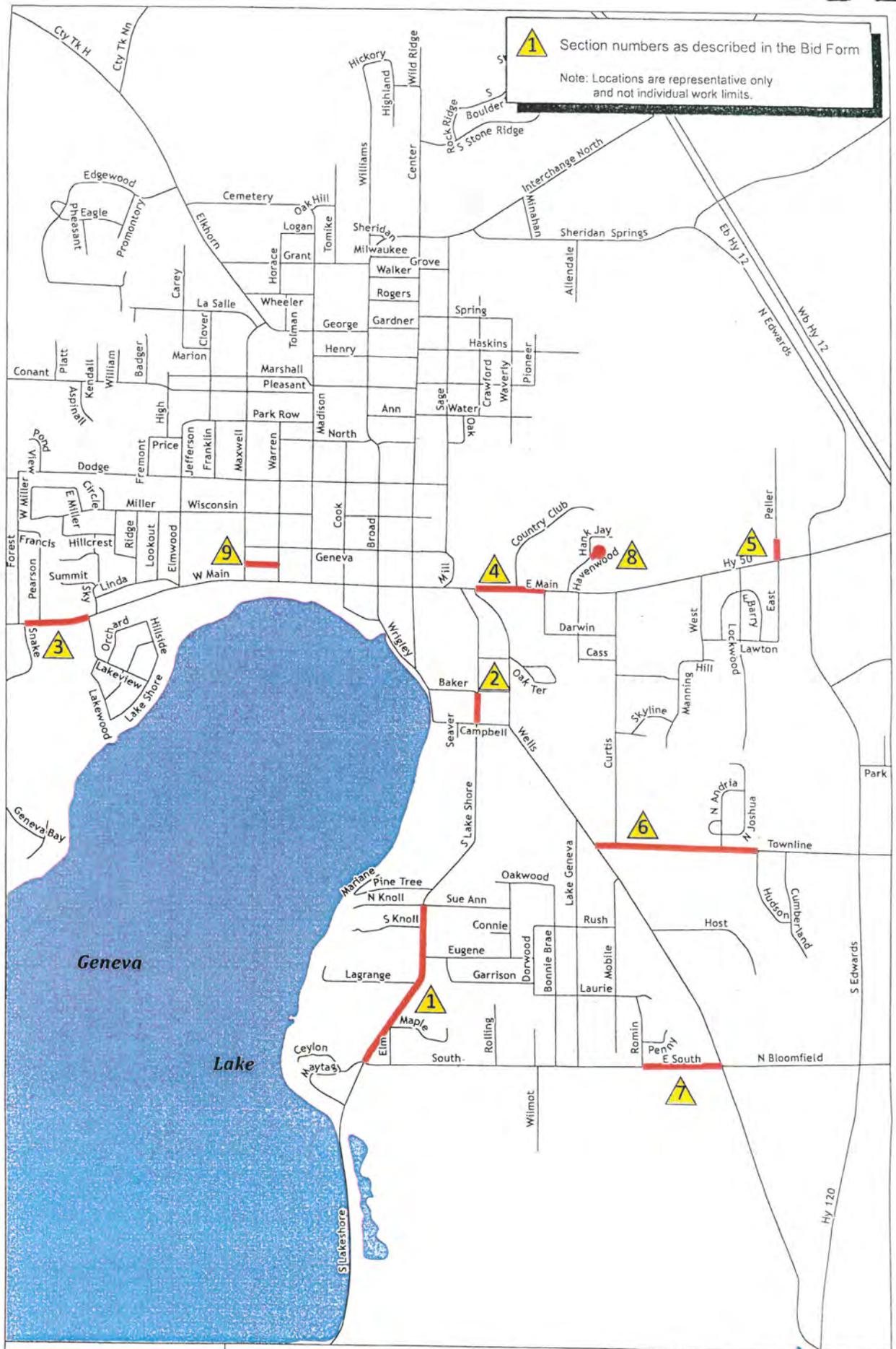
3. Electrical Underground & Related Projects on Main Street – Curtis to Wells Streets.

DPW Winkler provided a status report on negotiations for the undergrounding of the overhead power, cable TV and telephone using TIF #4 funds. All impacted utilities have been contacted and are in the process of developing plans and cost estimates. Other work discussed included how to address the existing 8 street Alliant mast arm lights on the Alliant poles to be removed, widening the road to provide left hand turning in both directions, some sidewalk replacement and the existing trees on the north side of Main Street. By consensus the Committee's direction was to pursue the burying of existing lines, widening of the roadway on the north side of Main Street to facilitate a continuous left hand turn lane in the center of the road both directions, removal and replanting of the flowering crabapple trees with another species of taller growing tree, replacing the mast arm light poles with ornamental poles the same type as used on the recent North Broad Street lighting project, removal of a short section of bike path between Country Club Drive and West Street and widening of the existing concrete sidewalk as needed for a shared bike path along that segment, installation of a short section of public sidewalk in front of the Chateau Motel, and City hook-up of underground electrical to the customers on the south side of Main Street presently serviced by the overhead drops.

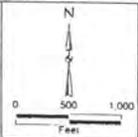
The DPW was asked to secure all needed utility easements on private property for utility boxes and an agreement with our City Engineer to design and build the widening project. Costs were discussed and Administrator Oborn said he will shift around the necessary funding to achieve the work the PWC wishes to have done.

(This item needs to go to FLJ & Council for consideration).

1 Section numbers as described in the Bid Form
 Note: Locations are representative only and not individual work limits.



2016 Street Program - Street Location Map
 City of Lake Geneva



FROM KAPUR
Contract

TASK ORDER NUMBER #02
CIVIL ENGINEERING SERVICES

This task order is made as of August 24, 2015 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the City of Lake Geneva (Owner) and Kapur & Associates, Inc. (Engineer). This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the City of Lake Geneva 2015/16 Lake Geneva Streets Program. This project includes the asphalt resurfacing of :

Group 1 Streets:	S. Lake Shore Drive	Sue Ann Dr to Maytag Rd
	S. Lake Shore Drive	Baker St to Wells St
	Main Street	Lakeview Dr to Snake Rd
	Main Street	West St to Wells St
	Peller Road	East Dr to Termini
	Townline Road	Wells St to Hudson Trl
	South Street	Wells St to Romin Rd
	Group 2 Streets:	South Street
Wrigley Drive		Broad St to Cook
Wrigley Drive		Center St to Broad St
Baker Street		S Lake Shore Dr to Termini
Group 3 Streets:	Maxwell Street	Dodge St to Park Row
	Lookout Drive	Linda Lane to Miller Road
	Cook Street	Wisconsin St to Dodge St
	Walworth Street	Sage St to Center St
	Sage Street	Spring St to Grove St
	Oak Hill Drive	Cemetery Rd to Tomike St

And six alleys as listed in the alley maintenance program.

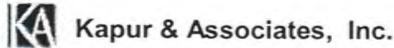
Note: Streets are grouped for budget purposes only and only those streets approved for resurfacing by Council will be approved for engineering and construction oversight within this task order.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities

1. Provide a map exhibit to present the streets to be improved, limits of the resurfacing and type of resurfacing to be completed. Street Groups approved from the list above will be presented on the exhibit.



Lake Geneva 2016 Street Improvement Program - GENERAL BID TAB
 City of Lake Geneva, Walworth County, Wisconsin
 Bid Opening: December 10, 2015, 10:00am

BASE BID:

Item No.	Item Description	Unit	Bid Qty.	Wolf Paving		Stark Asphalt		Payne & Dolan	
				Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
1	Mill 6-foot wedges for 2-Inch overlay (S. Lake Shore Drive & Town Line Road) (204.0120).	SY	6312	\$ 3.50	\$ 22,092.00	\$ 3.25	\$ 20,514.00	\$ 4.01	\$ 25,311.12
2	Partial Depth Pavement Mill 2-INCH (Main Street) (204.0120).	SY	7262	\$ 2.50	\$ 18,155.00	\$ 2.75	\$ 19,970.50	\$ 3.69	\$ 26,796.78
3	Partial Depth Pavement Mill 3-INCH (Peller Road & South Street) (204.0120)	SY	7045	\$ 3.25	\$ 22,896.25	\$ 3.50	\$ 24,657.50	\$ 4.41	\$ 31,068.45
4	Removing Asphalt Pavement (Alley)	SY	632	\$ 8.00	\$ 5,056.00	\$ 7.00	\$ 4,424.00	\$ 11.72	\$ 7,407.04
5	HMA Pavement Type E-0.3(460.1100), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605),includes shouldering, and restoration	Ton	943	\$ 98.00	\$ 92,414.00	\$ 74.50	\$ 70,253.50	\$ 63.81	\$ 60,172.83
6	HMA Pavement Type E-1.0(460.1101), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605). Includes shouldering, and restoration	Ton	2893	\$ 80.00	\$ 231,440.00	\$ 74.50	\$ 215,528.50	\$ 63.14	\$ 182,664.02
7	Catch Basin 2x3-FT, (611.1230) With Neenah R-3067 Grate, 5 LF Class III RCP Storm Sewer pipe (608.0312), 10 LF 30" Curb and Gutter, removals, saw cutting, pavement replacement, granular Backfill, and restoration	LS	1	\$ 14,000.00	\$ 14,000.00	\$ 9,100.00	\$ 9,100.00	\$ 8,080.81	\$ 8,080.81
8	Pavement Marking Epoxy 4-INCH White & Yellow (646.0106)	LF	19574	\$ 1.25	\$ 24,467.50	\$ 0.90	\$ 17,616.60	\$ 0.63	\$ 12,331.62
9	Pavement Marking Epoxy 8-INCH White (646.0126)	LF	568	\$ 2.50	\$ 1,420.00	\$ 1.90	\$ 1,079.20	\$ 1.35	\$ 766.80
10	Pavement Marking Epoxy 18-INCH White(646.0126)	LF	70	\$ 8.00	\$ 560.00	\$ 9.00	\$ 630.00	\$ 7.90	\$ 553.00
11	Pavement Marking Arrows Epoxy Type 2 (647.0166)	EACH	3	\$ 350.00	\$ 1,050.00	\$ 250.00	\$ 750.00	\$ 185.00	\$ 555.00
12	Pavement Marking Arrows Epoxy Type 3 (647.0176)	EACH	1	\$ 450.00	\$ 450.00	\$ 325.00	\$ 325.00	\$ 260.00	\$ 260.00
13	Pavement Centerline Reflector Yellow Two-Way Plowable	EACH	20	\$ 450.00	\$ 9,000.00	\$ 350.00	\$ 7,000.00	\$ 300.00	\$ 6,000.00
TOTAL BASE BID				\$ 443,000.75		\$ 391,848.80		\$ 361,967.47	
Supplemental Prices:									
1	Excavation Below Subgrade (EBS)	CY			\$ 65.00		\$ 65.50		\$ 50.00
2	Valve Boxes	Each			\$ 450.00		\$ 980.00		\$ 610.00
3	Concrete Pavement Removal (Variable Thickness 204.0100)	SY			\$ 45.00		\$ 45.20		\$ 57.00
4	Removing Concrete Sidewalk (204.0155)	SY			\$ 30.00		\$ 12.00		\$ 45.00
5	Base Aggregate Dense 3/4-Inch (305.0110)	Ton			\$ 20.00		\$ 24.50		\$ 44.00
6	Base Aggregate Dense 1-1/4-Inch (305.0120)	Ton			\$ 18.00		\$ 24.50		\$ 40.00
7	Base Patching Asphaltic (390.0203)	SY			\$ 60.00		\$ 55.00		\$ 200.00
8	Base Patching Concrete (390.0303)	SY			\$ 45.00		\$ 130.00		\$ 275.00
9	Concrete Pavement 8-INCH (415.0060)	SY			\$ 12.50		\$ 87.50		\$ 160.00
10	Concrete Curb & Gutter 30" Type D Hand Work (601.0411)	LF			\$ 50.00		\$ 52.00		\$ 94.00
10a	Concrete Curb & Gutter 30" Type D Slip-Form (601.0411)	LF			\$ 35.00		\$ 43.00		\$ 49.50
11	Concrete Sidewalk 5-INCH (602.0410)	SF			\$ 10.50		\$ 6.75		\$ 17.00
12	Reconstructing Inlets and Catch Basins (611.041, 611.0430)	EACH			\$ 3,500.00		\$ 1,412.00		\$ 945.00
13	Reconstructing Manholes (611.0420)	EACH			\$ 2,900.00		\$ 1,373.00		\$ 945.00
14	Sanitary Manhole Seal - External	EACH			\$ 1,500.00		\$ 855.00		\$ 2,220.00
15	Asphalt Patch, Driveway	SY			\$ 75.00		\$ 45.00		\$ 132.00

Plan Holder Report as of 12/03/2015 03:48:36 PM CST**Kapur & Associates - Burlington**

2016 Street Improvement Program (eBidDoc #4173013)

Contact: Greg Governatori
 Phone: 262-758-6010
 E-mail: ggovernatori@kapur-assoc.com
 Bid Date: 12/10/2015 10:00 AM CST

[Help](#)

Company	Contact	Designation	Bus. Types	Entry Date	Doc Type	Comments
Stark Pavement Corp. 12845 West Burleigh Road Brookfield, WI 53005	Kirt Haggard Phone: 414-466-7820 Fax: 262-784-6840 Email: kirth@starkasphalt.com	Prime Bidder		11/25/2015	eBidDoc	
Wolf Paving 612 N. Sawyer Road Oconomowoc, WI 53066	Julie Messmer Phone: 262-364-6027 Fax: 262-965-5426 Email: juliem@wolfpaving.com	Other		11/25/2015	eBidDoc	
Guide Lines Pavement Marking, LLC 315 Union Street Rio, WI 53960	Chelsea Tejada Phone: 920-992-3175 Fax: 920-992-3174 Email: chelsea.tejada@guidelineswi.com	Subcontractor		11/30/2015	eBidDoc	
Payne & Dolan, Inc. N3 W23650 Badinger Rd Waukesha, WI 53187	Engineering Phone: 262-524-1700 Fax: 262-524-1845 Email: padquotewi@payneanddolan.com	Other		11/30/2015	eBidDoc	
iSqFt Planroom 2781 Freeway Blvd. Brooklyn Center, MN 55430	Jenae Coulter Phone: 800-364-2059 Fax: 866-570-8187 Email: agcminnesota@isqft.com	Plan Room		11/30/2015	eBidDoc	
Corporate Contractors, Inc 3800 Gateway Blvd. Suite 200 Beloit, WI 53511	Tanya Faber Phone: 608-362-2912 Fax: 608-362-8970 Email: tanya.faber@cciwi.com	Prime Bidder		12/01/2015	eBidDoc	
Zenith Tech Inc P O Box 1028 Waukesha, WI 53187	Bob Buglass Phone: 262-524-1860 Fax: 262-524-1840 Email: ztiquote@zenithtechinc.com	Prime Bidder		12/01/2015	eBidDoc	
DC Burbach Inc. W226 N2762 Duplainville Road W226 N2762 Duplainville Road Waukesha, WI 53186	John Stafford Phone: 262-547-4337 Fax: 262-547-5169 Email: johnatburbscurbs@aol.com	Prime Bidder		12/02/2015	eBidDoc	

Century Fence Co. 14839 Lake Drive PO Box 277 Forest Lake, MN 55125	Jason Voelker Phone: 651-464-7373 Fax: 651-464-7377 Email: jvoelker@centuryfence.com	Subcontractor		12/03/2015	eBidDoc	
Brickline Inc Madison 3342 Commercial Ave. Madison, WI 53714	Sara Schultz Phone: 608-244-5163 Fax: 244-5133 Email: brickline@yahoo.com	Subcontractor		12/03/2015	eBidDoc	

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: January 22, 2016
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Additional TIF 4 Projects, Reallocation of Funds, and Closing Plain

The Public Works Committee at the January 14, 2016 meeting in pursuing the Main Street Bury Overhead Wires (Curtis to Wells) Project reviewed and recommends two additional projects in the same location:

- 1) Street Widening and Sidewalk Improvement for \$500,000
- 2) Lighting for \$100,000 that has been revised to \$150,000

Keeping with the same three million dollar budget, I recommend the attached Budget Amendment with funding for the new projects coming from the elimination of the White River Trail Project, reduction of the Traver Hotel Project, and a reduction in the contingency. The Budget Amendment also reflects the total spending for the Riviera Grounds Project and the reimbursement from the Lake Geneva Beatification organization.

To expedite the Main Street Widening Project that needs to be under contract and escrowed before May 15, 2016, I am recommending approval of the engineering services for the project without the normal Public Works Committee recommendation.

In the attachments I have also revised the TIF (TID) 4 closing plan, provided a 2016 Revenue and Expense Projection and a breakdown on Taxing Jurisdictions disbursements.

Public Works Projects Update

DPW Winkler went through the status of all the present projects.

1. 2015 Street Maintenance Contract Bids (2016 Construction) Continued.

DPW Winkler explained that bids were opened last month for the 2015 Street Maintenance contract and the item was continued to evaluate the schedule of supplementary prices. The recommendation was to award to Payne & Dolan based upon the fact that unit price work was expected to be minimal. It was also discussed that the street budget was pared down to the \$400,000 to \$425,000 funding level range for award. It is recommended by staff on that basis to award the low bid to Payne & Dolan.

It was moved by Ald. Howell and seconded by Ald. Gelting to award the project to Payne & Dolan in the amount of \$361,967.47. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the staff memo in the packet).

2. Downtown Signage Proposal from Kapur.

Kapur's proposal was provided to the PWC for review and discussion. Mayor Connors noted the task completion dates do not work for sufficient time to obtain bids for the new signage and have them approved in time for TIF funding. The consensus was that the agreement needed to include an acceptance date of the study of the March PWC meeting March 17th.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve the Kapur proposal with a completion date of March 17th which gives the City ample time to bid out the street sign list in time for Council approval on April 25th Council meeting. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the Kapur proposal in the packet).

3. Electrical Underground & Related Projects on Main Street – Curtis to Wells Streets.

DPW Winkler provided a status report on negotiations for the undergrounding of the overhead power, cable TV and telephone using TIF #4 funds. All impacted utilities have been contacted and are in the process of developing plans and cost estimates. Other work discussed included how to address the existing 8 street Alliant mast arm lights on the Alliant poles to be removed, widening the road to provide left hand turning in both directions, some sidewalk replacement and the existing trees on the north side of Main Street. By consensus the Committee's direction was to pursue the burying of existing lines, widening of the roadway on the north side of Main Street to facilitate a continuous left hand turn lane in the center of the road both directions, removal and replanting of the flowering crabapple trees with another species of taller growing tree, replacing the mast arm light poles with ornamental poles the same type as used on the recent North Broad Street lighting project, removal of a short section of bike path between Country Club Drive and West Street and widening of the existing concrete sidewalk as needed for a shared bike path along that segment, installation of a short section of public sidewalk in front of the Chateau Motel, and City hook-up of underground electrical to the customers on the south side of Main Street presently serviced by the overhead drops.

The DPW was asked to secure all needed utility easements on private property for utility boxes and an agreement with our City Engineer to design and build the widening project. Costs were discussed and Administrator Oborn said he will shift around the necessary funding to achieve the work the PWC wishes to have done.

(This item needs to go to FLJ & Council for consideration).

**TASK ORDER NUMBER #02
CIVIL ENGINEERING SERVICES**

This task order is made as of January 14, 2016 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide professional services for the sign design, layout and specification preparation and bidding for the Downtown Wayfinding Sign project. The limits of the project will be maintained within the Downtown area and the TIF 4 boundaries.

Section A. – Scope of Services

Engineer shall perform the following Services:

Data Gathering, Inventory and Proposed Mapping of Wayfinding and Highway Signage

1. Inventory current sign locations and wayfinding accuracies. Complete a field review and take photos of current sign locations Inventory will include all wayfinding signage, parking/parking lot, street signage and state trunk highway and county trunk highway signage.
2. Locate all public parking lots/areas to be designated in the Wayfinding Project Area
3. Complete a draft layout plan set to show current sign locations and wayfinding directions along with parking and parking lot signage. Plot DOT/County and street sign locations in preparation for a wayfinding strategy meeting.
4. Meet with City staff and Chamber representatives to review current mapping and obtain feedback for revised or new wayfinding destination(s).
5. Prepare draft final layout mapping based on updates from wayfinding strategy meeting. Submit to City for final review and approval.
6. Meet with WisDOT and/or County staff if necessary to coordinate any recommended changes.

Parking Lot Naming and Signage Selection

7. Coordinate with City staff on lot names for each of the public lots. (Completed in initial meeting above – not an additional meeting)
8. Present alternatives and coordinate with City staff on the selection of parking lot signage style(s). This will be the signage at the lot entrance with lot name and specifics for parking at the lot (i.e. metered, free, times, etc.) Kapur will provide samples of parking lot signage to the City. Many sign styles are

- standard, if a unique design is selected and design of the sign is required, additional scope will be added to this task order and submitted for approval.
9. Present alternatives and coordinate with City on the selection of parking lot wayfinding style. It is anticipated the City will follow standard Manual on Uniform Traffic Control Devices (MUTCD) parking signage (or similar). Alternatives will be presented and it is assumed a standard sign will be selected. If a design is required, additional scope will be presented to the City for approval.

Street Signage

10. It is anticipated that the new standard MUTCD(2009) street sign template will be utilized. The new standard street sign template will be presented. An inventory of street signs to be ordered and map presenting locations will be provided.

Wayfinding Signage Design and Material

11. Prepare up to three logos for use on City of Lake Geneva wayfinding sign. Coordinate with Chamber staff to obtain logo options they currently had prepared as possible options for the signage.
12. Present and coordinate signage styles and materials from different municipalities and manufacturers. Present feedback from the municipalities on the 'pluses' and 'minuses' of each style and material.
13. Present costs (if feasible) to refurbish current signage as an option for new wayfinding program.

Kiosk Design and Location

14. Prepare a standard graphic for pedestrian kiosks to be located throughout the City.
15. Prepare site specific kiosk graphics for up to 12 locations throughout the City and in parking lots.
16. Present samples of kiosk post and plates for City staff to select final kiosk style.
17. Note: it is anticipated Kapur attendance at two additional meetings to present sign materials and samples for the Parking Lot Entrance/Wayfinding options, Wayfinding logo/signage options and the Kiosk option.

Prepare Final Plan/Layout and Bid Documents

18. Prepare the final plans and signage detail for project bidding.
19. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's

Qualification Statement, Agreement, and General Conditions of Contract,
Supplementary Conditions, and Special Provisions.

20. Prepare for and attend the bid opening

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Complete inventory and present initial layout to the Department of Public Works for review and comment on or before March 1, 2016.
2. Present Sign and Kiosk samples to the Department of Public Works on or before April 1, 2016.
3. Present plans and specification ready for bid to the Department of Public Works on or before June 1, 2016.
4. Bids due on or before July 1, 2016.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Twenty Two Thousand Seven Hundred Fifty-Six dollars (\$22,756.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

Kapur Associates, Inc.
 Summary of Staff Hours and Labor Costs

for the
TASK ORDER 03
 City of Lake Geneva

City of Lake Geneva Downtown Wayfinding Signage Project - Attachment A

CLASSIFICATION	ACT. Code	Project Manager		Project Engineer I /Landscape Architect		Staff Engineer II		Senior Technician		Survey Crew		Total Labor		
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	
Average Hourly Wage			\$133.00		\$89.00		\$78.00		\$75.00		\$105.00			
TASK DESCRIPTION														
Data Gathering & Initial Layout														
Inventory Signage/Photos/Parking				8	\$712.00	16	\$1,248.00					24	\$1,960.00	
Draft Layout of Signage										16	\$1,200.00	16	\$1,200.00	
Initial City Meeting - review signage/feedback		2	\$266.00	4	\$356.00							6	\$622.00	
Prep draft final layout map										16	\$1,200.00	16	\$1,200.00	
Meet with DOT/County if required		2	\$266.00									2	\$266.00	
Parking and Street Signage														
Present & Select Parking Lot/Wayfinding Signage						4	\$312.00					4	\$312.00	
Present & Select Street Signage - prep street sign plan						4	\$312.00					4	\$312.00	
Wayfinding Signage														
Prepare Three Logos for Wayfinding Signs				40	\$3,560.00							40	\$3,560.00	
Present & Select Signage Material Options inc. Refurbish				8	\$712.00	8	\$624.00					16	\$1,336.00	
Kiosk Design														
Prepare Standard Map Graphic				16	\$1,424.00							16	\$1,424.00	
Prepare up to Twelve Kiosk Graphics				24	\$2,136.00			24	\$1,800.00			48	\$3,936.00	
Attend additional two meetings.		4	\$532.00	8	\$712.00							12	\$1,244.00	
												Subtotal	\$17,372.00	
Project Manual/Administration														
Administration		4	\$532.00									4	\$532.00	
Advertisement/Project Manual				24	\$2,136.00	16	\$1,248.00					40	\$3,384.00	
Attend Bid Opening		2	\$266.00	4	\$356.00							6	\$622.00	
Post Bid Opening Activities				6	\$534.00	4	\$312.00					10	\$846.00	
												Subtotal	\$5,384.00	
TOTALS		14	\$ 1,862.00	142	\$ 12,638.00	52	\$ 4,056.00	56	4200			264	\$22,756	
												Expenses:		
												Project Total:		\$22,756

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Totals			

Public Works Projects Update

DPW Winkler went through the status of all the present projects.

1. 2015 Street Maintenance Contract Bids (2016 Construction) Continued.

DPW Winkler explained that bids were opened last month for the 2015 Street Maintenance contract and the item was continued to evaluate the schedule of supplementary prices. The recommendation was to award to Payne & Dolan based upon the fact that unit price work was expected to be minimal. It was also discussed that the street budget was pared down to the \$400,000 to \$425,000 funding level range for award. It is recommended by staff on that basis to award the low bid to Payne & Dolan.

It was moved by Ald. Howell and seconded by Ald. Gelting to award the project to Payne & Dolan in the amount of \$361,967.47. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the staff memo in the packet).

2. Downtown Signage Proposal from Kapur.

Kapur's proposal was provided to the PWC for review and discussion. Mayor Connors noted the task completion dates do not work for sufficient time to obtain bids for the new signage and have them approved in time for TIF funding. The consensus was that the agreement needed to include an acceptance date of the study of the March PWC meeting March 17th.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve the Kapur proposal with a completion date of March 17th which gives the City ample time to bid out the street sign list in time for Council approval on April 25th Council meeting. The motion passed 4-0.

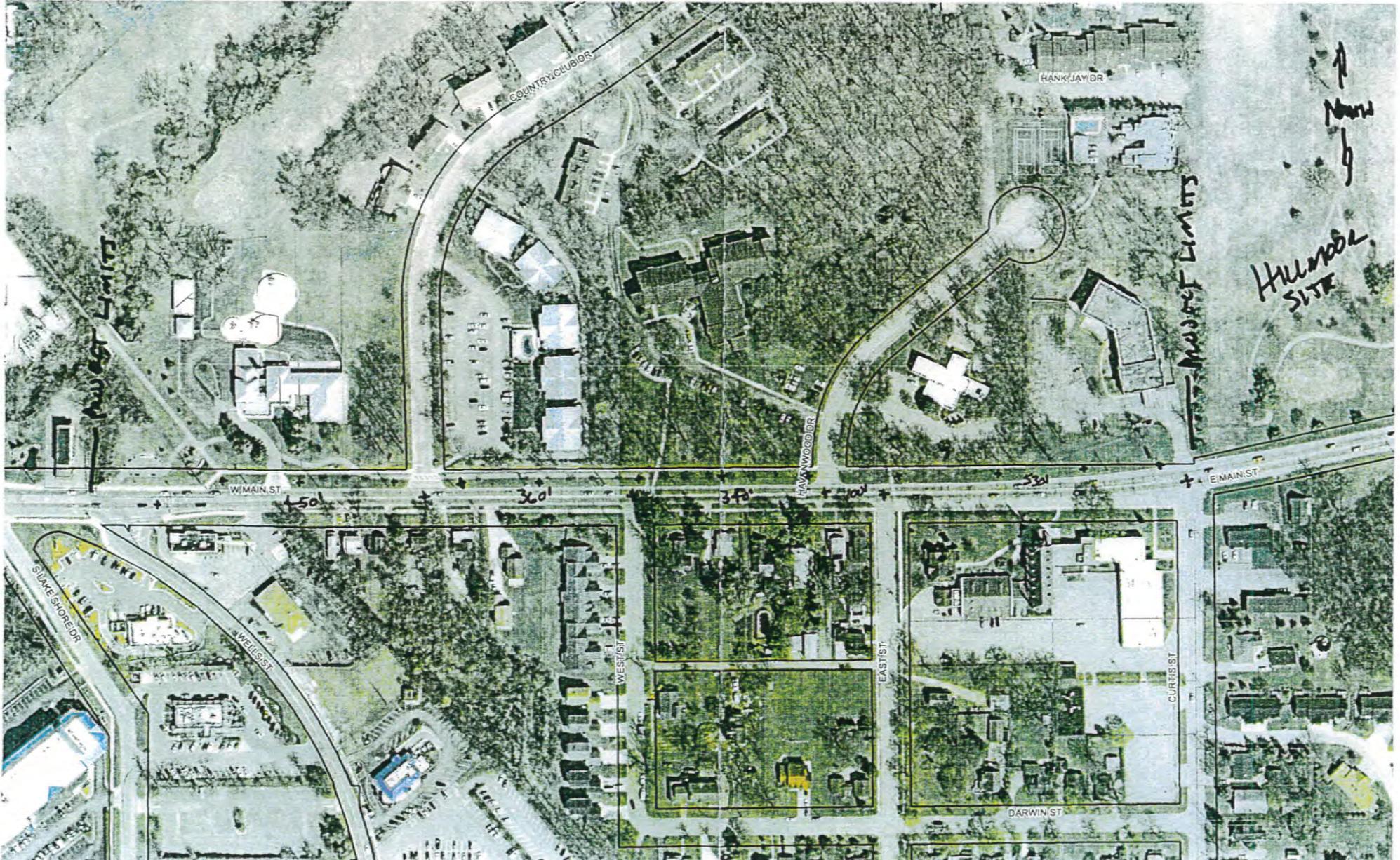
(This item needs to go to FLJ & Council for consideration. Please include the Kapur proposal in the packet).

3. Electrical Underground & Related Projects on Main Street – Curtis to Wells Streets.

DPW Winkler provided a status report on negotiations for the undergrounding of the overhead power, cable TV and telephone using TIF #4 funds. All impacted utilities have been contacted and are in the process of developing plans and cost estimates. Other work discussed included how to address the existing 8 street Alliant mast arm lights on the Alliant poles to be removed, widening the road to provide left hand turning in both directions, some sidewalk replacement and the existing trees on the north side of Main Street. By consensus the Committee's direction was to pursue the burying of existing lines, widening of the roadway on the north side of Main Street to facilitate a continuous left hand turn lane in the center of the road both directions, removal and replanting of the flowering crabapple trees with another species of taller growing tree, replacing the mast arm light poles with ornamental poles the same type as used on the recent North Broad Street lighting project, removal of a short section of bike path between Country Club Drive and West Street and widening of the existing concrete sidewalk as needed for a shared bike path along that segment, installation of a short section of public sidewalk in front of the Chateau Motel, and City hook-up of underground electrical to the customers on the south side of Main Street presently serviced by the overhead drops.

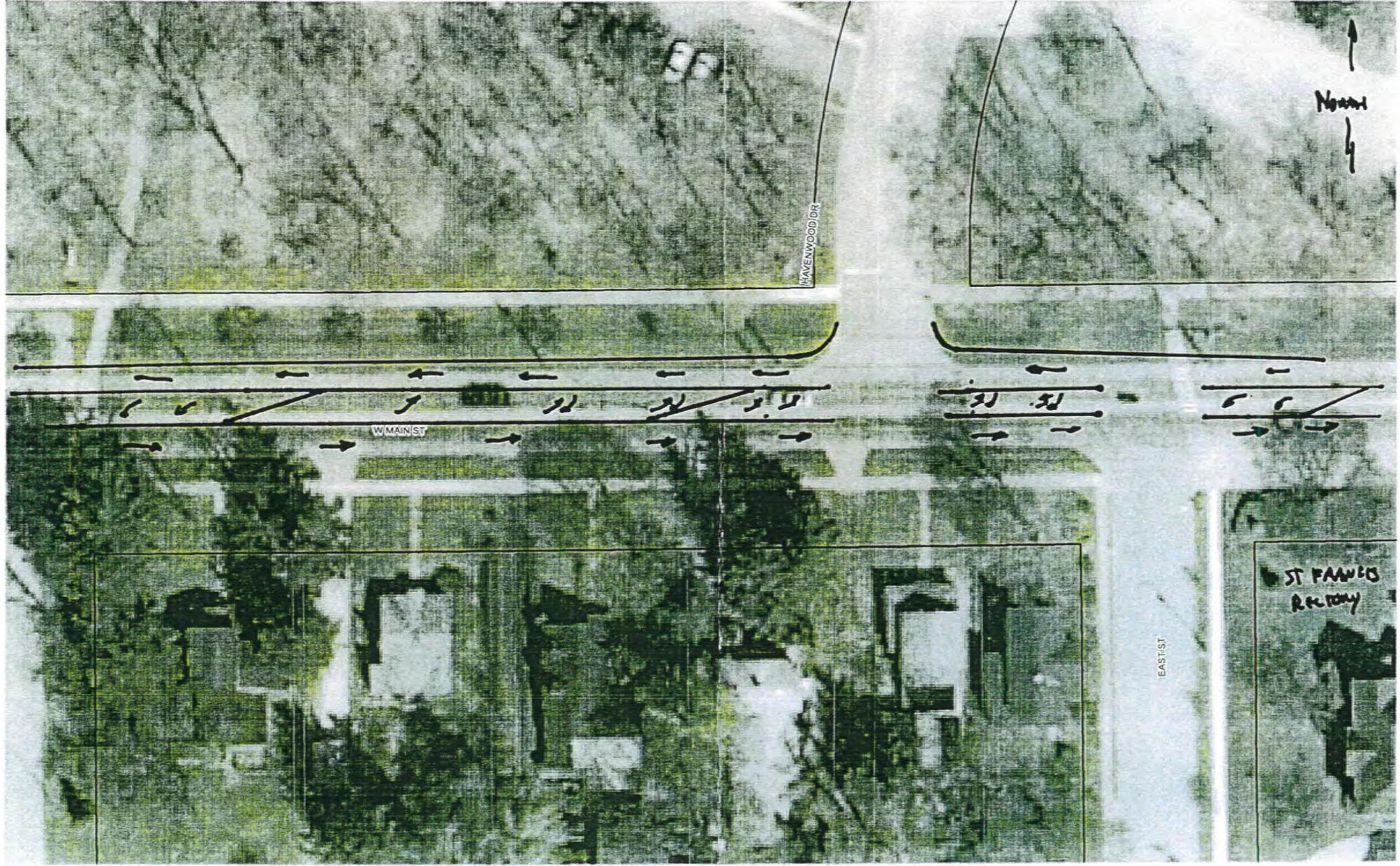
The DPW was asked to secure all needed utility easements on private property for utility boxes and an agreement with our City Engineer to design and build the widening project. Costs were discussed and Administrator Oborn said he will shift around the necessary funding to achieve the work the PWC wishes to have done.

(This item needs to go to FLJ & Council for consideration).



MAIN STREET - UNDERGROUND PROJECT

DW 14/A



HAVENWOOD DR

W MAIN ST

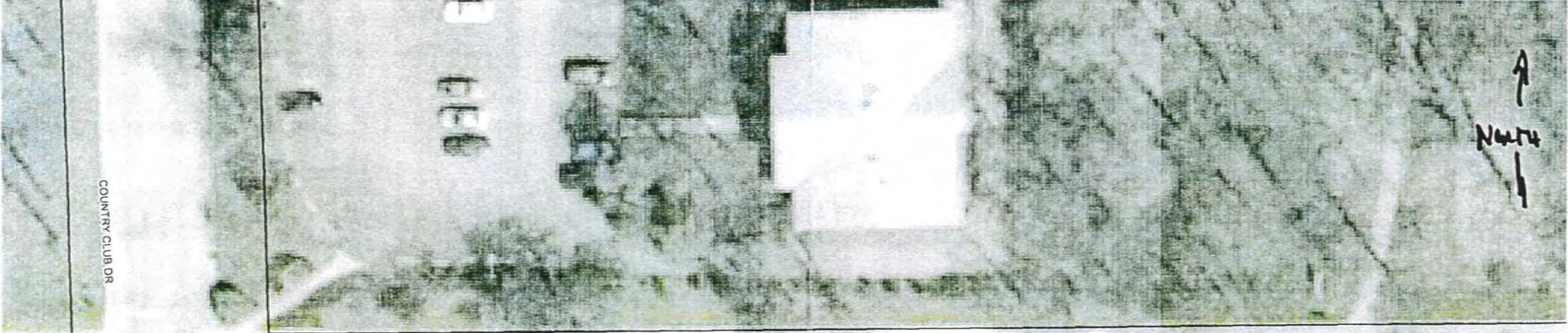
EAST ST

ST FRANCIS RECTORY

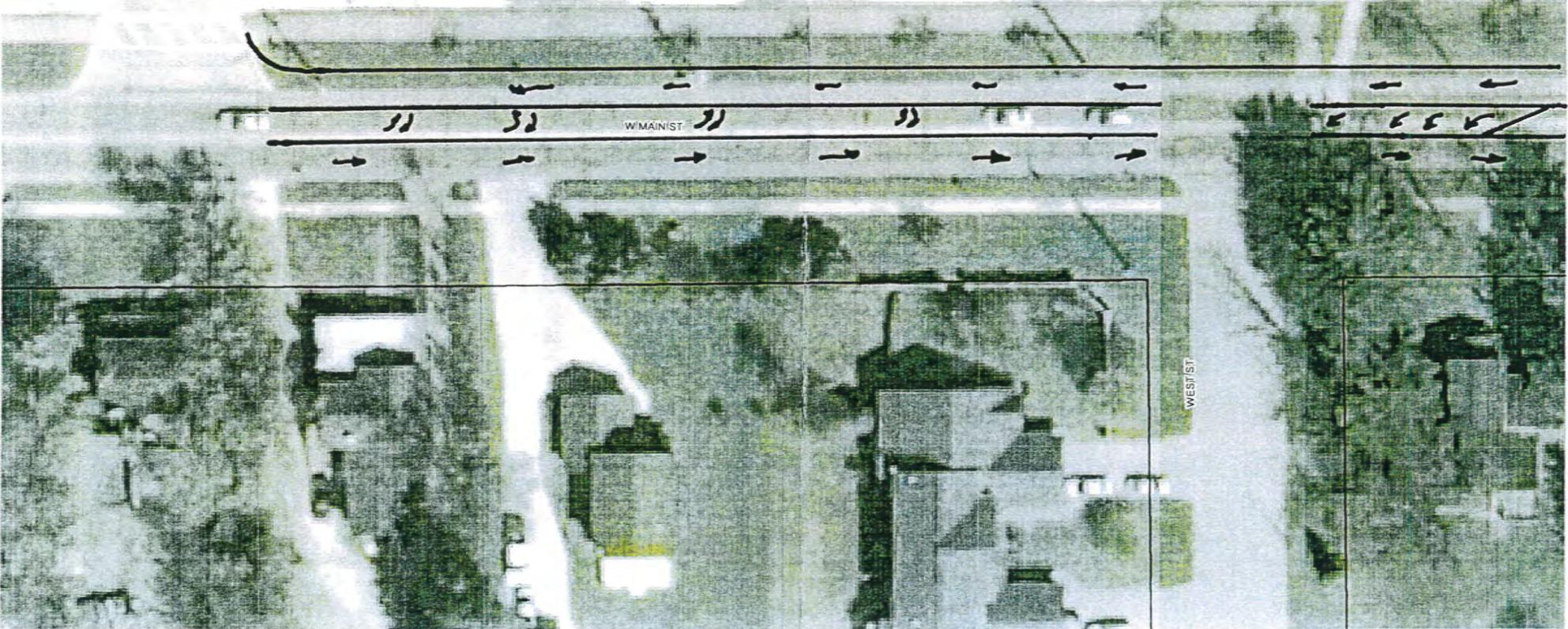
North



51 51

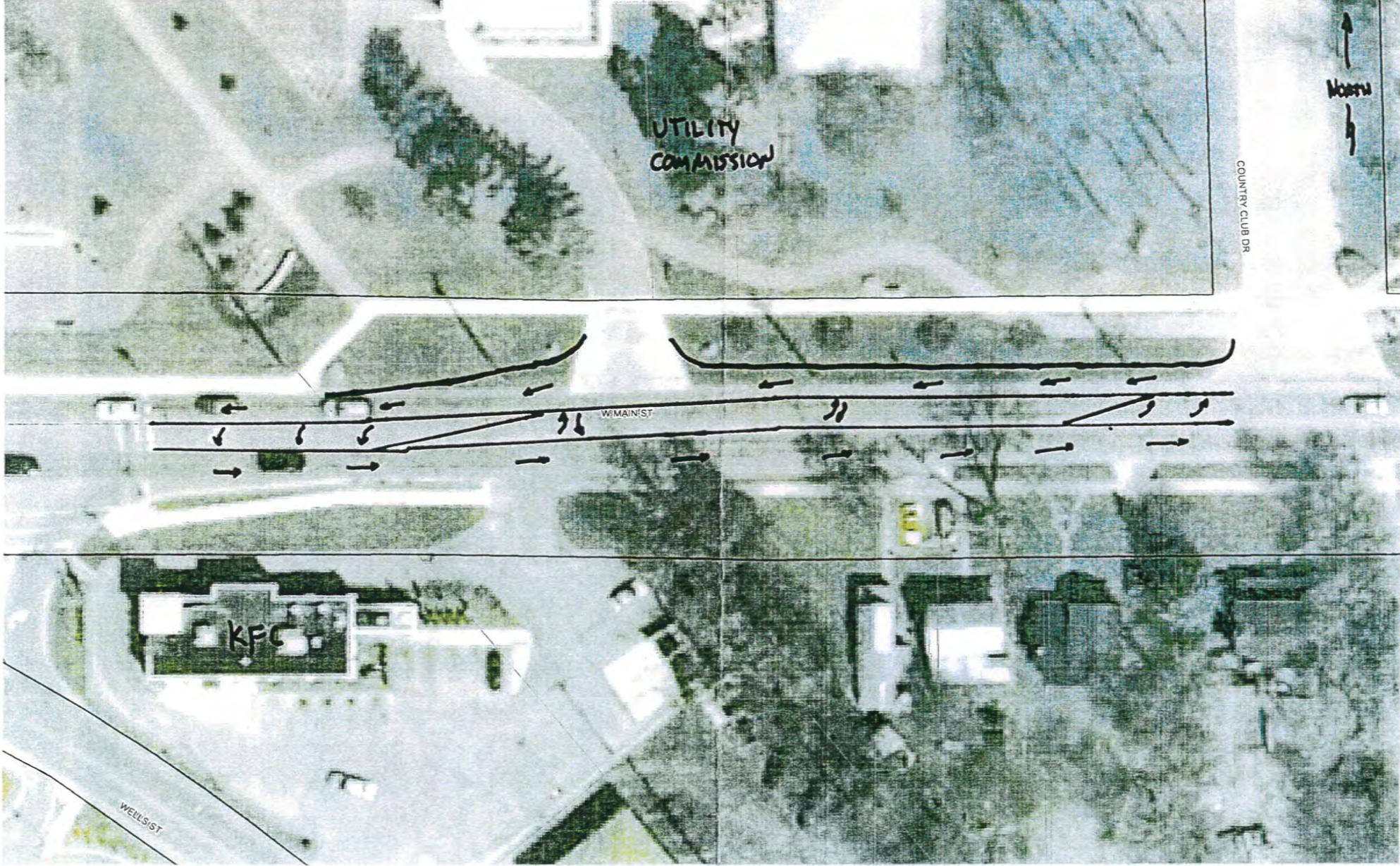


↑
North



W MAIN ST

WEST ST



**TASK ORDER NUMBER #06
CIVIL ENGINEERING SERVICES**

This task order is made as of January 21, 2015 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the City of Lake Geneva Main Street (WIS 50) Widening project between Wells Street and Curtis Street. The widening will consist of roadway widening to the north only to accommodate a two-way left turn lane in the center of the roadway. The existing roadway will remain.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities

1. Provide topographic survey and mapping to prepare roadway construction plans from centerline of existing roadway to the north right of way limits. Topographic survey to include elevation and location of features along the corridor.
2. Provide detailed plan set to be included with project manual. Plan shall include roadway layout, cross sections including driveway match points, erosion control, traffic control detail and all other appropriate detail to prepare for clear and accurate bidding by contractors. Limits of design will include the area between the north flange line of the existing roadway to the south edge of the existing concrete sidewalk. It is anticipated that the existing bike trail will be removed and a widened sidewalk section will be constructed to accommodate both bike and pedestrian traffic in the area of the current bike trail.
3. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions. Project Manual shall include alternate bid option for the water main extension from W. South Street to Maytag Road (south).
4. Prepare for and attend the bid opening

Construction Management Activities

5. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
6. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
7. Coordinate and complete necessary material testing services for work completed.
8. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
9. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
10. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
11. Attend meetings as needed and coordinate with adjacent property owners and business as needed.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide Final Plans and Specification to the Lake Geneva Utility District for bid on or before March 1, 2016.
2. Bids due on or before March 17, 2016.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Forty Five Thousand Six Hundred Seventy-Six dollars (\$45,676.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: Lake Geneva
Utility District

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

Kapur & Associates, Inc.
Summary of Staff Hours and Labor Costs
for the City of Lake Geneva

TASK ORDER 06																							
City of Lake Geneva Main Street Widening (Wells Street to Curtis Street) - Attachment A																							
CLASSIFICATION	ACT. Code	Project Manager		Senior Project Engineer		Staff Engineer II		Staff Engineer I		Senior Technician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor			
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars		
Average Hourly Wage		\$133.00		\$107.00		\$78.00		\$72.00		\$75.00		\$91.00		\$78.00		\$90.00		\$105.00					
TASK DESCRIPTION																							
Main Street Design																							
Survey/Base Mapping																							
Field Reviews				4	\$428.00	4	\$312.00			20	\$1,500.00			4	\$360.00	40	\$4,200.00	64	\$6,060.00				
Roadway Design - Layout/Cross Sections		2	\$266.00	12	\$1,284.00	96	\$7,488.00			14	\$1,050.00							124	\$10,088.00				
Details - Hydrant, Traffic Control, Erosion Control, Curb, etc.		2	\$266.00	4	\$428.00	16	\$1,248.00			14	\$1,050.00							36	\$2,992.00				
Prepare Attend and Document Bid Opening				2	\$214.00	4	\$312.00											6	\$526.00				
Project Manual/Administration																							
Administration		2	\$266.00	4	\$428.00													6	\$694.00				
Advertisement/Project Manual/Specification/Estimate		2	\$266.00	8	\$856.00	24	\$1,872.00											34	\$2,994.00				
Attend Bid Opening		1	\$133.00	2	\$214.00	2	\$156.00											5	\$503.00				
Post Bid Opening Activities		2	\$266.00	2	\$214.00													4	\$480.00				
Meetings as Required		2	\$266.00	2	\$214.00	2	\$156.00											6	\$636.00				
Construction Management																							
Roadway Construction Services		2	\$266.00	3	\$321.00							20	\$1,560.00	182	\$14,196.00					207	\$16,343.00		
Construction Staking Services														4	\$360.00	16	\$1,680.00	20	\$2,040.00				
TOTALS		15	1995	43	4601	148	11544			48	3600	20	1560	182	14196	8	720	56	5880	520	\$44,096		
																				Expenses:		\$1,580	
																				Project Total:		\$45,676	

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
mileage	1	\$500.00	\$500.00
concrete testing	24	\$45.00	\$1,080.00
Totals			\$1,580.00

RESOLUTION 16-R2

WHEREAS, the Common Council approved the 2016 Tax Increment District #4 Fund budget for the City of Lake Geneva on November 23, 2015, for projects to occur during 2016, and

WHEREAS, the TID #4 adopted 2016 Budget included \$3,000,000 for projects that the Common Council deemed appropriate, and

WHEREAS, the Common Council on January 25, 2016 approved revising the 2016 projects but still keeping within the \$3,000,000 total approved budget for 2016, and

WHEREAS, the Committee for the Beautification of Lake Geneva has pledged an \$85,000 donation to enhance the Dreihaus Plaza at the Riviera,

BE IT THEREFORE RESOLVED, that the Common Council amend the 2016 TID Fund Budget noted below as follows:

- Decrease Acct # 34-30-00-1061, Traver Hotel Grant, by \$150,000 and
- Increase Acct # 34-30-00-1603, Riviera Grounds Rehab, by \$85,000 and
- Decrease Acct # 34-30-00-5214, Admin/Contingency, by \$100,000 and
- Increase Acct # 34-30-00-1604, Main Street Widening, by \$500,000 and
- Increase Acct # 34-30-00-1605, Main Street Lighting, by \$150,000 and
- Decrease Acct # 34-30-00-1203, White River Trail Project, by \$400,000 and
- Increase Acct # 34-30-00-4892, Gifts & Donations, by \$85,000

Adopted this 25th day of January, 2016.

APPROVED: _____
James R. Connors, Mayor

ATTEST: _____
Sabrina Waswo, City Clerk

**City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Projects 1/23/2016**

# <u>Projects:</u>	Approved by City Council <u>05/11/15</u>	Approved by City Council <u>11/23/15</u>	Proposed Revision <u>01/23/16</u>
1 Bury overhead wires on Main Street from Curtis to Wells	\$ 900,000	\$ 900,000	\$ 900,000
2 Traver Hotel redevelopment grant	\$ 300,000	\$ 300,000	\$ 150,000
3 White River Trail acquisition and construction	\$ 400,000	\$ 400,000	\$ -
4 Downtown Signage	\$ 200,000	\$ 200,000	\$ 200,000
5 Theatre redevelopment grant	\$ 800,000	\$ 800,000	\$ 800,000
6 Tree Planting		\$ 100,000	\$ 100,000
7 Contingency		\$ 200,000	\$ 100,000
8 Riviera grounds rehabilitation		\$ 100,000	\$ 185,000
Less contribution from the LG Beautification organization			\$ (85,000)
9 Downtown traffic flow and timing engineering		\$ -	\$ -
10 Main Street Widening from Curtis to Wells		\$ -	\$ 500,000
11 Main Street Lighting from Curtis to Wells		\$ -	\$ 150,000
Total Additional Projects Cost	\$ 2,600,000	\$ 3,000,000	\$ 3,000,000

Closing Plan

- 1 Pursue remaining projects so contracts are in place by May 2016.
- 2 Approve advance to Taxing Jurisdictions of unused spending in the amount of \$6 million.
- 3 Approve TIF Closing Resolution in April 2016 & File to Close TID No. 4 before May 15, 2016 to avoid 2017 increment.
- 4 Approve Escrow of Runds for remaining projects under contract to allow TID Final Audit & TID Closure.
- 5 Perform Final TIF Audit within 6 months of TID Closure Filing.
- 6 Disperse remaining funds to Taxing Jurisdictions

City of Lake Geneva - Tax Incremental Financing District No. 4 (2016 Spending Plan) 1/23/2016

Projects	<u>Project Plan Total</u>	<u>Actual Costs Total</u>	Project Costs (Over) Under <u>Project Plan</u>	Allowable Spending & Escrow	Description / <u>Reduction</u>
Beach & Boat Facilities District					
General Projects-Wayfinding & Economic I	2,745,014		108,628	200,000	4-Signage
River remodel		900,319			
Museum improvements		192,856			
Lakefront improvements		1,543,211			
West/East Pier Areas	868,892		161,005		
Geneva Lake dam		450,925			
East pier - gas docks		174,967			
River sea wall		81,995			
Library Park	202,603	183,752	18,851		
Total Beach & Boat Facilities	3,816,509	3,528,025	288,484	200,000	(88,484)
White River Canal District					
Boat launch	799,727	196,048	603,679		
Park Improvement/Redevelopment	1,340,542		(29,398)	185,000	8-Riviera Grounds
Seminary Park improvements		107,130			
Dunn Field parking and bathrooms		1,034,078			
Flat Iron park		228,732			
Main St. Improvement	536,870	748,421	(211,551)		
Highway Bypass	1,197,712	1,197,712	-		
Total White River Canal District	3,874,851	3,512,121	362,730	185,000	(177,730)
White River Trail District					
Extension of White River Trail	290,198	90,198	200,000		
Redevelopment planning, design, engineerin	124,231	24,231	100,000		
Acquisition and construction	1,125,172	766,335	358,837	-	3-Trail
Total White River Trail District	1,539,601	880,764	658,837	-	(658,837)
Beach & White River Canal Districts					
Underground placement of antiquated powe	543,203	343,703	199,500	200,000	1-Bury Wires
Downtown Parking Improvements	1,000,000	72,107	927,893		
Downtown Signage & Lighting Improvemen	752,621	833,499	(80,878)	150,000	11-Lighting
Intersection Improvements & Acquisitions	3,380,813	3,239,807	141,006		
Total Beach & White River Canal Districts	5,676,637	4,489,116	1,187,521	350,000	(837,521)
Non-Specific Area TID Projects					
Traffic signals	800,000	866,750	(66,750)		
Parking meter system	600,000	689,670	(89,670)		
Equipment for TID area maintenance	185,000	181,007	3,993		
Park building upgrades	50,000	-	50,000		
Tree planting	200,000	65,442	134,558	100,000	6-Tree Planting
Edwards Blvd. improvement	3,004,050	2,876,006	128,044		
Total Non-Specific Area TID Projects	4,839,050	4,678,875	160,175	100,000	(60,175)
Administrative & Other					
Redevelopment plan update	15,000	-	15,000		
Administrative	1,157,203	259,940	897,263	100,000	7-Contingency
Organizational costs	21,298	21,298	-		
Design, engineering & maintenance	60,000	-	60,000		
Discretionary funding				150,000	2-Traver Hotel
Discretionary funding	4,231,769	2,803,469	1,428,300	800,000	5-Theatre
Legal services	45,468	39,471	5,997		
Escrow account for maintenance				500,000	10-St Widening
Escrow account for maintenance	1,000,000	-	1,000,000	700,000	1-Bury Wires
Total Administrative & Other	6,530,738	3,124,178	3,406,560	2,250,000	(1,156,560)
Total Debt Service	924,318	924,318	-	-	-
Total Project Costs	27,201,704	21,137,396	6,064,308	3,085,000	(2,979,308)

**City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Funds Balance Analysis 1/23/2016**

2016 Spending Projection	Amounts
Fund Balance 12/31/2015 Estimate	9,992,317
Advance to Taxing Jurisdictions	(6,000,000)
Approved Spending	(3,085,000)
Reimbursement from Beautification	85,000
Property Tax Increment	1,633,460
Interest Estimate	3,000
Estimated Remaining Funds	(2,628,777)
Fund Balance 5/15/2016 Projection	-

Taxing Jurisdictions	2016 Increment	Percentage
Walworth County	315,890.53	19.34%
City of Lake Geneva	402,904.69	24.67%
Lake Geneva, JT #1 Schools	506,656.74	31.02%
Lake Geneva-Genoa City UHS	353,294.82	21.63%
Gateway Technical College District	54,713.03	3.35%
Total	1,633,459.81	100.00%

Taxing Jurisdictions	Advance	Est. Closing Disbursement
Walworth County	1,160,324.34	508,372.32
City of Lake Geneva	1,479,943.45	648,406.88
Lake Geneva, JT #1 Schools	1,861,043.91	815,378.24
Lake Geneva-Genoa City UHS	1,297,717.22	568,568.20
Gateway Technical College District	200,971.08	88,051.36
Total	6,000,000.00	2,628,777.00



- Key Notes**
- 1. Existing Fountain
 - 2. Existing Flagpole
 - 3. Existing Lighting
 - 4. Existing Plaza and walkways
 - 5. Existing Trees
 - 6. Existing Monument
 - 7. Proposed Benches w/pads
 - 8. Proposed Trees
 - 9. Proposed Hedges
 - 10. Proposed Seasonal Planters
 - 11. Proposed Plaza expansion
 - 12. Ice Sculpture Stations
 - 13. Proposed New Lighting
 - 14. Proposed Bike Bollards
 - 15. Proposed Dedication Line
 - 16. Blue Spruce

Proposed Plan

1" = 20'

Drawing Index

R15.01 Watercolor	R15.13 Royal Raindrops
R15.02 Proposed Plan	R15.14 Sugar Tyme
R15.03 Proposed+Ice	R15.21 Blue Spruce
R15.04 Aerial Perspectives	R15.25 Taxus
R15.05 Eye Level Perspectives	R15.31 Street Furniture & Materials
R15.06 Site Section	R15.41 Schematic Cost Estimate
R15.11 Prairie Fire	
R15.12 Bob White	

Date Description

10June2015 Present
17July2015 Committee Present'n
14Dec2015 Present'n@Riviera
31Dec2015 Revise per Committee
Information based on exist'g inexact documentation. Survey & Field Confirm all conditions.
© by Louis Wasserman & Associates 2015

Landscape Plan for Lake Geneva RIVIERA FOUNTAIN PLAZA Project #201516

Wasserman Connolly Architecture.Landscape Architecture
 email: louis@louiswassermanandassociates.com
 web: www.louiswassermanandassociates.com
 P.O. Box 11138 Shorewood, WI 53211 phone 414 271-6474

charette™

SHEET TITLE
Proposed Plan

R15.02



4. Driehaus Plaza Project Plan for Review.

The DPW reported he had met with the Beautification Committee and its landscape designer, and he provided construction plans and perspective views to the PWC for review and consideration. He described the project consisting of removal of the existing overgrown plantings and replacing them with low hedges and ornamental trees, more benches, additional lighting, and some additional brick pavement closer to Wrigley Drive.

Cost was discussed and Administrator Oborn and Mayor Connors indicated there was \$100,000 of TIF #4 funding available with the rest guaranteed by the Beautification Committee. It was discussed that the project may cost \$175,000 to \$200,000.

It was moved by Ald. Gelting to recommend approval of the plan to City Plan Commission and seconded by Ald. Kupsik. Chair Kordus said he would attend the Plan Commission meeting and speak in favor of the proposal. The motion passed 4-0.

(This item needs to go to the February Plan Commission meeting with a recommendation to Council for consideration)

5. 1065 Carey Street Building Roof Repair Proposals.

DPW Winkler and Assistant DPW Earle discussed the need to repair roof leaks at the 1065 Carey Street building roof, mostly in the building corners. The Humphreys price in the amount of \$4,875 was recommended for approval with funding from account #41-32-10-1418. Administrator Oborn said there were sufficient funds remaining in the budget from Street Department capital projects to cover the cost.

It was moved by Ald. Gelting and seconded by Ald. Kupsik to approve the Humphreys Contracting bid quote in the amount of \$4,875 for repairs to the roof at 1065 Carey Street. The motion passed 4-0.

(This item needs to go to FLJ & Council for consideration. Please include the staff memo).

6. Removal of Two (2) Parking Stalls on Main Street.

Ms. Mullally was present to discuss the Parking Commission's recommendation to remove the two remaining parking spaces on Main Street by Subway. She said it would provide more stacking of cars attempting to make a right turn onto Center Street. Mayor Connors said it would also free up a pay station.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to recommend approval of the request to Council. The motion passed 4-0.

(This item needs to go to Council for consideration. Please include the staff memo).

Motion to Adjourn:

Motion to adjourn by Ald. Gelting and seconded by Ald. Kupsik. The motion passed 4-0 and the meeting was adjourned at 6:06.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

Dan Winkler

From: Tom Earle <tearle@cityoflakegeneva.com>
Sent: Wednesday, January 06, 2016 7:19 AM
To: Dan Winkler
Cc: Neil Waswo
Subject: FW: roof repair
Attachments: 1065 Roof repair Jan 2016.tif

Hi Dan,

Would it be possible to get this on the agenda for the next PWC meeting for approval? The corners are leaking horribly.

I believe we talked about using the 41-32-10-1418 account from the CIP, there should be plenty to cover it.

I did call a 3rd company, Luna Roofing, but they did not submit a bid.

Humphreys looks like the logical choice and I did talk to him yesterday.

Thanks.

Tom Earle
Assistant Director of Public Works
City of Lake Geneva Street Dept.
1065 Carey St.
Lake Geneva WI. 53147
(262)248-6644
fax (262)248-4913

From: mat mohr [mohrmat@yahoo.com]
Sent: Wednesday, December 02, 2015 1:27 PM
To: Tom Earle
Subject: RE: roof repair

I sent it again to the lgwater@genevaonline.com email because Dan has trouble with my emails because I have an apple computer

[Sent from Yahoo Mail on Android](#)

On Wed, Dec 2, 2015 at 9:16 AM, mat mohr <mohrmat@yahoo.com> wrote:

I can send it in about an hour the price was \$6995.00 if that helps

[Sent from Yahoo Mail on Android](#)

On Wed, Dec 2, 2015 at 8:11 AM, Tom Earle <tearle@cityoflakegeneva.com> wrote:

Humphreys Contracting

**P.O. Box 444
Lake Geneva, WI 53147
262 749 8438
262 248 9700**

11/21/15

To:
City of Lake Geneva
Attn: Tom Earle

Re: Main shop roof steel install

We propose to cut and remove existing roof sheets and install approximately (6) new roof sheet sections where the existing roofing has deteriorated to a point where the sheets leak and are unsafe. Replacements sheets will average eight feet in length. We further propose to inspect the entire roof and install new neoprene headed screws where required and caulk with silicone any areas where it appears penetrations exist.

The following work shall be completed for the sum of: \$ 4875.00
Four thousand eight hundred seventy five.

Terms: Net due upon completion. A service charge of 1-1/2 % per month will be charged on all accounts over 30 days. This proposal is submitted by Chris Humphreys DBA Humphreys Contracting. This proposal may be withdrawn after 10 days upon our discretion. The document shall serve as contract upon signing.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. We authorize Humphreys Contracting to do the work as described. Payment will be made as outlined above. Please sign and return.

Signature _____ Date _____

Mohr Construction

8254 108th Ave
Pleasant Prairie, WI 53158

262-515-6647

mohrmat@yahoo.com

quote # 83115001
invoice date December 2, 2015
Bill To: City of lake geneva
Address: public works garage
Phone:
E-mail:
Fax:

Description	Units	Cost Per Unit	Amount
Quote			
Remove and replace 2 sheets of steel roofing at each corner of existing building Reseal all joints use owners lift	1		\$6,995.00
Invoice Subtotal			\$6,995.00
Tax Rate			
Sales Tax			
Other			
Deposit Received			
TOTAL			\$6,995.00

Total due in 15 days. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!

**City of Lake Geneva
Council Meeting
January 25, 2016**

**Prepaid Checks
1/08/16 - 1/25/16**

**Total:
\$6,092.91**

Checks over \$5,000: \$ -

FROM 01/01/2016 TO 01/11/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
WIDNR		WI DEPT OF NATURAL RESOURCES							
	ELMERS PIER			01/06/16		70020	01/08/16	603.00	603.00
	01 DNR PERMIT-LG MARINE PIER		4052105800						603.00
								VENDOR TOTAL:	603.00
WIREV		WI DEPT OF REVENUE							
	TAX REGIS			12/18/15		700021	01/08/16	10.00	10.00
	01 2016-17 BIZ TAX REG FEE		1115105310						10.00
								VENDOR TOTAL:	10.00
								TOTAL --- ALL INVOICES:	613.00

FROM 01/13/2016 TO 01/22/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
HOME	HOME DEPOT CREDIT SERVICES								
	5297-12/15			12/16/15		62016	01/15/16	50.20	50.20
	01	TOILET SEAT, GLASS CLNR, UBULB	1116105350						50.20
								VENDOR TOTAL:	50.20
LLS	LAKESHORES LIBRARY SYSTEM								
	1635			09/11/15		62017	01/15/16	428.81	314.11
	01	2 SCANNERS, WIRELESS ACCESS PT	9900005514						314.11
	1639			09/23/15		62017	01/15/16	428.81	114.70
	01	TECH SVCS, MILEAGE-8/6	9900005516						114.70
								VENDOR TOTAL:	428.81
MARTIN	MARTIN GROUP								
	1189165			12/23/15		62018	01/15/16	55.99	20.33
	01	KONICA C35-DEC OVERAGE	1122005340						20.33
	1189165-L			12/23/15		62018	01/15/16	55.99	35.66
	01	KONICA C35-JAN 2016	1122005340						35.66
								VENDOR TOTAL:	55.99
MIKER	MIKES REPAIR SERVICE								
	45364			07/07/15		62019	01/15/16	187.50	187.50
	01	HYD HOSE-PLOW	1132125250						187.50
								VENDOR TOTAL:	187.50
MLIC	MINNESOTA LIFE INSURANCE CO								
	RE012116			01/21/16		61918	01/21/16	1,926.39	1,926.39
	01	INV 099002-FEB LIFE INS	1112005134						9.67
	02	INV 099002-FEB LIFE INS	1113005134						33.60
	03	INV 099002-FEB LIFE INS	1114305134						8.71
	04	INV 099002-FEB LIFE INS	4234505134						3.72
	05	INV 099002-FEB LIFE INS	1115105134						43.05
	07	INV 099002-FEB LIFE INS	1124005134						30.67
	12	INV 099009-FEB LIFE INS	1121005134						261.36
	15	INV 099010-FEB LIFE INS	1122005133						77.28
	17	INV 099019-FEB LIFE INS	9900005134						92.44
	20	INV 099044-FEB LIFE INS	4234505134						22.94
	23	INV 099052-FEB LIFE INS	4055105134						28.70
	24	INV 099052-FEB LIFE INS	1132105134						156.53
	25	INV 099052-FEB LIFE INS	1116105134						20.47

FROM 01/13/2016 TO 01/22/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	RE012116			01/21/16		61918	01/21/16	1,926.39	1,926.39
		26 INV 099016-FEB LIFE INS	4800005134						29.06
		27 FEB LIFE INS	1110005133						148.93
		28 FEB LIFE INS	1100002134						934.85
		29 INV 099002-FEB LIFE INS	1114205134						24.41
								VENDOR TOTAL:	1,926.39
SUN		SUN LIFE FINANCIAL							
		FEB DISABILITY		01/20/16		700022	01/21/16	1,245.72	1,245.72
		01 CEM DISABILITY-FEB	4800005137						29.65
		02 PARKING DISABILITY-FEB	4234505137						15.00
		03 CH DISABILITY-FEB	1110205134						151.40
		04 LIB DISABILITY-FEB	9900005137						69.38
		05 PD DISABILITY-FEB	1110205134						564.70
		06 STR DISABILITY-FEB	1110205134						199.90
		07 UTIL DISABILITY-FEB	1100001634						121.95
		08 WWTF DISABILITY-FEB	1100001634						93.74
								VENDOR TOTAL:	1,245.72
TOSHI		TOSHIBA FINANCIAL SOLUTIONS							
	18046929			12/24/15		62020	01/15/16	353.55	353.55
		01 ES2540-JAN	9900005532						353.55
								VENDOR TOTAL:	353.55
UNEMP		UNEMPLOYMENT INSURANCE							
	7399888			12/31/15		62021	01/15/16	1,017.24	1,017.24
		01 DEC UE-PARKING	1110005154						1,017.24
								VENDOR TOTAL:	1,017.24
WALCOT		WALWORTH COUNTY TREASURER							
		REIMB CHGBK		12/10/15		61916	01/16/16	137.01	137.01
		01 REIMB CHARGEBACKS	1110005742						137.01
	ZMEA00053			12/10/15		61917	01/16/16	50.50	50.50
		01 2014 RE TAX-MEADOWLANDS	1110005741						50.50
								VENDOR TOTAL:	187.51
WEYRA		BRONSON WEYRAUCH							
		MILEAGE 1/3/16		01/03/16		62022	01/15/16	27.00	27.00
		01 50 MILES-EAST TROY MABAS	1122005144						27.00
								VENDOR TOTAL:	27.00
								TOTAL --- ALL INVOICES:	5,479.91

**City of Lake Geneva
Council Meeting
January 25, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 122,239.65
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ -
4. Lakefront	40	\$ 31,575.53
5. Capital Projects	41	\$ 17,461.50
6. Parking	42	\$ 39,875.13
7. Cemetery	48	\$ 303.74
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 2,148.89
10. Impact Fees	45	\$ -
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$213,699.28</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 1/25/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ 213,699.28

ITEMS > \$5,000

Lake Geneva Utility Commission - DPW Director City Share	\$ 50,000.00
Gage Marine - Pier, Ramp, Fence Removal; Slip Crib Replacement	\$ 25,428.94
United Public Safety - New Handheld Parking Ticket System	\$ 22,372.00
Alliant Energy - December Electric Bills	\$ 21,433.97
Peck & Weis - (6) Schwank Tube Heaters - Street Department	\$ 15,444.00
Inland Continental Property - 2015 Newport West Lot Revenue	\$ 12,425.65
YMCA - January/February Contribution	\$ 9,000.00
Century Fence - Guard Rail & Fence Repair/Tornado Damage	\$ 8,087.00

Balance of Other Items \$ 49,507.72

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
9169	01/04/16	01	OLD TIME NEWSLETTER	1170005720		01/26/16	77.50
						INVOICE TOTAL:	77.50
						VENDOR TOTAL:	77.50

ALLIANT	ALLIANT ENERGY						
RE012117	01/04/16	01	ACCT #026273-HAVENWOOD FLSH	1134105222		01/26/16	8.04
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			9.32
		03	ACCT #064443-WELLS ST FLSH	1134105222			10.01
		04	ACCT #072470-MAIN ST LITES	1134105223			579.53
		05	ACCT #089416-SHARED SAVINGS P	9900005623			136.72
		06	ACCT #940353-IMPND 1070 CAREY	9900005663			3.11
		07	ACCT #108571-1055 CAREY	1132105222			201.62
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			81.18
		09	ACCT #121601-SHARED SAVINGS P	2081005625			92.27
		10	ACCT #121601-SHARED SAVINGS I	2081005664			2.57
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			11.02
		12	ACCT #152472-W COOK SIREN	1129005222			11.77
		13	ACCT #161895-RIVIERA ELEC	4055305222			2,080.99
		14	ACCT #165231-BEACH HOUSE	4054105222			339.63
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			88.42
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			107.26
		17	ACCT #243254-LIBRARY PARK	1152005222			39.20
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			101.59
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			5.04
		21	ACCT #303645-MS2 STREET LTS	1134105223			300.45
		22	ACCT #327582-DUNN FIELD	1152005922			212.92
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			10.57
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			111.96
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			603.93
		27	ACCT #401872-WELLS ST FLSH	1134105222			10.61
		28	ACCT #414694-HOST DR WATER TWR	1122005222			289.36
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			34.85
		30	ACCT #433371-LIBRARY	9900005222			961.72

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE012117	01/04/16	31	ACCT #457625-L0T LITE GNVA ST	1134105223		01/26/16	462.92
		32	ACCT #462852-WELLS ST FLSH	1134105222			91.35
		33	ACCT #549716-FLAT IRON PARK	1152005222			238.25
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			10.57
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			34.13
		36	ACCT #602235-724 WILLIAMS ST	1134105223			38.39
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			7.67
		38	ACCT #622184-S LAKESHORE DR	1152005222			21.32
		39	ACCT #630016-COOK ST/HWY 50	1134105223			34.21
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			145.73
		41	ACCT #684954-730 MARSHALL SRN	1129005222			20.33
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			8.57
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			27.22
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			196.61
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			49.00
		48	ACCT #738154-RUSHWOOD PARK	1152005222			25.71
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			454.46
		50	ACCT #758940-1065 CAREY ST	1132105222			653.65
		51	ACCT #759513-STREET LIGHTS	1134105223			6,972.68
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			147.23
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			12.84
		54	ACCT #895526-HWY 50 TRF LT	1134105223			223.66
		55	ACCT #912610-GEORGE ST FLSHR	1134105222			7.86
		56	ACCT #923482-1070 CAREY ST	1132105222			255.00
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			8.83
		60	ACCT #932215-DODGE ST FLSHR	1134105222			8.03
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			15.83
		64	ACCT #952816-FIRE HOUSE	1122005222			980.86
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			93.43
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			11.90
		67	ACCT #969933-CITY HALL	1116105222			3,316.45
		68	ACCT #973443-VETS PARK PAVLN	1152015222			206.02
		69	ACCT #980910-DONIAN PARK	1152005222			185.12
		70	ACCT #998403-COBB PARK	1152005222			22.48
						INVOICE TOTAL:	21,433.97
						VENDOR TOTAL:	21,433.97

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIE	ALLIED SAFETY PRODUCTS						
3747	01/13/16	01	GLOVES	1132105390		01/26/16	88.50
						INVOICE TOTAL:	88.50
						VENDOR TOTAL:	88.50
AMAZO	AMAZON						
4308-1/16	01/10/16	01	TONER,PENS,POUCHES	1114305310		01/26/16	142.15
		02	DYMO,BINDERS,POUCHES	1114305311			309.37
		03	IPAD CASE,CHARGER,KEYBOARD,PEN	1124005810			264.62
						INVOICE TOTAL:	716.14
						VENDOR TOTAL:	716.14
AOBAU	AO BAUER GLASS INC						
77973	01/15/16	01	SAFETY GLASS+INSTALL	4116101410		01/26/16	1,358.00
						INVOICE TOTAL:	1,358.00
						VENDOR TOTAL:	1,358.00
ARROW	ARROW PEST CONTROL INC						
67451	12/17/15	01	PEST CONTROL-DEC	1116105360		01/26/16	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AT&T81	AT&T						
R012516	01/13/16	01	262 R42-8188 663-1 CITY HALL	1116105221		01/26/16	264.14
		02	262 R42-8188 663-1 POLICE	1121005221			264.14
		03	262 R42-8188 663-1 COURT	1112005221			29.35
		04	262 R42-8188 663-1 METER	4234505221			29.35
		05	262 248-2264 368-9 FIRE DEPT	1122005221			263.90
		06	262 248-6837 457-9 PD NEW 911	1121005221			90.73
		07	262 248-4567 367-1 911 MODEM	1121005221			173.03
		08	262 248-4715 125-4 CITY HALL	1116105221			225.08

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
R012516	01/13/16	09	262 248-4913 601-4 STR FAX/DSL	1132105221		01/26/16	156.81
		10	262 249-5299 313-5 6 LIB LINES	9900005221			125.22
		11	262 249-5299 313-5 STR 1 LINE	1132105221			20.87
		12	262 249-5299 313-5 COURT FAX	1112005221			20.87
		13	262 249-5299 313-5 CH ALARM	1116105221			41.74
		14	262 249-5299 313-5 1 CEM LINE	4800005221			20.87
		15	262 249-5299 313-5 LOWER RIV	4055205221			20.87
		16	262 249-5299 313-5 UPPER RIV	4055105221			41.74
		17	262 249-5299 313 5 2 LINES FD	1122005221			41.74
		18	262 249-5299 313 5 3 LINES PD	1121005221			62.57
						INVOICE TOTAL:	1,893.02
						VENDOR TOTAL:	1,893.02
AT&TL	AT&T LONG DISTANCE						
RE012116	01/04/16	01	LONG DIST-DEC	1100001391		01/26/16	6.38
		02	LONG DIST-DEC	4055105221			0.19
		03	LONG DIST-DEC	4800005221			0.84
		04	LONG DIST-DEC	1132105221			7.15
		05	LONG DIST-DEC	1122005221			11.64
		06	LONG DIST-DEC	9900005221			8.57
		07	LONG DIST-DEC	1121005221			74.79
		08	LONG DIST-DEC	1116105221			0.25
		09	LONG DIST-DEC	1112005221			0.01
						INVOICE TOTAL:	109.82
						VENDOR TOTAL:	109.82
AUROE	AURORA EAP						
IN-13702	12/31/15	01	1ST QTR 2016 FEE	1110205135		01/26/16	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUROH	AURORA HEALTH CARE						

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUROH	AURORA HEALTH CARE						
565791	12/27/15	01	PHYSICAL EXAM	1132105205		01/26/16	41.00
						INVOICE TOTAL:	41.00
						VENDOR TOTAL:	41.00
BEK	BEK SPECIALTIES						
17678	12/30/15	01	CATALOG PLAQUE	9900005211		01/26/16	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
BUMPB	BUMPER TO BUMPER AUTO PARTS						
299286	01/11/16	01	HOSE-PLOW	1132125250		01/26/16	60.29
						INVOICE TOTAL:	60.29
299345	01/11/16	01	HYD FITTING-#11	1132125250		01/26/16	12.26
						INVOICE TOTAL:	12.26
						VENDOR TOTAL:	72.55
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-332819	01/13/16	01	HALOGEN LITES-#35	1132125250		01/26/16	13.88
						INVOICE TOTAL:	13.88
662-332822	01/13/16	01	FUSES-#15	1132125250		01/26/16	4.38
						INVOICE TOTAL:	4.38
662-332823	01/13/16	01	BRAKE CALIPERS-#54	1132105351		01/26/16	48.58
						INVOICE TOTAL:	48.58
662-332824	01/13/16	01	CORE CREDIT-CALIPER #54	1132105351		01/26/16	-18.00
						INVOICE TOTAL:	-18.00
662-332834	01/13/16	01	BRAKE HOSE-#35	1132105351		01/26/16	17.46
						INVOICE TOTAL:	17.46

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-333258	01/20/16	01	AIR HOSE ENDS	1132105340		01/26/16	15.18
						INVOICE TOTAL:	15.18
						VENDOR TOTAL:	81.48
CDW	CDW GOVERNMENT INC						
BLL4987	12/11/15	01	CAT5 CABLES	9900005514		01/26/16	3.68
						INVOICE TOTAL:	3.68
BNS3535	12/22/15	01	CAT5 CABLES CREDIT	9900005514		01/26/16	-3.68
						INVOICE TOTAL:	-3.68
						VENDOR TOTAL:	0.00
CENTURY	CENTURY FENCE						
5259-C	12/15/15	01	TORNADO, GUARDRAIL, FENCE	1110005245		01/26/16	8,087.00
						INVOICE TOTAL:	8,087.00
						VENDOR TOTAL:	8,087.00
DES	DATA EQUIPMENT SERVICES						
289	01/10/16	01	JAN MODEM SVC	4234505221		01/26/16	945.00
		02	JAN MODEM SVC	4054105221			45.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
DUNN	DUNN LUMBER & TRUE VALUE						
630955	12/28/15	01	ICE MELT, LIGHTBULBS	9900005350		01/26/16	41.96
		02	DISCOUNT	9900004819			-3.60
						INVOICE TOTAL:	38.36
631811	01/07/16	01	2 3-GALLON SPRAYERS	1132105340		01/26/16	63.98
		02	DISCOUNT	1100004819			-3.20
						INVOICE TOTAL:	60.78

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
632287	01/13/16	01	AIR FILTER-CHAINSAW	1132135430		01/26/16	21.99
		02	SIDEBOARDS	1132125250			55.56
						INVOICE TOTAL:	77.55
632320	01/13/16	01	PAINT ROLLERS	1132105340		01/26/16	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
632739	01/18/16	01	2 CYCLE OIL MIX	1132135430		01/26/16	107.76
		02	DISCOUNT	1100004819			-5.39
						INVOICE TOTAL:	102.37
632766	01/18/16	01	PAINT,ROLLERS-TRASH CANS	1152005352		01/26/16	146.72
		02	DISCOUNT	1100004819			-7.34
						INVOICE TOTAL:	139.38
632802	01/18/16	01	SPRAYER	1116105350		01/26/16	3.98
						INVOICE TOTAL:	3.98
632821	01/18/16	01	LIGHTBULBS,BLEACH	4055105350		01/26/16	11.28
		02	DISCOUNT	1100004819			-0.56
						INVOICE TOTAL:	10.72
633018	01/20/16	01	STA-BIL/MOWERS	1152005250		01/26/16	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
633021	01/20/16	01	FURNACE FILTERS	4055105350		01/26/16	11.92
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.32
						VENDOR TOTAL:	458.69
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		12/31/15	-126.00

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUO SAFETY LADDER CORPORATION							
447222	12/23/14	02	REFUND CK RECD-TOOL RETURN	1122005351		12/31/15	126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
ELKHORN CHEMICAL CO INC							
569708	01/04/16	01	VACUUM PARTS	1116105350		01/26/16	42.10
						INVOICE TOTAL:	42.10
570004	12/31/15	01	NEW VACUUM	1116105350		01/26/16	586.99
						INVOICE TOTAL:	586.99
						VENDOR TOTAL:	629.09
GAGE MARINE CORP							
119503	12/03/15	01	PIER,RAMP,FENCE REMOVAL	4052105211		01/26/16	16,928.94
						INVOICE TOTAL:	16,928.94
999774	05/20/15	01	SLIP CRIB RPLC-SAILBOAT DAMAGE	4052105264		01/26/16	8,500.00
						INVOICE TOTAL:	8,500.00
						VENDOR TOTAL:	25,428.94
GENEVA AUTO BODY							
22880	09/22/15	01	TOWING,STORAGE-#203	1110005245		01/26/16	801.00
						INVOICE TOTAL:	801.00
						VENDOR TOTAL:	801.00
GOV FINANCE OFFICER ASSOC							
140010	01/07/16	01	2016 DUES-GFOA	1115105320		01/26/16	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
GIRAFFE ELECTRIC							

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GIRAF	GIRAFFE ELECTRIC						
16-064	01/08/16	01	NEW ELEVATOR STARTER	4055205360		01/26/16	645.00
						INVOICE TOTAL:	645.00
						VENDOR TOTAL:	645.00
GRAYS	GRAYS INC						
33021	01/06/16	01	CUTTING EDGES	1132125250		01/26/16	1,353.80
						INVOICE TOTAL:	1,353.80
						VENDOR TOTAL:	1,353.80
HEALT	HEALTHCHECK 360						
HC2734	01/18/16	01	SPECIAL SCREENING	1110205132		01/26/16	179.00
						INVOICE TOTAL:	179.00
						VENDOR TOTAL:	179.00
HESTA	HE STARK AGENCY INC						
6089PARK-12/15	12/31/15	01	DEC COLLECTION FEES	4234505216		01/26/16	79.84
						INVOICE TOTAL:	79.84
						VENDOR TOTAL:	79.84
ICCMA	INT'L CITY/COUNTY MGMT ASOC						
2016	01/01/16	01	2016 DUES-ICMA	1114205324		01/26/16	824.00
						INVOICE TOTAL:	824.00
						VENDOR TOTAL:	824.00
INLANC	INLAND CONTINENTAL PROPERTY						
2015	01/15/16	01	2015 NEWPORT WEST LOT REV	4234505850		01/26/16	12,425.65
						INVOICE TOTAL:	12,425.65
						VENDOR TOTAL:	12,425.65
ITU	ITU ABSORB TECH INC						

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ITU	ITU ABSORB TECH INC						
6517263	01/15/16	01	MATS, RAGS, COVERALLS	1132105360		01/26/16	186.14
						INVOICE TOTAL:	186.14
6517264	01/15/16	01	MATS	1116105360		01/26/16	91.01
						INVOICE TOTAL:	91.01
						VENDOR TOTAL:	277.15
JERRY	JERRY WILLKOMM INC						
221530	12/18/15	01	1475 GALS GAS	1132105341		01/26/16	2,919.03
						INVOICE TOTAL:	2,919.03
360125	01/12/16	01	HYD OIL-SWEEPERS	1132105341		01/26/16	567.69
						INVOICE TOTAL:	567.69
360298	01/20/16	01	HYDRAULIC, GEAR OIL	1132105341		01/26/16	259.02
						INVOICE TOTAL:	259.02
						VENDOR TOTAL:	3,745.74
KOCOUCO	KOCOUREK PROPERTY HOLDINGS LLC						
2015	01/15/16	01	2015 N SHORE LOT SHARE	4234505850		01/26/16	557.84
						INVOICE TOTAL:	557.84
						VENDOR TOTAL:	557.84
LABYR	LABYRINTH HEALTHCARE GROUP						
27260	01/19/16	01	PATIENT CARE-FEB	1110205132		01/26/16	337.50
						INVOICE TOTAL:	337.50
						VENDOR TOTAL:	337.50
LAKESI	LAKESIDE INTERNATIONAL TRUCKS						
2103820P	01/12/16	01	HEATER MOTOR-#26	1132125250		01/26/16	143.05
						INVOICE TOTAL:	143.05

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LAKESI LAKESIDE INTERNATIONAL TRUCKS							
2103934P	01/14/16	01	MIRRORS-#22	1132125250		01/26/16	57.98
						INVOICE TOTAL:	57.98
						VENDOR TOTAL:	201.03
LAKEWC LAKEWOOD CONSTRUCTION SERVICES							
1521	01/09/16	01	SNOW HAULING 1/1/16	1132125220		01/26/16	552.50
						INVOICE TOTAL:	552.50
						VENDOR TOTAL:	552.50
LARRY LARRY'S TOWING & RECOVERY							
24834	01/10/16	01	TOWING-DODGE CHARGER	1134105290		01/26/16	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
LGREG LAKE GENEVA REGIONAL NEWS							
1139119	12/03/15	01	LN 11/9 COUNCIL MINUTES	1110005314		01/26/16	184.02
						INVOICE TOTAL:	184.02
1139120	12/03/15	01	LN 11/16 COUNCIL MINUTES	1110005314		01/26/16	245.64
						INVOICE TOTAL:	245.64
1139753	12/03/15	01	LN-TREE PLANTING BID	4132109015		01/26/16	193.10
						INVOICE TOTAL:	193.10
1139779	12/03/15	01	LN-STR IMPROVEMENT BID	4132101508		01/26/16	241.40
						INVOICE TOTAL:	241.40
1140659	12/10/15	01	CUP-ANDREW	1110005315		01/26/16	49.46
						INVOICE TOTAL:	49.46
1140661	12/17/15	01	CUP-ATHENS	1110005315		01/26/16	49.46
						INVOICE TOTAL:	49.46

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGREG	LAKE GENEVA REGIONAL NEWS						
1140665	12/17/15	01	PIP-INTERRA-SKY/ALDI	1110005315		01/26/16	49.46
						INVOICE TOTAL:	49.46
1140666	12/17/15	01	PIP-GENEVA PROF GROUP	1110005315		01/26/16	45.61
						INVOICE TOTAL:	45.61
1141795	12/17/15	01	LN-LIQ LIC GT66	1110005315		01/26/16	19.20
						INVOICE TOTAL:	19.20
1142131	12/24/15	01	LN-11/23 COUNCIL MINUTES	1110005314		01/26/16	391.11
						INVOICE TOTAL:	391.11
1142135	12/24/15	01	LN 12/2 COUNCIL MINUTES	1110005314		01/26/16	122.39
						INVOICE TOTAL:	122.39
1142612	12/24/15	01	LN ORD 15-15 STOP SIGNS	1110005314		01/26/16	22.06
						INVOICE TOTAL:	22.06
						VENDOR TOTAL:	1,612.91
LGUTI	LAKE GENEVA UTILITY						
DPW-CITY SHARE	01/11/16	01	DPW DIRECTOR-CITY SHARE	1132105100		01/26/16	50,000.00
						INVOICE TOTAL:	50,000.00
						VENDOR TOTAL:	50,000.00
MINUT	MINUTEMAN PRESS						
25324	11/02/15	01	BIZ CARDS-KORDUS	1111005399		01/26/16	79.54
						INVOICE TOTAL:	79.54
						VENDOR TOTAL:	79.54
MONRO	MONROE TRUCK EQUIPMENT						
5313939	01/07/16	01	HYD FILTER-#27	1132125250		01/26/16	45.31
						INVOICE TOTAL:	45.31
						VENDOR TOTAL:	45.31

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NAPAE	ELKHORN NAPA AUTO PARTS						
17166	01/06/16	01	BLUE DEF,WINTER DEFENSE	1132105341		01/26/16	68.72
						INVOICE TOTAL:	68.72
17328	01/07/16	01	BRACKET-PLOW MIRROR	1132125250		01/26/16	48.06
						INVOICE TOTAL:	48.06
17393	01/07/16	01	COUPLERS-PLOW	1132125250		01/26/16	45.74
						INVOICE TOTAL:	45.74
17735	01/11/16	01	AIR,OIL,FUEL FILTERS	1132105351		01/26/16	145.03
						INVOICE TOTAL:	145.03
18050	01/13/16	01	OIL FILTERS	1132105351		01/26/16	58.17
						INVOICE TOTAL:	58.17
18261	01/14/16	01	FUEL FILTER #23	1132105351		01/26/16	26.82
		02	FUEL FILTER CREDIT	1132105351			-28.69
						INVOICE TOTAL:	-1.87
18762	01/18/16	01	OIL/AIR FILTERS	4234505351		01/26/16	16.18
						INVOICE TOTAL:	16.18
18764	01/18/16	01	12 QUARTS OIL	4234505351		01/26/16	35.88
						INVOICE TOTAL:	35.88
18768	01/18/16	01	SWAY BAR LINK-#14,BRAKE CLNR	1132105351		01/26/16	52.62
						INVOICE TOTAL:	52.62
18826	01/19/16	01	AIR FILTER	4234505351		01/26/16	7.77
						INVOICE TOTAL:	7.77
						VENDOR TOTAL:	476.30

NYQUI	JEFF MISKIE						
1123	01/18/16	01	OCT-DEC IT SVCS	1115105450		01/26/16	3,632.34

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NYQUI	JEFF MISKIE						
1123	01/18/16	02	GAS PUMP SOFTWARE	4132101428		01/26/16	225.00
		03	WEBSITE RESOLUTION	1170005720			112.50
						INVOICE TOTAL:	3,969.84
						VENDOR TOTAL:	3,969.84
OFFICM	OFFICEMAX INC						
10677	11/19/15	01	PAYROLL FILE FOLDERS	1115105310		01/26/16	23.40
						INVOICE TOTAL:	23.40
120491	11/30/15	01	YELLOW PAPER-TAX FLYER	1115105310		01/26/16	60.45
						INVOICE TOTAL:	60.45
449813	12/18/15	01	PAPER, INK	1132105340		01/26/16	54.62
						INVOICE TOTAL:	54.62
48323	11/20/15	01	ANNUAL REBATE CREDIT	9900005310		01/26/16	-3.44
						INVOICE TOTAL:	-3.44
652386	12/15/15	01	RETURN-THERMAL POUCHES	1114305310		01/26/16	-52.13
						INVOICE TOTAL:	-52.13
693008	01/08/16	01	1099 FORMS	1115105310		01/26/16	74.80
						INVOICE TOTAL:	74.80
716122	01/08/16	01	PAPER, FOLDERS, RBRBANDS, CLIPS	1132105340		01/26/16	48.22
						INVOICE TOTAL:	48.22
756436	12/15/15	01	RETURN-LABELS	1114305311		01/26/16	-174.60
						INVOICE TOTAL:	-174.60
						VENDOR TOTAL:	31.32
OTTER	OTTER SALES & SERVICE INC						
P159284	01/11/16	01	TIE RODS-#25	1132105250		01/26/16	217.52
						INVOICE TOTAL:	217.52

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

OTTER	OTTER SALES & SERVICE INC						
P159328	01/13/16	01	DRIVE CHAIN-SNOW BLOWER	1132125250		01/26/16	40.40
		02	5 GALS HYTRAN-SWEEPER	1132105351			77.50
						INVOICE TOTAL:	117.90
						VENDOR TOTAL:	335.42
PCL	PETTY CASH - LIBRARY						
12/15	12/29/15	01	USPS-ILL RETURNS	9900005312		01/26/16	5.66
						INVOICE TOTAL:	5.66
						VENDOR TOTAL:	5.66
PECK	PECK & WEIS HEATING & COOLING						
890412	01/07/16	01	TUBE HEATERS	4132101414		01/26/16	15,444.00
						INVOICE TOTAL:	15,444.00
						VENDOR TOTAL:	15,444.00
PROVE	PROVEN POWER INC						
02-175172	01/07/16	01	SEAT FIX,OIL CHG,MAINT #37	1152005250		01/26/16	731.68
						INVOICE TOTAL:	731.68
						VENDOR TOTAL:	731.68
QUILL	QUILL CORPORATION						
1583322	12/17/15	01	PAPER,RUBBERBANDS,CALENDAR	9900005310		01/26/16	152.05
						INVOICE TOTAL:	152.05
1612278	12/18/15	01	ENVELOPES,FOLDERS	9900005310		01/26/16	56.02
						INVOICE TOTAL:	56.02
1838746	12/30/15	01	INK CARTRIDGE	1116105310		01/26/16	92.69
						INVOICE TOTAL:	92.69
2072268	01/07/16	01	PAPER,POST-IT NOTES	1116105310		01/26/16	112.05
						INVOICE TOTAL:	112.05

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

QUILL	QUILL CORPORATION						
2074274	01/07/16	01	PAPER	1116105310		01/26/16	89.97
						INVOICE TOTAL:	89.97
2089192	01/07/16	01	WALL CALENDARS	1124005310		01/26/16	32.38
						INVOICE TOTAL:	32.38
2131816	01/08/16	01	ADD MACHINE TAPE	1115105310		01/26/16	5.39
		02	PAPER, TAPE	1116105310			105.96
						INVOICE TOTAL:	111.35
2146074	01/08/16	01	10X13 ENVELOPES	1116105310		01/26/16	29.69
						INVOICE TOTAL:	29.69
2211928	01/12/16	01	CHAIR MAT-HR	1115105310		01/26/16	67.99
						INVOICE TOTAL:	67.99
						VENDOR TOTAL:	744.19
ROTE	ROTE OIL COMPANY						
1535100211	12/17/15	01	299.3 GALS DYED DIESEL	1132105341		01/26/16	463.62
						INVOICE TOTAL:	463.62
1535100212	12/17/15	01	110.3 GALS CLEAR DIESEL	1132105341		01/26/16	205.05
						INVOICE TOTAL:	205.05
1600500410	01/05/16	01	273.9 GALS DYED DIESEL	1132105341		01/26/16	369.49
						INVOICE TOTAL:	369.49
1600500412	01/05/16	01	693.8 GALS CLEAR DIESEL	1132105341		01/26/16	1,151.01
						INVOICE TOTAL:	1,151.01
1601300002	01/13/16	01	339.9 GALS CLEAR DIESEL	1132105341		01/26/16	563.90
						INVOICE TOTAL:	563.90
1601300003	01/13/16	01	182 GALS DYED DIESEL	1132105341		01/26/16	245.52
						INVOICE TOTAL:	245.52
						VENDOR TOTAL:	2,998.59

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

SEYMO	SEYMOUR KREMER KOCH						
39862	11/04/15	01	ATTY CONFLICT	1113105214		01/26/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
SHERW	SHERWIN-WILLIAMS COMPANY						
6745-8	01/05/16	01	OFFICE PAINT	1116105350		01/26/16	25.42
						INVOICE TOTAL:	25.42
						VENDOR TOTAL:	25.42
STANL	STANLEY SECURITY SOLUTIONS INC						
13119799	01/08/16	01	YRLY SOFTWARE UPGRADE	1116105360		01/26/16	180.00
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	180.00
STS	GEORGE SCHROEDER TRUCKING						
454760	12/31/15	01	SNOW REMOVAL 12/30/15	1132125220		01/26/16	641.25
						INVOICE TOTAL:	641.25
						VENDOR TOTAL:	641.25
T0001160	TOWN OF LYONS						
ANNEX ORD 15-11	01/11/16	01	ANNEX TAX PMT 5 YRS-120 PROP	1100001391		01/26/16	225.05
						INVOICE TOTAL:	225.05
						VENDOR TOTAL:	225.05
T0001161	UTESCH CONSTRUCTION INC						
1/6/16	01/06/16	01	NEW DOOR/DOOR FRAME FIX	4055205360		01/26/16	391.16
						INVOICE TOTAL:	391.16
						VENDOR TOTAL:	391.16
T0001162	SHANA REED						

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001162 SHANA REED							
REFUND	01/20/16	01	REED-CANCEL 6/11/16	1100002353		01/26/16	100.00
		02	REED-CANCEL 6/11/16	1152004675			50.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
T2SYS T2 SYSTEMS CANADA INC							
233848	01/01/16	01	FEB EMS FEES	4234505450		01/26/16	2,835.00
		02	FEB EMS FEES	4054105340			105.00
						INVOICE TOTAL:	2,940.00
						VENDOR TOTAL:	2,940.00
TIMEL TIMELESS FLOORING							
2014-0377	01/05/16	01	BUFF,RECOAT WOOD FLOOR	4055105360		01/26/16	1,625.00
						INVOICE TOTAL:	1,625.00
						VENDOR TOTAL:	1,625.00
UNITE UNITED LABORATORIES							
142706	01/08/16	01	JEL CLEANER	1152005350		01/26/16	789.60
		02	WAX STRIPPER CLEANER	4055105350			253.36
						INVOICE TOTAL:	1,042.96
						VENDOR TOTAL:	1,042.96
UNITED UNITED PUBLIC SAFETY INC							
42801	01/21/16	01	NEW HANDHELD TICKET SYSTEM	4234505870		01/26/16	22,372.00
						INVOICE TOTAL:	22,372.00
						VENDOR TOTAL:	22,372.00
VENTU VENTURE INVESTMENT PARTNERSHIP							
2015	01/15/16	01	2015 SHARE #833-34	4234505850		01/26/16	570.62
						INVOICE TOTAL:	570.62
						VENDOR TOTAL:	570.62

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VERIZON WIRELESS							
9757824695	12/23/15	01	CELL CHGS-DEC	1122005221		01/26/16	215.25
						INVOICE TOTAL:	215.25
9758138982	01/01/16	01	CELL CHGS-DEC+4 PHONES	1121005221		01/26/16	1,690.06
						INVOICE TOTAL:	1,690.06
9758289831	01/03/16	01	AIR CARDS-DEC	1121005221		01/26/16	546.13
						INVOICE TOTAL:	546.13
						VENDOR TOTAL:	2,451.44
VON BRIESEN & ROPER SC							
10310	01/08/16	01	ATTY CONFLICT	1113105214		01/26/16	666.50
						INVOICE TOTAL:	666.50
						VENDOR TOTAL:	666.50
WALWORTH COUNTY PUBLIC WORKS							
1244	01/19/16	01	SAND/SALT MIX-DEC	1132125340		01/26/16	4,024.20
						INVOICE TOTAL:	4,024.20
						VENDOR TOTAL:	4,024.20
PEGGY WATSON							
MILEAGE 1/15/16	01/15/16	01	90 MILES-HR CLASS	1115105332		01/26/16	48.60
						INVOICE TOTAL:	48.60
						VENDOR TOTAL:	48.60
WCMA							
2016	01/01/16	01	2016 DUES-WCMA	1114205324		01/26/16	154.50
						INVOICE TOTAL:	154.50
						VENDOR TOTAL:	154.50
WE ENERGIES							

INVOICES DUE ON/BEFORE 01/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WEENE	WE ENERGIES						
RE012116	01/08/16	01	7891-194-618 DEC 2015 GAS BILL	1116105224		01/26/16	794.16
		03	7837-744-963 DEC 2015 GAS BILL	1122005224			767.10
		04	0480-524-472 DEC 2015 GAS BILL	4055105224			575.45
		06	0847-573-906 DEC 2015 GAS BILL	1122005224			106.92
		07	5288-664-956 DEC 2015 GAS BILL	1151105224			313.37
		08	8052-439-940 DEC GAS BILL-1055	1132105224			123.17
		09	8017-524-022 DEC GAS BILL-1065	1132105224			543.15
		10	6602-046-262 DEC GAS BILL-1070	1132105224			377.86
		11	7283-171-261 DEC 2015 GAS BILL	1152015224			37.16
		12	1885-876-489 DEC 2015 GAS BILL	4800005224			109.08
		13	3843-358-997 FINAL BUDGET	9900005222			59.94
		14	5604-510-433 FINAL BUDGET	9900005222			-66.04
						INVOICE TOTAL:	3,741.32
						VENDOR TOTAL:	3,741.32
WIHIST	WI HISTORICAL SOCIETY						
MIL010416.01	01/04/16	01	REGIONAL NEWS MICROFILM	9900005413		01/26/16	651.00
						INVOICE TOTAL:	651.00
						VENDOR TOTAL:	651.00
WOLF	WOLF CONSTRUCTION CO INC						
2869	12/03/15	01	COLD PATCH	1132105370		01/26/16	1,500.25
						INVOICE TOTAL:	1,500.25
						VENDOR TOTAL:	1,500.25
YMCA	YMCA						
RE012116	01/21/16	01	JAN/FEB PAYMENT	1170005760		01/26/16	9,000.00
						INVOICE TOTAL:	9,000.00
						VENDOR TOTAL:	9,000.00
						TOTAL ALL INVOICES:	213,699.28

**City of Lake Geneva
Treasurer's Report as of SEPTEMBER 30, 2015**

Walworth State Bank		Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Aug-15	Sep-15
	Type					
	General Checking	270,380.78	643,359.10	600,000.00		
	General Checking	414,937.12				
	General Checking	216,715.10				
General Checking	TOTALS	902,033.00	643,359.10	600,000.00	462,432.92	803,759.02

Other Banks		Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Aug-15	Sep-15
	Type					
BMO Harris Bank	TID #4 Certificates of Deposit				607,641.38	607,641.38
Town Bank	TID #4 Certificate of Deposit				613,611.31	613,611.31
Town Bank	TID #4 Money Market		0.33		2,635.62	2,635.95
US Bank	Tax Collection	3,584.96	6,561.27		3,597.71	6,574.02
Peoples Bank	TID #4 Certificate of Deposit				65,000.00	65,000.00
Associated Bank	TID #4 Certificates of Deposit				614,958.81	614,958.81
Walworth State Bank	Police Seizure Account				3,709.59	3,709.59
Other Banks	TOTALS	3,584.96	6,561.60	-	1,911,154.42	1,914,131.06

Local Govt Investment Pool		Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Aug-15	Sep-15
	Type					
LGIP Acct #1	General		747.42		6,664,148.07	6,664,895.49
LGIP Acct #4	Treasurer		15.07		134,392.21	134,407.28
LGIP Acct #5	Impact Fees-Park		6.12		54,570.30	54,576.42
LGIP Acct #6	Impact Fees-Fire		1.47		13,122.79	13,124.26
LGIP Acct #7	TID #4		861.89		7,684,782.25	7,685,644.14
LGIP Acct #8	Capital Projects		2.26		20,188.11	20,190.37
LGIP Acct #9	Public Library		10.43		93,019.46	93,029.89
LGIP Acct #10	Impact Fees-Library		20.67		184,321.11	184,341.78
LGIP Acct #11	Capital Projects-2014		218.49	(600,000.00)	2,068,069.66	1,468,288.15
Local Gov't Investment Pool	TOTALS	-	1,883.82	(600,000.00)	16,916,613.96	16,318,497.78

GRAND TOTAL ALL BANKS

905,617.96	651,804.52	-	19,290,201.30	19,036,387.86
-------------------	-------------------	----------	----------------------	----------------------

Sarah M. Treasurer

Attest: