

FINANCE, LICENSE & REGULATION COMMITTEE
TUESDAY, JANUARY 2, 2018 – 6:00 PM
CITY HALL, MEETING ROOM 2A

The January 2, 2018 meeting of the Finance, License, and Regulation Committee was called to order at 6:00 pm by Chairperson Kordus.

Clerk Kropf called the roll and noted that Kordus, Hedlund, Howell, Halverson, and Skates were present. Also present were: City Administrator Oborn, City Clerk Kropf, Mayor Kupsik, Finance Director Hall, Alderperson Straube, and Alderperson Flower.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Mary Jo Fesenmaier; 1085 W Lakeshore Dr, Lake Geneva; Spoke in opposition of the purchase of a SmartBoard for City Hall Room 2A. She felt that the money quoted to be spent could be done in a more advantageous way.

Approve the Regular Finance, License and Regulation Committee Meeting minutes of December 19, 2017, as prepared and distributed

Motion by Skates to approve the minutes from December 19, 2017, second by Halverson. Motion carried 5-0.

Licenses & Permits

Original 2017-2018 Operator's (Bartender) License application filed by Ashley Principato, Cole Conrad, and Laila Schiavo (pending Police Chief approval)

Clerk Kropf stated that the operator license for Laila Schiavo had been approved by the Chief of Police that day and would also recommend approval.

Motion by Skates to approve all original 2017-2018 Operator licenses as presented, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding amended Event Permit Application for VISIT Lake Geneva for the 23rd Annual Winterfest & US National Snow Sculpting Competition; Amending dates of Street Closure of Wrigley Drive to include January 29, 2018 and January 30, 2018.

Clerk Kropf noted that this change was only to close Wrigley Drive two days sooner and was a recommendation from the Streets Department.

Motion by Hedlund to approve, second by Halverson.

Discussion/Action/Recommendation on Employee Health Benefits costs and programs including (Pending January 2, 2018 Personnel Committee meeting):

-Claims Paid 6 Month Rolling Average

-Aurora Clinic

-Pricing Fully Insured plans including direct plans and the State Health Plan

Motion by Hedlund to keep the Aurora Clinic open for employees through January 1, 2019, per Council action, and that the City remain self-insured until December 31, 2018 with the possible movement into the State Health Plan effective January 1, 2019, second by Howell.

Committee discussion concluded that there were not any changes proposed and this would not need to go to Council for action. Motion carried 5-0.

Discussion/Recommendation for 2017 General Fund Budget Amendment for Contingency, Host Tower temporary relocate, Police Department retirement payout, and Emergency Management salary savings

City Administrator Oborn outlined the amendments to be made to the General Fund for the various purchases. He noted that these changes were being made to the 2017 Contingency budget.

Motion by Hedlund to approve, second by Skates. Motion carried 5-0.

Discussion/Recommendation on Smart Screen for City Hall Room 2A with the amount not to exceed \$6,000 from 2018 Capital Projects Budget

City Administrator Oborn explained that he had been tasked to find an appropriate projection system for the City Hall 2A room. Skates expressed that he didn't feel that a SmartBoard would be the best option for that room and that the City could find a more suitable option at a potential lower cost. He suggested that the City consult with Dan Schmidt from the School District as he is the IT Director and could offer more viable options. The committee directed City Administrator Oborn to find additional options and to refer back to the committee. No action was taken.

Discussion/Recommendation on the Wil-Surge Electric Inc. TIF Escrow Draw Request No. 2 in the amount of \$43,810.00 for the Main Street Widening Project - Lighting Contract (Continued from December 19, 2017 FLR meeting)

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Presentation of Accounts

Purchase Orders (none)

No action was taken.

Prepaid Bills in the amount of \$13,234.00

Motion by Hedlund to approve, second by Skates. Motion carried 5-0.

Regular Bills in the amount of \$285,536.56

Motion by Hedlund to approve, second by Skates. Motion carried 5-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Accurate Appraisal, LLC Assessor Agreement

Motion by Kordus to convene the committee into closed session, second by Hedlund. Also present in closed session: City Administrator Oborn, Clerk Kropf, Finance Director Hall, Mayor Kupsik, and Alderperson Flower. Motion carried on a roll call voted 5-0. The committee convened into closed session at 6:32 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Hedlund to reconvene the committee into open session, second by Halverson. Motion carried on a roll call vote 5-0. The committee reconvened in open session at 6:42 p.m.

Motion by Hedlund to direct staff to proceed with the recommendations made in closed session, second by Skates. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn the January 2, 2018 meeting of the Finance, License, and Regulation Committee, second by Skates. Motion carried 5-0. The meeting adjourned at 6:43 p.m.

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE, AND REGULATION COMMITTEE.