

**LAKE GENEVA POLICE AND FIRE COMMISSION  
MEETING AGENDA  
THURSDAY JANUARY 9, 2020, AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of December 5, 2019
7. City Council Report
8. Police Department Business
  - a. Approval of bills for the month of December 2019, operating in the amount of \$294,749.07, Equipment purchases in the amount of \$6,927.09, for a total of \$301,676.16
  - b. Discussion/Action – PSAP backup request from County Sheriff’s Office (MOU)
  - c. Discussion/Action – Change of status for Telecommunicator Amanda Moeller from full time telecommunicator to part time telecommunicator
  - d. Discussion/Action – Accept letter of resignation of part time Telecommunicator Sara Koehne
  - e. Discussion/Action – Confirmation of Full Time Telecommunicator hiring
  - f. Discussion/Action – Full time Patrol Officer Hiring Update
  - g. Discussion/Action – Hiring of Part Time Officer Thomas Giovannoni
  - h. Discussion/Action – Accept donation/Thank you from Avant Cycle Café to Community Service Officer, two \$10.00 gift certificates to Cheese Box
  - i. Discussion/Action – Accept \$100.00 donation from Al Exner
  - j. Discussion/Action – Accept \$500.00 donation from Plasti-Coil/Tri-Tec Corp.
  - k. Discussion – Community Outreach Committee Update
  - l. Discussion – Thank you notes
    - Ben McMasters - Officer Greetham-SRO

m. Discussion/Action Discussion - Chief's report (briefing only - no action will be taken)

n. Discussion/Action – Chief Rasmussen 2020 goals

o. Discussion - Chief's top monthly incidents

p. Discussion - Monthly activity reports

2019 Dispatch activity for December 2019: Telephone calls - 2,336 911 Calls - 236 Window assists - 645

2018 Dispatch activity for December 2018: Telephone calls – 2,452 911 Calls - 206 Window assists - 867

2019 Patrol activity for December 2019: Calls for service - 1,505 Arrests - 235

2018 Patrol activity for December 2018: Calls for service - 1,589 Arrests - 128

q. Yearly Statistics

2019 Dispatch activity: Telephone calls– 33,409 911 Calls– 3,065 Window assists– 9,692

2018 Dispatch activity: Telephone calls 34,505 911 Calls– 2,676 Window assists– 11,503

2019 Patrol activity: Calls for service- 19,877 Arrests- 1,884

2018 Patrol activity: Calls for service- 20,504 Arrests- 1,847

r. Items to be forwarded to City Council

9. Fire Department Business

a. Approval of bills for the month of December 2019, operating in the amount of \$108,487.04, Capital purchases in the amount of \$50,566.25, Equipment purchases in the amount of \$38,417.81, for a total of \$197,471.10

b. Discussion - EMS medical billing/Stark medical billing

c. Discussion - EMS call summary report

d. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview

e. Discussion/Action- PFAS free foam

f. Discussion/Action- Chief Peters 2020 goals

g. Discussion/Action – 2020 Capital/Equipment Replacement

h. Discussion/Action- Approval of Lexipol Policies

- 338 Shift Trades and Coverage (update)
- 339 Public Education Outreach and Scheduling (new)
- 505 Controlled Substance Accountability (update)
- 1009 Reporting for Duty (update)
- 1018 Personnel Records (update)

i. Discussion/Action - Approval of hiring FF/EMT Wyatt Bomkamp, EMT Gavin Dooley, Jessica Freibergs and Marvin Hendry (pending background and medical clearance)

j. Discussion/Action – Thank you notes and Acceptance of Donations

- First Congregational United Church of Christ - \$1,536.74
- Plasti-Coil/Tri-Tec Corp - \$500.00
- Avant Cycle Café – two \$10.00 Cheese Box gift certificate

k. Items to be forwarded to city council

10. Agenda items for the next regular meeting Thursday February 6, 2020

11. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.