



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 13, 2016 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of May 23, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Beach Reservation Permit Application filed by Mt. Zion Christian Church for a beach baptism and picnic on Sunday, September 18, 2016 from 12:00pm to 4:30pm utilizing Riviera Beach (*recommended by Piers, Harbors and Lakefront Committee on June 2, 2016*)
 - b. Park Reservation Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle to use Seminary Park Aug. 13 and Aug. 14, 2016 from 9:00am to 5:00pm for the “Viva Lake Geneva Scooter Rally” event (*recommended by the Board of Park Commissioners on June 1, 2016*)
 - c. Street Use Permit Application filed by Kelly and Dan Francois for the closure of Horace Street between Grant and Wheeler Street for a Block Party on August 13, 2016 from 6:00am to 12 midnight with a rain date of August 14, 2016
 - d. Park Reservation Permit Application filed by Margie Danno on behalf of HobbyTown USA and Lake Geneva YMCA to use the Disc Golf Course for a “Trilogy Challenge Disc Golf Tournament” on June 25, 2016 from 8:00am to 3:00pm (*recommended by the Board of Park Commissioners on June 1, 2016*)
 - e. Park Reservation Permit Application filed by Diane Carrigan to use Seminary Park for a Family Reunion on June 24, 2016 from 4:00pm to 8:00pm (*recommended by the Board of Park Commissioners on June 1, 2016*)
 - f. Parade and Public Assembly Permit Application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2016 from 10:00am to 10:30am beginning at Eastview School and ending at the American Legion Hall with request to waive all fees
 - g. Street Use Permit Application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2016 from 10:00am to 10:30am beginning at Eastview School and ending at the American Legion Hall with request to waive all fees
 - h. Park Reservation Permit Application filed by Regina Krepelan to use Cobb Park for a Graduation Party on June 18, 2016 from 12:30pm to 11:00pm (*recommended by the Board of Park Commissioners on June 1, 2016*)

- i. Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
- 1) Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Dr, William Strangeway, Agent
 - 2) Gleneagles LLC d/b/a Sopra, 724 W Main St, Alastair Cumming, Agent
 - 3) L&B Main Street Inc d/b/a Champs Sports Bar & Grill, 747 W Main St, Jessica Bush, Agent
 - 4) DCR Restaurant Group LLC d/b/a Next Door Pub & Pizzeria, 411 Interchange North, Chad Bittner, Agent
 - 5) Medusa Grill & Bistro LLC d/b/a Medusa Grill & Bistro, 501 Broad St, Gregory Anagnos, Agent
 - 6) 422 S. Wells St. LTD d/b/a Celebration on Wells, 422 S Wells St, Charles Lorenzi, Agent
 - 7) Samson Enterprises LLC d/b/a Carvetti’s, 642 W Main St, Eugene Grahler, Agent
 - 8) LG Hospitality Group LLC d/b/a Tuscan Tavern & Grill, 430 Broad St, James Georgalas, Agent
 - 9) Mercedes or Bust LLC d/b/a The Bottle Shop, 617 W Main St, Elizabeth Tumas, Agent
 - 10) Capitol Geneva LLC d/b/a Sprecher’s Restaurant & Pub, 111 Center St, Elizabeth Dion, Agent
 - 11) Sandal Inc d/b/a Lake Geneva Lanes, 192 E Main St, Franklin Guske, Sr, Agent
 - 12) SS2 Inc d/b/a The Red Geranium Restaurant, 393 N Edwards Blvd, Lyle Swatek, Agent
 - 13) Harry’s Café & Place Inc d/b/a Harry’s Café, 808 Main St, James Chironis, Agent
 - 14) Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad St, Linda Chironis, Agent
- j. Renewal “Class B” Winery License & Class “B” Fermented Malt Beverage License application filed by Jackson Wine LLC d/b/a Studio Winery, 401 Sheridan Springs Rd., Kathleen Jackson, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
- k. Renewal Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
- 1) Meridian Condo Association d/b/a Bella Vista Suites, 335 Wrigley Dr, Charles Lorenzi, Agent
 - 2) The Restaurant Tempura House LLC d/b/a Tempura House, 306 Center St, Pai Tsung Wang, Agent
- l. Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
- 1) Martin S Olympic Restaurant LLC d/b/a Olympic Restaurant, 748 W Main St, Yolanda Zavaleta, Agent
 - 2) Simple Café LLC d/b/a Simple Café, 525 Broad St, Thomas Hartz, Agent
 - 3) PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams St, Butch Nocek, Agent
 - 4) Happy Restaurant d/b/a Happy Café, 526 Wells St, Min Ting Zhong, Agent
 - 5) K&B Restaurant Group LLC d/b/a The Original Chicago Pizza Company, 150 Center St, Benjamin Wooten, Agent
 - 6) Breakfast Bungalow LLC d/b/a Great Eggs, 220 Cook St, Emma Setyan, Agent
 - 7) Beachside Hospitality Inc d/b/a Barrique Wine & Brew Bar, 835 Wrigley Dr, Nancy Trilla, Agent
 - 8) Mama Ciminis, 131 Wells St, Nicolo Cimino, Agent
 - 9) Good Vibes LLC d/b/a Good Vibes, 721 Geneva St, Samantha Strenger, Agent
- m. Renewal Class “B” Fermented Malt Beverage application filed by Board & Brush Lake Geneva LLC d/b/a Board & Brush Lake Geneva, 252 Center St, Julie Selby, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**

- n. Renewal Class “A” Fermented Malt Beverage License application filed by Tienda El Rancho Inc d/b/a Tienda El Rancho, 1151 Elkhorn Rd, Mercedes Jaramillo, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds
- o. **Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
 - 1) Brutap LLC d/b/a Bruno’s Liquors, 524 Broad St, James Sharkus, Agent
 - 2) Midwest Fuel Inc d/b/a Northside Mobil, 501 Interchange North, John Consolino, Agent
 - 3) Walgreen Co. d/b/a Walgreens #05600, 351 Edwards Blvd, Suzanne Tiedke, Agent
 - 4) Wal-Mart Stores East LP d/b/a Walmart #910, 201 S Edwards Blvd., Barbara Godan, Agent
 - 5) Queso Corp d/b/a The Cheese Box, 801 S Wells St, Zbigniew Borowiec, Agent
 - 6) Target Corporation d/b/a Target Store T2348, 660 N Edwards Blvd, Nicholas Schmidt, Agent
 - 7) Stop-N-Go of Madison Inc d/b/a Stop-N-Go #265, 896 Wells St, Andrew Bowman, Agent
 - 8) Stinebrink’s Lake Geneva Foods LLC d/b/a Stinebrink’s Piggly Wiggly, 100 E Geneva Sq, Mark Stinebrink, Agent
 - 9) SA Enterprises LLC d/b/a Quick N Save, 1231 Grant St, Amrik Singh, Agent
 - 10) Kwik Trip Inc d/b/a Kwik Trip 219, 710 Williams St, Jillian Ricker, Agent
 - 11) New World Wine Shop Inc d/b/a New World Wine Shop, 830 W Main St, Jerry Sibbing, Agent
- p. Original Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License application filed by Lake Aire LLC d/b/a Lake Aire Restaurant, 804 Main St, George Argiropoulos, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds
- q. Original Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by Geneva Theater, 244 Broad St., Shad Branen, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds
- r. Original 2016-2017 Operator’s (Bartender) License application as listed in packet
- s. Renewal of 2016-2017 Operator’s (Bartender) License applications as listed in packet
- t. Renewal Taxi Driver License application filed by Vito Gieron, Ronald Skipper Sr, Ronald Skipper Jr, Richard Skipper Sr, Debra Skipper (*approved by Police Chief; informational only*)
- u. **Renewal Taxi Company License applications filed by the following:**
 - 1) All Star Cab, W1044 Evergreen Rd, Pell Lake
 - 2) Al Limousine & Taxi, 612 Crawford St, Lake Geneva
- v. **Renewal Massage Establishment License applications filed by the following:**
 - 1) Element Massage Studio, 647 Main St, Ste 400
 - 2) Jasmine Salon & Spa LLC d/b/a Jasmine Salon & Spa, 251 Cook St
 - 3) Healing Muscle Therapies, 201 Broad St, Ste D
 - 4) Meridian Condominium Association d/b/a Bella Vista Suites, 335 Wrigley Dr
 - 5) Loosen Up LTD, d/b/a Loosen Up, 201 N Broad St
- 6. First reading of **Ordinance 16-05**, amending the Sidewalk Café ordinance restaurant definition to include retail food establishments whose primary sales are comprised of frozen dairy products
- 7. First reading of **Ordinance 16-06**, amending the Sidewalk Café ordinance to include a Penalties and Enforcement section

8. Discussion/Recommendation on City Water and Sewer Utility Ordinance changes and corresponding organizational issues *(Continued from May 23, 2016 Council Meeting)*
9. Discussion/Recommendation on Ordinance change to include Flat Iron Park in prohibited areas for a bicycle, skateboard, roller skate or any similar device *(Recommended by Public Works Committee on June 9, 2016)*
10. Discussion/Recommendation on Ordinance change to provide no parking space near 322 Warren Street *(Recommended by Public Works Committee on June 9, 2016)*
11. Discussion/Recommendation on regulating Utility Poles and Mono Towers including possible Ordinance changes *(Recommended by Public Works Committee on June 9, 2016)*
12. Discussion/Recommendation on Ordinance change to allow Grilling in Donian Park *(Recommended by Board of Park Commissioners on June 1, 2016)*
13. Discussion/Recommendation of Increase in Police Department Reserve Pay *(Recommended by Personnel Committee on May 26, 2016)*
14. Discussion/Recommendation of Columbia Cascade TIF4 Escrow Draw Request No 1 for \$34,430.00
15. Discussion/Recommendation on Dan Larson Landscape TIF4 Escrow Draw Request No 1 for \$30,901.00
16. Discussion/Recommendation on Hein Electric Supply Company TIF4 Escrow Draw Request No 1 for \$13,555.56
17. Discussion/Recommendation on Humphreys Contracting TIF4 Escrow Draw Request No 2 for \$32,867.61
18. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$35,542.96
 - c. Regular Bills in the amount of \$175,068.24
 - d. Approval of Treasurer's Report for April 2016

19. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

6/10/2016 8:40pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney



REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 13, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Flower
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of May 23, 2016, and Special City Council Meeting minutes of May 26, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Beach Reservation Permit Application filed by Mt. Zion Christian Church for a beach baptism and picnic on Sunday, September 18, 2016 from 12:00pm to 4:30pm utilizing Riviera Beach (*recommended by Piers, Harbors and Lakefront Committee on June 2, 2016*)
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- v. **Renewal Massage Establishment License applications filed by the following:**
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 - 4) Meridian Condominium Association d/b/a Bella Vista Suites, 335 Wrigley Dr
 - 5) Loosen Up LTD, d/b/a Loosen Up, 201 N Broad St

10. Item removed from the Consent Agenda

11. Finance, License and Regulation Committee Recommendations – Alderman Kordus

- a. First reading of **Ordinance 16-05**, amending the Sidewalk Café ordinance restaurant definition to include retail food establishments whose primary sales are comprised of frozen dairy products
- b. First reading of **Ordinance 16-06**, amending the Sidewalk Café ordinance to include a Penalties and Enforcement section
- c. Discussion/Action on City Water and Sewer Utility Ordinance changes and corresponding organizational issues *(Continued from May 23, 2016 Council Meeting)*
- d. Discussion/Action on Ordinance change to include Flat Iron Park in prohibited areas for a bicycle, skateboard, roller skate or any similar device *(Recommended by Public Works Committee on June 9, 2016)*
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- i. Discussion/Action of Columbia Cascade TIF4 Escrow Draw Request No 1 for \$34,430.00
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- k. Discussion/Action on Hein Electric Supply Company TIF4 Escrow Draw Request No 1 for \$13,555.56
- l. Discussion/Action on Humphreys Contracting TIF4 Escrow Draw Request No 2 for \$32,867.61

12. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$35,542.96
- c. Regular Bills in the amount of \$175,068.24
- d. Approval of Treasurer’s Report for April 2016

13. Mayoral Appointments (None)

14. Closed Session

- a. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Interim Fire Chief/Emergency Management Deputy Director John Peters

- b. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session concerning offer to sell/transfer City property located on Edwards Blvd.

15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

16. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

6/10/2016 8:40pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: June 13, 2016

To: Finance, License & Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Recommendation on Utility Ordinance changes and corresponding organization issues

To recap the issues of updating the Utility Ordinance and making changes to the Utility Commission, following are the minutes of the regarding the Finance, License & Regulation Committee (FLR) from October 26, 2015:

Discussion/Recommendation on reorganization of Utility Commission and corresponding Ordinance Change

City Administrator Oborn stated the main focus will be on procedural changes, not program or physical changes. As an alternative to the Utility Commission becoming a committee, the Commission will be addressing the procedural items to align themselves more closely to the City. He went over 3 options listed in the packet and noted state statute does give them the option to mandate the City as the fiscal agent, which will reduce their independence. Mr. Kordus stated there has been a lot of discussion on this and there is a lot to go through yet.

*Kordus/Wall motion to recommend continuance to the first meeting in January 2016.
Unanimously carried.*

I held off on bringing the issue back to the FLR/City Council to allow the Utility Commission to make reform changes and to recommend utility ordinance changes.

At the October 26, 2015 FLR meeting I recommended at least some changes so the Utility Commission can come closer aligned with the City. The following are the recommended changes with a status update:

- 1) Implementation of City Employee Handbook. The Utility Commission has adopted an employee handbook similar to the City's.
- 2) Implement Wage Study. The Utility Commission has implemented the wage grades and provided pay changes similar to the City.
- 3) Create Budget for utility funds. The Utilities now have budgets.
- 4) Implement one audit in 2016. The City's auditor is scheduled to provide the 2016 audit in 2017.
- 5) Eliminate Utility Commission dinner. The dinner was cancelled.
- 6) Eliminated Utility Commission pay. The Utility Commission passed a motion eliminating salaries for Utility Commission member.

- 7) Allow City Administrator to become involved in Utility Commission operation through ordinance change. The Utility Commissions recommendation is attached along with other recommended changes.
- 8) Allow City to reimburse Utilities for 34% for Director of Public Works services. The City has paid for 33% of the Director of Public Works salary.
- 9) Refrain from expenditures outside of water and sewer areas without City Council approval. The Utility Commission has passed a resolution to this affect.

I have attached the Utility Commissions recommended ordinance changes as Option 1. The proposal places the City Administrator on the Commission and eliminates one of the Aldermen seats on the Commission. This is not my recommendation but a step in the right direction.

Other changes proposed by the Utility Commission are:

- 1) Eliminates requiring meeting at City Hall.
- 2) Updates to new Wisconsin Public Service Commission Rules.
- 3) Eliminates redundant Section 78-51 on Commission duties.
- 4) For the Water Ordinance it updates from Water Commission to Utility Commission.
- 5) Updates the Sewer Ordinance from City to Utility Commission.
- 6) Changes Sec. 78-358 so that the City's Engineer reviews instead designs new subdivisions.
- 7) Allow the Commission to be the decision maker for extending water and sewer outside City limits.

I have also presented my recommended Utility Ordinance changes as Option 2. This option eliminates the independent Utility Commission and provides for a Utility Committee to provide oversight and make recommendations to the City Council. Some of the additional changes are:

- 1) Implementation of City Employee Handbook. Ensures parity within the City.
- 2) Implementation of City's procurement and accounts payable procedures. The Utility currently manages its own finances with little oversight. One accounting system eliminates the City writing checks between departments and simplifies coordination.
- 3) Payroll/Payable staff to become under the direction of the Comptroller. More consistency and better accountability. Also allows for sharing of staff between Departments.
- 4) Update Organization with Administrator supervising the Director of Public Works & Utility. Provides for more accountability and transparency.
- 5) Implement wage study in conjunction with the rest of the City. The Utility Commission has moved toward parity under pressure but could revert back to past practice at anytime. Consolidation will ensure parity between departments.
- 6) Create Budget for utility funds and integrate into City annual budget process.
- 7) Implement one City audit in 2016. Planned for under either option assuming Commission does not revert from stated plan.
- 8) Commission dinner eliminated as it is not allowed under City policies.
- 9) Commission/Committee pay eliminated as no pay is in place in the City for Boards/Commissions/Committees.
- 10) Accounting System consolidation would likely take place in 1 to 3 years when the City Hall accounting system is anticipated to be needed to be upgraded.
- 11) Eliminate inconclusive supervision of the Director of Public Works and Utility.

If the Council wishes to go with the Utility Commission's recommended ordinance changes, Option 1, then I recommend the following changes to the Option 1 Ordinance:

- 1) Modify to put the Water and Sewer Utilities finances under the City. This would address some of the financial issues.
- 2) Modify to instead of the Administrator taking the place of an Alderman to the Administrator taking the place of a Citizen on the Utility Commission. There is currently a citizen vacancy on the Utility Commission so no one is displaced.

The FLR and City Council can determine what direction to move in and direct the City Attorney to review the recommended changes. Also, the Utility Commission is postponing succession planning with the pending retirements of the Director of Public Works & Utility and Water Superintendent giving the City Council a chance to first consider possible organization changes and input on succession planning.

Option 1 - Recommended by the Utility Commission 3/10/16

Chapter 78. Utilities

ARTICLE I. IN GENERAL

Sec. 78-1. Composition and powers.

[Ord. No. 02-34, § I, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Utility Commission shall be in charge of the City water and sewer utilities and shall ~~have of~~ all the power and duties of W.S.A., § 66.0805. There shall be seven members on the Utility Commission. The membership shall include the Mayor, ~~two~~ one Alderman, the City Administrator, and four citizens.

Sec. 78-2. Officers.

[Ord. No. 02-34, § I, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Commission shall choose a president and secretary from among its ranks.

Sec. 78-3. Appointment.

[Ord. No. 08-02, 3-10-2008]

The members shall be appointed to the Utility Commission by the Mayor. The appointments shall be subject to approval by the Common Council.

Sec. 78-4. Term.

[Ord. No. 08-02, 3-10-2008]

The citizen members shall each serve ~~four~~ five-year terms. The terms of the citizen members shall be staggered so as to have one members' term expire each year. The Mayor, Alderman, and the City Administrator~~Aldermen~~ shall serve ~~conterminously~~ conterminously with their respective terms/appointment as Mayor, ~~and~~ Alderman, and City Administrator.

Sec. 78-5. Vacancy.

[Ord. No. 08-02, 3-10-2008]

Any vacancy shall be filled through the appointment procedures described above for the remainder of the term.

Sec. 78-6. Salary.

[Ord. No. 08-02, 3-10-2008]

Members of the Utility Commission shall serve ~~with or~~ without a stipend.

Sec. 78-7. Quorum.

[Ord. No. 08-02, 3-10-2008]

A majority of the membership of the Commission shall constitute a quorum for the transaction of business.

Sec. 78-8. Committee powers and duties.

[Ord. No. 08-02, 3-10-2008]

The Utility Commission shall have the duties and powers as set forth in W.S.A., § 66.085, including those described below:

(1)

Meeting. The Utility Commission shall meet at least ~~quarterly~~ ~~semi-annually~~. The Commission may meet as necessary, or as called by the chairman or as called by a majority of the Commission. The City Clerk shall create and post all agendas for this committee. ~~All meetings shall be at City hall.~~

(2)

Duties. The Utility Commission shall have the entire charge, management and direction of the City water and sewer utilities of the City. The duties of the Utility Commission shall include, but shall not be limited to:

a.

Recommending utility ordinance amendments;

b.

Refining development plans;

c.

Reviewing and making recommendations on proposed improvements, additions, extensions, or changes to the facilities;

d.

Discussing issues of safety, function, maintenance needs, and policy;

e.

Planning for the effectuation of plant and infrastructure improvements; and

f.

Other planning the Commission deems necessary and essential for the improvement of the plant.

(3)

Employees. The Commission may employ a manager or superintendent of utilities and may fix the compensation to be paid. The City Engineer may be engaged by the Commission. The Commission may employ other necessary employees and fix the compensation.

(4)

Rules. The Commission shall make necessary rules to govern its own proceedings and the government of the Utility Department.

(5)

Construction work. The Commission shall immediately supervise any utility construction work.

Sec. 78-9. through Sec. 78-30. (Reserved)

ARTICLE II. WATER SERVICE

DIVISION 1. GENERALLY

Sec. 78-31. PSC rules adopted.

[Code 1992, § 13.02]

The following rules issued by the Public Service Commission and on file in the office of the Director of Public Works and Utilities are adopted by reference in this section as though fully set forth in this section. Whenever any provision of this Code shall conflict with any PSC rule adopted by reference in this section, such conflict shall be resolved in favor of the PSC rule.

Schedule No.	Title
X-2	Water main extension rule
X-3	Water main installations in platted subdivisions
Cz-1	Water lateral installation charge
Mg-1	General service—Metered
F-1	Public fire—Protection service
Upf-1	Private fire—Protection service—Unmetered
Mpa-1	Public service
Ug-1	General water service—Unmetered
R-1	Reconnection charges
MgT-1	Seasonal, emergency or temporary service
X-1	Compliance with rules
X-1	Establishment of service
X-1.1	Service contract
X-1.2	Temporary metered supply, meter and deposits; water for construction
X-1.3	Use of hydrants for construction
X-1.4	Operation of valves and hydrants, and unauthorized use of water—Penalty; refunds of monetary deposits
X-1.5	Service connections (or water laterals)
X-1.6	Replacement and repair of service pipe
X-1.7	Thawing frozen services
X-1.8	Stop boxes; installation of meters; repairs to meters
X-1.9	Service piping for metered settings
X-1.10	Turning on water; failure to read meters
X-1.11	Complaint meter tests; inspection of premises; customers' deposits; new residential service
X-1.12	Existing residential service
X-1.13	Commercial and industrial service; conditions of deposit; refund of deposits
X-1.14	Other conditions; guarantee contracts
X-1.15	Disconnection and refusal of service: Reasons for disconnection; disconnection for delinquent accounts

Schedule No.	Title
X-1.16	Deferred payment agreement
X-1.17	Dispute procedures
X-1.18	Disconnection notice
X-1.19	Illness provision; deferred payment agreements
X-1.20	Surreptitious use of water
X-1.21	Vacation of premises; repairs to mains; duty of superintendent with respect to safety of the public
X-1.22	Handling water mains and service pipes in sewer or other trenches; settling main or service trenches
X-1.23	Protective devices
X-1.24	Purity of supply not to be impaired by cross connections
<u>*** See New Schedule Attached ***</u>	

Sec. 78-32. State code adopted.

[Code 1992, § 13.46(7)]

The City adopts by reference the state plumbing code, Chapters ILHR 81 — 86, Wis. Adm. Code. This section does not supersede the state and City plumbing codes but is supplementary to them.

Sec. 78-33. Operating valves and hydrants; breaking or tampering with water meter seal.

[Code 1992, § 13.39]

No person other than an authorized employee of the City Utility Commission shall, without written authority, operate any valve within a stop box controlling the flow of water to any premises or break or tamper with the seal of any water meter in service or open or operate any hydrant connected with the distribution service or any valve thereon, except for purposes of extinguishing fires, whether such hydrant is the property of the City or has been placed by the owner for his own protection. No person shall wantonly injure or impair the same. Only persons authorized by the fire chief for fire purposes only and persons authorized by a proper City official are permitted to use hydrant wrenches in the operation of hydrants connected with the water supply of the utility. Permits for the use of hydrants apply only to such hydrants as are designated in the permit for the particular use specified.

Sec. 78-34. Thawing frozen services.

[Code 1992, § 13.40]

(a)

Frozen services shall be thawed out by and at the expense of the utility except where the freezing was caused by contributory fault or negligence on the part of the consumer such as reduction of the grade or undue exposure of the piping in the building or on consumer's property or failure to

comply with ~~Water Commission~~Utility Commission specifications and requirements as to depth of service, lack of sufficient backfill, etc.

(b)

Following the freezing of a service, the utility shall take such steps and issue such instructions as may be necessary to prevent the refreezing of the same service. No charge will be made for rethawing if the instructions are followed. If it is necessary to allow the water to flow to prevent refreezing, the customer shall make provision for proper disposal of the wastewater.

(c)

For the period in which the water is allowed to run, the consumer will be billed according to his meter reading, but in no event to exceed the average amount paid in the corresponding billing periods of the previous two years. A new consumer will be charged the average bill for other consumers of the same class receiving service under comparable conditions.

[Sec. 78-35. through Sec. 78-50. \(Reserved\)](#)

DIVISION 2. ADMINISTRATION

~~Sec. 78-51. Water Commission; powers and duties; composition; terms.~~

~~[Code 1992, § 13.01(1)]~~

~~The Water Commission shall have charge of the City water utility and shall have all of the powers and duties provided in W.S.A., § 66.068. The Water Commission shall consist of the following seven members: The Mayor, two Alderpersons appointed by the Mayor and approved by the Council and four citizens of the City appointed by the Mayor and approved by the Council. Citizen members shall serve five year terms, and the Mayor and Alderpersons shall serve terms coterminous with their respective terms as Mayor and Alderpersons.~~

[Sec. 78-52. through Sec. 78-65. \(Reserved\)](#)

DIVISION 3. METERS

[Sec. 78-66. Installation.](#)

[Code 1992, §§ 13.14, 13.16]

(a)

Meters will be furnished and placed by the ~~Water Commission~~Utility Commission. All meters shall be so located that they shall be safeguarded from obstructions and frost and to allow easy access thereto for reading and inspection. The location shall be designated by proper employees of the ~~Water Commission~~Utility Commission. No bypass or other connection between the meter and the main shall be maintained, unless specifically authorized by the ~~City~~Utility Commission.

(b)

In setting meters, all connections shall be made according to the rules and regulations of the ~~Water Commission~~Utility Commission. Water lines from outside the building to the meter shall be a minimum of one inch in diameter and free of any soldered joints. Meter horn or setters shall be required in installation of all meters up to and including one inch. Shutoff valves shall be

installed before and after the meter setter. A sealed bypass shall be required on all meters over one inch in size.

(c)

Where a service is to be metered and there is no basement, or where it is impossible to properly set a meter in the consumer's basement, the ~~Water Commission~~Utility Commission will provide at the consumer's expense the proper frostproof box of an approved design to be located outside the consumer's building at a cost of labor, material and expense plus 10% to cover overhead charges.

Sec. 78-67. Water passing through to be paid for.

[Code 1992, § 13.17]

All water which has passed through the meter shall be paid for. If it is believed that the meter is registering incorrectly or if there is a sound of running water, the consumer shall notify the office of the ~~Water Commission~~Utility Commission and a qualified employee will be sent to examine the service and advise the consumer without a charge therefor.

Sec. 78-68. Relocation.

[Code 1992, § 13.18]

Where a property owner requests a change in the location of the meter, such meter may be relocated as directed by the ~~City~~Utility Commission at the expense of the property owner.

Sec. 78-69. Testing—generally.

[Code 1992, § 13.19]

All new meters purchased and all old meters which have been repaired or removed from service for any cause shall be tested and adjusted to show not more than a two-percent error before again being placed in service. All meters shall be tested at least once every three years. A complete record shall be kept of each meter, noting all repairs and inspections made and the results of each test.

Sec. 78-70. Same—accuracy.

[Code 1992, § 13.21]

The ~~Water Commission~~Utility Commission shall make a test of the accuracy of any water meter not greater than two inches in size upon the written request of a consumer filed at the office of the ~~Water Commission~~Utility Commission, provided the consumer does not request such test more frequently than once in 12 months. Tests shall only be made more frequently upon order of the state Public Service Commission or at the expense of the consumer when the meter is within the tolerance of 2%. Meters greater than two inches in size will be tested at the instance and direction of the ~~City~~Utility Commission, but not less often than once every two calendar years. All tests are to be made in conformity with the rules provided by the Public Service Commission.

Sec. 78-71. Sealing.

[Code 1992, § 13.20]

All water meters while in service shall be kept under seal affixed by an authorized employee or officer of the ~~Water Commission~~Utility Commission. The person responsible for water bills for water supplied through a meter whose seal has been tampered with or broken shall be deemed prima facie guilty of the offense.

Sec. 78-72. Reading upon vacation of premises.

[Code 1992, § 13.30]

(a)

When premises are to be vacated, the ~~Water Commission~~Utility Commission shall be notified in writing at once so that the meter may be read and removed if necessary, and the water supply shut off at the curb box. The owner of the premises shall be liable for damage to any property belonging to the ~~City~~City~~Utility Commission~~ by reason of failure to notify the Commission of the vacancy. A change of tenants in any unit of service within any quarterly meter reading period will not be construed as a vacancy, and the entire billing for the period will be submitted to the owner. Any adjusting by way of apportioning the amount of the bill between the outgoing and incoming tenants shall be made by the owner.

(b)

Premises which are entirely vacant, the service to which has been cut off at the curb box by the ~~Water Commission~~Utility Commission, shall be considered permanently vacant.

Sec. 78-73. Remote register meters; installation.

[Code 1992, § 13.45]

(a)

Installation costs. Remote register or touch pad water meter attachments will be installed by the ~~Water Commission~~Utility Commission. The costs shall be borne by the utility.

(b)

Determination of priority of installations. The ~~Water Commission~~Utility Commission shall determine the priority of such installations for the purpose of efficiency as follows:

(1)

All new construction.

(2)

Presently difficult place to read.

(3)

All other installations desirable for the benefit of the utility.

(4)

Residences where occupants habitually or necessarily are absent.

(c)

Location. The location of the remote register meter is to be determined by the utility.

(d)

Compliance with section. Each owner of any building constructed hereafter which is or is required to be served by a public water utility shall comply with the provisions of this section. Prior to final approval of construction by the building inspector and issuance of any certificate of completion or remodeling, the provisions of this section shall be complied with.

(e)

Installation of conduit by owner. Each owner of premises to whom this section applies shall install or cause to be installed a conduit of at least one-half-inch diameter from the present water meter if such is installed upon the premises or from the area where a water meter would be installed to the exterior of the building where gas meters are located or to be located or where the utility designates. The requirements of this section shall also apply to owners who remodel existing structures when such remodeling takes place in an area as to permit installation of the conduit as a part of the remodeling project. This determination shall be made by the building inspector.

(f)

Installation to be determined by ~~Water Commission~~Utility Commission. Owners of existing structures shall permit installation as determined by representatives of the ~~Water Commission~~Utility Commission.

Sec. 78-74. through Sec. 78-90. (Reserved)

DIVISION 4. BILLING

Sec. 78-91. Quarterly rendering; penalty for unpaid bills.

[Code 1992, § 13.31; Ord. No. 01-32, § I, 11-26-2001]

All bills shall be rendered quarterly to the premises described in a clear and definite manner, by house number when possible. All bills, except those for special readings or special purposes, shall be dated on the last day of the quarter in which such service is rendered, at the net rate. To each bill remaining unpaid 20 days after the date of such bill, a penalty of 1% per month shall be added, and the penalty shall be collectible in the same manner as the original charge. When the 20th of the month falls on a legal holiday or Sunday, the penalty rule shall apply on the next business day.

Sec. 78-92. Discontinuance of service for nonpayment of bill.

[Code 1992, § 13.32]

Service to premises for which bills for service are not paid by noon 20 days from the date of the bill will be discontinued and will not be turned on again until the bill, including the penalty, plus a fee for turning the water off and on, has been paid. If a bill for service remains unpaid at noon 15 days from the date, the owner of the property shall be notified by mail at his last known address that water will be turned off for nonpayment on the date named.

Sec. 78-93. Estimated readings.

[Code 1992, § 13.33]

Where meter readings cannot be obtained by reason of the premises being closed, an estimated bill will be submitted, based upon the consumption for the same quarter of the previous year or on such basis as may be deemed fair and equitable by the ~~City~~Utility Commission. This estimated bill shall be adjusted at the time the reading is obtainable in the course of the next reading period. When billing for service is thus based on an estimate and not on actual reading,

each bill shall be accompanied by a notice from the ~~Water Commission~~Utility Commission to that effect stating the reasons why actual readings are not submitted. Where readings cannot be obtained because right of access is unduly restricted, the rule in Section 78-182 shall apply.

Sec. 78-94. Computation of account when meter fails to register.

[Code 1992, § 13.34]

If a meter fails to register, the account will be computed in the same manner as provided in Section 78-93.

Sec. 78-95. Charges for removing meter.

[Code 1992, § 13.35]

When a meter is removed from the premises for any reason other than testing or repairing, or the premises is vacated, there will be a charge made to the owner of the property to cover the cost of turning the water off and on. Water will be turned off and on and meters installed and removed only upon proper application signed by the owner of the property served, or his authorized agent, and not upon the request of a tenant.

Sec. 78-96. Failure to receive bill.

[Code 1992, § 13.36]

Failure to receive a bill does not relieve a customer of his obligation, nor relieve him from payment of the penalty if such bill is not paid before the close of business on the 20th of the month next following the quarter in which service was rendered. Claims or complaints shall be made within five days from the date of the bill.

Sec. 78-97. Deposits.

[Code 1992, § 13.37]

Where the utility is required to render services which in accordance with the state statutes are not chargeable to the premises to which such services are rendered or where for just or sufficient reason it is deemed advisable not to do so, the utility may demand a deposit for a reasonable amount as estimated by the utility to ensure prompt payment upon the date due. Such deposit shall be uniform in all cases.

Sec. 78-98. Delinquent accounts.

[Code 1992, § 13.38]

On October 1 in each year the utility shall furnish to the City Clerk a list of all lots or parcels of real estate to which water was furnished during the preceding twelve-month period and the amount due for the same, including the penalty, if the same has not been paid. The City Clerk shall spread such delinquent bills upon the tax rolls in the manner provided in W.S.A., § 66.069(1)(b), which section is hereby made a part of this division.

Sec. 78-99. through Sec. 78-115. (Reserved)

DIVISION 5. CROSS CONNECTIONS

Sec. 78-116. Definitions.

[Code 1992, § 13.46(1)]

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

CROSS CONNECTION

Any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the City water system and the other water from a private source; water of unknown or questionable safety; or steam, gases or chemicals, whereby there may be a flow from one system to the other, the direction of flow depending on the pressure differential between the two systems.

Sec. 78-117. Prohibited generally; exception.

[Code 1992, § 13.46(2); Ord. No. 04-07, § I, 3-22-2004]

Installation or replacement of cross connections is prohibited. Interconnections between the utility water supply system and another water supply source (private; auxiliary; or emergency) is prohibited unless approved and permitted by the Utility Commission and as well as the Department of Natural Resources under Section NR 811.09(2), Wisconsin Administrative Code.

Sec. 78-118. Inspections.

[Code 1992, § 13.46(3)]

The utility shall cause inspections to be made of all properties served by the public water system where cross connections with the public water system are deemed possible. The frequency of inspections and reinspections based on potential health hazards involved shall be as established by the utility and as approved by the state Department of Natural Resources.

Sec. 78-119. Right of entry.

[Code 1992, § 13.46(4)]

Upon presentation of credentials, the representative of the utility shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the City for cross connections. If entry is refused, such representative shall obtain a special inspection warrant under W.S.A., § 66.122. On request, the owner, lessee or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping systems on such property.

Sec. 78-120. Discontinuance—generally.

[Code 1992, § 13.46(5)]

The utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this division exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water

service shall be discontinued only after reasonable notice and opportunity for hearing under W.S.A., ch. 68, except as provided in Section [78-121](#). Water service to such property shall not be restored until the cross connection has been eliminated in compliance with this division.

[Sec. 78-121. Same—emergency.](#)

[Code 1992, § 13.46(6)]

If it is determined by the utility that a cross connection or an emergency endangers public health, safety or welfare and requires immediate action, and a written finding to that effect is filed with the City Clerk and delivered to the customer's premises, service may be immediately discontinued. The customer shall have an opportunity for a hearing under Chapter [2](#) of this Code within 10 days of such emergency discontinuance.

[Sec. 78-122. Cross-connection control program.](#)

[Ord. No. 04-10, § I, 3-22-2004]

Pursuant to Wisconsin Administrative Code Section NR 811-09(1) the Utility Commission shall develop and implement a cross-connection control program. The cross-connection control program shall include at least the minimum requirements of Section NR 811-09(1)(a)(f). A record of the cross-connection control program shall be kept current and available for review by the public and the Department of Natural Resources.

[Sec. 78-123. through Sec. 78-135. \(Reserved\)](#)

[DIVISION 6. PRIVATE WELLS](#)

[Sec. 78-136. Purpose of division.](#)

[Code 1992, § 13.47(1)]

The purpose of this division is to prevent unused and improperly constructed wells from serving as a passage for contaminated surface or near surface waters or other materials to reach the groundwater. These wells shall be properly filled and sealed.

[Sec. 78-137. Penalty for violation of division.](#)

[Code 1992, § 13.47]

Any well owner violating any provision of this division shall, upon conviction, be subject to a forfeiture as provided in Section [1-12](#).

[Sec. 78-138. Filling; exception.](#)

[Code 1992, § 13.47(2); Ord. No. 04-08, § I, 3-22-2004]

All private wells located on any premises served by the utility water system shall be abandoned and properly filled pursuant to Utility Commission rule adopted under Section NR 811.10, Wisconsin Administrative Code.

Sec. 78-139. Well operation permits.

[Code 1992, § 13.47(3); Ord. No. 04-09, § I, 3-22-2004]

A permit may be granted to a well owner to operate a private well for a period not to exceed 12 months if the well owner demonstrates compliance with the following requirements:

(1)

The well construction and pump installation meet the requirements of Chapter NR 812 of the Wisconsin Administrative Code.

(2)

Confirmation and/or certification that the Department of Natural Resources has approved the well construction and pump installation.

(3)

The well has a history of producing safe water and presently produces bacteriological safe water as evidenced by three samplings two weeks apart.

(4)

The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.

Sec. 78-140. Methods.

[Code 1992, § 13.47(4)]

Wells to be abandoned shall be filled according to the procedures outlined in Chapter NR 112, Wis. Adm. Code. The pump and piping shall be removed and the well checked for obstructions prior to plugging. Any obstruction or liner shall be removed.

Sec. 78-141. Reports and inspection.

[Code 1992, § 13.47(5)]

A well abandonment report shall be submitted by the well owner to the DNR on forms provided by that agency and available in the office of the utility. The report shall be submitted immediately upon completion of the filling of the well. The filling shall be observed by a representative of the [City Utility Commission](#).

Sec. 78-142. Wellhead protection.

Per statutory authority granted pursuant to W.S.A., §§ 61.34, 61.35, 62.23 and 66.052, any proposed new or proposed change in the size or character of an existing business, commercial, residual or industrial use within 1,200 feet of any City groundwater supply well shall have, in addition to City approvals, the written approval of the City [Water Commission Utility Commission](#). Any person wishing to propose a new or changed use as described in this section must make application to the [Water Commission Utility Commission](#) to include the description of the property to be used, description of use, drawing of the site and measures proposed to minimize groundwater contamination risk, if any. The City [Water Commission Utility Commission](#) will review the application for compliance with the provisions of this section and its wellhead protection policy. The [Water Commission Utility Commission](#) may withhold approval of a new or changed use for cause if the proposed new or changed use violates the wellhead

protection policy. To assist in the review process, the ~~Water Commission~~Utility Commission must request that the applicant cause to be conducted a detailed engineering study at the applicant's cost to determine the potential for contaminating the groundwater resource. Enforcement and penalty procedures are as described in Section 78-227 in addition to state and federal remedies available.

Sec. 78-143. through Sec. 78-155. (Reserved)

DIVISION 7. WATER MAIN EXTENSIONS

Sec. 78-156. Director of Public Works and Utilities to have charge of work.

[Code 1992, § 13.01(2)]

The director of public works and utilities shall have general charge of all work of extension and improvement of the waterworks under the general direction of the ~~Water Commission~~Utility Commission. All such work when let by formal contract, signed by the president and secretary of the ~~Water Commission~~Utility Commission and the Mayor and City Clerk, shall be under the direction of the Director and shall be carried out as may be directed by the ~~Water Commission~~Utility Commission. For any work of this nature done without a formal contract, the Director shall have general supervision, subject to such statutory requirements and such ordinance provisions as the City may make, and shall purchase the necessary materials and employ the necessary help and labor for such work.

Sec. 78-157. Inspection when laying mains.

[Code 1992, § 13.05]

When water mains are being laid, the director shall make systematic inspections of all hydrants, connections, sleeves, etc., to prevent poor or careless work and later loss of water by leakage. Each main extension shall be tested for tightness of joints before trenches are filled.

Sec. 78-158. Contract required prior to work.

[Code 1992, § 13.03]

All construction and extensions of the water system shall be performed after the award of a contract by the ~~Water Commission~~Utility Commission, signed by the President and Secretary of the ~~Water Commission~~Utility Commission and the Mayor and City Clerk, unless otherwise provided, except that the director upon approval by the ~~Water Commission~~Utility Commission shall have authority to contract directly for replacements and maintenance.

Sec. 78-159. Construction to proceed upon order of Commission; provisions for fires; location of hydrants.

[Code 1992, § 13.04]

Extension of mains shall be made whenever ordered by the ~~Water Commission~~Utility Commission and as rapidly as can reasonably be done after approval by ~~Water Commission~~Utility Commission action. When installing mains, the system shall be so laid out as

to provide ample water in time of fire. The location of hydrants shall conform to the specifications of the American Waterworks Association.

Sec. 78-160. Rules for extensions.

[Code 1992, § 13.06]

Rules for extension shall be as follows:

(1)

Initiation. Extensions to existing water mains shall be initiated by application in writing to the ~~Water Commission~~Utility Commission. The ~~Water Commission~~Utility Commission will authorize the preparation of the plans which will be prepared by the engineer of the ~~Water Commission~~Utility Commission.

(2)

Owners' agreement to pay share of costs. By signing the application, the owner agrees to pay the proportionate share of the estimated cost of making such extension. Application for a new main shall be made by 51% of the abutting benefited frontage.

(3)

Billing. When the cost of a main extension has been determined, bills of particulars shall be mailed to the abutting property owners at the address appearing in the application. If such bills have not been paid by October 1 of the year in which rendered, the amount of such bills shall be certified to the City Clerk by the director, and the Clerk shall charge the amounts on the tax rolls of the City to the property described to be collected according to law for the collection of general taxes.

(4)

Assessment of costs. When the ~~Water Commission~~Utility Commission shall have ordered the construction of any water main which shall become part of the public water system, the cost of the improvement shall be assessed against the lots, parts of lots or parcels of land which front upon the proposed line of the water main and which are specifically benefited thereby. On corner lots where water mains are constructed on both lot sides, a credit of 125 feet against the total water assessment for both sides shall be given. However, in no case shall such assessment be less than 60 feet. Special assessments for water mains shall be in accordance with the procedures under W.S.A., § 66.60.

(5)

Basis of assessment; size of mains. The amount assessed against any property shall be computed on a front footage basis using the total cost of the improvement including the construction cost for the size of main required to adequately serve and benefit the property as determined by the City, but in no case shall such main be less than six inches nor more than eight inches in a residential zone. In a commercial, business or industrial zone, the size of the main shall be not less than eight inches nor more than 12 inches, plus the costs of engineering and legal services and any other item of direct or indirect cost which is attributed to the improvement, not including the cost of that portion of the water main in intersections of streets and alleys which shall be paid by the City.

(6)

Customer-financed basis in lieu of immediate assessment. Where the density of prospective consumers does not warrant immediate assessment for the mains, extensions will be made on a customer financed basis. The property owner shall be notified by certified mail that a deferred

assessment will be levied and become payable when the property is actually hooked up to the main or portions of the property benefited by its hookup or connection thereto.

a.

The cost of the extension, including fire hydrants and street intersection, will be determined and the total allocated to general service. This amount will then be divided by the total assessable footage requesting the service, and these amounts collected in advance or when an extension is put in service.

b.

As additional consumers are connected to a water main that was originally paid for by customer contributions, the utility will require a contribution from each new consumer. This contribution shall be determined by the utility on a front foot basis. The assessment rate shall be calculated using current prices for whatever size main is installed. This amount shall then be refunded pro rata to all consumers along the extension whose remaining contribution exceeds what would have been assessed under Subsections (4) and (5) of this section. Main extensions, outlots and backlots and dead-end lots, shall be assessed on the basis of a minimum lot which shall be 60 feet in width. In areas where lot dimensions are not proportionate, the utility shall make an assessment on the basis of area benefited by the main extension.

c.

When refunds have reduced the contribution of any customer to the point where his contribution equals the amount that would have been assessed under Subsections (4) and (5) of this section, no premises that may connect will be assessed at the computed amount per front foot abutting the main.

d.

When extension of a customer-financed main is required to serve a new customer and the cost per consumer exceeds the average remaining contribution in the original extension, the new extension will be considered as an entirely new project without refunds or other connection with the original extension.

(7)

Connection to transmission mains or connecting loops; assessment. When customers connect to transmission mains or connecting loops laid at the expense of the utility, there will be assessed on a front foot basis an amount equal to the average front foot assessment in the area.

(8)

New customers; basis of assessment. When the ~~Water Commission~~Utility Commission extends water mains for new customers on the basis of Subsections (4), (5) and (6) of this section, the Director of Public Works and Utilities shall decide whether the extension is to be a six-inch or larger pipe.

Sec. 78-161. Maps.

[Code 1992, § 13.07]

The director of public works and utilities shall cause to be prepared two maps showing the locations, sizes and types of all mains, valves, service pipes and hydrants and of the entire waterworks system and shall, from time to time, make such additions and alterations as shall correspond to the changes in the physical plant. He shall keep one of such maps in the office of the ~~Water Commission~~Utility Commission and one in the office of the City Clerk.

Sec. 78-162. through Sec. 78-175. (Reserved)

DIVISION 8. SERVICE CONNECTIONS

Sec. 78-176. Application.

[Code 1992, § 13.08]

Applications for water connections shall be made at the office of the ~~Water Commission~~Utility Commission on forms provided for that purpose. The application shall state the name of the owner; location of the property, designated by correct house number; the name of the licensed plumber installing the fixtures, exceptional features, if any, to be disclosed clearly; and the address of the owner in case notice has to be given for discontinuance of service for nonpayment. All applications shall be signed by the owner or his duly authorized agent. Applications shall be accompanied by the fee schedule on file in the office of the ~~Water Commission~~Utility Commission.

Sec. 78-177. Installation of service.

[Code 1992, § 13.09]

(a)

~~Water Commission~~Utility Commission responsibility. The ~~Water Commission~~Utility Commission shall furnish all fittings, with and including the curb box, at a cost to the property owner as approved by the Public Service Commission, but the City reserves the right at all times to specify the kind of pipe and material to be used, and to approve all work done up to and including the shutoff cock at the meter upon the premises supplied. Such service and connection, up to and including the curb box, shall remain the property of the City at all times and the applicant shall acquire no interest, right or title to the same by virtue of the fact that he has paid the installation costs and a fee giving him the privilege to receive water through such pipe, subject to all conditions set forth in this article.

(b)

Trenches. No water service shall be laid through any trench having cinders, rubbish or any other material which may cause injury to or deterioration of the service pipe, unless adequate means of protection are provided by sand filling or such insulation as may be approved by the utility. Service pipes passing through curb or retaining walls shall be adequately safeguarded by the provision of a channel space or pipe casing not less than twice the diameter of the service pipe and the space between the service pipe and the channel or pipe casing shall be filled and lightly caulked with oakum, mastic cement or other resilient material and made impervious to moisture.

(c)

Backfilling. In backfilling the pipe trench, the service pipe shall be protected against injury by carefully hand tamping the ground filling, free from hard lumps, rocks, stones or other injurious material, around and at least six inches over the pipe.

Sec. 78-178. Service pipes—maintaining.

[Code 1992, § 13.10]

The service pipe from the main to the curb box shall be maintained and kept in repair at the expense of the ~~City~~Utility Commission. However, the consumer shall maintain the service pipe from the curb box to the property and the City shall not make allowance for the loss of water which has passed through the meter and has been wasted by leakage or defective pipes and fixtures.

Sec. 78-179. Same—repairs.

[Code 1992, § 13.11]

In case of leakage in the service pipe between the curb box and the property, notice shall be given the owner or occupant to make necessary repairs, and, if repairs are not commenced within 24 hours after notice, the water will be shut off until repairs are made. In the case of minor leaks, work must be commenced within three working days of notice. If not made within a reasonable time thereafter, the City will repair the leakage at the expense of the property owner, and an additional charge will be made for turning on water after repairs have been made. The City shall not be liable in damages due to failure to locate a stop box promptly and shut off water in case of a leak on a consumer's premises.

Sec. 78-180. Same—record of locations.

[Code 1992, § 13.12]

A record of the location of each service shall be made and kept by the utility.

Sec. 78-181. Turning on water.

[Code 1992, § 13.13]

In no case may water be turned on by any person other than an employee of the ~~Water Commission~~Utility Commission authorized to do this work, with the exception of a licensed plumber who may do so only after being specially authorized to do so by an officer of the ~~Water Commission~~Utility Commission and after having arranged for means whereby consumption of water may be determined by so doing.

Sec. 78-182. Right of access to premises.

[Code 1992, § 13.15]

Authorized employees of the ~~Water Commission~~Utility Commission shall have the right of access during reasonable hours to premises supplied with water service for the purpose of inspection or for enforcement of the rules and regulations of the ~~Water Commission~~Utility Commission as provided in this article. Whenever, in the opinion of the director of public works and utilities, the right of access is unduly obstructed, the director shall cause notice to be given to the property owner that a frostproof box of an approved design will be located outside the building at a cost to the property owner of labor, material and expenses plus 10% to cover overhead charges. If installed, the cost shall be billed to the owner of the premises served, unless otherwise provided, and if such costs are not paid, they shall be collected in the manner provided by law. In lieu of the above provisions, the director of public works and utilities may, in his

discretion, notify the owner of the premises served that service will be discontinued unless access is given at a reasonable time.

Sec. 78-183. Water service outside the City.

[Code 1992, § 13.41]

(a)

Conditions required for furnishing. Water service may be furnished to applicants living outside City limits only when such service can be furnished without adversely affecting the service inside the City and then only upon the approval of the ~~Water-Utility~~ Utility Commission.

(b)

Water mains; laying. Water mains laid outside the City limits shall be under the supervision and specifications of the ~~Water Commission~~ Utility Commission.

(c)

Connection charge. If such main is laid at the instigation of the ~~Water Commission~~ Utility Commission and principally for its own use as a transmission main, property owners abutting on such main who desire service shall pay a connection charge negotiated between the parties, but no less than the actual prorated cost.

(d)

Costs of main installation. If a water main is laid or extended at the request of a property owner, and is not a transmission or feeder main, the entire cost of installation shall be borne by the property owner desiring the service.

(e)

Privately funded water mains; connection costs. When new customers desire connection to a water main funded and constructed by other than the ~~Water Commission~~ Utility Commission, the new customer shall make a contribution, and refunds shall be made to existing customers so that the contributions of all will be equalized. The ~~Water Commission~~ Utility Commission will keep a separate record of each such water main extension.

(f)

Further extensions of water mains; costs. Where a further extension of a water main is desired, the estimated cost of the new extension will be advanced to the ~~Water Commission~~ Utility Commission by the new customer to be benefited (adjustments to be made with each customer when the exact cost is determined). The customer shall also be charged, in addition to the cost of the special construction requirement to serve them, one connection charge equal to the average investment in the main extension to which this new main is attached. This latter connection charge will be refunded by the ~~Water Commission~~ Utility Commission as provided in Subsection (e) of this section.

(g)

Ownership of mains of supplied property. The applicant agrees that the ownership of the water main laying within the property so affected shall become the property of the ~~Water Commission~~ Utility Commission upon acceptance of the improvement without any compensation except that if the main benefits property which has not previously borne a portion of the cost, this property shall be assessed at the time of connection and the proceeds therefrom shall be refunded to the other property owners pro rata as provided in this section.

Sec. 78-184. Regulations for suburban service.

[Code 1992, § 13.42]

The following regulations govern water service outside the City:

(1)

The applicant shall fully comply with all rules and regulations prescribed for the installation, maintenance and use of the water supply.

(2)

The rates for suburban water service shall be the same as for urban service, increased by 25% or pay the Public Fire Protection charge in accordance with PSC Regulations.

(3)

The applicant shall pay within the prescribed period the charges for water used as indicated or computed on a meter basis. The first bill is payable in advance and will be considered a deposit to guarantee future bills. Subsequent payments will be based upon the meter reading for the previous quarter; the initial bill or advance deposit will be fixed by the director of public works and utilities based upon the estimated normal consumption of the type of customer being connected and will be retained by the ~~Water Commission~~ Utility Commission until the property involved is annexed to the City or the service is permanently disconnected. In such cases the advance payment less any unpaid water bill will be refunded.

(4)

Suburban customers shall assume the cost of the water meter, plus 15% to cover the cost of setting the water utility's meter.

(5)

The urban rules and regulations except as modified specifically for suburban use or as specifically applicable to urban service shall be applicable in the suburban territory served.

Sec. 78-185. through Sec. 78-200. (Reserved)

DIVISION 9. FIRE PROTECTION

Sec. 78-201. Service.

[Code 1992, § 13.22]

(a)

Fire protection service shall consist of connections for automatic sprinkler systems, standpipes (where standpipes are connected permanently or coterminously to mains) and private hydrants.

(b)

Consumers who are regular users of City water service may be supplied with larger water pipes with hydrants and hose couplings or a sprinkler system under the rules of the American Waterworks Association, to be used only in case of fire. Automatic sprinkler equipment shall be provided with controlling valve, backflow preventor or indicator post valve of a make and design to be approved by the director of public works and utilities in either a valve pit near the main in the street or at the curb.

Sec. 78-202. Combination fire protection system.

[Code 1992, § 13.23]

A combination commercial and fire hydrant or sprinkler service shall consist of a pipeline with a backflow preventor and either a meter on a bypass of suitable size for commercial service required around the valve of the same diameter as the pipe place on line, such valve to be closed and sealed so as to divert all water through the meter and opened only in case of fire, or a compound or detector meter of standard make which will register accurately all water passing through it from a no-load to a 50% overload under varying pressures.

Sec. 78-203. Valves on automatic sprinklers.

[Code 1992, § 13.24]

Automatic sprinkler service alone, as required by insurance companies, with water supplied either direct to tank of a combination or tank and direct pressure, shall have all manual valves sealed. Such seal shall be broken only in case of fire. Any abuse or illegal connection for the use of water through these services shall forfeit the right of the consumer to such service for fire protection, and the ~~Water Commission~~Utility Commission, upon receipt of a report of such illegal use, shall, at its discretion, have the power to require any such service to be provided with a compound or ~~director~~ meter to be installed at any time the ~~Water Commission~~Utility Commission may prescribe and to make any change on just and reasonable requirements as good service may from time to time require, either as to such meter or to any other parts of such appliance pertaining to the same.

Sec. 78-204. Private fire hydrant service.

[Code 1992, § 13.25]

Private fire hydrant service, where it exists, shall consist of a pipeline with hydrants on such pipeline. Such hydrants shall have hose threads and operating nuts as found on City hydrants. All such hydrants shall be closed and sealed and opened only in case of fire. When the seal is opened on any private hydrant, the director of public works and utilities shall be notified at once and shall cause the hydrant to be resealed. Private fire hydrants must be checked and flushed no less often than every two years.

Sec. 78-205. Testing of unmetered connections for fire devices.

[Code 1992, § 13.26]

Consumers having unmetered connections used for fire protection may test their fire apparatus at any time under the following conditions:

(a)

Upon notice given at the ~~Water Commission~~Utility Commission office that such test is desired and the date and hour fixed when such test is to be made.

(b)

When testing of fire service is made by a duly authorized insurance representative or insurance inspector, no permit shall be required to break any seals on the system, but in each instance the director of public works and utilities shall be notified at once before making the test, and such seals shall be replaced by an employee of the ~~Water Commission~~Utility Commission. Such notice shall be given by the property owner or his agent.

Sec. 78-206. Restrictions on private fire protection systems.

[Code 1992, § 13.27]

Any private fire protection system which is supplied with water from the City's system shall be supplied exclusively with City water, and no connection will be allowed with any other system which draws any part of its supply from another source whereby the City's water may be contaminated by failure to close valves or by leaking check valves, etc., and no auxiliary or secondary suction pipe to any pump taking water from a stream or any other source will be permitted. Any private fire protection system using water, in whole or in part, shall be kept separate from any such system which is supplied from the City water system.

Sec. 78-207. Discontinuance of service for repairs.

[Code 1992, § 13.28]

The ~~City~~Utility Commission reserves the right to shut off the water supply in the mains temporarily for the purpose of making repairs, alterations and additions. When circumstances will permit sufficient delay, the director of public works and utilities or ~~Water~~CommissionUtility Commission will give notification by newspaper publication or by written notice delivered to the premises of the discontinuance of service and the approximate length of time service will be discontinued. In such cases the utility shall not be liable for any rebate, damages or inconveniences caused by such temporary suspension of supply.

Sec. 78-208. Consumer's risk.

[Code 1992, § 13.29]

Consumers, in accepting water service for their requirements, agree to accept such service at their own risk, and the City shall not be liable for any damage caused by lack of pressure, failure to supply, leaks, breakage of machinery or facilities or any cause beyond the control of the ~~Water~~CommissionUtility Commission.

Sec. 78-209. Controlling valve for hydrant nozzle.

[Code 1992, § 13.43]

The City reserves the right and the director of public works and utilities is authorized to require a controlling valve to be placed upon the hydrant nozzle when water is being used for any purpose other than for fires, in order to prevent damage to fire hydrants and consequent impairment of fire protection.

Sec. 78-210. through Sec. 78-225. (Reserved)

ARTICLE III. SEWER SERVICE

DIVISION 1. GENERALLY

Sec. 78-226. Definitions.

[Code 1992, § 13.50]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

[BOD \(BIOCHEMICAL OXYGEN DEMAND\)](#)

The quantity of oxygen utilized in the biochemical oxidation of organic matter in five days at 20° C., expressed as milligrams per liter (mg/l). Quantitative determination of BOD shall be made in accordance with procedures set forth in Standard Methods.

[BUILDING DRAIN](#)

That part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer.

[BUILDING SEWER](#)

A sanitary sewer which begins immediately outside of the foundation wall of any building or structure being served and ends at its connection to the public sewer.

[CATEGORY A](#)

Those sanitary sewer users who discharge normal domestic strength wastewater with concentrations of BOD no greater than 300 mg/l and suspended solids no greater than 250 mg/l. Users whose wastewater exceeds the concentrations for any one of these parameters shall be in category B.

[CATEGORY B](#)

Those sanitary sewer users who discharge wastewater with concentrations in excess of 300 mg/l of BOD and 250 mg/l of suspended solids.

[CHLORINE REQUIREMENT](#)

The amount of chlorine, in mg/l, which must be added to sewage to produce a residual chlorine as specified in the Wisconsin Pollutant Discharge Elimination System (WPDES) permit.

[CITY](#)

[Director of Public Works and Utilities, his authorized representative, or the City Building Inspector.](#)

[COMPATIBLE POLLUTANTS](#)

BOD, suspended solids, phosphorus, nitrogen, pH or fecal coliform bacteria, plus additional pollutants identified in the City's WFDES permit for its wastewater treatment facility, provided that such facility is designed to treat such additional pollutants and, in fact, does remove such pollutants to a substantial degree.

[DIRECTOR OF PUBLIC WORKS AND UTILITIES](#)

The director of public works and utilities for the City, or his authorized representatives.

[EASEMENT](#)

An acquired legal right for the specified use of land owned by others.

[FLOATABLE OIL](#)

Oil, fat or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. Wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection system.

[GROUND GARBAGE](#)

The residue from the preparation, cooking, dispensing, handling, storage and sale of food products and produce that has been shredded to such a degree that all particles will be

carried freely in suspension under the flow conditions normally prevailing in public sewers with no particle greater than 1/2 of an inch in any dimension.

INCOMPATIBLE POLLUTANTS

Wastewater with pollutants that will adversely affect the wastewater collection and treatment facilities or disrupt the quality of wastewater treatment if discharged to the wastewater collection and treatment facilities.

INDUSTRIAL WASTE

Any solid, liquid or gaseous substance discharged or escaping from any industrial, manufacturing or commercial establishment. Such term includes any wastewater which is not sanitary sewage.

NATURAL OUTLET

Any outlet, including storm sewers, into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

NORMAL DOMESTIC STRENGTH WASTEWATER

Wastewater with concentrations of BOD no greater than 300 mg/l and suspended solids no greater than 250 mg/l.

OPERATION AND MAINTENANCE COSTS

All costs associated with the operation and maintenance of the wastewater collection and treatment facilities, including administration and replacement costs, all as determined from time to time by the [City Utility Commission](#).

pH

The logarithm of the reciprocal of the hydrogen ion concentration. The concentration is the weight of hydrogen ions in grams per liter of solution. Neutral water, for example, has a pH value of 7.0 and a hydrogen ion concentration of 10^{-7} .

PUBLIC SEWER

Any publicly owned sewer, storm drain or sanitary sewer.

REPLACEMENT COSTS

Expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the useful life of the wastewater treatment facility to maintain the capacity and performance for which such facilities were designed and constructed. Operation and maintenance costs include replacement costs.

SANITARY SEWAGE

A combination of liquid and water-carried wastes discharged from toilets and/or sanitary plumbing facilities.

SANITARY SEWER

A sewer that carries sewage or wastewater.

SEWAGE

The spent water of a person or community. The preferred term is "wastewater."

SEWER

A pipe or conduit that carries wastewater or drainage water.

SEWER SERVICE CHARGE

A charge levied on users of the wastewater collection and treatment facilities for payment of operation and maintenance expenses, debt service costs and other expenses or obligations of such facilities.

SLUG

Any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes more than five times the average twenty-four-hour concentration of flows during normal operation and/or adversely affects the wastewater collection system and/or performance of the wastewater treatment facility.

STANDARD METHODS

The examination and analytical procedures in the most recent edition of "Standard Methods for the Examination of Water and Wastewater," published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.

STORM SEWER OR DRAIN

A drain or sewer for conveying water, groundwater, subsurface water or unpolluted water from any source.

SUSPENDED SOLIDS

Total suspended matter that either floats on the surface of or is in suspension in water, wastewater or other liquids and that is removable by laboratory filtering as prescribed in Standard Methods and referred to as "nonfilterable residue."

UNPOLLUTED WATER

Water of quality equal to or better than the effluent of the wastewater treatment facilities or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities.

WASTEWATER

The spent water of a community or person. From the standpoint of source, it may be a combination of the liquid and watercarried wastes from residences, commercial buildings, industrial plants and institutions, together with any groundwater, surface water and stormwater that may be present.

WASTEWATER COLLECTION FACILITIES OR WASTEWATER COLLECTION SYSTEM

The structures and equipment required to collect and carry wastewater.

WASTEWATER TREATMENT FACILITY

An arrangement of devices and structures for treating wastewater and sludge; also referred to as "wastewater treatment plant."

WISCONSIN POLLUTANT DISCHARGE ELIMINATION SYSTEM (WPDES) PERMIT

A document issued by the state Department of Natural Resources which establishes effluent limitations and monitoring requirements for the municipal wastewater treatment facility. WPDES Permit No. WI-0021130 and modifications thereof pertain to the City wastewater treatment facility.

Sec. 78-227. Violations of article; penalties.

[Code 1992, § 13.65]

(a)

Written notice of violations. Any person found to be violating any provision of this article shall be declared to be creating a public nuisance and shall be served by the CityUtility Commission with a written notice stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

[\(b\)](#)

Abatement of nuisance without notice. If the director of public works and utilities determines that a public nuisance exists within the City and that there is great and immediate danger to the wastewater collection and treatment facilities or the public health, safety, peace, morals or decency, the director may cause the same to be abated and charge the cost thereof to the owner, occupant or person causing, permitting or maintaining the nuisance, as the case may be.

[\(c\)](#)

Accidental discharge. Any person found to be responsible for accidentally allowing a deleterious discharge into the sewer system which causes damage to the wastewater collection and treatment facility, and/or receiving body of water shall, in addition to a forfeiture, pay an amount to cover any damage, both values to be established by the director of public works and utilities.

[\(d\)](#)

Continued violations. Any person who shall continue any violation beyond the notice time limit provided in Subsection [\(a\)](#) of this section shall, upon conviction, forfeit not more than \$500, together with the costs of prosecution. In default of payment of such forfeiture and costs, such violator shall be imprisoned in the county jail for a period not to exceed 30 days. Each day in which a violation is continued beyond the notice time limit in Subsection [\(a\)](#) of this section shall be deemed a separate offense.

[\(e\)](#)

Liability to City for losses. Any person violating any provisions of this article shall become liable to the City for any expense, loss or damage occasioned by reason of such violation which the City may suffer as a result.

Sec. 78-228. Appeals from decisions of the director of public works and utilities.

[Code 1992, § 13.66]

Any user, permit applicant or permit holder affected by any decision, action or determination, including cease and desist orders, made by the director of public works and utilities interpreting the provisions of this article or in any permit issued in this article, may appeal such action under the procedures of Chapter [2](#) of this Code.

Sec. 78-229. Audit, notification and records.

[Code 1992, § 13.67]

[\(a\)](#)

Biennial audit. The [CityUtility Commission](#) shall review, at least every two years, the wastewater contribution of its sewer users, the operation and maintenance expenses of the wastewater collection and treatment facilities and the sewer service charge system. Based on this review, the [CityUtility Commission](#) shall revise the sewer service charge system, if necessary, to accomplish the following:

[\(1\)](#)

Maintain a proportionate distribution of operation and maintenance expenses among sewer users based on the wastewater volume and pollutant loadings discharged by the users.

[\(2\)](#)

Generate sufficient revenues to pay the operation and maintenance expenses of the wastewater collection and treatment facilities.

(3)

Apply excess revenues collected from a class of users to the operation and maintenance expenses attributable to that class of users for the next year and adjust the sewer service charge rates accordingly.

(b)

Annual notification. The CityUtility Commission shall notify its sewer users annually about the sewer service charge rates. The notification shall show what portion of the rates are attributable to the operation and maintenance expenses and debt service costs of the wastewater collection and treatment facilities. The notification may occur in conjunction with a regular bill or by publication.

(c)

Records. The CityUtility Commission shall maintain records regarding wastewater flows and loadings, costs of the wastewater collection and treatment facilities, sampling programs and other information which is necessary to document compliance with 40 CFR 35, subpart E, of the Clean Water Act.

Sec. 78-230. Right of entry, safety and identification.

[Code 1992, § 13.55]

(a)

Right of entry. The director of public works and utilities or other authorized employee of the CityUtility Commission bearing proper credentials and identification shall be permitted to enter all properties for the purpose of inspection, observation or testing in accordance with the provisions of this article.

(b)

Safety. While performing the necessary work on private premises referred to in Subsection (a) of this section, the authorized CityUtility Commission employee shall observe all safety rules applicable to the premises established by the person.

(c)

Identification; right to enter easements. The director of public works and utilities or authorized employee of the CityUtility Commission, bearing proper credentials and identification shall be permitted to enter all private properties through which the City holds an easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the sewage works lying within such easement, subject to the terms of such easement.

Sec. 78-231. through Sec. 78-245. (Reserved)

DIVISION 2. USE OF PUBLIC SEWERS

Sec. 78-246. Sanitary sewers.

[Code 1992, § 13.51(1)]

No person shall discharge or cause to be discharged any unpolluted waters such as stormwater, groundwater, roof runoff, subsurface drainage or cooling water to any sanitary sewer.

Sec. 78-247. Storm sewers.

[Code 1992, § 13.51(2); Ord. No. 98-9, § I, 10-12-1998]

(a)

Discharge. Stormwater and all other unpolluted water shall be discharged to such sewers as are specifically designated as storm sewers or to a natural outlet approved by the director of public works and utilities and other regulatory agencies. Unpolluted industrial cooling water or process waters may be discharged on approval of the director of public works and utilities and other regulatory agencies to a storm sewer or natural outlet.

(b)

Intent. The intent of this section is to utilize the building and zoning administrator to require stormwater management practices, which will reduce the amount of sediment, other pollutants, and peak flow of runoff from lands undergoing development. This section shall apply to all land disturbance activities occurring after adoption of this section.

(c)

Authority. This section is adopted by the Common Council under the authority granted by W.S.A. § 62.234 to fulfill the objectives of W.S.A. § 144.266.

(d)

Findings and purpose.

(1)

Findings. The Common Council finds that uncontrolled storm water runoff from land development activity has a significant impact upon Lake Geneva, its watershed and other water resources; and the health, safety, and general welfare of the surrounding communities. Specifically, uncontrolled stormwater runoff can:

a.

Diminish the capacity of Lake Geneva and streams within its watershed to support fish, aquatic life, recreational, and water supply uses by increasing loading of nutrients and other urban pollutants;

b.

Degrade physical stream habitat by increasing stream bank erosion, increasing stream bed scour, diminishing groundwater recharge, and diminishing stream base flows;

c.

Alter wetland communities by changing wetland hydrology and by increasing pollutant loads;

d.

Reduce the quality of groundwater by increasing pollutant loads;

e.

Threaten public health, safety, property, and general welfare by overtaxing storm sewers, drainage ways and other minor drainage facilities;

f.

Threaten public health, safety, property, and general welfare by increasing major flood peaks and volumes;

g.

Undermine floodplain management efforts by increasing the incidence and levels of flooding; and

h.

Diminish the public enjoyment of natural resources.

[\(2\)](#)

Purpose. It is the purpose of this section to preserve the natural resources; to protect the quality of the waters; and to protect and promote the health, safety and welfare of the people, to the extent practicable.

[\(e\)](#)

Applicability of section. This section applies to land developing and land disturbing activities on lands situated within the corporate limits of the City.

[\(f\)](#)

Definitions.

[\(1\)](#)

AGRICULTURAL LAND USE — Use of land for planting, growing, cultivating and harvesting of crops for human or livestock consumption and pasturing or yarding of livestock.

[\(2\)](#)

APPLICANT — The landowner or one of the landowners and/or land user or users of a site subject to this section.

[\(3\)](#)

CLEAN FILL — Uncontaminated rock, stone, sand, soil, brick, building stone, concrete, reinforced concrete, broken pavement, and unpainted or untreated wood.

[\(4\)](#)

CHANNEL — A natural or artificial watercourse constructed, with a definite bed and banks to confine and conduct the normal flow of water.

[\(5\)](#)

CONTROL MEASURE — A practice or combination of practices to control erosion, storm water and attendant pollution.

[\(6\)](#)

DEPARTMENT — The Wisconsin Department of Natural Resources.

[\(7\)](#)

DETENTION BASIN — A type of storm water basin which has a direct outlet and serves to reduce water velocities and peak flows by out lotting at designed flow rates (to temporarily detain water flows). A detention basin is considered wet if they are greater than three feet deep from the permanent water level to the bottom of the basin.

[\(8\)](#)

DESIGN STORM — A hypothetical discrete rainstorm characterized by specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.

[\(9\)](#)

DISTURBED AREA — A site which, due to land developing or disturbing activities, has or will experience disturbance or destruction of the existing land surface and/or vegetative cover.

[\(10\)](#)

EROSION — The detachment and movement of soil sediment or rock fragments by means of water, ice or gravity.

[\(11\)](#)

IMPERVIOUS SURFACE — A surface through which rainfall does not infiltrate. Rooftops, sidewalks, parking lots, and street surfaces are examples of impervious surfaces.

[\(12\)](#)

LAND DEVELOPING ACTIVITY — The construction or erection of buildings, roads, parking lots, paved storage areas and other structures.

[\(13\)](#)

LAND DISTURBING ACTIVITY — Any man-made construction upon or change of the land surface including removal of vegetative cover, excavating, filling and grading but not including agricultural land uses such as planting, growing, cultivating and harvesting of crops; growing and tending of gardens; harvesting of trees.

[\(14\)](#)

LANDOWNER — Any person holding title to or having an interest in a parcel of land which includes a site subject to this section.

[\(15\)](#)

LAND USER — Any person operating upon, leasing, or renting land, or having made any other arrangements with the landowner by which the land user engages in uses of land which are sites subject to this section.

[\(16\)](#)

OFF-SITE — Located outside the property boundary described in the permit application for land development activity.

[\(17\)](#)

PERFORMANCE SECURITY — A performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the City by the permit holder to assure that requirements of the section are carried out in compliance with the stormwater management plan.

[\(18\)](#)

PRE-DEVELOPMENT LAND USE CONDITION — Land which has runoff characteristics equivalent to runoff Curve Numbers (CNs) of: 30, 58, 71, and 78 for Hydrologic Soil Groups A, B, C, and D, respectively. This term is used for the purpose of matching of pre- and post-development stormwater peak flows and volumes as required by this section.

[\(19\)](#)

RETENTION BASIN — A type of stormwater basin, which has no direct outlet and empties by infiltration to the natural soil surface and by evaporation (to retain all water).

[\(20\)](#)

RUNOFF — The rainfall, snow melt, or irrigation water flowing over the ground surface.

[\(21\)](#)

SEDIMENTATION BASIN — An artificially-created holding pond or other catchment for the purpose of capturing and retaining any sedimentation flowing off of sites as a result of land developing or land disturbing activities.

[\(22\)](#)

SITE — That parcel or other division of land set forth in the legal description contained in the application on which the land disturbing or land development activity is proposed to take place.

[\(23\)](#)

SHEET FLOW RUNOFF — Water, usually storm runoff, flowing in a thin layer of the ground surface; also called overland flow. (by convention this distance does not exceed 300 feet).

[\(24\)](#)

STORMWATER — Precipitation runoff, snow melt runoff, surface runoff and drainage.

[\(25\)](#)

STORMWATER BASIN — Artificially created holding pond or other catchment for the purposes of retaining or detaining storm water.

[\(26\)](#)

STORMWATER CONTROL PLAN — A plat of survey setting forth a written description of the number, locations, sizes, and other pertinent data as to control measures designed to meet the requirements of this section submitted by the applicant for review and approval by the City.

(27)

TIME OF CONCENTRATION — The time for surface runoff to travel from the farthest point in a watershed to the outlet point of the watershed. For purposes of calculations used to meet the requirements of this section; the following roughness coefficients shall be used:

Flow Regime	Pre-Development	Post-Development
Overland flow (length \leq 300 feet)	$n = 0.35$	$n \leq 0.25$
Shallow concentrated flow (Velocity = $k \times \text{slope}^{0.5}$)*	$k \leq 2.5$	$k \geq 15$
Flow in vegetated channels	$n = 0.10$	$n \leq 0.04$

* Velocity in feet/second; slope in feet/foot.

(g)

Design criteria, standards and specifications for stormwater control measures. All control measures required to comply with this section shall meet with the design criteria, standards and specifications for the control measures as set forth in the Natural Resources Conservation Service Standards and Specifications Manual; criteria established by this section, or criteria identified by the City.

(h)

Design, construction and maintenance of stormwater control measures. All sedimentation basins and other control measures necessary to meet the requirements of this section shall be designed, constructed and maintained by the applicant and his or her successors during the pendency of the period of land disturbance and development of the site in a satisfactory manner so as to ensure adequate performance and to prevent the occurrence of nuisances. All stormwater basins shall remain permanent and be maintained on site to the extent necessary to meet the stormwater standards set forth by this section. Standards for design, construction and maintenance of control measures shall be set forth in the Natural Resources Conservation Service Technical Guide; criteria established by this section, or criteria identified by the City. The developer shall provide an easement to the City for adequate access to structural management measures.

(i)

Control of storm water and pollutants from developed land after construction.

(1)

Applicability. This section applies to the following types of land disturbing or land developing activities for stormwater control purposes.

a.

Those involving the implementation of a residential development with a gross aggregate impervious area of 1.5 acres or greater.

b.

Those involving the development plan other than residential development with a gross aggregate area of 1.5 acres or more; or any nonresidential land development which creates an impervious area of 0.5 acres or more.

c.

Those developments which in the opinion of the City are likely to result in stormwater runoff which exceeds the safe capacity of the existing drainage facilities or receiving body of water, which cause undue channel erosion, which increases water pollution by scouring or the transportation of particulate matter or which endangers down stream property.

d.

This section does not apply to state, federal, or municipal highway, street, or road construction.

(2)

Requirements. The following requirements shall be met on all sites described in Subsection (1):

a.

Post-development release rates for the two-, ten-, and one-hundred-year twenty-four-hour storm events must be no greater than the pre-development discharge from the site. Predevelopment site conditions are defined in Subsection (f) of this section.

b.

Determination of peak flow rates and volume of runoff for purposes of meeting the requirements of this section shall be computed by procedures described in Urban Hydrology for Small Watershed, TR-55 (Technical Release 55) published by the Engineering Division, United States Natural Resource Conservation Service (formally known as the Soil Conservation Service) United States Department of Agriculture, June 1992. Other calculation methods may be required by the City, or may be used by the applicant, upon approval by the City.

c.

Design rainfall depths to be used in stormwater calculations must be from the point rainfall intensity-duration-frequency relationships for Milwaukee, Wisconsin according to South-eastern Wisconsin Regional Plan Commission report (Community Assistance Planning Report # 152).

d.

All naturally occurring contribution runoff entering the project site must be included in the design of the drainage system. Design must take into consideration any naturally occurring storm water storage, which presently serves to reduce peak predevelopment runoff rates.

e.

Contribution runoff entering the project from off site may be excluded from detention calculations if the water is routed around disturbed areas by use of stable water course(s).

f.

All open channel stormwater conveyance systems shall provide safe conveyance for peak flow from a twenty-five-year frequency, twenty-four-hour rainfall event within the defined channel banks.

g.

Conveyance for the peak flow runoff from a one-hundred-year twenty-four-hour event shall be provided such that no inundation of, or damage to built structures shall occur.

h.

Where feasible, all permanent storm sewer inlets must be stenciled by the permit holder as part of the water quality strategy for protection of surface waters and drainage to Lake Geneva.

i.

Drainage systems may not result in transfer of drainage from one delineated natural drainage area to another if reasonable alternatives exist which would preserve natural drainage patterns. Drainage area delineations must be shown on the stormwater plan.

j.

All stormwater basins shall be permanent, aesthetically pleasing, if practical, and safe. Subsurface bottoms of wet basins must provide a safety ledge consistent with required design criteria identified in Subsection (h) hereinabove.

k.

All calculations must be provided to the City to demonstrate that required stormwater criteria have been met. All calculations must be certified by a professional licensed engineer and be certified as complying with the technical standards and construction specifications of the City.

l.

Stormwater quality practices installed in compliance with this section must remove 80% of the suspended solids. This condition may be met by stormwater practices that are designed to store for a minimum of 24 hours, the runoff volume resulting from 1.5 inches of rain over a four-hour period. Other methods that accomplish the 80% removal of suspended solids can be used upon approval by the City.

m.

Nonpoint source control measures other than wet basins may be applied to a site if: a) the use of a wet detention basin meeting the criteria of this section is not feasible for the site under review and b) the alternative BMP is approved by the City.

n.

Wetlands shall not be used for reduction of nonpoint source pollution in runoff water from the site.

(j)

Permit application, stormwater control plan, and permit issuance.

(1)

No landowner or landowner's agent may commence a land disturbing or developing activity subject to this section without receiving prior approval of a stormwater control plan for the site and receiving a permit from the City. The land owner, or landowner's agent controlling or using the site and desiring to undertake a land disturbing or land developing activity subject to this section shall, in the capacity of applicant, submit an application for a permit and stormwater control plan and pay the required application fee to the City. By submitting an application, the applicant is authorizing the City or designee to enter the site to obtain information required for the review of the control plan.

(2)

Submission of an application by one of several land users or land owners of particular site shall constitute an affirmation by said applicant of authority to act on behalf of the other land users or land owners to so apply and, upon issuance of a permit, to engage in land developing or disturbing activities on the site. The City shall be under no obligation to ascertain the legal authority of the applicant to so act.

(3)

Content of a storm water control plan for land developing and disturbing activities.

a.

Existing site conditions. The plan must show existing site conditions on a scale of at least one inch equals 100 feet. Surrounding areas contributing runoff to the site shall be shown on a map of appropriate scale to support the required stormwater runoff calculations. Maps shall depict accurately:

1.

Site boundaries and adjacent lands, which accurately identify site locations.

2.

Lakes, streams, wetlands, channels, ponds, ditches and other water courses on and immediately adjacent to the site;

3.

One hundred-year floodplains, flood fringes and floodways;

4.

Location of the predominant soil types;

5.

Vegetative cover;

6.

Location and dimensions of storm water drainage systems and natural drainage patterns on and immediately adjacent to the site;

7.

Locations and dimensions of utilities, structures, roads, highways, and paving; and

8.

Site topography at a contour interval not to exceed two feet when construction site has more than five acres of drainage or has a 10% slope or greater. Areas with less than five acres or less than 10% slope shall not require any topography map unless the site requires storm water review according to applicability of this section or a map is specifically requested by the review technician or designee. Both existing and proposed contours must be shown on the same plan to the same scale.

b.

Final site conditions. Final site conditions on the same scale as the existing site map showing the site changes.

c.

All factors used to calculate peak flows from pre- and post-development conditions and storm water storage volume requirements. The stormwater control plan must specify the factors for each hydrologic unit analyzed including: per cent impervious; curve number; soil hydrologic group; time of concentration factors (slope, length, Manning's "n" for overland, shallow, and concentrated flow); and acres of each land use.

(4)

Review of control plan. Within 45 days of receipt of the application, storm water control plan, and fee, the City or designee shall review the application and control plan to determine if the requirements of this section are met. The City or its designee may request comments from other departments or agencies. If the requirements of this section are met, the City or its designee shall approve the plan, and inform the applicant of intent to issue a permit. If the conditions are not met, the City shall inform the applicant in writing and may either require needed information or disapprove the plan. Within 30 days of receipt of needed information, the City or designee shall again determine if the plan meets the requirements of this section. If the plan is disapproved, the City shall inform the applicant in writing of the reasons for the disapproval.

(5)

Permits.

a.

Duration. Permits shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The Planning Commission may extend the period for up to an additional 180 days. The Planning Commission may require additional control measures as a condition of the extension if they are necessary to meet the requirements of this section.

b.

Performance security. As a condition of approval and issuance of the permit, the City may require the applicant to deposit a letter of credit or cash escrow in the amount of not less than the cost of constructing the storm water practices. The guarantee shall include all phases of the plan from the clearing and stockpiling operations to final grading and landscaping including a maintenance guarantee for a period of not less than two years from the recording of the document or commencement of construction, whichever occurs first. An agreement will be a part of this guarantee, which will give the City authority to use the funds to complete the project if the developer defaults or does not properly implement the approved plan. This agreement shall be received by the City prior to issuance of any permits and shall be effective for a sufficient time period to perform the activities required, make the appropriate inspections and approve the final installation. The City may extend the agreement beyond its original expiration date if necessary due to unexpected or unforeseen circumstances beyond the control of the developer. A performance bond shall be replaced with a maintenance guarantee for a stated period of time and in an amount equal to a percentage of the cost of the construction of the improvements and a cost overrun of 15%.

c.

Permit conditions. All permits shall require the permittee, land user or representative to:

1.

Notify the City within 72 hours of commencing any land developing or disturbing activity.

2.

Notify the City of completion of any control measures within 14 days after their installation.

3.

Obtain permission in writing from the City prior to modifying the control plan.

4.

Install all control measures as identified in the approved control plan;

5.

Maintain all road drainage systems, stormwater drainage systems, control measures and other facilities identified in the control plan.

6.

Allow the City or designee to enter the site for the purpose of inspecting compliance with the stormwater control plan or performing any work necessary to bring the site into compliance with the stormwater control plan; and

7.

Keep a copy of the stormwater control plan on the site.

(k)

Inspection. The City or designee shall inspect stormwater control practices upon completion to insure compliance with this section.

(l)

Enforcement.

(1)

The City may post a stop-work order, or issue a notice of intent to the permittee, landowner or landowner's agent, to perform work necessary to comply with this section. Ten days after posting a stop-work order, the City may issue a notice of intent to the permittee or landowner or land user of the City's intent to perform work necessary to comply with the section.

The City or designee may go on the land and commence the work after 24 hours from issuing the notice of intent. The costs of the work performed by the City or designee, plus interest at the

rate authorized by the City shall be billed to the permittee or the landowner. In the event a permittee or landowner fails to pay the amount due, the Clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to W.S.A. § 66.60(16).

(2)

If the permittee does not cease the activity or comply with the permit conditions within 10 days, the City may revoke the permit.

(3)

If the landowner or landowner's agent where no permit has been issued does not cease the activity within 10 days, the City may obtain a cease and desist order.

(4)

The City may retract the stop-work order or the revocation.

(5)

Any person who continues to conduct land disturbing activities on a project site after being given written notice by the City regarding need for permit review and approval prior to conducting land disturbance subject to this section shall be in violation of this section.

(6)

Any person violating any of the provisions of this section shall be subject to forfeiture in accordance with the City for each violation. Each day a violation exists shall constitute a separate offense.

(7)

Compliance with the provisions of this section may also be enforced by injunction.

(m)

Long term maintenance and ownership. The recorded plat, certified survey, or land title for lands which shall have stormwater controls must identify the permanent location of all proposed stormwater facilities. Further the recorded plat, certified survey, or land title, in the absence of any other agreement with the City must state that the facilities shall be maintained by the property owner of record to assure its proper function as a nonpoint source control practice.

(n)

Appeals.

(1)

Board of appeals. The board of appeals as created pursuant to Section 98-934 of the City Zoning Ordinance functioning in accord with W.S.A. § 62.23(e) and 68.11:

a.

Shall hear and decide appeals where it is alleged that there is an error in any order, decision, or determination made by the Planning Commission in administering this section.

b.

Upon appeal, may authorize variances from the provisions of this section which are not contrary to the public interest and where owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship; and

c.

Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

(2)

Who may appeal. Any applicant, permittee, landowner, or land user may appeal any order, decision or determination made by the Planning Commission in administering this section, relative to sites in which such person has an interest.

(o)

Fees.

(1)

The fees referred to in other subsections of this section shall be established by the in a fee schedule and may from time to time be modified by the City. The processing fees shall be related to costs involved in processing permit applications, conditional use petitions, appeals to the board of appeals and zoning amendments and changes.

(2)

The City shall charge a double fee if work is started before a permit is applied for and issued. Such double fee shall not release the applicant from full compliance with this section nor from prosecution for violation of this section.

Sec. 78-248. Prohibited wastes and waters.

[Code 1992, § 13.51(3)]

Except as otherwise provided in this article, no person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewer:

(1)

Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

(2)

Waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, that could injure or interfere with any waste treatment or sludge disposal process, constitute a hazard to humans or animals or create a public nuisance in the receiving waters of the wastewater treatment facility.

(3)

Waters or wastes having a pH lower than 5.0 or in excess of 9.0 or having any corrosive property capable of causing damage or hazard to structures, equipment and personnel of the wastewater collection and treatment facilities.

(4)

Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in public sewers or other interference with the proper operation of the wastewater collection and treatment facilities, such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

(5)

The following described substances, materials, waters or waste shall be limited in discharges to sanitary sewer systems to concentrations or quantities which will not harm either the sanitary sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream or groundwater, or will not otherwise endanger lives, limbs, public property or constitute a nuisance. The director of public works and utilities may set limitations more stringent than those established in this subsection if such limitations are necessary to meet the objectives in this subsection. The director of public works and utilities will give consideration to the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sanitary sewers, the wastewater treatment facility and other pertinent factors.

Wastes or wastewaters discharged to the sanitary sewers shall not exceed the following limitations:

a.

Wastewater having a temperature higher than 150° F. (65° C.).

b.

Wastewater containing more than 25 mg/l of petroleum oil, nonbiodegradable cutting oils or products of mineral oil origin.

c.

Wastewater from industrial plants containing floatable oils, fat or grease.

d.

Any unground garbage. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.

e.

Any waters or wastes containing iron, chromium, copper, zinc and other toxic and nonconventional pollutants to such degree that the concentration exceeds levels specified by federal, state and local authorities.

f.

Any waters or wastes containing odor-producing substances exceeding limits which may be established by the director of public works and utilities or limits established by any federal or state statute, rule or regulation.

g.

Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the director of public works and utilities in compliance with applicable state or federal regulations.

h.

Any waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment process employed or are amenable to treatment only to such degree that the wastewater treatment facility effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

i.

Any waters or wastes which, by interaction with other waters or wastes in the sanitary sewer system, release obnoxious gases, form suspended solids which interfere with the collection system or create a condition deleterious to structures and treatment processes.

j.

Materials which exert or cause:

1.

Unusual BOD, chemical oxygen demand or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment facility.

2.

Unusual volume of flow or concentration of wastes constituting slugs.

3.

Unusual concentrations of inert suspended solids such as, but not limited to, fuller's earth, lime slurries and lime residues or of dissolved solids such as, but not limited to, sodium sulfate.

4.

Excessive discoloration such as, but not limited to, dye wastes and vegetable tanning solutions.
k.

Incompatible pollutants in excess of the allowed limits as determined by City, state and federal laws and regulations in reference to pretreatment standards developed by the Environmental Protection Agency, all categorical DNR standards and as contained in 40 CFR 403, as amended from time to time.

Sec. 78-249. WPDES permit.

[Code 1992, § 13.51(4)]

No person shall cause or permit a discharge into the sanitary sewers that would cause a violation of the City's WPDES permit and any modifications of such permit.

Sec. 78-250. Special arrangements.

[Code 1992, § 13.51(5)]

No statement contained in this article shall be construed as prohibiting any special agreement between the director of public works and utilities and any person whereby a waste of unusual strength or character may be admitted to the wastewater collection and treatment facilities, either before or after pretreatment, provided that there is no impairment of the functioning of the wastewater collection and treatment facilities by reason of the admission of such wastes, and no extra costs are incurred by the City without recompense by the person, and provided that all rates and provisions set forth in this article are recognized and adhered to.

Sec. 78-251. New connections.

[Code 1992, § 13.51(6)]

New connections or extensions to the City's sanitary sewer system will be allowed only if there is available capacity in all of the downstream wastewater collection and treatment facilities.

Sec. 78-252. Sewer connection required.

[Code 1992, § 13.51(7)]

All owners of property to which sanitary sewers are available, as determined by the director of public works and utilities, shall connect with the sanitary sewer system and properly abandon their private disposal system. At such time as the director of public works and utilities determines that sewer service is available, he shall serve a notice upon the owner of the property to make the connection to the sanitary sewer within 30 days from the date of the notice. If the owner finds it difficult to comply with the terms of the notice, he shall file with the director of public works and utilities a statement from a licensed plumber or other person authorized to do such work that such property owner has contracted to have such work done within a stated period of time, not to exceed six months from the expiration of the thirty-day period set forth in the notice.

Sec. 78-253. through Sec. 78-265. (Reserved)

DIVISION 3. SEWER CONSTRUCTION AND CONNECTIONS

Sec. 78-266. Work to be authorized.

[Code 1992, § 13.56(1)]

No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb the public sewers, lateral or appurtenances thereof without first obtaining a written permit from the [CityUtility Commission](#).

Sec. 78-267. Cost of sewer connections.

[Code 1992, § 13.56(2)]

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the person making the connection, including impact fees as applicable.

Sec. 78-268. Permit charges.

[Code 1992, § 13.56(3)]

In addition to the costs outlined in Section [78-267](#), there shall be a charge for the issuing of the permit by the utility, such charge to assist in funding past and future capital improvement to the sewer system and treatment facility. Charges shall be as set from time to time and are on file in the office of the director of public works and utilities. Credit shall be given for drainage units in use at that time. Any person aggrieved by the decision of the director may appeal the decision under the procedures of Chapter [2](#) of this Code.

Sec. 78-269. Permit issuance to licensed master plumber.

[Code 1992, § 13.56(4)]

A permit shall only be issued to a licensed master plumber.

Sec. 78-270. Use of old building sewers.

[Code 1992, § 13.56(5)]

Old building sewers may be used in connection with new buildings only when they are found on examination and test by the [CityUtility Commission](#) to meet all requirements for this article.

Sec. 78-271. Materials and methods of construction.

[Code 1992, § 13.56(6)]

The size, slope, alignment, materials of construction of a building sewer and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City. In the absence of code provisions or in amplification of such codes, the materials and procedures set forth in appropriate specifications of the ASTM, Department of Commerce

Section 83 and WEF Manual of Practice No. 9 shall apply. All construction material products must be approved in writing by the director of public works and utilities prior to use.

Sec. 78-272. Building sewer grade; lifting of sewage.

[Code 1992, § 13.56(7)]

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

Sec. 78-273. Stormwater and groundwater drains.

[Code 1992, § 13.56(8)]

(a)

No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which is connected directly or indirectly to a sanitary sewer.

(b)

All existing downspouts or groundwater drains, etc., connected directly or indirectly to a sanitary sewer shall be disconnected within 30 days of the date of an official written notice from the director of public works and utilities.

Sec. 78-274. Conformance to plumbing codes.

[Code 1992, § 13.56(9)]

The connection of the building sewer into the sanitary sewer shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City or the procedures set forth in appropriate specifications of the ASTM or WEF Manual of Practice No. 9. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials shall be approved by the director of public works and utilities before installation.

Sec. 78-275. Inspection of connection.

[Code 1992, § 13.56(10)]

The person making connection to a public sewer shall notify the City when the building sewer is ready for inspection and connection to the public sewer. The connection shall be inspected and approved by the City.

Sec. 78-276. Guarding of excavations; restoration of surfaces.

[Code 1992, § 13.56(11)]

All excavations for a building sewer installation shall be adequately guarded with barricades and lights to protect the public from hazard. Streets, sidewalks, parkways and other public property

disturbed in the course of the work shall be restored in a manner satisfactory to the City. The City may require slurry backfill in high traffic areas or when time is of the essence.

Sec. 78-277. Waiver of sewer service connection fees.

[Code 1992, § 13.56(12)]

Sewer service connection fees shall be waived with respect to any home, residence or unit as described in Section [78-268](#) in existence as of October 1, 1972, and held in fee simple ownership by the same individual or their heir from October 1, 1972, to the date of the ordinance from which this subsection is derived.

Sec. 78-278. through Sec. 78-295. (Reserved)

DIVISION 4. RATES AND CHARGES

*Subdivision I
In General*

Sec. 78-296. through Sec. 78-310. (Reserved)

*Subdivision II
Basis for Sewer Service Charges*

Sec. 78-311. Sewer users served by water utility meters.

[Code 1992, § 13.53(1)]

There is hereby levied and assessed upon each lot, parcel of land, building or premises having a connection with the wastewater collection system and being served with water solely by the water utility, a wastewater treatment service charge based, in part, on the quantity of water used as measured by the water utility meter used upon the premises.

Sec. 78-312. Sewer users served by private wells.

[Code 1992, § 13.53(2)]

(a)

If any person discharging wastewater into the sanitary sewers procures any part or all of his water from sources other than the water utility, all or part of which is discharged into the sanitary sewers, the person shall have water meters installed by the water utility at such person's expense for the purpose of determining the volume of water obtained from these sources. Where sewer meters are already installed, water meters will not be required. The water meters shall be furnished by the water utility and installed under its supervision, all costs being at the expense of the person requiring the meter.

(b)

The water utility will charge for each meter a rental charge set by the water utility to compensate for the cost of furnishing and servicing the meter. The rental charge shall be billed at the time the sewer service charge is billed.

(c)

For users where, in the opinion of the director of public works and utilities, it is unnecessary or impractical to install meters, the quantity of wastewater may be based upon an estimate prepared by the [CityUtility Commission](#). This estimate shall be based upon a rational determination of the wastewater discharged and may consider such factors as the number of fixtures, seating capacity, population equivalent, annual production of goods and services or such other determinants of water use necessary to estimate the wastewater volume discharged.

Sec. 78-313. Deduct meters.

[Code 1992, § 13.53(3)]

If a person feels that a significant amount of metered water does not reach the sanitary sewer, he can, at his own expense with the approval of the director of public works and utilities, install such additional meters or metered services as are necessary to calculate the volume of water not discharged to the sanitary sewer. Metered water not discharged to the sanitary sewers shall not be subject to sewer service charges. Requests to install additional meters shall be made in writing to the director of public works and utilities.

Sec. 78-314. Sewer service charges.

[Code 1992, § 13.53(4)]

A sewer service charge is hereby imposed upon each lot, parcel of land, building or premises served by the sewer system or otherwise discharging sewage, including industrial wastes, into the sewer system. Such sewer service charge shall be payable as provided in this section and in an amount determined as follows: The sewer service charge for any lot, parcel of land, building or premises within the corporate limits and for any lot, parcel of land, building or premises outside the corporate limits which is connected to the sanitary sewer system shall be based upon the quantity of water used therein or thereon and quality of wastewater generated, as measured by the water meter or sewage meter in use. Sewer service charges shall be set from time to time and are on file in the offices of the director of public works and utilities and City Clerk.

Sec. 78-315. Private supply water customers.

[Code 1992, § 13.53(5)]

For any parcel of land having a private supply, in addition to the City supply, the sewage charge shall consist of the sewer demand charge based upon the size of the water meter or meters used to measure such private supply. Such demand charges shall be used the same as those set forth in Section [78-314](#).

Sec. 78-316. Reassignment of sewer users.

[Code 1992, § 13.53(6)]

The [CityUtility Commission](#) will reassign sewer users into appropriate sewer service charge categories if wastewater flow monitoring and sampling programs, or other related information, indicate a change of categories is necessary.

Sec. 78-317. Operation, maintenance and replacement fund accounts.

[Code 1992, § 13.53(7)]

(a)

All sewer service charge revenues collected for replacement costs shall be deposited in a separate and distinct fund to be used solely for replacement costs. All sewer service charge revenues collected for other operation and maintenance expenses, and for payment of principal and interest on general obligation bonds, shall also be deposited in a separate and distinct fund.

(b)

All revenues for the replacement fund and for operation and maintenance of the wastewater collection and treatment facilities shall be used solely for the replacement fund and operation and maintenance of the wastewater collection and treatment facilities.

Sec. 78-318. Charge for toxic pollutants.

[Code 1992, § 13.53(8)]

Any person discharging toxic pollutants which cause an increase in the cost of managing the effluent or sludge from the City's wastewater treatment facility shall pay for such increased costs, as may be determined by the director of public works and utilities.

Sec. 78-319. through Sec. 78-335. (Reserved)

Subdivision III Billing Practices

Sec. 78-336. Sewer service charge billing period.

[Code 1992, § 13.54(2)]

Sewer service charges shall be billed by the CityUtility Commission to the sewer users on a quarterly or monthly basis.

Sec. 78-337. Payment of sewer service charges.

[Code 1992, § 13.54(3)]

Those persons billed by the CityUtility Commission for sewer service charges shall pay such charges by the due date shown on the bill. After the due date, a 1 1/2% per month penalty will be added to all unpaid charges.

Sec. 78-338. Penalties.

[Code 1992, § 13.54(4)]

(a)

Such sewer service charges levied by the CityUtility Commission against the sewer users in accordance with this division shall be a debt due to the CityUtility Commission and shall be a lien upon the property. If this debt is not paid within 20 days after it shall become due, it shall be

deemed delinquent and may be placed on the next year's tax roll and collected as other taxes are collected.

(b)

Change of ownership or occupancy of premises found delinquent shall not be cause for reducing or eliminating these penalties.

Sec. 78-339. through Sec. 78-355. (Reserved)

DIVISION 5. SEWER EXTENSIONS

Sec. 78-356. Additions to the public sewer system.

[Code 1992, § 13.57]

(a)

Levy and collection of special assessments. Whenever the City Council shall by resolution require sewer service pipes to be extended in any area, the Council may levy and collect special assessments upon the property on which such sewer benefits are conferred as provided by the state statutes. The amount assessed against any property shall not exceed the value of the benefits accruing to the property from the installation of the sewers.

(b)

Preliminary cost estimates. The City Council may also, upon written request and submittal of a preliminary development plan by a developer, authorize engineers to prepare a preliminary cost estimate of required utilities for the purpose of determining the amount of cash deposit required of the developer for additional work.

Sec. 78-357. Utility district extensions.

[Code 1992, § 13.58]

(a)

Preliminary cost estimate. Following the City Council's resolution, the director of public works and utilities will authorize the preparation of a preliminary cost estimate of the required utilities. The cost of any work or improvement to be paid, in whole or in part, by special assessment on property may include the direct and indirect cost thereof, the damages occasioned thereby, the interest on bonds or notes issued in anticipation of the collection of the assessments, a reasonable charge for the services of the administrative staff of the director of public works and utilities and the cost of any architectural, engineering and legal services and any other item of direct or indirect cost which may reasonably be attributed to the proposed work or improvement in accordance with state statutes.

(b)

Amount assessed apportioned by Council. The amount to be assessed against all property for any such proposed work or improvement shall be apportioned among the individual parcels in the manner designated by the City Council.

(c)

Notice of hearing; contents. The director of public works and utilities shall then cause notice of a public hearing to be given stating the nature of the proposed work or improvement, the general boundary lines of the proposed assessment area including, in the discretion of the director of

public works and utilities, a small map thereof, the place and time at which the preliminary cost estimate may be inspected and the place and time at which all interested persons may appear before the City Council and be heard.

(d)

Approval, disapproval or modification; Council resolution upon approval. After the hearing, the Council may approve, disapprove or modify the proposed sewer extension or assessment determinations. When the City Council determines to proceed with the improvement, it will approve the plans and specifications and adopt a resolution directing such improvement be carried out in accordance with the report as finally approved and providing for the terms of payment.

(e)

Amendment, cancellation or confirmation of prior assessments. Whenever the actual cost of any project, upon completion or after the receipt of bids, varies materially from the estimate or whenever any assessment is void or invalid for any reasons, the City Council may, after public hearing, amend, cancel or confirm the prior assessment.

(f)

Grinder pump installations; permit. For those single users who are to be serviced by means of grinder pump installations, the user shall furnish a grinder pump station in accordance with requirements of the Department of Public Works and Utilities. If the Department of Public Works and Utilities approves the grinder pump station supplied by the user, a permit for services may be issued. The grinder pump shall be installed on private property in accordance with the applicable section of Chapter 62, Wis. Adm. Code.

Sec. 78-358. Developer extensions.

[Code 1992, § 13.59]

(a)

Preliminary cost estimate; deposit by developer. Upon deposit with the Director of Public Works and Utilities of 10% of a preliminary cost estimate prepared by the CityDeveloper's Engineer, the Director of Public Works and Utilities shall authorize the City Engineer to prepare review detailed plans and specifications for the required utilities. Upon completion of the plans and specifications, copies will be forwarded to all state approving agencies, the City Council and the developer.

(b)

Construction bids; advertisement. Following approval of the plans, the City Council may authorize advertising the project for construction bids and shall receive such bids all in accordance with state statutes.

(c)

Developer to be informed of lowest responsible bidder. Upon receipt of construction bids and the determination of the lowest responsible bidder, the director of public works and utilities shall inform the developer of the amount of such bid and the name of the contractor to whom the contract shall be awarded should the project proceed.

(d)

Developer's response to bid; costs for City's expenses deducted from developer's deposit. Should the developer determine that the cost of the proposed project is over that which he wishes to invest, all bids will be rejected, the contract will not be awarded and the project dropped. All

costs incurred by the City for engineering, legal and administrative expenses up to this point shall be deducted from the developer's 10% deposit, and any monies remaining shall be returned to the developer. If the costs incurred by the City are greater than the developer's 10% deposit, the developer shall make appropriate payment to the City.

(e)

Developer's election to proceed; deposit of 120% of bid; form of deposit. If the developer elects to proceed with construction of a sewer or water project, he shall deposit with the City a total of 120% of the construction bid. This may be made in the form of a cash deposit or an irrevocable letter of credit acceptable to the City attorney at the City Council's option.

(f)

Awarding of project to contractor. Following deposit of the necessary funds to cover construction of the project and expenses to be incurred by the City, including engineering, legal, administrative and contingencies, the City Council shall award the project to the lowest responsible bidder and enter into a contract with the successful contractor in accordance with state statutes.

(g)

Completion; refund to developer or additional deposit of funds. Upon completion of the construction project and the determination of final costs based on the as-built quantities, any monies remaining on deposit shall be returned to the developer. If sufficient funds for payment of all costs are not available from the deposited funds, the developer shall deposit the required additional amounts upon demand by the City.

(h)

Grinder pump installations; permit. For single users who are serviced by means of grinder pump installations, the developer shall furnish a grinder pump station for each user in accordance with requirements of the director of public works and utilities. If the director of public works and utilities approves the proposed grinder pump station installations supplied by the developer, a permit for services may be issued. The grinder pump shall be installed on private property in accordance with the applicable section of Chapter ILHR 82, Wis. Adm. Code.

[Sec. 78-359. through Sec. 78-375. \(Reserved\)](#)

[DIVISION 6. PROHIBITED DISCHARGES](#)

[Sec. 78-376. Enumeration.](#)

[Code 1992, § 13.60(1)]

No person shall discharge or cause to be discharged, leaked, leached or spilled upon any public street, alley or public property or onto the ground, surface waters, subsurface waters or aquifers or on any private property within the City, except those areas specifically licensed for waste disposal or landfill activities and to receive such materials, any explosive, flammable or combustible solid liquid or gas; any radioactive material at or above nuclear regulatory restriction levels; etiologic agents or any solid, liquid or gas creating a hazard, potential hazard or public nuisance; or any solid, liquid or gas having a deleterious effect on the environment.

[Sec. 78-377. Containment, cleanup and restoration.](#)

[Code 1992, § 13.60(2); Ord. No. 99-13, § 1, 8-9-1999; amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

Any person in violation of Section [78-376](#) shall, upon direction of the Police Chief, Fire Chief, Director of Public Works and Utilities, Finance Director/Treasurer or their designees, begin immediate actions to contain, clean up and remove to any approved repository the offending material and restore the site to its original condition, with the offending person being responsible for all expenses incurred. Should any person fail to engage the necessary men and equipment to comply or to complete the requirements of this division, the office of emergency government or City may order the required actions to be taken by public or private resources and allow the recovery of any and all costs incurred by the City from any violating party.

Sec. 78-378. Site access.

[Code 1992, § 13.60(3)]

Access to any site, public or private, where a prohibited discharge is indicated or suspected will be provided to emergency government officers or City evaluating the threat to the public and monitoring containment, cleanup and restoration activities.

Sec. 78-379. Public protection.

[Code 1992, § 13.60(4)]

Should any prohibited discharge occur that threatens the life, safety or health of the public at, near or around the site of a prohibited discharge and that the situation is so critical that immediate steps must be taken to protect life and limb, the coordinator of emergency government, his assistant or the senior City police, fire or public works official on the scene of the emergency may order an evacuation of the area or take other appropriate protective steps for a period of time until the City Council can take appropriate action.

Sec. 78-380. Enforcement of division.

[Code 1992, § 13.60(5)]

The coordinator of emergency government and his deputies, as well as the City police officers, shall have authority to issue citations or complaints under this division.

Sec. 78-381. Civil liability.

[Code 1992, § 13.60(6)]

Any person in violation of this division shall be liable to the City for any expenses incurred by the City or loss or damage sustained by the City by reason of such violation.

Sec. 78-382. Penalty for violation of division.

[Code 1992, § 13.60(7)]

Any person in violation of this division shall be subject to a penalty as provided in Section [1-12](#).

Sec. 78-383. through Sec. 78-395. (Reserved)

DIVISION 7. INDUSTRIAL WASTE CONTROL

Sec. 78-396. Submission of basic data as to waste characteristics.

[Code 1992, § 13.52(1)]

The City and its public works and utilities director may require each person who discharges or seeks to discharge industrial wastes to a public sewer to prepare and file with the City, at such times as he determines, a report that shall include pertinent data relating to the quantity and characteristics of the wastes discharged to the wastewater collection and treatment facilities. In the case of a new connection, the City may require that this report be prepared prior to making the connection to the public sewers.

Sec. 78-397. Industrial discharges with deleterious effects; response by City and Director.

[Code 1992, § 13.52(2)]

If any waters or wastes are discharged or are proposed to be discharged to the public sewers which contain substances or possess the characteristics enumerated in Section [78-248](#) and which, in the judgement of the City, have a deleterious effect upon the wastewater collection and treatment facilities, processes, equipment or receiving waters or which otherwise create a hazard to life, health or constitute a public nuisance, the City, its public works and utilities director and staff may:

[\(a\)](#)

Reject the wastes.

[\(b\)](#)

Require pretreatment to an acceptable condition for discharge to the public sewers.

[\(c\)](#)

Require control over the quantities and rates of discharge.

[\(d\)](#)

Require payment to cover the added cost of handling and treating the wastes not covered by existing taxes or sewer charges under the provisions of this article.

Sec. 78-398. Control manholes.

[Code 1992, § 13.52(3)]

[\(a\)](#)

Each person discharging industrial wastes into a public sewer shall, at the discretion of the City or its public works and utilities director, construct and maintain one or more control manholes or access points to facilitate observation, measurement and sampling of wastes, including sanitary sewage.

[\(b\)](#)

Control manholes or access facilities shall be located and built in a manner acceptable to the City. If measuring and/or sampling devices are to be permanently installed, they shall be of a type acceptable to the director of public works and utilities.

[\(c\)](#)

Control manholes, access facilities and related equipment shall be installed by the person discharging the waste, at such person's expense, and shall be maintained by the person so as to be

in safe condition, accessible and in proper operating condition at all times. Plans for installation of the control manholes or access facilities and related equipment shall be approved by the City prior to the beginning of construction.

Sec. 78-399. Measurement of flow.

[Code 1992, § 13.52(4)]

The volume of flow used for computing sewer service charges shall be the metered water consumption of the person as shown in the records of meter readings maintained by the water utility, except as noted in Section [78-400](#).

Sec. 78-400. Metering of waste.

[Code 1992, § 13.59(5)]

Devices for measuring the volume of waste discharged may be required by the [CityUtility Commission](#) if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of waste shall be installed, owned and maintained by the person discharging the wastewater. Following approval and installation, such meters may not be removed without the written consent of the [CityUtility Commission](#).

Sec. 78-401. Waste sampling.

[Code 1992, § 13.52(6)]

[\(a\)](#)

Industrial wastes discharged into the public sewers shall be subject to periodic inspection and a determination of character and concentration of such wastes. The determination shall be made by the industry as often as may be deemed necessary by the [CityUtility Commission](#).

[\(b\)](#)

Samples shall be collected in such a manner as to be representative of the composition of the wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the [CityUtility Commission](#).

[\(c\)](#)

Installation, operation and maintenance of the sampling facilities shall be the responsibility of the person discharging the waste and shall be subject to the approval of the [CityUtility Commission](#). Access to sampling locations shall be granted to the [CityUtility Commission](#) at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.

Sec. 78-402. Pretreatment.

[Code 1992, § 13.52(7)]

Persons discharging industrial wastes into any public sewer may be required to pretreat such wastes, if the [CityUtility Commission](#) determines pretreatment is necessary to protect the wastewater collection and treatment facilities or prevent the discharge of incompatible pollutants. In that event, such person shall provide at his expense such pretreatment or processing facilities as may be determined necessary to render wastes acceptable for admission to the sanitary sewers.

Sec. 78-403. Grease, oil and sand interceptors.

[Code 1992, § 13.52(8)]

Grease, oil and sand interceptors shall be provided when, in the opinion of the [CityUtility Commission](#), they are necessary for the proper handling of liquid wastes containing floatable grease in amounts in excess of those specified in this article, or any flammable wastes, sand or other harmful ingredients. Such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the City and shall be located as to be readily and easily accessible for cleaning and inspection. In maintaining these interceptors, the owner shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the Department of Public Works. Disposal of the collected materials performed by owner's personnel or currently licensed waste disposal firms shall be in accordance with currently acceptable DNR rules and regulations.

Sec. 78-404. Analyses.

[Code 1992, § 13.52(9)]

All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods and with the federal regulations, 40 CFR 136, "Guidelines Establishing Test Procedures for Analysis of Pollutants," as amended from time to time. Sampling methods, location, time, durations and frequencies are to be determined on an individual basis, subject to approval by the City.

Sec. 78-405. Submission of pertinent information by discharger.

[Code 1992, § 13.52(10)]

Plans, specifications and any other pertinent information relating to proposed flow equalization, pretreatment or grease and/or sand interceptor facilities shall be submitted for review and approval of the Department of Public Works prior to the start of their construction if the effluent from such facilities is to be discharged into the public sewers. No construction of such facilities shall commence until such approval has been granted.

Sec. 78-406. Review fees.

[Code 1992, § 13.52(11)]

Any fees that are incurred by the [CityUtility Commission](#) for review of plans and specifications, compliance reports, operational reports or other analysis and any costs associated with taking and analyzing samples shall be the responsibility of the person discharging the waste. The Department of Public Works will advise the owner regarding the anticipated fees prior to the performance of the work. Any such fees incurred and not paid shall become a lien upon the property upon which such services were rendered.

ARTICLE IV. WATER SOFTENERS

[Added 3-12-2012 by Ord. No. 12-05]

Sec. 78-407. Regulation in new construction.

All water softeners installed in residential and commercial buildings after April 1, 2012, shall regenerate water based upon a metering device or sensor, or be equipped with a regeneration tank within the contents of the tank that can be removed and disposed of off-site. Water softeners which regenerate based on a time clock are prohibited.

Option 2 - Recommended by the City Administrator 5/20/16

Chapter 78. Utilities

ARTICLE I. IN GENERAL

Sec. 78-1. Composition and powers.

[Ord. No. 02-34, § I, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Water Utility and the Wastewater Utilities shall operate as separate utilities under the administration of the Utility Committee Commission shall be in charge of the City water and sewer utilities and shall have of all the power and duties of W.S.A., § 66.0805. There shall be seven members on the Utility Committee Commission. The membership shall include the Mayor, two Aldermen, and four citizens.

Sec. 78-2. Officers.

[Ord. No. 02-34, § I, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Committee Commission shall choose a president and secretary from among its ranks.

Sec. 78-3. Appointment.

[Ord. No. 08-02, 3-10-2008]

The members shall be appointed to the Utility Committee Commission by the Mayor. The appointments shall be subject to approval by the Common Council.

Sec. 78-4. Term.

[Ord. No. 08-02, 3-10-2008]

The citizen members shall each serve four five-year terms. The terms of the citizen members shall be staggered so as to have one members' term expire each year. The Mayor and the Aldermen shall serve conterminously with their respective terms as Mayor and Aldermen.

Sec. 78-5. Vacancy.

[Ord. No. 08-02, 3-10-2008]

Any vacancy shall be filled through the appointment procedures described above for the remainder of the term.

Sec. 78-6. Salary.

[Ord. No. 08-02, 3-10-2008]

Members of the Utility Committee Commission shall serve with or without a stipend.

Sec. 78-7. Quorum.

[Ord. No. 08-02, 3-10-2008]

A majority of the membership of the ~~Committee~~Commission shall constitute a quorum for the transaction of business.

Sec. 78-8. Committee powers and duties.

[Ord. No. 08-02, 3-10-2008]

The Utility ~~Committee~~Commission shall have the duties ~~and powers as set forth in W.S.A., § 66.085, including those~~as described below:

(1)

Meeting. The Utility ~~Committee~~Commission shall meet at least ~~quarterly~~semi-annually. The ~~Committee~~Commission may meet as necessary, or as called by the chairman or as called by a majority of the ~~Commission. The City~~Committee Clerk shall create and post all agendas for this committee. ~~All meetings shall be at City hall.~~

(2)

Duties. The Utility ~~Committee~~Commission shall ~~advise the City Council and City Administrator have the entire charge, regarding~~ management and direction of the City water and sewer utilities of the City. The duties of the Utility ~~Committee~~Commission shall include, but shall not be limited to:

a.

Recommending utility ordinance amendments;

b.

Refining water and sewer utility development plans;

c.

Reviewing and making recommendations on proposed improvements, additions, extensions, or changes to the water and sewer facilities;

d.

Discussing issues of safety, function, maintenance needs, and policy concerning water and sewer utilities;

e.

Planning for the effectuation of water and sewer plants and infrastructure improvements; and

f.

Other planning the ~~Committee~~Commission deems necessary and essential for the improvement of the water and sewer plants.

(3)

~~Employees. The Commission may employ a manager or superintendent of utilities and may fix the compensation to be paid. The City Engineer may be engaged by the Commission. The Commission may employ other necessary employees and fix the compensation.~~

(4)

~~Rules. The Commission shall make necessary rules to govern its own proceedings and the government of the Utility Department.~~

(5)

~~Construction work. The Commission shall immediately supervise any utility construction work.~~

Sec. 78-9. through Sec. 78-30. (Reserved)

ARTICLE II. WATER SERVICE

DIVISION 1. GENERALLY

Sec. 78-31. PSC rules adopted.

[Code 1992, § 13.02]

The following rules issued by the Public Service Commission and on file in the office of the Director of Public Works and Utilities are adopted by reference in this section as though fully set forth in this section. Whenever any provision of this Code shall conflict with any PSC rule adopted by reference in this section, such conflict shall be resolved in favor of the PSC rule.

Schedule No.	Title
X-2	Water main extension rule
X-3	Water main installations in platted subdivisions
Cz-1	Water lateral installation charge
Mg-1	General service—Metered
F-1	Public fire—Protection service
Upf-1	Private fire—Protection service—Unmetered
Mpa-1	Public service
Ug-1	General water service—Unmetered
R-1	Reconnection charges
MgT-1	Seasonal, emergency or temporary service
X-1	Compliance with rules
X-1	Establishment of service
X-1.1	Service contract
X-1.2	Temporary metered supply, meter and deposits; water for construction
X-1.3	Use of hydrants for construction
X-1.4	Operation of valves and hydrants, and unauthorized use of water—Penalty; refunds of monetary deposits
X-1.5	Service connections (or water laterals)
X-1.6	Replacement and repair of service pipe
X-1.7	Thawing frozen services
X-1.8	Stop boxes; installation of meters; repairs to meters
X-1.9	Service piping for metered settings
X-1.10	Turning on water; failure to read meters
X-1.11	Complaint meter tests; inspection of premises; customers' deposits; new residential service
X-1.12	Existing residential service
X-1.13	Commercial and industrial service; conditions of deposit; refund of deposits

Schedule No.	Title
X-1.14	Other conditions; guarantee contracts
X-1.15	Disconnection and refusal of service; Reasons for disconnection; disconnection for delinquent accounts
X-1.16	Deferred payment agreement
X-1.17	Dispute procedures
X-1.18	Disconnection notice
X-1.19	Illness provision; deferred payment agreements
X-1.20	Surreptitious use of water
X-1.21	Vacation of premises; repairs to mains; duty of superintendent with respect to safety of the public
X-1.22.	Handling water mains and service pipes in sewer or other trenches; settling main or service trenches
X-1.23	Protective devices
X-1.24	Purity of supply not to be impaired by cross connections
*** <u>See New Schedule Attached</u> ***	

Sec. 78-32. State code adopted.

[Code 1992, § 13.46(7)]

The City adopts by reference the state plumbing code, Chapters ILHR 81 — 86, Wis. Adm. Code. This section does not supersede the state and City plumbing codes but is supplementary to them.

Sec. 78-33. Operating valves and hydrants; breaking or tampering with water meter seal.

[Code 1992, § 13.39]

No person other than an authorized employee of the City shall, without written authority, operate any valve within a stop box controlling the flow of water to any premises or break or tamper with the seal of any water meter in service or open or operate any hydrant connected with the distribution service or any valve thereon, except for purposes of extinguishing fires, whether such hydrant is the property of the City or has been placed by the owner for his own protection. No person shall wantonly injure or impair the same. Only persons authorized by the fire chief for fire purposes only and persons authorized by a proper City official are permitted to use hydrant wrenches in the operation of hydrants connected with the water supply of the utility. Permits for the use of hydrants apply only to such hydrants as are designated in the permit for the particular use specified.

Sec. 78-34. Thawing frozen services.

[Code 1992, § 13.40]

(a)

Frozen services shall be thawed out by and at the expense of the utility except where the freezing was caused by contributory fault or negligence on the part of the consumer such as reduction of the grade or undue exposure of the piping in the building or on consumer's property or failure to comply with ~~Water Commission~~City specifications and requirements as to depth of service, lack of sufficient backfill, etc.

(b)

Following the freezing of a service, the utility shall take such steps and issue such instructions as may be necessary to prevent the refreezing of the same service. No charge will be made for rethawing if the instructions are followed. If it is necessary to allow the water to flow to prevent refreezing, the customer shall make provision for proper disposal of the wastewater.

(c)

For the period in which the water is allowed to run, the consumer will be billed according to his meter reading, but in no event to exceed the average amount paid in the corresponding billing periods of the previous two years. A new consumer will be charged the average bill for other consumers of the same class receiving service under comparable conditions.

[Sec. 78-35. through Sec. 78-50. \(Reserved\)](#)

DIVISION 2. ADMINISTRATION

~~Sec. 78-51. Water Commission; powers and duties; composition; terms.~~

~~[Code 1992, § 13.01(1)]~~

~~The Water Commission shall have charge of the City water utility and shall have all of the powers and duties provided in W.S.A., § 66.068. The Water Commission shall consist of the following seven members: The Mayor, two Alderpersons appointed by the Mayor and approved by the Council and four citizens of the City appointed by the Mayor and approved by the Council. Citizen members shall serve five-year terms, and the Mayor and Alderpersons shall serve terms coterminous with their respective terms as Mayor and Alderpersons.~~

[Sec. 78-52. through Sec. 78-65. \(Reserved\)](#)

DIVISION 3. METERS

[Sec. 78-66. Installation.](#)

[Code 1992, §§ 13.14, 13.16]

(a)

Meters will be furnished and placed by the CityWater Commission. All meters shall be so located that they shall be safeguarded from obstructions and frost and to allow easy access thereto for reading and inspection. The location shall be designated by proper employees of the CityWater Commission. No bypass or other connection between the meter and the main shall be maintained, unless specifically authorized by the City.

(b)

In setting meters, all connections shall be made according to the rules and regulations of the [Water CommissionCity](#). Water lines from outside the building to the meter shall be a minimum of one inch in diameter and free of any soldered joints. Meter horn or setters shall be required in installation of all meters up to and including one inch. Shutoff valves shall be installed before and after the meter setter. A sealed bypass shall be required on all meters over one inch in size. [\(c\)](#)

Where a service is to be metered and there is no basement, or where it is impossible to properly set a meter in the consumer's basement, the [Water CommissionCity](#) will provide at the consumer's expense the proper frostproof box of an approved design to be located outside the consumer's building at a cost of labor, material and expense plus 10% to cover overhead charges.

Sec. 78-67. Water passing through to be paid for.

[Code 1992, § 13.17]

All water which has passed through the meter shall be paid for. If it is believed that the meter is registering incorrectly or if there is a sound of running water, the consumer shall notify the office of the [Water CommissionCity](#) and a qualified employee will be sent to examine the service and advise the consumer without a charge therefor.

Sec. 78-68. Relocation.

[Code 1992, § 13.18]

Where a property owner requests a change in the location of the meter, such meter may be relocated as directed by the City at the expense of the property owner.

Sec. 78-69. Testing—generally.

[Code 1992, § 13.19]

All new meters purchased and all old meters which have been repaired or removed from service for any cause shall be tested and adjusted to show not more than a two-percent error before again being placed in service. All meters shall be tested at least once every three years. A complete record shall be kept of each meter, noting all repairs and inspections made and the results of each test.

Sec. 78-70. Same—accuracy.

[Code 1992, § 13.21]

The [Water CommissionCity](#) shall make a test of the accuracy of any water meter not greater than two inches in size upon the written request of a consumer filed at the office of the [Water CommissionCity](#), provided the consumer does not request such test more frequently than once in 12 months. Tests shall only be made more frequently upon order of the state Public Service Commission or at the expense of the consumer when the meter is within the tolerance of 2%. Meters greater than two inches in size will be tested at the instance and direction of the City, but not less often than once every two calendar years. All tests are to be made in conformity with the rules provided by the Public Service Commission.

Sec. 78-71. Sealing.

[Code 1992, § 13.20]

All water meters while in service shall be kept under seal affixed by an authorized employee or officer of the [Water CommissionCity](#). The person responsible for water bills for water supplied through a meter whose seal has been tampered with or broken shall be deemed prima facie guilty of the offense.

Sec. 78-72. Reading upon vacation of premises.

[Code 1992, § 13.30]

(a)

When premises are to be vacated, the [Water CommissionCity](#) shall be notified in writing at once so that the meter may be read and removed if necessary, and the water supply shut off at the curb box. The owner of the premises shall be liable for damage to any property belonging to the City by reason of failure to notify the [CityCommission](#) of the vacancy. A change of tenants in any unit of service within any quarterly meter reading period will not be construed as a vacancy, and the entire billing for the period will be submitted to the owner. Any adjusting by way of apportioning the amount of the bill between the outgoing and incoming tenants shall be made by the owner.

(b)

Premises which are entirely vacant, the service to which has been cut off at the curb box by the [Water CommissionCity](#), shall be considered permanently vacant.

Sec. 78-73. Remote register meters; installation.

[Code 1992, § 13.45]

(a)

Installation costs. Remote register or touch pad water meter attachments will be installed by the [Water CommissionCity](#). The costs shall be borne by the utility.

(b)

Determination of priority of installations. The [Water CommissionCity](#) shall determine the priority of such installations for the purpose of efficiency as follows:

(1)

All new construction.

(2)

Presently difficult place to read.

(3)

All other installations desirable for the benefit of the utility.

(4)

Residences where occupants habitually or necessarily are absent.

(c)

Location. The location of the remote register meter is to be determined by the utility.

(d)

Compliance with section. Each owner of any building constructed hereafter which is or is required to be served by a public water utility shall comply with the provisions of this section.

Prior to final approval of construction by the building inspector and issuance of any certificate of completion or remodeling, the provisions of this section shall be complied with.

(e)

Installation of conduit by owner. Each owner of premises to whom this section applies shall install or cause to be installed a conduit of at least one-half-inch diameter from the present water meter if such is installed upon the premises or from the area where a water meter would be installed to the exterior of the building where gas meters are located or to be located or where the utility designates. The requirements of this section shall also apply to owners who remodel existing structures when such remodeling takes place in an area as to permit installation of the conduit as a part of the remodeling project. This determination shall be made by the building inspector.

(f)

Installation to be determined by Water CommissionCity. Owners of existing structures shall permit installation as determined by representatives of the Water CommissionCity.

Sec. 78-74. through Sec. 78-90. (Reserved)

DIVISION 4. BILLING

Sec. 78-91. Quarterly rendering; penalty for unpaid bills.

[Code 1992, § 13.31; Ord. No. 01-32, § I, 11-26-2001]

All bills shall be rendered quarterly to the premises described in a clear and definite manner, by house number when possible. All bills, except those for special readings or special purposes, shall be dated on the last day of the quarter in which such service is rendered, at the net rate. To each bill remaining unpaid 20 days after the date of such bill, a penalty of 1% per month shall be added, and the penalty shall be collectible in the same manner as the original charge. When the 20th of the month falls on a legal holiday or Sunday, the penalty rule shall apply on the next business day.

Sec. 78-92. Discontinuance of service for nonpayment of bill.

[Code 1992, § 13.32]

Service to premises for which bills for service are not paid by noon 20 days from the date of the bill will be discontinued and will not be turned on again until the bill, including the penalty, plus a fee for turning the water off and on, has been paid. If a bill for service remains unpaid at noon 15 days from the date, the owner of the property shall be notified by mail at his last known address that water will be turned off for nonpayment on the date named.

Sec. 78-93. Estimated readings.

[Code 1992, § 13.33]

Where meter readings cannot be obtained by reason of the premises being closed, an estimated bill will be submitted, based upon the consumption for the same quarter of the previous year or on such basis as may be deemed fair and equitable by the City. This estimated bill shall be adjusted at the time the reading is obtainable in the course of the next reading period. When

billing for service is thus based on an estimate and not on actual reading, each bill shall be accompanied by a notice from the [Water Commission](#) City to that effect stating the reasons why actual readings are not submitted. Where readings cannot be obtained because right of access is unduly restricted, the rule in Section [78-182](#) shall apply.

Sec. 78-94. Computation of account when meter fails to register.

[Code 1992, § 13.34]

If a meter fails to register, the account will be computed in the same manner as provided in Section [78-93](#).

Sec. 78-95. Charges for removing meter.

[Code 1992, § 13.35]

When a meter is removed from the premises for any reason other than testing or repairing, or the premises is vacated, there will be a charge made to the owner of the property to cover the cost of turning the water off and on. Water will be turned off and on and meters installed and removed only upon proper application signed by the owner of the property served, or his authorized agent, and not upon the request of a tenant.

Sec. 78-96. Failure to receive bill.

[Code 1992, § 13.36]

Failure to receive a bill does not relieve a customer of his obligation, nor relieve him from payment of the penalty if such bill is not paid before the close of business on the 20th of the month next following the quarter in which service was rendered. Claims or complaints shall be made within five days from the date of the bill.

Sec. 78-97. Deposits.

[Code 1992, § 13.37]

Where the utility is required to render services which in accordance with the state statutes are not chargeable to the premises to which such services are rendered or where for just or sufficient reason it is deemed advisable not to do so, the utility may demand a deposit for a reasonable amount as estimated by the utility to ensure prompt payment upon the date due. Such deposit shall be uniform in all cases.

Sec. 78-98. Delinquent accounts.

[Code 1992, § 13.38]

On October 1 in each year the utility shall furnish to the City Clerk a list of all lots or parcels of real estate to which water was furnished during the preceding twelve-month period and the amount due for the same, including the penalty, if the same has not been paid. The City Clerk shall spread such delinquent bills upon the tax rolls in the manner provided in W.S.A., § 66.069(1)(b), which section is hereby made a part of this division.

[Sec. 78-99. through Sec. 78-115. \(Reserved\)](#)

[DIVISION 5. CROSS CONNECTIONS](#)

[Sec. 78-116. Definitions.](#)

[Code 1992, § 13.46(1)]

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

[CROSS CONNECTION](#)

Any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the City water system and the other water from a private source; water of unknown or questionable safety; or steam, gases or chemicals, whereby there may be a flow from one system to the other, the direction of flow depending on the pressure differential between the two systems.

[Sec. 78-117. Prohibited generally; exception.](#)

[Code 1992, § 13.46(2); Ord. No. 04-07, § I, 3-22-2004]

Installation or replacement of cross connections is prohibited. Interconnections between the utility water supply system and another water supply source (private; auxiliary; or emergency) is prohibited unless approved and permitted by the [Utility Commission](#) and as well as the Department of Natural Resources under Section NR 811.09(2), Wisconsin Administrative Code.

[Sec. 78-118. Inspections.](#)

[Code 1992, § 13.46(3)]

The utility shall cause inspections to be made of all properties served by the public water system where cross connections with the public water system are deemed possible. The frequency of inspections and reinspections based on potential health hazards involved shall be as established by the utility and as approved by the state Department of Natural Resources.

[Sec. 78-119. Right of entry.](#)

[Code 1992, § 13.46(4)]

Upon presentation of credentials, the representative of the utility shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the City for cross connections. If entry is refused, such representative shall obtain a special inspection warrant under W.S.A., § 66.122. On request, the owner, lessee or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping systems on such property.

[Sec. 78-120. Discontinuance—generally.](#)

[Code 1992, § 13.46(5)]

The utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this division exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water service shall be discontinued only after reasonable notice and opportunity for hearing under W.S.A., ch. 68, except as provided in Section [78-121](#). Water service to such property shall not be restored until the cross connection has been eliminated in compliance with this division.

[Sec. 78-121. Same—emergency.](#)

[Code 1992, § 13.46(6)]

If it is determined by the utility that a cross connection or an emergency endangers public health, safety or welfare and requires immediate action, and a written finding to that effect is filed with the City Clerk and delivered to the customer's premises, service may be immediately discontinued. The customer shall have an opportunity for a hearing under Chapter [2](#) of this Code within 10 days of such emergency discontinuance.

[Sec. 78-122. Cross-connection control program.](#)

[Ord. No. 04-10, § I, 3-22-2004]

Pursuant to Wisconsin Administrative Code Section NR 811-09(1) the ~~Utility Commission~~City shall develop and implement a cross-connection control program. The cross-connection control program shall include at least the minimum requirements of Section NR 811-09(1)(a)(f). A record of the cross-connection control program shall be kept current and available for review by the public and the Department of Natural Resources.

[Sec. 78-123. through Sec. 78-135. \(Reserved\)](#)

[DIVISION 6. PRIVATE WELLS](#)

[Sec. 78-136. Purpose of division.](#)

[Code 1992, § 13.47(1)]

The purpose of this division is to prevent unused and improperly constructed wells from serving as a passage for contaminated surface or near surface waters or other materials to reach the groundwater. These wells shall be properly filled and sealed.

[Sec. 78-137. Penalty for violation of division.](#)

[Code 1992, § 13.47]

Any well owner violating any provision of this division shall, upon conviction, be subject to a forfeiture as provided in Section [1-12](#).

[Sec. 78-138. Filling; exception.](#)

[Code 1992, § 13.47(2); Ord. No. 04-08, § I, 3-22-2004]

All private wells located on any premises served by the utility water system shall be abandoned and properly filled pursuant to ~~Utility Commission~~City rule adopted under Section NR 811.10, Wisconsin Administrative Code.

Sec. 78-139. Well operation permits.

[Code 1992, § 13.47(3); Ord. No. 04-09, § I, 3-22-2004]

A permit may be granted to a well owner to operate a private well for a period not to exceed 12 months if the well owner demonstrates compliance with the following requirements:

(1)

The well construction and pump installation meet the requirements of Chapter NR 812 of the Wisconsin Administrative Code.

(2)

Confirmation and/or certification that the Department of Natural Resources has approved the well construction and pump installation.

(3)

The well has a history of producing safe water and presently produces bacteriological safe water as evidenced by three samplings two weeks apart.

(4)

The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.

Sec. 78-140. Methods.

[Code 1992, § 13.47(4)]

Wells to be abandoned shall be filled according to the procedures outlined in Chapter NR 112, Wis. Adm. Code. The pump and piping shall be removed and the well checked for obstructions prior to plugging. Any obstruction or liner shall be removed.

Sec. 78-141. Reports and inspection.

[Code 1992, § 13.47(5)]

A well abandonment report shall be submitted by the well owner to the DNR on forms provided by that agency and available in the office of the utility. The report shall be submitted immediately upon completion of the filling of the well. The filling shall be observed by a representative of the City.

Sec. 78-142. Wellhead protection.

Per statutory authority granted pursuant to W.S.A., §§ 61.34, 61.35, 62.23 and 66.052, any proposed new or proposed change in the size or character of an existing business, commercial, residual or industrial use within 1,200 feet of any City groundwater supply well shall have, in addition to City approvals, the written approval of the City ~~Water Commission~~. Any person wishing to propose a new or changed use as described in this section must make application to the ~~Water Commission~~City to include the description of the property to be used, description of use, drawing of the site and measures proposed to minimize groundwater contamination risk, if

any. The City ~~Water Commission~~City will review the application for compliance with the provisions of this section and its wellhead protection policy. The ~~Water Commission~~City may withhold approval of a new or changed use for cause if the proposed new or changed use violates the wellhead protection policy. To assist in the review process, the ~~Water Commission~~City must request that the applicant cause to be conducted a detailed engineering study at the applicant's cost to determine the potential for contaminating the groundwater resource. Enforcement and penalty procedures are as described in Section 78-227 in addition to state and federal remedies available.

Sec. 78-143. through Sec. 78-155. (Reserved)

DIVISION 7. WATER MAIN EXTENSIONS

Sec. 78-156. Director of Public Works and Utilities to have charge of work.

[Code 1992, § 13.01(2)]

The director of public works and utilities shall have general charge of all work of extension and improvement of the waterworks under the general direction of the ~~Water Commission~~City. All such work when let by formal contract, signed by ~~the president and secretary of the Water Commission and~~ the Mayor and City Clerk, shall be under the direction of the Director and shall be carried out as may be directed by the ~~Water Commission~~City. For any work of this nature done without a formal contract, the Director shall have general supervision, subject to such statutory requirements and such ordinance provisions as the City may make, and shall purchase the necessary materials and employ the necessary help and labor for such work.

Sec. 78-157. Inspection when laying mains.

[Code 1992, § 13.05]

When water mains are being laid, the director shall make systematic inspections of all hydrants, connections, sleeves, etc., to prevent poor or careless work and later loss of water by leakage. Each main extension shall be tested for tightness of joints before trenches are filled.

Sec. 78-158. Contract required prior to work.

[Code 1992, § 13.03]

All construction and extensions of the water system shall be performed after the award of a contract by the ~~Water Commission~~City, signed by the ~~President and Secretary of the Water Commission and the~~ Mayor and City Clerk, unless otherwise provided, except that the director upon approval by the ~~Water Commission~~City shall have authority to contract directly for replacements and maintenance.

Sec. 78-159. Construction to proceed upon order of ~~Commission~~City; provisions for fires; location of hydrants.

[Code 1992, § 13.04]

Extension of mains shall be made whenever ordered by the [Water Commission City](#) and as rapidly as can reasonably be done after approval by [Water Commission City](#) action. When installing mains, the system shall be so laid out as to provide ample water in time of fire. The location of hydrants shall conform to the specifications of the American Waterworks Association.

Sec. 78-160. Rules for extensions.

[Code 1992, § 13.06]

Rules for extension shall be as follows:

(1)

Initiation. Extensions to existing water mains shall be initiated by application in writing to the [Water Commission City](#). The [Water Commission City](#) will authorize the preparation of the plans which will be prepared by the engineer of the [Water Commission City](#).

(2)

Owners' agreement to pay share of costs. By signing the application, the owner agrees to pay the proportionate share of the estimated cost of making such extension. Application for a new main shall be made by 51% of the abutting benefited frontage.

(3)

Billing. When the cost of a main extension has been determined, bills of particulars shall be mailed to the abutting property owners at the address appearing in the application. If such bills have not been paid by October 1 of the year in which rendered, the amount of such bills shall be certified to the City Clerk by the director, and the Clerk shall charge the amounts on the tax rolls of the City to the property described to be collected according to law for the collection of general taxes.

(4)

Assessment of costs. When the [Water Commission City](#) shall have ordered the construction of any water main which shall become part of the public water system, the cost of the improvement shall be assessed against the lots, parts of lots or parcels of land which front upon the proposed line of the water main and which are specifically benefited thereby. On corner lots where water mains are constructed on both lot sides, a credit of 125 feet against the total water assessment for both sides shall be given. However, in no case shall such assessment be less than 60 feet. Special assessments for water mains shall be in accordance with the procedures under W.S.A., § 66.60.

(5)

Basis of assessment; size of mains. The amount assessed against any property shall be computed on a front footage basis using the total cost of the improvement including the construction cost for the size of main required to adequately serve and benefit the property as determined by the City, but in no case shall such main be less than six inches nor more than eight inches in a residential zone. In a commercial, business or industrial zone, the size of the main shall be not less than eight inches nor more than 12 inches, plus the costs of engineering and legal services and any other item of direct or indirect cost which is attributed to the improvement, not including the cost of that portion of the water main in intersections of streets and alleys which shall be paid by the City.

(6)

Customer-financed basis in lieu of immediate assessment. Where the density of prospective consumers does not warrant immediate assessment for the mains, extensions will be made on a

customer financed basis. The property owner shall be notified by certified mail that a deferred assessment will be levied and become payable when the property is actually hooked up to the main or portions of the property benefited by its hookup or connection thereto.

a.

The cost of the extension, including fire hydrants and street intersection, will be determined and the total allocated to general service. This amount will then be divided by the total assessable footage requesting the service, and these amounts collected in advance or when an extension is put in service.

b.

As additional consumers are connected to a water main that was originally paid for by customer contributions, the utility will require a contribution from each new consumer. This contribution shall be determined by the utility on a front foot basis. The assessment rate shall be calculated using current prices for whatever size main is installed. This amount shall then be refunded pro rata to all consumers along the extension whose remaining contribution exceeds what would have been assessed under Subsections (4) and (5) of this section. Main extensions, outlots and backlots and dead-end lots, shall be assessed on the basis of a minimum lot which shall be 60 feet in width. In areas where lot dimensions are not proportionate, the utility shall make an assessment on the basis of area benefited by the main extension.

c.

When refunds have reduced the contribution of any customer to the point where his contribution equals the amount that would have been assessed under Subsections (4) and (5) of this section, no premises that may connect will be assessed at the computed amount per front foot abutting the main.

d.

When extension of a customer-financed main is required to serve a new customer and the cost per consumer exceeds the average remaining contribution in the original extension, the new extension will be considered as an entirely new project without refunds or other connection with the original extension.

(7)

Connection to transmission mains or connecting loops; assessment. When customers connect to transmission mains or connecting loops laid at the expense of the utility, there will be assessed on a front foot basis an amount equal to the average front foot assessment in the area.

(8)

New customers; basis of assessment. When the ~~Water Commission~~City extends water mains for new customers on the basis of Subsections (4), (5) and (6) of this section, the Director of Public Works and Utilities shall decide whether the extension is to be a six-inch or larger pipe.

Sec. 78-161. Maps.

~~[Code 1992, § 13.07]~~

~~The director of public works and utilities shall cause to be prepared two maps showing the locations, sizes and types of all mains, valves, service pipes and hydrants and of the entire waterworks system and shall, from time to time, make such additions and alterations as shall correspond to the changes in the physical plant. He shall keep one of such maps in the office of the Water Commission and one in the office of the City Clerk.~~

Sec. 78-162. through Sec. 78-175. (Reserved)

DIVISION 8. SERVICE CONNECTIONS

Sec. 78-176. Application.

[Code 1992, § 13.08]

Applications for water connections shall be made at the office of the Director of Public Works and Utility~~Water Commission~~ on forms provided for that purpose. The application shall state the name of the owner; location of the property, designated by correct house number; the name of the licensed plumber installing the fixtures, exceptional features, if any, to be disclosed clearly; and the address of the owner in case notice has to be given for discontinuance of service for nonpayment. All applications shall be signed by the owner or his duly authorized agent.

Applications shall be accompanied by the fee schedule on file in the office of the Director of Public Works and Utilities~~Water Commission~~.

Sec. 78-177. Installation of service.

[Code 1992, § 13.09]

(a)

~~Water Commission~~City responsibility. The ~~Water Commission~~City shall furnish all fittings, with and including the curb box, at a cost to the property owner as approved by the Public Service Commission, but the City reserves the right at all times to specify the kind of pipe and material to be used, and to approve all work done up to and including the shutoff cock at the meter upon the premises supplied. Such service and connection, up to and including the curb box, shall remain the property of the City at all times and the applicant shall acquire no interest, right or title to the same by virtue of the fact that he has paid the installation costs and a fee giving him the privilege to receive water through such pipe, subject to all conditions set forth in this article.

(b)

Trenches. No water service shall be laid through any trench having cinders, rubbish or any other material which may cause injury to or deterioration of the service pipe, unless adequate means of protection are provided by sand filling or such insulation as may be approved by the utility.

Service pipes passing through curb or retaining walls shall be adequately safeguarded by the provision of a channel space or pipe casing not less than twice the diameter of the service pipe and the space between the service pipe and the channel or pipe casing shall be filled and lightly caulked with oakum, mastic cement or other resilient material and made impervious to moisture.

(c)

Backfilling. In backfilling the pipe trench, the service pipe shall be protected against injury by carefully hand tamping the ground filling, free from hard lumps, rocks, stones or other injurious material, around and at least six inches over the pipe.

Sec. 78-178. Service pipes—maintaining.

[Code 1992, § 13.10]

The service pipe from the main to the curb box shall be maintained and kept in repair at the expense of the City. However, the consumer shall maintain the service pipe from the curb box to

the property and the City shall not make allowance for the loss of water which has passed through the meter and has been wasted by leakage or defective pipes and fixtures.

Sec. 78-179. Same—repairs.

[Code 1992, § 13.11]

In case of leakage in the service pipe between the curb box and the property, notice shall be given the owner or occupant to make necessary repairs, and, if repairs are not commenced within 24 hours after notice, the water will be shut off until repairs are made. In the case of minor leaks, work must be commenced within three working days of notice. If not made within a reasonable time thereafter, the City will repair the leakage at the expense of the property owner, and an additional charge will be made for turning on water after repairs have been made. The City shall not be liable in damages due to failure to locate a stop box promptly and shut off water in case of a leak on a consumer's premises.

Sec. 78-180. Same—record of locations.

[Code 1992, § 13.12]

A record of the location of each service shall be made and kept by the utility.

Sec. 78-181. Turning on water.

[Code 1992, § 13.13]

In no case may water be turned on by any person other than an employee of the ~~Water Commission~~City authorized to do this work, with the exception of a licensed plumber who may do so only after being specially authorized to do so by an officer of the ~~Water Commission~~City and after having arranged for means whereby consumption of water may be determined by so doing.

Sec. 78-182. Right of access to premises.

[Code 1992, § 13.15]

Authorized employees of the ~~Water Commission~~City shall have the right of access during reasonable hours to premises supplied with water service for the purpose of inspection or for enforcement of the rules and regulations of the ~~Water Commission~~City as provided in this article. Whenever, in the opinion of the director of public works and utilities, the right of access is unduly obstructed, the director shall cause notice to be given to the property owner that a frostproof box of an approved design will be located outside the building at a cost to the property owner of labor, material and expenses plus 10% to cover overhead charges. If installed, the cost shall be billed to the owner of the premises served, unless otherwise provided, and if such costs are not paid, they shall be collected in the manner provided by law. In lieu of the above provisions, the director of public works and utilities may, in his discretion, notify the owner of the premises served that service will be discontinued unless access is given at a reasonable time.

Sec. 78-183. Water service outside the City.

[Code 1992, § 13.41]

(a)

Conditions required for furnishing. Water service may be furnished to applicants living outside City limits only when such service can be furnished without adversely affecting the service inside the City and then only upon the approval of the [Water Commission City](#).

(b)

Water mains; laying. Water mains laid outside the City limits shall be under the supervision and specifications of the [Water Commission City](#).

(c)

Connection charge. If such main is laid at the instigation of the [Water Commission City](#) and principally for its own use as a transmission main, property owners abutting on such main who desire service shall pay a connection charge negotiated between the parties, but no less than the actual prorated cost.

(d)

Costs of main installation. If a water main is laid or extended at the request of a property owner, and is not a transmission or feeder main, the entire cost of installation shall be borne by the property owner desiring the service.

(e)

Privately funded water mains; connection costs. When new customers desire connection to a water main funded and constructed by other than the [Water Commission City](#), the new customer shall make a contribution, and refunds shall be made to existing customers so that the contributions of all will be equalized. The [Water Commission City](#) will keep a separate record of each such water main extension.

(f)

Further extensions of water mains; costs. Where a further extension of a water main is desired, the estimated cost of the new extension will be advanced to the [Water Commission City](#) by the new customer to be benefited (adjustments to be made with each customer when the exact cost is determined). The customer shall also be charged, in addition to the cost of the special construction requirement to serve them, one connection charge equal to the average investment in the main extension to which this new main is attached. This latter connection charge will be refunded by the [Water Commission City](#) as provided in Subsection (e) of this section.

(g)

Ownership of mains of supplied property. The applicant agrees that the ownership of the water main laying within the property so affected shall become the property of the [Water Commission City](#) upon acceptance of the improvement without any compensation except that if the main benefits property which has not previously borne a portion of the cost, this property shall be assessed at the time of connection and the proceeds therefrom shall be refunded to the other property owners pro rata as provided in this section.

Sec. 78-184. Regulations for suburban service.

[Code 1992, § 13.42]

The following regulations govern water service outside the City:

(1)

The applicant shall fully comply with all rules and regulations prescribed for the installation, maintenance and use of the water supply.

(2)

The rates for suburban water service shall be the same as for urban service, increased by 25% or pay the Public Fire Protection charge in accordance with PSC Regulations.

(3)

The applicant shall pay within the prescribed period the charges for water used as indicated or computed on a meter basis. The first bill is payable in advance and will be considered a deposit to guarantee future bills. Subsequent payments will be based upon the meter reading for the previous quarter; the initial bill or advance deposit will be fixed by the director of public works and utilities based upon the estimated normal consumption of the type of customer being connected and will be retained by the ~~Water Commission~~City until the property involved is annexed to the City or the service is permanently disconnected. In such cases the advance payment less any unpaid water bill will be refunded.

(4)

Suburban customers shall assume the cost of the water meter, plus 15% to cover the cost of setting the water utility's meter.

(5)

The urban rules and regulations except as modified specifically for suburban use or as specifically applicable to urban service shall be applicable in the suburban territory served.

Sec. 78-185. through Sec. 78-200. (Reserved)

DIVISION 9. FIRE PROTECTION

Sec. 78-201. Service.

[Code 1992, § 13.22]

(a)

Fire protection service shall consist of connections for automatic sprinkler systems, standpipes (where standpipes are connected permanently or coterminously to mains) and private hydrants.

(b)

Consumers who are regular users of City water service may be supplied with larger water pipes with hydrants and hose couplings or a sprinkler system under the rules of the American Waterworks Association, to be used only in case of fire. Automatic sprinkler equipment shall be provided with controlling valve, backflow preventor or indicator post valve of a make and design to be approved by the director of public works and utilities in either a valve pit near the main in the street or at the curb.

Sec. 78-202. Combination fire protection system.

[Code 1992, § 13.23]

A combination commercial and fire hydrant or sprinkler service shall consist of a pipeline with a backflow preventor and either a meter on a bypass of suitable size for commercial service required around the valve of the same diameter as the pipe place on line, such valve to be closed and sealed so as to divert all water through the meter and opened only in case of fire, or a compound or detector meter of standard make which will register accurately all water passing through it from a no-load to a 50% overload under varying pressures.

Sec. 78-203. Valves on automatic sprinklers.

[Code 1992, § 13.24]

Automatic sprinkler service alone, as required by insurance companies, with water supplied either direct to tank or a combination of tank and direct pressure, shall have all manual valves sealed. Such seal shall be broken only in case of fire. Any abuse or illegal connection for the use of water through these services shall forfeit the right of the consumer to such service for fire protection, and the ~~Water Commission~~City, upon receipt of a report of such illegal use, shall, at its discretion, have the power to require any such service to be provided with a compound or ~~director~~ meter to be installed at any time the ~~Water Commission~~City may prescribe and to make any change on just and reasonable requirements as good service may from time to time require, either as to such meter or to any other parts of such appliance pertaining to the same.

Sec. 78-204. Private fire hydrant service.

[Code 1992, § 13.25]

Private fire hydrant service, where it exists, shall consist of a pipeline with hydrants on such pipeline. Such hydrants shall have hose threads and operating nuts as found on City hydrants. All such hydrants shall be closed and sealed and opened only in case of fire. When the seal is opened on any private hydrant, the director of public works and utilities shall be notified at once and shall cause the hydrant to be resealed. Private fire hydrants must be checked and flushed no less often than every two years.

Sec. 78-205. Testing of unmetered connections for fire devices.

[Code 1992, § 13.26]

Consumers having unmetered connections used for fire protection may test their fire apparatus at any time under the following conditions:

(a)

Upon notice given at the ~~Water Commission~~City office that such test is desired and the date and hour fixed when such test is to be made.

(b)

When testing of fire service is made by a duly authorized insurance representative or insurance inspector, no permit shall be required to break any seals on the system, but in each instance the director of public works and utilities shall be notified at once before making the test, and such seals shall be replaced by an employee of the ~~Water Commission~~City. Such notice shall be given by the property owner or his agent.

Sec. 78-206. Restrictions on private fire protection systems.

[Code 1992, § 13.27]

Any private fire protection system which is supplied with water from the City's system shall be supplied exclusively with City water, and no connection will be allowed with any other system which draws any part of its supply from another source whereby the City's water may be contaminated by failure to close valves or by leaking check valves, etc., and no auxiliary or secondary suction pipe to any pump taking water from a stream or any other source will be

permitted. Any private fire protection system using water, in whole or in part, shall be kept separate from any such system which is supplied from the City water system.

Sec. 78-207. Discontinuance of service for repairs.

[Code 1992, § 13.28]

The City reserves the right to shut off the water supply in the mains temporarily for the purpose of making repairs, alterations and additions. When circumstances will permit sufficient delay, the director of public works and utilities or [Water CommissionCity](#) will give notification by newspaper publication or by written notice delivered to the premises of the discontinuance of service and the approximate length of time service will be discontinued. In such cases the utility shall not be liable for any rebate, damages or inconveniences caused by such temporary suspension of supply.

Sec. 78-208. Consumer's risk.

[Code 1992, § 13.29]

Consumers, in accepting water service for their requirements, agree to accept such service at their own risk, and the City shall not be liable for any damage caused by lack of pressure, failure to supply, leaks, breakage of machinery or facilities or any cause beyond the control of the [Water CommissionCity](#).

Sec. 78-209. Controlling valve for hydrant nozzle.

[Code 1992, § 13.43]

The City reserves the right and the director of public works and utilities is authorized to require a controlling valve to be placed upon the hydrant nozzle when water is being used for any purpose other than for fires, in order to prevent damage to fire hydrants and consequent impairment of fire protection.

Sec. 78-210. through Sec. 78-225. (Reserved)

ARTICLE III. SEWER SERVICE

DIVISION 1. GENERALLY

Sec. 78-226. Definitions.

[Code 1992, § 13.50]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

BOD (BIOCHEMICAL OXYGEN DEMAND)

The quantity of oxygen utilized in the biochemical oxidation of organic matter in five days at 20° C., expressed as milligrams per liter (mg/l). Quantitative determination of BOD shall be made in accordance with procedures set forth in Standard Methods.

BUILDING DRAIN

That part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer.

BUILDING SEWER

A sanitary sewer which begins immediately outside of the foundation wall of any building or structure being served and ends at its connection to the public sewer.

CATEGORY A

Those sanitary sewer users who discharge normal domestic strength wastewater with concentrations of BOD no greater than 300 mg/l and suspended solids no greater than 250 mg/l. Users whose wastewater exceeds the concentrations for any one of these parameters shall be in category B.

CATEGORY B

Those sanitary sewer users who discharge wastewater with concentrations in excess of 300 mg/l of BOD and 250 mg/l of suspended solids.

CHLORINE REQUIREMENT

The amount of chlorine, in mg/l, which must be added to sewage to produce a residual chlorine as specified in the Wisconsin Pollutant Discharge Elimination System (WPDES) permit.

CITY

Director of Public Works and Utilities, his authorized representative, or the City Building Inspector.

COMPATIBLE POLLUTANTS

BOD, suspended solids, phosphorus, nitrogen, pH or fecal coliform bacteria, plus additional pollutants identified in the City's WFDES permit for its wastewater treatment facility, provided that such facility is designed to treat such additional pollutants and, in fact, does remove such pollutants to a substantial degree.

DIRECTOR OF PUBLIC WORKS AND UTILITIES

The director of public works and utilities for the City, or his authorized representatives.

EASEMENT

An acquired legal right for the specified use of land owned by others.

FLOATABLE OIL

Oil, fat or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. Wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection system.

GROUND GARBAGE

The residue from the preparation, cooking, dispensing, handling, storage and sale of food products and produce that has been shredded to such a degree that all particles will be carried freely in suspension under the flow conditions normally prevailing in public sewers with no particle greater than 1/2 of an inch in any dimension.

INCOMPATIBLE POLLUTANTS

Wastewater with pollutants that will adversely affect the wastewater collection and treatment facilities or disrupt the quality of wastewater treatment if discharged to the wastewater collection and treatment facilities.

INDUSTRIAL WASTE

Any solid, liquid or gaseous substance discharged or escaping from any industrial, manufacturing or commercial establishment. Such term includes any wastewater which is not sanitary sewage.

NATURAL OUTLET

Any outlet, including storm sewers, into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

NORMAL DOMESTIC STRENGTH WASTEWATER

Wastewater with concentrations of BOD no greater than 300 mg/l and suspended solids no greater than 250 mg/l.

OPERATION AND MAINTENANCE COSTS

All costs associated with the operation and maintenance of the wastewater collection and treatment facilities, including administration and replacement costs, all as determined from time to time by the City.

pH

The logarithm of the reciprocal of the hydrogen ion concentration. The concentration is the weight of hydrogen ions in grams per liter of solution. Neutral water, for example, has a pH value of 7.0 and a hydrogen ion concentration of 10^{-7} .

PUBLIC SEWER

Any publicly owned sewer, storm drain or sanitary sewer.

REPLACEMENT COSTS

Expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the useful life of the wastewater treatment facility to maintain the capacity and performance for which such facilities were designed and constructed. Operation and maintenance costs include replacement costs.

SANITARY SEWAGE

A combination of liquid and water-carried wastes discharged from toilets and/or sanitary plumbing facilities.

SANITARY SEWER

A sewer that carries sewage or wastewater.

SEWAGE

The spent water of a person or community. The preferred term is "wastewater."

SEWER

A pipe or conduit that carries wastewater or drainage water.

SEWER SERVICE CHARGE

A charge levied on users of the wastewater collection and treatment facilities for payment of operation and maintenance expenses, debt service costs and other expenses or obligations of such facilities.

SLUG

Any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes more than five times the average twenty-four-hour concentration of flows during normal operation and/or adversely affects the wastewater collection system and/or performance of the wastewater treatment facility.

STANDARD METHODS

The examination and analytical procedures in the most recent edition of "Standard Methods for the Examination of Water and Wastewater," published jointly by the

American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.

STORM SEWER OR DRAIN

A drain or sewer for conveying water, groundwater, subsurface water or unpolluted water from any source.

SUSPENDED SOLIDS

Total suspended matter that either floats on the surface of or is in suspension in water, wastewater or other liquids and that is removable by laboratory filtering as prescribed in Standard Methods and referred to as "nonfilterable residue."

UNPOLLUTED WATER

Water of quality equal to or better than the effluent of the wastewater treatment facilities or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities.

WASTEWATER

The spent water of a community or person. From the standpoint of source, it may be a combination of the liquid and watercarried wastes from residences, commercial buildings, industrial plants and institutions, together with any groundwater, surface water and stormwater that may be present.

WASTEWATER COLLECTION FACILITIES OR WASTEWATER COLLECTION SYSTEM

The structures and equipment required to collect and carry wastewater.

WASTEWATER TREATMENT FACILITY

An arrangement of devices and structures for treating wastewater and sludge; also referred to as "wastewater treatment plant."

WISCONSIN POLLUTANT DISCHARGE ELIMINATION SYSTEM (WPDES) PERMIT

A document issued by the state Department of Natural Resources which establishes effluent limitations and monitoring requirements for the municipal wastewater treatment facility. WPDES Permit No. WI-0021130 and modifications thereof pertain to the City wastewater treatment facility.

Sec. 78-227. Violations of article; penalties.

[Code 1992, § 13.65]

(a)

Written notice of violations. Any person found to be violating any provision of this article shall be declared to be creating a public nuisance and shall be served by the City with a written notice stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

(b)

Abatement of nuisance without notice. If the director of public works and utilities determines that a public nuisance exists within the City and that there is great and immediate danger to the wastewater collection and treatment facilities or the public health, safety, peace, morals or decency, the director may cause the same to be abated and charge the cost thereof to the owner, occupant or person causing, permitting or maintaining the nuisance, as the case may be.

(c)

Accidental discharge. Any person found to be responsible for accidentally allowing a deleterious discharge into the sewer system which causes damage to the wastewater collection and treatment facility, and/or receiving body of water shall, in addition to a forfeiture, pay an amount to cover any damage, both values to be established by the director of public works and utilities.

(d)

Continued violations. Any person who shall continue any violation beyond the notice time limit provided in Subsection (a) of this section shall, upon conviction, forfeit not more than \$500, together with the costs of prosecution. In default of payment of such forfeiture and costs, such violator shall be imprisoned in the county jail for a period not to exceed 30 days. Each day in which a violation is continued beyond the notice time limit in Subsection (a) of this section shall be deemed a separate offense.

(e)

Liability to City for losses. Any person violating any provisions of this article shall become liable to the City for any expense, loss or damage occasioned by reason of such violation which the City may suffer as a result.

Sec. 78-228. Appeals from decisions of the director of public works and utilities.

[Code 1992, § 13.66]

Any user, permit applicant or permit holder affected by any decision, action or determination, including cease and desist orders, made by the director of public works and utilities interpreting the provisions of this article or in any permit issued in this article, may appeal such action under the procedures of Chapter 2 of this Code.

Sec. 78-229. Audit, notification and records.

[Code 1992, § 13.67]

(a)

Biennial audit. The City shall review, at least every two years, the wastewater contribution of its sewer users, the operation and maintenance expenses of the wastewater collection and treatment facilities and the sewer service charge system. Based on this review, the City shall revise the sewer service charge system, if necessary, to accomplish the following:

(1)

Maintain a proportionate distribution of operation and maintenance expenses among sewer users based on the wastewater volume and pollutant loadings discharged by the users.

(2)

Generate sufficient revenues to pay the operation and maintenance expenses of the wastewater collection and treatment facilities.

(3)

Apply excess revenues collected from a class of users to the operation and maintenance expenses attributable to that class of users for the next year and adjust the sewer service charge rates accordingly.

(b)

Annual notification. The City shall notify its sewer users annually about the sewer service charge rates. The notification shall show what portion of the rates are attributable to the operation and

maintenance expenses and debt service costs of the wastewater collection and treatment facilities. The notification may occur in conjunction with a regular bill or by publication.

(c)

Records. The City shall maintain records regarding wastewater flows and loadings, costs of the wastewater collection and treatment facilities, sampling programs and other information which is necessary to document compliance with 40 CFR 35, subpart E, of the Clean Water Act.

Sec. 78-230. Right of entry, safety and identification.

[Code 1992, § 13.55]

(a)

Right of entry. The director of public works and utilities or other authorized employee of the City bearing proper credentials and identification shall be permitted to enter all properties for the purpose of inspection, observation or testing in accordance with the provisions of this article.

(b)

Safety. While performing the necessary work on private premises referred to in Subsection (a) of this section, the authorized City employee shall observe all safety rules applicable to the premises established by the person.

(c)

Identification; right to enter easements. The director of public works and utilities or authorized employee of the City, bearing proper credentials and identification shall be permitted to enter all private properties through which the City holds an easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the sewage works lying within such easement, subject to the terms of such easement.

Sec. 78-231. through Sec. 78-245. (Reserved)

DIVISION 2. USE OF PUBLIC SEWERS

Sec. 78-246. Sanitary sewers.

[Code 1992, § 13.51(1)]

No person shall discharge or cause to be discharged any unpolluted waters such as stormwater, groundwater, roof runoff, subsurface drainage or cooling water to any sanitary sewer.

Sec. 78-247. Storm sewers.

[Code 1992, § 13.51(2); Ord. No. 98-9, § I, 10-12-1998]

(a)

Discharge. Stormwater and all other unpolluted water shall be discharged to such sewers as are specifically designated as storm sewers or to a natural outlet approved by the director of public works and utilities and other regulatory agencies. Unpolluted industrial cooling water or process waters may be discharged on approval of the director of public works and utilities and other regulatory agencies to a storm sewer or natural outlet.

(b)

Intent. The intent of this section is to utilize the building and zoning administrator to require stormwater management practices, which will reduce the amount of sediment, other pollutants, and peak flow of runoff from lands undergoing development. This section shall apply to all land disturbance activities occurring after adoption of this section.

(c)

Authority. This section is adopted by the Common Council under the authority granted by W.S.A. § 62.234 to fulfill the objectives of W.S.A. § 144.266.

(d)

Findings and purpose.

(1)

Findings. The Common Council finds that uncontrolled storm water runoff from land development activity has a significant impact upon Lake Geneva, its watershed and other water resources; and the health, safety, and general welfare of the surrounding communities. Specifically, uncontrolled stormwater runoff can:

a.

Diminish the capacity of Lake Geneva and streams within its watershed to support fish, aquatic life, recreational, and water supply uses by increasing loading of nutrients and other urban pollutants;

b.

Degrade physical stream habitat by increasing stream bank erosion, increasing stream bed scour, diminishing groundwater recharge, and diminishing stream base flows;

c.

Alter wetland communities by changing wetland hydrology and by increasing pollutant loads;

d.

Reduce the quality of groundwater by increasing pollutant loads;

e.

Threaten public health, safety, property, and general welfare by overtaxing storm sewers, drainage ways and other minor drainage facilities;

f.

Threaten public health, safety, property, and general welfare by increasing major flood peaks and volumes;

g.

Undermine floodplain management efforts by increasing the incidence and levels of flooding; and

h.

Diminish the public enjoyment of natural resources.

(2)

Purpose. It is the purpose of this section to preserve the natural resources; to protect the quality of the waters; and to protect and promote the health, safety and welfare of the people, to the extent practicable.

(e)

Applicability of section. This section applies to land developing and land disturbing activities on lands situated within the corporate limits of the City.

(f)

Definitions.

(1)

AGRICULTURAL LAND USE — Use of land for planting, growing, cultivating and harvesting of crops for human or livestock consumption and pasturing or yarding of livestock.

[\(2\)](#)

APPLICANT — The landowner or one of the landowners and/or land user or users of a site subject to this section.

[\(3\)](#)

CLEAN FILL — Uncontaminated rock, stone, sand, soil, brick, building stone, concrete, reinforced concrete, broken pavement, and unpainted or untreated wood.

[\(4\)](#)

CHANNEL — A natural or artificial watercourse constructed, with a definite bed and banks to confine and conduct the normal flow of water.

[\(5\)](#)

CONTROL MEASURE — A practice or combination of practices to control erosion, storm water and attendant pollution.

[\(6\)](#)

DEPARTMENT — The Wisconsin Department of Natural Resources.

[\(7\)](#)

DETENTION BASIN — A type of storm water basin which has a direct outlet and serves to reduce water velocities and peak flows by out lotting at designed flow rates (to temporarily detain water flows). A detention basin is considered wet if they are greater than three feet deep from the permanent water level to the bottom of the basin.

[\(8\)](#)

DESIGN STORM — A hypothetical discrete rainstorm characterized by specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.

[\(9\)](#)

DISTURBED AREA — A site which, due to land developing or disturbing activities, has or will experience disturbance or destruction of the existing land surface and/or vegetative cover.

[\(10\)](#)

EROSION — The detachment and movement of soil sediment or rock fragments by means of water, ice or gravity.

[\(11\)](#)

IMPERVIOUS SURFACE — A surface through which rainfall does not infiltrate. Rooftops, sidewalks, parking lots, and street surfaces are examples of impervious surfaces.

[\(12\)](#)

LAND DEVELOPING ACTIVITY — The construction or erection of buildings, roads, parking lots, paved storage areas and other structures.

[\(13\)](#)

LAND DISTURBING ACTIVITY — Any man-made construction upon or change of the land surface including removal of vegetative cover, excavating, filling and grading but not including agricultural land uses such as planting, growing, cultivating and harvesting of crops; growing and tending of gardens; harvesting of trees.

[\(14\)](#)

LANDOWNER — Any person holding title to or having an interest in a parcel of land which includes a site subject to this section.

[\(15\)](#)

LAND USER — Any person operating upon, leasing, or renting land, or having made any other arrangements with the landowner by which the land user engages in uses of land which are sites subject to this section.

[\(16\)](#)

OFF-SITE — Located outside the property boundary described in the permit application for land development activity.

[\(17\)](#)

PERFORMANCE SECURITY — A performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the City by the permit holder to assure that requirements of the section are carried out in compliance with the stormwater management plan.

[\(18\)](#)

PRE-DEVELOPMENT LAND USE CONDITION — Land which has runoff characteristics equivalent to runoff Curve Numbers (CNs) of: 30, 58, 71, and 78 for Hydrologic Soil Groups A, B, C, and D, respectively. This term is used for the purpose of matching of pre- and post-development stormwater peak flows and volumes as required by this section.

[\(19\)](#)

RETENTION BASIN — A type of stormwater basin, which has no direct outlet and empties by infiltration to the natural soil surface and by evaporation (to retain all water).

[\(20\)](#)

RUNOFF — The rainfall, snow melt, or irrigation water flowing over the ground surface.

[\(21\)](#)

SEDIMENTATION BASIN — An artificially-created holding pond or other catchment for the purpose of capturing and retaining any sedimentation flowing off of sites as a result of land developing or land disturbing activities.

[\(22\)](#)

SITE — That parcel or other division of land set forth in the legal description contained in the application on which the land disturbing or land development activity is proposed to take place.

[\(23\)](#)

SHEET FLOW RUNOFF — Water, usually storm runoff, flowing in a thin layer of the ground surface; also called overland flow. (by convention this distance does not exceed 300 feet).

[\(24\)](#)

STORMWATER — Precipitation runoff, snow melt runoff, surface runoff and drainage.

[\(25\)](#)

STORMWATER BASIN — Artificially created holding pond or other catchment for the purposes of retaining or detaining storm water.

[\(26\)](#)

STORMWATER CONTROL PLAN — A plat of survey setting forth a written description of the number, locations, sizes, and other pertinent data as to control measures designed to meet the requirements of this section submitted by the applicant for review and approval by the City.

[\(27\)](#)

TIME OF CONCENTRATION — The time for surface runoff to travel from the farthest point in a watershed to the outlet point of the watershed. For purposes of calculations used to meet the requirements of this section; the following roughness coefficients shall be used:

Flow Regime	Pre-Development	Post-Development
Overland flow (length \leq 300 feet)	$n = 0.35$	$n \leq 0.25$

Flow Regime	Pre-Development	Post-Development
Shallow concentrated flow (Velocity = $k \times \text{slope}^{0.5}$)*	$k \leq 2.5$	$k \geq 15$
Flow in vegetated channels	$n = 0.10$	$n \leq 0.04$

* Velocity in feet/second; slope in feet/foot.

(g)

Design criteria, standards and specifications for stormwater control measures. All control measures required to comply with this section shall meet with the design criteria, standards and specifications for the control measures as set forth in the Natural Resources Conservation Service Standards and Specifications Manual; criteria established by this section, or criteria identified by the City.

(h)

Design, construction and maintenance of stormwater control measures. All sedimentation basins and other control measures necessary to meet the requirements of this section shall be designed, constructed and maintained by the applicant and his or her successors during the pendency of the period of land disturbance and development of the site in a satisfactory manner so as to ensure adequate performance and to prevent the occurrence of nuisances. All stormwater basins shall remain permanent and be maintained on site to the extent necessary to meet the stormwater standards set forth by this section. Standards for design, construction and maintenance of control measures shall be set forth in the Natural Resources Conservation Service Technical Guide; criteria established by this section, or criteria identified by the City. The developer shall provide an easement to the City for adequate access to structural management measures.

(i)

Control of storm water and pollutants from developed land after construction.

(1)

Applicability. This section applies to the following types of land disturbing or land developing activities for stormwater control purposes.

a.

Those involving the implementation of a residential development with a gross aggregate impervious area of 1.5 acres or greater.

b.

Those involving the development plan other than residential development with a gross aggregate area of 1.5 acres or more; or any nonresidential land development which creates an impervious area of 0.5 acres or more.

c.

Those developments which in the opinion of the City are likely to result in stormwater runoff which exceeds the safe capacity of the existing drainage facilities or receiving body of water, which cause undue channel erosion, which increases water pollution by scouring or the transportation of particulate matter or which endangers down stream property.

d.

This section does not apply to state, federal, or municipal highway, street, or road construction.

(2)

Requirements. The following requirements shall be met on all sites described in Subsection (1):

a.

Post-development release rates for the two-, ten-, and one-hundred-year twenty-four-hour storm events must be no greater than the pre-development discharge from the site. Predevelopment site conditions are defined in Subsection (f) of this section.

b.

Determination of peak flow rates and volume of runoff for purposes of meeting the requirements of this section shall be computed by procedures described in Urban Hydrology for Small Watershed, TR-55 (Technical Release 55) published by the Engineering Division, United States Natural Resource Conservation Service (formally known as the Soil Conservation Service) United States Department of Agriculture, June 1992. Other calculation methods may be required by the City, or may be used by the applicant, upon approval by the City.

c.

Design rainfall depths to be used in stormwater calculations must be from the point rainfall intensity-duration-frequency relationships for Milwaukee, Wisconsin according to South-eastern Wisconsin Regional Plan Commission report (Community Assistance Planning Report # 152).

d.

All naturally occurring contribution runoff entering the project site must be included in the design of the drainage system. Design must take into consideration any naturally occurring storm water storage, which presently serves to reduce peak predevelopment runoff rates.

e.

Contribution runoff entering the project from off site may be excluded from detention calculations if the water is routed around disturbed areas by use of stable water course(s).

f.

All open channel stormwater conveyance systems shall provide safe conveyance for peak flow from a twenty-five-year frequency, twenty-four-hour rainfall event within the defined channel banks.

g.

Conveyance for the peak flow runoff from a one-hundred-year twenty-four-hour event shall be provided such that no inundation of, or damage to built structures shall occur.

h.

Where feasible, all permanent storm sewer inlets must be stenciled by the permit holder as part of the water quality strategy for protection of surface waters and drainage to Lake Geneva.

i.

Drainage systems may not result in transfer of drainage from one delineated natural drainage area to another if reasonable alternatives exist which would preserve natural drainage patterns. Drainage area delineations must be shown on the stormwater plan.

j.

All stormwater basins shall be permanent, aesthetically pleasing, if practical, and safe. Subsurface bottoms of wet basins must provide a safety ledge consistent with required design criteria identified in Subsection [\(h\)](#) hereinabove.

k.

All calculations must be provided to the City to demonstrate that required stormwater criteria have been met. All calculations must be certified by a professional licensed engineer and be certified as complying with the technical standards and construction specifications of the City.

l.

Stormwater quality practices installed in compliance with this section must remove 80% of the suspended solids. This condition may be met by stormwater practices that are designed to store for a minimum of 24 hours, the runoff volume resulting from 1.5 inches of rain over a four-hour period. Other methods that accomplish the 80% removal of suspended solids can be used upon approval by the City.

m.

Nonpoint source control measures other than wet basins may be applied to a site if: a) the use of a wet detention basin meeting the criteria of this section is not feasible for the site under review and b) the alternative BMP is approved by the City.

n.

Wetlands shall not be used for reduction of nonpoint source pollution in runoff water from the site.

(j)

Permit application, stormwater control plan, and permit issuance.

(1)

No landowner or landowner's agent may commence a land disturbing or developing activity subject to this section without receiving prior approval of a stormwater control plan for the site and receiving a permit from the City. The land owner, or landowner's agent controlling or using the site and desiring to undertake a land disturbing or land developing activity subject to this section shall, in the capacity of applicant, submit an application for a permit and stormwater control plan and pay the required application fee to the City. By submitting an application, the applicant is authorizing the City or designee to enter the site to obtain information required for the review of the control plan.

(2)

Submission of an application by one of several land users or land owners of particular site shall constitute an affirmation by said applicant of authority to act on behalf of the other land users or land owners to so apply and, upon issuance of a permit, to engage in land developing or disturbing activities on the site. The City shall be under no obligation to ascertain the legal authority of the applicant to so act.

(3)

Content of a storm water control plan for land developing and disturbing activities.

a.

Existing site conditions. The plan must show existing site conditions on a scale of at least one inch equals 100 feet. Surrounding areas contributing runoff to the site shall be shown on a map of appropriate scale to support the required stormwater runoff calculations. Maps shall depict accurately:

1.

Site boundaries and adjacent lands, which accurately identify site locations.

2.

Lakes, streams, wetlands, channels, ponds, ditches and other water courses on and immediately adjacent to the site;

3.

One hundred-year floodplains, flood fringes and floodways;

4.

Location of the predominant soil types;

5.

Vegetative cover;

6.

Location and dimensions of storm water drainage systems and natural drainage patterns on and immediately adjacent to the site;

7.

Locations and dimensions of utilities, structures, roads, highways, and paving; and

8.

Site topography at a contour interval not to exceed two feet when construction site has more than five acres of drainage or has a 10% slope or greater. Areas with less than five acres or less than 10% slope shall not require any topography map unless the site requires storm water review according to applicability of this section or a map is specifically requested by the review technician or designee. Both existing and proposed contours must be shown on the same plan to the same scale.

b.

Final site conditions. Final site conditions on the same scale as the existing site map showing the site changes.

c.

All factors used to calculate peak flows from pre- and post-development conditions and storm water storage volume requirements. The stormwater control plan must specify the factors for each hydrologic unit analyzed including: per cent impervious; curve number; soil hydrologic group; time of concentration factors (slope, length, Manning's "n" for overland, shallow, and concentrated flow); and acres of each land use.

(4)

Review of control plan. Within 45 days of receipt of the application, storm water control plan, and fee, the City or designee shall review the application and control plan to determine if the requirements of this section are met. The City or its designee may request comments from other departments or agencies. If the requirements of this section are met, the City or its designee shall approve the plan, and inform the applicant of intent to issue a permit. If the conditions are not met, the City shall inform the applicant in writing and may either require needed information or disapprove the plan. Within 30 days of receipt of needed information, the City or designee shall again determine if the plan meets the requirements of this section. If the plan is disapproved, the City shall inform the applicant in writing of the reasons for the disapproval.

(5)

Permits.

a.

Duration. Permits shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The Planning Commission may extend the period for up to an additional 180 days. The Planning Commission may require additional control measures as a condition of the extension if they are necessary to meet the requirements of this section.

b.

Performance security. As a condition of approval and issuance of the permit, the City may require the applicant to deposit a letter of credit or cash escrow in the amount of not less than the cost of constructing the storm water practices. The guarantee shall include all phases of the plan from the clearing and stockpiling operations to final grading and landscaping including a maintenance guarantee for a period of not less than two years from the recording of the document or commencement of construction, whichever occurs first. An agreement will be a part of this guarantee, which will give the City authority to use the funds to complete the project if the developer defaults or does not properly implement the approved plan. This agreement shall be received by the City prior to issuance of any permits and shall be effective for a sufficient time period to perform the activities required, make the appropriate inspections and approve the

final installation. The City may extend the agreement beyond its original expiration date if necessary due to unexpected or unforeseen circumstances beyond the control of the developer. A performance bond shall be replaced with a maintenance guarantee for a stated period of time and in an amount equal to a percentage of the cost of the construction of the improvements and a cost overrun of 15%.

c.

Permit conditions. All permits shall require the permittee, land user or representative to:

1.

Notify the City within 72 hours of commencing any land developing or disturbing activity.

2.

Notify the City of completion of any control measures within 14 days after their installation.

3.

Obtain permission in writing from the City prior to modifying the control plan.

4.

Install all control measures as identified in the approved control plan;

5.

Maintain all road drainage systems, stormwater drainage systems, control measures and other facilities identified in the control plan.

6.

Allow the City or designee to enter the site for the purpose of inspecting compliance with the stormwater control plan or performing any work necessary to bring the site into compliance with the stormwater control plan; and

7.

Keep a copy of the stormwater control plan on the site.

(k)

Inspection. The City or designee shall inspect stormwater control practices upon completion to insure compliance with this section.

(1)

Enforcement.

(1)

The City may post a stop-work order, or issue a notice of intent to the permittee, landowner or landowner's agent, to perform work necessary to comply with this section. Ten days after posting a stop-work order, the City may issue a notice of intent to the permittee or landowner or land user of the City's intent to perform work necessary to comply with the section.

The City or designee may go on the land and commence the work after 24 hours from issuing the notice of intent. The costs of the work performed by the City or designee, plus interest at the rate authorized by the City shall be billed to the permittee or the landowner. In the event a permittee or landowner fails to pay the amount due, the Clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to W.S.A. § 66.60(16).

(2)

If the permittee does not cease the activity or comply with the permit conditions within 10 days, the City may revoke the permit.

(3)

If the landowner or landowner's agent where no permit has been issued does not cease the activity within 10 days, the City may obtain a cease and desist order.

(4)

The City may retract the stop-work order or the revocation.

(5)

Any person who continues to conduct land disturbing activities on a project site after being given written notice by the City regarding need for permit review and approval prior to conducting land disturbance subject to this section shall be in violation of this section.

(6)

Any person violating any of the provisions of this section shall be subject to forfeiture in accordance with the City for each violation. Each day a violation exists shall constitute a separate offense.

(7)

Compliance with the provisions of this section may also be enforced by injunction.

(m)

Long term maintenance and ownership. The recorded plat, certified survey, or land title for lands which shall have stormwater controls must identify the permanent location of all proposed stormwater facilities. Further the recorded plat, certified survey, or land title, in the absence of any other agreement with the City must state that the facilities shall be maintained by the property owner of record to assure its proper function as a nonpoint source control practice.

(n)

Appeals.

(1)

Board of appeals. The board of appeals as created pursuant to Section 98-934 of the City Zoning Ordinance functioning in accord with W.S.A. § 62.23(e) and 68.11:

a.

Shall hear and decide appeals where it is alleged that there is an error in any order, decision, or determination made by the Planning Commission in administering this section.

b.

Upon appeal, may authorize variances from the provisions of this section which are not contrary to the public interest and where owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship; and

c.

Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

(2)

Who may appeal. Any applicant, permittee, landowner, or land user may appeal any order, decision or determination made by the Planning Commission in administering this section, relative to sites in which such person has an interest.

(o)

Fees.

(1)

The fees referred to in other subsections of this section shall be established by the in a fee schedule and may from time to time be modified by the City. The processing fees shall be related to costs involved in processing permit applications, conditional use petitions, appeals to the board of appeals and zoning amendments and changes.

(2)

The City shall charge a double fee if work is started before a permit is applied for and issued. Such double fee shall not release the applicant from full compliance with this section nor from prosecution for violation of this section.

Sec. 78-248. Prohibited wastes and waters.

[Code 1992, § 13.51(3)]

Except as otherwise provided in this article, no person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewer:

(1)

Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

(2)

Waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, that could injure or interfere with any waste treatment or sludge disposal process, constitute a hazard to humans or animals or create a public nuisance in the receiving waters of the wastewater treatment facility.

(3)

Waters or wastes having a pH lower than 5.0 or in excess of 9.0 or having any corrosive property capable of causing damage or hazard to structures, equipment and personnel of the wastewater collection and treatment facilities.

(4)

Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in public sewers or other interference with the proper operation of the wastewater collection and treatment facilities, such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

(5)

The following described substances, materials, waters or waste shall be limited in discharges to sanitary sewer systems to concentrations or quantities which will not harm either the sanitary sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream or groundwater, or will not otherwise endanger lives, limbs, public property or constitute a nuisance. The director of public works and utilities may set limitations more stringent than those established in this subsection if such limitations are necessary to meet the objectives in this subsection. The director of public works and utilities will give consideration to the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sanitary sewers, the wastewater treatment facility and other pertinent factors. Wastes or wastewaters discharged to the sanitary sewers shall not exceed the following limitations:

a.

Wastewater having a temperature higher than 150° F. (65° C.).

b.

Wastewater containing more than 25 mg/l of petroleum oil, nonbiodegradable cutting oils or products of mineral oil origin.

c.

Wastewater from industrial plants containing floatable oils, fat or grease.

d.

Any unground garbage. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.

e.

Any waters or wastes containing iron, chromium, copper, zinc and other toxic and nonconventional pollutants to such degree that the concentration exceeds levels specified by federal, state and local authorities.

f.

Any waters or wastes containing odor-producing substances exceeding limits which may be established by the director of public works and utilities or limits established by any federal or state statute, rule or regulation.

g.

Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the director of public works and utilities in compliance with applicable state or federal regulations.

h.

Any waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment process employed or are amenable to treatment only to such degree that the wastewater treatment facility effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

i.

Any waters or wastes which, by interaction with other waters or wastes in the sanitary sewer system, release obnoxious gases, form suspended solids which interfere with the collection system or create a condition deleterious to structures and treatment processes.

j.

Materials which exert or cause:

1.

Unusual BOD, chemical oxygen demand or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment facility.

2.

Unusual volume of flow or concentration of wastes constituting slugs.

3.

Unusual concentrations of inert suspended solids such as, but not limited to, fuller's earth, lime slurries and lime residues or of dissolved solids such as, but not limited to, sodium sulfate.

4.

Excessive discoloration such as, but not limited to, dye wastes and vegetable tanning solutions.

k.

Incompatible pollutants in excess of the allowed limits as determined by City, state and federal laws and regulations in reference to pretreatment standards developed by the Environmental Protection Agency, all categorical DNR standards and as contained in 40 CFR 403, as amended from time to time.

Sec. 78-249. WPDES permit.

[Code 1992, § 13.51(4)]

No person shall cause or permit a discharge into the sanitary sewers that would cause a violation of the City's WPDES permit and any modifications of such permit.

Sec. 78-250. Special arrangements.

[Code 1992, § 13.51(5)]

No statement contained in this article shall be construed as prohibiting any special agreement between the director of public works and utilities and any person whereby a waste of unusual strength or character may be admitted to the wastewater collection and treatment facilities, either before or after pretreatment, provided that there is no impairment of the functioning of the wastewater collection and treatment facilities by reason of the admission of such wastes, and no extra costs are incurred by the City without recompense by the person, and provided that all rates and provisions set forth in this article are recognized and adhered to.

Sec. 78-251. New connections.

[Code 1992, § 13.51(6)]

New connections or extensions to the City's sanitary sewer system will be allowed only if there is available capacity in all of the downstream wastewater collection and treatment facilities.

Sec. 78-252. Sewer connection required.

[Code 1992, § 13.51(7)]

All owners of property to which sanitary sewers are available, as determined by the director of public works and utilities, shall connect with the sanitary sewer system and properly abandon their private disposal system. At such time as the director of public works and utilities determines that sewer service is available, he shall serve a notice upon the owner of the property to make the connection to the sanitary sewer within 30 days from the date of the notice. If the owner finds it difficult to comply with the terms of the notice, he shall file with the director of public works and utilities a statement from a licensed plumber or other person authorized to do such work that such property owner has contracted to have such work done within a stated period of time, not to exceed six months from the expiration of the thirty-day period set forth in the notice.

Sec. 78-253. through Sec. 78-265. (Reserved)

DIVISION 3. SEWER CONSTRUCTION AND CONNECTIONS

Sec. 78-266. Work to be authorized.

[Code 1992, § 13.56(1)]

No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb the public sewers, lateral or appurtenances thereof without first obtaining a written permit from the City.

Sec. 78-267. Cost of sewer connections.

[Code 1992, § 13.56(2)]

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the person making the connection, including impact fees as applicable.

Sec. 78-268. Permit charges.

[Code 1992, § 13.56(3)]

In addition to the costs outlined in Section [78-267](#), there shall be a charge for the issuing of the permit by the utility, such charge to assist in funding past and future capital improvement to the sewer system and treatment facility. Charges shall be as set from time to time and are on file in the office of the director of public works and utilities. Credit shall be given for drainage units in use at that time. Any person aggrieved by the decision of the director may appeal the decision under the procedures of Chapter [2](#) of this Code.

Sec. 78-269. Permit issuance to licensed master plumber.

[Code 1992, § 13.56(4)]

A permit shall only be issued to a licensed master plumber.

Sec. 78-270. Use of old building sewers.

[Code 1992, § 13.56(5)]

Old building sewers may be used in connection with new buildings only when they are found on examination and test by the City to meet all requirements for this article.

Sec. 78-271. Materials and methods of construction.

[Code 1992, § 13.56(6)]

The size, slope, alignment, materials of construction of a building sewer and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City. In the absence of code provisions or in amplification of such codes, the materials and procedures set forth in appropriate specifications of the ASTM, Department of Commerce Section 83 and WEF Manual of Practice No. 9 shall apply. All construction material products must be approved in writing by the director of public works and utilities prior to use.

Sec. 78-272. Building sewer grade; lifting of sewage.

[Code 1992, § 13.56(7)]

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

Sec. 78-273. Stormwater and groundwater drains.

[Code 1992, § 13.56(8)]

(a)

No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which is connected directly or indirectly to a sanitary sewer.

(b)

All existing downspouts or groundwater drains, etc., connected directly or indirectly to a sanitary sewer shall be disconnected within 30 days of the date of an official written notice from the director of public works and utilities.

Sec. 78-274. Conformance to plumbing codes.

[Code 1992, § 13.56(9)]

The connection of the building sewer into the sanitary sewer shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City or the procedures set forth in appropriate specifications of the ASTM or WEF Manual of Practice No. 9. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials shall be approved by the director of public works and utilities before installation.

Sec. 78-275. Inspection of connection.

[Code 1992, § 13.56(10)]

The person making connection to a public sewer shall notify the City when the building sewer is ready for inspection and connection to the public sewer. The connection shall be inspected and approved by the City.

Sec. 78-276. Guarding of excavations; restoration of surfaces.

[Code 1992, § 13.56(11)]

All excavations for a building sewer installation shall be adequately guarded with barricades and lights to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City. The City may require slurry backfill in high traffic areas or when time is of the essence.

Sec. 78-277. Waiver of sewer service connection fees.

[Code 1992, § 13.56(12)]

Sewer service connection fees shall be waived with respect to any home, residence or unit as described in Section [78-268](#) in existence as of October 1, 1972, and held in fee simple ownership by the same individual or their heir from October 1, 1972, to the date of the ordinance from which this subsection is derived.

[Sec. 78-278. through Sec. 78-295. \(Reserved\)](#)

DIVISION 4. RATES AND CHARGES

*Subdivision I
In General*

[Sec. 78-296. through Sec. 78-310. \(Reserved\)](#)

*Subdivision II
Basis for Sewer Service Charges*

[Sec. 78-311. Sewer users served by water utility meters.](#)

[Code 1992, § 13.53(1)]

There is hereby levied and assessed upon each lot, parcel of land, building or premises having a connection with the wastewater collection system and being served with water solely by the water utility, a wastewater treatment service charge based, in part, on the quantity of water used as measured by the water utility meter used upon the premises.

[Sec. 78-312. Sewer users served by private wells.](#)

[Code 1992, § 13.53(2)]

[\(a\)](#)

If any person discharging wastewater into the sanitary sewers procures any part or all of his water from sources other than the water utility, all or part of which is discharged into the sanitary sewers, the person shall have water meters installed by the water utility at such person's expense for the purpose of determining the volume of water obtained from these sources. Where sewer meters are already installed, water meters will not be required. The water meters shall be furnished by the water utility and installed under its supervision, all costs being at the expense of the person requiring the meter.

[\(b\)](#)

The water utility will charge for each meter a rental charge set by the water utility to compensate for the cost of furnishing and servicing the meter. The rental charge shall be billed at the time the sewer service charge is billed.

[\(c\)](#)

For users where, in the opinion of the director of public works and utilities, it is unnecessary or impractical to install meters, the quantity of wastewater may be based upon an estimate prepared by the City. This estimate shall be based upon a rational determination of the wastewater discharged and may consider such factors as the number of fixtures, seating capacity, population

equivalent, annual production of goods and services or such other determinants of water use necessary to estimate the wastewater volume discharged.

Sec. 78-313. Deduct meters.

[Code 1992, § 13.53(3)]

If a person feels that a significant amount of metered water does not reach the sanitary sewer, he can, at his own expense with the approval of the director of public works and utilities, install such additional meters or metered services as are necessary to calculate the volume of water not discharged to the sanitary sewer. Metered water not discharged to the sanitary sewers shall not be subject to sewer service charges. Requests to install additional meters shall be made in writing to the director of public works and utilities.

Sec. 78-314. Sewer service charges.

[Code 1992, § 13.53(4)]

A sewer service charge is hereby imposed upon each lot, parcel of land, building or premises served by the sewer system or otherwise discharging sewage, including industrial wastes, into the sewer system. Such sewer service charge shall be payable as provided in this section and in an amount determined as follows: The sewer service charge for any lot, parcel of land, building or premises within the corporate limits and for any lot, parcel of land, building or premises outside the corporate limits which is connected to the sanitary sewer system shall be based upon the quantity of water used therein or thereon and quality of wastewater generated, as measured by the water meter or sewage meter in use. Sewer service charges shall be set from time to time and are on file in the offices of the director of public works and utilities and City Clerk.

Sec. 78-315. Private supply water customers.

[Code 1992, § 13.53(5)]

For any parcel of land having a private supply, in addition to the City supply, the sewage charge shall consist of the sewer demand charge based upon the size of the water meter or meters used to measure such private supply. Such demand charges shall be used the same as those set forth in Section [78-314](#).

Sec. 78-316. Reassignment of sewer users.

[Code 1992, § 13.53(6)]

The City will reassign sewer users into appropriate sewer service charge categories if wastewater flow monitoring and sampling programs, or other related information, indicate a change of categories is necessary.

Sec. 78-317. Operation, maintenance and replacement fund accounts.

[Code 1992, § 13.53(7)]

(a)

All sewer service charge revenues collected for replacement costs shall be deposited in a separate and distinct fund to be used solely for replacement costs. All sewer service charge revenues collected for other operation and maintenance expenses, and for payment of principal and interest on general obligation bonds, shall also be deposited in a separate and distinct fund.

(b)

All revenues for the replacement fund and for operation and maintenance of the wastewater collection and treatment facilities shall be used solely for the replacement fund and operation and maintenance of the wastewater collection and treatment facilities.

Sec. 78-318. Charge for toxic pollutants.

[Code 1992, § 13.53(8)]

Any person discharging toxic pollutants which cause an increase in the cost of managing the effluent or sludge from the City's wastewater treatment facility shall pay for such increased costs, as may be determined by the director of public works and utilities.

Sec. 78-319. through Sec. 78-335. (Reserved)

*Subdivision III
Billing Practices*

Sec. 78-336. Sewer service charge billing period.

[Code 1992, § 13.54(2)]

Sewer service charges shall be billed by the City to the sewer users on a quarterly or monthly basis.

Sec. 78-337. Payment of sewer service charges.

[Code 1992, § 13.54(3)]

Those persons billed by the City for sewer service charges shall pay such charges by the due date shown on the bill. After the due date, a 1 1/2% per month penalty will be added to all unpaid charges.

Sec. 78-338. Penalties.

[Code 1992, § 13.54(4)]

(a)

Such sewer service charges levied by the City against the sewer users in accordance with this division shall be a debt due to the City and shall be a lien upon the property. If this debt is not paid within 20 days after it shall become due, it shall be deemed delinquent and may be placed on the next year's tax roll and collected as other taxes are collected.

(b)

Change of ownership or occupancy of premises found delinquent shall not be cause for reducing or eliminating these penalties.

Sec. 78-339. through Sec. 78-355. (Reserved)

DIVISION 5. SEWER EXTENSIONS

Sec. 78-356. Additions to the public sewer system.

[Code 1992, § 13.57]

(a)

Levy and collection of special assessments. Whenever the City Council shall by resolution require sewer service pipes to be extended in any area, the Council may levy and collect special assessments upon the property on which such sewer benefits are conferred as provided by the state statutes. The amount assessed against any property shall not exceed the value of the benefits accruing to the property from the installation of the sewers.

(b)

Preliminary cost estimates. The City Council may also, upon written request and submittal of a preliminary development plan by a developer, authorize engineers to prepare a preliminary cost estimate of required utilities for the purpose of determining the amount of cash deposit required of the developer for additional work.

Sec. 78-357. Utility district extensions.

[Code 1992, § 13.58]

(a)

Preliminary cost estimate. Following the City Council's resolution, the director of public works and utilities will authorize the preparation of a preliminary cost estimate of the required utilities. The cost of any work or improvement to be paid, in whole or in part, by special assessment on property may include the direct and indirect cost thereof, the damages occasioned thereby, the interest on bonds or notes issued in anticipation of the collection of the assessments, a reasonable charge for the services of the administrative staff of the director of public works and utilities and the cost of any architectural, engineering and legal services and any other item of direct or indirect cost which may reasonably be attributed to the proposed work or improvement in accordance with state statutes.

(b)

Amount assessed apportioned by Council. The amount to be assessed against all property for any such proposed work or improvement shall be apportioned among the individual parcels in the manner designated by the City Council.

(c)

Notice of hearing; contents. The director of public works and utilities shall then cause notice of a public hearing to be given stating the nature of the proposed work or improvement, the general boundary lines of the proposed assessment area including, in the discretion of the director of public works and utilities, a small map thereof, the place and time at which the preliminary cost estimate may be inspected and the place and time at which all interested persons may appear before the City Council and be heard.

(d)

Approval, disapproval or modification; Council resolution upon approval. After the hearing, the Council may approve, disapprove or modify the proposed sewer extension or assessment

determinations. When the City Council determines to proceed with the improvement, it will approve the plans and specifications and adopt a resolution directing such improvement be carried out in accordance with the report as finally approved and providing for the terms of payment.

(e)

Amendment, cancellation or confirmation of prior assessments. Whenever the actual cost of any project, upon completion or after the receipt of bids, varies materially from the estimate or whenever any assessment is void or invalid for any reasons, the City Council may, after public hearing, amend, cancel or confirm the prior assessment.

(f)

Grinder pump installations; permit. For those single users who are to be serviced by means of grinder pump installations, the user shall furnish a grinder pump station in accordance with requirements of the Department of Public Works and Utilities. If the Department of Public Works and Utilities approves the grinder pump station supplied by the user, a permit for services may be issued. The grinder pump shall be installed on private property in accordance with the applicable section of Chapter 62, Wis. Adm. Code.

Sec. 78-358. Developer extensions.

[Code 1992, § 13.59]

(a)

Preliminary cost estimate; deposit by developer. Upon deposit with the Director of Public Works and Utilities of 10% of a preliminary cost estimate prepared by the CityDeveloper's Engineer, the Director of Public Works and Utilities shall authorize the City Engineer to prepare review detailed plans and specifications for the required utilities. Upon completion of the plans and specifications, copies will be forwarded to all state approving agencies, the City Council and the developer.

(b)

Construction bids; advertisement. Following approval of the plans, the City Council may authorize advertising the project for construction bids and shall receive such bids all in accordance with state statutes.

(c)

Developer to be informed of lowest responsible bidder. Upon receipt of construction bids and the determination of the lowest responsible bidder, the director of public works and utilities shall inform the developer of the amount of such bid and the name of the contractor to whom the contract shall be awarded should the project proceed.

(d)

Developer's response to bid; costs for City's expenses deducted from developer's deposit. Should the developer determine that the cost of the proposed project is over that which he wishes to invest, all bids will be rejected, the contract will not be awarded and the project dropped. All costs incurred by the City for engineering, legal and administrative expenses up to this point shall be deducted from the developer's 10% deposit, and any monies remaining shall be returned to the developer. If the costs incurred by the City are greater than the developer's 10% deposit, the developer shall make appropriate payment to the City.

(e)

Developer's election to proceed; deposit of 120% of bid; form of deposit. If the developer elects to proceed with construction of a sewer or water project, he shall deposit with the City a total of 120% of the construction bid. This may be made in the form of a cash deposit or an irrevocable letter of credit acceptable to the City attorney at the City Council's option.

(f)

Awarding of project to contractor. Following deposit of the necessary funds to cover construction of the project and expenses to be incurred by the City, including engineering, legal, administrative and contingencies, the City Council shall award the project to the lowest responsible bidder and enter into a contract with the successful contractor in accordance with state statutes.

(g)

Completion; refund to developer or additional deposit of funds. Upon completion of the construction project and the determination of final costs based on the as-built quantities, any monies remaining on deposit shall be returned to the developer. If sufficient funds for payment of all costs are not available from the deposited funds, the developer shall deposit the required additional amounts upon demand by the City.

(h)

Grinder pump installations; permit. For single users who are serviced by means of grinder pump installations, the developer shall furnish a grinder pump station for each user in accordance with requirements of the director of public works and utilities. If the director of public works and utilities approves the proposed grinder pump station installations supplied by the developer, a permit for services may be issued. The grinder pump shall be installed on private property in accordance with the applicable section of Chapter ILHR 82, Wis. Adm. Code.

[Sec. 78-359. through Sec. 78-375. \(Reserved\)](#)

DIVISION 6. PROHIBITED DISCHARGES

[Sec. 78-376. Enumeration.](#)

[Code 1992, § 13.60(1)]

No person shall discharge or cause to be discharged, leaked, leached or spilled upon any public street, alley or public property or onto the ground, surface waters, subsurface waters or aquifers or on any private property within the City, except those areas specifically licensed for waste disposal or landfill activities and to receive such materials, any explosive, flammable or combustible solid liquid or gas; any radioactive material at or above nuclear regulatory restriction levels; etiologic agents or any solid, liquid or gas creating a hazard, potential hazard or public nuisance; or any solid, liquid or gas having a deleterious effect on the environment.

[Sec. 78-377. Containment, cleanup and restoration.](#)

[Code 1992, § 13.60(2); Ord. No. 99-13, § 1, 8-9-1999; amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

Any person in violation of Section [78-376](#) shall, upon direction of the Police Chief, Fire Chief, Director of Public Works and Utilities, Finance Director/Treasurer or their designees, begin immediate actions to contain, clean up and remove to any approved repository the offending

material and restore the site to its original condition, with the offending person being responsible for all expenses incurred. Should any person fail to engage the necessary men and equipment to comply or to complete the requirements of this division, the office of emergency government or City may order the required actions to be taken by public or private resources and allow the recovery of any and all costs incurred by the City from any violating party.

Sec. 78-378. Site access.

[Code 1992, § 13.60(3)]

Access to any site, public or private, where a prohibited discharge is indicated or suspected will be provided to emergency government officers or City evaluating the threat to the public and monitoring containment, cleanup and restoration activities.

Sec. 78-379. Public protection.

[Code 1992, § 13.60(4)]

Should any prohibited discharge occur that threatens the life, safety or health of the public at, near or around the site of a prohibited discharge and that the situation is so critical that immediate steps must be taken to protect life and limb, the coordinator of emergency government, his assistant or the senior City police, fire or public works official on the scene of the emergency may order an evacuation of the area or take other appropriate protective steps for a period of time until the City Council can take appropriate action.

Sec. 78-380. Enforcement of division.

[Code 1992, § 13.60(5)]

The coordinator of emergency government and his deputies, as well as the City police officers, shall have authority to issue citations or complaints under this division.

Sec. 78-381. Civil liability.

[Code 1992, § 13.60(6)]

Any person in violation of this division shall be liable to the City for any expenses incurred by the City or loss or damage sustained by the City by reason of such violation.

Sec. 78-382. Penalty for violation of division.

[Code 1992, § 13.60(7)]

Any person in violation of this division shall be subject to a penalty as provided in Section [1-12](#).

Sec. 78-383. through Sec. 78-395. (Reserved)

DIVISION 7. INDUSTRIAL WASTE CONTROL

Sec. 78-396. Submission of basic data as to waste characteristics.

[Code 1992, § 13.52(1)]

The City and its public works and utilities director may require each person who discharges or seeks to discharge industrial wastes to a public sewer to prepare and file with the City, at such times as he determines, a report that shall include pertinent data relating to the quantity and characteristics of the wastes discharged to the wastewater collection and treatment facilities. In the case of a new connection, the City may require that this report be prepared prior to making the connection to the public sewers.

Sec. 78-397. Industrial discharges with deleterious effects; response by City and Director.

[Code 1992, § 13.52(2)]

If any waters or wastes are discharged or are proposed to be discharged to the public sewers which contain substances or possess the characteristics enumerated in Section [78-248](#) and which, in the judgement of the City, have a deleterious effect upon the wastewater collection and treatment facilities, processes, equipment or receiving waters or which otherwise create a hazard to life, health or constitute a public nuisance, the City, its public works and utilities director and staff may:

[\(a\)](#)

Reject the wastes.

[\(b\)](#)

Require pretreatment to an acceptable condition for discharge to the public sewers.

[\(c\)](#)

Require control over the quantities and rates of discharge.

[\(d\)](#)

Require payment to cover the added cost of handling and treating the wastes not covered by existing taxes or sewer charges under the provisions of this article.

Sec. 78-398. Control manholes.

[Code 1992, § 13.52(3)]

[\(a\)](#)

Each person discharging industrial wastes into a public sewer shall, at the discretion of the City or its public works and utilities director, construct and maintain one or more control manholes or access points to facilitate observation, measurement and sampling of wastes, including sanitary sewage.

[\(b\)](#)

Control manholes or access facilities shall be located and built in a manner acceptable to the City. If measuring and/or sampling devices are to be permanently installed, they shall be of a type acceptable to the director of public works and utilities.

[\(c\)](#)

Control manholes, access facilities and related equipment shall be installed by the person discharging the waste, at such person's expense, and shall be maintained by the person so as to be in safe condition, accessible and in proper operating condition at all times. Plans for installation of the control manholes or access facilities and related equipment shall be approved by the City prior to the beginning of construction.

Sec. 78-399. Measurement of flow.

[Code 1992, § 13.52(4)]

The volume of flow used for computing sewer service charges shall be the metered water consumption of the person as shown in the records of meter readings maintained by the water utility, except as noted in Section [78-400](#).

Sec. 78-400. Metering of waste.

[Code 1992, § 13.59(5)]

Devices for measuring the volume of waste discharged may be required by the City if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of waste shall be installed, owned and maintained by the person discharging the wastewater. Following approval and installation, such meters may not be removed without the written consent of the City.

Sec. 78-401. Waste sampling.

[Code 1992, § 13.52(6)]

[\(a\)](#)

Industrial wastes discharged into the public sewers shall be subject to periodic inspection and a determination of character and concentration of such wastes. The determination shall be made by the industry as often as may be deemed necessary by the City.

[\(b\)](#)

Samples shall be collected in such a manner as to be representative of the composition of the wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the City.

[\(c\)](#)

Installation, operation and maintenance of the sampling facilities shall be the responsibility of the person discharging the waste and shall be subject to the approval of the City. Access to sampling locations shall be granted to the City at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.

Sec. 78-402. Pretreatment.

[Code 1992, § 13.52(7)]

Persons discharging industrial wastes into any public sewer may be required to pretreat such wastes, if the City determines pretreatment is necessary to protect the wastewater collection and treatment facilities or prevent the discharge of incompatible pollutants. In that event, such person shall provide at his expense such pretreatment or processing facilities as may be determined necessary to render wastes acceptable for admission to the sanitary sewers.

Sec. 78-403. Grease, oil and sand interceptors.

[Code 1992, § 13.52(8)]

Grease, oil and sand interceptors shall be provided when, in the opinion of the City, they are necessary for the proper handling of liquid wastes containing floatable grease in amounts in excess of those specified in this article, or any flammable wastes, sand or other harmful ingredients. Such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the City and shall be located as to be readily and easily accessible for cleaning and inspection. In maintaining these interceptors, the owner shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the Department of Public Works. Disposal of the collected materials performed by owner's personnel or currently licensed waste disposal firms shall be in accordance with currently acceptable DNR rules and regulations.

Sec. 78-404. Analyses.

[Code 1992, § 13.52(9)]

All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods and with the federal regulations, 40 CFR 136, "Guidelines Establishing Test Procedures for Analysis of Pollutants," as amended from time to time. Sampling methods, location, time, durations and frequencies are to be determined on an individual basis, subject to approval by the City.

Sec. 78-405. Submission of pertinent information by discharger.

[Code 1992, § 13.52(10)]

Plans, specifications and any other pertinent information relating to proposed flow equalization, pretreatment or grease and/or sand interceptor facilities shall be submitted for review and approval of the Department of Public Works prior to the start of their construction if the effluent from such facilities is to be discharged into the public sewers. No construction of such facilities shall commence until such approval has been granted.

Sec. 78-406. Review fees.

[Code 1992, § 13.52(11)]

Any fees that are incurred by the City for review of plans and specifications, compliance reports, operational reports or other analysis and any costs associated with taking and analyzing samples shall be the responsibility of the person discharging the waste. The Department of Public Works will advise the owner regarding the anticipated fees prior to the performance of the work. Any such fees incurred and not paid shall become a lien upon the property upon which such services were rendered.

ARTICLE IV. WATER SOFTENERS

[Added 3-12-2012 by Ord. No. 12-05]

Sec. 78-407. Regulation in new construction.

All water softeners installed in residential and commercial buildings after April 1, 2012, shall regenerate water based upon a metering device or sensor, or be equipped with a regeneration tank within the contents of the tank that can be removed and disposed of off-site. Water softeners which regenerate based on a time clock are prohibited.

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WATER UTILITY OPERATING RULES

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

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WATER UTILITY OPERATING RULES

Reconnection of Service

Where the water utility has disconnected service at the customer’s request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

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WATER UTILITY OPERATING RULES

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter, valve, and backflow preventer are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

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WATER UTILITY OPERATING RULES

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35 or Schedule X-4, if applicable.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88 or Schedule X-4, if applicable.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner’s premises.

EFFECTIVE:
PSCW AUTHORIZATION:

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WATER UTILITY OPERATING RULES

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Sprinkling Restrictions and Emergency Water Conditions

Where the municipality has a policy regarding sprinkling restrictions and/or emergency water conditions, failure to comply with such may result in disconnection of service.

See Wis. Admin. Code § PSC 185.37.

EFFECTIVE:

PSCW AUTHORIZATION:

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WATER UTILITY OPERATING RULES

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

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WATER UTILITY OPERATING RULES

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38 or Schedule X-4, if applicable.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

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WATER UTILITY OPERATING RULES

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and, for some reason, you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

EFFECTIVE:

PSCW AUTHORIZATION:

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WATER UTILITY OPERATING RULES

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. § 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to insure the safety of the public.

EFFECTIVE:

PSCW AUTHORIZATION:

**

WATER UTILITY OPERATING RULES

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger’s Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.
- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.
- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.06.

EFFECTIVE:
PSCW AUTHORIZATION:

Public Works Projects Update

DPW Winkler discussed the master projects schedule for discussion. The paving of South Lakeshore Drive is planned for June 16th and underground cut overs for power on Main Street now set to begin on July 5th.

Agenda Items:

1. White River Disc Golf Course Pedestrian Bridge Repairs/Replacements.

It was discussed at length. The consensus direction was to obtain bid quotes for a new railing on Bridge #1, and recondition or replace Bridges Nos. 3 or 4, and Bridge #5. Bridge No. 2 needs to be removed as does either Bridges Nos. 3 or 4 which is not reconditioned/replaced.

2. Draft Ordinance – Riding in Certain Areas Prohibited to Included Library Park and Flat Iron Park

DPW Winkler and Assistant DPW Earle explained the problem of “grinding” of skateboards and bikes on the new railings at the Brunk Pavilion. After discussion of ordinance changes and which parks to include, it was moved by Chair Kordus to recommend an ordinance change to include Flat Iron Park. The motion passed 2-1 (Gelting nay).

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

3. Denison School Madison Street Drop-off.

DPW Winkler explained that Kapur has designed the drop off and run its design past the school district. The approved plan is to be paid for by the school district and the Committee had no problem adding the work to the Street Maintenance contract at the corresponding unit pricing as a change order.

4. Elimination of a Marked Parking Space in front of 322 Warren Street to Make Room for Weekly Garbage Pick-up.

DPW Winkler explained the citizen request to paint the curb yellow in front of 322 Warren Street between their driveway and the neighbor to the north. He said he looked at the property in the next block to the north and their curb is painted yellow. It was discussed that perhaps we should check other areas. It was moved by Ald. Gelting and seconded by Ald. Hedlund to recommend to Council an ordinance be drafted to designate the discussed area as no parking. The motion passed 3-0.

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

5. Transport Utility Poles in Local Rights-of-Way

DPW Winkler explained the City has been approached by an “Alternative Telecommunications Utility (ATU) to place 120’ tall poles in the right of way on city streets. The Committee discussed the Boardman memorandum of April 12, 2016 regarding the matter and that the City could not deny a permit request by State law. It was discussed at length and the consensus was the item should be given priority attention so the City can at least establish permitting criteria. It was moved by Ald. Gelting and seconded by Ald. Hedlund to move this item to Council with a strong recommendation to develop an ordinance to address these types of permit requests. The motion passed 3-0.

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

Current

Sec. 74-157 Riding in certain areas prohibited.

[Code 1992, § 7.23(7)]

No person shall ride a bicycle, skateboard, roller skates or any similar device upon a sidewalk within the business district; Broad Street, from Geneva Street to Wrigley Drive; Main Street, from Cook Street to Mill Street; Center Street, from Geneva Street to Wrigley Drive; Wrigley Drive, from Main Street to Baker Street; the complete area surrounding the Riviera Ballroom, being the sidewalks, lawns and piers; or the tennis courts located at Badger High School, East View School and Maple Park.

Draft A

No person shall ride a bicycle, skateboard, roller skates or any similar device upon a sidewalk within the business district; Broad Street, from Geneva Street to Wrigley Drive; Main Street, from Cook Street to Mill Street; Center Street, from Geneva Street to Wrigley Drive; Wrigley Drive, from Main Street to Baker Street; the complete area surrounding the Riviera Ballroom, being the sidewalks, lawns and piers; **all areas of Library Park, and Flat-Iron Park;** or the tennis courts located at Badger High School, East View School and Maple Park.

Draft B

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David & Susan Brunk Performance Center, Inc.



Worn Railing on East Side from Bikes or Skateboards



Worn Railing on West Side from Bikes or Skateboards

Public Works Projects Update

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Dan Winkler

From: Sylvia Mullally <smullally@cityoflakegeneva.com>
Sent: Monday, May 16, 2016 5:09 PM
To: Dan Winkler
Subject: 322 W. Warren Street
Attachments: 20160510_122745.jpg

Dan,

This is a request from Todd Krause regarding address 322 W. Warren Street (see attached photo).

- 1) To erase the current parking stall markers (eliminating parking spot);
- 2) "Yellow" the curb between the two driveways I believe there is an issue with garbage collection whereas when a vehicle is parked it obstructs the garbage collection.

I will let the Parking Commission know that this was forwarded to PW for your review.

Thanks, Sylvia

-----Original Message-----

From: 2629493117@mms.uscc.net [<mailto:2629493117@mms.uscc.net>]

Sent: Monday, May 16, 2016 5:02 PM

To: Sylvia Mullally

Subject:

Thank you for using Picture and Video Messaging by U.S. Cellular. See www.uscellular.com for info.



Public Works Projects Update

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DPW Winkler and Assistant DPW Earle explained the problem of “grinding” of skateboards and bikes on the new railings at the Brunk Pavilion. After discussion of ordinance changes and which parks to include, it was moved by Chair Kordus to recommend an ordinance change to include Flat Iron Park. The motion passed 2-1 (Gelting nay).

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

3. Denison School Madison Street Drop-off.

DPW Winkler explained that Kapur has designed the drop off and run its design past the school district. The approved plan is to be paid for by the school district and the Committee had no problem adding the work to the Street Maintenance contract at the corresponding unit pricing as a change order.

4. Elimination of a Marked Parking Space in front of 322 Warren Street to Make Room for Weekly Garbage Pick-up.

DPW Winkler explained the citizen request to paint the curb yellow in front of 322 Warren Street between their driveway and the neighbor to the north. He said he looked at the property in the next block to the north and their curb is painted yellow. It was discussed that perhaps we should check other areas. It was moved by Ald. Gelting and seconded by Ald. Hedlund to recommend to Council an ordinance be drafted to designate the discussed area as no parking. The motion passed 3-0.

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

5. Transport Utility Poles in Local Rights-of-Way

DPW Winkler explained the City has been approached by an “Alternative Telecommunications Utility (ATU) to place 120’ tall poles in the right of way on city streets. The Committee discussed the Boardman memorandum of April 12, 2016 regarding the matter and that the City could not deny a permit request by State law. It was discussed at length and the consensus was the item should be given priority attention so the City can at least establish permitting criteria. It was moved by Ald. Gelting and seconded by Ald. Hedlund to move this item to Council with a strong recommendation to develop an ordinance to address these types of permit requests. The motion passed 3-0.

(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).

Dan Winkler

From: Ken Robers <krobers@cityoflakegeneva.com>
Sent: Thursday, June 02, 2016 8:46 AM
To: Dan Winkler; Dan Draper
Cc: Blaine Oborn; Bob Kordus; Jo Busch
Subject: RE: ***BULK*** Utility Poles in local Rights of Way + More in the League-L

To all,
Would we be covered under our existing ordinance 62-31 thru 62-33 and 62-67(2)?

Ken Robers
City of Lake Geneva
Building Inspector &
Zoning Administrator
T: 262-248-3911
C: 262-749-0843
F: 262-248-4715

From: Dan Winkler [mailto:lgwater@genevaonline.com]
Sent: Thursday, June 02, 2016 8:27 AM
To: Dan Draper
Cc: Ken Robers; Blaine Oborn; Bob Kordus; Jo Busch
Subject: RE: ***BULK*** Utility Poles in local Rights of Way + More in the League-L

Dan;

For the benefit of Blaine and Bob, the folks referred to in the League memo attached have contacted the City and want to place a pole with dishes on it in front of Dunn Lumber. I referred them to Ken for any ordinance restrictions and it has been in his court for about a month.

So as I was reading the League's article you sent me, it occurred to me that a 120' high pole loaded with dishes and antennas must require some kind of safety fall zone. I believe a 1:1 or 1.5:1 distance to height clearance is common. In the negotiation for a license discussion portion of the memo, the matter of safety was brought up. At a minimum, I would feel a pole of that height should have such a safe fall zone, and I wouldn't ever approve or recommend approval of something like that without it.

Do we have a leg to stand on in the name of safety? I don't know if Ken has received an application as yet for review, but I've only had an inquiry and referral to Ken thus far, so whether the 60 day time frame has started or not I can't say. By the legal opinion, I would think the City should try to put something in ordinance sooner than later. Do you think a draft ordinance from the League's "template" would be too much trouble to pursue? There is no question in my mind the City Council would not object to regulating cell tower companies which want to place 120' poles loaded with dishes and antennas in our right of way, especially if it was located on top of the hill in a residential neighborhood. I for one would be very upset if one of these atrocities went in front of my home.

I think someone at a level of authority much higher than the City dropped the ball opening the door to this. But that is just my humble opinion.

Please let me know your thoughts. Is there a problem taking this to the Public Works Committee next week? Should I be careful on how I agenda it?

Dan

From: Dan Draper [mailto:DDraper@cityoflakegeneva.com]
Sent: Wednesday, June 01, 2016 4:04 PM
To: Ken Robers
Cc: Dan Winkler; Blaine Oborn
Subject: FW: ***BULK*** Utility Poles in local Rights of Way + More in the League-L

Here is the information I had forwarded to Dan Winkler previously.

Daniel S. Draper
City Attorney
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673 Ext. 5155
(262) 248-4715 - Fax

From: The League's League-L [mailto:listserv@civicplus.com]
Sent: Wednesday, April 13, 2016 4:23 PM
To: Dan Draper
Subject: ***BULK*** Utility Poles in local Rights of Way + More in the League-L



The League-L

This is the second edition of the League-L, the League of Wisconsin Municipalities legal bulletin for cities and villages. It will bring you up to speed quickly on recent court decisions, arguments and cases that impact local government operations and is sent only when there is legal news you need to know.

The April 13, 2016 League-L:

- **Has Your Municipality Received an Application to Put Poles in the Right-of-**

Way?

- Change to Alcohol Laws Prohibits Economic Rebates/Grants for Reserve License Initial Issuance Fees
- Sales Tax Exemption for Material Sold to Contractors for Inclusion in Municipal Projects

Has Your Municipality Received an Application to Put Poles in the Right-of-Way?

In response to questions received from a large number of member municipalities regarding applications received from a company named Wisconsin Networking Technology, LLC (WITN) to place utility poles in the local right-of-way (ROW), the League retained Attorney Anita Gallucci ([Boardman & Clark](#)) to prepare a memo. Attorney Gallucci's memo addresses WITN's right to place poles in the ROW, a municipality's right to regulate WITN's proposed use of the ROW, what sort of regulations a municipality may apply to WITN's use of the right of way, and what a municipality may do if it has not already adopted ROW regulations. Attorney Gallucci's memo and a 1998 model ROW ordinance created by the former Wisconsin Alliance of Cities (now the Urban Alliance) is available on the League's website in Legal News: <http://www.lwm-info.org/1266/Legal-News>

Change to Alcohol Laws Prohibits Economic Rebates/Grants for Reserve License Initial Issuance Fees

2015 Wis. Act 286, which creates two new options for communities that have no liquor licenses available under the state imposed quota system, but seek to accommodate a new restaurant or bar wanting to locate in the community, amended Wis. Stat. sec. 125.51(3)(e)(2) to prohibit municipalities from providing economic rebates/grants for reserve initial issuance fees which begin at \$10,000. Many municipalities enacted ordinances allowing for an economic rebate or grant of a portion of that money back to the licensee but, effective June 1, 2016, municipalities are precluded from rebating or refunding the \$10,000 reserve license initial issuance fee.

Sales Tax Exemption for Material Sold to Contractors for Inclusion in Municipal Projects

[2015 Wisconsin Act 126](#), allows contractors to purchase construction materials directly on behalf of municipalities without paying the sales tax. The Act took effect on January 1, 2016. The League has received lots of questions about how municipalities and their contractors implement the new more efficient option for obtaining a sales tax exemption offered by Act 126.

The Department of Revenue's (DOR) [January Tax Bulletin](#) addressed many of the implementation and documentation questions that contractors, subcontractors, and suppliers may have about their purchases for tax exempt projects. Click [here](#) for a copy of the key pages in the DOR bulletin.

Associated General Contractors of Wisconsin (AGC) has worked with the Department of Revenue and the Wipfli CPAs and Consultants firm to develop two documents that answer many of the questions that are still frequently asked about the new law. The League thanks AGC for giving us permission to re-publish their FAQs and information provided in the links below.

[Frequently asked questions about Act 126](#)



MEMORANDUM

TO: Claire Silverman, Legal Counsel
League of Wisconsin Municipalities

FROM: Anita Gallucci

DATE: April 12, 2016

RE: Regulation of WITN's Poles in Local Right-of-Way

The League has been contacted by several members regarding requests they have received from Wisconsin Technology Networking, LLC ("WITN") to place utility poles in local rights-of-way ("ROW"). In response, I have been asked for a memorandum addressing the following questions:

1. What right does WITN have to place poles in local ROW?
2. What right does a municipality have to regulate WITN's proposed use of local ROW?
3. What sort of regulations may a municipality apply to WITN?
4. What may a municipality do if it has not adopted regulations that would apply to utility poles placed in local ROW?

BACKGROUND

WITN has submitted permit applications to various municipalities in southeast Wisconsin, seeking to install one or two 120' "transport utility poles and facilities" in local ROW. WITN's cover letter, submitted with its applications, states that:

WITN is an alternative telecommunications utility ["ATU"] regulated by the Wisconsin Public Service Commission ["PSCW"] to provide intrastate telecommunications service, whether switched or dedicated, including all telecommunications service available, such as intraLATA and interLATA toll telecommunications, access service to telecommunications providers and private-line service.

The letter also states that it is "deploying a hybrid transport network" that can be used to "support a variety of technologies and services that required connectivity to the internet,"

including “mobile service providers.” According to the letter, the “transport utility poles and facilities are not dedicated to any particular customer, and, to the extent capacity on the structures is available, are available to be used by other entities, including the [municipality].” In addition, plans submitted by WITN show that the company intends to install two microwave dishes on the poles and install fiber up to the poles.

According to records maintained on the PSCW’s website, WITN is listed as an active competitive local exchange carrier (a “CLEC”) and, therefore, has ATU status under Wisconsin law. The original certification was granted on June 20, 2007 to a company called Mobilitie, LLC, in PSCW Docket No. 3778-NC-100 (PSC REF#: 77803), and was subsequently transferred to WITN. On April 5, 2016, a company called Mobilitie Management, LLC, applied to the PSCW for authorization to provide competitive local telecommunications services throughout Wisconsin. It is not clear what, if any, connection Mobilitie Management has to WITN and its current build out efforts.

DISCUSSION

A. WHAT RIGHT DOES WITN HAVE TO PLACE POLES IN LOCAL ROW?

Under Wis. Stat. § 182.017(1r), certain “companies” have the right to place their facilities in local ROW subject “to reasonable regulations made by any municipality through which [their] transmission lines or systems may pass.” A “company,” as defined in the statute, may include a limited liability company organized to furnish telecommunications service¹ to the public or for public purposes. Wis. Stat. § 182.017(1g)(b)1.

An ATU, such as WITN, is a company within the meaning of the statute. Accordingly, WITN has the right to place its utility poles in local ROW. However, that right is a qualified one. WITN must comply with all “reasonable” regulations imposed by the municipality with jurisdiction over the affected ROW.

As an ATU, WITN also has the right to challenge any municipal regulations that it believes are “unreasonable.” Those challenges are heard by the PSCW. Wis. Stat. § 182.017(8).

B. WHAT RIGHT DOES A MUNICIPALITY HAVE TO REGULATE WITN’S UTILITY POLES?

Municipalities have police power authority to regulate local ROW. With respect to a company’s use of local ROW, such regulations must be reasonable. League members have several questions regarding what is “reasonable regulation” with regard to WITN’s utility poles. These questions are addressed as follows:

¹ “Telecommunications service” is very broadly defined as “the offering for sale of the conveyance of voice, data, or other information, including the sale of service for collection, storage, forwarding, switching, and delivery incidental to such communication regardless of the technology or mode used to make such offering.” Wis. Stat. § 182.017(1g)(cq).

1. *May a municipality adopt a moratorium on the placement of 120' poles in the ROW in order to have time to put regulations in place that would apply to such structures?*

No. According to Wis. Stat. § 182.017(8)(am), a municipal regulation is unreasonable if it “has the effect of creating a moratorium on the placement of company lines or systems” in local ROW.

2. *How much time can a municipality take in acting on WITN's permit application?*

60 days. According to Wis. Stat. § 182.017(9), a “municipality shall approve or deny a permit application no later than 60 days after receipt of the application.” If it fails to act within that time period, then the application is deemed granted. In addition, if the application is denied, the “municipality shall provide the applicant a written explanation of the reasons for the denial” at the time of the denial.

3. *May a municipality charge WITN rent for use of its ROW?*

No. According to Wis. Stat. § 182.017(8)(b), a municipality may not charge rent to an ATU for use of the ROW. It may only charge fees that compensate the municipality for certain “management functions,” such as

- Registering companies, including the gathering and recording of information necessary to conduct business with a company.
- [I]ssuing, processing, and verifying excavation or other company permit applications, including supplemental applications.
- Inspecting company job sites and restoration projects.
- Maintaining, supporting, protecting, or moving company equipment during work in municipal ROWs.
- Undertaking restoration work inadequately performed by a company after providing notice and the opportunity to correct the work.
- Revoking company permits.
- Maintenance of databases.
- Scheduling and coordinating highway, street, and ROW work relevant to a company permit.

4. *May WITN's poles be regulated on the basis of aesthetics?*

No. Municipal regulations are reasonable if they regulate on the basis of an adequate health, safety, or welfare concern. According to the PSCW's ROW rules, a project's

negative aesthetic impact is not an adequate justification for the regulation of utility poles in local ROW. *See* Wis. Admin. Code Ch. PSC 130 (Municipal Regulation of Municipal Rights-of-way).

C. WHAT SORT OF REGULATIONS MAY A MUNICIPALITY APPLY TO WITN?

A municipality may regulate the placement of WITN's poles as it does any other utility structures in the ROW (e.g., telephone or electric utility poles). The following requirements, among others, could be applied to WITN:

- Permit and registrations fees.
- Bonding and insurance requirements during construction in ROW.
- Fall zone and set back restrictions.
- Siting restrictions based on safety factors; for example:
 - Line of sight restrictions (i.e., prohibit the placement of poles in places where a driver's line of sight may be obstructed).
 - Siting restriction due to interference with the provision of municipal police or fire services (e.g., prohibit the placement of the poles within a certain distance of buildings so that the poles do not impede the work of firefighters should the building catch fire).
- Removal requirements for when a pole is no longer serving a permitted use.
- Requirements to comply with all applicable state and local building codes and electric codes.
- Proof of strength requirements (i.e., when equipment is placed on the poles, the company must ensure that the weight of the equipment will not compromise the structural integrity of the pole).

Care should be taken that any such regulations, as applied to WITN's use of local ROW, be competitively neutral and nondiscriminatory. *See* 47 U.S.C. 253(c).² Under state law, the municipality's regulations will be judged on the basis of reasonableness. The PSCW's ROW rules, cited above, and Wis. Stat. § 182.017(8) provide some guidance on what the PSCW will consider reasonable regulation.

² That federal statutory provisions provides:

(c) State and local government authority

Nothing in this section affects the authority of a State or local government to manage the public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by such government.

D. MAY WITN'S POLES BE REGULATED AS CELL PHONE TOWERS?

League members have also asked whether their zoning ordinances applicable to cell phone towers can be applied to WITN. Such ordinances would apply if WITN's poles are considered "mobile service support structures" within the meaning of Wis. Stat. § 66.0404³. According to the plans it submitted to various municipalities, WITN intends to install two microwave dishes on its poles, and it apparently intends to offer backhaul and other support services to mobile service providers,⁴ among others. While WITN's poles and equipment may be used to support the provision of mobile services⁵ by others, it does not appear that such a facility was intended to be treated as a "mobile service facility"⁶ within the scope of Wis. Stat. § 66.0404. In other words, WITN is not initially, at least, planning to provide cell phone service using the equipment to be installed on the poles. It is likely that WITN will lease or license pole space and/or equipment to cell phone providers in the future. The future installation of cell phone antennas and other such equipment on WITN poles would be subject to municipal regulations either consistent with or adopted pursuant to Wis. Stat. § 66.0404.⁷

While the municipality's cell tower regulations would not apply at this time, a municipality's ROW regulations would, of course, apply. A municipality should review its ordinances to see if other regulations might apply. For example, some communities regulate the placement of microwave towers. Such regulations would likely apply here because the poles will be used to support microwave equipment for the provision of back haul and other support services.

E. WHAT MAY A MUNICIPALITY DO IF IT HAS NOT ADOPTED REGULATIONS THAT WOULD APPLY TO UTILITY POLES PLACED IN LOCAL ROW?

A municipality has broad police power authority to manage and control the public ROW under its jurisdiction and may exercise its regulatory powers by, among other things, license,

³ This statute was adopted as part of 2013 Wis. Act 20 and greatly restricts the ability of municipalities to regulate cell phone towers and related facilities.

⁴ In this context, backhaul service provides the link between a carrier's cell site (e.g., base station at the cell tower) and its mobile switching facility and then to the public switched telephone network.

⁵ Under 47 U.S.C. § 153(33), "mobile service" is defined as:

. . . a radio communication service carried on between mobile stations or receivers and land stations, and by mobile stations communicating among themselves, and includes (A) both one-way and two-way radio communication services, (B) a mobile service which provides a regularly interacting group of base, mobile, portable, and associated control and relay stations (whether licensed on an individual, cooperative, or multiple basis) for private one-way or two-way land mobile radio communications by eligible users over designated areas of operation, and (C) any service for which a license is required in a personal communications service established pursuant to the proceeding entitled "Amendment to the Commission's Rules to Establish New Personal Communications Services" (GEN Docket No. 90-314; ET Docket No. 92-100), or any successor proceeding.

⁶ A "mobile service facility" is defined as "the set of equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment, that is necessary to provide mobile service to a discrete geographic area, but does not include the underlying support structure." Wis. Stat. § 66.0404(1)(L).

⁷ The municipality should consult with its attorney regarding any such regulations and their applicability to facilities located in the ROW.

regulation, fine, and other necessary or convenient means. *See* Wis. Stat. § 62.11(5) (for cities) and § 61.34(1) (for villages). Accordingly, if a municipality currently has no ROW regulations to apply to the placement of utility poles in local ROW and if it does not have time to do adopt such regulations within the 60-day time period for acting on permit applications, then alternatively, the municipality could enter into a license agreement with WITN.⁸

The terms and conditions to be considered for such an agreement might include:

- A provision granting the company a license to use the ROW, subject to the terms and conditions of the license and setting out the scope of the license (i.e., permitted uses).
- A description of the licensed area (i.e., a legal description of the area of the ROW where the pole(s) will be installed).
- A provision for a license fee, which covers the cost of regulation as discussed above.
- A provision setting out the term of the license agreement and conditions for termination. The agreement should be in place for as long as the pole is being used for a permitted purpose in accordance with the agreement.
- A removal provision, setting out the time frame for removal of the company's equipment from the ROW and the conditions under which removal is required.
- A provision stating what the permitted uses are.
- A requirement to submit construction plans and schedule and list of contractors.
- A requirement that a traffic control plan be submitted in advance of construction if one is necessary.
- Requirements regarding set back and fall zone.
- A requirement that the company be responsible for any damage it does to private property.
- A requirement that the company be responsible for all locates under Wis. Stat. § 182.0175.
- Insurance, indemnification, and bonding requirements.
- A requirement that the company comply with all application laws, regulations, and codes (e.g., Wis. Stat. §§ 86.16(2) and 182.017 and the Wisconsin State Electrical Code).

⁸ The right to regulate ATU and public utility use of local ROW by contract is recognized in Wis. Stat. §§ 182.017(1g)(bm); 182.917(8); 196.58(1g); and 196.58(1r)(a).

- Company responsible for maintenance and improvements.
- Requirement that the licensed area be free from debris, etc.

CONCLUSION

A municipality has 60 days in which to act on WITN's permit application. It is important that, during this relatively short time period, the municipality work with the company to ensure that the public's interest in local ROW is protected. If the municipality's ROW regulations are inadequate or do not exist, the municipality should consider entering into a license agreement with WITN to address the terms and conditions under which the company will be permitted to use local ROW. Care should be taken not to impose any non-neutral, unduly discriminatory, or unreasonable requirements on WITN. Finally, now may be a good time for the municipality to consider adopting a generic ROW ordinance, as these same issues are likely to arise in the future.

Permits & Park Donations:

DATE 06/25/16 8 AM to 3 PM LOCATION Disc Golf Course USE Tournament with YMCA and Margie Danno.

President Esarco read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Swanson. The motion passed 6-0.

DATE 06/18/16 12:30 PM to 11:00 PM LOCATION Cobb Park USE Graduation party, Krepeban.

President Esarco read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Schneider. The motion passed 6-0.

DATE August 13 & 14, 2016 LOCATION Seminary Park USE Skooter Rally, Midwest Cycle

President Esarco read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Hassler. The motion passed 6-0.

DATE June 24, 2016 LOCATION Seminary Park USE Family Reunion, Diane Carrigan

President Esarco read the permit. It was moved by Ald. Skates to approve, and seconded by Mayor Kupsik. The motion passed 6-0.

NEW BUSINESS

Discussion/Recommendation on Four Season's Maintenance.

President Esarco noted the entrance was overgrown and asked if the area could be opened up with maybe an entrance and exit. The park sign was discussed as was the pavilion roof replacement. It was the consensus to add the roof to the City CIP program. It was asked to have staff check the boardwalk condition and maybe blaze a new trail section.

Bike Pedestrian Survey with Vandewalle for 2017.

Ald. Skates asked to keep this in front of the Commission as there were opportunities to make connections outside and inside town. He noted Vandewalle had done an evaluation of biking opportunities last year and would like to bring them back for an expanded look. There was general consensus to continue with studying the opportunities.

Grilling in Donian Park.

Foreman Waswo recommended consideration of Donian for grilling. It was noted that visitors were already using it that way. If approved the Street Department would add ash dumps. After some discussion, it was moved by Ald. Skates and seconded by Commissioner Schneider to recommend to Council an ordinance change to allow grilling in Donian Park. Motion passed 6-0. **(This item needs to go to Council)**

**PERSONNEL COMMITTEE MINUTES
THURSDAY, MAY 26, 2016 – 4:00 P.M.
CITY HALL, CONFERENCE ROOM 2A**

Meeting was called to order by Alderman Hedlund at 4:01 p.m.

Roll Call Present: Alderman Hedlund, Chappell, Horne, Howell and Flower
Also Present: PD Chief Rasmussen, Comptroller Peg Pollitt, Mayor Kupsik, City Administrator Oborn and City Clerk Waswo

Comments from the public limited to 5 minutes - None

Horne/Chappell motion to approve Personnel Committee minutes from May 5, 2016, as prepared and distributed.
Unanimously carried.

Discussion/Recommendation of Increase to Police Department Reserve Pay

Administrator Oborn gave an overview regarding the justification for the increase, referencing the Memo's from both he and Chief Rasmussen that were in the packets. The Wage Study shows a 30% spread and the current pay is below the midpoint. Chief Rasmussen is asking that it is raised from \$16.90 to \$18.16, with the range going all the way up to \$20.53. This will help but long term they will have to look at the whole process. The number of applicants has been decreasing over time. Howell asked if it is within the budget and would it solve the hiring problem. Chief Rasmussen stated no, they are just trying to get through this year and keep the people they have and create some loyalty. They just lost one officer to the Williams Bay area. The Chief also confirmed there is money in the budget as they had budgeted for 15 reserve officers and only have 9. They need more officers but cannot find qualified candidates.

Howell/Chappell moved to approve the recommendation to increase the part time Police Department Reserve Pay to the new range of \$18.16 up to \$20.53. Unanimously carried.

Discussion/Recommendation on Fire Chief Opening including consideration as a Fulltime position

Administrator Oborn gave an update and went over the memo in the packet regarding the resignation of the former Fire Chief on Friday, May 13th, which leaves this position now open. The Police and Fire Commission accepted the resignation at the May 24th meeting. At that time they appointed John Peters as the interim Fire Chief. He is also the Emergency Management Deputy Director on salary with the City. Therefore they will have to discuss his salary for these two positions possibly in closed session. The decision to make it a fulltime position needs to be deferred until a recommendation comes first from the Police and Fire Commission.

Discussion/Recommendation of Compensation Policy

Springstead Compensation Study cost \$15,000.00. As part of the end product, now that we have these pay grades with 6% between grades and 30% within the grade, we have to adopt this policy to increase the salaries and schedule when to do it. The point of contention is that you have your cost of living increases and performance increases. There was extensive discussion on how to implement performance increases along with the cost of living increases. Attorney Draper said the goal is to make it a performance based pay scale and leave the discretion with the department heads as to the individual employee's increases. Draper stated we need to get away from the Union type thinking that when there is an increase everyone gets it. Flower stated that giving Performance raises for just satisfactory performance gives no incentive to do better. Horne did not think the policy presented seems fair as it will give more reward to someone below the Mid Mid-range who is only working at a Satisfactory performance level. Howell stated the importance of making this clear for the employees. Horne brought up the Rack and Stack process. There was much agreement and discussion.

Howell/Chappell motion to recommend the Compensation Policy as it stands. Motion failed as unanimously opposed.

The consensus was to continue the item for further review and give everyone a chance to get up to speed on the policy and what needs to change.

Discussion/Recommendation of Police Department Civilian Employee Handbook

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: May 25, 2016
To: Personnel Committee
From: Blaine Oborn, City Administrator
Subject: Discussion/Recommendation of Increase to Police Department Reserve Pay

Attached is Chief Rasmussen's request to the Police & Fire Commission (PFC) to increase the Police Department Reserves – Returning pay from \$16.90 to the Pay Grade 5 midpoint of \$18.16. The request was approved by the PFC on a 4-1 vote. The pay range is \$15.79 to \$20.53.

I concur with the PFC recommendation and seek a recommendation from the Personnel Committee to increase the Reserves Returning pay from \$16.90 to \$18.16 to be competitive with other jurisdictions. Reserves are a vital part of the summer season staffing. The funding is available since the number of reserves is below budget leaving room to pay fewer reserves more. The City may have to seek long-term solutions to the issue.

Memo

To: Police and Fire Commission members
From: Chief Michael S. Rasmussen
Date: May 3, 2016
Re: Reserve officer update and pay request

For the 2016 summer season we were able to hire two new reserve officers, have one graduating the Police Academy this month, and have seven returning officers. We are down five to six reserve officers from prior years.

The difficulty with hiring this year, among other things, has been competing with other local agencies with regard to reserve staffing. Our reserve officer positions require foot patrol and bike patrol, therefore making the reserve positions in our jurisdiction not as attractive as other positions in the area who offer vehicle patrol.

In an effort to make working foot patrol more appealing, I would like to increase the returning reserve officer pay to the midlevel salary range of the city's salary study. This would allow us to be more competitive for the returning officer's time and shift preferences. I feel we can do this and still stay under our annual budget for part time help.

I look forward to discussing this at the Police and Fire Commission meeting on Thursday night.

City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No. 1

	Application Period: May-16	Application Date: 5/13/2016
To (Owner): City of Lake Geneva	From (Contractor/Vendor/Grantee): Columbia Cascade Company	Via (City Official/Engineer): Director of Public Works & Utility
Project: 8) Riviera Grounds	Contract/Quote: Benches and Bike Rack	

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	34,430.00
2. Less Previous Non Escrow Payments	-
3. Balance of Escrow	34,430.00
4. Less Previous Escrow Payments	-
5. Plus/Less Change Orders	-
6. Balance Available	34,430.00
7. Amount Due this Application	34,430.00

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by:  5/10/16
 City Official/Engineer Date

Approved by: _____
 Owner Date

Approved by: _____
 Bank (if applicable) Date

Approved by: _____
 Escrow Agent Date

By: <u></u>	Date: <u>5/10/2016</u>
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City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No. 1

		Application Period:	Application Date: 5/23/2016
To (Owner): City of Lake Geneva	From (Contractor/Vendor/Grantee): Dan Larson Landscape	Via (City Official/Engineer) Director of Public Works & Utilities	
Project: 6) Tree Planting	Contract/Quote: 2015 Contract		

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	29,651.00
2. Less Previous Non Escrow Payments	16,084.00
3. Balance of Escrow	<u>13,567.00</u>
4. Less Previous Escrow Payments	-
5. Plus/Less Change Orders	-
6. Balance Available	<u>13,567.00</u>
7. Amount Due this Application	<u>12,034.00</u>

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by:  6/10/16
City Official/Engineer Date

Approved by: _____
Owner Date

Approved by: _____
Bank (if applicable) Date

Approved by: _____
Escrow Agent Date

By: <u>Kim Larson, VP</u>	Date: <u>6/10/16</u>
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City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No.

2

Application Period:

Application Date:

6/9/2016

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Humphreys Contracting

Via (City Official/Engineer)

Director of Public Works & Utilities

Project:

8) Riviera Grounds

Contract/Quote:

Brick Pavement

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount

10,945.00

2. Less Previous Non Escrow Payments

-

3. Balance of Escrow

10,945.00

4. Less Previous Escrow Payments

-

5. Plus/Less Change Orders

-

6. Balance Available

10,945.00

7. Amount Due this Application

5,200.00

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by:

City Official/Engineer

Date

Approved by:

Owner

Date

Approved by:

Bank (if applicable)

Date

By:

Date:

Approved by:

Escrow Agent

Date

City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No.

2

Application Period:

Application Date:

6/9/2016

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Humphreys Contracting

Via (City Official/Engineer)

Director of Public Works & Utilities

Project:

8) Riviera Grounds

Contract/Quote:

Concrete

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	281.75
2. Less Previous Non Escrow Payments	-
3. Balance of Escrow	281.75
4. Less Previous Escrow Payments	-
5. Plus/Less Change Orders	-
6. Balance Available	281.75
7. Amount Due this Application	281.75

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by:

City Official/Engineer

Date

Approved by:

Owner

Date

Approved by:

Bank (if applicable)

Date

By:

Date:

Approved by:

Escrow Agent

Date

City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No.

2

Application Period:

Application Date:

6/9/2016

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Humphreys Contracting

Via (City Official/Engineer)

Director of Public Works & Utilities

Project:

8) Riviera Grounds

Contract/Quote:

Concrete - LG Beautification Reimburse

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	21,330.21
2. Less Previous Non Escrow Payments	-
3. Balance of Escrow	<u>21,330.21</u>
4. Less Previous Escrow Payments	-
5. Plus/Less Change Orders	-
6. Balance Available	<u>21,330.21</u>
7. Amount Due this Application	<u>21,330.21</u>

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by: _____
City Official/Engineer Date

Approved by: _____
Owner Date

Approved by: _____
Bank (if applicable) Date

By:	Date:

Approved by: _____
Escrow Agent Date

City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No.

2

Application Period:

Application Date:

6/9/2016

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Humphreys Contracting

Via (City Official/Engineer)

Director of Public Works & Utilities

Project:

8) Riviera Grounds

Contract/Quote:

Removal Front Plaza Sidewalk

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	750.00
2. Less Previous Non Escrow Payments	-
3. Balance of Escrow	750.00
4. Less Previous Escrow Payments	-
5. Plus/Less Change Orders	-
6. Balance Available	750.00
7. Amount Due this Application	750.00

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by: _____
City Official/Engineer Date

Approved by: _____
Owner Date

Approved by: _____
Bank (if applicable) Date

By:	Date:

Approved by: _____
Escrow Agent Date

City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds

Contractor's/Vendor's/Grantee's Application For Payment No.

2

Application Period:

Application Date:

6/9/2016

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Humphreys Contracting

Via (City Official/Engineer)

Director of Public Works & Utilities

Project:

10) Main Street Widening

Contract/Quote:

Main Street Side Walks

Application for Payment - Change Order Summary

Number	Additions Due From City	Deductions (Unused)
Total		

1. Current Contract/Quote/Grant Amount	11,520.00
2. Less Previous Non Escrow Payments	-
3. Balance of Escrow	<u>11,520.00</u>
4. Less Previous Escrow Payments	<u>1,960.00</u>
5. Plus/Less Change Orders	-
6. Balance Available	<u>9,560.00</u>
7. Amount Due this Application	<u>5,305.65</u>

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by: _____
City Official/Engineer Date

Approved by: _____
Owner Date

Approved by: _____
Bank (if applicable) Date

By:	Date:

Approved by: _____
Escrow Agent Date

**City of Lake Geneva
Council Meeting
May 23, 2016**

Prepaid Checks

5/23/16 to 6/10/16

**Total:
\$35,542.96**

Checks over \$5,000: *\$ 22,000.00*
Beach Bank Change
Opening Bank - \$5,000
Replenish 6/1 - \$5,000
Replenish 6/9- \$12,000

FROM 05/20/2016 TO 05/23/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
SUN	SUN LIFE FINANCIAL								
	JUN DISABILITY			05/20/16		700030	05/23/16	1,224.77	1,224.77
	01	CEM DISABILITY-JUN	4800005137						30.70
	02	PKG DISABILITY-JUN	4234505137						17.70
	03	CH DISABILITY-JUN	1110205134						163.22
	04	LIB DISABILITY-JUN	9900005137						61.09
	05	PD DISABILITY-JUN	1110205134						521.87
	06	STR DISABILITY-JUN	1110205134						192.50
	07	WATER DISABILITY-JUN	1100001634						139.44
	08	WWTF DISABILITY-JUN	1100001634						98.25
								VENDOR TOTAL:	1,224.77
								TOTAL --- ALL INVOICES:	1,224.77

FROM 05/25/2016 TO 06/10/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZO	AMAZON								
	8932-4/16			04/10/16		62737	05/27/16	1,848.59	641.00
		01 DVDS	9900005414						492.13
		02 DVDS	9900005411						49.97
		03 CFL BULBS,PWR STRIP,HEADSET	9900005350						98.90
	8932-5/16			05/10/16		62737	05/27/16	1,848.59	1,207.59
		01 DVDS	9900005414						1,041.42
		02 DVD	9900005411						19.99
		03 TONER	9900005310						135.00
		04 STAMP PAD	9900005512						11.18
								VENDOR TOTAL:	1,848.59
CITYLG	CITY OF LAKE GENEVA								
	BEACH BANK 6/1/16			06/01/16		62738	06/01/16	5,000.00	5,000.00
		01 REPLENISH BEACH BANK	4054101010						5,000.00
	BEACH BANK 6/7/16			06/07/16		62827	06/07/16	12,000.00	12,000.00
		01 REPLENISH BEACH BANK	4054101010						12,000.00
	BEGINNING BEACH BANK			05/25/16		62732	05/25/16	5,000.00	5,000.00
		01 BEGINNING BEACH BANK 5/25/16	4054101010						5,000.00
								VENDOR TOTAL:	22,000.00
EQUAL	EQUAL RIGHTS DIVISION								
	250-5/16			05/31/16		700031	06/08/16	367.50	367.50
		01 WORK PERMITS-MAY	1100002422						367.50
								VENDOR TOTAL:	367.50
FOXVA	FOX VALLEY TECHNICAL COLLEGE								
	70058-6/15/16			04/15/16		62733	05/26/16	225.00	225.00
		01 LEAP CLASS-PAPENFUS	1121005410						225.00
								VENDOR TOTAL:	225.00
MUTUA	MUTUAL OF OMAHA								
	7605027			06/01/16		62828	06/07/16	1,305.76	1,305.76
		01 DISABILITY-JULY	1100001610						1,305.76
								VENDOR TOTAL:	1,305.76
PAPEN	CINDY PAPENFUS								
	REIMB 6/03/16			06/03/16		62829	06/07/16	177.12	177.12

FROM 05/25/2016 TO 06/10/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	REIMB 6/03/16			06/03/16		62829	06/07/16	177.12	177.12
	01	LEAP CONF-MEALS	1121005331						54.00
	02	LEAP CONF-228 MILES	1121005330						123.12
								VENDOR TOTAL:	177.12
PCP	PETTY CASH - POLICE DEPT								
	PETTY CASH 5/16			05/16/16		62734	05/26/16	78.70	78.70
	01	USPS-POSTAGE	1121005312						61.60
	02	WALMART-SODA,WATER-DA UPDATE	1121005410						6.15
	03	BITTNER-S-FOOD-SPEC INVEST	1121005380						10.95
								VENDOR TOTAL:	78.70
RICHARD	KARA RICHARDSON								
	REIMB -TUITION 3/16			05/23/16		62735	05/26/16	1,485.81	1,485.81
	01	UWW-4 CREDITS	1121005415						1,485.81
	REIMB 6/03/16			06/07/16		62830	06/07/16	69.00	69.00
	01	SRO CONF-MEALS	1121005331						69.00
								VENDOR TOTAL:	1,554.81
RICHS	RICH'S TRUCK & AUTO								
	20315			05/27/16		62831	06/07/16	3,657.13	3,657.13
	01	AMB ENGINE UPGRADE-FINAL PYMT	4122008063						3,657.13
								VENDOR TOTAL:	3,657.13
SAMUE	JUSTIN SAMUEL								
	REIMB 5/23/16			05/23/16		62736	05/26/16	342.36	342.36
	01	ACADEMY-804 MILES	1121005330						313.56
	02	ACADEMY-MEALS	1121005331						28.80
								VENDOR TOTAL:	342.36
USBANK	US BANK								
	3341-5/16			05/12/16		62739	06/01/16	1,941.72	1,941.72
	01	GREAT WOLF-KELLER,ECKLUND,WARD	1121005331						170.60
	02	GREAT WOLF-RICHARDSON	1121005331						117.69
	03	TX ROADHOUSE-SK,JE,TW,KR	1121005331						44.56
	04	DENNYS-SK,JE,TW,KR	1121005331						54.07
	05	MOOSE JAW PIZZA-SK,JE,TW,KR	1121005331						59.29
	06	CULVERS-KELLER,ECKLUND	1121005331						13.69

FROM 05/25/2016 TO 06/10/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3341-5/16			05/12/16		62739	06/01/16	1,941.72	1,941.72
		07 WINTERGREEN GRILL-SK, JE, TW, KR	1121005331						54.30
		08 DOJ CLASS REG-WAY	1121005410						400.00
		09 GALLS-TRAINING GUN	1121005410						189.57
		10 PIGGLYWIGGLY-COOKOUT FOOD	1121005410						30.74
		11 WALMART-COOKOUT FOOD	1121005410						15.53
		12 PRESENTA PLAQUE-AWARD PLAQUES	1121005399						280.58
		13 NEXT DOOR PUB-TRAINING ACTORS	1121005410						58.71
		14 SANFORD-DYMO LABELS	1121005310						57.52
		15 DUNHAMS-TARGET NET,BALLS	1121005316						179.33
		16 COZUMEL REST-GRITZNER,FROGGATT	1121005331						21.30
		17 PIGGLYWIGGLY-AWARDS PUNCH	1121005399						16.35
		18 WALMART-AWARDS BANQUET	1121005399						11.03
		19 WALMART-HANGERS,BOX	1121005139						19.79
		20 FASTSPRING-TYPING TEST	1121005411						49.00
		21 OFFICEMAX-PARCHMENT PAPER	1121005310						75.96
		22 WALMART-TABLE CLOTHS	1121005399						22.11
								VENDOR TOTAL:	1,941.72
WALCOC		WALWORTH COUNTY CLERK							
		CITATION-PRIESTER		05/24/16		62742	06/09/16	144.50	144.50
		01 CIT #CN80F8FQXVQ-PRIESTER	1112002428						144.50
								VENDOR TOTAL:	144.50
WALCOR		WALWORTH CO REGISTER OF DEEDS							
		TID4 GRANT LIEN		05/31/16		62740	06/01/16	30.00	30.00
		01 TID THEATER GRANT LIEN	1110005316						30.00
								VENDOR TOTAL:	30.00
WEENE		WE ENERGIES							
		227 S LAKESHORE DR		06/01/16		62741	06/02/16	645.00	645.00
		01 GAS SHUT OFF-227 SLS DR	4234505870						645.00
								VENDOR TOTAL:	645.00
								TOTAL --- ALL INVOICES:	34,318.19

**City of Lake Geneva
Council Meeting
June 13, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 91,164.00
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ -
4. Lakefront	40	\$ 47,730.56
5. Capital Projects	41	\$ 8,111.60
6. Parking	42	\$ 1,937.78
7. Cemetery	48	\$ 6,153.00
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 12,766.46
10. Impact Fees	45	\$ 7,110.00
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$175,068.24</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 6/13/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ 175,068.24

ITEMS > \$5,000

Geneva Lake Water Safety Patrol - 2016 Contribution	\$ 35,650.00
Alliant Energy - May Electric Bills	\$ 20,526.36
Baker & Taylor - Library Materials	\$ 8,943.48
Kapur & Associates - April Engineering	\$ 8,260.00
Von Briesen & Roper - PD Personnel Issue	\$ 7,588.62
Lake Geneva Utility Commission - Impact Fees	\$ 7,310.00
Jerry Willkomm Inc - Gasoline	\$ 5,850.73
State of Wisconsin - May Court Fines	\$ 5,254.36

Balance of Other Items \$ 75,684.69

INVOICES DUE ON/BEFORE 06/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
10318	06/06/16	01	OLD TIME NEWSLETTER	1170005720		06/14/16	67.50
						INVOICE TOTAL:	67.50
						VENDOR TOTAL:	67.50
ADAMS	ADAMS ELECTRIC INC						
10679283	04/19/16	01	BREAKER & LITE FIX	1122005241		06/14/16	85.00
						INVOICE TOTAL:	85.00
						VENDOR TOTAL:	85.00
ADVANAU	ADVANCE AUTO PARTS						
7193614523889	05/24/16	01	MOTOR OIL	4800005351		06/14/16	47.88
						INVOICE TOTAL:	47.88
						VENDOR TOTAL:	47.88
ALLIANT	ALLIANT ENERGY						
RE060916	06/02/16	01	ACCT #026273-HAVENWOOD FLSH	1134105222		06/14/16	7.46
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			9.09
		03	ACCT #064443-WELLS ST FLSH	1134105222			8.89
		04	ACCT #072470-MAIN ST LITES	1134105223			98.57
		05	ACCT #089416-SHARED SAVINGS P	9900005623			138.43
		06	ACCT #089416-SHARED SAVINGS I	9900005663			1.39
		07	ACCT #108571-1055 CAREY	1132105222			128.99
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			45.91
		09	ACCT #121601-SHARED SAVINGS P	2081005625			93.43
		10	ACCT #121601-SHARED SAVINGS I	2081005664			1.41
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			10.52
		12	ACCT #152472-W COOK SIREN	1129005222			10.43
		13	ACCT #161895-RIVIERA ELEC	4055305222			3,112.11
		14	ACCT #165231-BEACH HOUSE	4054105222			174.97
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			68.24
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			75.77

INVOICES DUE ON/BEFORE 06/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT	ALLIANT ENERGY						
RE060916	06/02/16	17	ACCT #243254-LIBRARY PARK	1152005222		06/14/16	22.77
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			73.38
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			5.04
		21	ACCT #303645-MS2 STREET LTS	1134105223			301.56
		22	ACCT #327582-DUNN FIELD	1152005922			108.02
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			10.67
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			233.05
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			769.25
		27	ACCT #401872-WELLS ST FLSH	1134105222			10.10
		28	ACCT #414694-HOST DR WATER TWR	1122005222			188.27
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			29.94
		30	ACCT #433371-LIBRARY	9900005222			1,015.57
		31	ACCT #457625-LOT LITE GNVA ST	1134105223			185.74
		32	ACCT #462852-WELLS ST FLSH	1134105222			65.13
		33	ACCT #549716-FLAT IRON PARK	1152005222			126.37
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			10.67
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			26.65
		36	ACCT #602235-724 WILLIAMS ST	1134105223			23.06
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			8.09
		38	ACCT #622184-S LAKESHORE DR	1152005222			12.29
		39	ACCT #630016-COOK ST/HWY 50	1134105223			27.85
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			88.38
		41	ACCT #684954-730 MARSHALL SRN	1129005222			20.04
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			7.89
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			20.39
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			94.49
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			23.55
		48	ACCT #738154-RUSHWOOD PARK	1152005222			12.05
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			113.38
		50	ACCT #758940-1065 CAREY ST	1132105222			479.83
		51	ACCT #759513-STREET LIGHTS	1134105223			7,138.67
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			75.77
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			14.84
		54	ACCT #895526-HWY 50 TRF LT	1134105223			130.03

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE060916	06/02/16	55	ACCT #912610-GEORGE ST FLSHR	1134105222		06/14/16	8.14
		56	ACCT #923482-1070 CAREY ST	1132105222			208.84
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			7.80
		60	ACCT #932215-DODGE ST FLSHR	1134105222			7.59
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			14.54
		64	ACCT #952816-FIRE HOUSE	1122005222			790.53
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			75.88
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			10.61
		67	ACCT #969933-CITY HALL	1116105222			3,635.08
		68	ACCT #973443-VETS PARK PAVLN	1152015222			208.84
		69	ACCT #980910-DONIAN PARK	1152005222			84.25
		70	ACCT #998403-COBB PARK	1152005222			15.87
						INVOICE TOTAL:	20,526.36
						VENDOR TOTAL:	20,526.36
AMYS AMY'S SHIPPING EMPORIUM							
2048	04/26/16	01	SIREN SPEAKERS-FOSTER COACH	1122005312		06/14/16	21.09
						INVOICE TOTAL:	21.09
2075	04/29/16	01	PHONES RETURN	1114305312		06/14/16	39.53
						INVOICE TOTAL:	39.53
						VENDOR TOTAL:	60.62
AT&T81 AT&T							
RE060916	05/13/16	01	262 R42-8188 663 1 CITY HALL	1116105221		06/14/16	279.95
		02	262 R42-8188 663 1-POLICE	1121005221			279.95
		03	262 R42-8188 663 1-COURT	1112005221			31.10
		04	262 R42-8188 663 1-METER	4234505221			31.10
		06	262 248-2264 368 9-FIRE DEPT	1122005221			292.30
		07	262 248-4567 367 1-911 MODEM	1121005221			195.08
		08	262 248-4715 125 4-CITY HALL	1116105221			246.55
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			173.13

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
RE060916	05/13/16	12	262 249-5299 313 5-6 LIB LINES	9900005221		06/14/16	128.64
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.44
		14	262 249-5299 313 5-COURT FAX	1112005221			21.44
		15	262 249-5299 313 5-CH ALARM	1116105221			42.88
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			21.45
		17	262 249-5299 313 5-LOWER RIV	4055205221			21.45
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.88
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.88
		20	262 249-5299 313 5-POL 3 LINES	1121005221			64.32
		21	262 248-6837 457 9-POL 911 CON	1121005221			102.71
						INVOICE TOTAL:	2,039.25
						VENDOR TOTAL:	2,039.25
AT&TL	AT&T LONG DISTANCE						
RE060916	05/04/16	01	LONG DIST-MAY	1100001391		06/14/16	17.42
		02	LONG DIST-MAY	4055105221			0.42
		03	LONG DIST-MAY	4800005221			0.45
		04	LONG DIST-MAY	1132105221			5.53
		05	LONG DIST-MAY	1122005221			13.58
		06	LONG DIST-MAY	9900005221			6.65
		07	LONG DIST-MAY	1121005221			104.67
		08	LONG DIST-MAY	1116105221			0.35
		09	LONG DIST-MAY	1112005221			0.25
						INVOICE TOTAL:	149.32
						VENDOR TOTAL:	149.32
AT&TN	AT&T NATIONAL COMPLIANCE CENTE						
215727	05/25/16	01	PHONE TRACKING	1121005380		06/14/16	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
ATC	AMERICAN TEST CENTER						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ATC	AMERICAN TEST CENTER						
2161195	05/12/16	01	ANNUAL LADDER TESTS-#2850	1122005820		06/14/16	1,295.00
						INVOICE TOTAL:	1,295.00
						VENDOR TOTAL:	1,295.00
AUROL	AURORA HEALTH CARE						
883361	05/15/16	01	DRUG TESTING	1100001391		06/14/16	75.00
		02	DRUG TESTING	1132105205			75.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
AUROM	AURORA MEDICAL GROUP						
1464789	05/22/16	01	HEP-B VACCINE	1121005411		06/14/16	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
AUTOW	AUTOWORKS PLUS						
25123	04/25/16	01	NEW TIRE-CAR#3	1122005351		06/14/16	292.00
						INVOICE TOTAL:	292.00
						VENDOR TOTAL:	292.00
B&H	B&H PHOTO VIDEO						
110973515	05/19/16	01	SECURITY CAMERA	1132105350		06/14/16	156.99
						INVOICE TOTAL:	156.99
						VENDOR TOTAL:	156.99
BADGE	BADGER HIGH SCHOOL						
REFUND 5/29/16	06/08/16	01	SEC DEP BARRICADES 5/29/16	1100002353		06/14/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
L3367102-4/16	04/30/16	01	2031760515-9 ITEMS	9900005410		06/14/16	121.99
		02	2031797397-12 ITEMS	9900005410			185.33
		03	2031814184-57 ITEMS	9900005410			846.96
		04	2031843264-22 ITEMS	9900005410			404.34
		05	2031858954-91 ITEMS	9900005410			1,358.56
		06	2031897744-20 ITEMS	9900005410			370.93
		07	2031905850-28 ITEMS	9900005410			515.16
		08	2031919653-10 ITEMS	9900005410			145.01
		09	2031931828-11 ITEMS	9900005410			244.38
		10	2031944024-10 ITEMS	9900005410			143.84
		11	2031955774-7 ITEMS	9900005410			104.09
		12	2031958229-59 ITEMS	9900005410			893.05
		13	CREDIT2806287-1 ITEM	9900005410			-15.08
		14	CREDIT2796891-1 ITEM	9900005410			-10.08
		15	CREDIT2796892-1 ITEM	9900005410			-16.77
						INVOICE TOTAL:	5,291.71
L3367512-4/16	04/30/16	01	2031787961-3 ITEMS	9900005411		06/14/16	29.43
		02	2031787962-1 ITEM	9900005411			7.27
		03	2031787963-6 ITEMS	9900005411			64.87
		04	2031828436-2 ITEMS	9900005411			32.16
		05	2031828437-1 ITEM	9900005411			21.54
		06	2031828438-2 ITEMS	9900005411			26.84
		07	2031828439-9 ITEMS	9900005411			91.43
		08	2031830206-1 ITEM	9900005411			14.82
		09	2031830207-71 ITEMS	9900005411			577.23
		10	2031861355-1 ITEM	9900005411			12.31
		11	2031861356-6 ITEMS	9900005411			71.80
		12	2031861357-2 ITEMS	9900005411			30.17
		13	2031875355-3 ITEMS	9900005411			18.37
		14	2031875356-4 ITEMS	9900005411			51.71
		15	2031875357-2 ITEMS	9900005411			6.26
		16	2031875358-55 ITEMS	9900005411			557.11
		17	2031908148-1 ITEM	9900005411			13.40

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
L3367512-4/16	04/30/16	18	2031908149-2 ITEMS	9900005411		06/14/16	12.30
		19	2031908150-1 ITEM	9900005411			15.66
		20	2031908151-4 ITEMS	9900005411			28.90
		21	2031908152-1 ITEM	9900005411			10.62
		22	2031946633-1 ITEM	9900005411			5.59
		23	2031946634-3 ITEMS	9900005411			34.10
		24	2031946635-5 ITEMS	9900005411			48.06
		25	2031946636-1 ITEM	9900005411			8.18
		26	2031946637-3 ITEMS	9900005411			26.97
		27	2031946638-101 ITEMS	9900005411			1,283.90
		28	CREDIT2806288-3 ITEMS	9900005411			-18.81
		29	CREDIT2806373-2 ITEMS	9900005411			-12.54
		30	CREDIT2796893-1 ITEM	9900005411			-14.14
						INVOICE TOTAL:	3,055.51
L4013232-4/16	04/30/16	02	2031814199-1 ITEM	9900005414		06/14/16	21.83
		03	2031814200-6 ITEMS	9900005414			136.52
		04	2031814201-1 ITEM	9900005414			20.19
		05	2031858956-4 ITEMS	9900005414			84.58
		06	2031858957-1 ITEM	9900005414			27.34
		07	2031905836-9 ITEMS	9900005414			197.04
		08	2031945085-2 ITEMS	9900005414			49.18
		09	2031945086-1 ITEM	9900005414			59.58
						INVOICE TOTAL:	596.26
						VENDOR TOTAL:	8,943.48
BAY	BAY LOCK SERVICE						
20844	05/17/16	01	LOCK CHANGED, REKEYED	1122005360		06/14/16	85.00
						INVOICE TOTAL:	85.00
20845	05/17/16	01	SERVICE CALL	1121005380		06/14/16	70.00
						INVOICE TOTAL:	70.00
20846	05/18/16	01	SERVICE CALL	1121005380		06/14/16	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	260.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BOUND	BOUND TREE MEDICAL LLC						
70223850	03/24/16	01	BATTERY RETURNS	1122005810		06/14/16	-228.70
						INVOICE TOTAL:	-228.70
82122577	04/19/16	01	SUCTION UNIT,GLOVES	1122005810		06/14/16	844.02
						INVOICE TOTAL:	844.02
82137465	05/04/16	01	EMS SUPPLIES	1122005810		06/14/16	402.28
						INVOICE TOTAL:	402.28
						VENDOR TOTAL:	1,017.60
BP	BATTERY PRODUCTS INC						
52409	02/23/16	01	12V BATTERY	1122005340		06/14/16	24.93
						INVOICE TOTAL:	24.93
						VENDOR TOTAL:	24.93
BREEZY	BREEZY HILL NURSERY						
CM-112287	05/03/16	01	TOPSOIL-5 YDS CREDIT	1132135430		06/14/16	-130.00
						INVOICE TOTAL:	-130.00
						VENDOR TOTAL:	-130.00
BSL	BADGER STATE INDUSTRIES						
303708	05/17/16	01	PAPER TOWELS	9900005350		06/14/16	97.96
						INVOICE TOTAL:	97.96
						VENDOR TOTAL:	97.96
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-341735	06/01/16	01	OIL	1152005340		06/14/16	63.96
						INVOICE TOTAL:	63.96
						VENDOR TOTAL:	63.96
CDW	CDW GOVERNMENT INC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CDW	CDW GOVERNMENT INC						
CXJ5725	05/04/16	01	2 MONITORS&1 STAND	4122001427		06/14/16	300.47
						INVOICE TOTAL:	300.47
DDH1448	05/23/16	01	ANTIVIRUS RENEWAL	1115105450		06/14/16	527.20
						INVOICE TOTAL:	527.20
						VENDOR TOTAL:	827.67
CINTAS	CINTAS CORP						
OF36569488	05/26/16	01	FIRE EXTINGUISHER	1132105390		06/14/16	50.65
						INVOICE TOTAL:	50.65
						VENDOR TOTAL:	50.65
COMPL	COMPLETE OFFICE OF WISCONSIN						
564640	04/29/16	01	ENVELOPES	1121005310		06/14/16	171.32
						INVOICE TOTAL:	171.32
577451	05/19/16	01	LGL PADS,NOTES,PENS	1121005310		06/14/16	54.77
						INVOICE TOTAL:	54.77
577462	05/19/16	01	FOLDERS,POCKET FILES	1121005310		06/14/16	72.02
						INVOICE TOTAL:	72.02
						VENDOR TOTAL:	298.11
CURRA	CURRAN ENGINEERING CO INC						
SI-144903	05/13/16	01	EXTERIOR RAILING PARTS	9900005250		06/14/16	53.52
						INVOICE TOTAL:	53.52
						VENDOR TOTAL:	53.52
DEMCO	DEMCO						
5875087	05/13/16	01	LAMINATE ROLLS,DVD LABELS	9900005512		06/14/16	161.56
						INVOICE TOTAL:	161.56
						VENDOR TOTAL:	161.56

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DIVIN	DIVING 911 RESCUE TRAINING LLC						
D-2289	04/20/16	01	DIVE GEAR REPAIRS	1122005240		06/14/16	697.25
						INVOICE TOTAL:	697.25
						VENDOR TOTAL:	697.25
DOMIN	DOMINION VOTING SYSTEMS INC						
DVS116610	05/30/16	01	YRLY MAINT, SOFTWARE LIC	1114305311		06/14/16	386.44
						INVOICE TOTAL:	386.44
						VENDOR TOTAL:	386.44
DUNN	DUNN LUMBER & TRUE VALUE						
639758	04/01/16	01	HOOKS-DISPATCH	1121005399		06/14/16	11.97
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.37
639955	04/05/16	01	SCREW-FITNESS EQUIP	1121005399		06/14/16	5.99
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.69
642475	04/26/16	01	FRICTION TAPE-AXE	1122005351		06/14/16	11.97
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.37
642584	04/27/16	01	NUTS, BOLTS, HOOKS	1122005350		06/14/16	11.14
		02	DISCOUNT	1100004819			-0.56
						INVOICE TOTAL:	10.58
644204	05/10/16	01	BATTERIES, PAPER TOWELS, CLEANER	4800005350		06/14/16	15.97
						INVOICE TOTAL:	15.97
644577	05/13/16	01	LIGHT BULBS-REF	9900005350		06/14/16	27.98
		02	DISCOUNT	9900004819			-2.80
						INVOICE TOTAL:	25.18

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DUNN	DUNN LUMBER & TRUE VALUE						
644673	05/13/16	01	HOSE, SPRINKLER, SPRAYER	1122005350		06/14/16	45.97
		02	DISCOUNT	1100004819			-2.30
						INVOICE TOTAL:	43.67
644692	05/13/16	01	GARDEN HOSE EXCHANGE	1122005350		06/14/16	-8.00
		02	DISCOUNT	1100004819			0.40
						INVOICE TOTAL:	-7.60
645036	05/17/16	01	EAR MUFF, GAS CAN GASKET	4800005340		06/14/16	20.98
						INVOICE TOTAL:	20.98
645375	05/19/16	01	FLOURESCENT, LED BULBS	4055105350		06/14/16	32.97
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	32.27
645394	05/19/16	01	EXTENSION CORD	1129005340		06/14/16	24.99
						INVOICE TOTAL:	24.99
645429	05/19/16	01	GFCI OUTLET	1122005350		06/14/16	27.98
		02	DISCOUNT	1100004819			-1.40
						INVOICE TOTAL:	26.58
645435	05/19/16	01	OUTLET FLIP COVER	1122005350		06/14/16	9.98
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.48
645585	05/20/16	01	BUG KILLER	1122005350		06/14/16	19.98
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.98
645592	05/20/16	01	FLUSH SERV PACK	1151105240		06/14/16	2.69
		02	DISCOUNT	1100004819			-0.13
						INVOICE TOTAL:	2.56
645902	05/23/16	01	PUTTY KNIFE, PAINT THINNER	1122005350		06/14/16	19.83

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN	DUNN LUMBER & TRUE VALUE						
645902	05/23/16	02	DISCOUNT	1100004819		06/14/16	-0.19
						INVOICE TOTAL:	19.64
645944	05/23/16	01	BATTERIES, NOZZLE, VALVES	4055105350		06/14/16	28.46
		02	DISCOUNT	1100004819			-0.67
						INVOICE TOTAL:	27.79
645985	05/24/16	01	CONCRETE, BOLTS-RAILING	9900005250		06/14/16	4.34
		02	DISCOUNT	9900004819			-0.43
						INVOICE TOTAL:	3.91
645996	05/24/16	01	FLAG, SNAPS, CORD	4800005340		06/14/16	54.96
						INVOICE TOTAL:	54.96
646156	05/25/16	01	HAMMER WEDGES	1132135430		06/14/16	2.49
		02	DISCOUNT	1100004819			-0.12
						INVOICE TOTAL:	2.37
646157	05/25/16	01	MOWER BAR EXCHANGE	1132135430		06/14/16	-29.96
						INVOICE TOTAL:	-29.96
646160	05/25/16	01	FASTENERS-KAYAK RACKS	4052105264		06/14/16	52.98
		02	DISCOUNT	1100004819			-1.40
						INVOICE TOTAL:	51.58
646259	05/25/16	01	PARACORD, NUTS, BOLTS	4800005340		06/14/16	12.08
						INVOICE TOTAL:	12.08
646302	05/25/16	01	WOOD-KAYAK RACKS	4052105264		06/14/16	60.64
						INVOICE TOTAL:	60.64
646305	05/25/16	01	SEALER-BOARDWALK	4054105352		06/14/16	61.95
						INVOICE TOTAL:	61.95
646335	05/25/16	01	HOSE, NOZZLE	4055205350		06/14/16	74.48

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN	DUNN LUMBER & TRUE VALUE						
646335	05/25/16	02	DISCOUNT	1100004819		06/14/16	-3.72
						INVOICE TOTAL:	70.76
646362	05/26/16	01	NUTS,BOLTS	4800005350		06/14/16	3.28
						INVOICE TOTAL:	3.28
646389	05/26/16	01	CFL BULB	4054105352		06/14/16	10.99
		02	DISCOUNT	1100004819			-0.55
						INVOICE TOTAL:	10.44
646492	05/26/16	01	WOOD,SCREWS-DINGHY RAMP	4052105264		06/14/16	59.05
						INVOICE TOTAL:	59.05
646721	05/28/16	01	CLAMPS,SHARPIE	4054105310		06/14/16	17.25
		02	DISCOUNT	1100004819			-0.33
						INVOICE TOTAL:	16.92
646834	05/31/16	01	WOOD-DUMPSTER PADS-ELMER PIER	4052105800		06/14/16	99.96
						INVOICE TOTAL:	99.96
646837	05/31/16	01	WOOD EXCHANGE-ELMER PIER	4052105800		06/14/16	-79.96
						INVOICE TOTAL:	-79.96
646904	05/31/16	01	BATTERIES	1116105350		06/14/16	8.99
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.54
647188	06/02/16	01	BROOMS	4054105352		06/14/16	27.98
		02	DISCOUNT	1100004819			-1.40
						INVOICE TOTAL:	26.58
647295	06/03/16	01	DRAIN SNAKE	1152005241		06/14/16	38.50
						INVOICE TOTAL:	38.50
647307	06/03/16	01	P-TRAP	1152005350		06/14/16	3.29

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
647307	06/03/16	02	DISCOUNT	1100004819		06/14/16	-0.16
						INVOICE TOTAL:	3.13
647615	06/06/16	01	SHOWER PARTS	4054105352		06/14/16	120.44
		02	DISCOUNT	1100004819			-2.92
						INVOICE TOTAL:	117.52
647635	06/06/16	01	COUPLING-SHOWER FIX	4054105352		06/14/16	0.29
						INVOICE TOTAL:	0.29
647692	06/07/16	01	CONCRETE MIX-SHOWER FIX	4054105352		06/14/16	13.18
						INVOICE TOTAL:	13.18
647817	06/07/16	01	STAKE FLAGS-SPRINKLERS	1152005352		06/14/16	4.56
		02	DISCOUNT	1100004819			-0.23
						INVOICE TOTAL:	4.33
647839	06/07/16	01	ELEC TAPE,NUTS,BOLTS	1152005352		06/14/16	47.97
		02	DISCOUNT	1100004819			-2.40
						INVOICE TOTAL:	45.57
						VENDOR TOTAL:	955.12
DUO	DUO SAFETY LADDER CORPORATION						
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
455571	04/26/16	01	HEAT SENSOR LABELS	1122005240		06/14/16	61.45
						INVOICE TOTAL:	61.45
						VENDOR TOTAL:	61.45
EAGLM	EAGLE MEDIA INC						
122084	05/18/16	01	UNIFORM-FROGGATT	1121005138		06/14/16	98.86

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EAGLM EAGLE MEDIA INC							
122084	05/18/16	02	UNIFORM-BARTON	1121005138		06/14/16	98.86
		03	UNIFORM-KOSTMAN	1121005138			102.86
		04	UNIFORM-PAPENFUS	1121005138			49.43
		05	UNIFORM-RASMUSSEN	1121005138			98.86
		06	UNIFORM-WAY	1121005138			98.86
		07	UNIFORM-ECKLUND	1121005138			102.86
		08	UNIFORM-KELLER	1121005138			102.86
		09	UNIFORM-SPOTZ	1121005138			102.86
		10	UNIFORM-TIETZ	1121005138			98.86
		11	UNIFORM-NELSON	1121005138			49.43
						INVOICE TOTAL:	1,004.60
						VENDOR TOTAL:	1,004.60
EAM EMERGENCY APPARATUS MAINT							
86822	05/12/16	01	TOWER #1 CABLE FIX	1122005240		06/14/16	139.86
						INVOICE TOTAL:	139.86
						VENDOR TOTAL:	139.86
EBC EMPLOYEE BENEFITS CORPORATION							
5599-IN	05/11/16	01	2% COBRA-APR,MAY	1110205132		06/14/16	97.60
						INVOICE TOTAL:	97.60
						VENDOR TOTAL:	97.60
ELKHO ELKHORN CHEMICAL CO INC							
575323	05/31/16	01	CLEANER	1116105350		06/14/16	63.57
						INVOICE TOTAL:	63.57
						VENDOR TOTAL:	63.57
EMERG EMERGENCY COMMUNICATION SYS							
2355	05/23/16	01	SIREN REHAB	1129005210		06/14/16	2,500.00
						INVOICE TOTAL:	2,500.00
						VENDOR TOTAL:	2,500.00

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EMS	EMS MEDICAL BILLING ASSOCIATES						
4/16	04/30/16	01	COMMISSIONS-APR	1122005214		06/14/16	1,588.67
						INVOICE TOTAL:	1,588.67
						VENDOR TOTAL:	1,588.67
FORD	FORD OF LAKE GENEVA						
52616	05/12/16	01	CYLINDER/REAR BRAKES-#212	1121005361		06/14/16	561.67
						INVOICE TOTAL:	561.67
52691	05/17/16	01	SENSOR REPLACED	1129005361		06/14/16	132.73
						INVOICE TOTAL:	132.73
52700	05/27/16	01	SEAT BELT FIX,OIL,FILTER-#206	1121005361		06/14/16	29.80
						INVOICE TOTAL:	29.80
52848	05/27/16	01	REPLACE LITE BULB-#204	1121005361		06/14/16	38.68
						INVOICE TOTAL:	38.68
						VENDOR TOTAL:	762.88
FRS	FIRE-RESCUE SUPPLY LLC						
6482	04/25/16	01	MICROPHONE SYSTEMS,SCBA PARTS	1122005800		06/14/16	409.50
						INVOICE TOTAL:	409.50
						VENDOR TOTAL:	409.50
GALLS	GALLS LLC						
5404002	05/17/16	01	UNIFORM-WALSER	1121005138		06/14/16	66.18
						INVOICE TOTAL:	66.18
						VENDOR TOTAL:	66.18
GENERC	GENERAL COMMUNICATIONS INC						
219780	12/31/15	01	RADIO FIX-SQUAD#1	1122005262		06/14/16	300.00
						INVOICE TOTAL:	300.00

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GENERC	GENERAL COMMUNICATIONS INC						
221815	02/23/16	01	MOBILE MICROPHONE	1121005361		06/14/16	42.00
						INVOICE TOTAL:	42.00
224606	04/29/16	01	REPROGRAM RADIOS	1121005361		06/14/16	500.00
						INVOICE TOTAL:	500.00
224795	05/04/16	01	BATTERIES, PROCLIP	1121005361		06/14/16	134.00
						INVOICE TOTAL:	134.00
226009	06/02/16	01	VEHICLE CHARGER, BATTERY	1121005361		06/14/16	409.80
						INVOICE TOTAL:	409.80
2880	04/20/16	01	RETURN ANTENNA, PROCLIP	1121005361		06/14/16	-175.00
						INVOICE TOTAL:	-175.00
						VENDOR TOTAL:	1,210.80
GENON	GENEVA ONLINE INC						
1028446	05/02/16	01	EMAIL SVC-APR	1121005221		06/14/16	39.00
						INVOICE TOTAL:	39.00
1029890	06/01/16	01	EMAIL SVC-JUN	1112005221		06/14/16	2.00
						INVOICE TOTAL:	2.00
1029961	06/01/16	01	EMAIL SVC-MAY, JUNE	1121005221		06/14/16	78.00
						INVOICE TOTAL:	78.00
						VENDOR TOTAL:	119.00
GLOBAI	GLOBAL IMPORTS INC						
373743	04/22/16	01	BATTERIES	1122005240		06/14/16	418.26
						INVOICE TOTAL:	418.26
						VENDOR TOTAL:	418.26
GLWAT	GENEVA LAKE WATER SAFETY						

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GLWAT	GENEVA LAKE WATER SAFETY						
RE060916	06/01/16	01	2016 CONTRIBUTION	4054105720		06/14/16	35,650.00
						INVOICE TOTAL:	35,650.00
						VENDOR TOTAL:	35,650.00
HARRI	HARRIS COMPUTER SYSTEMS						
XT00005572	05/18/16	01	A/P CHECK STOCK	1115105310		06/14/16	503.92
						INVOICE TOTAL:	503.92
						VENDOR TOTAL:	503.92
HEIN	HEIN ELECTRIC SUPPLY CO						
238568-00	05/17/16	01	POLE LITE HEADS	4054105352		06/14/16	1,094.00
		02	DISCOUNT	1100004819			-10.94
						INVOICE TOTAL:	1,083.06
						VENDOR TOTAL:	1,083.06
HENRYS	HENRY SCHEIN INC						
30275912	05/03/16	01	PAPER,HOT/COLD PKS,BANDAGES	1122005810		06/14/16	207.51
						INVOICE TOTAL:	207.51
30438649	05/09/16	01	SURGEX VALVE	1122005810		06/14/16	56.97
						INVOICE TOTAL:	56.97
						VENDOR TOTAL:	264.48
HESTA	HE STARK AGENCY INC						
6089COURT-5/16	05/31/16	01	COLLECTION FEES-MAY	1112005214		06/14/16	57.76
						INVOICE TOTAL:	57.76
6089CRTPARK-5/16	05/31/16	01	COLLECTION FEES-MAY	1112005214		06/14/16	6.25
						INVOICE TOTAL:	6.25
6098PARK-5/16	05/31/16	01	COLLECTION FEES-MAY	4234505216		06/14/16	1,595.82
						INVOICE TOTAL:	1,595.82
						VENDOR TOTAL:	1,659.83

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INITIAL	INITIAL DESIGNS						
5318	05/17/16	01	SEW-NAME TAGS	1122005138		06/14/16	23.00
						INVOICE TOTAL:	23.00
						VENDOR TOTAL:	23.00
ITU	ITU ABSORB TECH INC						
6581726	05/06/16	01	MATS	1122005360		06/14/16	115.95
						INVOICE TOTAL:	115.95
6589649	05/20/16	01	MATS	4055205360		06/14/16	66.05
						INVOICE TOTAL:	66.05
6589650	05/20/16	01	MATS	1116105360		06/14/16	75.18
						INVOICE TOTAL:	75.18
6597808	06/03/16	01	MATS,RAGS,COVERALLS	1132105360		06/14/16	92.93
						INVOICE TOTAL:	92.93
6597809	06/03/16	01	MATS	1116105360		06/14/16	75.18
						INVOICE TOTAL:	75.18
						VENDOR TOTAL:	425.29
JAMES	JAMES IMAGING SYSTEMS INC						
677468	05/16/16	01	TOSH ES3555-MAY OVER	1121005531		06/14/16	136.01
						INVOICE TOTAL:	136.01
677469	05/16/16	01	TOSH ES357-MAY OVER	1121005531		06/14/16	23.30
						INVOICE TOTAL:	23.30
						VENDOR TOTAL:	159.31
JANIK	JANI-KING OF MILWAUKEE						
MIL06160420	06/01/16	01	CLEANING-JUNE	9900005360		06/14/16	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00

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JERRY	JERRY WILLKOMM INC						
225020	05/11/16	01	1395 GALS GAS	1132105341		06/14/16	2,844.41
						INVOICE TOTAL:	2,844.41
225069	05/27/16	01	1302 GALS GAS	1132105341		06/14/16	3,006.32
						INVOICE TOTAL:	3,006.32
						VENDOR TOTAL:	5,850.73
JOHNCON	JOHNSON CONTROLS						
1-33539549657	04/28/16	01	CARD KEYS	1121005310		06/14/16	385.05
						INVOICE TOTAL:	385.05
						VENDOR TOTAL:	385.05
KAEST	KAESTNER AUTO ELECTRIC CO						
241616	05/12/16	01	RAKES	4054105352		06/14/16	174.95
		02	SCOOP SHOVELS	1132105340			221.94
						INVOICE TOTAL:	396.89
241843	05/18/16	01	PITCHFORK	1132105340		06/14/16	34.99
						INVOICE TOTAL:	34.99
242191	05/31/16	01	STONE RAKES	4054105352		06/14/16	113.98
						INVOICE TOTAL:	113.98
						VENDOR TOTAL:	545.86
KAPUR	KAPUR & ASSOCIATES, INC						
87431	04/13/16	01	GIS PROJECT-MAR	4800005810		06/14/16	2,440.00
						INVOICE TOTAL:	2,440.00
87735	05/24/16	01	APR ENG	1100001391		06/14/16	225.00
						INVOICE TOTAL:	225.00
87843	05/25/16	01	OCT-APR ENG	1100001391		06/14/16	540.00
						INVOICE TOTAL:	540.00

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KAPUR KAPUR & ASSOCIATES, INC							
87844	05/25/16	01	CSM-APR ENG	1117105240		06/14/16	75.00
						INVOICE TOTAL:	75.00
87846	05/25/16	01	GIS PROJECT-APR	4800005810		06/14/16	3,320.00
						INVOICE TOTAL:	3,320.00
87847	05/25/16	01	APR ENG	4132101508		06/14/16	1,660.00
						INVOICE TOTAL:	1,660.00
						VENDOR TOTAL:	8,260.00
KUSSM KUSSMAUL ELECTRONICS							
76668	05/12/16	01	AUTO EJECT,COVER	4122008063		06/14/16	403.35
						INVOICE TOTAL:	403.35
						VENDOR TOTAL:	403.35
LABYR LABYRINTH HEALTHCARE GROUP							
28652	05/25/16	01	PATIENTCARE-JUNE	1110205132		06/14/16	301.50
						INVOICE TOTAL:	301.50
						VENDOR TOTAL:	301.50
LANGU LANGUAGE LINE SERVICES							
3821675	04/30/16	01	PHONE INTERPRETER	1121005140		06/14/16	5.81
						INVOICE TOTAL:	5.81
						VENDOR TOTAL:	5.81
LARK LARK UNIFORM OUTFITTERS INC							
220079	04/27/16	01	UNIFORM-TIETZ	1121005138		06/14/16	122.85
						INVOICE TOTAL:	122.85
220575	05/04/16	01	UNIFORM-ECKLUND	1121005138		06/14/16	124.80
						INVOICE TOTAL:	124.80

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LARK	LARK UNIFORM OUTFITTERS INC						
220588	05/04/16	01	UNIFORM-GRITZNER	1121005138		06/14/16	8.00
						INVOICE TOTAL:	8.00
220676	05/05/16	01	BARS-AWARDS	1121005139		06/14/16	276.80
						INVOICE TOTAL:	276.80
221317	05/17/16	01	UNIFORM FIX-DERRICK	1121005138		06/14/16	25.00
						INVOICE TOTAL:	25.00
221344	05/17/16	01	UNIFORM-REUSS	1121005138		06/14/16	94.99
						INVOICE TOTAL:	94.99
221789	05/24/16	01	UNIFORM-WAY	1121005138		06/14/16	491.60
						INVOICE TOTAL:	491.60
221790	05/24/16	01	PANTS, SHIRT-CHERSINI	1121005139		06/14/16	109.90
						INVOICE TOTAL:	109.90
						VENDOR TOTAL:	1,253.94
LARRY	LARRY'S TOWING & RECOVERY						
25346	05/23/16	01	TOWING-MOPED	1134105290		06/14/16	125.00
						INVOICE TOTAL:	125.00
25359	05/31/16	01	TOWING-CHEVY EQUINOX	1134105290		06/14/16	185.00
						INVOICE TOTAL:	185.00
25371	06/04/16	01	TOWING-PONTIAC	1134105290		06/14/16	213.00
						INVOICE TOTAL:	213.00
25372	06/04/16	01	TOWING-SATURN	1134105290		06/14/16	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	668.00
LASERE	LASER ELECTRIC SUPPLY						

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LASERE LASER ELECTRIC SUPPLY							
1444719-00	05/24/16	01	BALLAST	1116105350		06/14/16	24.01
						INVOICE TOTAL:	24.01
						VENDOR TOTAL:	24.01
LASERW LASER WORKS UNLIMITED LLC							
1119	05/04/16	01	AWARD PLAQUES	1122005399		06/14/16	213.60
						INVOICE TOTAL:	213.60
1120	05/04/16	01	PLAQUES/AWARDS	1121005399		06/14/16	256.35
						INVOICE TOTAL:	256.35
1132	06/01/16	01	NAME PLATES-HORNE	1111005399		06/14/16	12.45
		02	NAME PLATES-ESARCO,HILL	1124005310			24.90
						INVOICE TOTAL:	37.35
						VENDOR TOTAL:	507.30
LGMS LAKE GENEVA MIDDLE SCHOOL							
REFUND 2016	06/01/16	01	LGMS-SEC DEP 5/24/16	4055102353		06/14/16	1,000.00
		02	LGMS-SETUP,SEC GRD 5/24/16	4055104674			-162.00
		03	LGMS-LEASE 5/24/16	4055104674			-400.00
						INVOICE TOTAL:	438.00
						VENDOR TOTAL:	438.00
LGREG LAKE GENEVA REGIONAL NEWS							
1160437	05/05/16	01	LN-ORD 16-03 PKG LOT NAMES	1110005314		06/14/16	92.73
						INVOICE TOTAL:	92.73
1160438	05/05/16	01	LN-ORD 16-04 PKG STICKER VIO	1110005314		06/14/16	48.63
						INVOICE TOTAL:	48.63
1160545	05/05/16	01	LN-4/11 COUNCIL MINUTES	1110005314		06/14/16	157.63
						INVOICE TOTAL:	157.63

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LGREG	LAKE GENEVA REGIONAL NEWS						
1160552	05/05/16	01	LN 4/19 COUNCIL MINUTES	1110005314		06/14/16	123.61
						INVOICE TOTAL:	123.61
1161071	05/05/16	01	LN-CUP TENNIS CLUB	1110005315		06/14/16	41.47
						INVOICE TOTAL:	41.47
1161087	05/05/16	01	LN-PIP BAKER ST CONDOS	1110005315		06/14/16	39.21
						INVOICE TOTAL:	39.21
1161146	05/05/16	01	LN-CUP GIFFORD DAYCARE	1110005315		06/14/16	40.34
						INVOICE TOTAL:	40.34
1161147	05/05/16	01	LN-GDP TENNIS CLUB	1110005315		06/14/16	40.34
						INVOICE TOTAL:	40.34
1161148	05/05/16	01	LN-CUP STUDER 1408 MAIN ST	1110005315		06/14/16	43.72
						INVOICE TOTAL:	43.72
1161150	05/05/16	01	LN-GDP MAPLE PARK INN	1110005315		06/14/16	39.21
						INVOICE TOTAL:	39.21
1161151	05/05/16	01	LN-GDP 281 EDWDS BLVD	1110005315		06/14/16	41.47
						INVOICE TOTAL:	41.47
1161153	05/05/16	01	LN-CUP MILLIETTE PIER	1110005315		06/14/16	44.85
						INVOICE TOTAL:	44.85
1161365	05/05/16	01	LN-CUP MANN LEFTY'S TOO	1110005315		06/14/16	40.34
						INVOICE TOTAL:	40.34
1162250	05/05/16	01	ALD 2 VACANCY NOTICE	1111005399		06/14/16	55.80
						INVOICE TOTAL:	55.80
1162541	05/12/16	01	LN-LIQ LIC RENEWALS	1110005315		06/14/16	61.23
						INVOICE TOTAL:	61.23

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LGREG	LAKE GENEVA REGIONAL NEWS						
1162542	05/12/16	01	LN ORD 16-01 CURBCUT,PARKING	1110005314		06/14/16	38.55
						INVOICE TOTAL:	38.55
1162846	05/12/16	01	ALD 2 VACANCY NOTICE	1111005399		06/14/16	55.80
						INVOICE TOTAL:	55.80
1163133	05/19/16	01	LN-5/2 SPECIAL COUNCIL MINS	1110005314		06/14/16	48.63
						INVOICE TOTAL:	48.63
1163140	05/19/16	01	LN-4/25 COUNCIL MINUTES	1110005314		06/14/16	472.05
						INVOICE TOTAL:	472.05
1163647	05/19/16	01	LN-LIQ LIC RENEWALS	1110005314		06/14/16	90.84
						INVOICE TOTAL:	90.84
1164429	05/26/16	01	LN-5/23 BOARD OF REVIEW	1115405398		06/14/16	15.86
						INVOICE TOTAL:	15.86
						VENDOR TOTAL:	1,632.31
LGUTI	LAKE GENEVA UTILITY						
1155	05/23/16	01	1155 LASALLE CT	4500002452		06/14/16	1,690.00
		02	1155 LASALLE CT	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
5491	05/23/16	01	INSTALL SEASONAL METERS	1152005241		06/14/16	200.00
						INVOICE TOTAL:	200.00
951	05/19/16	01	951 CUMBERLAND	4500002452		06/14/16	1,690.00
		02	951 CUMBERLAND	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	7,310.00
MACCA	MACCARB						

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MACCA	MACCARB						
93451	06/01/16	01	CO2 RENTAL	4055105350		06/14/16	57.00
						INVOICE TOTAL:	57.00
						VENDOR TOTAL:	57.00
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5418	04/29/16	01	PLAN REV-SHOPPES ON 50	1122005750		06/14/16	235.00
						INVOICE TOTAL:	235.00
						VENDOR TOTAL:	235.00
MARED	MARED MECHANICAL						
97034	04/19/16	01	HVAC INSPECTION/PM	1122005360		06/14/16	785.00
						INVOICE TOTAL:	785.00
97516	05/19/16	01	HEAT VALVE FIX	1116105240		06/14/16	1,190.74
						INVOICE TOTAL:	1,190.74
						VENDOR TOTAL:	1,975.74
MARTIN	MARTIN GROUP						
1195683	04/25/16	01	KONICA C35-MAY	1122005340		06/14/16	35.66
		02	KONICA C35-APR OVERAGE	1122005340			149.64
						INVOICE TOTAL:	185.30
1197078	05/20/16	01	KONICA 20-MAY	1121005531		06/14/16	12.65
						INVOICE TOTAL:	12.65
1197474	05/25/16	01	KONICA C35-MAY	1122005340		06/14/16	35.66
		02	KONICA C35-APR OVERAGE	1122005340			87.03
						INVOICE TOTAL:	122.69
						VENDOR TOTAL:	320.64
MEDIA	MEDIA SEPARATIONS						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MEDIA	MEDIA SEPARATIONS						
4266	04/29/16	01	UNIF-GIOVANNONI	1121005138		06/14/16	99.50
		02	UNIF-RASMUSSEN	1121005138			99.50
		03	GIBBS LUBE-2 CASES	1121005410			199.00
						INVOICE TOTAL:	398.00
						VENDOR TOTAL:	398.00
MIDST	MIDSTATE EQUIPMENT						
V57423	05/13/16	01	WHEEL, LOCKNUT-MOWER	4800005250		06/14/16	35.41
						INVOICE TOTAL:	35.41
						VENDOR TOTAL:	35.41
MILLB	VICTORIA MILLER-BLUME						
REIMB 5/16	05/16/16	01	SHOOTER TRAINING-86.4 MILES	9900005211		06/14/16	46.65
						INVOICE TOTAL:	46.65
						VENDOR TOTAL:	46.65
MLIC	SECURIAN FINANCIAL GROUP						
RE060916	06/01/16	01	INV 099002-JUL LIFE INS	1112005134		06/14/16	10.11
		02	INV 099002-JUL LIFE INS	1113005134			34.09
		03	INV 099002-JUL LIFE INS	1114305134			9.14
		04	INV 099002-JUL LIFE INS	4234505134			3.84
		05	INV 099002-JUL LIFE INS	1115105134			44.63
		07	INV 099002-JUL LIFE INS	1124005134			30.79
		12	INV 099009-JUL LIFE INS	1121005134			164.02
		15	INV 099010-JUL LIFE INS	1122005133			51.12
		17	INV 099019-JUL LIFE INS	9900005134			99.13
		20	INV 099044-JUL LIFE INS	4234505134			23.06
		23	INV 099052-JUL LIFE INS	4055105134			28.70
		24	INV 099052-JUL LIFE INS	1132105134			129.56
		25	INV 099052-JUL LIFE INS	1116105134			20.86
		26	INV 099016-JUL LIFE INS	4800005134			30.28

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MLIC	SECURIAN FINANCIAL GROUP						
RE060916	06/01/16	27	JUL LIFE INS	1110005133		06/14/16	137.86
		28	JUL LIFE INS	1100002134			879.18
		29	INV 099002-JUL LIFE INS	1114205134			24.41
						INVOICE TOTAL:	1,720.78
						VENDOR TOTAL:	1,720.78
MUELL	SUE MUELLER						
REIMB 5/16	05/18/16	01	PIGGLYWIGGLY-LUNCHEON FOOD	9900005211		06/14/16	5.29
		02	\$ STORE-LUNCH CUPS,GIFTS	9900005211			29.54
		03	PIGGLYWIGGLY-LUNCHEON FOOD	9900005211			21.14
						INVOICE TOTAL:	55.97
						VENDOR TOTAL:	55.97
NORTH	NORTHWIND PERENNIAL FARM						
6885	04/29/16	01	SPRING GARDEN CLEANUP	9900005360		06/14/16	315.00
						INVOICE TOTAL:	315.00
						VENDOR TOTAL:	315.00
NYQUI	JEFF MISKIE						
1125	04/15/16	01	1ST QTR IT SVCS	1121005305		06/14/16	1,662.50
		02	1ST QTR IT SVCS	1121005361			912.50
		03	1ST QTR IT SVCS	1121005262			561.94
		04	COMPUTER-IT WORK	4121001501			1,220.51
						INVOICE TOTAL:	4,357.45
						VENDOR TOTAL:	4,357.45
OFFIC	OFFICE DEPOT						
833994606001	04/15/16	01	INK,FOLDERS	1122005310		06/14/16	136.39
						INVOICE TOTAL:	136.39
836666601001	04/27/16	01	BINDER,DIVIDERS,PENS,CLIPS	1122005310		06/14/16	25.35
						INVOICE TOTAL:	25.35

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFIC OFFICE DEPOT							
836666659001	04/27/16	01	LAMINATING POUCHES	1122005310		06/14/16	48.99
						INVOICE TOTAL:	48.99
840617976001	05/19/16	01	TAPE,PENS,ENVELOPES	1122005310		06/14/16	63.55
						INVOICE TOTAL:	63.55
840617976002	05/20/16	01	FOLDERS	1122005310		06/14/16	24.99
						INVOICE TOTAL:	24.99
						VENDOR TOTAL:	299.27
OTIS OTIS ELEVATOR COMPANY							
101000364947	11/20/15	01	SERV CONTRACT ADJMT	4055205360		06/14/16	-258.10
						INVOICE TOTAL:	-258.10
CMM04054616	05/20/16	01	ANNUAL ELEV MAINT	1116105360		06/14/16	3,326.88
						INVOICE TOTAL:	3,326.88
						VENDOR TOTAL:	3,068.78
PARAT PARATECH AMBULANCE SERVICE							
23541	05/02/16	01	29 CPR CARDS	1122005610		06/14/16	203.00
						INVOICE TOTAL:	203.00
4/16	04/30/16	01	INTERCEPTS-APRIL	1122005218		06/14/16	770.16
						INVOICE TOTAL:	770.16
						VENDOR TOTAL:	973.16
PCL PETTY CASH - LIBRARY							
APRIL 2016	04/30/16	01	USPS-LAWTON,OK	9900005312		06/14/16	5.13
		02	USPS-ROSEBURG,OH	9900005312			2.48
		03	BITTNER'S-ANNUAL BRD MTG	9900005211			4.00
		04	USPS-GREELEY,CO	9900005312			2.48

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PCL	PETTY CASH - LIBRARY						
APRIL 2016	04/30/16	05	USPS-MOUNT ORAB,OH	9900005312		06/14/16	2.48
		06	USPS-GURNEE,IL;INDEPENDENCE,MO	9900005312			4.96
		07	BITTNER'S-GUEST PROG FOOD	9900005211			13.90
		08	OFFICE DEPOT-ENVELOPES	9900005211			8.74
						INVOICE TOTAL:	44.17
						VENDOR TOTAL:	44.17
PETER	ANDREA PETERSON						
MILEAGE 5/13/16	05/13/16	01	LAC MTG-33.7 MILES	9900005211		06/14/16	18.20
						INVOICE TOTAL:	18.20
REIMB 5/18/16	05/18/16	01	ALDI-LUNCHEON FOOD	9900005211		06/14/16	39.57
		02	WALGREENS-LUNCHEON FOOD	9900005211			21.08
		03	RICHTER'S-LUNCHEON FOOD	9900005211			24.99
		04	LG PIE-LUNCHEON FOOD	9900005211			167.60
						INVOICE TOTAL:	253.24
						VENDOR TOTAL:	271.44
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490051616	05/16/16	01	SHREDDING SVC-MAY	1121005531		06/14/16	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
POLIC	POLICE EXEC RESEARCH FORUM						
13544	05/18/16	01	PERF MEMBER DUES-2016	1121005410		06/14/16	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
PROFE	PROFESSIONAL INTERPRETING ENT						
60672	05/15/16	01	SIGN LANGUAGE INTERPRETER	1132105399		06/14/16	810.00
						INVOICE TOTAL:	810.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

PROFE	PROFESSIONAL INTERPRETING ENT						
60692	05/20/16	01	SIGN LANGUAGE INTERPRETER	1132105399		06/14/16	1,542.50
						INVOICE TOTAL:	1,542.50
						VENDOR TOTAL:	2,352.50
QUILL	QUILL CORPORATION						
5248645	04/22/16	01	USB DRIVES,FOLDERS,CLIPS	1121005310		06/14/16	78.26
						INVOICE TOTAL:	78.26
5429851	04/29/16	01	TONER-DATA COPIER	1121005531		06/14/16	644.97
						INVOICE TOTAL:	644.97
5556285	05/04/16	01	PAPER,PENS,FOLDERS	1121005310		06/14/16	188.48
						INVOICE TOTAL:	188.48
5638946	05/06/16	01	ENVELOPES	1121005310		06/14/16	45.94
						INVOICE TOTAL:	45.94
5896854	05/17/16	01	DVDS	1121005310		06/14/16	72.99
						INVOICE TOTAL:	72.99
						VENDOR TOTAL:	1,030.64
RECORD	RECORDED BOOKS LLC						
75320500	04/26/16	01	ADULT CD	9900005414		06/14/16	7.95
						INVOICE TOTAL:	7.95
						VENDOR TOTAL:	7.95
RED	RED THE UNIFORM TAILOR						
B199112	04/28/16	01	UNIFORM-TIETZ	1121005138		06/14/16	36.99
						INVOICE TOTAL:	36.99
B199235	05/09/16	01	UNIFORM-GRITZNER	1121005138		06/14/16	86.85
						INVOICE TOTAL:	86.85

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RED	RED THE UNIFORM TAILOR						
B199324	05/09/16	01	UNIFORM-RICHARDSON	1121005138		06/14/16	116.84
						INVOICE TOTAL:	116.84
B199581	05/23/16	01	RETURN-COMMENDATION BARS	1122005138		06/14/16	-52.70
						INVOICE TOTAL:	-52.70
B199668	05/26/16	01	RETURN-CPT/LT BADGES	1122005138		06/14/16	-274.00
						INVOICE TOTAL:	-274.00
W62663	05/12/16	01	COMMENDATION BARS	1122005138		06/14/16	44.70
						INVOICE TOTAL:	44.70
W62776A	05/12/16	01	UNIF PANT-TERHARK,T	1122005138		06/14/16	44.99
						INVOICE TOTAL:	44.99
W62951	05/12/16	01	UNIF SHIRT-TERHARK,B	1122005138		06/14/16	42.50
						INVOICE TOTAL:	42.50
W62953	05/05/16	01	CPT/LT BADGES	1122005138		06/14/16	274.00
						INVOICE TOTAL:	274.00
W63043	05/12/16	01	UNIF SHIRTS-PETERS	1122005138		06/14/16	132.92
						INVOICE TOTAL:	132.92
W63069	05/12/16	01	UNIF PANT,SHIRT-SCHAMBOW	1122005138		06/14/16	153.89
						INVOICE TOTAL:	153.89
W63070	05/12/16	01	UNIF PANTS,SHIRTS-DETKOWSKI	1122005138		06/14/16	159.88
						INVOICE TOTAL:	159.88
W63071	05/12/16	01	COMMENDATION BARS	1122005138		06/14/16	51.00
						INVOICE TOTAL:	51.00
W63093	05/12/16	01	UNIF PANT,SHIRT-CHO	1122005138		06/14/16	117.98
						INVOICE TOTAL:	117.98

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RED	RED THE UNIFORM TAILOR						
W63095	05/12/16	01	UNIF SHIRTS,PANTS-HEINDL	1122005138		06/14/16	145.88
						INVOICE TOTAL:	145.88
W63096	05/12/16	01	UNIF JACKET-DERRICK,R	1122005138		06/14/16	56.95
						INVOICE TOTAL:	56.95
W63407	05/12/16	01	UNIFORM-TRACY	1121005138		06/14/16	428.65
						INVOICE TOTAL:	428.65
W63441	05/16/16	01	UNIFORM-DERRICK	1121005138		06/14/16	74.95
						INVOICE TOTAL:	74.95
						VENDOR TOTAL:	1,642.27
REDEL	REDELL MECHANICAL						
6099	05/17/16	01	LITE POLE FIX-WEST PIER	1134105261		06/14/16	275.00
						INVOICE TOTAL:	275.00
						VENDOR TOTAL:	275.00
RELIANT	RELIANT FIRE APPARATUS INC						
I16-15525	05/24/16	01	KNOB-ENG#1	1122005351		06/14/16	18.39
						INVOICE TOTAL:	18.39
						VENDOR TOTAL:	18.39
RHYME	RHYME BUSINESS PRODUCTS						
AR72580	06/03/16	01	COPIER STAPLES	1116105310		06/14/16	98.00
						INVOICE TOTAL:	98.00
						VENDOR TOTAL:	98.00
ROBER	KEN ROBERS						
MILEAGE 5/16	05/31/16	01	MAY-284 MILES	1124005330		06/14/16	153.06
						INVOICE TOTAL:	153.06
						VENDOR TOTAL:	153.06

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SHI	SHI COMPUTERS						
B04894252	04/25/16	01	WINPRO UPGRADE	4121001501		06/14/16	121.02
						INVOICE TOTAL:	121.02
						VENDOR TOTAL:	121.02
STANA	STANARD & ASSOCIATES INC						
SA000031260	04/29/16	01	PERSONALITY EVALUATIONS	1121005411		06/14/16	1,580.00
						INVOICE TOTAL:	1,580.00
						VENDOR TOTAL:	1,580.00
STAPL	STAPLES BUSINESS ADVANTAGE						
3302572736	05/14/16	01	RECEIPT PRINTER RIBBON	1116105310		06/14/16	49.38
						INVOICE TOTAL:	49.38
						VENDOR TOTAL:	49.38
STRYK	STRYKER SALES CORPORATION						
1932367M	05/04/16	01	ELEC COT MATTRESS	4122008063		06/14/16	233.59
						INVOICE TOTAL:	233.59
						VENDOR TOTAL:	233.59
SUPPLY	THE SUPPLY CORPORATION						
64304-IN	05/23/16	01	MOPS, SOAP, EAR PLUGS	4055205350		06/14/16	386.64
						INVOICE TOTAL:	386.64
						VENDOR TOTAL:	386.64
SWITS	SWITS LTD						
35841	05/19/16	01	SPANISH INTERPRETER	1112005381		06/14/16	151.25
						INVOICE TOTAL:	151.25
						VENDOR TOTAL:	151.25
T0001230	DAKOTA DAVIS						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001230 DAKOTA DAVIS							
REFUND	05/22/16	01	DAVIS-SEC DEP 5/21/16	4055102353		06/14/16	1,000.00
		02	DAVIS-SETUP,SEC GRD 5/21/16	4055104674			-381.25
		03	DAVIS-OVERPD RIV LEASE	4055102353			500.00
						INVOICE TOTAL:	1,118.75
						VENDOR TOTAL:	1,118.75
T0001231 RITA HILL							
REFUND	05/22/16	01	HILL-SEC DEP 5/20/16	4055102353		06/14/16	1,000.00
		02	HILL-SETUP,SEC GRD 5/20/16	4055104674			-414.00
						INVOICE TOTAL:	586.00
						VENDOR TOTAL:	586.00
T0001233 STATELINE CC INC							
REFUND	06/01/16	01	OVERPMT PROP TAXES	1100001391		06/14/16	30.02
						INVOICE TOTAL:	30.02
						VENDOR TOTAL:	30.02
T0001234 MARY BLOHM							
REFUND	06/01/16	01	BLOHM-SEC DEP 5/27/16	4055102353		06/14/16	1,000.00
		02	BLOHM-SETUP,SEC GRD 5/27/16	4055104674			-366.75
						INVOICE TOTAL:	633.25
						VENDOR TOTAL:	633.25
T0001235 RAY BORO							
REFUND	06/01/16	01	BORO-SEC DEP 5/26/16	4055102353		06/14/16	1,000.00
		02	BORO-SETUP,SEC GRD 5/26/16	4055104674			-324.00
						INVOICE TOTAL:	676.00
						VENDOR TOTAL:	676.00
T0001236 AMANDA DANNER							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001236 AMANDA DANNER							
REFUND	06/06/16	01	DANNER-SEC DEP 6/3/16	4055102353		06/14/16	1,000.00
		02	DANNER-SETUP,SEC GRD 6/3/16	4055104674			-318.50
						INVOICE TOTAL:	681.50
						VENDOR TOTAL:	681.50
T0001238 MONICA MARR							
REFUND	06/06/16	01	MARR-SEC DEP 6/4/16	4055102353		06/14/16	1,000.00
		02	MARR-SETUP,SEC GRD 6/4/16	4055104674			-344.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T0001239 ELIZABETH SALGIVER							
REFUND	06/06/16	01	SALGIVER-SEC DEP 6/2/16	4055102353		06/14/16	1,000.00
		02	SALGIVER-SETUP,SEC GRD 6/2/16	4055104674			-307.50
		03	SALGIVER-LEASE 6/2/16	4055104674			-500.00
						INVOICE TOTAL:	192.50
						VENDOR TOTAL:	192.50
T0001240 KRISTEN SKORDALOS							
REFUND	06/01/16	01	SKORDALOS-SEC DEP 5/30/16	4055102353		06/14/16	1,000.00
		02	SKORDALOS-SETUP,SEC GRD 5/30	4055104674			-329.50
						INVOICE TOTAL:	670.50
						VENDOR TOTAL:	670.50
T0001241 TEAMCARE							
15-104499	05/13/16	01	REFUND 15-104499	1122004624		06/14/16	507.00
						INVOICE TOTAL:	507.00
						VENDOR TOTAL:	507.00
T0001242 BEVERLY THOMPSON							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001242 BEVERLY THOMPSON							
REFUND	06/01/16	01	THOMPSON-SEC DEP 5/29/16	4055102353		06/14/16	1,000.00
		02	THOMPSON-SETUP, SEC GRD 5/29/16	4055104674			-274.00
						INVOICE TOTAL:	726.00
						VENDOR TOTAL:	726.00
T0001243 TRACY KRUEGER							
REFUND	06/08/16	01	SEC DEP COBB PARK 5/29/16	1100002353		06/14/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001244 SCOTT BEDOW							
REFUND	06/08/16	01	SEC DEP FI PARK, TABLES 5/29/16	1100002353		06/14/16	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
T0001245 JUSTIN BIGGS							
REFUND	06/08/16	01	SEC DEP VETS PARK 5/14/16	1100002353		06/14/16	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0001246 ANGEL R REJON							
REFUND	06/08/16	01	SEC DEP VETS PARK SOCCER FLD	1100002353		06/14/16	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T2SYS T2 SYSTEMS CANADA INC							
242713	05/16/16	01	EXT BY PHONE-APR	4234505221		06/14/16	184.75
						INVOICE TOTAL:	184.75
						VENDOR TOTAL:	184.75

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

TIME	TIME WARNER CABLE						
104047108977601-5/16	05/20/16	01	INTERNET SVC-MAY	1121005221		06/14/16	209.99
						INVOICE TOTAL:	209.99
						VENDOR TOTAL:	209.99
TRANS	TRANS UNION LLC						
4622415	04/27/16	01	BACKGROUND CHECKS	1121005411		06/14/16	99.60
						INVOICE TOTAL:	99.60
						VENDOR TOTAL:	99.60
TROM	TROMCOM						
22905	05/13/16	01	CHARGER-#200,SERV-#203,204,200	1121005361		06/14/16	945.00
						INVOICE TOTAL:	945.00
						VENDOR TOTAL:	945.00
TSC	TRACTOR SUPPLY CREDIT PLAN						
100395207	04/21/16	01	GRASS SEED-100 LBS	1152005352		06/14/16	119.98
						INVOICE TOTAL:	119.98
200107419	04/21/16	01	LANDSCAPE MIX	1152005362		06/14/16	139.98
		02	GRASS SEED-150 LBS	1132135430			179.97
						INVOICE TOTAL:	319.95
						VENDOR TOTAL:	439.93
UCA	UNIVERSAL CHEERLEADERS ASSOC						
REFUND 2016	06/08/16	01	SEC DEP SEM PARK 6/1-6/4	1100002353		06/14/16	400.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
UNEMP	UNEMPLOYMENT INSURANCE						
7719520	05/31/16	01	UE-FIRE DEPT	1110005154		06/14/16	12.00
						INVOICE TOTAL:	12.00
						VENDOR TOTAL:	12.00

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UNIQU UNIQUE MANAGEMENT SERVICES INC							
427524	05/01/16	01	COLLECTION FEES-APR	9900005510		06/14/16	44.75
						INVOICE TOTAL:	44.75
						VENDOR TOTAL:	44.75
UNITOCC UNITED OCC MEDICAL SVC LLC							
190-3	05/03/16	01	PRE-EMPLOY TESTING	1121005411		06/14/16	1,250.80
						INVOICE TOTAL:	1,250.80
						VENDOR TOTAL:	1,250.80
USCELL US CELLULAR							
RE060916	05/12/16	01	HARBORMASTER CELL-MAY	4055105221		06/14/16	10.85
		02	MAYOR'S CELL-MAY	1116105221			149.84
		03	BLDG INSP CELL-MAY	1124005262			53.48
		05	CITY ADMIN CELL-MAY	1116105221			54.80
		07	BEACH CELL-MAY	4054105221			0.50
		08	PARKING MTR 1 CELL-MAY	4234505221			4.85
		09	PARKING MTR 2 CELL-MAY	4234505221			2.40
		10	CITY HALL CELL-MAY	1116105221			6.05
		12	PARKING SUPERVISOR-MAY	4234505221			45.98
		13	CEMETERY CELL-MAY	4800005221			12.90
		14	ST DIRECTOR CELL-MAY	1132105221			52.94
		15	ST FOREMAN CELL-MAY	1132105221			41.43
		16	PARKING MGR CELL-MAY	4234505221			45.98
		17	CITY CLERK CELL-MAY	1116105221			147.67
						INVOICE TOTAL:	629.67
						VENDOR TOTAL:	629.67
VON VON BRIESEN & ROPER SC							
10518	05/13/16	01	PD PERSONNEL ISSUE	1113105214		06/14/16	7,588.62
						INVOICE TOTAL:	7,588.62
						VENDOR TOTAL:	7,588.62

INVOICES DUE ON/BEFORE 06/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WALCOT WALWORTH COUNTY TREASURER							
64-246 5/16	05/31/16	01	COURT FINES-MAY	1112002420		06/14/16	2,655.70
						INVOICE TOTAL:	2,655.70
						VENDOR TOTAL:	2,655.70
WALLA DARCY BREWSTER-WALLACE							
MILEAGE 5/16	05/12/16	01	LAC MTG-42.8 MILES	9900005211		06/14/16	23.11
						INVOICE TOTAL:	23.11
						VENDOR TOTAL:	23.11
WALMA WALMART COMMUNITY							
3559	04/28/16	01	STORAGE TUBS	1129005340		06/14/16	11.97
						INVOICE TOTAL:	11.97
3589	04/28/16	01	STORAGE TUBS	1129005340		06/14/16	10.43
						INVOICE TOTAL:	10.43
7297	04/15/16	01	MOTOR OIL,PAPER TOWELS	4800005250		06/14/16	28.59
						INVOICE TOTAL:	28.59
						VENDOR TOTAL:	50.99
WCTC WAUKESHA CNTY TECH COLLEGE							
S0617020	05/26/16	01	TRAINING-BONK	1121005410		06/14/16	110.00
		02	TRAINING-NETTESHEIM	1121005410			175.00
		03	TRAINING-POVISH	1121005410			110.00
		04	TRAINING-TRACY	1121005410			175.00
						INVOICE TOTAL:	570.00
						VENDOR TOTAL:	570.00
WELDE WELDERS SUPPLY CO							
392221	05/09/16	01	OXYGEN BOTTLES	1122005810		06/14/16	209.15
						INVOICE TOTAL:	209.15
						VENDOR TOTAL:	209.15

INVOICES DUE ON/BEFORE 06/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WIELEV WI ELEVATOR INSPECTION							
8852	05/31/16	01	ANNUAL ELEV INSP	1116105360		06/14/16	190.00
						INVOICE TOTAL:	190.00
8853	05/31/16	01	ANNUAL ELEV INSP	4055205360		06/14/16	95.00
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	285.00
WILAB WI STATE LABORATORY OF HYGIENE							
457596	04/30/16	01	BLOOD DRAW	1121005380		06/14/16	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
WILS WILS							
46883	05/09/16	01	WISCAT TEACH-2016	9900005510		06/14/16	199.00
						INVOICE TOTAL:	199.00
						VENDOR TOTAL:	199.00
WISC STATE OF WISCONSIN							
64-246 5/16	05/31/16	01	COURT FINES-MAY	1112002424		06/14/16	5,254.36
						INVOICE TOTAL:	5,254.36
						VENDOR TOTAL:	5,254.36
WORD WORD SYSTEMS INC							
IN16050	04/30/16	01	ANNUAL CONTRACT-DICTAPHONE	1121005305		06/14/16	2,428.20
						INVOICE TOTAL:	2,428.20
						VENDOR TOTAL:	2,428.20
WSDAR WS DARLEY & CO							
17241641	05/03/16	01	COAT,PANTS-TURNOUT	4122001506		06/14/16	4,172.66
						INVOICE TOTAL:	4,172.66
						VENDOR TOTAL:	4,172.66

INVOICES DUE ON/BEFORE 06/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

YARDD	YARD DOGGS LLC						
1605	05/20/16	01	MOWING-MAY	1132105344		06/14/16	2,325.00
						INVOICE TOTAL:	2,325.00
						VENDOR TOTAL:	2,325.00
						TOTAL ALL INVOICES:	175,068.24

**City of Lake Geneva
Treasurer's Report as of APRIL 30, 2016**

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Walworth State Bank	Type	Expenditures	Receipts	Transfers	Mar-16	Apr-16
City Expenses & Collections	General Checking	4,970,724.95	411,805.05	1,000,000.00		
City Net Payroll	General Checking	407,294.80				
City Health Claims	General Checking	140,098.20				
General Checking	TOTALS	5,518,117.95	411,805.05	1,000,000.00	4,225,230.56	118,917.66

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Other Banks	Type	Expenditures	Receipts	Transfers	Mar-16	Apr-16
BMO Harris Bank	TID #4 Certificates of Deposit				607,641.38	607,641.38
Town Bank	TID #4 Certificate of Deposit				302,970.22	302,970.22
Town Bank	TID #4 Money Market		38.72		314,040.68	314,079.40
US Bank	Tax Collection	53,003.29	50,329.70		222,314.17	219,640.58
Peoples Bank	TID #4 Certificate of Deposit				65,114.11	65,114.11
Associated Bank	TID #4 Certificates of Deposit				614,958.81	614,958.81
Walworth State Bank	Police Seizure Account				3,709.59	3,709.59
Other Banks	TOTALS	53,003.29	50,368.42	-	2,130,748.96	2,128,114.09

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Local Govt Investment Pool	Type	Expenditures	Receipts	Transfers	Mar-16	Apr-16
LGIP Acct #1	General		190,409.55	3,498,187.28	4,603,135.47	8,291,732.30
LGIP Acct #4	Treasurer		643.59	(2,018,243.83)	2,022,232.07	4,631.83
LGIP Acct #5	Impact Fees-Park		18.63		54,649.58	54,668.21
LGIP Acct #6	Impact Fees-Fire		4.48		13,141.85	13,146.33
LGIP Acct #7	TID #4		1,535.98	(2,479,943.45)	5,335,800.07	2,857,392.60
LGIP Acct #8	Capital Projects				-	-
LGIP Acct #9	Public Library		31.76		93,154.61	93,186.37
LGIP Acct #10	Impact Fees-Library		62.93		184,588.92	184,651.85
LGIP Acct #11	Capital Projects-2014		433.02		1,270,066.22	1,270,499.24
Local Gov't Investment Pool	TOTALS	-	193,139.94	(1,000,000.00)	13,576,768.79	12,769,908.73

GRAND TOTAL ALL BANKS

5,571,121.24	655,313.41	(0.00)	19,932,748.31	15,016,940.48
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[Handwritten Signature]

Attest: