



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, JUNE 20, 2017 – 6:00 PM

CITY HALL MEETING ROOM 2A

AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of June 6, 2017, as prepared and distributed.
5. **Licenses & Permits**
 - a. **Discussion/Recommendation on a Park Reservation Permit application filed by Mt. Zion Church to rent Flat Iron Park and the Brunk Pavilion on Sunday, July 30, 2017 from 6:00am to 1:00pm for the Mtzn@Park church service (Recommended by Board of Park Commissioners on June 7, 2017)**
 - b. **Parade Application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2017 from 10:00am to 10:30am beginning at Eastview School and ending at the American Legion Hall with request to waive all fees**
 - c. **Street Use Permit Application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2017 from 10:00am to 10:30am beginning at Eastview School and ending at the American Legion Hall with request to waive all fees**
 - d. **Temporary “Class B” Retailer License application filed by Geneva Lake Arts Foundation for the sale of wine during the Art Gallery Open House at 223 Broad Street, Lake Geneva, on July 7th, 2017, from 6:00pm to 9:00pm contingent upon Police Chief approval**
 - e. **Temporary Operator License application filed by Sarah McConnell on behalf of Geneva Lake Arts Foundation for the Art Gallery Open House on July 7th, 2017 contingent upon Police Chief approval**
 - f. **Change of Agent application filed by PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams St, Lake Geneva to Kate Rath, 424 James Street, Burlington**
 - g. **Original 2017-2018 Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by D&D Restaurant Group, Inc d/b/a Flat Iron Tap, Edward Muisenga, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - h. **Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License application filed by Oakfire LLC d/b/a Oakfire Pizzeria & Restaurant, 831 Wrigley Dr, David Scotney, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**

- i. **Renewal Class “B” Fermented Malt Beverage application filed by KNMG Hotels LLC d/b/a Comfort Suites, 300 E Main St, Eric Schmitt, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - j. **Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by Plaza Media LLC d/b/a Geneva Theater, 244 Broad St., Shad Branen, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - k. **Renewal of Sidewalk Café Permit applications filed by Oakfire Pizzeria & Restaurant, 831 Wrigley Dr (approved by Police Chief and Director of Public Works; informational only)**
 - l. **Original 2017-2018 Operator’s (Bartender) License applications as listed in packet**
 - m. **Renewal of 2017-2018 Operator’s (Bartender) License applications as listed in packet**
 - n. **Renewal Taxi Company License applications filed by the following:**
 - 1) A-1 Lake Geneva Limousine & Taxi
 - o. **Original Creamery Permit applications filed by the following: (approved by Director of Public Works; informational only)**
 - 1) Claire & Mary Claire Confectioners LLC d/b/a Constant Cravings, 152 Broad St
 - 2) LG Sweets LLC d/b/a Kilwins Lake Geneva, 772 Main St
- 6. Public Works Recommendations – pending June 20th meeting**
- a. Discussion/Recommendation on proposal from Vandewalle & Associates for 2017 Bicycle and Pedestrian Plan not to exceed \$25,000 funded from Capital Projects
 - b. Discussion/Action of Kapur & Associates, Inc. Task Order No. 9 for Engineering Services for the 2017 Capital Road Projects
 - c. Discussion/Recommendation of Payne & Dolan TIF Escrow Draw Request No. 2 for \$175,779.35
 - d. Discussion/Action of Kapur & Associates, Inc. TIF4 Escrow Draw Request No. 6 for \$623.00
 - e. Discussion/Action on adding the Public Works construction permit fees to the City’s Schedule of Fees Resolution Including:
 - 1) Curb Cut/Driveway Approach Fee \$10.00
 - 2) Right-of-Way Excavation Fee \$10.00
 - 3) Storm Sewer Connection Fee \$10.00
 - 4) Sanitary Sewer Connection Fee \$10.00
- 7. Board of Park Commissioners Recommendations from June 7th**
- a. Discussion/Recommendation on Purple Martin Bird Houses including grants and donations for City parks and City property (*Recommended by Avian Committee on May 22, 2017*)
 - b. Discussion/Recommendation on acceptance of donation of \$3,000 from the We Energies Foundation for the Avian Committee’s Purple Martin Project
- 8. Police and Fire Commission Recommendations from June 8**
- a. Discussion/Recommendation on fingerprinting fee, \$15 for city resident, \$15 individual employed in business in city limits or working for city licensed business, and non-residents \$60
 - b. Discussion/Recommendation on reserving Riviera for next year’s awards ceremony with fees waived.
- 9. Discussion/Action on appointing Russ J. Ceschi as the City's primary Commercial Electrical Inspector contingent upon receiving an indemnity and hold harmless agreement together with naming the City as an additional insured**
- 10. Discussion/Recommendation on adoption of An Ordinance Amending Joint Uniform Lake Law Ordinance of Geneva Lake**

- 11. Discussion/Action on the transition of public works and treasurer functions from the Utility Commission to City Hall effective January 1, 2018**
- 12. Discussion/Action on Consideration of Accounting Software Upgrade and Financial System Uniformity with the Utility Commission by 2018**
- 13. Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$17,172.18
 - c. Regular Bills in the amount of \$ 352,268.40

14. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

6/16/2017 4:00pm

cc: Committee Members, Mayor & remaining Council, Administrator, Attorney