



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 22, 2015 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of June 8, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Park Reservation Permit application filed by Misty Fitzpatrick for a wedding ceremony on September 5, 2015 from 8:00 am to 10:00 pm in Flat Iron Park including rental of the Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - b. Park Reservation Permit application filed by Lake Geneva Business Improvement District for Taste of Lake Geneva on September 11 & 12, 2015 from noon to 10:00 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - c. Park Reservation Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest on October 10 & 11, 2015 from 7:00 am to 6:30 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - d. Street Use Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest using the downtown area sidewalks, streets and alleys, southwest corner of the Geneva Street lot, Center Street Lot and closing the 200 block of Broad Street on October 10 & 11, 2015 from 7:00 am to 6:30 pm
  - e. Street Use Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am
  - f. Parade Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am
  - g. Street Use Permit application filed by Tara Trent on behalf of the Maple Park Homeowners Association for closure of Geneva Street between Warren and Maxwell Street on June 27, 2015 at 4:00 pm.
  - h. Request for waiver of Parking Stall Bag fees from the Geneva Lakes Chamber of Commerce for Center Street stalls 993 through 1002 to accommodate the U.S. Military Army Band performance Concerts in the Park at Flat Iron Park on June 25, 2015 from 8:00 am to 7:00 pm

- i. Provisional “Class A”/Class “A” Intoxicating Liquor & Fermented Malt Beverage License for New World Wine Inc d/b/a New World Wine, 830 W. Main St, Unit I, Jerry Sibbing, Agent
- j. Provisional Class “B”/“Class C” Fermented Malt Beverage and Wine License for Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent
- k. Alcohol License Premises Extension Application filed by Lake Aire Restaurant, 804 Main Street, George Argiropoulos, Agent, for Sidewalk Café Area
- l. **Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Geneva Bay Club LLC d/b/a Maxwell Mansion, 421 Baker Street, Charles Fritz IV, Agent
  - 2) Stone Soup LLC d/b/a Baker House, 327 Wrigley Drive, Charles Fritz IV, Agent
  - 3) Sandal Inc d/b/a Lake Geneva Lanes, 192 E. Main Street, Franklin Guske, Sr., Agent
- m. **Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Guerrero Inc d/b/a Olympic Restaurant, 748 W. Main Street, Yolanda Zavaleta, Agent
  - 2) Simple Café LLC d/b/a Simple Café, 525 Broad Street, Thomas Hartz, Agent
  - 3) The Bona Group LLC d/b/a Bona’s Italian Kitchen, 848 W. Main Street, Phillip Bona, Agent
  - 4) Geneva Java Inc d/b/a Geneva Java, 252 Center Street, Halvar Petersen, Agent
- n. **Renewal Class “A” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Tienda El Rancho, 1151 Elkhorn Road, Mercedes Jaramillo, Agent
- o. **Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Brutap LLC d/b/a Bruno’s Liquors, 524 Broad Street, James Sharkus, Agent
  - 2) Midwest Fuel, Inc d/b/a Northside Mobil, 501 Interchange North, John Consolino, Agent
  - 3) Walgreen Co dba Walgreens #05600, 351 Edwards Blvd, Suzanne Tiedke, Agent
- p. Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)
- q. Original 2015-2016 Operator’s (Bartender) License applications (located in packet)
- 6. Discussion/Action on **Resolution 15-R32** opposing changes to the Room Tax Law inserted into the State Budget and financial impact to the City
- 7. Discussion/Action on **Resolution 15-R34** authorizing a 1.5% wage increase for various permanent part-time staff
- 8. Discussion/Action on Employee Group Medical costs including Stop Loss Insurance Renewal
- 9. Discussion/Action on applying for DNR Shoreline Permit including a \$603.00 fee (recommended by Public Works Committee on June 11, 2015)
- 10. Discussion/Action on Kocourek Parking Agreement regarding lot ZOP00281 North of 647 Main Street

11. Discussion/Action on an Over the Line Violation and fee

12. Discussion/Recommendation of Premium Resort Area Sales Tax Law and related fiscal/statistical analysis

**13. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$6,104.61
- c. Regular Bills in the amount of \$259,732.09

**14. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

6/19/2015 6:15pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, JUNE 8, 2015 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:04 p.m.

**Roll Call.** Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn, Comptroller Pollitt, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Sylvia Mullally, Parking Manger spoke regarding Resolution 15-R31 and requested the Committee include the part-time Parking Meter Employees. She explained their duties and stated this past year the staff performed all the meter maintenance which had been contracted out in the past. Ms. Mullally feels her staff is very valuable and requested the Committee include them in the wage increase.

**Approval of Minutes**

Kordus/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of May 26, 2015, as prepared and distributed. Unanimously carried.

**LICENSES & PERMITS**

**Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for Beachside Bookfest on July 11, 2015 from 8:00 am to 7:00 pm (actual event to run from 10:00 am to 6:00 pm) at Library Park including approval of vendors selling food and merchandise (recommended by the Board of Park Commissioners on June 3, 2015)**

Wall/Kordus motion to recommend approval. Alderman Kordus questioned if the vendors selling food were non-profit organizations. City Administrator Oborn stated the application was filed by the Friends of the Lake Geneva Library which is a non-profit agency. Unanimously carried.

**Street Use Permit application filed by Gertrude Suhajda on behalf of Anchor Covenant Church for Troastapalooza on June 20, 2015 from noon to 8:00 pm closing the westbound lane of Park Row between Maxwell and Clover Street contingent upon payment and placement of barricades**

Howell/Gelting motion to recommend approval. Alderman Kordus stated the application does not request barricades, however, it sounds like they want barricades. City Clerk Waswo stated to obtain a street use permit, an applicant must also request and pay for barricades. This is a relatively new fee, which the applicant may not have been aware of. Ms. Waswo stated she left a voicemail message with the applicant with no response. Unanimously carried.

**Park Reservation Permit application filed by Kimberly Armitage for a 1<sup>st</sup> birthday party on July 25, 2015 from 2:00 pm to 4:00 pm at Veterans Park (recommended by the Board of Park Commissioners on June 3, 2015)**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Ray Ortiz for a birthday party on June 20, 2015 from 2:00 pm to 7:00 pm at Seminary Park (recommended by the Board of Park Commissioners on June 3, 2015)**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2014-2015 License**

Kordus/Gelting motion to recommend approval. City Clerk Waswo stated this is amending the current license as the year runs from July 1 to June 30 and they are requesting this permit to set out chairs for the remaining month of June. Unanimously carried.

**Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2015-2016 License**

Wall/Gelting motion to recommend approval. Unanimously carried.

**Alcohol License Premises Extension Application filed by Beachside Hospitality Inc d/b/a Barrique Wine and Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent, for Sidewalk Café Area**

Wall/Kordus motion to recommend approval. Unanimously carried.

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Drive, William Strangeway, Agent
- 2) Gleneagles LLC d/b/a Sopra, 724 W. Main Street, Alastair Cumming, Agent
- 3) L&B Main Street Inc d/b/a Champs Sports Bar & Grill, 747 W. Main Street, Gregory Bush, Agent
- 4) Jackson Wine LLC d/b/a Studio Winery, 401 Sheridan Springs Road, Kathleen Jackson, Agent (Winery)
- 5) Oakfire LLC d/b/a Oakfire Pizzeria & Restaurant, 831 Wrigley Drive, David Scotney, Agent
- 6) DCR Restaurant Group LLC d/b/a Next Door Pub, 411 Interchange North, Chad Bittner, Agent
- 7) Medusa Grill & Bistro LLC d/b/a Medusa Grill & Bistro, 501 Broad Street, Gregory Anagnos, Agent
- 8) American Legion Post 24, 735 Henry Street, Charles Schlehlein, Agent
- 9) 422 S. Wells St. LTD d/b/a Celebration on Wells, 422 S. Wells Street, Charles Lorenzi, Agent
- 10) Chubby Kitty LLC d/b/a Fat Cat’s, 104 Broad Street, Mark Basil, Agent
- 11) Samson Enterprises LLC d/b/a Carvetti’s, 642 W. Main Street, Eugene Grahler, Agent
- 12) LG Hospitality Group LLC d/b/a Tuscan Tavern & Grill, 430 Broad Street, James Georgalas, Agent
- 13) Pop More Corks Inc d/b/a Pop More Corks, 615-617 W. Main Street, David Biegemann, Agent
- 14) Capitol Geneva LLC d/b/a Sprecher’s Restaurant & Pub, 111 Center Street, Elizabeth Dion, Agent

Kordus/Howell motion to recommend approval. Unanimously carried.

**Renewal Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Meridian Condominium Association, d/b/a Bella Vista Suites, 335 Wrigley Drive, Charles Lorenzi, Agent
- 2) Su Wings Corp, d/b/a Su Wings Chinese Restaurant, 743 North Street, Siu Wing Leung, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

**Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Beachside Hospitality Inc d/b/a Barrique Wine & Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent
- 2) PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams Street, Butch Nocek, Agent
- 3) Happy Restaurant Inc d/b/a Happy Café, 526 Wells Street, Min Ting Zhong, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

**Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent
- 2) Queso Corp d/b/a The Cheese Box, 801 S. Wells Street, Zbigniew Borowiec, Agent
- 3) Target Corporation d/b/a Target Store T2348, 660 N. Edwards Blvd., Nicholas Schmidt, Agent
- 4) QuickNSave LLC d/b/a Quick N Save, 1231 Grant Street, Jatinder Dhillon, Agent
- 5) Geneva Country Store, 605 Williams Street, Thomas Kaczmarek, Agent
- 6) Kwik Trip Inc d/b/a Kwik Trip 219, 710 Williams Street, Jillian Ricker, Agent
- 7) H&P Enterprises LLC d/b/a Geneva Liquors, 797 S. Wells Street, Kanwal Singh, Agent

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage (Hotel Exemption) License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Renewal Class “B” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Re-Vive LLC d/b/a Re-Vive Gallery & Studio, 721 Geneva Street, Samantha Strenger, Agent**
- 2) **Geneva Lakes Hotel Group LLC d/b/a Comfort Suites, 300 E. Main Street, Sara Remlinger, Agent**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Original 2015-2016 Operator’s (Bartender) License applications (located in packet)**

Howell/Wall motion to recommend approval. Unanimously carried.

**Renewal Taxi Company License application filed by All Star Cab, W1044 Evergreen, Pell Lake**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Original Taxi Driver License application filed by Matthew Trane *(approved by Police Chief; informational only)***

**Renewal Taxi Driver License application filed by Ronald Skipper, Sr. and Debra Skipper *(approved by Police Chief; informational only)***

**Renewal Massage Establishment License application filed by Bella Vista Suites/Heartland Spa, 335 Wrigley Drive**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Second Reading of Ordinance 15-05, amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures raising the limit to \$1,500,000 with a 2.5% annual increase starting 2016 and including provisions for exempting Capital Expenditures for new utilities, and maintenance, repair or replacement of existing utilities or other infrastructure**

Kordus/Howell motion to recommend approval.

Kordus/Wall motion an amendment to change the 2.5% annual increase to CPI with a baseline of 2015 CPI. Alderman Howell stated he is still in favor of the 2.5% as he likes knowing where they are from year to year. Motion carried 3 to 1 with Alderman Howell voting “no.”

Main motion including amendment: Motion carried 3 to 1 with Alderman Howell voting “no.”

**Second Reading of Ordinance 15-06, amending Chapter 46 Nuisances, to include Article III, Abandoned Property and Section 46-10, Disposal of Abandoned Property**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Discussion/Recommendation on renewal of CD in the amount of \$143,818.73 plus interest, maturing on June 21, 2015 from BMO Harris Bank**

Kordus/Gelting motion to recommend approval of renewal at BMO Harris Bank at 0.35% for a 13 month term. Unanimously carried.

**Discussion/Recommendation on renewal of CD in the amount of \$314,480.01 plus interest, maturing on June 10, 2015 from Associated Bank**

Kordus/Gelting motion to recommend approval of renewal at Associated Bank for 0.33% for a 12-month term. Unanimously carried.

**Resolution 15-R31, authorizing a 1.5% wage increase for full-time, non-union, non-contracted current employees retroactive to January 1, 2015**

Alderman Kupsik stated the Personnel Committee recommended a 1.5% wage increase for all non-contracted employees. He stated there were other contracted and non-contracted employees that were missed in that motion. City Administrator Oborn stated the intention was to leave his position as well as the City Clerk's position out of the motion. He stated the Personnel Committee decided to postpone the discussion on giving raises to part-time employees. Alderman Kordus questioned which part-time, non-seasonal positions would be included. Comptroller Pollitt stated the year round part-time employees are the Harbormaster, Parking Department, Emergency Manager Director, part-time Dispatchers, and part-time Fire Chiefs.

Alderman Gelting asked which positions are being excluded. Ms. Pollitt stated the beach, launch, part-time Street Department, and part-time Cemetery worker would be excluded. Mr. Gelting questioned if there is an hours of service from the previous year that they would have had to work to qualify for the full year for the increase. Ms. Pollitt stated there are four levels of pay. Mr. Kordus felt the seasonal employees should be referred back to Personnel for further review. Mr. Gelting asked if the seasonal employees were budgeted to have the increase or would the City be over budget if these other employees were added. Ms. Pollitt stated almost all of the part-time seasonal employees are not in the general fund; they are in the parking and lakefront funds. Mr. Kupsik remembered them budgeting 1.5% across the board, contingent on the compensation study. Mr. Kordus did not recall seasonal employees being included in the budget. Ms. Pollitt said they are not listed as specific positions, just as a dollar amount.

Kordus/Wall motion to include the Comptroller, Building and Zoning Administrator, Assistant Director of Public Works, Parking Manager, Police Chief, Assistant Police Chief, Police Lieutenant, Police Sergeant Hall, Police Sergeant Way, Police Sergeant Derrick, PD Communications Supervisor, PD Administrative Assistant and all seasonal and non-seasonal employees, all part-time employees, excluding the City Administrator, City Clerk and union employees. Unanimously carried.

**Discussion/Recommendation on adoption of employee health insurance change in plan benefits to \$1,000 single, \$2,000 family deductibles and various other copay increases**

Kordus/Wall motion to recommend approval. City Administrator Oborn stated some of the options are not feasible as the City would need to be on a calendar year to implement them. He stated the taskforce is recommending the Normalized plan which is a 16% reduction in cost; however, this is an estimate. The flex elect will be on a 6 month basis with the Personnel Committee directing staff to come back with further options including an HSA. They are also facing issues with the Stop Loss Insurance, due to the market. He stated there will be continued discussion on addressing all the health insurance issues.

Alderman Gelting questioned if this was a 6 month contract or one year and 6 months. Mr. Oborn stated this would be effective July 1 and additional options will be given over the next couple of months. The City could decide to stay with this plan or amend it again. He feels they should ideally give a 4 month notice to employees for any drastic changes. Mr. Gelting asked if within the next two months the intent is to get another new plan together for January 1. Mr. Oborn confirmed and stated one of the options is to leave this plan in place to give it more time to see the savings. Mr. Gelting commented that this plan annualized will only drop the amount by \$200,000. The expense versus plan last year was over budget by \$340,000. He stated this is only makes a small dent in the overage and leaves them a small window to do anything by the first of the year. He feels they are not able to come to a point where they can make a change that is going to get them back in line.

Mr. Oborn stated they are looking at more of an incremental approach to changing the plan. He noted there are other options that come into place with this amount, including the transparency program that will allow employees to shop around, the wellness plan and the 10% penalty. Mr. Kupsik said ending at a 16% reduction with a goal of 20% was a compromise that both the City and employees were agreeable with. He felt it is best to change in increments rather than one big lump. Unanimously carried.

**Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Wall/Gelting motion to recommend approval Prepaid Bills in the amount of \$12,690.77. Alderman Kordus questioned the Newport West Revenue Share invoice. Comptroller Pollitt stated this invoice was booked back to 2014 as they just received the signed contract from the new owners. Unanimously carried.

Kordus/Gelting motion to recommend approval Regular Bills in the amount of \$120,160.98. Unanimously carried.

Kordus/Wall motion to recommend approval Acceptance of Monthly Treasurer’s Report for April 2015. Unanimously carried.

**Adjournment**

Kordus/Gelting motion to adjourn at 6:52 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE &  
REGULATION COMMITTEE**

**City of Lake Geneva**  
**Premier Resort Area Sales Tax Analysis**  
**Prepared by Blaine Oborn, Lake Geneva City Administrator**  
**June 19, 2015**

**I. What is the “Premier Resort Area Tax”?**

- a. The Premier Resort Area sales tax is the only municipal retail sales tax authorized by the Wisconsin Legislature.
- b. An additional 0.5% (1/2 cent on the dollar) sales tax on taxable items at tourist related retailers.
- c. Wisconsin Counties are allowed to collect a 0.5% sales tax. This generates \$8.4 million annually for Walworth County, even though over 25% of the revenue is generated by the City of Lake Geneva businesses. However, none of the revenue goes to the City of Lake Geneva.
- d. Under State law, the sponsoring municipality may only use the proceeds of this tax to pay for infrastructure expenses within the jurisdiction. The City’s major need and expense is Transportation Funding.

**II. Which municipalities may adopt the Premier Resort Area sales tax?**

- a. A sponsoring municipality that has at least 40% of its equalized assessed property values used by tourism-related retailers may enact an ordinance which puts this tax into effect.
- b. Exception: The cities of Bayfield and Eagle River and the villages of Ephraim, Sister Bay, and Stockholm may, by ordinance, impose the 0.5% Premier Resort Area tax even if less than 40% of the equalized assessed value of the taxable property within those cities or villages is used by tourist related retailers. Approval exempting the City of Rhinelander is in the current State Budget Bill.
- c. Lake Geneva also requires the exception as only 26% of the equalized assessed value of the taxable property within the City is commercial, with a smaller portion of the 23% commercial used by tourism-related retailers.

**III. What types of sales are subject to the Premier Resort Area Sales tax?**

- a. Sales meeting both of the following conditions are subject to the premier resort area tax:
  - i. The sale, license, lease, or rental of the taxable product or taxable service that takes place in the City, and
  - ii. The seller is classified under one of the Standard Industrial Classification (SIC) numbers identified in State law such as:

1. Variety Stores, Miscellaneous General Merchandise Stores, Department Stores, and Miscellaneous Retail Stores (includes so-called box stores)
2. Tourist Related (convenience stores, restaurants, bars, hotels, etc.)
3. Clothing, sporting, and gifts (apparel & accessory stores, sporting goods & recreation, gift & candy, etc.)

**IV. What Types of Expenses can be Funded by the Premier Resort Area Sales Tax?**

- a. Per State Law, proceeds from the Premier Resort Area sales tax can only be used to pay infrastructure expenses within the jurisdiction of a premier resort area
- b. Infrastructure expenses are defined as the cost of purchasing, constructing, or improving:
  - i. Transportation facilities (including roads and bridges)
  - ii. Sewer and water facilities
  - iii. Parking lots and access ways
  - iv. Parks, boat ramps, beaches, and other recreational facilities
  - v. Fire fighting equipment and police vehicles
  - vi. Other equipment or materials dedicated to public safety or public works

**V. What is the process for the City in Implementing the Premier Resort Area Sales Tax?**

- a. Passage of non-binding Referendum by the City of Lake Geneva voters to levy a 0.5% (half cent on the dollar) sales tax on items sold by tourist related retailers.
- b. Wisconsin State Legislature exemption to allow the sales tax for the City of Lake Geneva as granted to 5 other municipalities.
- c. Passage of binding Referendum by the City of Lake Geneva voters to levy a 0.5% on items sold by tourist related retailers.
- d. Lake Geneva City Council declaration as “premier resort area” and passage of corresponding Ordinance.

**VI. Reasons given by those opposing implementing a Premier Resort Area Sales Tax**

- a. Just another tax!!
- b. The community will be at a competitive disadvantage for attracting businesses, as compared to communities without a Premier Resort Area sales tax!!
- c. The higher sales tax will make businesses less competitive with online sales!!
- d. Picking on the Tourism economy!!
- e. The City should consider other alternatives!!
- f. The City will not spend the revenue wisely!!

**VII. Common reasons given by those supporting implementing a Premier Resort Area Sales Tax**

- a. Sales tax is a fairer way to charge for infrastructure costs than property taxes. An estimated 40% to 60% of the sales tax would be paid by commuters and visitors using City services.
- b. Revenue can be raised for needed expenditures that cannot be raised without a property tax increase or service cuts.
- c. The Premier Resort Area sales tax revenue will avoid property tax increases in the short term and lower property taxes in the long term.
- d. Not opposed to a tax increase that generates additional services.
- e. Reduce vehicle maintenance with improved roads.
- f. To maintain Lake Geneva as a Premier Resort Area.

**VIII. Possible further action**

- a. Further review of City's demographics.
- b. Further review of City's Finances.
- c. Identify immediate and long-term infrastructure needs that can be funded by the sales tax revenue.

City of Lake Geneva  
Premier Resort Area Sales Tax Analysis  
6/19/2015

<u>Assessments</u>	<u>2014</u>	Real Estate <u>%</u>	Total <u>%</u>
Residential	783,550,500	71%	70%
Commercial	290,389,500	26%	26%
Manufactureing	21,715,500	2%	2%
Other	298,300	0%	0%
<b>Total Real Estate Assessment</b>	<b>1,095,953,800</b>	<b>100%</b>	
Personal Property	21,205,700		2%
<b>Total Assessment</b>	<b>1,117,159,500</b>		<b>100%</b>

	Resident Population	Daytime Population	% Change in Population
City of Lake Geneva	7,685	9,465	23.2%

	City of Lake Geneva	Walworth County	% LG
Retail sales, 2007 (\$1000)	273,613	1,091,166	25%
Assessed Value 2014 (\$1000)	1,117,160	13,436,881	8%
Populaiton 2014	7,710	103,527	7%

<u>Sales Tax Revenue</u>	<u>2014</u>
Walworth County	8,391,794
City of Lake Geneva	-



[Home](#) > [Common Questions](#) > [Businesses Common Questions](#) > [Premier Resort Area Tax Common Questions](#)

## Premier Resort Area Tax

1. [What is the premier resort area tax, and what are the rates?](#)
2. [Which municipalities may adopt the premier resort area tax?](#)
3. [Which municipalities have adopted the premier resort area tax?](#)
4. [What types of sales are subject to the premier resort area tax, and who is responsible for paying it?](#)
5. [How do I report and pay the premier resort area tax?](#)

### 1. What is the premier resort area tax, and what are the rates?

The premier resort area tax is a local retail sales tax which was authorized by the Wisconsin Legislature and is administered by the Wisconsin Department of Revenue. Under law, the sponsoring municipality or other political subdivision may only use the proceeds of this tax to pay for infrastructure expenses within this jurisdiction.

The premier resort area tax rates are as follows:

- The Village of Lake Delton: 1.25%\*
- The City of Wisconsin Dells: 1.25%\*
- The City of Bayfield: 0.5%
- The City of Eagle River: 0.5%
- The Village of Stockholm: 0.5%

\* The tax rates for the Village of Lake Delton and the City of Wisconsin Dells increased from 1.0% to 1.25% on July 1, 2014.

**Note:** The premier resort tax is only imposed on certain sellers (see Question 4) operating within the premier resort areas. For more information, see Wisconsin [Publication 403](#), *Premier Resort Area Tax*.

### 2. Which municipalities may adopt the premier resort area tax?

A sponsoring municipality or other political subdivision that has at least 40% of its equalized assessed property values used by tourism-related retailers (see the business codes listed in Question 3) may enact an ordinance which puts this tax into effect.

**Exception:** The cities of Bayfield and Eagle River and the villages of Ephraim, Sister Bay, and Stockholm may, by ordinance, impose the 0.5% premier resort area tax even if less than 40% of the equalized assessed value of the taxable property within those cities or villages is used by tourism-related retailers.

### 3. Which municipalities have adopted the premier resort area tax?

- The Village of Lake Delton, effective April 1, 1998
- The City of Wisconsin Dells, effective July 1, 1998
- The City of Bayfield, effective January 1, 2003
- The City of Eagle River, effective October 1, 2006
- The Village of Stockholm, effective October 1, 2014

### 4. What types of sales are subject to the premier resort area tax, and who is responsible for paying it?

Sales meeting **both** of the following conditions are subject to the premier resort area tax:

1. The sale, license, lease, or rental of the taxable product or taxable service takes place in (i.e., is "sourced" to) a premier resort area, and
2. The seller is classified in the Standard Industrial Classification Manual, 1987 Edition, published by the U.S. Office of Management and Budget, under one of the following Standard Industrial Classification (SIC) numbers.

A seller making sales, licenses, leases, or rentals of products or services subject to state sales tax, that meet both of the conditions above must charge, collect, report, and remit the premier resort area tax to the Department of Revenue.

SIC Code	Name	Description

<b>SIC Code</b>	<b>Name</b>	<b>Description</b>
5331	Variety Stores	Establishments primarily engaged in the retail sale of a variety of merchandise in the low and popular price ranges. Sales usually are made on a cash-and-carry basis, with the open-selling method of display and customer selection of merchandise. These stores generally do not carry a complete line of merchandise, are not departmentalized, do not carry their own charge service, and do not deliver merchandise.
5399	Miscellaneous General Merchandise Stores	Establishments primarily engaged in the retail sale of a general line of apparel, dry goods, hardware, housewares or home furnishings, groceries, and other lines in limited amounts. Stores selling commodities covered in the definition for department stores, but normally having less than 50 employees, and stores usually known as country general stores are included in this industry. Establishments primarily engaged in the retail sale of merchandise by television, catalog and mail-order are classified in Industry 5961.
5441	Candy, Nut, and Confectionary Stores	Establishments primarily engaged in the retail sale of candy, nuts, popcorn, and other confections.
5451	Dairy Product Stores	Establishments primarily engaged in the retail sale of packaged dairy products to over-the-counter customers. Ice cream and frozen custard stands are classified in Industry 5812, and establishments selling ice cream and similar products from trucks or wagons are classified in Industry 5863. Establishments primarily engaged in processing and distributing milk and cream are classified in Manufacturing, Industry Group 202.
5461	Retail Bakeries	Establishments primarily engaged in the retail sale of bakery products. The products may be purchased from others or made on the premises. Establishments manufacturing bakery products for the trade are classified in Manufacturing, Industry Group 205, and those purchasing bakery products and selling house-to-house are classified in Industry 5963.
5541	Gasoline Service Stations	Gasoline service stations primarily engaged in selling gasoline and lubricating oils. These establishments frequently sell other merchandise, such as tires, batteries, and other automobile parts, or perform minor repair work. Gasoline stations combined with other activities, such as grocery stores, convenience stores, or carwashes, are classified according to the primary activity.
5812	Eating Places	Establishments primarily engaged in the retail sale of prepared food and drinks for on-premise or immediate consumption. Caterers and industrial and institutional food service establishments are also included in this industry.
5813	Drinking Places	Establishments primarily engaged in the retail sale of alcoholic drinks, such as beer, ale, wine, and liquor, for consumption on the premises. The sale of food frequently accounts for a substantial portion of the receipts of these establishments.
5912	Drug Stores and Proprietary Stores	Establishments engaged in the retail sale of prescription drugs, proprietary drugs, and nonprescription medicines, and which may also carry a number of related lines, such as cosmetics, toiletries, tobacco, and novelty merchandise. These stores are included on the basis of their usual trade designation rather than on the stricter interpretation of commodities handled. This industry includes drug stores which also operate a soda fountain or lunch counter.
5921	Liquor Stores	Establishments primarily engaged in the retail of packaged alcoholic beverages, such as ale, beer, wine, and liquor, for consumption off the premises. Stores selling prepared drinks for consumption on the premises are classified in Industry 5813.

<b>SIC Code</b>	<b>Name</b>	<b>Description</b>
5941	Sporting Goods Stores and Bicycle Shops	Establishments primarily engaged in the retail sale of sporting goods, sporting equipment, and bicycles, bicycle parts, and accessories. Retail establishments primarily engaged in selling motorized bicycles are classified in Industry 5571, and those engaged in the retail sale of athletic footwear are classified in Industry 5661. Establishments primarily engaged in repairing bicycles are classified in Services, Industry 7699, and those renting bicycles are classified in Industry 7999.
5946	Camera and Photographic Supply Stores	Establishments primarily engaged in the retail sale of cameras, film, and other photographic supplies and equipment. Establishments primarily engaged in the retail sale of video cameras are classified in Industry 5731 and those engaged in finishing films are classified in Services, Industry 7384.
5947	Gift, Novelty, and Souvenir Shops	Establishments primarily engaged in the retail of combined lines of gifts and novelty merchandise, souvenirs, greeting cards, holiday decorations, and miscellaneous small art goods.
7011	Hotels and Motels	Commercial establishments, known to the public as hotels, motor hotels, motels, or tourist courts, primarily engaged in providing lodging, or lodging and meals, for the general public. Hotels which are operated by membership organizations and open to the general public are included in this industry. Hotels operated by organizations for their members only are classified in Industry 7041. Apartment hotels are classified in Real Estate, Industry 6513, rooming and boarding houses are classified in Industry 7021; and sporting and recreational camps are classified in Industry 7032.
7032	Sporting and Recreational Camps	Establishments primarily engaged in operating sporting and recreational camps, such as boys' and girls' camps, and fishing and hunting camps. Establishments primarily engaged in operating sports instructional camps, such as baseball, basketball, football, or karate camps, and those operating day camps are classified in Industry 7999.
7033	Recreational Vehicle Parks and Campsites	Establishments primarily engaged in providing overnight or short-term sites for recreational vehicles, trailers, campers, or tents. Establishments primarily engaged in operating residential trailer parks are classified in Real Estate, Industry 6515.
7948	Racing, Including Track Operation	Promoters and participants in racing activities, including racetrack operators, operators of racing stables, jockeys, racehorse trainers, and race car owners and operators.
7992	Public Golf Courses	Establishments primarily engaged in the operation of golf courses open to the general public on a contract or fee basis. Membership golf and country clubs are classified in Industry 7997. Miniature golf courses and golf driving ranges are classified in Industry 7999.
7993	Coin-Operated Amusement Devices	Establishments primarily engaged in coin-operated amusement devices, either in their own or in other places of business. Such amusement devices include juke boxes, pinball machines, mechanical games, slot machines, and similar types of amusement equipment. Amusement (including video game) arcades and parlors are also included in this industry.
7996	Amusement Parks	Establishments of the type known as amusement parks and kiddie parks which group together and operate in whole or in part a number of attractions, such as mechanical rides, amusement devices, refreshment stands, and picnic grounds. Amusement concessionaires operating within the park are generally classified in Industry 7999.
7999	Amusement and Recreation Services, Not Elsewhere Classified	Establishments primarily engaged in the operation of sports, amusement, and recreation services, not elsewhere classified, such as bathing beaches, swimming pools, riding academies and schools, carnival operation, exposition operation, horse shows, picnic grounds operation, rental of rowboats and canoes, and shooting galleries. Establishments primarily engaged in showing or handling animals at shows or exhibitions are classified in Agricultural Services, Industry Group 075.

Any retailer that would have been classified in one of the industry numbers above, except for the fact that it is a retail outlet for a manufacturer or wholesaler, will be considered to be classified in one of the industry numbers above for purposes of the premier resort area tax.

In addition to the businesses previously identified as "tourism-related retailers," under sec. 77.994, Wis. Stats., businesses that are classified under the following industry numbers are also subject to the premier resort area tax:

<b>SIC Code</b>	<b>Name</b>	<b>Description</b>
5311	Department Stores	Retail stores generally carrying a general line of apparel, such as suits, coats, dresses, and furnishings; home furnishings, such as furniture, floor coverings, curtains, draperies, linens, and major household appliances; and housewares, such as table and kitchen appliances, dishes, and utensils. These stores must carry men's and women's apparel and either major household appliances or other home furnishings. These and other merchandise lines are normally arranged in separate sections or departments with the accounting on a departmentalized basis. The departments and functions are integrated under a single management. The stores usually provide their own charge accounts, deliver merchandise, and maintain open stocks. These stores normally have 50 employees or more. Establishments which sell a similar range of merchandise with less than 50 employees are classified in Industry 5399. Establishments which do not carry these general lines of merchandise are classified according to their primary activity.
5499	Miscellaneous Food Stores	Establishments primarily engaged in the retail sale of specialized foods, not elsewhere classified, such as eggs, poultry, health foods, spices, herbs, coffee, and tea. The poultry stores may sell live poultry, slaughter and clean poultry for their own account, and sell dressed fowls, or sell fowls cleaned and dressed by others.
5611	Men's and Boys' Clothing and Accessory Stores	Establishments primarily engaged in the retail sale of men's and boys' ready-to-wear clothing and accessories.
5621	Women's Clothing Stores	Establishments primarily engaged in the retail sale of a general line of women's ready-to-wear clothing. This industry also includes establishments primarily engaged in the specialized retail sale of women's coats, suits, and dresses. Custom tailors primarily engaged in making women's clothing to individual order are classified in Industry 5699.
5632	Women's Accessory and Specialty Stores	Establishments primarily engaged in the retail sale of women's clothing accessories and specialties, such as millinery, blouses, foundation garments, lingerie, hosiery, costume jewelry, gloves, handbags, and furs (including custom made furs).
5641	Children's and Infants' Wear Stores	Establishments primarily engaged in the retail sale of children's and infants' clothing, furnishings, and accessories. Such establishments may specialize in either children's or infants' wear or they may sell a combination of children's and infants' wear.
5651	Family Clothing Stores	Establishments primarily engaged in the retail sale of clothing, furnishings, and accessories for men, women, and children, without specializing in sales for an individual sex or age group.
5661	Shoe Stores	Establishments primarily engaged in the retail sale of men's, women's, and children's footwear, including athletic footwear: These establishments frequently carry accessory lines, such as hosiery, gloves, and handbags.
5699	Miscellaneous Apparel and Accessory Stores	Establishments primarily engaged in the retail sale of specialized lines of apparel and accessories, not elsewhere classified, such as uniforms, bathing suits, raincoats, riding apparel, sports apparel, umbrellas, wigs, and toupees. This industry also includes custom tailors primarily engaged in making and selling men's and women's clothing, except fur apparel. Establishments primarily engaged in making fur apparel to custom order are classified in Industry 5632.
5942	Bookstores	Establishments primarily engaged in the retail sale of new books and magazines. Establishments primarily engaged in the retail sale of used books are classified in Industry 5932.

<b>SIC Code</b>	<b>Name</b>	<b>Description</b>
5943	Stationery Stores	Establishments primarily engaged in the retail sale of stationery, such as paper and paper products (including printing and engraving), postcards, and paper novelties. These establishments may also sell additional lines of office type supplies, such as accounting and legal forms, blank books and forms, and office forms and supplies. Establishments primarily engaged in selling office forms and supplies are classified in Wholesale Trade, Industry 5112. Establishments primarily engaged in the retail sale of greeting cards are classified in Industry 5947.
5944	Jewelry Stores	Establishments primarily engaged in the retail sale of any combination of the lines of jewelry, such as diamonds and other precious stones mounted in precious metals as rings, bracelets, and broaches; sterling and plated silverware; and watches and clocks. Stores primarily engaged in watch and jewelry repair are classified in Services, Industry 7631. Establishments primarily engaged in selling costume jewelry are classified in Industry 5632.
5945	Hobby, Toy, and Game Shops	Establishments primarily engaged in the retail sale of toys, games, and hobby and craft kits and supplies. Establishments primarily engaged in selling artists' supplies or collectors' items, such as coins, stamps, and autographs, are classified in Industry 5999.
5948	Luggage and Leather Goods Stores	Establishments primarily engaged in the retail sale of luggage, trunks, and leather goods.
5949	Sewing, Needlework, and Piece Goods Stores	Establishments primarily engaged in the retail sale of sewing supplies, fabrics, patterns, yarn and other needlework accessories.
5992	Florists	Establishments primarily engaged in the retail sale of cut flowers and growing plants. Establishments primarily engaged in the -retail sale of seeds, bulbs, and nursery stock are classified in Industry 5261, and greenhouses and nurseries primarily engaged in growing seeds, bulbs, flowers, and nursery stock are classified in Agriculture, Industry 0181.
5993	Tobacco Stores and Stands	Establishments primarily engaged in the -retail sale of cigarettes, cigars, tobacco, and smokers' supplies.
5994	News Dealers and Newsstands	Establishments primarily engaged in the retail sale of newspapers, magazines, and other periodicals. Home delivery of newspapers by other than printers or publishers is classified in Industry 5963.
5999	Miscellaneous Retail Stores	Establishments primarily engaged in the retail sale of specialized lines of merchandise, not elsewhere classified, such as artists' supplies; orthopedic and artificial limbs; rubber stamps; pets; religious goods; and monuments and tombstones. This industry also includes establishments primarily engaged in selling a general line of their own or consigned merchandise at retail on an auction basis. Establishments primarily engaged in auctioning tangible personal property of others on a contract or fee basis are classified in Services, Industry 7389.
7922	Theatrical Producers (Except Motion Picture) and Miscellaneous Theatrical Services	Establishments primarily engaged in providing live theatrical presentations, such as road companies and summer theaters. This industry also includes services allied with theatrical presentations, such as casting agencies; booking agencies for plays, artists, and concerts; scenery, lighting, and other equipment services; and theatrical ticket agencies. Also included in this industry are producers of live and taped radio programs and commercials and producers of live television programs. Establishments primarily engaged in the production of taped television programs and commercials are classified in Industry 7812. Theaters which are normally rented to theatrical producers and stock companies are classified in Real Estate, Industry 6512. Motion picture theaters and motion picture service industries are classified in Major Group 78. Establishments primarily engaged in operating dinner theaters are classified in Retail Trade, Industry 5812.

<b>SIC Code</b>	<b>Name</b>	<b>Description</b>
7929	Bands, Orchestras, Actors, and Other Entertainers and Entertainment Groups	Establishments primarily engaged in providing entertainment other than live theatrical presentations. These establishments include bands, orchestras, and entertainers.
7991	Physical Fitness Facilities	Establishments primarily engaged in operating reducing and other health clubs, spas, and similar facilities featuring exercise and other active physical fitness conditioning, whether or not on a membership basis. Also included in this industry are establishments providing aerobic dance and exercise classes. Sports and recreation clubs are classified in Industry 7997 if operated on a membership basis, and in Industries 7992 or 7999 if open to the general public. Health resorts and spas providing lodging are classified in Major Group 70. Establishments that promote physical fitness through diet control are classed in Industry 7299.
7997	Membership Sports and Recreation Clubs	Sports and recreation clubs which are restricted to use by members and their guests. Country, golf, tennis, yacht, and amateur sports and recreation clubs are included in this industry. Physical fitness facilities are classified in Industry 7991.

#### 5. How do I report and pay the premier resort area tax?

Use [My Tax Account](#), the department's online filing system to report the premier resort area tax on the Premier Resort Area Tax Return. To use [My Tax Account](#), you will need a logon ID and password. Additional information is available at: [Getting Started](#).

You must file a return for each "reporting period," even if no tax is due for that period. You may download form [instructions](#). The department will immediately acknowledge receipt of returns filed electronically.

#### FOR MORE INFORMATION PLEASE CONTACT:

WISCONSIN DEPARTMENT OF REVENUE  
 Customer Service Bureau  
 PO Box 8949, Mail Stop 5-77  
 Madison, WI 53708-8949  
 Phone: (608) 266-2776  
 Fax: (608) 267-1030  
 Email additional questions to [DORBusinessTax@revenue.wi.gov](mailto:DORBusinessTax@revenue.wi.gov)

November 13, 2014

2457193



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, JUNE 22, 2015 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – City Administrator Oborn
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of June 8, 2015, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Park Reservation Permit application filed by Misty Fitzpatrick for a wedding ceremony on September 5, 2015 from 8:00 am to 10:00 pm in Flat Iron Park including rental of the Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - b. Park Reservation Permit application filed by Lake Geneva Business Improvement District for Taste of Lake Geneva on September 11 & 12, 2015 from noon to 10:00 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - c. Park Reservation Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest on October 10 & 11, 2015 from 7:00 am to 6:30 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (*recommended by the Board of Park Commissioners on June 3, 2015*)
  - d. Street Use Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest using the downtown area sidewalks, streets and alleys, southwest corner of the Geneva Street lot, Center Street Lot and closing the 200 block of Broad Street on October 10 & 11, 2015 from 7:00 am to 6:30 pm
  - e. Street Use Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am
  - f. Parade Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am

- g. Street Use Permit application filed by Tara Trent on behalf of the Maple Park Homeowners Association for closure of Geneva Street between Warren and Maxwell Street on June 27, 2015 at 4:00 pm.
- h. Request for waiver of Parking Stall Bag fees from the Geneva Lakes Chamber of Commerce for Center Street stalls 993 through 1002 to accommodate the U.S. Military Army Band performance Concerts in the Park at Flat Iron Park on June 25, 2015 from 8:00 am to 7:00 pm
- i. Provisional “Class A”/Class “A” Intoxicating Liquor & Fermented Malt Beverage License for New World Wine Inc d/b/a New World Wine, 830 W. Main St, Unit I, Jerry Sibbing, Agent
- j. Provisional Class “B”/“Class C” Fermented Malt Beverage and Wine License for Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent
- k. Alcohol License Premises Extension Application filed by Lake Aire Restaurant, 804 Main Street, George Argiropoulos, Agent, for Sidewalk Café Area
- l. Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Geneva Bay Club LLC d/b/a Maxwell Mansion, 421 Baker Street, Charles Fritz IV, Agent
  - 2) Stone Soup LLC d/b/a Baker House, 327 Wrigley Drive, Charles Fritz IV, Agent
  - 3) Sandal Inc d/b/a Lake Geneva Lanes, 192 E. Main Street, Franklin Guske, Sr., Agent
- m. Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Guerrero Inc d/b/a Olympic Restaurant, 748 W. Main Street, Yolanda Zavaleta, Agent
  - 2) Simple Café LLC d/b/a Simple Café, 525 Broad Street, Thomas Hartz, Agent
  - 3) The Bona Group LLC d/b/a Bona’s Italian Kitchen, 848 W. Main Street, Phillip Bona, Agent
  - 4) Geneva Java Inc d/b/a Geneva Java, 252 Center Street, Halvar Petersen, Agent
- n. Renewal Class “A” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Tienda El Rancho, 1151 Elkhorn Road, Mercedes Jaramillo, Agent
- o. Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**
  - 1) Brutap LLC d/b/a Bruno’s Liquors, 524 Broad Street, James Sharkus, Agent
  - 2) Midwest Fuel, Inc d/b/a Northside Mobil, 501 Interchange North, John Consolino, Agent
  - 3) Walgreen Co dba Walgreens #05600, 351 Edwards Blvd, Suzanne Tiedke, Agent
- p. Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)
- q. Original 2015-2016 Operator’s (Bartender) License applications (located in packet)

10. Item removed from the Consent Agenda

**11. Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

- a. Discussion/Action on **Resolution 15-R32** opposing changes to the Room Tax Law inserted into the State Budget and financial impact to the City

- b. Discussion/Action on **Resolution 15-R34** authorizing a 1.5% wage increase for various permanent part-time staff
- c. Discussion/Action on Employee Group Medical costs including Stop Loss Insurance Renewal
- d. Discussion/Action on applying for DNR Shoreline Permit including a \$603.00 fee *(recommended by Public Works Committee on June 11, 2015)*
- e. Discussion/Action on Kocourek Parking Agreement regarding lot ZOP00281 North of 647 Main Street
- f. Discussion/Action on an Over the Line Violation and fee

**12. Plan Commission Recommendations – Alderman Kupsik**

- a. Discussion/Action on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002
- b. Discussion/Action on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013
- c. Discussion/Action on **Resolution 15-R33** on an application for a Comprehensive Plan Amendment submitted by James Gottinger for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100 to change from Single-Family Residential Urban to Institutional and Community Services, and to start the amendment of the Comprehensive Plan on an expedited basis and set a Public Hearing on said matter before a joint meeting of the Plan Commission and City Council on August 17, 2015
- d. Discussion/Action on **Resolution 15-R35** establishing Public Participation Procedures for a unique Comprehensive Plan Amendment outside the normal Comprehensive Plan Amendment process submitted by James Gottinger, for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100 to change from Single-Family Residential Urban to Institutional and Community Services

**13. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$6,104.61
- c. Regular Bills in the amount of \$259,732.09

**14. Mayoral Appointments**

**15. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with Care for Lake Geneva, Inc. (City Attorney Draper).

**16. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**

**17. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

**REGULAR CITY COUNCIL MEETING  
MONDAY, JUNE 8, 2015 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was led by City Administrator Oborn.

**Roll Call.** Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell. Also Present: City Administrator Oborn, City Attorney Draper, Director of Public Works Winkler, Comptroller Pollitt, City Clerk Waswo.

**Awards, Presentations, and Proclamations.**

Mayor Connors congratulated the Geneva Lakes Women’s Association on starting the 35<sup>th</sup> year of Safety Town.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mary Jo Fesenmaier, 955 George Street, stated she is addressing the appointment of Dennis Jordan to the PFC and believes he is not qualified. She referred to several documents pertaining to the Library theft that Mr. Jordan had approved. She requested the council not appoint the former City Administrator to the PFC.

Terry O’Neill, 954 George Street, said due to Mr. Jordan’s involvement with the salt trial, he feels his appointment would be a conflict of interest; stating the police officer testifying would have to answer to Mr. Jordan on the PFC. He also spoke on the proposed Capital Improvement Referendum ordinance; explaining the exemptions would cover just about everything without the council having to do a referendum.

Richard Malmin, N1991 South Lake Shore Drive, spoke on the Maribu Hummel lawsuit. He noted the lawsuit sued everyone except Dennis Jordan. During mediation Hummel came out ahead with the City paying them 4 million and allowing them to have special contract zoning. Care for Lake Geneva sued the City because of this to see who approved this special zoning, and believes it was most likely Dennis Jordan. He feels the appointment came at the same time as the Ron Carstensen case, which Mr. Malmin feels Mr. Jordan was solely involved in. He also questioned the bidding process under Dennis’ employment. He further added that appointing Mr. Jordan sends a message of inappropriate conduct in City Administration.

**Acknowledgement of Correspondence.** None.

**Approval of Minutes**

Wall/Kordus motion to approve Regular City Council Meeting minutes of May 26, 2015, as prepared and distributed. Unanimously carried.

**Consent Agenda**

**Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for Beachside Bookfest on July 11, 2015 from 8:00 am to 7:00 pm (actual event to run from 10:00 am to 6:00 pm) at Library Park including approval of vendors selling food and merchandise (recommended by the Board of Park Commissioners on June 3, 2015)**

**Street Use Permit application filed by Gertrude Suhajda on behalf of Anchor Covenant Church for Troastapalooza on June 20, 2015 from noon to 8:00 pm closing the westbound lane of Park Row between Maxwell and Clover Street contingent upon payment and placement of barricades**

**Park Reservation Permit application filed by Kimberly Armitage for a 1<sup>st</sup> birthday party on July 25, 2015 from 2:00 pm to 4:00 pm at Veterans Park (recommended by the Board of Park Commissioners on June 3, 2015)**

**Park Reservation Permit application filed by Ray Ortiz for a birthday party on June 20, 2015 from 2:00 pm to 7:00 pm at Seminary Park (recommended by the Board of Park Commissioners on June 3, 2015)**

**Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2014-2015 License**

**Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2015-2016 License**

**Alcohol License Premises Extension Application filed by Beachside Hospitality Inc d/b/a Barrique Wine and Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent, for Sidewalk Café Area**

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Drive, William Strangeway, Agent
- 2) Gleneagles LLC d/b/a Sopra, 724 W. Main Street, Alastair Cumming, Agent
- 3) L&B Main Street Inc d/b/a Champs Sports Bar & Grill, 747 W. Main Street, Gregory Bush, Agent
- 4) Jackson Wine LLC d/b/a Studio Winery, 401 Sheridan Springs Road, Kathleen Jackson, Agent (Winery)
- 5) Oakfire LLC d/b/a Oakfire Pizzeria & Restaurant, 831 Wrigley Drive, David Scotney, Agent
- 6) DCR Restaurant Group LLC d/b/a Next Door Pub, 411 Interchange North, Chad Bittner, Agent
- 7) Medusa Grill & Bistro LLC d/b/a Medusa Grill & Bistro, 501 Broad Street, Gregory Anagnos, Agent
- 8) American Legion Post 24, 735 Henry Street, Charles Schlehlein, Agent
- 9) 422 S. Wells St. LTD d/b/a Celebration on Wells, 422 S. Wells Street, Charles Lorenzi, Agent
- 10) Chubby Kitty LLC d/b/a Fat Cat’s, 104 Broad Street, Mark Basil, Agent
- 11) Samson Enterprises LLC d/b/a Carvetti’s, 642 W. Main Street, Eugene Grahler, Agent
- 12) LG Hospitality Group LLC d/b/a Tuscan Tavern & Grill, 430 Broad Street, James Georgalas, Agent
- 13) Pop More Corks Inc d/b/a Pop More Corks, 615-617 W. Main Street, David Biegemann, Agent
- 14) Capitol Geneva LLC d/b/a Sprecher’s Restaurant & Pub, 111 Center Street, Elizabeth Dion, Agent

**Renewal Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Meridian Condominium Association, d/b/a Bella Vista Suites, 335 Wrigley Drive, Charles Lorenzi, Agent
- 2) Su Wings Corp, d/b/a Su Wings Chinese Restaurant, 743 North Street, Siu Wing Leung, Agent

**Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Beachside Hospitality Inc d/b/a Barrique Wine & Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent
- 2) PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams Street, Butch Nocek, Agent
- 3) Happy Restaurant Inc d/b/a Happy Café, 526 Wells Street, Min Ting Zhong, Agent

**Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent
- 2) Queso Corp d/b/a The Cheese Box, 801 S. Wells Street, Zbigniew Borowiec, Agent
- 3) Target Corporation d/b/a Target Store T2348, 660 N. Edwards Blvd., Nicholas Schmidt, Agent
- 4) QuickNSave LLC d/b/a Quick N Save, 1231 Grant Street, Jatinder Dhillon, Agent
- 5) Geneva Country Store, 605 Williams Street, Thomas Kaczmarek, Agent
- 6) Kwik Trip Inc d/b/a Kwik Trip 219, 710 Williams Street, Jillian Ricker, Agent
- 7) H&P Enterprises LLC d/b/a Geneva Liquors, 797 S. Wells Street, Kanwal Singh, Agent

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage (Hotel Exemption) License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent

**Renewal Class “B” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Re-Vive LLC d/b/a Re-Vive Gallery & Studio, 721 Geneva Street, Samantha Strenger, Agent
- 2) Geneva Lakes Hotel Group LLC d/b/a Comfort Suites, 300 E. Main Street, Sara Remlinger, Agent

**Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)**

**Original 2015-2016 Operator’s (Bartender) License applications (located in packet)**

**Renewal Taxi Company License application filed by All Star Cab, W1044 Evergreen, Pell Lake**

**Original Taxi Driver License application filed by Matthew Trane *(approved by Police Chief; informational only)***

**Renewal Taxi Driver License application filed by Ronald Skipper, Sr. and Debra Skipper *(approved by Police Chief; informational only)***

**Renewal Massage Establishment License application filed by Bella Vista Suites/Heartland Spa, 335 Wrigley Drive**

Hill/Chappell motion to approve. Unanimously carried.

**Second Reading of Ordinance 15-05, amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures raising the limit to \$1,500,000 with a 2.5% annual increase starting 2016 and including provisions for exempting Capital Expenditures for new utilities, and maintenance, repair or replacement of existing utilities or other infrastructure**

Kordus/Wall motion an amendment to link the annual increase to the CPI as published by the WERC on January 1 of each year using 2015 as a baseline. Alderman Kordus felt the annual increase should not be tied to a fixed amount and noted it is not a budgeting item. He felt it should have been adjusted for inflation all the way along. Alderman Chappell requested they note that it is only used in extreme cases for new utilities, and maintenance, repair or replacement of existing utilities or infrastructure. City Attorney Draper questioned which CPI should be used. City Administrator Oborn recommended using the labor CPI. Mr. Draper questioned if they wanted increases and decreases or just increases. Mr. Kordus stated whatever the inflation is, it would be adjusted. In a period of deflation, it would go down. Alderman Howell would like to continue with the 2.5%. Alderman Hill agrees. She would rather have a predictable process and outcome and felt 2.5% is fair. Alderman Gelting stated they are already raising it to

what the CPI would have brought it to based on the original referendum. He feels this gives a little wiggly room so that even if the CPI goes down in a period of deflation, it would not go below what the original referendum amount was. He sees it as a compromise already and said it makes sense to tie it to the CPI.

Roll Call on Amendment: Chappell, Wall, Kordus, Gelting, Kupsik, voted “yes.” Motion carried 5 to 3 with Alderman Hill, Hedlund and Howell voting “no.”

Chappell motion an amendment to add language stating capital expenditures for new utilities, and maintenance, repair or replacement of existing utilities or other infrastructure for extreme cases or disaster related. Ms. Chappell stated she is trying to stick to the original intent of the ordinance and preserve public involvement. Motion failed for lack of second.

Alderman Kordus stated his intention was to allow for utilities and necessary infrastructure improvements to move forward without the need to go to referendum.

Roll Call on Main Motion: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Motion carried 7 to 1 with Alderman Chappell voting “no.”

**Second Reading of Ordinance 15-06, amending Chapter 46 Nuisances, to include Article III, Abandoned Property and Section 46-10, Disposal of Abandoned Property**

Wall/Kordus motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

**Discussion/Action on renewal of CD in the amount of \$143,818.73 plus interest, maturing on June 21, 2015 from BMO Harris Bank**

Kupsik/Wall motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Discussion/Action on renewal of CD in the amount of \$314,480.01 plus interest, maturing on June 10, 2015 from Associated Bank**

Kupsik/Hill motion to approve. Alderman Chappell questioned if the CDs were earmarked for the future or contingency. Comptroller Pollitt stated it is TID#4 money, which cannot be used for general purposes.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Personnel Committee Recommendations – Alderman Hedlund**

**Resolution 15-R31, authorizing a 1.5% wage increase for full-time, non-union, non-contracted current employees retroactive to January 1, 2015**

Alderman Hedlund stated the resolution was amended at FLR to include seasonal and non-season part-time employees. Comptroller Pollitt stated she spoke with a couple Department Heads and recommended a resolution be brought back at the next meeting for seasonal and part-time employees so that they do not miss anyone. Alderman Hill stated the intention of her motion at Personnel was to only exclude the City Clerk, who has a step increase and the City Administrator, who just negotiated his contract.

Hill/Chappell motion to approve Resolution 15-R31 and include the Comptroller, Building and Zoning Administrator, Assistant Director of Public Works, Parking Manager, Police Chief, Assistant Police Chief, Police Lieutenant, Police Sergeant Hall, Police Sergeant Way, Police Sergeant Derrick, PD Communications Supervisor, and PD Administrative Assistant for a 1.5% raise retroactive to January 1.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Discussion/Action on adoption of employee health insurance change in plan benefits to \$1,000 single, \$2,000 family deductibles and various other copay increases**

Hedlund/Kordus motion to recommend adoption of employee health insurance normalized plan. Alderman Kordus stated he is in favor of this resolution with the understanding that it is a step approach. Mayor Connors stated the taskforce will still be in place as this will be a continuous process. Technically, this is a 6 month plan that can be extended at the first of the year if that is what the council wishes to do. The recommended start date of an HSA plan would be January 1. The goal is to reduce costs due to the 2018 Affordable Care Act and Cadillac tax penalty. With the present numbers, the City would be subject to a \$411,000 penalty. Mr. Connors noted they are trying to be proactive and change in steps. Ms. Hill stated her end goal would be to avoid any excess tax. Alderman Gelting stated they were over by \$360,000 and the \$200,000 is an annualized savings. They are really getting a \$100,000 projected savings and noted it is only a 6 month deal.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

#### **Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Kupsik/Hill motion to approve Prepaid Bills in the amount of \$12,690.77.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Kupsik/Gelting motion to approve Regular Bills in the amount of \$120,160.98

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Kordus/Wall motion to approve Acceptance of Monthly Treasurer’s Report for April 2015

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

#### **Mayoral Appointments.**

Mayor Connors asked Mr. Draper who is responsible for approving payments made by the Library under State Statute. City Attorney Draper stated the Library Board, which is also under the City ordinances.

#### **Avian Committee - Reappointment of Maureen Winkler to May 1, 2017**

Wall/Hill motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

#### **Historic Preservation Committee - Appointment of Jim Davis to May 1, 2017**

Kordus/Kupsik motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

#### **Police & Fire Commission - Appointment of Dennis Jordan to May 1, 2020**

Wall/Kordus motion to approve. Alderman Kordus feels Mr. Jordan is well qualified for this role and stated he believes he would be a good addition to the PFC. Alderman Kupsik questioned if there is any conflict of interest with the upcoming salt trial and would feel better sending it back to the Mayor for reconsideration. Mayor Connors stated he is not aware of any pending charges against Mr. Jordan. He noted this is one person on a commission of five, so no one person makes any decision.

Alderman Hill thinks this is the worst idea out of the City yet and feels it does not consider the interests of the City and residents. She stated this has nothing to do with him personally; it is strictly a professional matter. She found Mr. Jordan’s position as Administrator to be highly deficient. She was concerned that the Mayor refused to provide Mr. Jordan with a performance evaluation over the last three years. To appoint Mr. Jordan to a five year term on the most powerful commission in the City is irresponsible and unfair to the new Administrator. For all the reasons noted through public comments and the fact that they refused to manage Mr. Jordan, is a failure of this Council and Mayor. Ms. Hill stated his appointment to the PFC is entirely inappropriate.

Mr. Kordus stated he has heard positive and negative about Mr. Jordan; and feels there is personal animosity against him, and was not making accusations on whether it was from anyone on the Council. He said Mr. Jordan has the background and is qualified. He noted there is no pending legal action that he is aware of either.

Alderman Wall feels the former Administrator served them well and believes the community thinks that also. He does not know where Mr. Kupsik is coming from with a trial as Mr. Wall has not heard of Mr. Jordan having to testify. Mr. Wall said Mr. Jordan would be a great asset to the PFC. Alderman Chappell agrees with Ms. Hill and stated when somebody chooses to retire, they should honor that. She suggested picking someone fresh who has new perspectives. Alderman Gelting stated he agrees with Ms. Hill on the separation. He feels Mr. Jordan did a good job with the City and the Council overall did a great job as stewardship and financially for the City. Anybody can be criticized for any element of their job, especially in a position such as that. Mr. Gelting wants to make sure they are empowering the new Administrator to push forward in a new era. He would prefer to break with the old and stated any of the speculative issues are not part of his concern. Mr. Gelting stated Mr. Jordan would be a good fit and do a great job but feels there should be more time to allow for separation with the Police and Fire.

Alderman Hedlund stated he certainly thinks he is qualified. From his short time here, he has seen some shortcomings, but has no question with his morals. He understands the separation and that Mr. Jordan would be one of a commission of five. After being here for 14 years, Mr. Jordan does know how the City works and would not have to go through any transition period. Mr. Hedlund noted he is still undecided. Alderman Howell stated he spent 10 years on the Police and Fire Commission and someone like Mr. Jordan would be an asset they could use.

Mayor Connors noted the purpose of the PFC is to be apolitical and felt they were politicizing it. Mr. Connors stated Mr. Jordan has a special skill set who knows how the functions overlap in municipal finance and municipal law. He said Mr. Jordan would be an asset to the commission as Alderman Howell stated. Ms. Chappell questioned if the PFC would like Mr. Jordan on the board. Mr. Connors stated he spoke with two commissioners who were in favor of it. He did not speak with more than that as it would possibly affect a quorum; however, there really is no business upon them.

Roll Call: Mayor Connors, Alderman Wall, Kordus, Hedlund, Howell voted "yes." Chappell, Hill, Gelting, Kupsik voted "no." Motion carried 5 to 4.

#### **Utility Commission - Appointment of Dennis Lyon to October 1, 2019**

Wall/Chappell motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

#### **Closed Session**

Kordus/Chappell motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Yvette Gray by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (City Attorney Draper).

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

The Council entered into closed session at 8:30 p.m.

#### **Return to Open Session**

Kupsik/Hedlund motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

The Council reconvened in open session at 8:35 p.m.

Kordus/Hill motion to deny operator's license of Yvette Gray.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

#### **Adjournment**

Kordus/Chappell motion to adjourn at 8:36 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/ OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit. Required for any public gathering or parade on public property.
  - If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit. Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/ or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request. Required for reserving the use of any City parking stall.
- Park Reservation Permit. Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Applicant Name: Misty Fitzpatrick Date of Application: 5-25-2015
2. Organization Name: N-A
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: N-A
4. Mailing Address: 501 Haskins
5. City, State, Zip: Lake Geneva, Wi. 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_

## Section III - Event Information

1. Title of Event: Hanke-Grace Wedding
2. Date(s) of Event: 9-5-2015
3. Location(s) of Event: Brunk Pavilion - Flatiron Park
4. Hours: 8 am (night before?) 12 pm (next day?)  
Start Time End Time  
(midnight) possible?

~~X~~ Alt. Phone Carol Hanke.

5. Event Chair/ Contact Person: Anthony Nellesen Phone:    

6. Day of Event Contact Name: Anthony Nellesen Phone:    

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 250-300

10. Basis for Estimate:

We are expecting to invite just over 300 guests, and do not expect all of them to be able to attend.

However we do want to make sure all of them can be accomodated.

11. Will you be setting up a tent?  Yes  No

If yes, list the location, size and rental company: \_\_\_\_\_

12. Will there be any animals?  Yes  No

If yes, what type and how many: \_\_\_\_\_

13. Detailed description of proposed event. Please attach a map of the exact location of the event and/ or route.

We would like to decorate Brunk Pavilion with wedding decorations (removable) that don't damage the facility. Set up music requiring power. Setup flower display (completely independant and removable) if needed. Setup and remove chairs if needed. The whole event would consist of initial gathering, 1/2 hr ceremony. Then dispersment to "The Cove" for reception.

14. Description of plan for handling refuse collection and after-event clean-up:

We would like to know what is possible or required. We are certainly agreeable to whatever the city would require. Our hope is that we could take the majority of the decorations down by midnight and a final walk thru by noon the following day.

15. Description of plan for providing event security (if applicable):

We do not anticipate the need for security. By all accounts this is a very happy and anticipated wedding 😊

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/ or wine?  Yes  No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?  Yes  No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV – Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event?     Yes     No  
If yes, list where and how many:  
Date(s) of use: \_\_\_\_\_  
Total Number of Stalls Request: \_\_\_\_\_  
Stall Number(s) and Location: \_\_\_\_\_  
\_\_\_\_\_  
Additional Information:

3. Description of signage to be used during event:  
Please attach a Street Banner Display Application for use of city banner poles.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s). ~~Maybe~~

- Electricity      Explain: Needed for wedding music
- Water            Explain: \_\_\_\_\_
- Traffic Control    Explain: \_\_\_\_\_
- Police Services    Explain: \_\_\_\_\_
- Fire/ EMS Services Explain: \_\_\_\_\_
- Other              Explain: \_\_\_\_\_

Section V - Fees

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Parade Permit</b>		
Application Fee	\$25.00	_____
Public Assembly Permit	\$0.00 (No Fee)	<u>0</u>
<b>Street Use Permit</b>		
Application Fee	\$25.00	_____
Permit Fee - Events lasting 2 days or less	\$40.00	_____
Permit Fee - Events lasting more than 2 days	\$100.00	_____
<b>Parking Stall Bag Request</b>		
Administrative Fee	\$10.00	_____
<b>Parking Stall Usage/ Blockage Fee - Per Stall, Per Day</b>		
March 1 - November 14	\$20.00	_____
November 15 - February 29	\$10.00	_____
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	<u>25.00</u>
<b>Security Deposit</b>		
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	Determined by Park Board	<u>(100.00) est.</u>
<b>Non-Resident</b>		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	Determined by Park Board	_____
<b>Park Reservation Fees - Per Location, Per Day</b>		
		# of Parks # of Days
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	_____
<b>Non-Resident</b>		
49 Attendees or Less	\$75.00	_____
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
Subtotal: \$		
<b>Additional Park Amenities - <i>Brunk Res. 125.00</i></b>		
Equipment (with delivery)	Security Deposit	Rental Fee
Benches	\$50.00	\$5.00 each
Picnic Tables	\$50.00	\$15.00 each
Barricades	\$50.00	\$5.00 each
Trash Receptacles	\$50.00	\$8.00 each
Dumpster Delivery	\$0	\$50.00 each
Dumpster Pick-up	\$50.00 plus additional land fill fees	
Fencing - Snow	\$30.00 per 50 feet	
Subtotal: \$ <u>605.00</u>		

*Additional Security Dep. \$250*

*Determined by Park Board* →

105.00

*Fee Res. 125.00*

Total due with application: \$ 605.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI – Signature of Applicant

“The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances.”

APPLICANT SIGNATURE:



DATE: 5-25-2015

For Office Use Only

Date Filed with Clerk: 5/26/15 Payment with application: \$ 355.00 Receipt: C150526-4  
Departmental review (all that apply): 6/19/15 250.00 C150609-767 \$605.00

Police Chief:  Approved  Denied Signed: A/C Lounsbury  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connelly  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: Phil Warren  
Additional services needed: Would like a walk through after event  
Additional fees or deposit: clean up + more info on how things will be attached

Parking Dept.:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 6-3-15  Approved  Denied  
Reasons/ Conditions: D. Abate with end time of 10pm

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/ Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/ Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Addtl fee/ deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/ PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

DATE 10/10/15 & 10/11/15 LOCATION Flat Iron Park USE Great Pumpkin Weigh-In at the Parking Lot and Pavilion in Conjunction with Octoberfest (BID)

President Skates read the permit. It was moved by Mayor Connors to approve, and seconded by Commissioner Swanson to include waiver of security deposit and pavilion rental fee. The motion passed 7-0. Note: There was no discussion on parking space use or rentals.

DATE 09/05/15 LOCATION Flat Iron Park Pavilion USE Hanke/Grace Wedding?

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Olsen. Approval included a staff approval of the type of decorations to be temporarily attached to the structure, rental fee and security deposit. Decorations to be removed by 10 PM. The motion passed 7-0.

DATE 07/25/15 LOCATION Veterans Park Pavilion Structure USE Jackson 1<sup>st</sup> Birthday Party

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Schneider. The motion passed 7-0.

DATE 06/19/15 LOCATION Flat Iron Park Pavilion USE Wedding Ceremony

President Skates read the permit. It was moved by President Skates to approve, and seconded by Commissioner Hartigan. The motion passed 7-0.

DATE 06/20/15 LOCATION Seminary Park Pavilion USE Ortiz Party

President Skates read the permit. It was moved by Commissioner Swanson to approve, and seconded by Commissioner Hartigan. The motion passed 7-0.

## **OLD BUSINESS**

### **Ice Skating Rink Location Discussion-BID Erin Thornburgh.**

DPW Winkler explained the Public Works Committee recommendation asking the Commission to consider other alternatives to Flat Iron Park. It was the consensus that there may not be any better options and that the BID wouldn't probably fund the rink elsewhere. It was also recognized that the first year of turf may not be fully developed.

### **Dog Park Fencing/Signage.**

Commissioner Quickel mentioned the park is already opened and inquired as to a dedication. It was moved by President Skates and seconded by Mayor Connors to ask the City Attorney to draft an ordinance to enforce the dog park rules. The motion passed 7-0. DPW Winkler said he is working on the park sign.

### **Display of Temporary Art in the Parks-**

There was much discussion on the topic of temporary art in the parks. Artist Abraham Renko spoke to his proposed ideas but didn't create a model of his idea to show, Alderman Chappell spoke in support of getting something done, Commissioner Swanson said he thought we needed locations before approving anything. The Commissioners all expressed a concern for doing it right the first time whatever they go with and not to rush just anything out along the lakefront. This item was continued after President Skates said it may not happen this summer.

June 18, 2015

Dear Mayor Connors, City Administrator, City Clerk, and Common Council Members:

Please accept this letter as a request to waive fees in reference to our event permits for both Taste of Lake Geneva and Oktoberfest. As you may know, these events are put on with the intention of drawing both visitors and locals to enjoy downtown Lake Geneva - adding to both the vitality of the merchants and the city through sales, parking, and vibrancy of the festivities – at the cost of the Lake Geneva Business Improvement District.

We are currently being asked to pay roughly \$2100 for the two events mentioned. Although we understand there are certain costs the city incurs to assist in putting on these events; the fees we are being asked to pay this year far exceed any fees we have paid in the past.

Taste of Lake Geneva 2014 \$400

Oktoberfest 2014 \$480

We ask that you waive additional fees associated with these events as they do bring revenue to the city as well as provide a great atmosphere for locals to enjoy the downtown.

We would be happy to discuss the above further – please let us know if you have any questions.

Thank you.

Lake Geneva Business Improvement District

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

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- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Applicant Name: Erin Thornburgh Date of Application: May 29, 2015
2. Organization Name: Lake Geneva Business Improvement District
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: PO Box 863
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ 1
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_

## Section III - Event Information

1. Title of Event: Taste of Lake Geneva
2. Date(s) of Event: Friday, September 11 and Saturday, September 12, 2015
3. Location(s) of Event: Flat Iron Park
4. Hours: 12:00pm (September 11th) 10:00pm (September 12th)  
Start Time End Time

5. Event Chair/Contact Person: Erin Thornburgh Phone: \_\_\_\_\_

6. Day of Event Contact Name: Erin Thornburgh Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 1700+

10. Basis for Estimate: Last year's attendance

11. Will you be setting up a tent?  Yes  No

If yes, list the location, size and rental company: (Please see attached)

12. Will there be any animals?  Yes  No

If yes, what type and how many: \_\_\_\_\_

13. Detailed description of proposed event. Please attach a map of the exact location of the event and/or route.

Set-up: Friday, September 11th at 12:00pm  
Event: Saturday, September 12th from 11:00am-5:00pm  
Clean-up: Saturday, September 12th starting at 5:00pm

- Local restaurants and food related merchants will display and sell their faire.
- Beer and wine will be sold on premises within the properly fenced event.
- Live entertainment will be onsite: *please waive fee for pavillion.*
- Portable toilets and handwashing stations will be onsite.

(Please see attached map for further details.)

14. Description of plan for handling refuse collection and after-event clean-up:

- We will provide trash receptacles and empty them into a dumpster located near the Visitor's Center at 201 Wrigley Drive.
- Each vendor will clean up their space and event staff will handle post-event clean-up.

15. Description of plan for providing event security (if applicable):

- Security for beer & wine will be provided.

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

None.

2. Will any parking stalls be used or blocked during the event?     Yes     No

If yes, list where and how many:

Date(s) of use: September 12, 2015

Total Number of Stalls Request: 10 20    ← 1002

Stall Number(s) and Location: Lower Center Street Lot adjacent to Flat Iron Park (#983-1002)    (20)

Additional Information:

3. Description of signage to be used during event:

*Please attach a Street Banner Display Application for use of city banner poles.*

- Downtown Street Banners (city street poles)
- Signage/banners onsite during event

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity    Explain: For vendor use (heat/refrigerate)
- Water    Explain: \_\_\_\_\_
- Traffic Control    Explain: \_\_\_\_\_
- Police Services    Explain: \_\_\_\_\_
- Fire/EMS Services    Explain: \_\_\_\_\_
- Other    Explain: Garbage cans and picnic benches delivered to park

# Taste of Lake Geneva September 11 - 12, 2015

## Section V - Fees

Application and Permit Fees	Unit Fee				Applicable Fee
<b>Parade Permit</b>					
Application Fee	\$25.00				_____
<b>Street Use Permit</b>					
Application Fee	\$25.00				_____
Permit Fee - Events lasting 2 days or less	\$40.00				_____
Permit Fee - Events lasting more than 2 days	\$100.00				_____
<b>Parking Stall Bag Request</b>					
Administrative Fee	\$10.00				10 _____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day		# of Stalls	# of Days		
March 1 - November 14	\$20.00	x	20	x	1 = 400 _____
November 15 - February 29	\$10.00	x	_____	x	_____ = _____
<b>Park Reservation Permit</b>					
Application Fee	\$25.00				25 _____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				<u>Waived by Park Board</u>
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x	_____ = _____
50-149 Attendees	\$55.00	x	_____	x	_____ = _____
150 or more Attendees	\$105.00	x	1	x	2 = 210 _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x	_____ = _____
50-149 Attendees	\$125.00	x	_____	x	_____ = _____
150 or more Attendees	\$225.00	x	_____	x	_____ = _____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$125.00	x	2	x	_____ = <u>Waived by Park Board</u>
Non-Resident	\$250.00	x	_____	x	_____ = _____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee	# Requested	Sec. Dep.		Applicable Fee
Benches	\$5.00 each	x _____ +	\$50.00 =		_____
Picnic Tables	\$15.00 each	x 10 +	\$50.00 =		200 _____
Barricades	\$5.00 each	x _____ +	\$50.00 =		_____
Trash Receptacles	\$8.00 each	x 10 +	\$50.00 =		130 _____
Dumpster Delivery	\$50.00 each	x _____ +	\$0 =		_____
Dumpster Pick-up	\$50.00 plus additional landfill				_____
Fencing - Snow	\$30.00 per 50 feet				_____
<i>Requests for equipment are subject to availability.</i>					
<b>Subtotal: \$</b>					975 _____
<b>6/10/2015 Payment Check 1593: \$</b>					775 _____

**Balance Due: \$** 200

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*E. Shoyf*

DATE: 5-29-15

**For Office Use Only**

Date Filed with Clerk: 6/10/2015 Payment with application: \$ 775.00 Receipt: \_\_\_\_\_

**Departmental review (all that apply):**

Police Chief:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: *Burt Connelly*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): 6-3  Approved  Denied

Reasons/Conditions: *[Signature]*

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Addtl fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

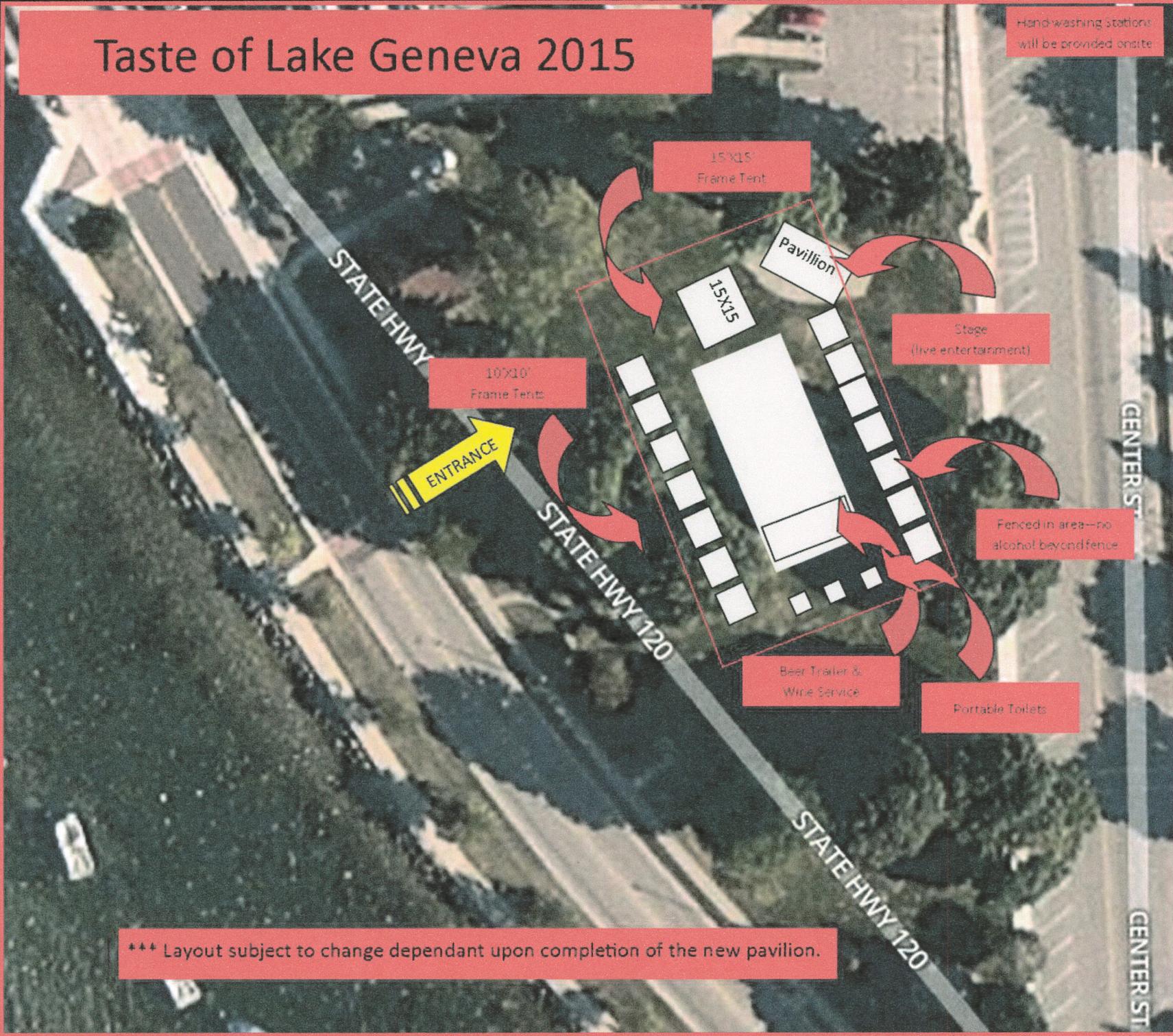
Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

# Taste of Lake Geneva 2015

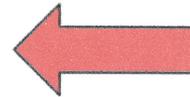
Hand-washing stations will be provided onsite



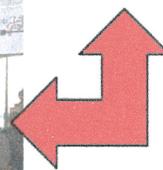
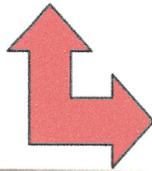
\*\*\* Layout subject to change dependant upon completion of the new pavillion.



**Large center tent  
for beer, wine,  
and seating**



**Garbage cans and  
handwashing stations  
throughout event**



**Rows of vendor  
tents (10X10)**

June 18, 2015

Dear Mayor Connors, City Administrator, City Clerk, and Common Council Members:

Please accept this letter as a request to waive fees in reference to our event permits for both Taste of Lake Geneva and Oktoberfest. As you may know, these events are put on with the intention of drawing both visitors and locals to enjoy downtown Lake Geneva - adding to both the vitality of the merchants and the city through sales, parking, and vibrancy of the festivities – at the cost of the Lake Geneva Business Improvement District.

We are currently being asked to pay roughly \$2100 for the two events mentioned. Although we understand there are certain costs the city incurs to assist in putting on these events; the fees we are being asked to pay this year far exceed any fees we have paid in the past.

Taste of Lake Geneva 2014 \$400

Oktoberfest 2014 \$480

We ask that you waive additional fees associated with these events as they do bring revenue to the city as well as provide a great atmosphere for locals to enjoy the downtown.

We would be happy to discuss the above further – please let us know if you have any questions.

Thank you.

Lake Geneva Business Improvement District

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Applicant Name: Erin Thornburgh Date of Application: May 29, 2015
2. Organization Name: Lake Geneva Business Improvement District
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: PO Box 863
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_

## Section III - Event Information

1. Title of Event: Lake Geneva Oktoberfest
2. Date(s) of Event: Saturday, October 10 - Sunday, October 11, 2015
3. Location(s) of Event: 200 Block of Broad Street and Flat Iron Park
4. Hours: 7:00am 6:30pm  
Start Time End Time

5. Event Chair/Contact Person: Erin Thornburgh Phone: \_\_\_\_\_

6. Day of Event Contact Name: Erin Thornburgh Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 10,000+

10. Basis for Estimate: Previous attendance numbers

11. Will you be setting up a tent?  Yes  No  
If yes, list the location, size and rental company: \_\_\_\_\_

12. Will there be any animals?  Yes  No  
If yes, what type and how many: Ponies, horses

13. Detailed description of proposed event. Please attach a map of the exact location of the event and/or route.

- Use of downtown sidewalks for vendors
- Use of alleys on the 200 block of Broad Street (bathrooms, dumpster, food storage, etc)
- Closing of the 200 block of Broad Street
- Use of Center Street lot adjacent to Flat Iron Park for giant pumpkin weigh-in site
- Pumpkin and log carving at Flat Iron Park
- Other family-friendly activities at Flat Iron Park
- Live music at both locations : *please waive fee for pavilion use*

(Please see attached map for details.)

14. Description of plan for handling refuse collection and after-event clean-up:

- A dumpster will be provided and event staff will monitor 200 block of Broad Street garbage receptacles, emptying them as needed.
- Garbage will also be monitored at Flat Iron Park and emptied as needed.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

- Closing of 200 block of Broad Street from Main Street to Geneva Street.

(Please see attached map.)

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, list where and how many:

Date(s) of use: Saturday October 10 & Sunday October 11, 2015

Total Number of Stalls Request: 29 31

Stall Number(s) and Location: behind Champs : H/c, 923, 922, 919, 918, 915 } 6  
Center Street lot : 978-1002 } Sunday Only

Additional Information:

Saturday only need parking behind champs! } 6 stalls  
H/c, 923, 922, 919, 918, 915

3. Description of signage to be used during event:

Please attach a Street Banner Display Application for use of city banner poles.

- Downtown City street banner poles

- Signage onsite during event

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

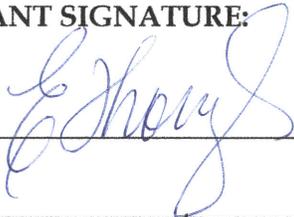
- Electricity Explain: all pole outlets on Broad from Main to Geneva (9)
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14 - <b>Sunday Only</b>	\$20.00	x	_____	x _____	= _____
March 1 - November 14 - <b>Saturday Only</b>	\$20.00	x	_____	x _____	= _____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			_____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			<u>Waived by Park Board</u>
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	_____	x _____	= _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$125.00			# of Days	= <u>Waived by Park Board</u>
Non-Resident	\$250.00			x _____	= _____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____	+ \$50.00	= _____
Picnic Tables	\$15.00 each		x _____	+ \$50.00	= _____
Barricades	\$5.00 each		x _____	+ \$50.00	= _____
Trash Receptacles	\$8.00 each		x _____	+ \$50.00	= _____
Dumpster Delivery	\$50.00 each		x _____	+ \$0	= _____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					
					<b>Subtotal: \$</b> _____
					<b>6/10/2015 Payment Check 1593: \$</b> _____

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 5-29-15

**For Office Use Only**

Date Filed with Clerk: 6/10/15 Payment with application: \$ 365.00 Receipt: \_\_\_\_\_

**Departmental review (all that apply):**

- Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Fire Chief:  Approved  Denied Signed: Burt Connelly  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Parking Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

- Park Board: Meeting Date(s): 6-3-15  Approved  Denied  
Reasons/Conditions: [Signature]
- Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/ deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
Permit(s) issued:  Parade/PA  Street Use  Park Permit  
Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
Reason withheld: \_\_\_\_\_

# Oktoberfest 2015

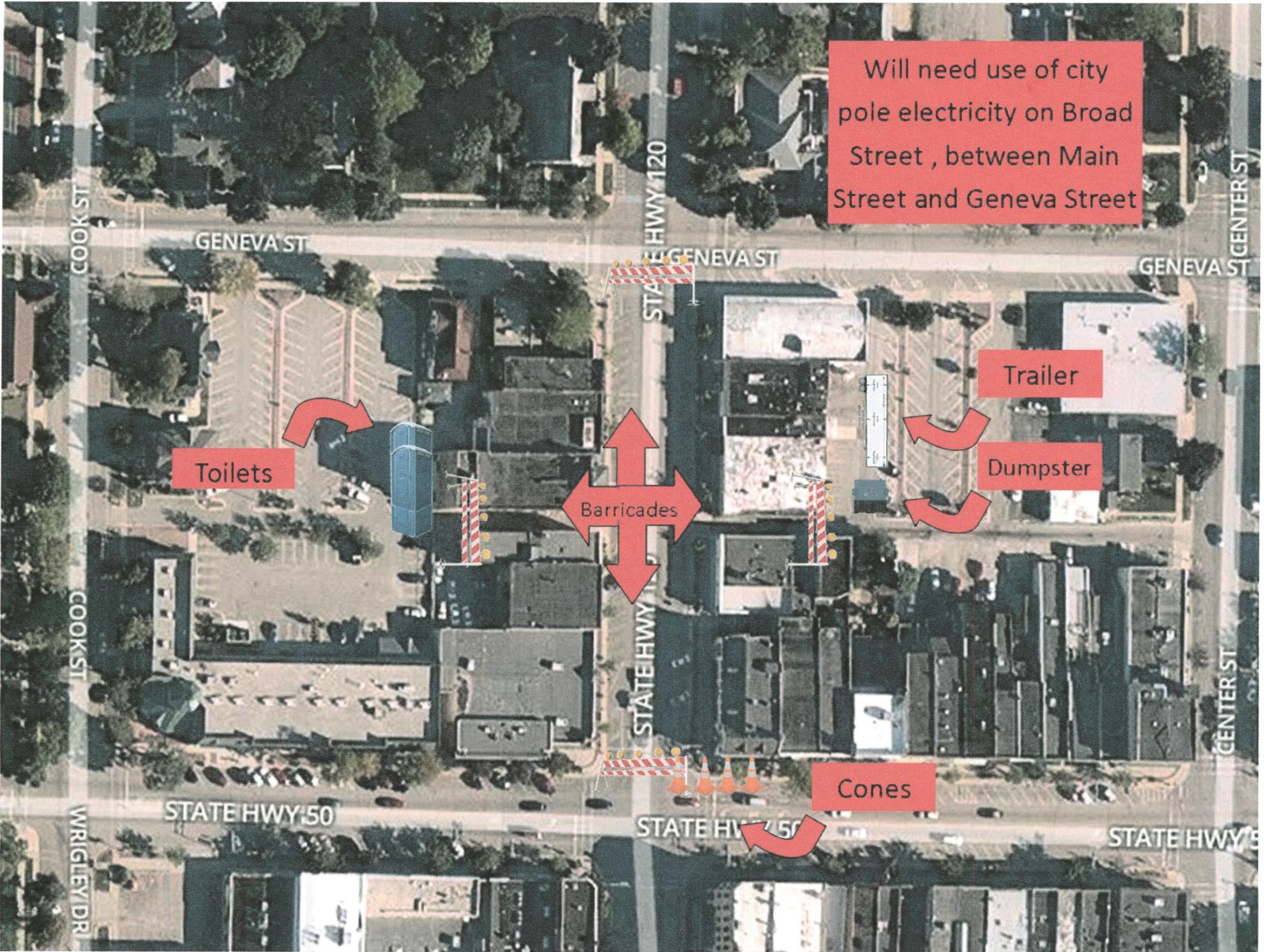


Giant Pumpkin Weigh-in Site

Pavillion:  
Live Music

Pumpkin carving &  
Other fun activities

Flatiron Park



Will need use of city pole electricity on Broad Street , between Main Street and Geneva Street

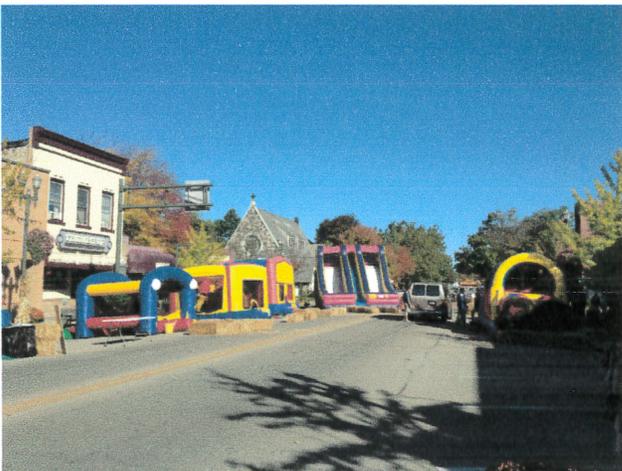
Toilets

Barricades

Trailer

Dumpster

Cones





# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

**Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.

If the event is a parade, please attach a map or description of the requested route to be traveled.

**Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Date of Application: June 9, 2015
2. Applicant Name: Barb Braden
3. Organization Name: American Legion Auxiliary
4. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: 0
5. Mailing Address: PO Box 897
6. City, State, Zip: Lake Geneva, WI 53147
7. Phone: 262-248-9167 E-mail: \_\_\_\_\_
8. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
9. Event Chair/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_
10. Day of Event Contact Name: July 4, 2015 Phone: \_\_\_\_\_

**Section III - Event Information**

1. Title of Event: July 4th Parade

2. Date(s) of Event: 7-4-15

3. Location(s) of Event: See Attached Route

4. Hours: 10am Start Time 10:30 am End Time

5. Is the event open to the public?  Yes  No

6. Will you charge an admission fee?  Yes  No

7. Estimated Attendance Number: 90

8. Basis for Estimate: Last Year

9. Will there be any animals?  Yes  No Not Sure  
If yes, what type and how many: \_\_\_\_\_

10. Detailed description of proposed event (attach additional pages if necessary):  
Parade to start @ East View School  
Kids with decorated bikes  
Fire Dept  
Amer. Legion Post & Auxiliary

11. Description of plan for handling refuse collection and after-event clean-up:  
Should be None

12. Description of plan for providing event security (if applicable):  
Lake Geneva Police Dept

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Dodge St to Center  
 up Center to Henry  
 To Legion Post*

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, where and how many:

3. Description of signage to be used during event:

*None*

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: Lead Parade
- Fire/EMS Services Explain: In Parade
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			\$ <u>25.00</u>
<b>Street Use Permit</b>					
Application Fee		\$25.00			<u>25.00</u>
Permit Fee - Events lasting 2 days or less		\$40.00			<u>40.00</u>
Permit Fee - Events lasting more than 2 days		\$100.00			
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			
150 or more Attendees		<i>Determined by Park Board</i>			
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$125.00	x	_____	x _____ =	_____
Non-Resident	\$250.00	x	_____	x _____ =	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$</b> <u>190.00</u>

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		# of Days
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
Subtotal: \$		<u>0</u>
+ Subtotal from Page 4: \$		<u>25.00</u>
Total DUE: \$		<u>25.00</u>

Total PAID with Application: \$ 25.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Are you requesting any fees be waived?  Yes  No

If yes, please explain:

*Event for the children of the city of Lake Geneva. ~~and~~ that has been done for over 50 years. Requesting application fee/all fees be waived as have never paid in the past*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

*Barbara Braden*

DATE: 6-8-15

For Office Use Only

Date Filed with Clerk: 6/9/15 Payment with application: \$ 25.00 Receipt: C150609-24

Departmental review (all that apply):

Police Chief:  Approved  Denied

Signed: [Signature]

Additional services needed: 2 Gates to Close off Henry St.

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied

Signed: Brent Connelly

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied

Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied

Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Addtl fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



FRANK KRESEN UNIT NO. 24

# American Legion Auxiliary

LAKE GENEVA, WISCONSIN 53147

Eastview

Dodge

Center

Henry



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
  - If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Applicant Name: Tara Trent Date of Application: June 1, 2015
2. Organization Name: Maple Park Home owners Association
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
4. Mailing Address: 1103 Geneva St
5. City, State, Zip: L.G. WI 53147
6. Phone: 262 E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_

## Section III - Event Information

1. Title of Event: MPHA Block Party
2. Date(s) of Event: June 27th
3. Location(s) of Event: Geneva bln Warren & Maxwell
4. Hours: 4pm  
Start Time End Time

5. Event Chair/Contact Person: Tara Trent Phone: \_\_\_\_\_

6. Day of Event Contact Name: Tara Trent Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 100

10. Basis for Estimate: past

11. Will you be setting up a tent?  Yes  No  
If yes, list the location, size and rental company: \_\_\_\_\_

12. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

13. Detailed description of proposed event. Please attach a map of the exact location of the event and/or route.

Genew  
grill  
games

MAXWELL WAFREN

14. Description of plan for handling refuse collection and after-event clean-up:

garbage cans

15. Description of plan for providing event security (if applicable):

not needed

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
If yes, please attach a fireworks display permit or application.

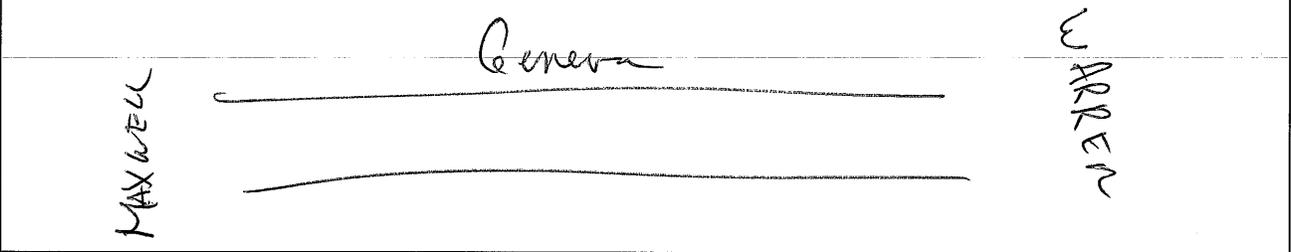
17. Will your event include the sale of beer and/or wine?  Yes  No  
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:



2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, list where and how many:

Date(s) of use: June 27, 2015

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

All parallel parking on general  
b/w Maxwell + warren

3. Description of signage to be used during event:

Please attach a Street Banner Display Application for use of city banner poles.

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

Electricity Explain: \_\_\_\_\_

Water Explain: \_\_\_\_\_

Traffic Control Explain: Barrier at both ends so

Police Services Explain: people don't park there

Fire/EMS Services Explain: \_\_\_\_\_

Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee	Applicable Fee	
<b>Parade Permit</b>				
Application Fee		\$25.00		_____
<b>Public Assembly Permit</b>				
		\$0.00 (No Fee)		_____
<b>Street Use Permit</b>				
Application Fee		\$25.00		_____
Permit Fee - Events lasting 2 days or less		\$40.00		_____
Permit Fee - Events lasting more than 2 days		\$100.00		_____
<b>Parking Stall Bag Request</b>				
Administrative Fee		\$10.00		_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day				
March 1 - November 14		\$20.00		_____
November 15 - February 29		\$10.00		_____
<b>Park Reservation Permit</b>				
Application Fee		\$25.00		_____
Security Deposit				
Non-Profit or Resident				
49 Attendees or Less		\$50.00		_____
50-149 Attendees		\$100.00		_____
150 or more Attendees		<i>Determined by Park Board</i>		_____
Non-Resident				
49 Attendees or Less		\$100.00		_____
50-149 Attendees		\$150.00		_____
150 or more Attendees		<i>Determined by Park Board</i>		_____
Park Reservation Fees - Per Location, Per Day				
			# of Parks	# of Days
Non-Profit or Resident				
49 Attendees or Less		\$30.00	_____	_____
50-149 Attendees		\$55.00	_____	_____
150 or more Attendees		\$105.00	_____	_____
Non-Resident				
49 Attendees or Less		\$75.00	_____	_____
50-149 Attendees		\$125.00	_____	_____
150 or more Attendees		\$225.00	_____	_____
				<b>Subtotal: \$</b>
<b>Additional Park Amenities</b>				
Equipment (with delivery)	Security Deposit	Rental Fee	# Requested	Applicable Fee
Benches	\$50.00	\$5.00 each	_____	_____
Picnic Tables	\$50.00	\$15.00 each	_____	_____
Barricades	\$50.00	\$5.00 each	<u>24</u>	<u>110 70</u>
Trash Receptacles	\$50.00	\$8.00 each	_____	_____
Dumpster Delivery	\$0	\$50.00 each	_____	_____
Dumpster Pick-up	\$50.00 plus additional landfill fees		_____	_____
Fencing - Snow	\$30.00 per 50 feet		_____	_____
<i>Requests for equipment are subject to availability.</i>				<b>Subtotal: \$</b>

**Total due with application: \$** 135

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

*[Handwritten Signature]*

DATE: Jun 1, 2015

*For Office Use Only*

Date Filed with Clerk: 6/12/15 Payment with application: \$ 950 Receipt: C150612-12

Departmental review (all that apply): C150615-58 + \$400 CR 1702 *[Signature]* } Paid +135

Police Chief:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: *[Signature]*

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

I consent to the road Geneva  
being blocked from Maxwell  
to Warren for the  
NPHA Block Party  
June 27, 2015.

Jayna Lutz 1103 Geneva St  
Paul Dachmilk 1109 Geneva St.  
Chris & Heidi Banner 1127 Geneva St.  
Nicole Pease 1116 Geneva St

# ADMIN.

# CITY OF LAKE GENEVA Parking Stall Bag Request



\$10.00  
\$20.00

Fee per day per bag: Nov. 15 - Feb. 29 \$10.00  
March 1 - Nov. 14 \$20.00

Administrative Fee: \$10.00

*Parking stall bags are bagged through the Parking Department. Be specific with time needed.*

Event/Company: Lake Geneva Chamber of Commerce

Contact: Dorien Schaefer Phone: 262-248-1000

Date Needed: 6/25/15 Time Needed: 8:00 AM - 2:00 PM

How many: 2 vans + 1 pick-up truck. Stall numbers: 993 - 1002

Special Instructions or Details: Concerts in The Park - Parking for U.S. Military Army Band - volunteers to park vehicles.

AMOUNT RECEIVED: \_\_\_\_\_ DATE/RECEIPT: \_\_\_\_\_ CITY APPROVAL: \_\_\_\_\_

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company NEW WORLD WINE SHOP, INC.  
 Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT JERRY SIBBING</u>	<u>248 N. LAKE SHORE DRIVE</u>	<u>PONTIANA, WI 53125</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>JERRY SIBBING</u>		
Directors/Managers			

C. 1. Trade Name NEW WORLD WINE SHOP \* Business Phone Number 262 812 4080  
 2. Address of Premises W. MAIN STREET Post Office & Zip Code LAKE GENEVA, 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) RETAIL WINE SHOP - STORAGE IN REAR

5. Legal description (omit if street address is given above): 830 W. MAIN STREET - FAUCY PARK MAIL

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted** of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No

b. Are **charges** for any offenses presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

**SUBSCRIBED AND SWORN TO BEFORE ME**  
 this 8 day of June, 20 15  
Sabrina Waswo  
(Clerk/Notary Public)

JT Sibbing  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
 \_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
 \_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>6/18/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of NEW WORLD WINE SHOP INC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as NEW WORLD WINE SHOP  
(trade name)

located at 830 W. MAIN STREET

appoints JERRY SIBBING  
(name of appointed agent)

248 N. LAKE SHORE DRIVE FONTANA, WI 53125  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
NEW WORLD WINE SHOP

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2 yrs

Place of residence last year 248 N. LAKE SHORE DRIVE FONTANA

For: NEW WORLD WINE SHOP, INC. WI  
(name of corporation/organization/limited liability company)

By: J. Sibbing  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Jerry Sibbing, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

J. Sibbing \_\_\_\_\_  
(signature of agent) (date)

248 N. Lake Shore Dr. Fontana, WI 53125 Agent's age \_\_\_\_\_  
(home address of agent) (date of birth)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

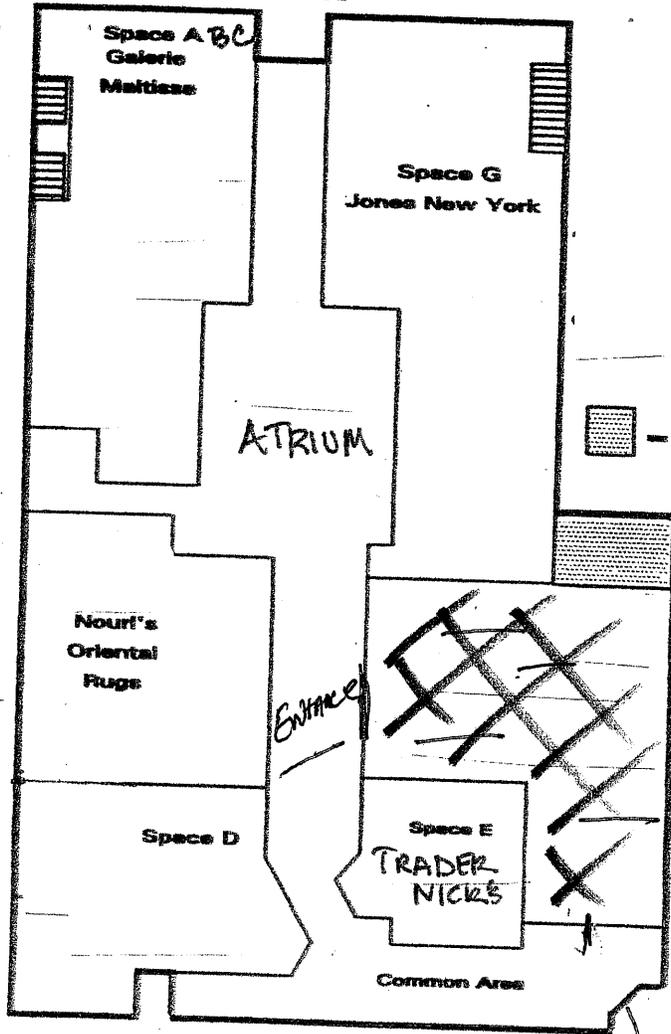
JS W/W

"A"

830 West Main St  
Lake Geneva WI 53147

FIRST FLOOR

Fancy Faire Mall



Area included in LeCookery

NEW WORLD WINE SHOP INC

Wine Liquor Display Retail

Wine Liquor Storage

Rear Entrance

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 15 ;  
ending June 30 20 16

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Woolard, Michelle  
Martzke, Megan; Smith, Robyn; Strenger Samantha GoodVibes  
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Applicant's Wisconsin Seller's Permit Number:	
Federal Employer Identification Number (FEIN):	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input checked="" type="checkbox"/> Class C wine	\$ <u>100</u>
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	\$

Title	Name	Home Address	Post Office & Zip Code
President/Member			
Vice President/Member	<u>Michelle Woolard</u>	<u>N3169 Acacia rd, Lake Geneva, WI</u>	<u>53147</u>
Secretary/Member	<u>Megan Martzke</u>	<u>5747 Spring Valley rd Burlington, WI</u>	<u>53105</u>
Treasurer/Member	<u>Robyn Smith</u>	<u>1608 Brandt St, Lyons, WI</u>	<u>53148</u>
Agent	<u>Samantha Strenger</u>	<u>721 Geneva Street Lake Geneva, WI</u>	<u>53147</u>
Directors/Managers			

3. Trade Name ▶ Good Vibes Business Phone Number (262) 203-7010  
4. Address of Premises ▶ 234 Broad Street Post Office & Zip Code ▶ Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) first floor restaurant area, outdoor seating, locked storage area in basement

10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No X  
(b) If yes, under what name was license issued? \_\_\_\_\_
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776].  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 15 day of June, 20 15

Debrina Wasner  
(Clerk/Notary Public)

Robyn Smith Michelle Woolard  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
Samantha Strenger  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
Michelle Woolard GoodVibes, LLC  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

My commission expires \_\_\_\_\_

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>6/15/2015</u>			
Date license granted	Date license issued	License number issued	

## SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Good Vibes LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Good Vibes  
(trade name)

located at 234 Broad Street

appoints Samantha Strenger  
(name of appointed agent)

721 Geneva Street Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2008 12 years

Place of residence last year 721 Geneva Street, Lake Geneva WI

For: Good Vibes LLC  
(name of corporation/organization/limited liability company)

By: Samantha Strenger  
(signature of Officer/Member/Manager)

And: [Signature] officer good vibes  
(signature of Officer/Member/Manager)

### ACCEPTANCE BY AGENT

I, Samantha Strenger, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Samantha Strenger 6/15/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

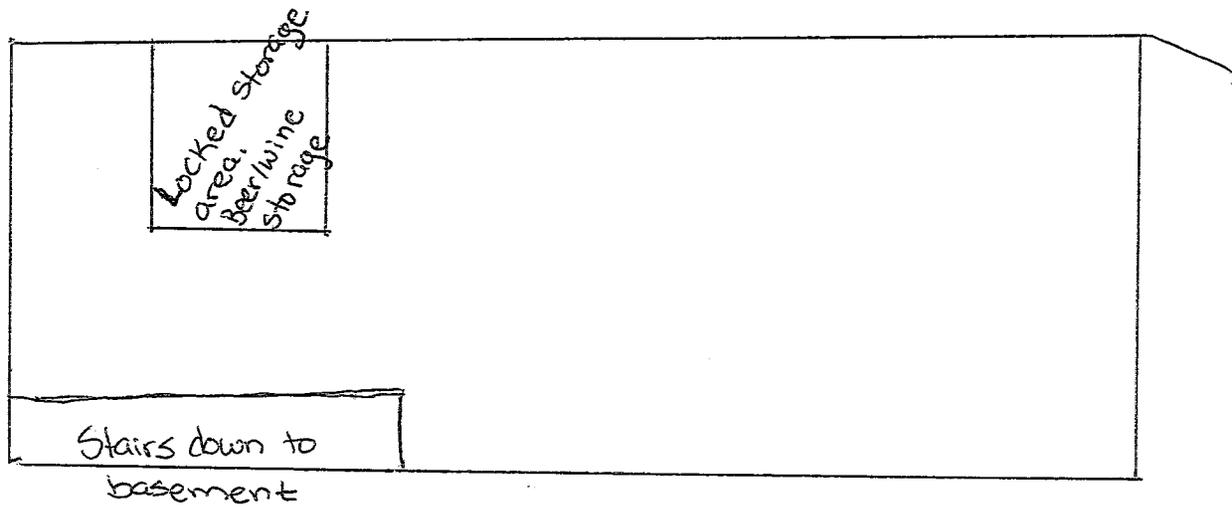
721 Geneva Street Lake Geneva, WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

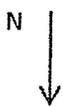
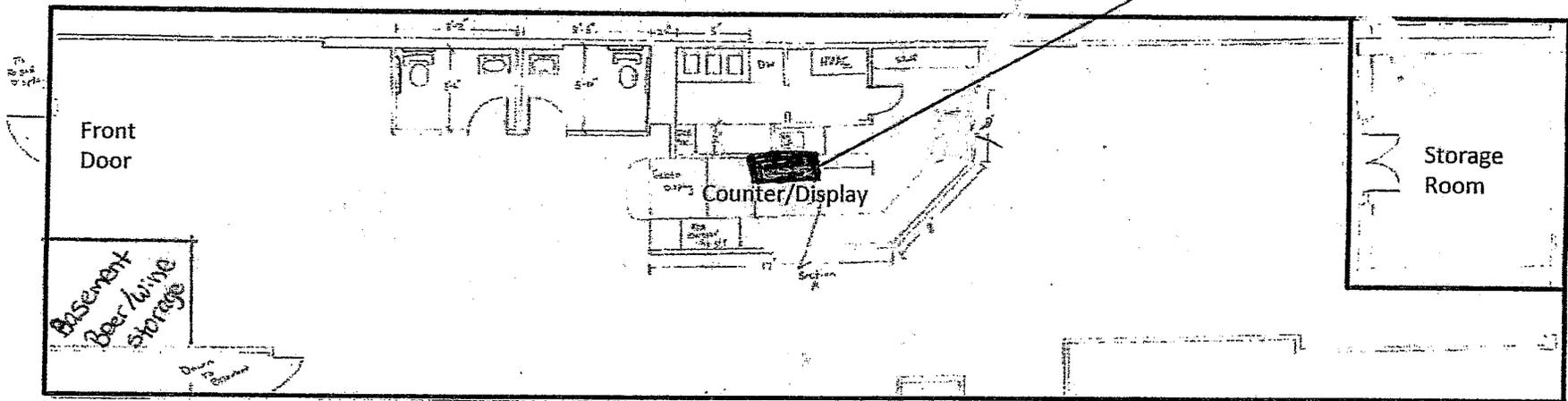
Approved on 6-19-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# Basement View



Good Vibes  
234 Broad Street

Beer and wine storage





# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

**Please Check:**

- Request for premises extension to sidewalk café       Request for temporary (special event) premises extension
- Request for premises extension to permanent outdoor area       Other request for premises extension

**Application Checklist:**

- Applicant must currently hold a valid alcohol license
- Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: GEORGE D. ARGIROPOULOS

Establishment Name: LAKE AIRE RESTAURANT

Address: 804 MAIN ST., LAKE GENEVA, WI 53147

Alcohol License No.: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe area of premises extension:

DESIGNATED OUTDOOR CAFE AREA ON THE OUTSIDE OF THE LAKE AIRE RESTAURANT. SEE MAP.

**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

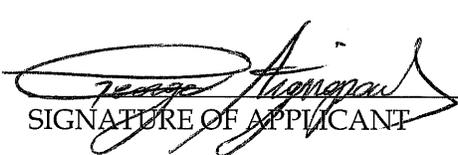
Event Title: SERVING FOOD AND ALCOHOL ON OUTDOOR CAFE AREA.

Date and Time of Event: JULY 1, 2015, 7AM TO 11:30PM THROUGH JUNE 30, 2016.

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department?  Yes  No

Event Description:

SERVING FOOD AND ALCOHOL ON OUTDOOR CAFE DESIGNATED AREA OF THE LAKE AIRE RESTAURANT, STARTING JULY 1ST AT 7:00AM TO 11:30 PM THROUGH JUNE 30, 2016.

  
SIGNATURE OF APPLICANT

6/19/15  
DATE

**For Office Use Only**

Date Filed with Clerk: 6/19/15

Total Amount: \$ 25<sup>00</sup>

Receipt No.: C150619-35

Date Forwarded to Police Chief: \_\_\_\_\_

Police Chief Signature:  Approved

Denied

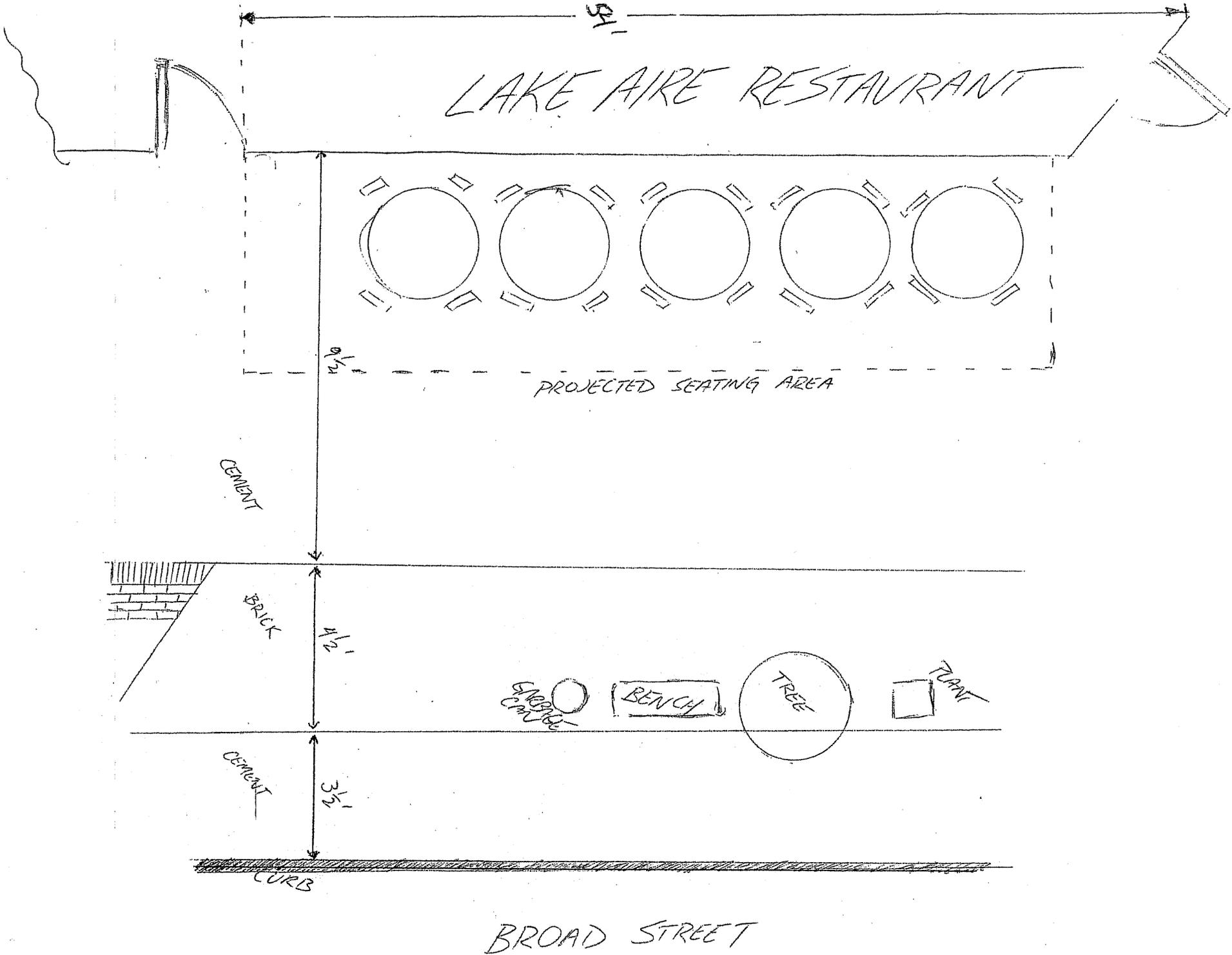
Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non-sidewalk café applications)

Zoning Administrator Signature: \_\_\_\_\_ Approved

Denied

Date of FLR/Council Approval: \_\_\_\_\_

Copies Provided to: Police Chief



George Argiropoulos

06/18/2015

Lake Aire Restaurant

804 Main Street

Lake Geneva, WI 53147

To: The city of Lake Geneva

Re: Sidewalk Permit to Serve Food and Alcohol

To whom it may concern,

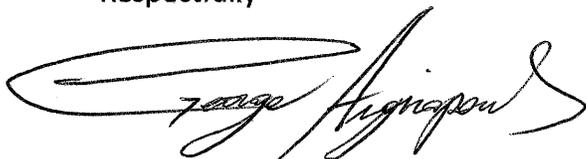
I, George Argiropoulos, request permission to serve food and alcohol in the designated outdoor café sitting area, in front of the Lake Aire restaurant.

A sign will be displayed at the outdoor café area stating that alcohol cannot leave the designated area.

Hours of alcohol serving in the outdoor café area will begin at 7:00 AM all day through the city's designated shut off time, 11:30 PM.

Thank you for your consideration.

Respectfully

A handwritten signature in black ink, appearing to read "George Argiropoulos". The signature is stylized with a large, sweeping initial "G" and a long, horizontal flourish extending to the left.

Lake Aire Restaurant



# CITY OF LAKE GENEVA

## SIDEWALK CAFÉ PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

**Please Check:**

- Initial Sidewalk Café Permit with Alcohol       Renewal of Sidewalk Café Permit with Alcohol  
 Initial Sidewalk Café Permit without Alcohol       Renewal of Sidewalk Café Permit without Alcohol

**Application Checklist:**

- Certificate of Comprehensive General Liability Insurance** naming the City as a party insured against liability resulting from the uses permitted herein. The coverage shall be in an amount not less than \$1,000,000.00.
- Scaled diagram** which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, seats, bollards (and chains or ropes), planters, umbrellas, location of doorways, tree, signage, parking meters, obstructions (either existing or proposed, within the pedestrian way). *Site plan must depict five (5) feet of unobstructed sidewalk for public use.*
- Copy of restaurant license** issued by the Wisconsin Department of Health and Human Services under Wis. Stat. 254.64.
- Application Fee** of \$15.00 per seat: 20 seats x \$15.00 = \$ 300.00  
(# OF SEATS) (TOTAL FEE)
- Alcohol License Premises Extension Application.** If the applicant wishes to serve alcohol in the sidewalk café area, the applicant must currently hold a valid license to serve alcohol and submit an application requesting the premises description of the license be amended to include the sidewalk café area.

### APPLICANT INFORMATION

Applicant Name: GEORGE D. ARGIROPOULOS  
Establishment Name: LAKE AIRE RESTAURANT  
Address: 804 MAIN ST., LAKE GENEVA, WI 53147  
Phone: 262-248-9913 E-mail: \_\_\_\_\_

- Do food sales generate more than 50% of gross receipts?       Yes       No  
Are you requesting to serve alcoholic beverages?       Yes       No

If so, please provide the following information:

Agent Name: GEORGE D. ARGIROPOULOS  
 Agent Address: 248 LOOKOUT DRIVE, LAKE GENEVA, WI 53147  
 Agent Phone: \_\_\_\_\_ ) Alt. # \_\_\_\_\_  
 Agent E-mail: \_\_\_\_\_  
 Signature of Agent: *George Argiropoulos* Date: 4/30/2015

**INDEMNIFICATION STATEMENT**

I, GEORGE D. ARGIROPOULOS representing LAKE AIRE RESTAURANT as its  
(FULL NAME) (ESTABLISHMENT)

OWNER  
(TITLE) agree to hold harmless and indemnify the City, its directors, officers, employees and agents, from and against any and all liabilities, losses, claims, demands, damages, fines, penalties, costs and expenses, including, but not limited to, reasonable attorney's fees and costs of litigation, and all causes of action of any kind or character resulting from my use of the public sidewalk as a café. I certify that I have read and understand the rules of Section 62-67 (6) Sidewalk Café permits.

*George Argiropoulos* 4/30/2015  
 SIGNATURE OF APPLICANT DATE

*For Office Use Only*

Date Filed with Clerk: 5/4/15  
 Total Amount: \$ 300.00 Receipt No.: C150504-87  
 Date Forwarded to Police Chief: 5/4/15  
 Police Chief Signature: *A/C Reun*  Approved  Denied  
 Date Forwarded to Director of Public Works: \_\_\_\_\_  
 Director of Public Works Signature: \_\_\_\_\_  Approved  Denied  
 Date of FLR/Council Approval (for alcohol license amendment, if applicable): \_\_\_\_\_  
 Permit Issue Date: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Copies Provided to: Police Chief Fire Chief  
 DPW Director Zoning Administrator

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company GENEVA BAY CLUB LLC  
 Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Charles Andrew Fritz</u>	<u>327 Wrigley Dr</u>	<u>Lake Geneva 53147</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>CHARLES ANDREW FRITZ</u>	_____	_____
Directors/Managers	_____	_____	_____

C. 1. Trade Name Maxwell Mansion Business Phone Number (262) 248-9711  
 2. Address of Premises 421 Baker St, Lake Geneva WI Post Office & Zip Code Lake Geneva 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Dinner Theater Room / BAR / LOUNGE /

5. Legal description (omit if street address is given above): EVENT SPACE / BASEMENT STORAGE POOL / GAZEBO

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted** of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No

b. Are **charges** for any offenses presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this licensee? If yes, explain fully on reverse side  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

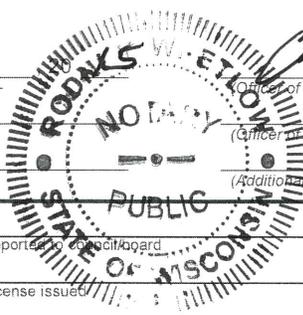
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 27 day of May  
[Signature] (Clerk/Notary Public)  
 My commission expires 2/16/16  
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company / Partner/Individual)  
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company / Partner)  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)



TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>6/3/15</u>	Date reported to municipal board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk:

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Geneva Bay Club LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Maxwell mansion  
(trade name)

located at 421 Baker St, Lake Geneva, WI 53147

appoints Charles Andrew Fritz IV  
(name of appointed agent)

327 Wrigley Dr, Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
Stone Soup dba Baker House

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

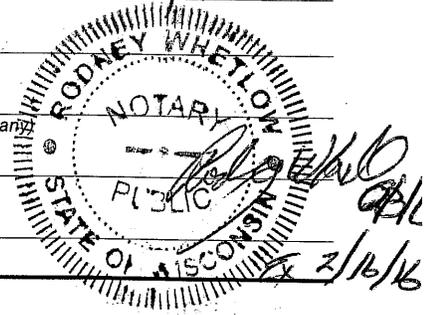
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 5 years

Place of residence last year 327 WRIGLEY DRIVE LAKE GENEVA

For: \_\_\_\_\_  
(name of corporation/organization/limited liability company)

By: CAS AUST  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)



**ACCEPTANCE BY AGENT**

I, Charles Andrew Fritz, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

CAS AUST 5/27/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

327 WRIGLEY DRIVE Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

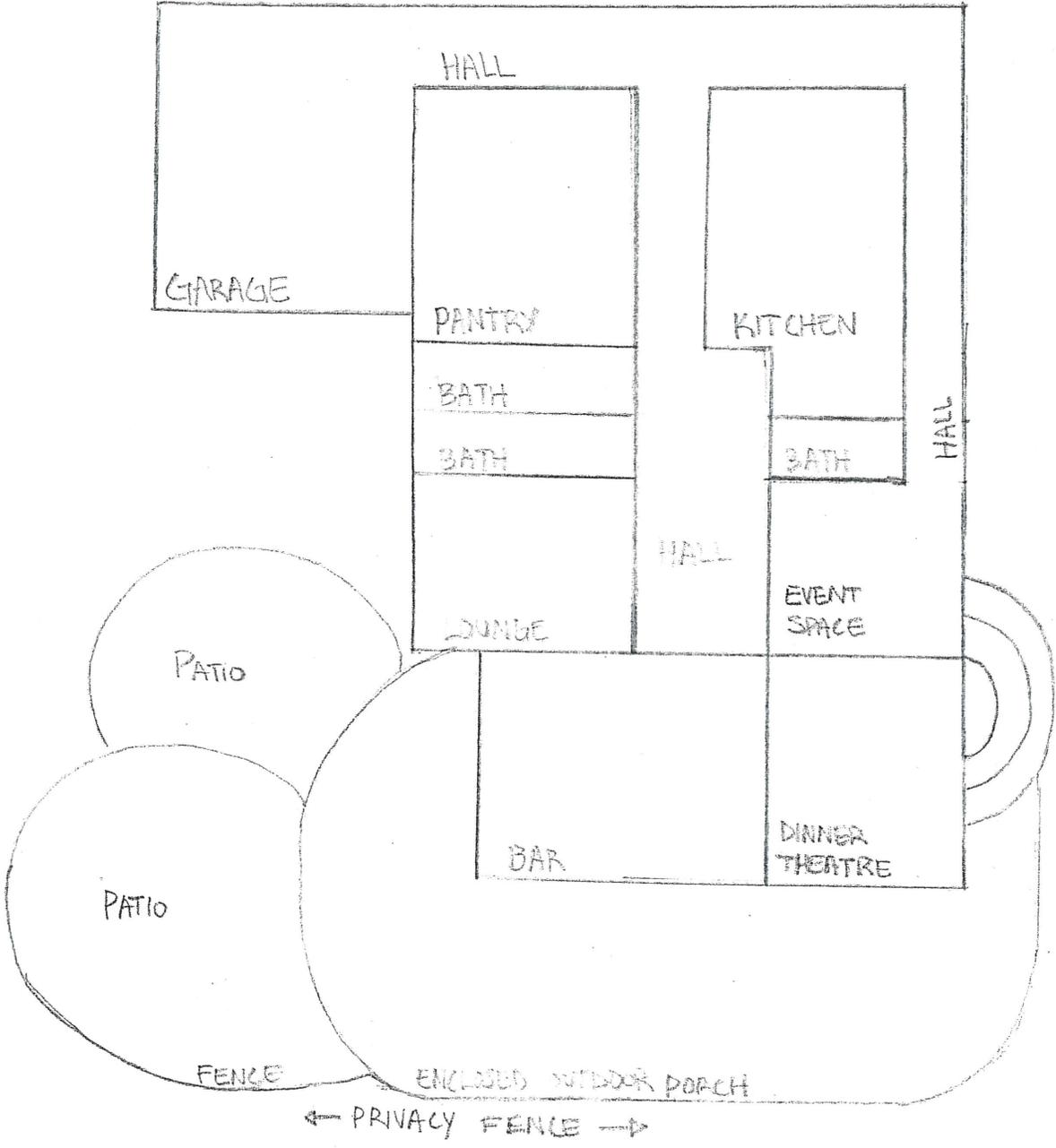
Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

FENCE

← z

# MAXWELL MANSION 1856 421 BAKER STREET

ENCLOSED PROPERTY FENCE



ENCLOSED PROPERTY FENCE

ENCLOSED PROPERTY FENCE

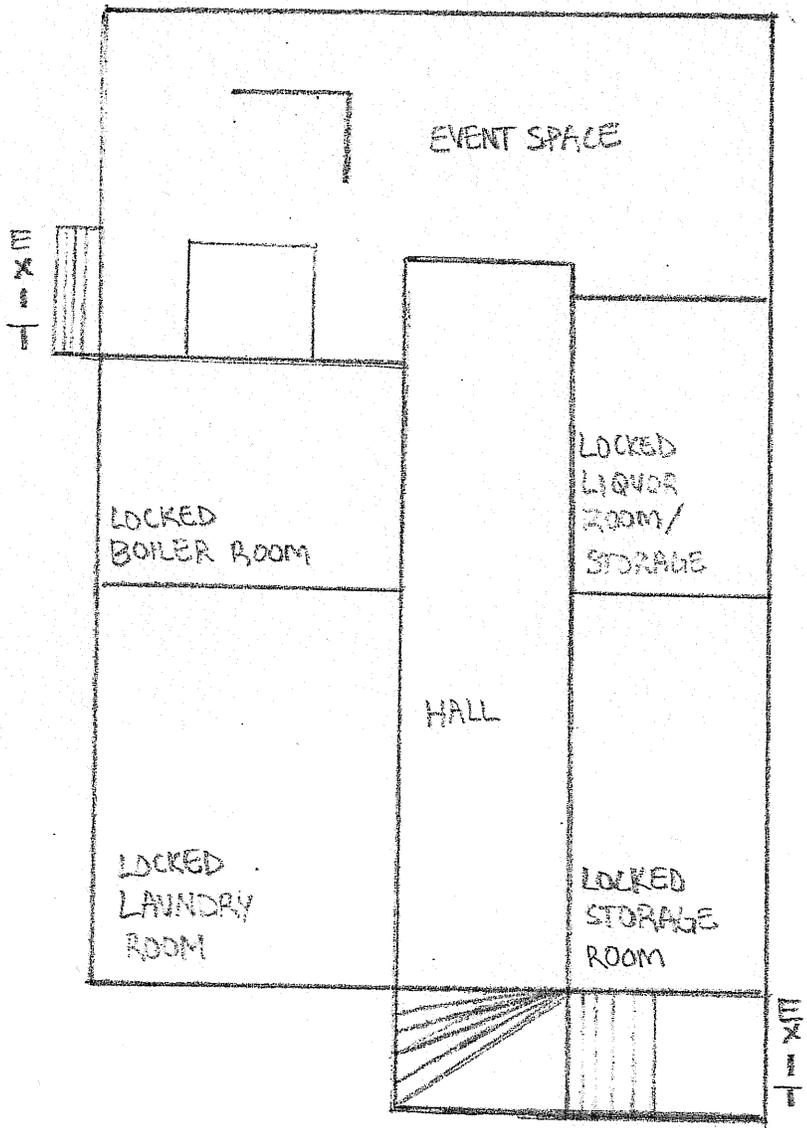
## Alcohol To BE SERVED:

*Basement Storage*

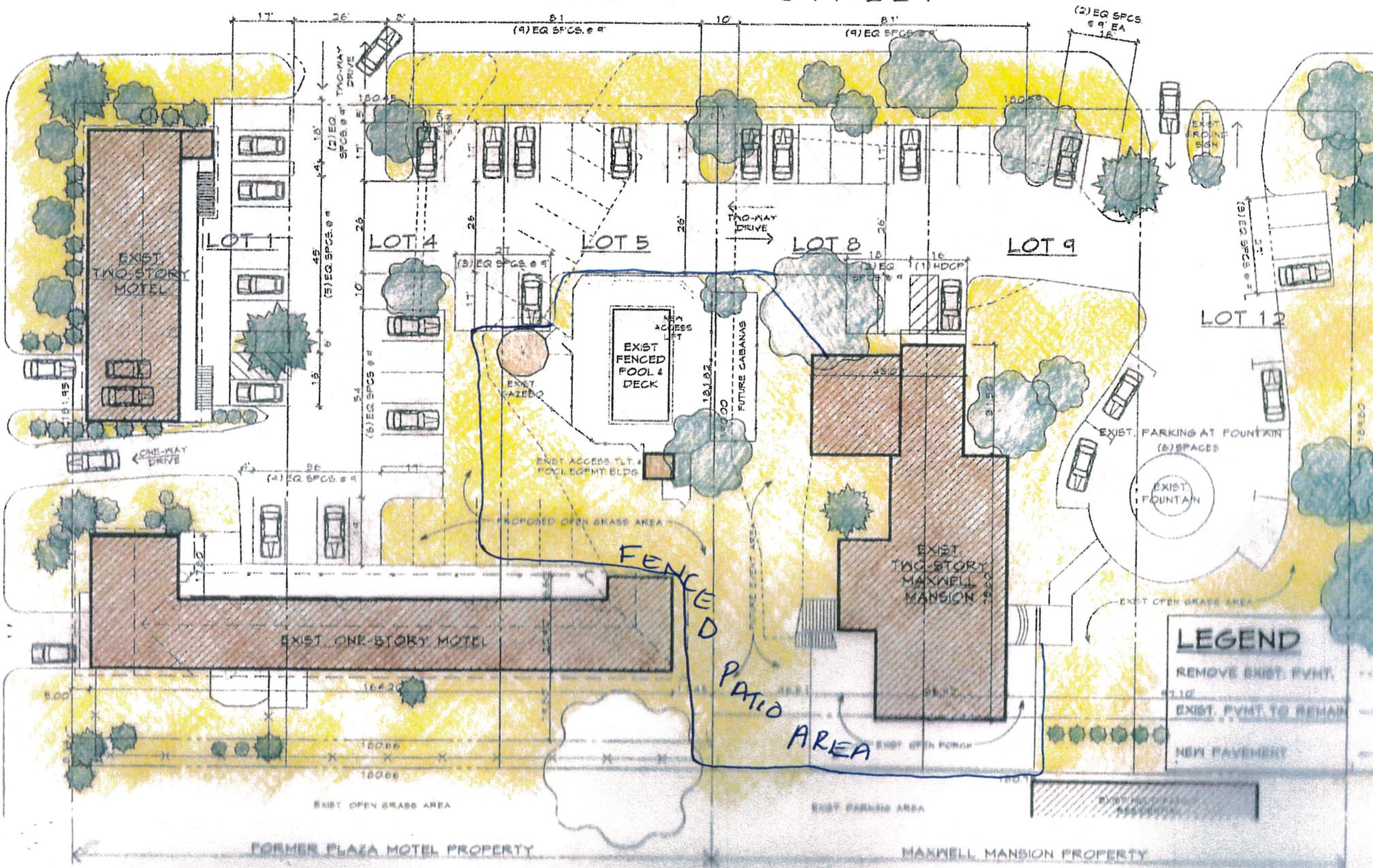
Dinner THEATER  
BAR / LOUNGE  
EVENT SPACE

SEASONALLY: POOL / GAZEBO

AZ



# WELLS STREET



LEGEND	
	REMOVE EXIST. PVMT.
	EXIST. PVMT TO REMAIN
	NEW PAVEMENT

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company STONE SOUP LLC  
 Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Charles Andrew Fritz</u>	<u>327 Wrigley Dr</u>	<u>LAKE GENEVA WI 53149</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>CHARLES ANDREW FRITZ</u>	_____	_____
Directors/Managers	_____	_____	_____

C. 1. Trade Name BAKER HOUSE Business Phone Number 262-248-4700  
 2. Address of Premises 327 Wrigley Drive Post Office & Zip Code Lake Geneva, WI 53149

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) RESTAURANT AND BANQUET AREA INCLUDING HOTEL & lounge  
OUTDOOR SEATING & BASEMENT STORAGE

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted** of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this licensee? If yes, explain fully on reverse side  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

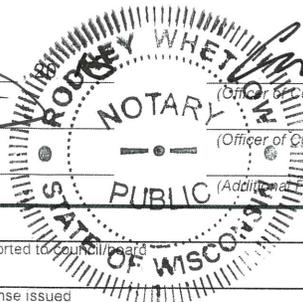
**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

this 27 day of May  
 \_\_\_\_\_  
(Clerk/Notary Public)

My commission expires 2/16/16  
 \_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

\_\_\_\_\_ (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)



## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/3/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

# SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Stone Soup LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Baker House  
(trade name)

located at 327 Wrigley Drive, Lake Geneva, WI 53147

appoints Charles Andrew Fritz, II  
(name of appointed agent)

327 Wrigley Drive, Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? \_\_\_\_\_

Place of residence last year \_\_\_\_\_

X For: \_\_\_\_\_  
(name of corporation/organization/limited liability company)

X By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

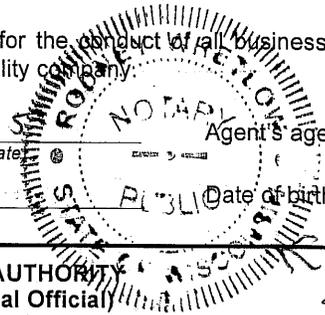
### ACCEPTANCE BY AGENT

I, Charles Andrew Fritz, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

CAS AFR 5/27/15  
(signature of agent) (date)

327 Wrigley Drive Lake Geneva WI 53147  
(home address of agent)



### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)



# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. 2 (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) FRANKLIN D. GUSKE, SR. Home Address POB 46 - 1797 MYRTLE RD Post Office & Zip Code PELL LAKE, WI 53157

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company SANDAL INC. DBA - LAKE GENEVA LANES  
 Address of Corporation/Limited Liability Company (if different from licensed premises) 192 E MAIN, LAKE GENEVA, WI 53147  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>FRANKLIN D. GUSKE, SR.</u>	<u>POB 46</u>	<u>PELL LAKE, WI 53157</u>
Vice President/Member	<u>FRANKLIN D. GUSKE JR - PAUL GUSKE</u>	<u>JACQUELYN A. URBAN - MICHAEL J. GUSKE</u>	<u>PELL LAKE, WI 53157</u>
Secretary/Member	<u>ANNA C. GUSKE</u>	<u>POB 46</u>	<u>PELL LAKE, WI 53157</u>
Treasurer/Member	<u>ANNA C. GUSKE</u>	<u>POB 46</u>	<u>PELL LAKE, WI 53157</u>
Agent	<u>FRANKLIN D. GUSKE, SR.</u>	<u>POB 46</u>	<u>PELL LAKE, WI 53157</u>
Directors/Managers	<u>SEE ATTACHED</u>		

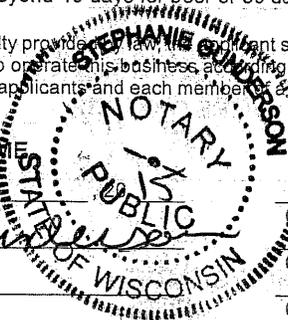
C. 1. Trade Name LAKE GENEVA LANES Business Phone Number 262-248-4805  
 2. Address of Premises 192 E MAIN ST Post Office & Zip Code 53147 - LAKE GENEVA, WI

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 16 LANES, RT FL / LOWER FL - LOUNGE, COOLER
5. Legal description (omit if street address is given above): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted** of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No
- b. Are **charges** for any offenses presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 29 day of May  
Stephanie G. Johnson  
(Clerk/Notary Public)  
 My commission expires 4/3/18



Franklin D. Guske  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
Franklin D. Guske  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>5/29/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No. \_\_\_\_\_

LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25</u>
<b>TOTAL FEE</b>	\$ <u>625.00</u>

LAKE GENEVA LANES, DIRECTORS

✓ Franklin Delano Guske, SR.  
PO Box 46  
Pell Lake, WI 53157

✓ Anna Christ Guske  
PO Box 46  
Pell Lake, WI 53157

✓ Franklin Delano Guske, JR.  
W3470 Royal Glen Court  
Lake Geneva, WI 53147

✓ Paul Jeffrey Guske  
19 Pentwater Dr.  
South Barrington, IL 60010

✓ Jacquelyn Ann Urbahn  
S96W13211 Linksway Court  
Muskego, WI 53150

✓ Michael Joseph Guske  
14719 74<sup>th</sup> ST  
Kenosha, WI 53142

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of SANDAL INC DBA LAKE GENEVA LANES  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

LAKE GENEVA LANES  
(trade name)

located at 192 E MAIN ST

appoints FRANKLIN J. GUSKE  
(name of appointed agent)

W 797 MYRTLE RD PELL LAKE WISCONSIN/A  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? \_\_\_\_\_

Place of residence last year \_\_\_\_\_

For: Lake Geneva Lanes  
(name of corporation/organization/limited liability company)

By: Franklin D. Guske N/A  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, FRANKLIN D. GUSKE, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

FD Franklin D. Guske Agent's age \_\_\_\_\_  
(signature of agent) (date)

W 797 MYRTLE RD PELL LAKE WISCONSIN Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

16 Bowling  
LANES

LOCKER  
ROOM

CLEANING  
CLOSET

LIQUOR  
STORE ROOM

MEN'S  
RESTROOM

WOMEN'S  
RESTROOM

PRO  
SHOP

GAME ROOM

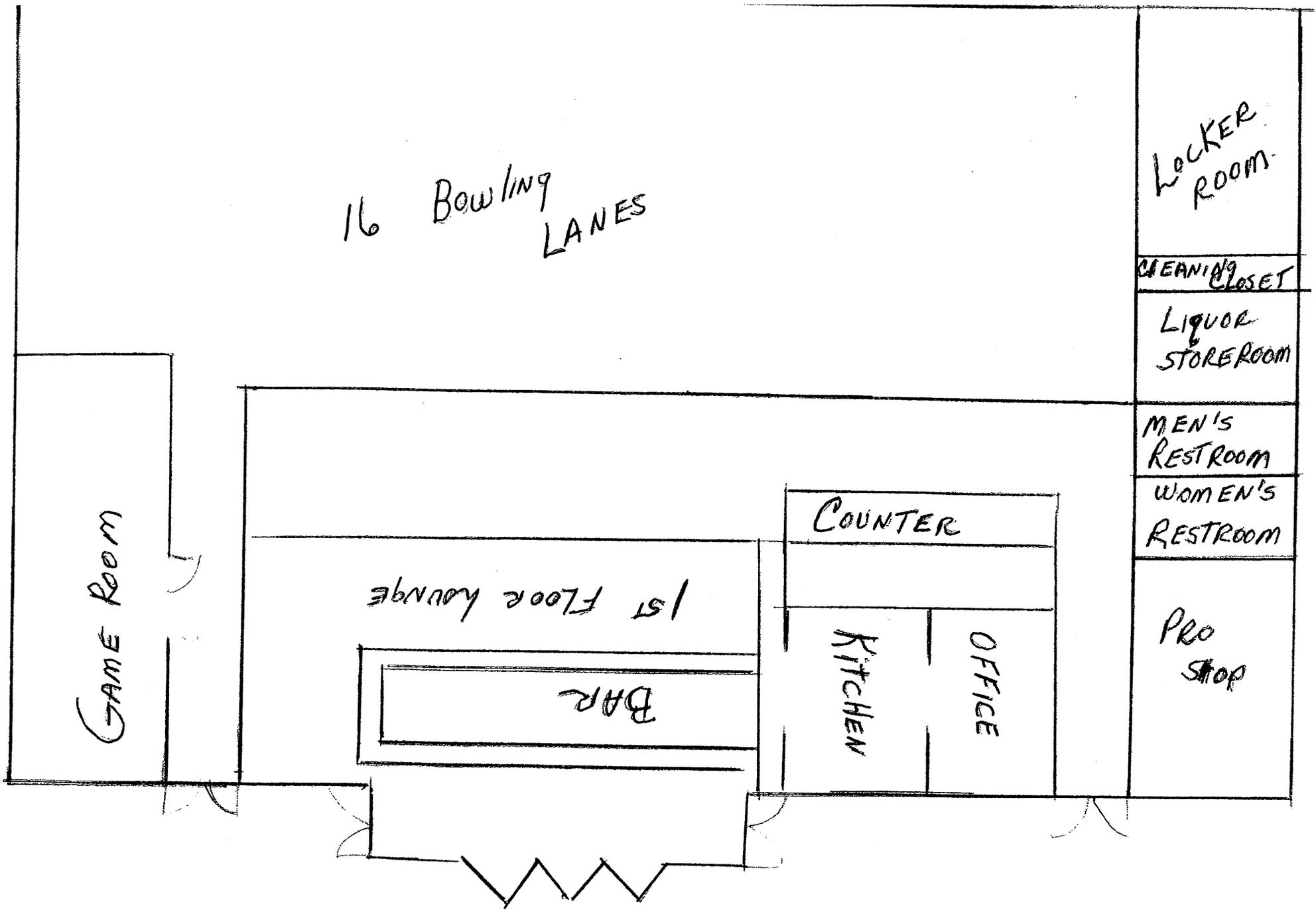
1st Floor lounge

BAR

COUNTER

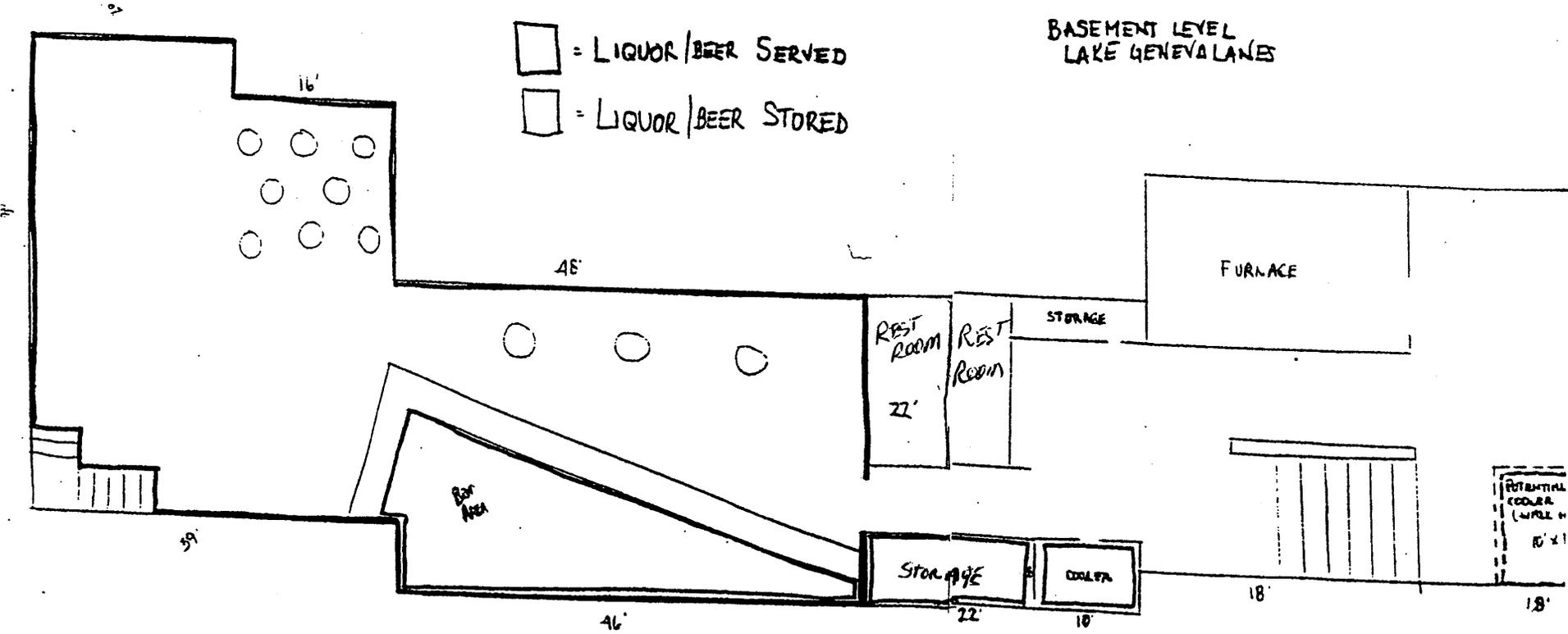
KITCHEN

OFFICE



BASEMENT LEVEL  
LAKE GENEVA LANES

-  = LIQUOR/BEER SERVED
-  = LIQUOR/BEER STORED



# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company GOVERNO INC.  
 Address of Corporation/Limited Liability Company (if different from licensed premises) 748 W MAIN ST. LAKE GENEVA WI.  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT: YOLANDA ZAVALETA</u>	<u>1728 STATE RD II</u>	<u>BURLINGTON WI 53105</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Yolanda Zavaleta</u>		
Directors/Managers			

C. 1. Trade Name OLYMPIC RESTAURANT Business Phone Number 262 248 6541  
 2. Address of Premises 748 W. MAIN ST. LAKE GENEVA Post Office & Zip Code 53117

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SERVED ON DINING AREA AND STORE AT BASEMENT
5. Legal description (omit if street address is given above): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (808) 266-2776]  Yes  No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

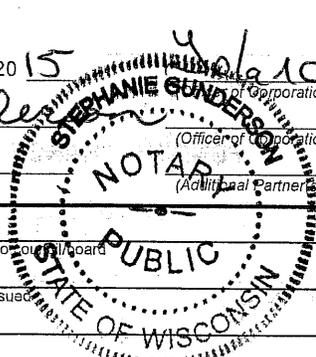
this 27 day of May, 2015  
Yolanda Zavaleta (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
Stephanie Gunderson (Clerk/Notary Public) (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 My commission expires 4/3/18 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>5/27/15</u>	Date reported to county board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No.: \_\_\_\_\_ FEIN Number: \_\_\_\_\_

LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$ _____
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input checked="" type="checkbox"/> Class C wine	\$ <u>100.00</u>
<input type="checkbox"/> Class A liquor	\$ _____
<input type="checkbox"/> Class B liquor	\$ _____
<input type="checkbox"/> Reserve Class B liquor	\$ _____
<input type="checkbox"/> Class B (wine only) winery	\$ _____
Publication fee	\$ <u>25</u>
<b>TOTAL FEE</b>	\$ <u>225.00</u>



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of GUERRERO INC.  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Olympic RESTAURANT  
(trade name)

located at 748 MAIN ST. LAKE GENEVA WI 53147

appoints SOLANOA ZAVALETA  
(name of appointed agent)

1728 STATE RD 11 BURLINGTON WI 53105  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 25 yrs

Place of residence last year 1728 STATE RD 11 BURLINGTON WI 53105

For: GUERRERO INC.  
(name of corporation/organization/limited liability company)

By: Solano Zavaleta  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, SOLANOA ZAVALETA, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Solano Zavaleta \_\_\_\_\_ Agent's age \_\_\_\_\_  
(signature of agent) (date)

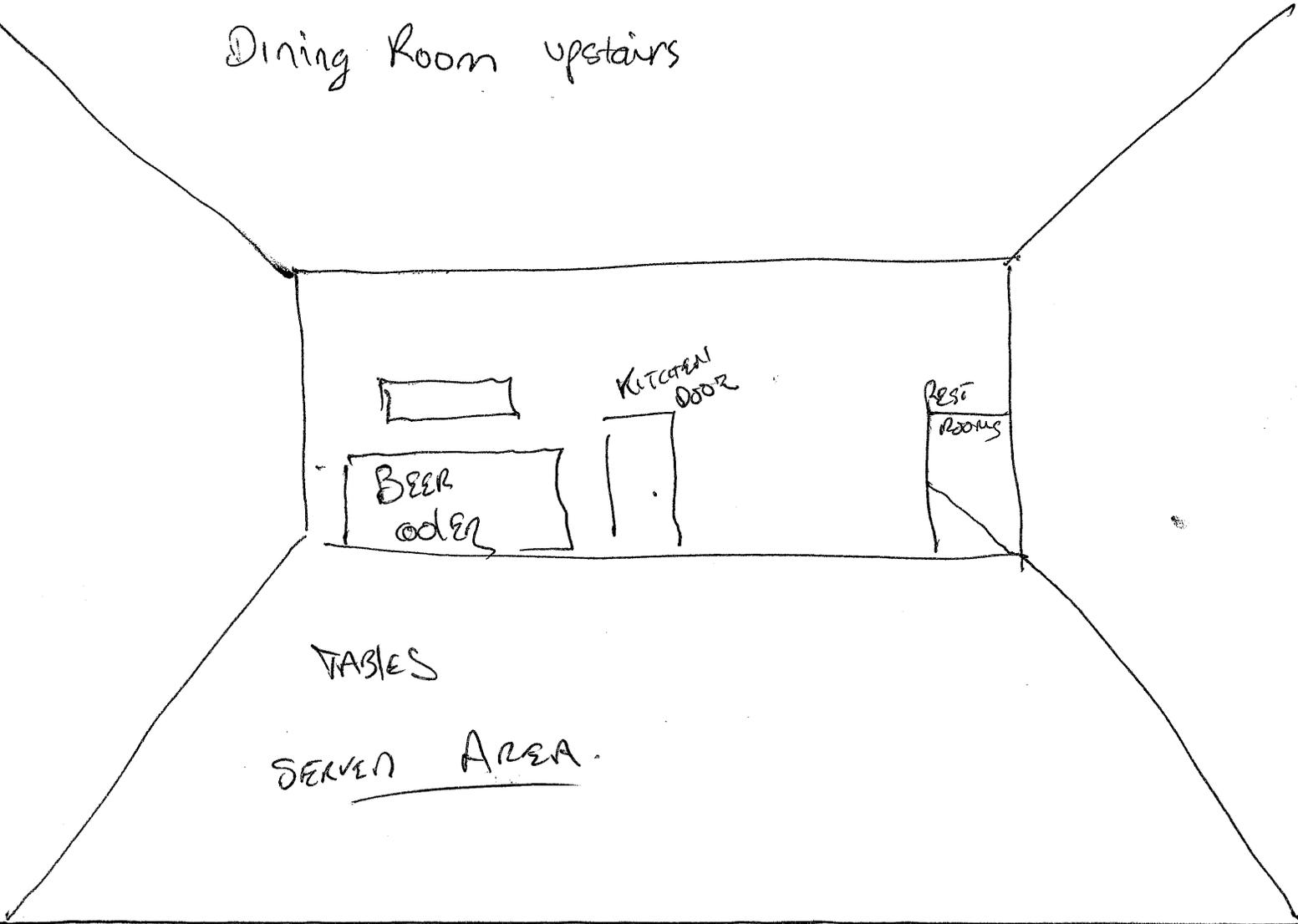
1728 STATE RD 11 BURLINGTON WI 53105 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1 June 2015 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

Dining Room upstairs



Basement downstairs

Back



FRONT.



Stairs

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code  
 ▶ Hartz, Thomas Andrew 651 Lake Geneva Blvd. Lake Geneva, WI 53147

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Simple Cafe LLC

Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ \_\_\_\_\_

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Thomas Andrew Hartz</u>	<u>1051 Lake Geneva Blvd.</u>	<u>Lake Geneva, WI 53147</u>
Vice President/Member	<u>Lori L. Hartz</u>	<u>LSAME</u>	<u>53147</u>
Secretary/Member			
Treasurer/Member			
Agent	▶ <u>Thomas Andrew Hartz</u>		
Directors/Managers			

C. 1. Trade Name ▶ Simple Cafe Business Phone Number 262-248-3556  
 2. Address of Premises ▶ 525 Broad St. Post Office & Zip Code ▶ Lake Geneva, WI 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 525 Broad St; basement, dining room, kitchen, patio

5. Legal description (omit if street address is given above): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

this 1 day of June, 2015

Sabrina Waswo  
(Clerk/Notary Public)

My commission expires \_\_\_\_\_

Thomas Andrew Hartz  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

partner  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/1/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Simple Cafe LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Simple Cafe  
(trade name)

located at 525 Broad St.

appoints Thomas A. Hartz  
(name of appointed agent)

1051 Lake Geneva Blvd., Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 yrs.

Place of residence last year 1051 Broad St., Lake Geneva, WI

For: Simple Cafe LLC  
(name of corporation/organization/limited liability company)

By: Thomas A. Hartz  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Thomas A. Hartz  
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Thomas A. Hartz 51.15  
(signature of agent) (date) Agent's age \_\_\_\_\_

1051 Lake Geneva Boulevard  
(home address of agent) Date of birth 11-1-1963

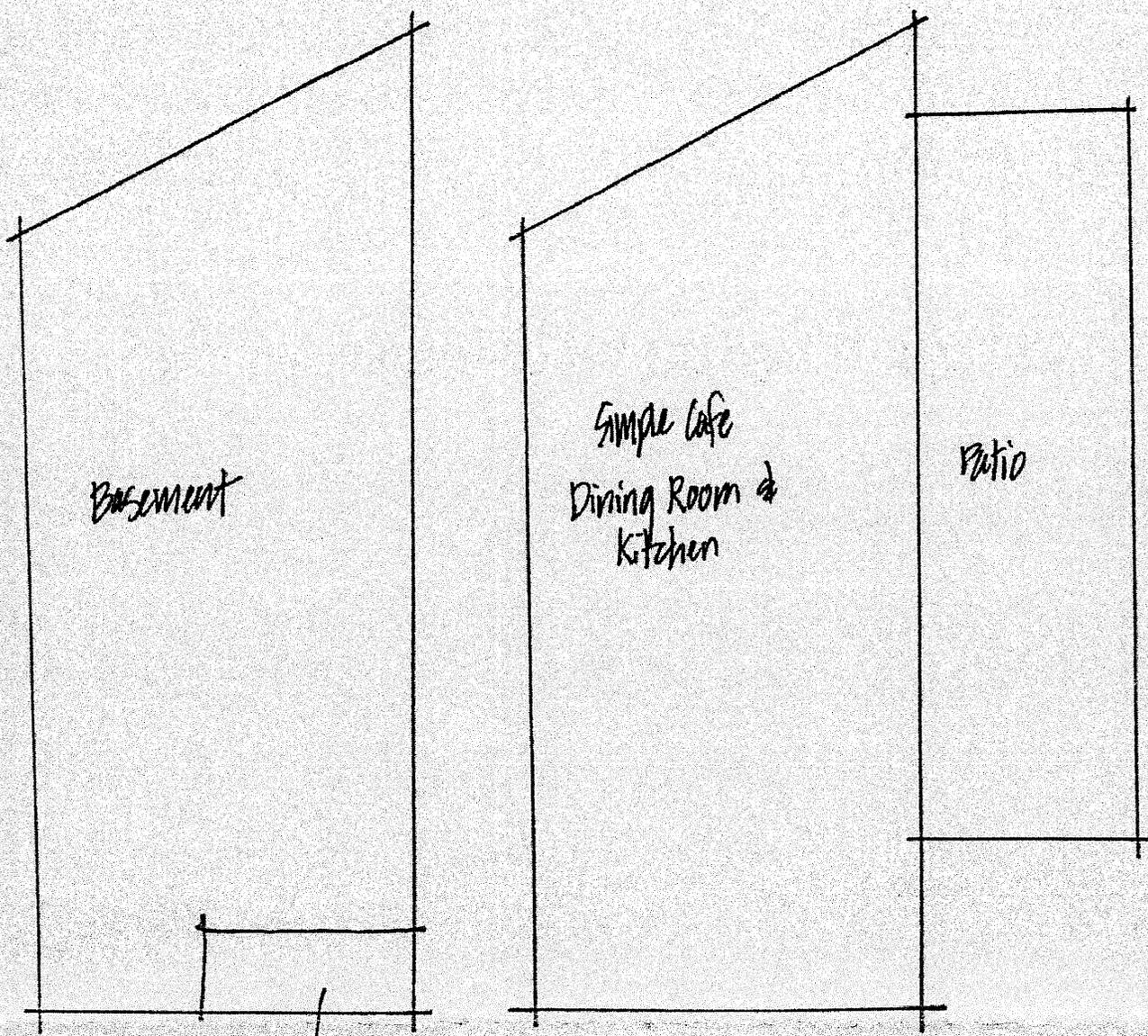
**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

Simple Restaurant - 545 Broad Street

Liquor Storage and Serving Locations



Beer and Wine stored  
in locked cabinet.

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company The Bona Group, LLC

Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title Name (inc. Middle Name) Home Address Post Office & Zip Code

President/Member MEMBER PHILLIP T. BONA N 1749 EAST BEACH DR LG 53147  
 Vice President/Member MEMBER SUSAN A. BONA 9015 S. RICHMOND EVERGREEN PARK, WISCONSIN  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_  
 Agent Phillip T. Bona N 1749 EAST BEACH DR, LAKE GENEVA, WI 53147  
 Directors/Managers \_\_\_\_\_

C. 1. Trade Name BONA'S ITALIAN KITCHEN Business Phone Number \_\_\_\_\_

2. Address of Premises 848 W. MAIN ST Post Office & Zip Code LAKE GENEVA, WI 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

\* 4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) RESTAURANT SOLD, STORED SHELVES + COOLER

5. Legal description (omit if street address is given above): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s) must sign; all members of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

this 2 day of June, 2015

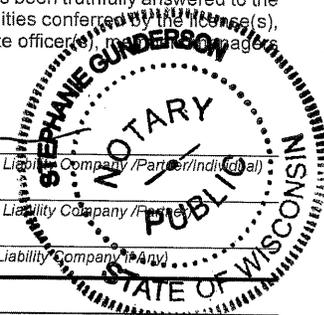
Stephanie Gunderson  
(Clerk/Notary Public)

My commission expires 4/13/18

Phillip T. Bona  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

\_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company /Partner)



## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/2/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of The BONA GROUP, LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as BONA'S ITALIAN KITCHEN  
(trade name)

located at 848 W MAIN ST

appoints Phillip T Bona  
(name of appointed agent)

N 1749 EAST BEACH DR, LAKE GENEVA, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 18 MONTHS

Place of residence last year SAME AS ABOVE

For: The BONA GROUP, LLC  
(name of corporation/organization/limited liability company)

By: Phillip T. Bona  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Phillip T. Bona  
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

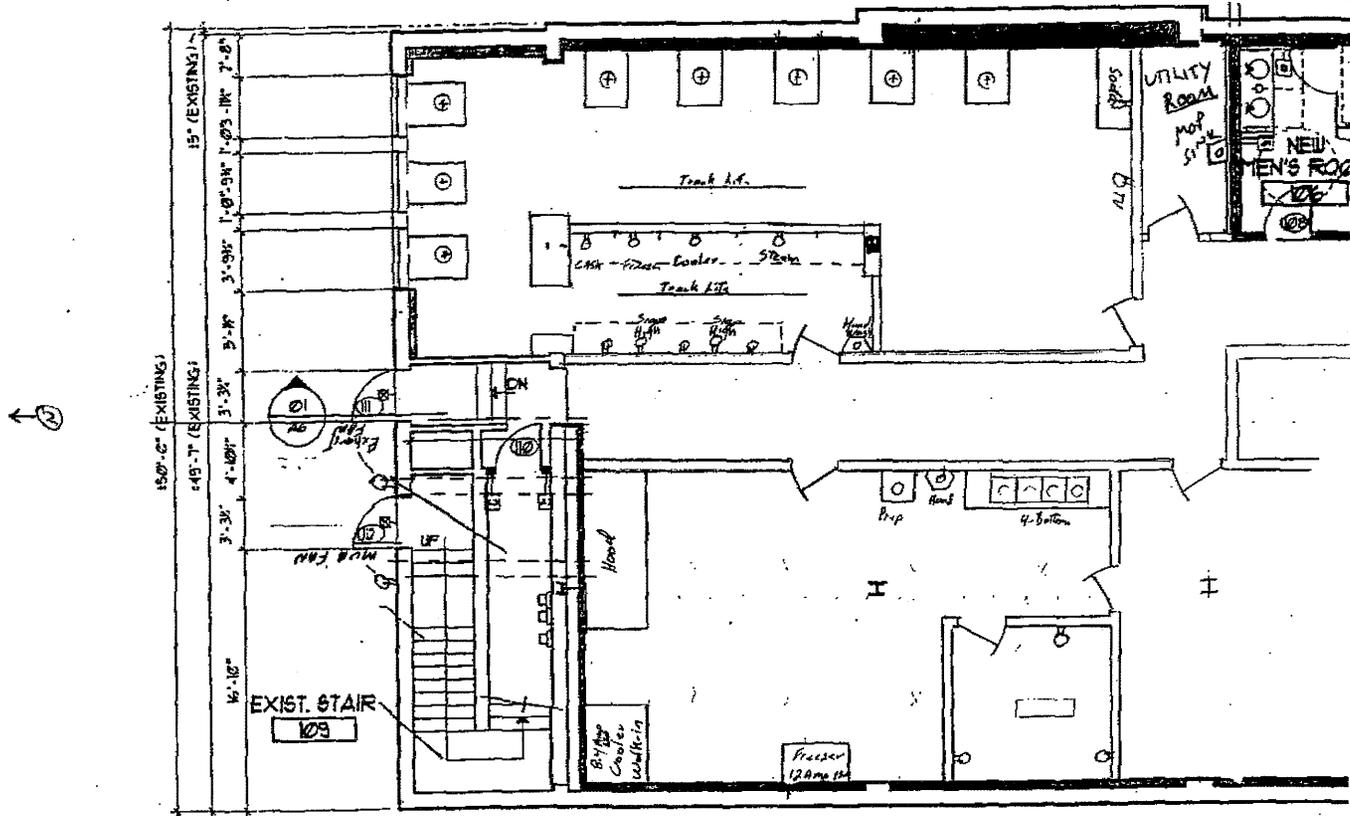
Phillip T. Bona 6/2/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

N 1749 EAST BEACH DR LAKE GENEVA, WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)



4c - Exhaust Hood  
+ MUM

Daywall -  
Horse 20000

Carpentry - 45' - 12' wall  
15' - 40' wall  
2 - Fire Doors  
2 - Reg Bars

Ceiling - 75 Tile  
10 MUM  
12 wall  
75 4'

Plumbing - 2-handwash Sinks  
1- 4 Bottom Sink  
1- prop Sink  
1- GAS ROP OVEN/stove  
1- water / Drain Soda  
1- grease Trap 4'x25'x14" tall

Lighting - 2- 12' Trunks  
8- Pendants ⊕  
7- 2x4 Drop-in  
1- 2x4 Ceiling  
13- outlets  
1- Freezer  
1- Cooler - Small  
1- walk-in Cooler  
1- 100 Gram Fryer  
Hood Exhaust & MUM

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 15 ;  
ending June 30 20 16

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Halvar Petersen, Geneva Java

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member	<u>Owner</u>	<u>Halvar Petersen</u>	<u>N3387 Grove Rd</u>	<u>Lake Geneva 53147</u>
Vice President/Member	_____	_____	_____	_____
Secretary/Member	_____	_____	_____	_____
Treasurer/Member	_____	_____	_____	_____
Agent	<u>Halvar Petersen</u>	_____	_____	_____
Directors/Managers	_____	_____	_____	_____

3. Trade Name Geneva Java Business Phone Number 261 396-4228  
4. Address of Premises 252 Center St Lake Geneva Post Office & Zip Code Lake Geneva, 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages, and records. (Alcohol beverages may be sold and stored only on the premises described.) Patio, front Room, BackRoom, Side Port, kitchen, offices

10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? Backyard BBQ, Wilsons meats  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
this 11 day of May, 20 15  
Sabrina Nowa  
(Clerk/Notary Public)  
My commission expires \_\_\_\_\_

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
\_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>5/11/15</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village  City of Lake Geneva County of Walworth

The undersigned duly authorized officer(s)/members/managers of Geneva Jave, Inc  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Geneva Jave  
(trade name)

located at 252 Center St.

appoints Halvor Petersen  
(name of appointed agent)

N3387 Grove Rd. Lake Geneva WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 18 yrs.

Place of residence last year N3387 Grove Rd Lake Geneva WI 53147

For: Geneva Jave, Inc  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Halvor Petersen, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 5-11-15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

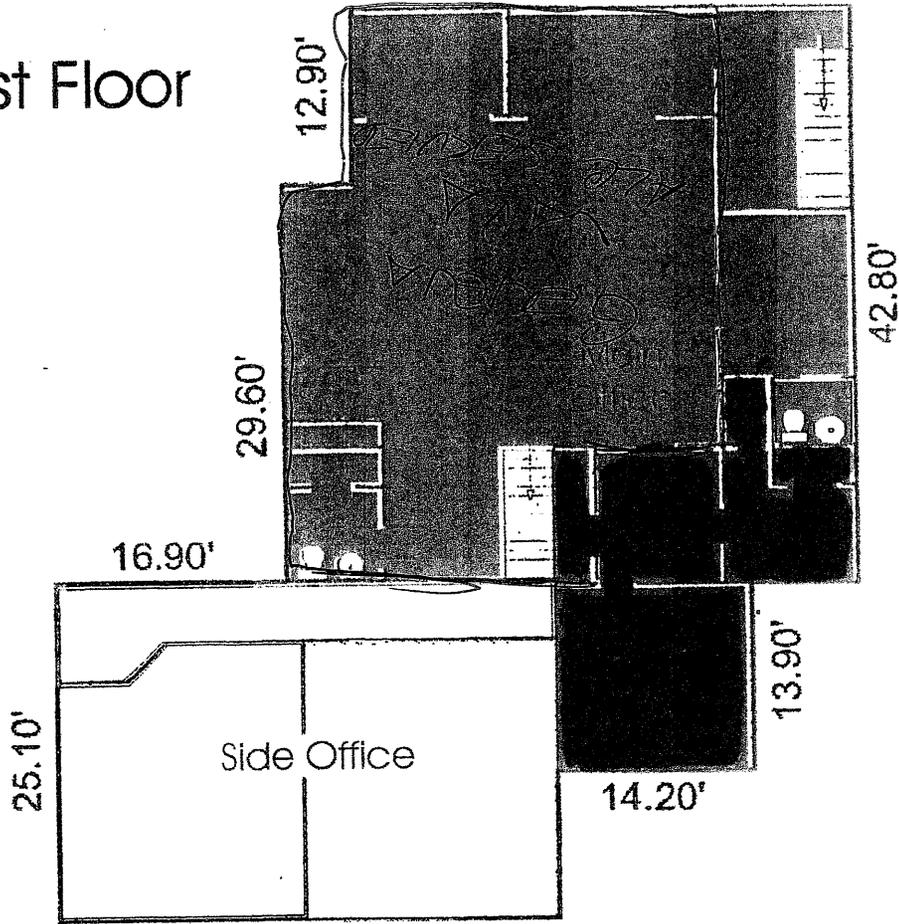
N3387 Grove Rd Lake Geneva WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-19-10 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

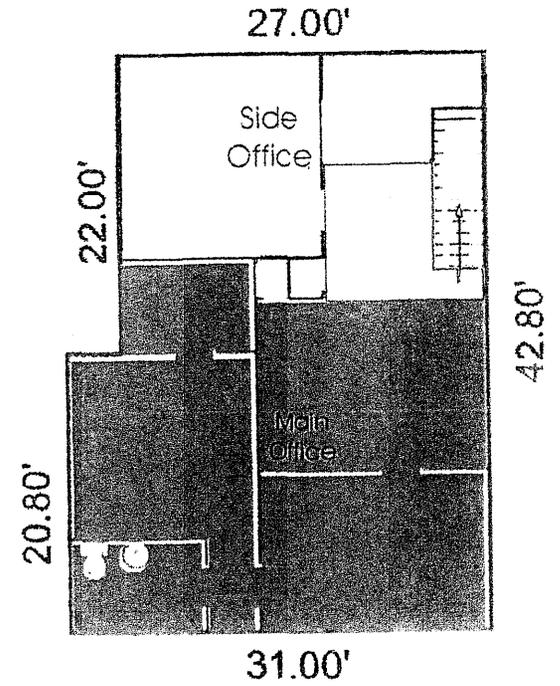
# First Floor



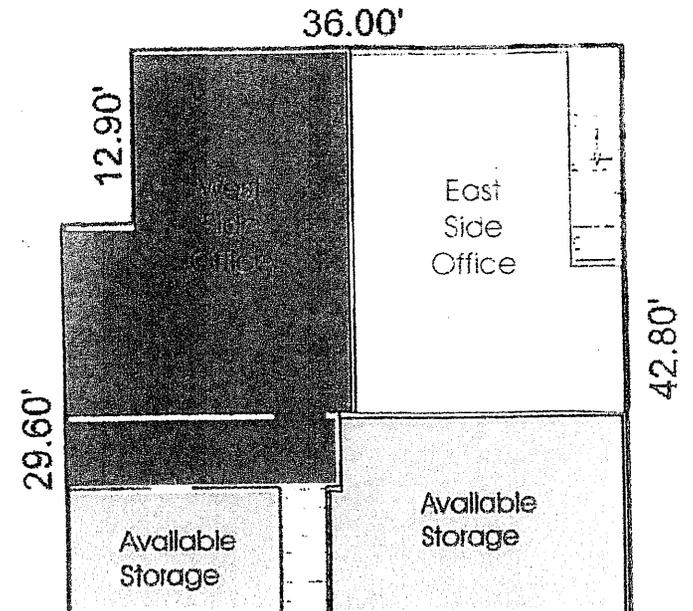
36.00'  
SIDE OFFICE  
PATIO SECURED

ATD  
ALCO.  
SERVICE

# Upper Level



# Lower Level



# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Tienda El Rancho Inc.

Address of Corporation/Limited Liability Company (if different from licensed premises) 1151 Elkhorn Rd

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Gerardo Jaramillo</u>	<u>529 Spring St Lake Geneva WI</u>	<u>53147</u>
Vice President/Member	<u>Mercedes Jaramillo</u>	<u>11 11 11 11 11 11</u>	<u>11 11</u>
Secretary/Member	<u>11 11 11 11 11 11</u>	<u>11 11 11 11 11 11</u>	<u>11 11</u>
Treasurer/Member	<u>Gerardo Jaramillo</u>	<u>11 11 11 11 11 11</u>	<u>11 11</u>
Agent	<u>Mercedes Jaramillo</u>	<u>11 11 11 11 11 11</u>	<u>11 11</u>
Directors/Managers			

C. 1. Trade Name Tienda el Rancho Inc. Business Phone Number (262) 249-0698

2. Address of Premises 1151 Elkhorn Rd Post Office & Zip Code Lake Geneva WI 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) store & the restaurant. Refrigerator

5. Legal description (omit if street address is given above): a out side walking cooler.

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

this 5 day of June, 2015 Gerardo Jaramillo

Stephanie Gundersen (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

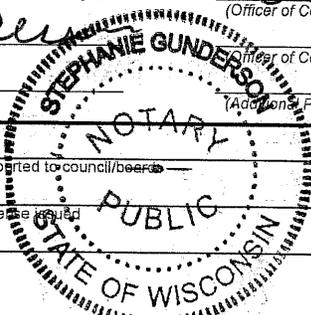
Stephanie Gundersen (Clerk/Notary Public)

My commission expires 4/3/16

Stephanie Gundersen (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/4/15</u>	Date reported to council/beers	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



Applicant's WI Seller's Permit No.: FEIN Number:	
LICENSE REQUESTED	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>100</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25</u>
<b>TOTAL FEE</b>	\$ <u>125.00</u>

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Tienda El Rancho Inc  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Tienda El Rancho Inc  
(trade name)

located at 1151 Elkhorn Rd. Lake Geneva WI 53147

appoints Mercedes Jaramillo  
(name of appointed agent)

529 Spring St Lake Geneva WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 21 yrs

Place of residence last year Lake Geneva, WI

For: Tienda El Rancho Inc  
(name of corporation/organization/limited liability company)

By: Mercedes Jaramillo  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Mercedes Jaramillo, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Mercedes Jaramillo 06-04-15  
(signature of agent) (date)

Agent's age --

529 Spring St Lake Geneva WI  
(home address of agent)

Date of birth \_\_\_\_\_

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# Restaurant



Kitchen

Timpa El Panchos Inc

Store

Fruits

Groceries

Groceries

Groceries

Soda Counter

Entrance

EXIT  
Door

EXIT

Back Door

Tables

Seating

Tables

Seating

Tables

Back Door

Tables

Back Side  
Walking  
Cooking

EXIT  
Back  
door

Vegetable  
Preparation

Preparation  
dairy

Refrigerator

Dish Washing  
room

Bathroom

Soda Drink Shelves

Drinks

Ice Cream  
Drinks

Beer

Drinks  
Drinks

3 door  
Refrigerator

Tables

Seating

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Sharkus James Elior Home Address W3104 Conant St. Post Office & Zip Code Lake Geneva WI: 53147

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company BRUTAP LLC.

Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>JAMES ELIOR SHARKUS</u>	<u>W3104 CONANT ST.</u>	<u>53147</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>JAMES B. SHARKUS</u>	_____	_____
Directors/Managers	_____	_____	_____

C. 1. Trade Name Bruno's Liquors Business Phone Number 262-248-6407  
 2. Address of Premises 524 Brock St. Post Office & Zip Code Lake Geneva 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) The Entire property other than Bathroom.

5. Legal description (omit if street address is given above): \_\_\_\_\_

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

### SUBSCRIBED AND SWORN TO BEFORE ME

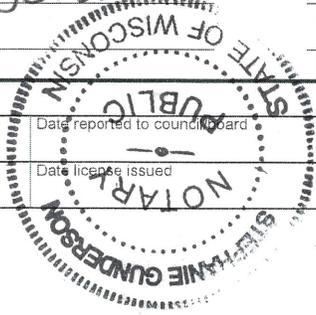
this 1 day of June, 2015  
Stephanie Gundersen  
(Clerk/Notary Public)

My commission expires 4/13/18

James E. Ill  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
 \_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

### TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/1/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of BRUTAD LLC.  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as BRUNO'S LIQUORS  
(trade name)

located at 524 BROAD ST. LAKE GENEVA

appoints JAMES SHACKUS  
(name of appointed agent)

W3104 CONANT ST. LAKE GENEVA WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 17 years

Place of residence last year W3104 CONANT ST.

For: BRUTAD LLC.  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: [Signature]  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, JAMES E. SHACKUS, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 5-8-2015 Agent's age \_\_\_\_\_  
(signature of agent) (date)

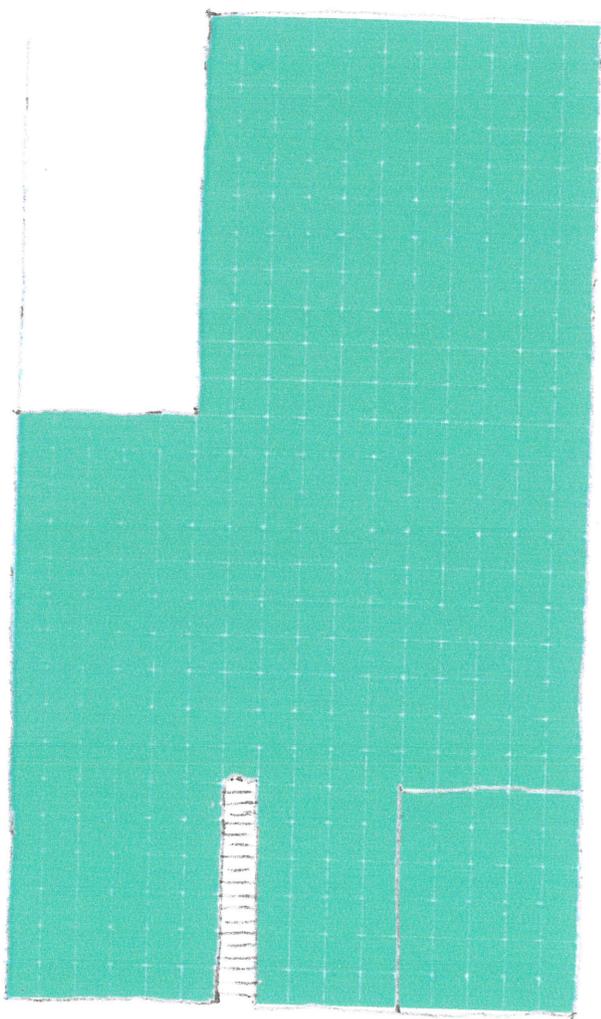
W3104 CONANT ST. LAKE GENEVA WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

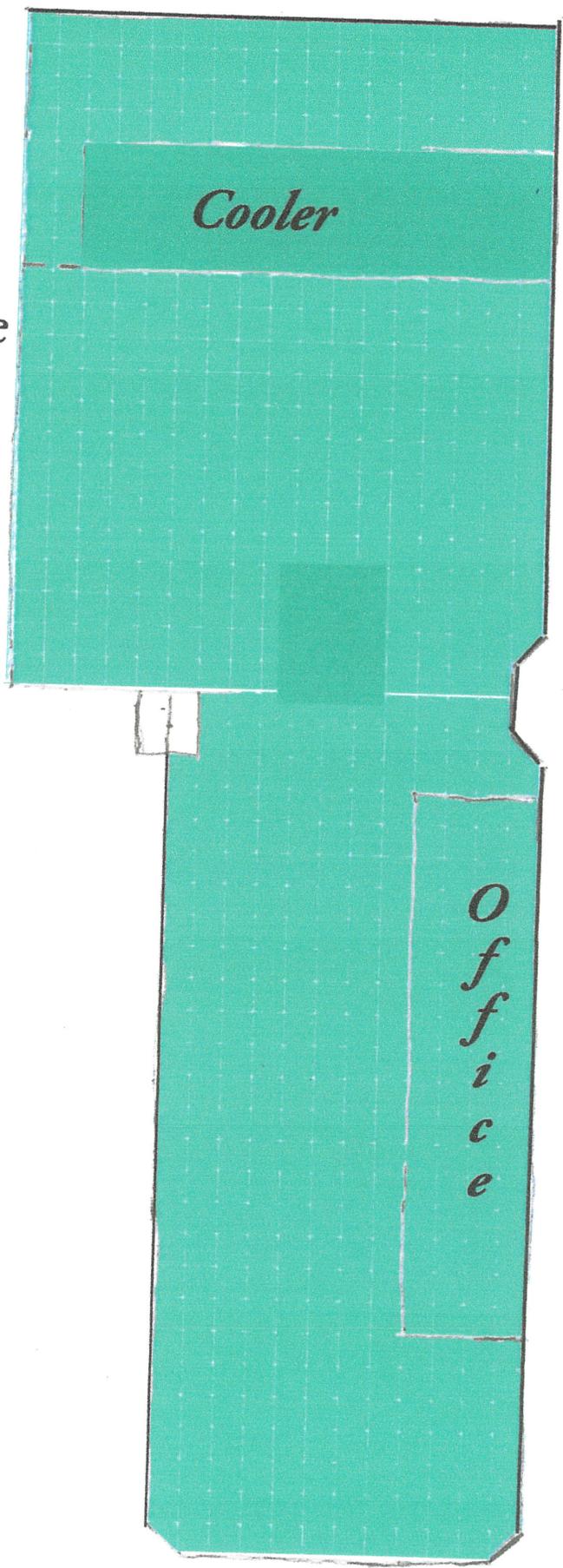
I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 25 June 15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

Areas in blue have liquor storage



*Basement*



*Main Floor*

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's WI Seller's Permit No. / FEIN Number:	
<b>LICENSE REQUESTED ▶</b>	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>100</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ <u>500</u>
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25</u>
<b>TOTAL FEE</b>	\$ <u>625.00</u>

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code  
Midwest Free, Inc 501 Interchange N Lake Geneva, WI 53147

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶

Address of Corporation/Limited Liability Company (if different from licensed premises) ▶

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>John J. Consolino</u>	<u>W5260 Awtogon Tr</u>	<u>Elkhorn, WI 53121</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent ▶	<u>John Consolino</u>		
Directors/Managers			

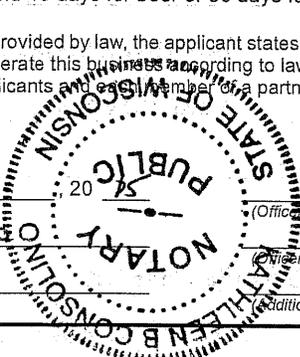
- C. 1. Trade Name ▶ Northeast Mobil Business Phone Number 262-248-2910
2. Address of Premises ▶ 501 Interchange N Post Office & Zip Code ▶ Lake Geneva, WI 53147
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Liquor Dept.
5. Legal description (omit if street address is given above): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 28 day of May 2015

Kathleen B. Consolino  
(Clerk/Notary Public)



[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

My commission expires 4/10/2016

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

[Signature]  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/1/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Midwest Fuel Inc  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
NORTHSEAS Mobil  
(trade name)

located at 501 Interchange N LAKE GENEVA, WI 53147

appoints JOHN J. CONSOLINO  
(name of appointed agent)

WS260 AWEAGON TR. ELKHORN, WI 53121  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 23 yrs

Place of residence last year WS260 AWEAGON TR. ELKHORN, WI 53121

For: Midwest Fuel, Inc  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, JOHN J. CONSOLINO, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 5/28/15 Agent's age     
(signature of agent) (date)

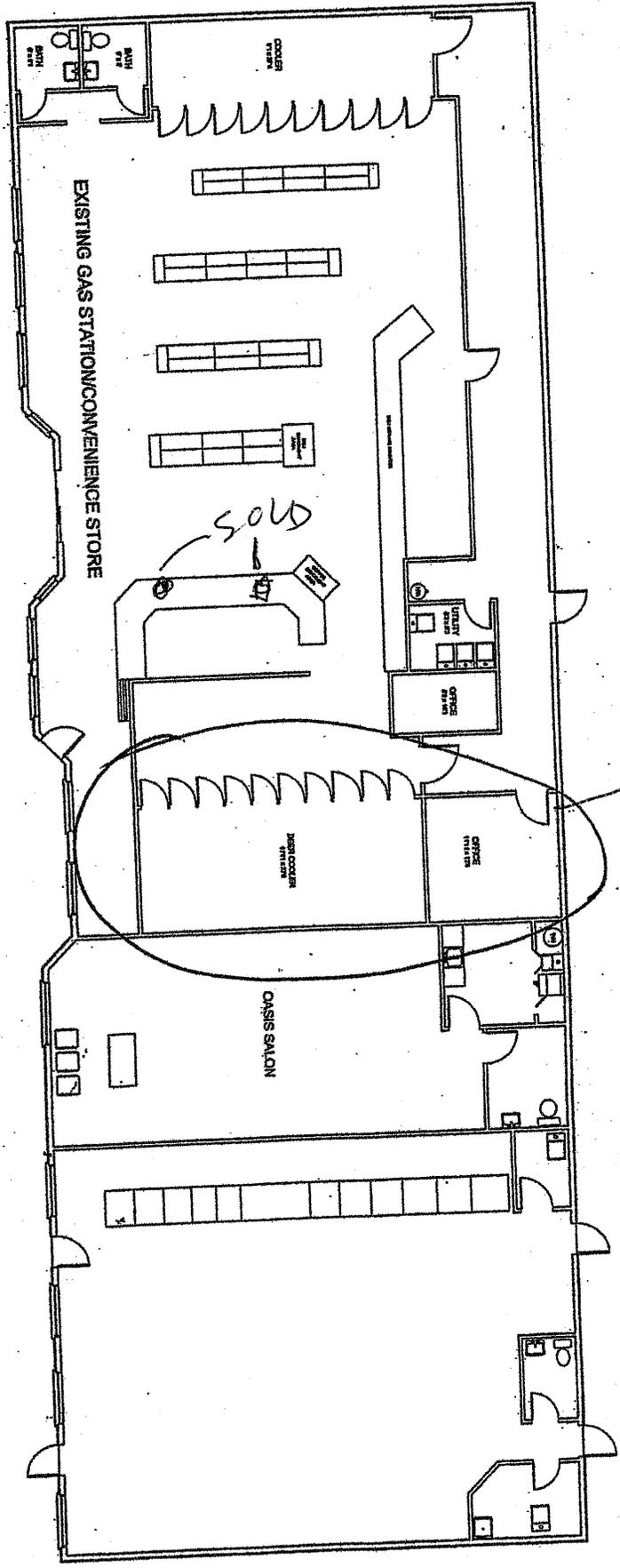
WS260 AWEAGON TR. ELKHORN, WI 53121 Date of birth:     
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 25 June 15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

COPY



**LAKE GENEVA SHELL PLAZA**

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07/01/2015 ending: 06/30/2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name)	Home Address	Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Walgreen Co.

Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ PO Box 901, Deerfield, IL 60015

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Please see attached corporate rider.</u>		
Vice President/Member			
Secretary/Member	<u>John Mann</u>	<u>1409 Royal Oak Lane</u>	<u>Glenview, IL 60025</u>
Treasurer/Member			
Agent	<u>Suzanne Tiedke, Store Manager</u>	<u>8029 S. 61st Street</u>	<u>Franklin, WI 53122</u>
Directors/Managers			

C. 1. Trade Name ▶ Walgreens #05600 Business Phone Number 262-248-7885

2. Address of Premises ▶ 351 Edwards Blvd. Post Office & Zip Code ▶ Lake Geneva, WI 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) retail drug store with sundries in a one-story building of

5. Legal description (omit if street address is given above): 15,795 sq ft

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 15<sup>th</sup> day of May 2015

Mary K Leonard OFFICIAL SEAL  
 MARY K LEONARD  
 Notary Public - State of Illinois  
(Clerk/Notary/Notary)

My commission expires 10/28/17 Commission Expires October 28, 2017

John Mann  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

   
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

   
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>5/22/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No. / FEIN Number	
LICENSE REQUESTED ▶	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>100.00</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ <u>50.00</u>
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	\$ <b>625.00</b>

OFFICERS AND DIRECTORS  
WALGREEN CO. (ILLINOIS)

TITLE	NAME	HOME ADDRESS
President and Chief Executive Officer	Alexander W. Gourlay*	607 Longwood Ave. Glencoe, IL 60022
President, Pharmacy and Retail Operations	Richard Ashworth*	70 Tournament Drive North Hawthorn Woods, IL 60047
President of Digital and Chief Marketing Officer	Sona Chawla	524 Hawthorn Lane Winnetka, IL 60093
President of Retail Products and Chief Merchandising Officer	Linda Filler	2311 Burr Oak Rd Northfield, IL 60093
Senior Vice President, Chief Strategy and Business Development Officer	Bradley M. Fluegel	11 E. Walton Street, Apt. 4901, Chicago, IL 60611
President, Business Operations	Mark A. Wagner*	1127 S. Ridge Road Lake Forest, IL 60045
Senior Vice President, General Counsel and Secretary	Jan S. Reed	2355 West Course Drive Riverwoods, IL 60015
Senior Vice President, Chief Financial Officer and Treasurer	Alan Nielsen	1263 Williamsburg Lane Crystal Lake, IL 60014
Senior Vice President and Interim Chief Human Resources Officer	Mark Englizian	11 Steeplechase Dr Hawthorn Wood, IL 60047
Senior Vice President, Chief Information Officer	Abhi Dhar	1445 Frenchmans Bend Dr Naperville, IL 60564
Senior Vice President, Supply Chain and Strategic Sourcing	Reuben E Stone	11 Lakewood Drive, Bannockburn, IL 60015
Assistant Treasurer	Jason Dubinsky	1156 Cherry St Deerfield, IL 60015
Assistant Secretary	Lydia J. Mathas	38 Abbottsford Rd, Winnetka, IL 60093
Assistant Secretary	John A. Mann	1409 Royal Oak Lane Glenview, IL 60025
Assistant Secretary	Michael D. Felish	2230 Butterfly Lane Unit B Glenview, Illinois 60026

\*Indicates Director

OBJECTS OF THE COMPANY - The purpose or purposes for which the corporation is organized are: To manufacture, compound, buy, sell, and generally deal in drugs, medicines, chemicals and druggists' sundries of all kinds at wholesale and retail together with all goods, wares and merchandise.

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of Walgreen Co  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Walgreens #05600  
(trade name)

located at 351 N. Edwards Blvd.

appoints Suzanne Tiedke  
(name of appointed agent)  
8029 S 61st St Franklin WI 53132  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 27 yrs

Place of residence last year 8029 S 61st St Franklin WI 53132

For: Walgreen Co  
(name of corporation/organization/limited liability company)

By: [Signature]  
John Mann, Assistant Secretary (signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Suzanne Tiedke, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 5-11-15 Agent's age \_\_\_\_\_  
(signature of agent) (date)  
8029 S 61st St Franklin WI 53132 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)



# City of Lake Geneva

Date: 6/19/2015

Time: 6:15 PM

Page: 1

Licenses Issued between 6/23/2015 and 6/23/2015

## Operator's Regular - Renewals

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
6/23/2015	201567	Tai S. Spangler Employer: Champs Sports Bar & Grill	W3540 State Road 50 #47 747 Main St. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -180	Trevor A. Gillett Employer: Midwest Fuel Inc dba Northside	205 W. Court Street 501 Interchange N Lake Geneva, WI 53147	50.00
6/23/2015	2015 -181	Mark J. Ranum Employer: Stop N Go #265	W3273 S Lakeshore Dr Stop N Go of Madison, Inc 896 Wells St. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -182	Amy Lynn Rossmiller Employer: Midwest Fuel Inc dba Northside	N1682 Washington Avenue 501 Interchange N Lake Geneva, WI 53147	50.00
6/23/2015	2015 -183	Brian Robert Kaphengst Employer: Prairie State Enterprises of D	147 S. Curtis Street 350 Edwards Blvd. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -184	Cheri Lynn Wall Employer: Midwest Fuel Inc dba Northside	715 Williams St 501 Interchange N Lake Geneva, WI 53147	50.00
6/23/2015	2015 -185	John Abraham Renko Employer: Gleneagles LLC DBA Sopra	997 S Lake Shore Drive 724 W. Main Street Lake Geneva, WI 53147	50.00
6/23/2015	2015 -186	Kelsey Lee Hynning Employer: Target Store T-2348	1561 Kensington Drive 660 N. Edwards Blvd. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -187	Alfred N. Howe Employer: PH Hospitality Group LLC d/b/a	91 Potowatomi Rd #J1 801 Williams St Lake Geneva, WI 53147	50.00
6/23/2015	2015 -188	Elisa Christine Brown Employer: Walgreens #5600	37633 91st St 351 N. Edwards Blvd. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -189	Amanda Kathleen Jafuta Employer: Walgreens #5600	820 Eastown Manor 351 N. Edwards Blvd. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -190	Amy Susan Chrzanowski Employer: PH Hospitality Group LLC d/b/a	540 Cook St., Upper West 801 Williams St Lake Geneva, WI 53147	50.00
6/23/2015	2015 -191	Michael Solus Employer: Hogs & Kisses, Inc.	320 W Main St 149 Broad St. PO Box 536 Lake Geneva, WI 53147	50.00
6/23/2015	2015 -192	Susan Kay Jacobson Employer: Stop N Go #265	1120 Madison Street Stop N Go of Madison, Inc 896 Wells St. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -193	Douglas S. Rockwell Employer: Prairie State Enterprises of D	6950 55th Street 350 Edwards Blvd. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -194	Deneen A. Lichtenauer Employer: Champs Sports Bar & Grill	N1911 Linn Pier Road 747 Main St. Lake Geneva, WI 53147	50.00
6/23/2015	2015 -195	Richard R. Meinel Employer: American Legion Post #24	1295 Wilmot Blvd. 735 Henry Street Lake Geneva, WI 53147	50.00
6/23/2015	2015 -196	Scott A. Hardwick Employer: Chubby Kitty LLC dba Fat Cats	255 Elmwood Ave., #208 104 Broad Street Lake Geneva, WI 53147	50.00

# City of Lake Geneva

Date: 6/19/2015

Time: 6:15 PM

Page: 2

Licenses Issued between 6/23/2015 and 6/23/2015

## Operator's Regular - Renewals

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
6/23/2015	2015 -197	Samantha C. Galles Employer: The Cove of Lake Geneva	W3752 Woodland Dr. 111 Center St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -198	Simon M. Cumming Employer: Gleneagles LLC DBA Sopra	724 W. Main St 724 W. Main Street	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -199	Deanna Kay Swonger Employer: Champs Sports Bar & Grill	831 Badger Lane 747 Main St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -200	Jeremy C. Hanson Employer: Sandal Inc dba Lake Geneva Lan	39610 104th St. 192 E. Main St.	Genoa City, WI 53147	50.00
6/23/2015	2015 -201	Tiffany L. Taylor Employer: Sandal Inc dba Lake Geneva Lan	821 Kendall Lane 192 E. Main St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -202	Nancy J. Lazansky Employer: Walgreens #5600	510 Kenosha Street 351 N. Edwards Blvd.	Walworth, WI 53147	50.00
6/23/2015	2015 -203	Alejandro D. Garcia Employer: Tuscan Tavern & Grill	401 Spring St. 430 N. Broad St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -204	Megan L. Schroeder Employer: Walgreens #5600	W1440 Locust Road 351 N. Edwards Blvd.	Genoa City, WI 53147	50.00
6/23/2015	2015 -205	Michael J. Carstensen Employer: Sandal Inc dba Lake Geneva Lan	N3350 Laurel Rd 192 E. Main St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -206	Peggy Jean Zabler Employer: Sandal Inc dba Lake Geneva Lan	N3350 Laurel Road 192 E. Main St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -207	Brandon J. Frank Employer: Midwest Fuel Inc dba Northside	1386 Spring Valley Rd. 501 Interchange N	Burlington, WI 53147	50.00
6/23/2015	2015 -208	Christopher S. Cline Employer: Brutap, LLC DBA Bruno's Liquor	3164 N Jute Rd 524 Broad St.	Lake Geneva, WI 53147	50.00
6/23/2015	2015 -209	Catherine M. Petrassi Employer: Cove Condominium Assoc.	32200 45th St 111 Center St.	Apt 42 Lake Geneva, WI 53147	Burlington, WI 53 50.00
6/23/2015	2015 -210	Andrew Werner Newcomb Employer: Tuscan Tavern & Grill	N2922 Marshall Lane 430 N. Broad St.	Lake Geneva, WI 53147	50.00

## Operator's Regular

# City of Lake Geneva

Date: 6/19/2015

Time: 6:29 PM

Page: 1

Licenses Issued between 6/24/2015 and 6/24/2015

## Operator's Regular - Originals

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
6/24/2015	2015 -211	Scott EF Davis Employer: Walgreens #5600	105 Devendorf Street 351 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/24/2015	2015 -212	Jean M. Zwijacz Employer: Walgreens #5600	N1330 Hillside Blvd 351 N. Edwards Blvd.	Pell Lake, WI 531 Lake Geneva, WI 53147	50.00
6/24/2015	2015 -213	Elizabeth Kay Krogh Employer: Stop N Go #265	1121 Williams St Stop N Go of Madison, Inc	Lake Geneva, WI 5 896 Wells St. Lake Geneva, WI 53147	50.00
6/24/2015	2015 -214	Paul V. Boehlen, Jr. Employer: Lake Aire Restaurant	528 1/2 Walworth Street 804 Main St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/24/2015	2015 -215	Dana Renee Esp Employer: Stop N Go #265	1167 S. Wells St, Apt. 3 Stop N Go of Madison, Inc	Lake Geneva, WI 5 896 Wells St. Lake Geneva, WI 53147	50.00
6/24/2015	2015 -216	Austen E. Racette Employer: Tuscan Tavern & Grill	2722 Henzada Avene 430 N. Broad St.	McHenry, IL 60050 Lake Geneva, WI 53147	50.00
6/24/2015	2015 -217	Sophie May Gruszka Employer: Lake Aire Restaurant	536 Fellows Rd 804 Main St.	Genoa City, WI 53 Lake Geneva, WI 53147	50.00
6/24/2015	2015 -218	Christine Marie Livigni Employer: Midwest Fuel Inc dba Northside	710 1/2 Wisconsin St 501 Interchange N	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00

# City of Lake Geneva

## RESOLUTION 15-R32

### **Opposing Changes to the Room Tax Law Inserted into the State Budget**

**Whereas**, on May 27 the state Legislature's Joint Committee on Finance inserted into the state budget bill room tax law changes sought by the Wisconsin Hotel and Lodging Association that interfere with local control over a municipally authorized and imposed tax; and

**Whereas**, the budget amendment eliminates municipal governing body discretion to spend room tax revenues directly on tourism promotion and development; mandating instead that municipalities transfer the revenues designated for tourism promotion and development to an unelected tourism entity or commission for spending; and

**Whereas**, between 1967, when municipal room taxes were first allowed, and 1994 there were no restrictions on how communities could use room tax revenues: and

**Whereas**, in 1994 state law was changed to require that any communities enacting a room tax in the future must devote 70% of the revenue to tourism promotion and development: and

**Whereas**, the state budget amendment modifies the 1994 grandfather clause by requiring municipalities that retain more than 30 percent of the room tax revenue for purposes other than tourism promotion and development pursuant to ordinances adopted prior to 1994 to reduce and cap the amount retained by 2020 to the same dollar amount the community retained in 2009; and

**Whereas**, the budget amendment will create a significant hole in some community's budgets, which they will not be able to fill due to strict levy limits, and

**Whereas**, given the severe financial stress municipalities are under, it doesn't make sense to reduce a source of revenue that some municipalities use to pay convention center debt, to pay for police and fire services provided to hotels, or to pay for other municipal services necessary for the community, and therefore, tourism to thrive.

**NOW THEREFORE BE IT RESOLVED** that the City of Lake Geneva opposes any changes to the room tax law being included in the state budget and urges the state Legislature to remove the changes prior to final enactment of the budget and directs the Clerk to send a copy of this resolution to Representative Tyler August, Senator Stephen L. Nass, and to Governor Scott Walker.

**Be It Further Resolved** that if Legislature passes the State budget with the room tax law changes intact, then the City of Lake Geneva urges Governor Walker to veto the room tax law changes.

Granted by action of the Common Council of the City of Lake Geneva this 22<sup>nd</sup> day of June, 2015.

---

James R. Connors, Mayor

ATTEST:

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Sabrina Waswo, City Clerk

**City of Lake Geneva  
Room Tax Analysis  
6/19/2015**

<b>History:</b>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Room Tax Revenue Budgeted		420,000	407,000	400,000	400,000	420,000	450,000
Room Tax Revenue Received	444,338	457,377	437,521	492,494	470,679	522,821	
Local tourism commission payment	95,000	95,000	95,000	95,000	95,000	100,000	
Local tourism commission Budget							100,000
<b>Balanced Retained by the City</b>	<b>349,338</b>	<b>362,377</b>	<b>342,521</b>	<b>397,494</b>	<b>375,679</b>	<b>422,821</b>	<b>350,000</b>

<b>2016 Budget Bill:</b>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Limit Retained by the City to 30% (2015)	135,000	135,000	135,000	135,000	135,000
Limit Retained by the City to 30% (2014)	156,846	156,846	156,846	156,846	156,846
OR					
Tied by Year	2013	2012	2011	2010	2009
Amount Retained?	375,679	397,494	342,521	362,377	349,338
Amount Paid?	95,000	95,000	95,000	95,000	95,000

<b>2016 Budget Bill Impact:</b>	<u>2016 30%</u>	OR	2013 Level	OR	2011 Level
Loss of General Fund Revenue					
Using 2015 Budget	215,000		-		7,479
Using 2014 Actual	265,975		47,142		80,300

TOURISM ROOM TAX

Local Government Lodging ("Room") Tax

Motion:

Move the following:

1. Delete the current law provision that allows a municipality to directly spend the portion of room tax revenues required to be used for tourism promotion and development for those purposes, first applying to taxes collected and expenditures made on January 1, 2016.
2. Require, rather than allow, as a under current law, a municipality to forward the portion of room tax revenues required to be spent on tourism promotion and development to a local tourism commission, which could receive these funds under current law, or a tourism entity, first applying to taxes collected on January 1, 2016.
3. Specify that any municipality subject to the maximum 8% room tax rate that currently retains over 30% of local room tax revenues for purposes other than tourism promotion and tourism development would be limited to the greater of 30% of current year revenues or the following dollar amounts:
  - a. in 2016, the same dollar amount of annual room tax revenues the municipality retained for such purposes in 2013;
  - b. in 2017, the same dollar amount of annual room tax revenues the municipality retained for such purposes in 2012;
  - c. in 2018, the same dollar amount of annual room tax revenues the municipality retained for such purposes in 2011;
  - d. in 2019, the same dollar amount of annual room tax revenues the municipality retained for such purposes in 2010;
  - e. in 2020, and thereafter, the same dollar amount of annual room tax revenues the municipality retained for such purposes in 2009.
4. Beginning in 2016, annually on or before May 1, require all municipalities with a local room tax to certify and report to the Department of Revenue (DOR), on a form created and provided by the Department, the following:

a. the amount of room tax revenue collected, and the room tax rate imposed, by the municipality in the previous year;

b. a detailed accounting of the amounts of such revenue that were forwarded in the previous year for tourism promotion and tourism development, that specifies the tourism commission or tourism entity that received the revenue and includes a detailed accounting for expenditures of at least \$1,000 made by a tourism commission or a tourism entity;

c. a list of each member of the tourism commission and each member of the governing body of a tourism entity to which the municipality forwarded room tax revenue in the previous year, and the name of the business entity the member owns, operates, or is employed by, if any.

5. Specify the following related to annual reports from municipalities with a local room tax:

a. that DOR collect the reports and make them available to the public;

b. that DOR would have the authority to impose a penalty of not more than \$3,000 on a municipality that does not submit a report and that the penalty must be paid to DOR; and

c. that a municipality may not use room tax revenue to pay a penalty for failing to submit a report.

6. Require any municipality that collected a room tax on May 13, 1994, to include with the report to be filed on or before May 1, 2016, a copy of its room tax ordinance that was in effect on May 13, 1994, and a copy of the municipality's financial statement that was completed nearest in time to May 13, 1994, and that shows the percentage of room tax revenue that the municipality retained for its own purposes other than purposes related to tourism promotion and development.

7. Modify the current law definition of a "tourism entity" to include the following:

a. the entity must be a nonprofit organization that came into existence before January 1, 2015, rather than January 1, 1992, as under current law, except that if no such organization exists on January 1, 2015, a municipality may contract with such an organization if one is created in the municipality; and

b. the entity must spend at least 51% of its revenues on tourism promotion and tourism development and must provide destination marketing staff and services for the tourism industry in a municipality.

8. Require the following relating to a tourism entity:

a. that the governing body include at least one owner or operator of a lodging facility that collects the room tax and is located in the municipality for which the tax is collected; and

b. to report annually to each municipality from which it receives room tax revenue the purposes for which the revenues were spent, first applying to expenditures made on January 1, 2016.

9. Modify various statutory references that refer to tourism promotion and development to refer instead to tourism promotion and tourism development.

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Note:

Since 1967, towns, villages, and cities have been authorized to impose a tax on establishments providing rooms or short-term lodging to the public. In general, the tax applies to hotels, motels, and rooming houses for lodging furnished for less than one month. Hospitals, nursing homes, and accommodations provided by religious, charitable, or educational organizations are excluded from the tax. The tax applies only to gross receipts from furnishing sleeping accommodations; therefore, food and other items or services furnished by hotels or motels are not subject to the tax. The room tax is in addition to state and county sales taxes that apply to room charges.

Prior to June, 1994, municipalities were not restricted as to the tax rate or use of room tax collections. However, 1993 Wisconsin Act 467 imposed a maximum tax rate of 8% (other than those municipalities financing a convention center) and required that at least 70% of any new room taxes (from newly established taxes or an increase in an existing rate) be used for tourism promotion and development, with the remaining 30% of room tax revenues being allowed to be spent for any municipal purpose. The municipality can either spend the 70% of the room tax revenues directly on tourism promotion and development or forward the funds to its tourism commission to do so.

The motion would delete a municipality's authority to spend room tax revenues that are required to be spent on tourism promotion and development directly for those purposes. Rather, the motion would require that those revenues be provided to either a municipal tourism commission (which is allowed under current law), or a tourism entity (which would be added by the motion) to be expended for tourism promotion and development. The motion would also further limit the amount of annual room tax revenue certain municipalities could retain for any municipal purpose in each year after 2015, to the greater of 30% of the current year revenues or the amount derived using an annual sliding scale for each subsequent year based on annual room tax collections in 2013, and in each of the four preceding years. Beginning in 2020, that amount would remain constant and equal to the dollar amount retained by the municipality in 2009. This provision would apply to municipalities that are currently retaining more than 30% of room tax revenues, except those municipalities that are not subject to the general 8% cap on room tax rates.

Municipalities currently submit annual room tax revenues as part of their municipal financial report form submitted to annually to DOR. The motion would require any municipality with a room tax to submit additional information to DOR specific to the collection and expenditures of annual room tax revenues.

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League of Wisconsin Municipalities

## Capitol Buzz

May 28, 2015

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### Joint Finance Committee Votes to Insert Room Tax Law Changes into State Budget

Despite receiving many contacts from municipal officials over the last two weeks, the Joint Finance Committee passed last night by a 9-7 vote a state budget amendment making changes to the room tax law sought by the Wisconsin Hotel and Lodging Association. The League strongly opposed this motion and thanks the many municipal officials who communicated with their state legislators about it. Your efforts resulted in close vote.

Three Republicans joined the four Democrats on the committee in voting against the motion. The seven legislators voting against were: Reps. Kooyenga (R), Hintz (D), C. Taylor (D), and Senators Vukmir (R), Marklein (R), Erpenbach (D), and L Taylor (D).

The amendment affects communities differently depending on when they implemented a room tax and how they are currently spending room tax revenues on tourism promotion and development.

The amendment makes the following changes:

1. Eliminates municipal governing body discretion to spend room tax revenues directly on tourism promotion and development. The amendment mandates that municipalities transfer the revenues designated for tourism promotion and development to a tourism entity or commission for spending.
2. Modifies the 1994 grandfather clause by requiring municipalities that retain more than 30 percent of the room tax revenue for purposes other than tourism promotion and development under ordinances adopted prior to 1994 to reduce the amount retained to the greater of 30% of current year revenues or the following dollar amounts:
  - a. in 2016, the same dollar amount retained in 2013.
  - b. in 2017, the same dollar amount retained in 2012.
  - c. in 2018 the same dollar amount retained in 2011.
  - d. in 2019 the same dollar amount retained in 2010.

e. in 2020 *and thereafter*, the same dollar amount retained in 2009.

The amendment also imposes new annual room tax reporting requirements for municipalities. This includes a requirement that any municipality that collected a room tax prior to 1994 to file with DOR a copy of its room tax ordinance in effect in 1994 and a copy of the municipality's financial statement from 1994 showing the percentage of room tax revenue that the municipality retained for its own purposes.

All of these changes take effect January 1, 2016.

The League will be asking Governor Walker to veto these changes.

### **Assembly Committee Recommends Passage of Legislation Repealing Prevailing Wage Law**

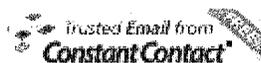
Yesterday, the Assembly Committee on Labor voted 5-4 to recommend passage of AB 32, repealing the prevailing wage laws applicable to state and local public construction contracts. While leadership in both houses has made clear that such legislation will not reach the floor or be inserted in the state budget, Governor Walker indicated yesterday that he would sign such a bill if it came across his desk.

According to WisPolitics, Speaker Vos told reporters yesterday that he has been working with Senate Majority Leader Scott Fitzgerald to modify, but not repeal, the prevailing wage law. That includes increasing the threshold for the requirement to kick in and changing how the wage is determined. These changes may be worked into the state budget.

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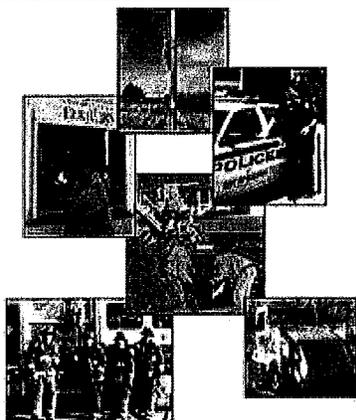
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## Spotlight

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### Take Action on the Room Tax



"We will be forced by the Wisconsin Hotel and Lodging Association to damage our tourism economy because we will not have as many police officers, garbage cans, local parks; you name it," said Bayfield Mayor MacDonald. Bayfield Chamber Executive Director David Eades said his group also opposes the change.... Eades said that as goes Bayfield, so goes the success of tourism there.

Proposed changes to the state's room tax law were added to the state budget by the Legislature's budget writing committee on a vote of 9 to 7 in May and will next be considered by both houses of the Legislature as part of the budget.

The League opposes these proposed changes and has prepared a [sample resolution](#) and a sample [media release](#) for cities and villages to adapt and use.

City of Bayfield Mayor Larry MacDonald was recently [interviewed](#) by Wisconsin Public Radio and expressed his opposition to the proposed change.

In addition, municipal leaders from across the state have expressed their opposition in a [Letter to the Editor](#) published in the Milwaukee Journal Sentinel and several other newspapers.

## Hotel room tax law changes harm municipalities

June 3, 2015

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The Wisconsin Hotel and Lodging Association with the support of legislative leadership is having hotel room tax law changes inserted in the current state budget bill. These changes would reduce the amount of hotel room tax dollars available to local governments to provide municipal services necessitated by having hotels in our communities. Instead, these resources would be spent on tourism promotion and advertising for the lodging industry.

The association has failed in the last two legislative sessions to obtain these changes in a stand-alone bill subject to public notices, hearings and the normal legislative process. This session, it has resorted to a surprise effort to have the Legislature's Joint Finance Committee insert such language in the state budget bill without public notice or hearings, or the normal procedural safeguards. This is another example of the much-decried tactic of inserting non-fiscal policy matters — that cannot pass on their own — into the state budget bill, which must be passed in its entirety.

Hotels impose very significant demands on municipalities, most notably for police and fire services, which substantially exceed the demands of other property taxpayers. Municipalities have made decisions on the appropriateness of permitting hotels to be constructed in their communities based on the understanding that the financial burdens of providing services to these facilities likely would be offset by the room taxes paid by these facilities.

The changes advocated by the association are a "game changer," which in a time of tight municipal levy limits would create severe fiscal issues for municipalities. Municipalities have no way to make up for the lost revenue and will be forced to reduce services. Over 100 municipalities throughout Wisconsin will have less revenue available for essential municipal services. Instead, the tourism and lodging industry will be able to increase their promotional budgets with room tax dollars.

What is happening in Madison with hotel room tax law changes being inserted in the state budget bill is shameful. It is an abuse of the legislative process that will lead to the misallocation of scarce local government resources to the benefit of one special interest. Good people must be discouraged and dismayed by the Legislature's catering to the association at the expense of local government.

We are committed to the effectiveness and success of local government and ask that you join our efforts to stop this raid on local resources before it harms communities across Wisconsin.

*This letter was signed by Mayor Steven Ponto, City of Brookfield; Mayor John Dickert, City of Racine; Mayor Stephen Scaffidi, City of Oak Creek; Mayor Justin Nickels, City of Manitowoc; Mayor Michele DeYoe, City of Delafield; Mayor Dave Ament, City of New Berlin; Mayor Shawn Reilly, City of Waukesha; Mayor Kathy Ehley, City of Wauwatosa; Mayor Dan Devine, City of West Allis; Mayor Jim Tipple, City of Wausau; President Neil Palmer, Village of Elm Grove; and Chairman Keith Henderson, Town of Brookfield.*

City of Lake Geneva, WI  
Thursday, June 11, 2015

## Chapter 70. Taxation

### Article III. ROOM TAX

#### Sec. 70-56. Definitions.

[Code 1992, § 3.12]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

##### **GROSS RECEIPTS**

As defined in W.S.A., § 77.51(4)(a), (b), (c) and (cm), insofar as applicable.  
[Amended 7-13-2009 by Ord. No. 09-16]

##### **HOTEL or MOTEL**

As defined in W.S.A., § 77.52.

##### **TRANSIENT**

As defined in W.S.A., § 77.52(2)(a)1.

#### Sec. 70-57. Levied; rate.

[Code 1992, § 3.12(2); amended 7-13-2009 by Ord. No. 09-16]

Pursuant to W.S.A., § 66.0615, a tax is imposed on the privilege and service of furnishing at retail rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be at the rate of 5% of the gross receipts from such retail furnishing of rooms or lodging. Such tax shall not be subject to the selective sales tax imposed by W.S.A., § 77.52(2)(a)1. The proceeds of such tax collected shall be apportioned 2% to the hotel, motel or other person filing the return and 98% to the city.

#### Sec. 70-58. Monthly returns.

[Code 1992, § 3.12(3); Ord. No. 08-06, § 1, 6-23-2008; amended 1-10-2011 by Ord. No. 10-16; 2-28-2011 by Ord. No. 11-07; 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

This article shall be administered by the Treasurer. The tax imposed is due and payable by the last day of the month following the end of the reporting month, which shall be each calendar month. A monthly and annual return shall be filed with the Treasurer by those furnishing at retail such rooms and lodging within the City on or before the same date on which such tax is due and payable upon a form approved by the City. Attached to the return shall be copies of sales tax forms filed with the State of Wisconsin Department of Revenue for the corresponding month of the monthly return and room tax forms filed with the Treasurer.

## Sec. 70-59. Annual return.

[Code 1992, § 3.12(4); amended 1-10-2011 by Ord. No. 10-16; 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

Every person required to file monthly returns shall file an annual calendar year return. Such annual return shall be filed within 30 days of the close of each calendar year. The annual return shall summarize the monthly returns, reconcile and adjust for errors in the monthly returns, and shall contain certain additional information as the Treasurer requires.

## Sec. 70-60. Permit.

[Code 1992, § 3.12(5); amended 7-13-2009 by Ord. No. 09-16; 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

- (a) Application; fee. Every person furnishing rooms or lodging under Section **70-57**, shall annually file with the Treasurer an application for a permit for each place of business. Every application for a permit shall be made upon a form prescribed by the Treasurer. At the time of making an application, the applicant shall pay the Treasurer a fee set from time to time by the Council for each permit.
- (b) Issuance; transferral; display. After compliance with Subsection **(a)** of this section, and Section **70-59** by the applicant, the Treasurer shall grant and issue to each applicant a separate permit for each place of business within the City. Such permit is not assignable and valid only for the person in whose name it is issued and for the transaction of business at the place designated therein. It shall at all times be conspicuously displayed at the place for which issued.

## Sec. 70-61. Revocation and suspension procedure.

[Code 1992, § 3.12(6); amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

- (a) Failure to comply with article; notice. When any person fails to comply with this article, the Treasurer may, upon 10 days' written notification and after affording such person the opportunity to show cause why his permit should not be revoked, revoke or suspend any or all of the permits held by such person under this article.
- (b) Renewal of suspended or revoked permits. The Treasurer shall give to such person written notice of the suspension or revocation of any of his permits. The Treasurer shall not issue a new permit after the revocation of a permit until such person complies with the provisions of this article. A fee as set by the Council from time to time shall be imposed for the renewal or issuance of a permit which has been previously suspended or revoked.

## Sec. 70-62. Unpaid taxes.

[Code 1992, § 3.12(7); amended 7-13-2009 by Ord. No. 09-16; 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

If any person liable for any amount of tax under this article sells his business or stock of goods or quits his business, his successors or assigns shall withhold a sufficient amount of the purchase price to cover such amount until the former owner produces a receipt from the Treasurer that it has been paid or a certificate stating that no amount is due. If a person subject to the tax imposed by this section fails to withhold such amount of tax from the purchase price as required, he shall become personally liable for

payment of the amount required to be withheld by him to the extent of the price of the accommodations valued in money.

## Sec. 70-63. Treasurer to determine tax and refunds.

[Code 1992, § 3.12(8); amended 7-13-2009 by Ord. No. 09-16; 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

- (a) The Treasurer may, by office audit, determine the tax required to be paid to the City or the refund due to any person under this article. This determination may be made upon the basis of the facts contained in the return being audited or on the basis of any of their information within the Treasurer's possession. One or more such office audit determinations may be made of the amount due for any one or for more than one period.
- (b) The Treasurer may, by field audit, determine the tax required to be paid to the City or the refund due to any person under this article. The determination may be made upon the basis of the facts contained in the return being audited or upon any other information within the Treasurer's possession. Whenever the Treasurer has probable cause to believe that the correct amount of room tax has not been assessed or that the tax return is not correct, the Treasurer is authorized to examine and inspect the financial records pertaining to the furnishing of accommodations at the establishment in question in order to verify the tax liability of that person or of another person.

## Sec. 70-64. Forfeiture for failure to comply with Treasurer's request to inspect.

[Added 7-13-2009 by Ord. No. 09-16;<sup>[1]</sup> amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

Any person who fails or refuses to permit the inspection of his records by the Treasurer after such inspection has been duly requested by the Treasurer shall be subject to a forfeiture not to exceed \$250. Each day, or a portion thereof, that such violation continues is hereby deemed to constitute a separate offense. The total forfeiture imposed shall not exceed 5% of the tax imposed by this article.

[1]: *Editor's Note: This ordinance also provided for the renumbering of former Secs. 70-64 through 70-69 as Secs. 70-65 through 70-70, respectively.*

## Sec. 70-65. Estimated tax.

[Code 1992, § 3.12(9); amended 5-29-2012 by Ord. No. 12-08]

If any person fails to file a return as required by this article, the Treasurer shall make an estimate of the amount of the gross receipts under Section 70-57. Such estimate shall be made for the period for which such person failed to make a return and shall be based upon the state sales tax records and memoranda as stated in Section 70-63. On the basis of this estimate, the Treasurer shall compute and determine the amount required to be paid to the City adding to the sum thus arrived at a penalty equal to 10% of such sum.

## Sec. 70-66. Interest on unpaid taxes.

[Code 1992, § 3.12(10)]; amended 7-13-2009 by Ord. No. 09-16

All unpaid taxes under this article shall bear interest at the rate of 12% per annum from the due date of the return until paid.

## Sec. 70-67. Delinquent taxes.

[Code 1992, § 3.12(11); amended 7-13-2009 by Ord. No. 09-16]

A forfeiture of 25% of the room tax due for the previous year or \$5,000, whichever is less, of the tax imposed, is hereby established and due and owing in the event that the room tax is not paid within 30 days after the due date of the return.

## Sec. 70-68. Recordkeeping.

[Code 1992, § 3.12(12); amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

Every person liable for the tax imposed by this article shall keep or cause to be kept such records, receipts, invoices and other pertinent papers in such form as the Treasurer requires.

## Sec. 70-69. Confidentiality.

[Code 1992, § 3.12(13)]

- (a) All tax returns, schedules, exhibits, writings or audit reports relating to such returns on file with the Treasurer are deemed to be confidential, except the Treasurer may divulge their contents to the following and no others:

[Amended 5-29-2012 by Ord. No. 12-08; 11-10-2014 by Ord. No. 14-08]

- (1) The person who filed the return; and
- (2) Officers or agents of the City as may be necessary to enforce collection.

- (b) No person having an administrative duty under this article shall make known in any manner the business affairs, operations or information obtained by an investigation of records or any person on whom a tax is imposed by this article, or the amount or source of income, profits, losses, expenditures, or any particulars thereof, set forth or disclosed in any return, or to permit any return or copy thereof to be seen or examined by any person, except as otherwise provided by this article.

[Added 7-13-2009 by Ord. No. 09-16]

## Sec. 70-70. Forfeiture for failure to obtain a permit.

[Code 1992, § 3.12(14); amended 7-13-2009 by Ord. No. 09-16]

Any person who is subject to the tax imposed by this article who fails to obtain a permit as required in Section ~~70-60~~ shall be subject to a forfeiture not to exceed \$200. Each day or portion thereof that such violation continues shall constitute a separate offense.

**Resolution 15-R34**

The Common Council of the City of Lake Geneva hereby establishes the following Wages for the following Part-time Employees for the 2015 Budget Year (effective 6/29/15):

<b>Position</b>	<b>2014 Annual or Hourly Rate</b>	<b>% Inc</b>	<b>Budgeted in 2015</b>	<b>2015 Total Wage with increase</b>
<b>Permanent Part-time Staff:</b>				
City Attorney	64,640.00	1.5%	yes	<b>65,610.00</b>
City Judge	13,500.00	1.5%	no	<b>13,702.00</b>
Fire Chief	23,632.25	1.5%	yes	<b>23,986.73</b>
Deputy Fire Chief	4,360.75	1.5%	yes	<b>4,426.16</b>
Assistant Fire Chief	2,558.62	1.5%	yes	<b>2,597.00</b>
Emergency Mgmt Deputy Director	16,155.78	1.5%	yes	<b>16,398.12</b>
PD Booking Officer	13.26	1.5%	no	<b>13.46</b>
Part-time Dispatch	13.88	1.5%	yes	<b>14.09</b>
PD Reserves - first year	15.36	1.5%	no	<b>15.59</b>
PD Reserves - returning	16.36	1.5%	no	<b>16.61</b>
PD Part time Patrol Officer			TBD	
Harbormaster	18.54	1.5%	yes	<b>18.82</b>
Code Enforcement Officer	17.00	new	no	<b>17.00</b>
Parking Supervisor	18.90	1.5%	no	<b>19.18</b>
Asst. Parking Supervisor	12.36		vacant	<b>12.36</b>
Parking Enforcement Year 1	10.04	1.5%	no	<b>10.19</b>
Parking Enforcement Year 2	10.40	1.5%	no	<b>10.55</b>
Parking Enforcement Year 3	10.76	1.5%	no	<b>10.92</b>
Parking Enforcement Year 4	11.15	1.5%	no	<b>11.32</b>
Videographer	12.00		no	<b>12.00</b>
Poll Workers per hour	7.40	none until 2016	no	<b>7.40</b>
Chief Inspector poll workers per hour	8.40	none until 2016	no	<b>8.40</b>
<b>Seasonal Part-time</b>				
Beach Supervisor	13.35		no	<b>13.35</b>
Asst Beach Supervisor	12.69		no	<b>12.69</b>
Beach Attendants Year 1	9.20		no	<b>9.20</b>
Beach Attendants Year 2	9.50		no	<b>9.50</b>
Beach Attendants Year 3	9.85		no	<b>9.85</b>
Beach Attendants Year 4	10.00		no	<b>10.00</b>
Crossing Guards	10.00		no	<b>10.00</b>
Street Seasonal Year 1	9.65		no	<b>9.65</b>
Street Seasonal Year 2	10.00		no	<b>10.00</b>
Street Seasonal Year 3	10.30		no	<b>10.30</b>
Street Seasonal Year 4	10.60		no	<b>10.60</b>
Boat Launch Attendants	11.67		no	<b>11.67</b>
Riv Security Guards	11.67		no	<b>11.67</b>

Adopted this 22th day of June, 2015.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

ATTEST:

\_\_\_\_\_  
SABRINA WASWO, City Clerk

# City of Lake Geneva

Group Medical  
Effective Date: July 1, 2015

	SISCO		SISCO		SISCO	
	Current 2014/2015		Initial Renewal 2015/2016		Modified Renewal 2015/2016	
General Plan Information	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Network		N/A		N/A		N/A
Deductible	\$500 individual \$1,000 family		\$500 individual \$1,000 family		\$1,000 individual \$2,000 family	\$2,000 individual \$4,000 family
Coinsurance	100%	80%	100%	80%	100%	80%
Out-of-Pocket Maximum (Including Deductible)	\$500 individual \$1,000 family	\$1,000 individual \$2,000 family	\$500 individual \$1,000 family	\$1,000 individual \$2,000 family	\$1,000 individual \$2,000 family	\$4,000 individual \$8,000 family
<b>Physician Services</b>						
Office Visits - Primary Care	\$10 copay	80% after deductible	\$10 copay	80% after deductible	\$25 copay	80% after deductible
Office Visits - Specialty Care	\$10 copay	80% after deductible	\$10 copay	80% after deductible	\$50 copay	80% after deductible
Preventive Care	100%	Not covered	100%	Not covered	100%	Not covered
Diagnostic X-Ray & Lab	100% after deductible	80% after deductible	100% after deductible	80% after deductible	100% after deductible	80% after deductible
Chiropractic Care	\$10 copay	80% after deductible	\$10 copay	80% after deductible	\$25 copay	80% after deductible
<b>Hospital Services</b>						
Inpatient	100% after deductible	80% after deductible	100% after deductible	80% after deductible	\$250 copay, then 100%	80% after deductible
Outpatient	100% after deductible	80% after deductible	100% after deductible	80% after deductible	\$250 copay, then 100%	80% after deductible
<b>Emergency and Urgent Care</b>						
Emergency Room	\$25 copay	80% after deductible	\$25 copay	80% after deductible	\$150 copay (copay waived if admitted)	
Urgent Care/Walk-in Clinic	\$10 copay	80% after deductible	\$10 copay	80% after deductible	\$50 copay	80% after deductible
<b>Prescription Drugs</b>						
Retail	\$10 / \$20 / \$30		\$10 / \$20 / \$30		\$10 / \$25 / \$50	
	<i>Current</i>		<i>Renewal</i>		<i>Renewal</i>	
Single	\$1,041.81		\$1,455.77		\$1,315.93	
Employee + Spouse	\$2,334.67		\$2,914.60		\$2,601.22	
Employee + Child(ren)	\$2,334.67		\$2,914.60		\$2,601.22	
Family	\$2,334.67		\$2,914.60		\$2,601.22	
<b>Total Monthly Premium</b>	<b>\$155,205</b>		<b>\$196,706</b>		<b>\$175,873</b>	
			26.7%		10.5%	
<b>Total Annual Premium</b>	<b>\$1,862,463</b>		<b>\$2,360,477</b>		<b>\$2,110,481</b>	

We have endeavored to provide you with an accurate proposal based on the information given to us. Although we believe the rate and benefit information to be correct, please keep in mind that final rates and benefits are based upon actual enrollment and underwriting and must be approved by the Insurance Carrier. We assume no liability for rate differences and advise you not to cancel your prior coverage until final rating information and underwriting approval has been received from the carrier. This proposal is a summary of plan benefits; for complete details refer to the master Contract or Benefit Booklet.

**City of Lake Geneva**  
 Stop Loss Market Summary  
 7/01/2015 - 6/30/2016

Single	19
Family	58
<b>Total</b>	<b>77</b>

TPA or ASO Provider	CURRENT** SISCO	Renewal SISCO	Alternate 1 SISCO
<b>PPO Network</b>	Health EOS	Health EOS	Health EOS
<b>TPA Administrative Fees (per ee/mo)</b>			
Administration	\$19.60	\$19.60	\$19.60
UR, Case & Disease Management	\$9.25	\$9.25	\$9.25
PPO Access Fee	\$3.65	\$3.65	\$3.65
Broker Fee	\$0.00	\$0.00	\$0.00
	\$32.50	\$32.50	\$32.50
<b>TOTAL ANNUAL ADMIN COSTS</b>	<b>\$30,030.00</b>	<b>\$30,030.00</b>	<b>\$30,030.00</b>
<b>Annual ACA Fees (Snapshot Factor Method)</b>			
PCORI Fee (\$2.00 per member 2014, \$2.08 2015)	\$310.60	\$323.02	\$323.02
Reinsurance Fee ( \$63.00 per member 2014, \$44 2015)	\$9,783.90	\$6,833.20	\$6,833.20
<b>TOTAL ANNUAL ACA FEES</b>	<b>\$10,094.50</b>	<b>\$7,156.22</b>	<b>\$7,156.22</b>
<b>Stop Loss Contract Terms</b>			
Stop Loss Carrier	Gerber Life	Gerber Life	Gerber Life
Specific Deductible	\$40,000	\$40,000	\$40,000
Contract Type	24/12	24/12	24/12
Maximum Renewal Increase	none	none	none
Aggregating Specific	\$50,000	\$0	\$245,000
Specific Maximum Annual Benefit	Unlimited	Unlimited	Unlimited
Specific & Aggregate Includes	Medical Only	Medical & Rx Card	Medical & Rx Card
Laser Exposure	\$0	\$390,000	none
Specific Single Premium	\$245.50	\$246.49	\$246.49
Specific Family Premium	\$605.23	\$605.22	\$605.22
Aggregate Premium	\$26.91	\$26.91	\$26.91
Total Annual Specific Premium	\$477,214.08	\$477,432.84	\$477,432.84
Total Annual Aggregate Premium	\$24,864.84	\$24,864.84	\$24,864.84
<b>TOTAL ANNUAL STOP LOSS PREMIUM</b>	<b>\$502,078.92</b>	<b>\$502,297.68</b>	<b>\$502,297.68</b>
<b>Estimated Total Fixed Costs &amp; ACA Fees</b>	<b>\$542,203.42</b>	<b>\$539,483.90</b>	<b>\$539,483.90</b>
<b>Aggregate Attachment Factors</b>			
Contract	24/12	24/12	24/12
Contract Includes	Medical Only	Medical & Rx Card	Medical & Rx Card
Single	\$880.71	\$973.82	\$973.86
Family	\$2,207.53	\$2,415.92	\$2,415.95
<b>Aggregate Attachment Point</b>			
Maximum Claims	\$1,737,243	\$1,903,511	\$1,903,541
<b>Underwriters Expected Claims</b>	<b>\$1,439,794</b>	<b>\$1,912,809</b>	<b>\$1,767,833</b>
(aggregating specific + 80% of att pt + laser exd.)			
<b>Maximum Total Program Costs</b>	<b>\$2,329,446</b>	<b>\$2,832,995</b>	<b>\$2,688,025</b>
<b>Expected Total Program Costs</b>	<b>\$1,981,998</b>	<b>\$2,452,293</b>	<b>\$2,307,317</b>
(at 80% of attachment point + fixed)			

This summary is intended to be a high level illustration. See the proposal for qualifications, contingencies including run in limits, minimum other qualifications/contingencies. Proposal not final and subject to disclosure, written renewal, etc. Contingencies a



# Public Works Committee

## Alderman Bob Kordus, Chairman

Alderman Chris Gelting  
Alderman Ken Howell

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E. Phone (262) 248-2311  
Tom Earle, Assistant Director of Public Works Phone (262) 248-6644

City of Lake Geneva 626 Geneva Street  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Lake Geneva, WI 53147-1914  
Phone: (262) 248-3673

DATE: June 10, 2015

## MEMORANDUM

TO: Blaine Oborn  
City Administrator

FROM: Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

SUBJECT: Lakeshore Drive Shoreline Repairs Along Big Foot State Park,  
Public Works Committee Meeting Recommendation

### Background

This memorandum discusses the above subject item.

### Discussion

The Public Works Committee discussed the shoreline repairs along Big Foot State Park at its June 10, 2015 regular meeting. The first step in the process is to make application to the DNR for an individual shoreline erosion permit. As the permit routinely takes 90 days to gain approval, the Committee recommends to Council that staff be given approval to make application and be authorized to expend the \$603 application permit fee. If authorized, the City must make the application jointly with the Big Foot State Park, as they own the underlying land. We may also consider other property owners on either side of the City's portion of the shoreline in the event repairs need to be made and they are willing to fund repairs in front of their property.

Making permit application to perform shoreline repairs infers that the Council may likely fund the actual repair work expected to cost between \$125,000 and \$150,000.

### Recommendation

If the Council anticipates funding shoreline erosion repairs along Big Foot Stater Park, it is recommended they approve making application to the DNR for permission to do the work.

### Budget & Staffing Impact

This is not an identified capital improvements project in the City's program plan, thus there is no specific account to fund either the \$603 application fee or the repair work.

Cc: File

**Agenda Items:**

1. South Lakeshore Drive Shore Erosion Discussion Continued.
2. City Public Works Pick-ups on Private Streets-Discussion.
3. Winter Operations, Salt Versus Sand/Salt Application-Discussion.

**1. South Lakeshore Drive Shore Erosion Discussion.**

The DPW shared the pricing he had received on repairs to the shoreline of around \$142,000 based on 1,000 tons of rock. He explained the project cost would go up or down depending upon actual tonnage used. It was discussed that the Street Department could perform the labor but it would take a few weeks and that a 3 or 4 man crew wouldn't be available until fall.

DPW Winker also provided information on permitting required by the DNR. An individual permit would be required and the process takes 90 days and the application cost is \$603. He indicated the permit is time consuming and somewhat expensive and the City would want to be in favor of dedicating the discussed dollars toward the repair.

There was discussion regarding the timing of the work and whether or not the erosion would impact the road before winter or if the work could be done next spring. DPW Winkler wasn't so sure the project could wait until spring without impacting the roadway.

It was moved by Ald. Kupsik and seconded by Ald. Howell to recommend to the Council that staff apply for the DNR shoreline permit including the \$603 fee. The motion passed 4-0.

**(This item needs to go to FLJ and Council for consideration).**

**2. City Public Works Pick-ups on Private Streets-Discussion.**

Chair Kordus explained to the PWC that the owners of Somerset have requested the City to perform public works services on their private drives. He pointed out that the City had conducted an exhaustive review of private drives, public services provided, the City Attorney had reviewed and opined on conducting public work on private property, and the Council had adopted an ordinance on how to address private drives in 2011. DPW Winkler noted a concern for whatever is done to change policy on one private drive would have to apply to all private drives.

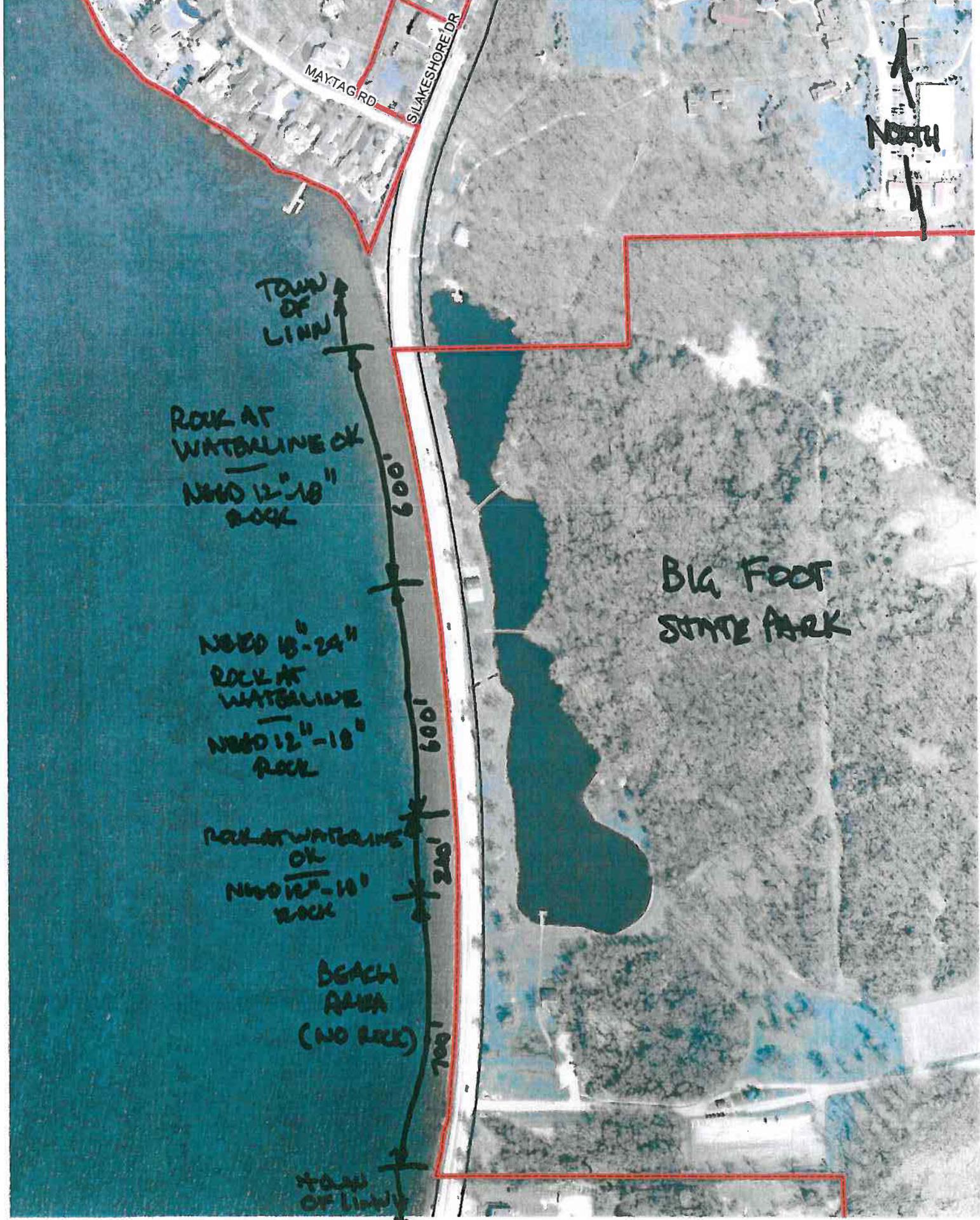
Mayor Connors quoted Ordinance 11-34 passed in December of 2011 which basically requires private drive owners to upgrade the roadways to a minimum public standard and dedicate the land for right-of-way prior to the City providing municipal services. Attorney Draper added that the City did allow the road standards to be less than typical new public road standards as a compromise.

By consensus the PWC didn't wish to revisit the matter as it was addressed at length in 2011 and 2012. They asked staff to respond to the Somerset association.

**3. Winter Operations, Salt Versus Sand/Salt Application-Discussion**

DPW Winkler provided a report describing the advantages, disadvantages, and costs involved with continuing sand/salt at an 80/20 blend versus modifying sand and salt application to address the winter conditions at hand. Cost savings information was provided as was the environmental benefit of only using sand and salt in quantities which best address conditions. Draft ordinance language was also provided and discussed.

It was moved by Chair Kordus and seconded by Ald. Gelting to continue this item for further discussion.



MAYTAG RD

SILAKESHORE DR

NORTH

TOWN OF LINN

ROCK AT WATERLINE OK  
NEED 12"-18"  
ROCK

600'

NEED 18"-24"  
ROCK AT WATERLINE  
NEED 12"-18"  
ROCK

600'

ROCK AT WATERLINE  
OK  
NEED 12"-18"  
ROCK

240'

BEACH  
AREA  
(NO ROCK)

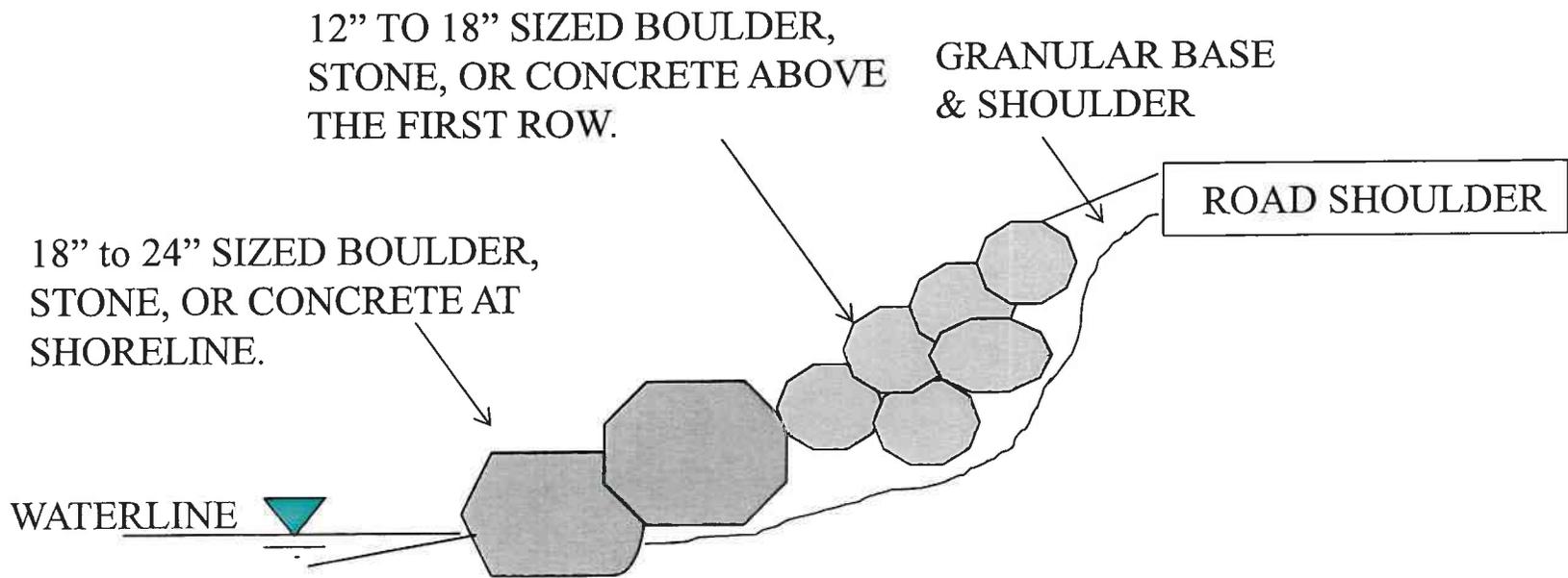
700'

TOWN OF LINN

BIG FOOT  
STATE PARK

SOUTH LAKE SHORE DRIVE - SHORELINE

DJW  
08/12/15



<b>LAKESHORE DRIVE PROPOSED CROSS SECTION BIG FOOT STATE PARK</b>		
	SCALE: NONE	CITY OF LAKE GENEVA DEPT. OF PUBLIC WORKS LAKE GENEVA, WI
		DATE: 05/12/15

**CITY OF LAKE GENEVA  
SOUTH LAKESHORE DRIVE SHORELINE EROSION**



**LARGE BOULDERS ARE ABSORBING MOST THE THE  
ENERGY OF THE WAVES**

# CITY OF LAKE GENEVA

## SOUTH LAKESHORE DRIVE SHORELINE EROSION



**GUARDRAIL ON NORTH END**



**GUARDRAIL HAS SUNKEN**

# CITY OF LAKE GENEVA

## SOUTH LAKESHORE DRIVE SHORELINE EROSION



**EROSION UNDERMINING SHOULDER**

**CITY OF LAKE GENEVA  
SOUTH LAKESHORE DRIVE SHORELINE EROSION**



**BROKEN CONCRETE, UNDERSIZED BOULDERS, AND  
LARGE BOULDERS**

# CITY OF LAKE GENEVA

## SOUTH LAKESHORE DRIVE SHORELINE EROSION



**SMALLER ROCK DOES NOTHING  
TO STOP EROSION**



**EROSION IS RIGHT UP  
TO ROADWAY SHOULDER**

# CITY OF LAKE GENEVA

## SOUTH LAKESHORE DRIVE SHORELINE EROSION



**BEACH CROSSWALK**



**BEACH IS MAYBE 5' TO 6' WIDE**



## Memorandum

**To:** Blaine Oborn, City Administrator

**From:** Sylvia Mullally, Parking Manager

**Re:** Recommendation to present to FLR for recommendation to Common Council  
ZOP00281 north of 647 Main Street, Lake Geneva 53147

**Date:** June 16, 2015

---

On June 16, 2015, the Parking Commission recommended to forward the agreement between Kocourek Property Holdings, LLC and the City of Lake Geneva to FLR and the Common Council for consideration. The agreement establishes the operation of (16) sixteen parking stalls that would be monitored, metered and enforced by the City with a revenue split of 50/50 after fees and expenses.

### Background:

Currently, (16) sixteen parking spaces located at lot ZOP00281 north of 647 Main Street are privately-owned and not available to the general public. By entering an agreement with current property owners allows the City to add parking inventory and extend parking options for residents and visitors. The property ZOP00281 is already marked, in the vicinity of other metered parking stalls, and next to (2) two adjacent multi-space meters (pay stations).

### Recommendation:

Forward the agreement to FLR and Common Council for their approval.

## **NORTH SHORE LOT (ZOP 00281) PARKING AGREEMENT**

This Agreement by and between Kocourek Property Holdings LLC and the City of Lake Geneva for the purpose of establishing the operation of the 16 parking spaces (#s \_\_\_\_ to \_\_\_\_\_ ) located on lot ZOP 00281 north of 647 Main Street, Lake Geneva 53147 dated June 20, 2015.

Parties agree as follows:

- 1) In the first year, procurement cost of parking stall markers (and related costs) will be deducted from gross revenues received. Annually the credit card processing fees and sales tax (that must be remitted to the State of Wisconsin) will be deducted from the gross revenues received and the remaining net revenue will be split 50/50 by the City and Kocourek Property Holdings LLC. There is no charge for Kiosk supplies.
- 2) This Agreement shall automatically renew unless notification by either party is received 60 days prior to expiration of each calendar year term. The dates of paid parking are March 1 to November 15 of each year and subject to revision by the City Council.
- 3) There is no charge for enforcement. Kocourek Property Holdings LLC shall have no rights or interest in any parking fines, citations nor be entitled to share any other revenues created by fines or citations.
- 4) The City of Lake Geneva agrees to monitor the parking stalls, and provide accounting information to the managing member of Kocourek Property Holdings LLC for all revenues collected from the parking stalls installed at the Kocourek Property Holdings LLC parking lot. The City of Lake Geneva does not promise or guarantee that the parking stalls will generate positive net revenue to Kocourek Property Holdings, LLC.
- 5) The City of Lake Geneva shall be responsible for all maintenance and repairs of the parking Kiosks and parking stall markers. All City parking system equipment shall remain the property of the City of Lake Geneva and the City of Lake Geneva shall be permitted to remove the Kiosks and signage anytime after termination of this Agreement. Kocourek Property Holdings LLC shall be responsible for repairs, striping, snow removal and maintenance of the said parking lot.
- 6) Kocourek Property Holdings LLC agrees on behalf of all the owners to indemnify and hold the City of Lake Geneva harmless including reasonable attorney fees from any and all actions arising on the property owned by Kocourek Property Holdings LLC where the above parking stalls are located, for injuries to persons or property. The owners of Kocourek Property Holdings LLC parking lot shall maintain liability insurance in a minimum amount of \$1,000,000.00 per occurrence and name the City

of Lake Geneva as an additional insured. The insurance certificate issued shall require that the City be notified not less than 15 days before termination of said insurance. The certificate should be submitted to the City Clerk. Failure to maintain insurance shall constitute termination of this agreement.

- 7) The undersigned managing member of Kocourek Property Holdings LLC represents and warrants that he/she has legal authority to act on behalf of the owners of said property and execute this agreement on behalf of all the owners and interests of the said parking lot. The undersigned also agrees on behalf of all the owners to indemnify and hold the City of Lake Geneva harmless including reasonable attorney fees from all disputes concerning distribution of revenues from the parking system among the owners of the lot and any other potential interests.

City of Lake Geneva

Kocourek Property Holdings LLC  
as Owner

\_\_\_\_\_  
By: Jim Connors, Mayor

\_\_\_\_\_  
By: Michael Kocourek, President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



## Memorandum

**To:** Blaine Oborn, City Administrator

**From:** Sylvia Mullally, Parking Manager

**Re:** Recommendation to present to FLR  
Establish an "Over the line" parking violation and fine

**Date:** June 12, 2015

---

As recommended by the Parking Commission, add to section 74-210 (i) TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code to read:

"Upon streets where parking is authorized by official signs or markers, where parking stalls are designated by markings on the pavement, it shall be a violation of this section for any vehicle to be parked outside of the lines or markings of a designated parking stall."

**Background:**

Currently, the City does not have an "over the line" violation for any on or off-street, metered or non-metered public parking stall. The purpose of lines or markings is to establish designated lawful parking spaces. The intent is that each vehicle parked in a public parking stall shall be parked within the immediate adjacent lines or markings so established. Allowing parkers to park outside of lines or markings block or hamper the immediate use of public facilities.

Recommended Fine: \$25.00

- F. **Application for reconsideration by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321.**

June 15, 2015 Plan  
Commission Minutes

**DISCUSSION**

Applicant gave a brief overview of sign details, logo history and design changes. There was a brief discussion amongst the Commission to clarify those details and to express their desires for change. The city attorney gave some clarification on the logo issues. Flower commented on the location of the sign on the railing. City attorney Draper read from the zoning ordinance for clarification.

**MOTION #7**

Kupsik/Gibbs moved to approve the application for reconsideration by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321 with the inclusion of a border. The motion carried 4/3 Flower, Skates, Frederick.

7. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002.**

**DISCUSSION – Patricia A Weitz- Trustee/Applicant, 15509 S. Duncan Road, Oak Forest, IL**

Weitz gave a brief overview of the details of this land division application. There was a brief discussion amongst the Commission to clarify those details.

**MOTION #8**

Kupsik/ Gibbs moved to approve the recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002 and to include minor staff & City engineer recommendations. The motion carried 6/0.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013.**

**DISCUSSION - Philip Barrett, 234 W. Main Street, LG**

Applicant gave a brief overview of the land division application. There was a brief discussion amongst the Commission to clarify those details.

**MOTION #9**

Skates/Flower moved to approve the recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013, including staff and engineering recommendations. The motion carried 6/0.

9. **Continued Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

*\*Note this application was removed by the applicant for consideration until DNR approval is obtained.*

*\*Note there were no Public Speakers etc.*

City of Lake Geneva

**APPLICATION FOR LAND DIVISION REVIEW**



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Kathleen B. King Trust  
Patricia A. Weitz Trustee  
15509 S. Duncan Rd., Oak Forest, IL. 60452

TELEPHONE NUMBER OF CURRENT OWNER:

(708) 738-5155, 708-535-0155

NAME AND ADDRESS OF APPLICANT:

Patricia A. Weitz Trustee  
Kathleen B. King Trust  
15509 S. Duncan Rd., Oak Forest, IL. 60452

TELEPHONE NUMBER OF APPLICANT:

(708) 738-5155, 708, 535-0155

NAME AND ADDRESS OF SURVEYOR:

Jeffrey L. Kimps  
Pathfinder Surveying, Inc.  
P. O. Box 322, Lake Geneva, WI. 53147

TELEPHONE NUMBER OF SURVEYOR:

(262) 248-8303, 262-210-1290

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Owners of the Trust wish to sell one half of property  
inherited at 406 Curtis Street, Lake Geneva, WI. 53147

SUBMITTAL CHECKLIST

- \_\_\_\_\_ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.
- \_\_\_\_\_ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.
- \_\_\_\_\_ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.
- \_\_\_\_\_ PROVIDE 5 FULL SETS AND 20 11" x 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

May 22, 2015  
DATE

Patricia A. Weitz  
SIGNATURE OF APPLICANT

**AGREEMENT FOR SERVICES**

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Patricia A. Weitz, Trustee Kathleen B. King Estate as applicant/petitioner for:

Name: Kathleen B. King Estate, Patricia A. Weitz, Trustee

Address: 15509 S. Duncan  
Oak Forest, IL. 60452

Phone: 708-535-0155, 708-738-5155

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 22nd day of May, 2015.

Patricia A. Weitz  
Printed name of Applicant/Petitioner

Patricia A. Weitz  
Signature of Applicant/Petitioner



**CERTIFIED SURVEY MAP NO.**

A REDIVISION OF LOT 2 OF WALWORTH COUNTY CERTIFIED MAP No. 1243 LOCATED IN LARGE LOTS 5 AND 6 OF THE ORIGINAL PLAT OF THE VILLAGE ( NOW CITY OF LAKE GENEVA ), AND LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

**LEGAL DESCRIPTION:**

A REDIVISION OF LOT 2 OF WALWORTH COUNTY CERTIFIED MAP No. 1243 LOCATED IN LARGE LOTS 5 AND 6 OF THE ORIGINAL PLAT OF THE VILLAGE ( NOW CITY OF LAKE GENEVA ), AND LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°43'28" W ALONG THE EAST LINE OF THE SE 1/4 OF SAID SECTION 36 1432.33 FEET, TO THE NE CORNER OF WALWORTH COUNTY CERTIFIED SURVEY MAP No. 3288; THENCE N 39°45'22" W 47.64 FEET TO A FOUND IRON BAR ON THE WEST LINE OF CURTIS STREET AND THE POINT OF BEGINNING; THENCE N00°43'28" W ALONG SAID WEST LINE, 322.50 FEET TO AN IRON PIPE ; THENCE S 88°01'35" W 139.59 FEET, TO AN IRON PIPE; THENCE N 83°01'54" W 44.93 FEET, TO AN IRON PIPE; THENCE S 89°17'53" W 79.80 FEET, TO AN IRON PIPE AND THE NORTHERLY LINE OF CERTIFIED SURVEY No. 3288; THENCE S 39°45'22" E , ALONG SAID NORTHERLY LINE, 419.03 FEET TO THE POINT OF BEGINNING.

**SURVEYORS CERTIFICATE:**

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THE KATHLEEN B. KING TRUST , I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THE DIVISION OF THAT LAND AND I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 15TH DAY OF APRIL, 2015

*[Signature]*  
JEFFREY L. KIMPS R.L.S. S-2436



**OWNERS CERTIFICATE:**

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIIIZED AGENT FOR THE KATHLEEN B. KING TRUST

STATE OF WISCONSIN) SS.  
COUNTY OF WALWORTH)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015, THE ABOVE NAMED, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

\_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_, WISCONSIN

**CITY PLANNING COMMISION RESOLUTION**

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNER'S KATHLEEN B. KING TRUST, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

MAYOR  
JIM CONNORS

CITY CLERK  
SABRINA WASWO

- F. **Application for reconsideration by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321.**

June 15, 2015 Plan  
Commission Minutes

**DISCUSSION**

Applicant gave a brief overview of sign details, logo history and design changes. There was a brief discussion amongst the Commission to clarify those details and to express their desires for change. The city attorney gave some clarification on the logo issues. Flower commented on the location of the sign on the railing. City attorney Draper read from the zoning ordinance for clarification.

**MOTION #7**

Kupsik/Gibbs moved to approve the application for reconsideration by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321 with the inclusion of a border. The motion carried 4/3 Flower, Skates, Frederick.

7. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002.**

**DISCUSSION – Patricia A Weitz- Trustee/Applicant, 15509 S. Duncan Road, Oak Forest, IL**

Weitz gave a brief overview of the details of this land division application. There was a brief discussion amongst the Commission to clarify those details.

**MOTION #8**

Kupsik/ Gibbs moved to approve the recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002 and to include minor staff & City engineer recommendations. The motion carried 6/0.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013.**

**DISCUSSION - Philip Barrett, 234 W. Main Street, LG**

Applicant gave a brief overview of the land division application. There was a brief discussion amongst the Commission to clarify those details.

**MOTION #9**

Skates/Flower moved to approve the recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013, including staff and engineering recommendations. The motion carried 6/0.

9. **Continued Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

*\*Note this application was removed by the applicant for consideration until DNR approval is obtained.*

*\*Note there were no Public Speakers etc.*

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Philip + Kay Barrett

234 W. Main St.

Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 374-1235

NAME AND ADDRESS OF APPLICANT:

Philip + Kay Barrett

234 W. Main St.

Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT:

( )

NAME AND ADDRESS OF SURVEYOR:

Jeff Kimps, Pathfinder Surveying

P.O. Box 322

Lake Geneva, WI 53147

TELEPHONE NUMBER OF SURVEYOR:

(262) 248-8303

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

To split equally 80' x 239.63' Lot into two 80' x 119.75' (9582.61<sup>sq.ft.</sup> + 9581.57<sup>sq.ft.</sup>) lots.

Vacant lot would become a buildable lot with alley + West Street access.

SUBMITTAL CHECKLIST

- ~~\_\_\_\_\_ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.~~
- ~~\_\_\_\_\_ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.~~
- ~~\_\_\_\_\_ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.~~
- ~~\_\_\_\_\_ PROVIDE 5 FULL SETS AND 20 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.~~

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

6-8-15  
DATE

Kay M. Barrett  
Julie E. Barrett  
SIGNATURE OF APPLICANT

**AGREEMENT FOR SERVICES**

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Kay Barrett, as applicant/petitioner for:  
Name: Kay Barrett  
Address: 234 W. Main  
Lake Geneva, WI 53147  
Phone: 262-374-1235

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

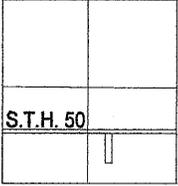
Dated this 8<sup>th</sup> day of June, 2015.

Kay Barrett  
Printed name of Applicant/Petitioner

Kay Barrett  
Signature of Applicant/Petitioner

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

LOT 5, AND THE WEST 4 FEET OF LOT 4, BLOCK 2 OF E.D. PHILLIP'S SUBDIVISION, LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

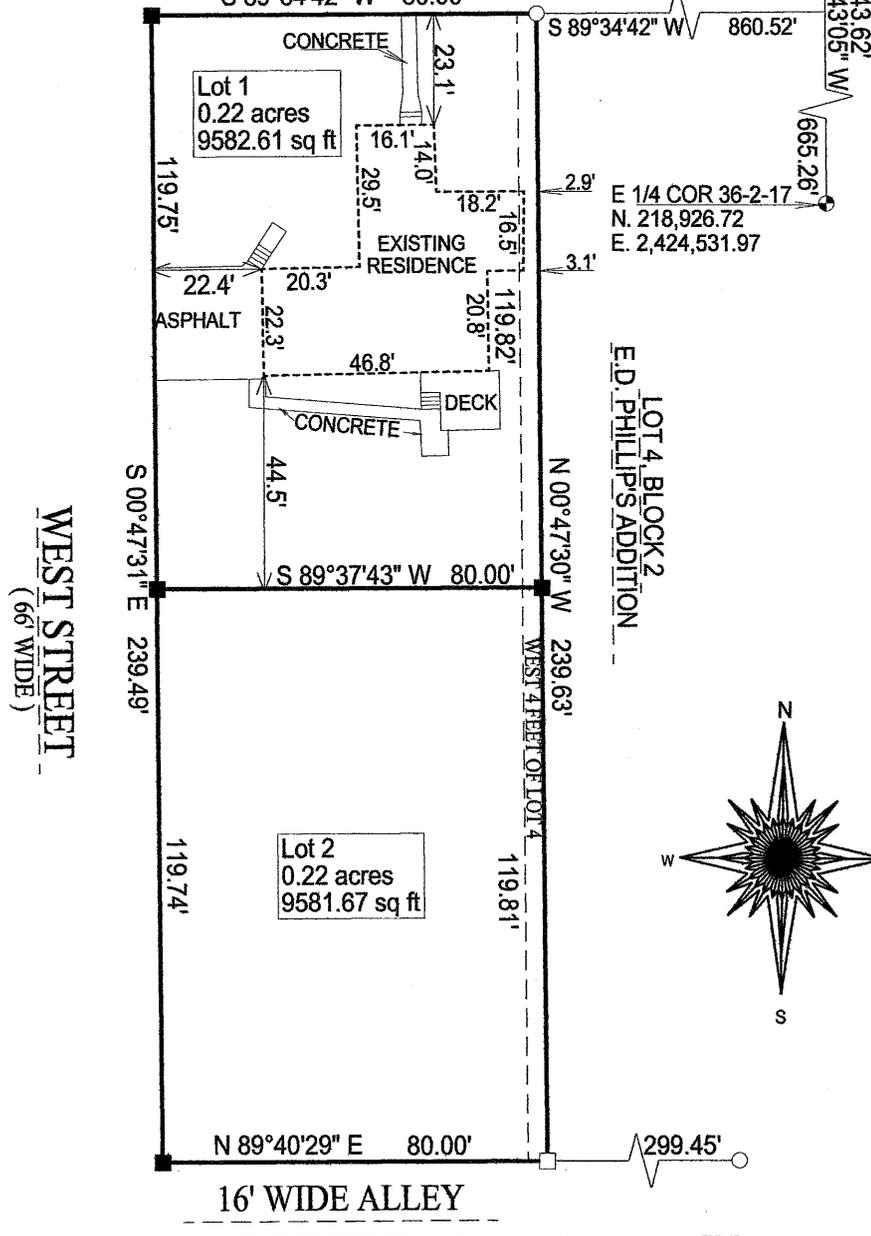


VICINITY MAP  
NE 1/4 36-2-17  
NOT TO SCALE

**MAIN STREET**

(A.K.A. "S.T.H. 50")  
(WIDTH VARIES)  
S 89°34'42" W 80.00'

NE COR. 36-2-17  
N. 221,560.72  
E. 2,424,498.96



RECORDING DATA

**SURVEYOR**

PATHFINDER SURVEYING INC.  
(formerly)  
J.K. SURVEYING INC.  
P.O BOX 322  
LAKE GENEVA, WI. 53147  
WWW.PATHFINDERSURVEYING.NET  
262-248-8303

**OWNER**

PHILLIP AND KAY BARRETT  
234 MAIN STREET  
LAKE GENEVA, WI. 53147

NOTE: THESE PARCELS ARE SERVED BY PUBLIC SANITARY SEWER.

**LEGEND**

- ( ) = recorded as
- = found 1 1/4" O.D. iron pipe
- = set iron bar 1 1/4" X 18" 3.5 lbs per lin. ft.
- ⊕ = found concrete monument with brass cap

REVISED 6/17/2015 KAPUR COMMENTS



NOTE: BEARINGS HEREON RELATED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE. THE EAST LINE OF THE NORTHEAST 1/4 SECTION 36, T2N, R17E, WAS ASSUMED TO BEAR N 00°43'05" W



CERTIFIED SURVEY MAP NO. \_\_\_\_\_

LOT 5, AND THE WEST 4 FEET OF LOT 4, BLOCK 2 OF E.D. PHILLIP'S SUBDIVISION, LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

LEGAL DESCRIPTION:

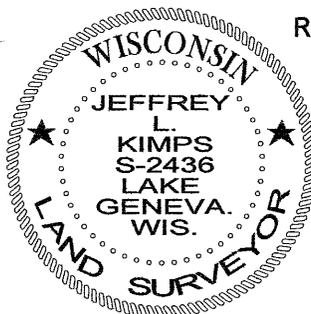
LOT 5, AND THE WEST 4 FEET OF LOT 4, BLOCK 2 OF E.D. PHILLIP'S SUBDIVISION, LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 36; THENCE N 00°43'05" W ALONG THE EAST LINE OF SAID NORTHEAST 1/4, 665.26 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF MAIN STREET; THENCE S 89°34'42" W ALONG SAID SOUTHERLY RIGHT OF WAY LINE, 860.52 FEET TO A FOUND IRON PIPE AND THE POINT OF BEGINNING; THENCE CONTINUE S 89°34'42" W, 80.00 FEET TO THE EASTERLY RIGHT OF WAY LINE OF WEST STREET; THENCE S 00°47'31" E ALONG SAID EASTERLY RIGHT OF WAY LINE, 239.49 FEET; THENCE N 89°40'29" E, 80.00 FEET; THENCE N 00°47'30" W, 239.63 FEET TO THE POINT OF BEGINNING, SAID LAND LYING AND BEING IN THE CITY OF LAKE GENEVA, COUNTY OF WALWORTH, AND STATE OF WISCONSIN

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF PHILIP AND KAY BARRETT, I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THE DIVISION OF THAT LAND AND I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 26th DAY OF MAY, 2015.

*[Handwritten Signature]*  
JEFFREY L. KIMPS R.L.S. S-2436



REVISED 6/17-2015 KAPUR COMMENTS

OWNERS CERTIFICATE:

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: \_\_\_\_\_

\_\_\_\_\_  
( PHILIP BARRETT )

\_\_\_\_\_  
( KAY BARRETT )

STATE OF WISCONSIN)  
COUNTY OF WALWORTH) SS.

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015, THE ABOVE NAMED, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

MY COMMISSION EXPIRES \_\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_, WISCONSIN

CITY PLANNING COMMISSION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNER'S PHILIP AND KAY BARRETT, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
MAYOR  
( JIM CONNORS )

\_\_\_\_\_  
CITY CLERK  
( SABRINA WASWO )

## RESOLUTION 15-R33

WHEREAS, the Joint 1 School District of Lake Geneva (“Joint 1”) has requested that the City of Lake Geneva (the “City”) to amend the City of Lake Geneva Comprehensive Plan (the “Plan”) to change the designation on a parcel of land located at 833 Wisconsin Street, Lake Geneva, Wisconsin, Tax Parcel No. ZOP00100 from Single-Family Residential Urban to Institutional and Community Services so that a parking lot can be constructed on the premises, and

WHEREAS, “Chapter Eleven: Implementation” of the Plan provides that if an amendment to the Plan is determined necessary to capture a unique economic opportunity that is both consistent with or related to achieving the vision of the Plan and which may be lost if required to wait for the regular Plan amendment cycle, and

WHEREAS, the request by Joint 1 presents an opportunity for the Joint 1 to acquire land for additional parking in an area where there is a dire shortage of parking during the school year and provide safe parking for staff and visitors to Central Denison School, and

WHEREAS, Joint 1 has agreed to provide the proposed parking spaces to the City for its use when not being used by the Joint 1 School District as has been offered for other parking lots owned by the School District, and

WHEREAS, the opportunity to acquire and develop the property into a parking lot may be lost if the Joint 1 is required to wait for the regular Plan amendment process to amend the Plan; and

WHEREAS, the request by the Joint 1 is a unique request and is not intended to be precedent to replace the regular Comprehensive Plan amendment process, and

WHEREAS, the Joint 1 School District of Lake Geneva wishes the City to process their request to amend the City of Lake Geneva Comprehensive Plan outside of the normal review process and on an expedited basis, and

BE IT THEREFORE RESOLVED, that

1. The above recitations are true and correct and incorporated herein by reference.
2. The Common Council shall use those procedures as set forth in § 66.1001(4) *Wis. Stats.* to amend the Comprehensive Plan.
3. The City of Lake Geneva will accept and consider the request by the Joint 1 School District of Lake Geneva to amend the designation on the parcel of land located at 833 Wisconsin Street, Lake Geneva, Wisconsin, Tax Parcel No. ZOP00100, from Single-Family Residential Urban to Institutional and Community Services.
4. The request provides a unique opportunity to both Joint 1 School District of Lake Geneva and the City of Lake Geneva which may be lost if the Joint 1 is required to wait for the regular Plan Amendment Cycle process to be completed.
5. The request will be handled outside of the annual amendment process adopted by the City in 2014 under Resolution 14-R15 and will be handled on an expedited basis.

Adopted this \_\_\_\_ day of June, 2015.

APPROVED:

---

James R. Connors, Mayor

ATTEST:

---

Sabrina Waswo, City Clerk

- 10. Public Hearing and recommendation on a Conditional Use Application filed by Scott DeParvine & Ashlee Box agents for Mariane E Weigley, 38137 N. Bolton Place, Antioch, IL 60002, to construct a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at a vacant lot on Pine Tree Lane, Tax Key No. ZSY 00025.**

Public Hearing – No Comments

June 15, 2015 Plan Commission Minutes

**MOTION #10**

Kupsik/Skates moved to continue to the July meeting, the recommendation on a Conditional Use Application filed by Scott DeParvine & Ashlee Box agents for Mariane E Weigley, 38137 N. Bolton Place, Antioch, IL 60002, to construct a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at a vacant lot on Pine Tree Lane, Tax Key No. ZSY 00025. The motion carried 6/0.

- 11. Review and Recommendation on an Application for a Comprehensive Plan Amendment to change from Single-Family Residential Urban to Institutional and Community Services, and to start the Public Review process and set a Public Hearing on said matter before a joint meeting of the Plan Commission and City Council, submitted by James Gottinger, for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100.**

**MOTION #11**

Kupsik/Skates moved to suspend the rules to allow Mr. Flitcroft to speak.  
The motion carried 6/0.

**DISCUSSION – Warren Flitcroft, Business Mgr for Lake Geneva Schools**

Flitcroft addressed the Commission regarding the details of this application recommendation. There was a brief discussion amongst the Commission and applicant to clarify those details. There was additional discussion regarding the steps in the process for this recommendation and notification process.

**MOTION #12**

Kupsik/Skates moved to approve the recommendation on an Application for a Comprehensive Plan Amendment to change from Single-Family Residential Urban to Institutional and Community Services, and to start the Public Review process and set a Public Hearing on said matter before a joint meeting of the Plan Commission and City Council, submitted by the Superintendent of Schools for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100. Including all staff recommendations and public notice to all properties within 300 ft. when the public participation plan is adopted.  
The motion carried 6/0.

- 12. Adjournment**

**MOTION #13**

Skates/Flower moved to adjourn the meeting at 7:46 pm.  
The motion carried 6/0.

*/s/Jackie Gregoles, B&Z Administrative Assistant*

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION.**

# KEHOE - HENRY & ASSOCIATES, INC.

ARCHITECTURE & ENGINEERING

25 North Wisconsin Street  
ELKHORN, WISCONSIN 53121

Daniel R. Kehoe, Architect  
Voice 262-723-2660  
Fax 262-723-5986

William R. Henry, Architect-P.E.  
Voice 262-723-4399  
Fax 262-723-4299

May 27, 2015

**City of Lake Geneva**  
626 Geneva Street  
P. O. Box 340  
Lake Geneva, WI 53147

Attn: Mr. Ken Robers  
Zoning Administrator

RE: Proposed Parking Lot at  
**CENTRAL-DENISON ELEMENTARY SCHOOL**  
Lake Geneva, Wisconsin  
Job No. 1508

Dear Mr. Robers:

The Lake Geneva Joint 1 School District wishes to construct a parking lot across the street from Central-Denison Elementary School at the northeast corner of Cook and Wisconsin Streets. Enclosed please find fifteen copies of the complete application packet requesting an amendment to the City of Lake Geneva Comprehensive Plan, including the following.

- Application for Amendment to the Comprehensive Plan
- City of Lake Geneva Comprehensive Plan Map 5b: Future Land Use – Downtown  
with proposed Map Amendment
- Existing Survey
- Walworth County GIS Aerial Photograph with Topography
- Concept Site Plan
- Map of Property Owners within 300ft
- List of Property Owners within 300ft
- Mailing Label List of Property Owners within 300ft

An electronic copy of the above is also being submitted via email to your office.

The \$400.00 application fee is attached as well.

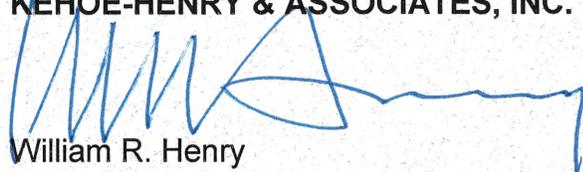
As stated in the application, we are requesting that this be considered an emergency request to initiate an expedited review that will hopefully be completed within approximately two and one-half months. This will give us the opportunity to complete construction of the project prior to area asphalt plants closing for the season sometime this fall.

Page 2  
May 27, 2015  
Mr. Ken Robers

Please place this item on the earliest possible agenda for the Plan Commission and Common Council. Mr. Warren Flitcroft and I would also be available to attend any other staff meetings prior to the public hearing.

Very truly yours,

**KEHOE-HENRY & ASSOCIATES, INC.**



William R. Henry  
Architect – P.E.

Enclosure

CC: Mr. Warren Flitcroft  
File

**CITY OF LAKE GENEVA  
APPLICATION FOR AMENDMENT TO THE COMPREHENSIVE PLAN**

**NOTE:** All applications for amendments to the Comprehensive Plan must be submitted to the City Clerk on or before June 30<sup>th</sup>.

**PART A: AMENDMENT REQUEST**

I, Janos Gottinger  
Warren Flitcroft, HEREBY REQUEST THE CITY OF LAKE GENEVA PLAN COMMISSION AND COMMON COUNCIL TO HOLD A PUBLIC HEARING ON THE FOLLOWING REQUEST FOR AMENDMENT TO THE LAKE GENEVA COMPREHENSIVE PLAN:

Please check all that apply:

- Amendment to the Future Land Use Map  
 Amendment to the Community Facilities & Utilities Map  
 Amendment to Other Maps  
 Text Amendment (policies, programs, etc.)  
 Other

**PART B: CONTACT INFORMATION**

**APPLICANT:**

Name (Person OR Firm): Lake Geneva Joint 1 School District Address: 208 South Street, Lake Geneva, WI 53147

Email Address: warren.flitcroft@badger.k12.wi.us Daytime Telephone: 262-348-1070

**PROPERTY OWNER:** (if different from Applicant) MY SIGNATURE INDICATES THAT I AUTHORIZE AND AGREE WITH ALL ASPECTS OF THIS REQUEST:

Michael D. Sebastian

Name: Kathleen M. Sebastian Signature: See attached letter dated 5-19-2015

**PART C: BRIEF DESCRIPTION OF THIS PROPERTY AND PROPOSED LAND USE:**

(IF request is NOT linked to a particular property, skip to PART D.)

Parcel Number: ZOP 00100 Address: 833 Wisconsin Street, Lake Geneva

**BRIEF DESCRIPTION OF THE PROPOSED AMENDMENT REQUEST:**

Change Single Family - Urban to Institutional

**CURRENT ZONING:**

Zoning District: SR - 4

FUTURE PROPOSED USE (be specific)

Off-site parking lot to serve Central-Denison Elementary School, which is located across Cook Street to the west.

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**PART D:** The Plan Commission and Common Council consider the following criteria when making recommendations regarding amendments to the Comprehensive Plan. Please respond to the following questions: (If you need additional space for your response, please attach to the back of this application form.)

1. How will the proposed amendment to the Comprehensive Plan benefit the public, City, and/or surrounding neighbors or neighborhoods?

See attached

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2. How does the request advance the Comprehensive Plan vision, and the goals, objectives and policies for the chapter within which the amendment affects?

See attached

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3. As it affects the amendment request, what circumstances have changed or what new information is now available since the original adoption of the City's Comprehensive Plan, or in the case of a previously requested amendment, what circumstances have changed since the last amendment process?

See attached

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4. Is there any additional information that the City of Lake Geneva should consider in its evaluation of this request?

See attached

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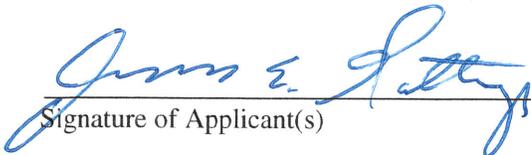
**PART E:** Please describe below (or on a separate sheet) what your specific request for a Comprehensive Plan amendment is. Provide any necessary maps, charts, or other supporting data as needed, including conceptual development plans (if applicable). Applicant also **MUST ATTACH** a redline/strikeout of the proposed text amendment and/or a clearly labeled and marked-up version of the proposed Map Amendment.

See attached

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Signature of Applicant(s)

5/28/15  
Date

**REQUESTED COMPREHENSIVE PLAN AMENDMENT FOR:**

833 Wisconsin Street, Lake Geneva, WI

Subject Property Address(s)

NAME OF OWNER(S)	ADDRESS(S):	
Michael D Sebastian	3821 Redwood Court, Spring Grove, IL 60081	
Kathleen M Sebastian		
SUBJECT PROPERTY:	ADDRESS(S):	PARCEL/LOT #
Existing Residence	833 Wisconsin Street, Lake Geneva, WI	ZOP 00100
PROPERTY OWNERS WITHIN 300 FEET OF SUBJECT PROPERTY: (for Map Amendments only)		
NAME	ADDRESS	PARCEL/LOT #
See attached map & lists of property owners		

# LAKE GENEVA SCHOOLS

Lake Geneva Joint #1 School District & Lake Geneva-Genoa City Union High School District

District Administration Center  
208 South Street  
Lake Geneva, WI 53147  
(262)348-1000 FAX (262) 248-9704

James Gottinger  
District Administrator

Warren Flitcroft  
Director of Business Services

Jan Eckola  
Director of Curriculum & Instruction

Dan Schmidt  
Director of Technology

Steve Zorich  
Director of Student Services

May 19, 2015

**City of Lake Geneva**  
626 Geneva Street  
P. O. Box 340  
Lake Geneva, WI 53147

Attn: Ms. Sabrina Waswo  
City Clerk

RE: Proposed Parking Lot at  
**CENTRAL-DENISON ELEMENTARY SCHOOL**  
Lake Geneva, Wisconsin

Dear Ms. Waswo:

The Lake Geneva Joint 1 School District wishes to construct a parking lot across the street from Central-Denison Elementary School at the northeast corner of Cook and Wisconsin Streets. The following items were previously submitted to Mr. Ken Robers, Zoning Administrator, and discussed at the staff meeting yesterday afternoon.

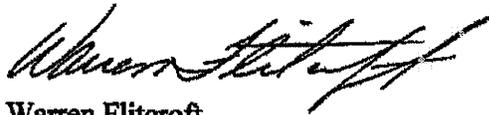
Concept Site Plan  
Existing Survey  
Walworth County GIS Aerial Photograph

The current owner(s) of the property have authorized Lake Geneva Joint 1 School District to act as their agent throughout any proceedings required by the City of Lake Geneva for review and approval of the proposed parking lot project. Signature(s) of the owner(s) are included below as evidence of this authorization.

As the result of direction by staff received at yesterday's meeting, we hereby request that the Future Land Use Map of the City of Lake Geneva Comprehensive Plan be amended to change parcel number ZOP 00100 from Single Family-Urban to Institutional so that an off-site parking lot may be permitted on the property. We further ask that this be considered an emergency request to initiate an expedited review that will hopefully be completed within approximately two and one-half months. This will give us the opportunity to complete construction of the project prior to area asphalt plants closing for the season sometime this fall.

We shall also be submitting the necessary Planned Development applications and supporting documents in the near future for review by the staff, Plan Commission, and Common Council. Please do not hesitate to contact me or the school district's architect for this project, Bill Henry of Kehoe-Henry & Associates (262-723-4399) if you have any questions or require additional information.

Very truly yours,



Warren Flitcroft  
Director of Business Services

**Current Property Owners**

Michael D. Sebastian      MICHAEL D. SEBASTIAN      5-19-15  
Signature                                  Printed Name                                  Date

Kathleen M. Sebastian      KATHLEEN M. SEBASTIAN      5-19-15  
Signature                                  Printed Name                                  Date

CC: Ken Robers  
Michael Slavney  
Bill Henry  
File

**CITY OF LAKE GENEVA  
APPLICATION FOR AMENDMENT TO THE COMPREHENSIVE PLAN**

**PART D**

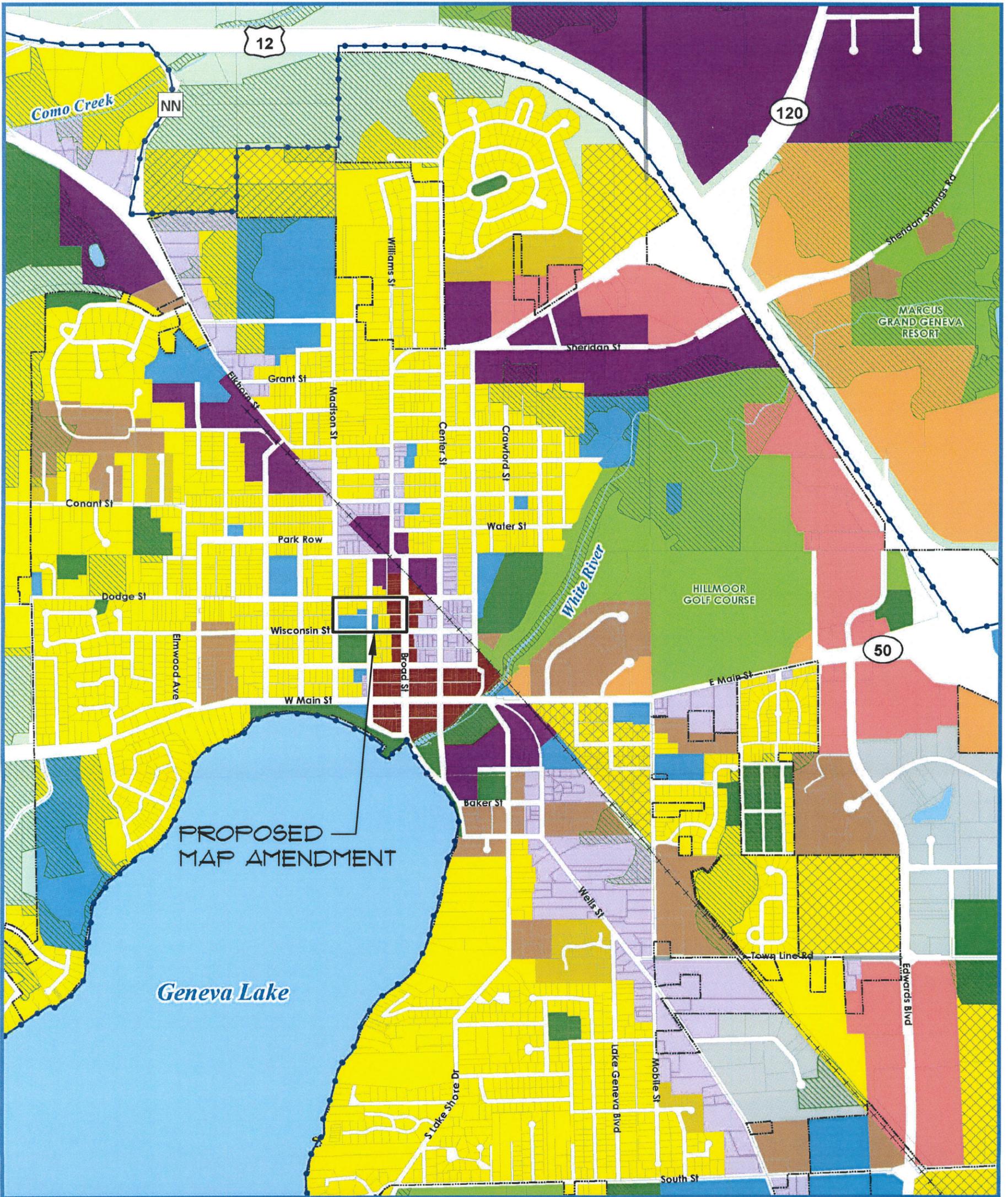
1. The Comprehensive Plan will benefit the public and neighborhood by providing off-street parking for approximately 30 vehicles, reducing the need for school staff to park on the residential streets surrounding the school.
2. Central-Denison has been a neighborhood school for over 110 years. The Single-Family Residential-Urban Land Use Category states that public and institutional uses, including schools, may be located on lands within this category. One of the policies of this category is to continue to thoughtfully locate community facilities, including schools, in order to provide convenient access to residential areas. While on-site parking is permitted, the present zoning of SR-4 does not allow off-site parking. The proposed change to an Institutional Land Use Category would allow off-site parking to serve the existing school which is immediately across the street. The Institutional Land Use Category is intended to facilitate public buildings and uses, including schools. In fact, one of the policies of this category is to continue working with Lake Geneva Schools to coordinate uses and activities on district property.
3. Parking for school staff has always been an issue at Central-Denison. The subject property is conveniently located and has recently become available for purchase.
4. The proposed off-street parking lot will be available for use by the public on weekends and during the times that school is not in session, which will provide additional parking when the city needs it most.

**PART E**

We request that the Future Land Use Map of the City of Lake Geneva Comprehensive Plan be amended to change parcel number ZOP 00100 from Single Family-Urban to Institutional so that an off-site parking lot may be permitted on property. We further ask that this be considered an emergency request to initiate an expedited review that will hopefully be completed within approximately two and one-half months. This will give us the opportunity to complete construction of the project prior to area asphalt plants closing for the season this fall.

Attached are the following.

City of Lake Geneva Comprehensive Plan Map 5b:  
Future Land Use – Downtown with proposed Map Amendment.  
Existing Survey  
Walworth County GIS Aerial Photograph with Topography  
Concept Site Plan



Map 5b: Future Land Use - City of Lake Geneva Comprehensive Plan

**Land Use Categories**

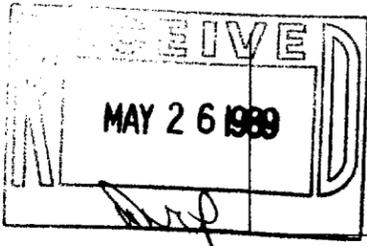
-  Agricultural & Rural
  -  Single Family Residential - Exurban
  -  Single Family Residential - Urban
  -  Two-Family/Townhouse Residential
  -  Multi-Family Residential
  -  Planned Neighborhood
- \*Each "Planned Neighborhood" may include a mix of:
- 1. Single Family - Urban (predominate land use)
  - 2. Two-Family/Townhouse
  - 3. Multi-Family Residential
  - 4. Institutional & Community Services
  - 5. Neighborhood Mixed Use
  - 6. Public Park & Recreation
-  Neighborhood Mixed Use
  -  Planned Office
  -  Planned Business

-  Central Business District
  -  Planned Mixed Use
- \*Each "Planned Mixed Use Area" may include mix of:
- 1. Planned Office
  - 2. Multi-Family Residential
  - 3. Institutional & Community Services
  - 4. Planned Business
- 
-  Planned Industrial
  -  General Industrial
  -  Institutional & Community Services
  -  Private Recreation Facilities
  -  Public Park & Recreation
  -  Environmental Corridor
  -  Long Range Exurban Growth Area

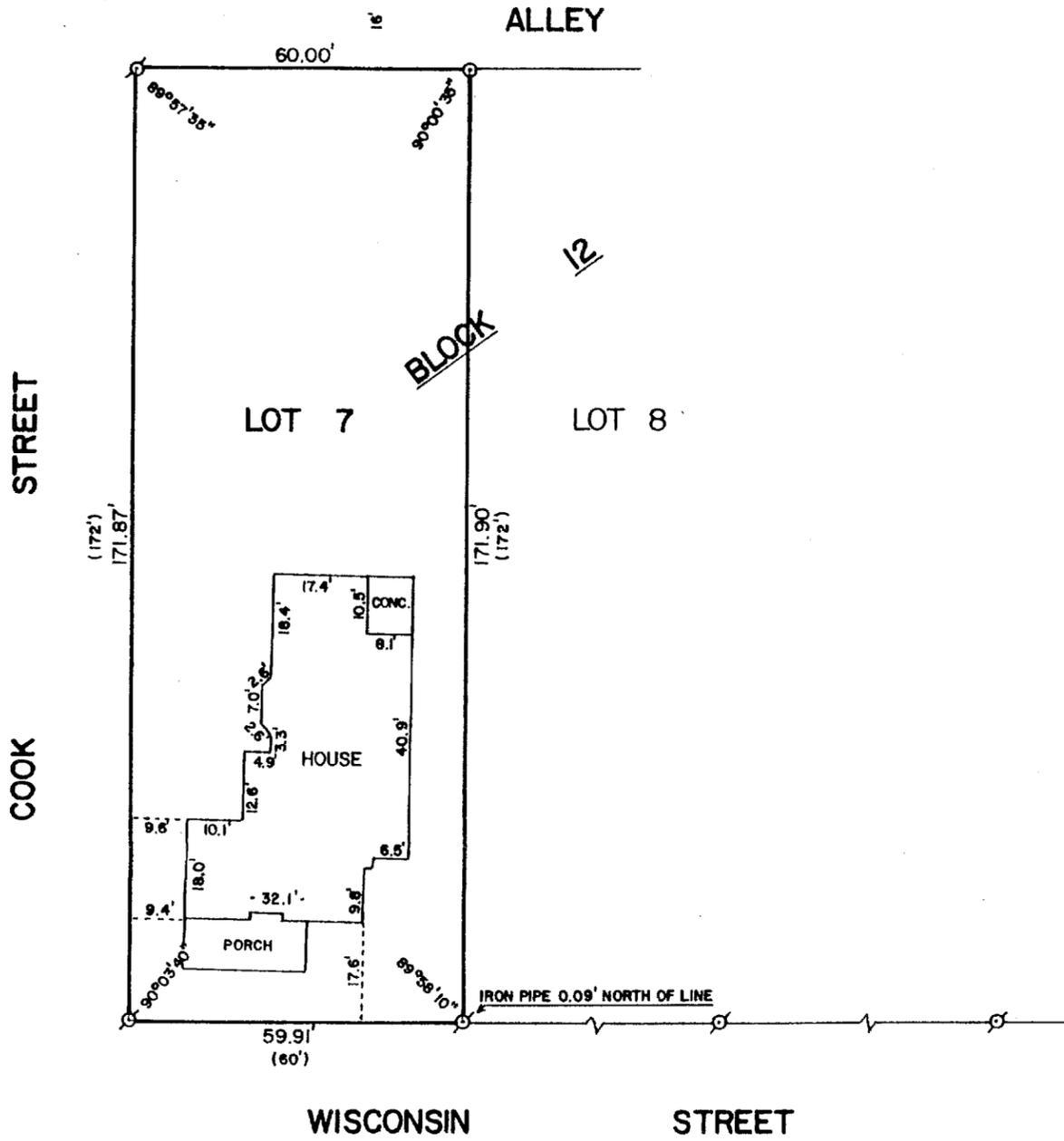
-  City of Lake Geneva
-  Township Boundary
-  Urban Service Area Boundary
-  Extraterritorial Jurisdiction Boundary
-  Parcels
-  Surface Water
-  Abandoned Railroad



Adopted: December 14, 2009  
 Amended: October 24, 2014  
 Source: SEWRPC, WIDNR,  
 Walworth County LIO, V&A



**ABELL**  
**SURVEYING & MAPPING**  
 DELAVAN, WISCONSIN 53115  
 414-728-6787



PLAT OF SURVEY OF

LOT 7, BLOCK 12 OF THE ORIGINAL PLAT OF THE VILLAGE, NOW CITY,  
 OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

ORDERED BY: ANCHOR SAVINGS & LOAN  
 P.O. BOX 997  
 LAKE GENEVA, WI. 53147



SCALE - 1"=30'

LEGEND

- ⊗ - IRON PIPE FOUND
- - IRON PIPE SET
- ( ) - RECORDED AS

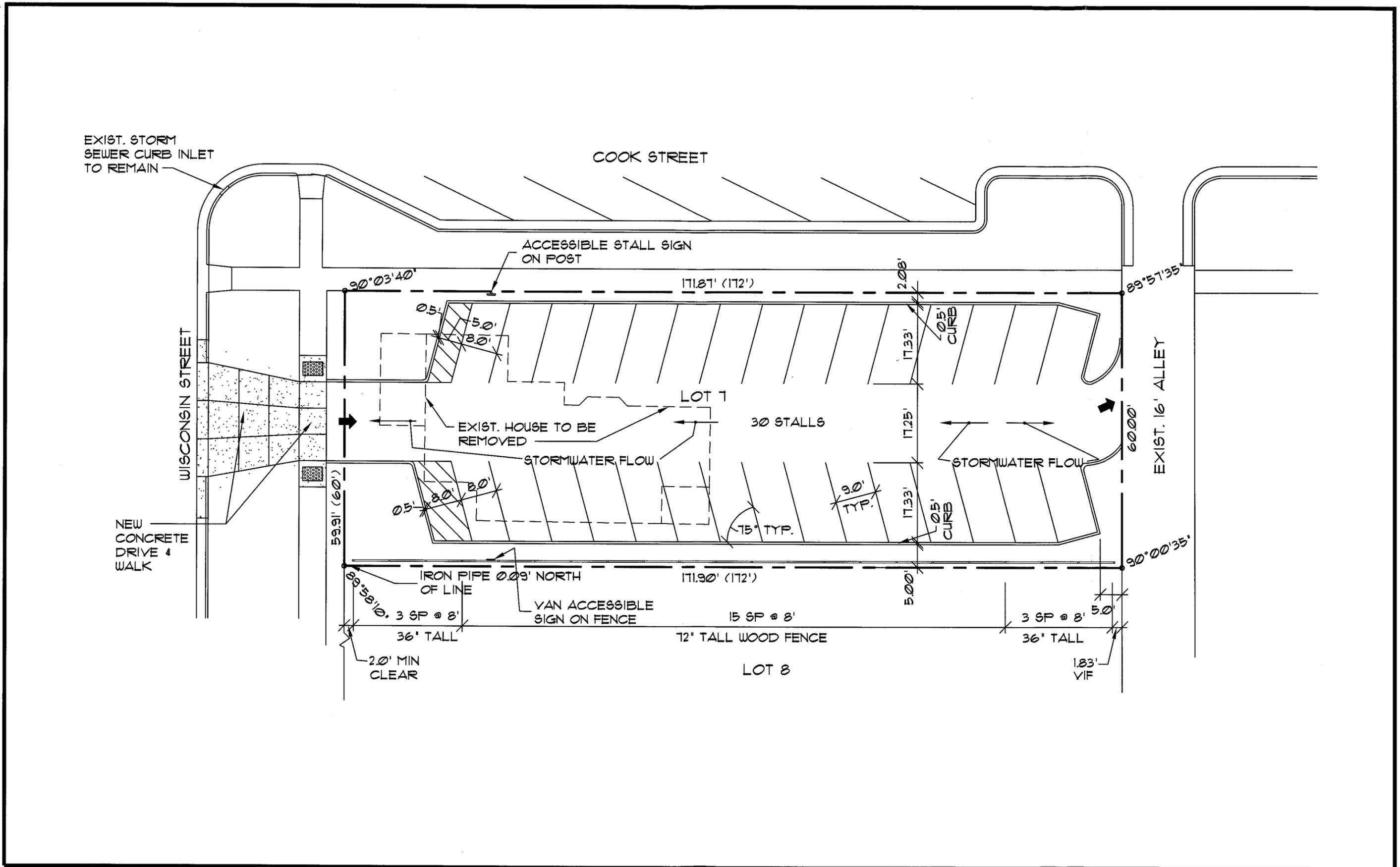
I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAYS AND VISIBLE ENCROACHMENTS, IF ANY, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO WITHIN ONE (1) YEAR FROM DATE HEREOF.

*David F. Abell*  
 DAVID F. ABELL  
 WISCONSIN REGISTERED LAND SURVEYOR, S-1596

DATE *January 17, 1989* JOB NUMBER - 89005  
 NOTE: THIS IS NOT A CERTIFIED COPY UNLESS SEALED.

258-00



PROPOSED PARKING LOT AT  
**CENTRAL-DENISON ELEMENTARY SCHOOL**  
 LAKE GENEVA, WISCONSIN

**KEHOE - HENRY & ASSOCIATES, INC.**  
 25 NORTH WISCONSIN STREET  
 ELKHORN, WISCONSIN 53121  
 TELEPHONE 262-723-4399  
 FAX 262-723-4299

**SITE PLAN**  
 1" = 20'-0"  
 NORTH

REVISIONS  
 ADDENDUM

JOB NO.  
 1508  
 DATE  
 5/27/15

SHEET NO.  
 C-1



## **RESOLUTION 15-R35**

### ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR A UNIQUE CONSIDERATION OF AN AMENDMENT TO THE CITY OF LAKE GENEVA COMPREHENSIVE PLAN OUTSIDE OF THE NORMAL COMPREHENSIVE PLAN AMENDMENT PROCESS

WHEREAS, the City of Lake Geneva on August 30, 2011 adopted the City of Lake Geneva Comprehensive Plan, under the authority of and procedures established by §66.1001(4), Wisconsin Statutes; and

WHEREAS, that 2011 Comprehensive Plan document advises both the regular Plan Commission review of the Comprehensive Plan, as well as the ability to respond to unique circumstances which arise in relation to the Comprehensive Plan which are distinct from the regular plan review process, and to enable the City's consideration of potential amendments where the Plan becomes irrelevant or contradictory to emerging policy or trends; and

WHEREAS, §66.1001(4)(a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of the comprehensive plan preparation or amendment process, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the City of Lake Geneva believes that meaningful public involvement in processes designed to periodically consider and adopt amendments to its Comprehensive Plan is important to assure that the resulting Plan and adopted amendments meet the wishes and expectations of the public; and

WHEREAS, the attached "Public Participation Strategy and Procedures for Amendments to City of Lake Geneva Comprehensive Plan" includes procedures to foster public participation, ensure distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lake Geneva hereby adopts the procedures included in the "Public Participation Strategy and Procedures for Amendments to City of Lake Geneva Comprehensive Plan" as its public participation procedures for a unique request to Amend the City's Comprehensive Plan in 2015, meeting the requirements of §66.1001(4)(a), Wisconsin Statutes.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2015

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James R. Connors, Mayor

ATTEST:

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Sabrina Waswo, City Clerk

# **PUBLIC PARTICIPATION STRATEGY AND PROCEDURES FOR BOTH THE REGULAR AND UNIQUE CONSIDERATION OF 2014 AMENDMENTS TO CITY OF LAKE GENEVA COMPREHENSIVE PLAN**

## Introduction

A key required component of Section 66.1001 of Wisconsin Statutes—the State’s comprehensive planning legislation—is actively involving community stakeholders as each local comprehensive plan is being developed, updated, or amended. Public participation helps to ensure that the resulting comprehensive plan accurately reflects the vision, goals, and values of citizens of the community.

Section 66.1001(4)(a) of Wisconsin Statutes requires the City of Lake Geneva to adopt, by resolution, written procedures designed to foster public participation at every stage in the preparation or subsequent amendment of its comprehensive plan. The written procedures must provide for wide distribution of the comprehensive plan, an opportunity for the public to submit written comments on the plan, and provisions for local response to such comments.

This document meets this statutory requirement. It serves as the procedures that will be used to consider and potentially adopt amendments to the City’s August 30, 2011 Comprehensive Plan under both a unique Plan amendment circumstance.

## Major Goals of Public Participation Strategy

- Provide opportunities for people to participate in processes to consider and adopt amendments to the City’s Comprehensive Plan.
- Adopt plan amendments that reflect the ideas, desires, and objectives of most residents and property owners.
- Meet both the letter and spirit of Wisconsin’s Comprehensive Plan legislation.
- Use the City’s Plan Commission as a foundation for guiding the plan amendment process.
- Recognize that the goals expressed above must be balanced with the need to complete the comprehensive plan amendments within a reasonable timeframe.

## Selected Public Participation Techniques

The City will, at a minimum, use the following techniques to obtain public input during the plan amendment process:

- Assure that all Plan Commission and City Council meetings to consider and adopt amendments are open to the public, and are noticed as required by state open meeting regulations.
- Provide written notice to any property owner within 300 feet of a property owner or his designee who is proposing a change to the comprehensive and where the proposed change amends the present designation of use on the Comprehensive Plan to a different use.
- Provide an opportunity at each public meeting held on the Plan Amendment for public comment. Some meetings will be particularly meant to encourage wide participation from the public. Other meetings are intended to be work sessions for the Plan Commission, City Council, or some combination. The public comment period will be provided at either the beginning or end of each public meeting, or at one or more other parts of the meeting at the discretion of the Plan Commission or City Council. This will allow the Commission or Council to concentrate on completing tasks without interruption, while still allowing the public an appropriate chance to observe and comment.

- Hold at least one formal public hearing on the proposed comprehensive plan amendments and the adopting ordinance prior to adoption. All members of the public will have an opportunity to present testimony and offer comments at the public hearing. The public hearing will be noticed and held per the requirements of Wisconsin Statutes, Section 66.1001.

#### Opportunities for Comments/Responses on Draft Comprehensive Plan Amendments

The City will have available copies of draft plan amendment materials at City Hall and the Library during normal business hours. The City will also provide copies of the draft and final plan amendments to adjacent and overlapping governments and non-metallic mineral interests as required by statute, and to members of the participating public as requested. The City may charge for public copies an amount equal to the costs of time and materials to produce such copies.

Public comments will be solicited and responded to at every stage of the plan amendment process. Written comments on the comprehensive plan amendments may also be delivered, mailed, faxed, or e-mailed to the City Clerk. The City will respond to written comments via mail, e-mail, fax, telephone, meeting, and/or through consideration of appropriate changes to the comprehensive plan, or to the proposed amendments to the comprehensive plan.

**City of Lake Geneva  
Council Meeting  
June 22, 2015**

**Prepaid Checks  
6/10/15 - 6/19/15**

**Total:  
\$6,104.61**

**Checks over \$5,000:       \$       -**

DATE: 06/18/2015  
 TIME: 10:20:10  
 ID: AP450000.WOW

CITY OF LAKE GENEVA  
 PAID INVOICE LISTING

FROM 06/10/2015 TO 06/18/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CITYLG	CITY OF LAKE GENEVA								
	BEACH REF 6/10			06/10/15		60605	06/10/15	4,400.00	4,400.00
	01 REPLENISH BEACH BANK		4054101010						4,400.00
	VENDOR TOTAL:								4,400.00
RICHARD	KARA RICHARDSON								
	MEALS			06/03/15		60606	06/10/15	1,144.16	69.00
	01 MEALS-TRAINING		1121005331						69.00
	REIMB-CLASS UWW			06/02/15		60606	06/10/15	1,144.16	1,075.16
	01 6 CREDITS-UW WHITEWATER		1121005415						1,075.16
	VENDOR TOTAL:								1,144.16
VERIZON	VERIZON WIRELESS								
	9746263907			05/23/15		60607	06/10/15	487.28	487.28
	01 CELL CHGS-APR/MAY		1122005221						487.28
	VENDOR TOTAL:								487.28
	TOTAL --- ALL INVOICES:								6,031.44
CARSTRO	RON CARSTENSEN								
	CELL-11/13			03/18/14		60406	05/21/15	73.17	137.44
	01 CELL CHGS OCT-NOV		1132105221						137.44
	CELL-12/13			03/18/14		60406	05/21/15	73.17	-64.27
	01 DEC CELL PAID BY CITY		1100002159						-64.27
	VENDOR TOTAL:								73.17
	TOTAL --- ALL INVOICES:								73.17

TOTAL 6,104.61

**City of Lake Geneva  
Council Meeting  
June 22, 2015**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 99,104.83
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ -
4. Lakefront	40	\$ 31,079.24
5. Capital Projects	41	\$ 82,042.40
6. Parking	42	\$ 5,115.65
7. Cemetery	48	\$ 278.96
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 1,297.17
10. Impact Fees	45	\$ 40,719.00
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$259,732.09</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF:**

**6/22/2015**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 259,732.09**

**ITEMS > \$5,000**

American Pavement Solutions - Crack filling	\$ 40,000.00
Johns Disposal - June Refuse & Recycling	\$ 37,313.73
Lake Geneva Utility Commission - Sewer & Water Impact Fees	\$ 21,330.00
Alliant Energy - May Electric Bills	\$ 19,391.28
Aluminum Fence Corp - Dog Park Fencing	\$ 19,389.00
Gage Marine - Pier, Ramp, Fence Installation	\$ 18,050.47
Dan Larsen Landscaping, Inc - 2015 Spring Tree Planting	\$ 17,153.00
Beilfuss Corporation - Vets Park Infield Rehab	\$ 16,242.60
GAI Consultants - May Engineering	\$ 6,763.05
Walworth County Public Works - County Striping	\$ 6,452.84
Schenck Business Solutions - 2014 Audit Final Payment	\$ 5,500.00
Mared Mechanical - New Zone Valves & Valve Control Repair	\$ 5,153.70
Balance of Other Items	\$ 46,992.42

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AASEN AASEN EMBROIDERY							
11572	05/29/15	01	T-SHIRTS,HATS,SWEATSHIRTS	4054105399		06/23/15	322.00
						INVOICE TOTAL:	322.00
11581	06/04/15	01	T-SHIRTS,HOODED PULLOVERS,HATS	4052115399		06/23/15	408.68
						INVOICE TOTAL:	408.68
						VENDOR TOTAL:	730.68
ADVAND ADVANCED DISPOSAL SERVICES							
A10000479339	05/31/15	01	TRASH SVC-JUN	4800005360		06/23/15	49.53
						INVOICE TOTAL:	49.53
						VENDOR TOTAL:	49.53
ALLIANT ALLIANT ENERGY							
RE061715	06/01/15	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		06/23/15	10.00
		02	INV 106985-010-STREET LIGHTS	1134105223			6,972.97
		04	INV 124743-010-S LAKE SHORE DR	1152005222			17.03
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			10.00
		06	INV 140837-010-S LAKE SHORE DR	1134105222			7.53
		07	INV 147744-014-1070 CAREY	1132105222			151.32
		08	INV 178856-010-GEORGE ST	1134105222			7.59
		09	INV 184924-010-COBB PARK	1152005222			25.64
		10	INV 188965-013-1065 CAREY	1132105222			439.08
		11	INV 216918-010-CITY HALL	1116105222			3,338.52
		12	INV 239783-010-TENNIS COURTS	1152005222			7.53
		13	INV 243947-013-1055 CAREY	1132105222			100.41
		14	INV 268954-010-FLAT IRON PK	1152005222			133.69
		15	INV 278857-010-OAK HILL CEM	4800005222			19.37
		16	INV 279779-010-918 MAIN/LIB	9900005222			845.83
		17	INV 292807-010-WELLS ST	1134105222			62.05
		18	INV 302769-011-DUNN BASEBALL	1152005922			90.45
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.25
		21	INV 335773-010-WELLS ST	1134105222			9.83

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT	ALLIANT ENERGY						
RE061715	06/01/15	22	INV 336765-010-FLAT IRON PK	1152005222		06/23/15	7.53
		23	INV 355867-010-DODGE ST	1134105222			7.84
		24	INV 375931-010-RIVIERA	4055305222			2,911.21
		25	INV 392817-010-LIBRARY PK	1152005222			28.00
		27	INV 433829-010-FIRE HOUSE	1122005222			477.36
		28	INV 433906-010-HAVENWOOD	1134105222			7.25
		29	INV 489578-003-MUSEUM	1151105222			620.40
		30	INV 492771-003-GENEVA SQ	1134105223			25.88
		31	INV 514311-001-BAKER/SEMINARY	1152005222			14.18
		32	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			202.87
		34	INV 551929-001-OAK HILL CEM	4800005222			71.70
		35	INV 560544-002-1003 HOST DR	1122005222			238.45
		36	INV 589078-001-RUSH ST	1152005222			15.34
		37	INV 589905-001-BEACH HOUSE	4054105222			475.38
		38	INV 590084-001-DONIAN PK	1152005222			86.60
		39	INV 594309-001-STREET LIGHTS	1134105223			300.45
		40	INV 605259-001-GENEVA ST LOT	1134105223			119.15
		41	INV 614948-001-VETS PK SCOREBO	1152015222			121.10
		43	INV 621606-001-WELLS ST	1134105222			8.60
		44	INV 621825-001-S WELLS	1134105222			9.05
		46	INV 626232-001-HWY 50/HWY 12	1134105222			19.89
		47	INV 627270-001-730 MARSHALL ST	1129005222			17.89
		48	INV 628749-001-W COOK SIREN	1129005222			10.31
		49	INV 640082-001-201 EDWARDS SIR	1129005222			10.16
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			65.36
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			69.73
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			121.65
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			79.49
		54	INV 657276-002-389 EDWARDS SIG	1134105223			99.92
		55	INV 675414-001-VETS PK PAVILN	1152015222			179.88
		56	INV 679833-001-GENEVA ST LOT	1134105223			170.63
		59	INV 696255-001-SHARED SAVINGS	9900005663			5.47
		60	INV 696255-001-SHARED SAVINGS	9900005623			134.35

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ALLIANT ALLIANT ENERGY							
RE061715	06/01/15	63	INV 699860-001-IMPOUND	1121005222		06/23/15	18.83
		64	INV 703098-001-LIB PK RESTROOM	1152005222			34.95
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			108.78
		66	INV 710858-001-INTRCHG N SGNL	1134105223			46.13
		67	INV 722670-001-COOK ST SIGNL	1134105223			28.37
		68	INV 723022-001-SHARED SAVINGS	2081005664			4.17
		69	INV 723022-001-SHARED SAVINGS	2081005625			90.67
		70	INV 722220-001 BROAD ST SIGNAL	1134105223			42.60
		72	INV 722221-001-724 WILLIAMS ST	1134105223			19.58
						INVOICE TOTAL:	19,391.28
						VENDOR TOTAL:	19,391.28
ALUMF ALUMINUM FENCE CORP							
13186	05/23/15	01	DOG PARK FENCING	4500005961		06/23/15	19,389.00
						INVOICE TOTAL:	19,389.00
						VENDOR TOTAL:	19,389.00
AMERP AMERICAN PAVEMENT SOLUTIONS							
22124	04/30/15	01	CRACKFILLING	4132101419		06/23/15	29,529.00
		02	CRACKFILLING	4132101510			10,471.00
						INVOICE TOTAL:	40,000.00
						VENDOR TOTAL:	40,000.00
AOBAU AO BAUER GLASS INC							
77313	04/02/15	01	FRT COUNTER WINDOWS-FINAL	4116101410		06/23/15	1,556.00
						INVOICE TOTAL:	1,556.00
						VENDOR TOTAL:	1,556.00
AT&TG AT&T GLOBAL SERVICES INC							
SB845088	06/02/15	01	RE-PROGRAM 911 SYSTEM	4116101412		06/23/15	1,050.00
						INVOICE TOTAL:	1,050.00
						VENDOR TOTAL:	1,050.00

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AT&TL	AT&T LONG DISTANCE						
RE061715	06/04/15	01	LONG DIST-MAY	1100001391		06/23/15	22.26
		02	LONG DIST-MAY	4055105221			0.27
		03	LONG DIST-MAY	4800005221			0.65
		04	LONG DIST-MAY	1132105221			6.00
		05	LONG DIST-MAY	1122005221			12.25
		06	LONG DIST-MAY	9900005221			5.52
		07	LONG DIST-MAY	1121005221			105.05
		08	LONG DIST-MAY	1116105221			0.56
		09	LONG DIST-MAY	1112005221			0.06
						INVOICE TOTAL:	152.62
						VENDOR TOTAL:	152.62
AUROM	AURORA MEDICAL GROUP						
600005947	05/31/15	01	DRUG TESTS	1100001391		06/23/15	183.00
		02	DRUG TESTS	1132105205			250.00
						INVOICE TOTAL:	433.00
						VENDOR TOTAL:	433.00
AUTOW	AUTOWORKS PLUS						
21380	06/10/15	01	BALL JOINTS-#56	1132105351		06/23/15	984.61
						INVOICE TOTAL:	984.61
21406	06/04/15	01	TIRE REPAIR	1152005250		06/23/15	46.28
						INVOICE TOTAL:	46.28
21445	06/08/15	01	MOWER TIRES-RHINO,VET,TORO	1152005250		06/23/15	557.20
						INVOICE TOTAL:	557.20
						VENDOR TOTAL:	1,588.09
BAKERH	BAKER HOUSE						
131321	06/09/15	01	TEMP LODGING	1114205399		06/23/15	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BEILF	BEILFUSS CORPORATION						
877	06/09/15	01	VETS INFIELD REHAB	4152011421		06/23/15	16,242.60
						INVOICE TOTAL:	16,242.60
						VENDOR TOTAL:	16,242.60
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-317904	06/11/15	01	FILTERS-TRK 36	1132105351		06/11/15	26.07
						INVOICE TOTAL:	26.07
662-317911	06/11/15	01	GEAR LUBE, PLUGS	1132105351		06/11/15	32.55
						INVOICE TOTAL:	32.55
662-318137	06/15/15	01	SPARK PLUGS-TORO MOWER #8	1152005250		06/23/15	5.98
						INVOICE TOTAL:	5.98
662-318166	06/15/15	01	MIRROR-JD TRACTOR 2750	1152005250		06/23/15	23.36
						INVOICE TOTAL:	23.36
						VENDOR TOTAL:	87.96
CDW	CDW GOVERNMENT INC						
VN03206	05/18/15	01	ANTIVIRUS RENEWAL	1115105450		06/23/15	531.20
						INVOICE TOTAL:	531.20
						VENDOR TOTAL:	531.20
D&K	D&K SERVICES						
2015108	05/22/15	01	DRAIN CLEANING	1100001391		06/23/15	275.00
						INVOICE TOTAL:	275.00
						VENDOR TOTAL:	275.00
DANLAR	DAN LARSEN LANDSCAPING INC						
TR-15-01	06/02/15	01	2015 SPRING TREE PLANTING	4132109015		06/23/15	17,153.00
						INVOICE TOTAL:	17,153.00
						VENDOR TOTAL:	17,153.00

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DES	DATA EQUIPMENT SERVICES						
181	06/13/15	01	JUN MODEM SVC	4234505221		06/23/15	945.00
		02	JUN MODEM SVC	4054105221			45.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
DOMIN	DOMINION VOTING SYSTEMS INC						
DVS113562	05/28/15	01	YRLY MAINT, SOFTWARE	1114305311		06/23/15	368.02
						INVOICE TOTAL:	368.02
						VENDOR TOTAL:	368.02
DUNN	DUNN LUMBER & TRUE VALUE						
606731	06/02/15	01	PAINT-FUEL TANKS	1132105350		06/23/15	19.97
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.97
606946	06/03/15	01	ELBOW	1132135420		06/23/15	1.49
		02	DISCOUNT	1100004819			-0.07
						INVOICE TOTAL:	1.42
606964	06/03/15	01	LIGHT BRACKET-JD TRACTOR	1132105351		06/23/15	5.78
		02	DISCOUNT	1100004819			-0.29
						INVOICE TOTAL:	5.49
606973	06/03/15	01	BATTERIES-FLUSH VALVES	4055105350		06/23/15	14.99
						INVOICE TOTAL:	14.99
606982	06/04/15	01	CLEANERS, SPONGES	1152015350		06/23/15	14.47
		02	DISCOUNT	1100004819			-0.72
						INVOICE TOTAL:	13.75
607553	06/09/15	01	BATTERIES-FLUSH VALVES	1152005241		06/23/15	11.99
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.39

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
607782	06/10/15	01	BALL VALVE	1152015350		06/23/15	16.99
		02	DISCOUNT	1100004819			-0.85
						INVOICE TOTAL:	16.14
607839	06/10/15	01	FILTERS	1116105350		06/23/15	26.97
		02	DISCOUNT	1100004819			-1.35
						INVOICE TOTAL:	25.62
607932	06/11/15	01	BOLTS-STOCK	1132105340		06/11/15	25.99
						INVOICE TOTAL:	25.99
608043	06/11/15	01	SIGN HANGER-DOG PARK	1152005352		06/11/15	7.49
		02	DISCOUNT	1100004819			-0.37
						INVOICE TOTAL:	7.12
608137	06/12/15	01	PAINT,ROLLERS	4800005340		06/23/15	87.46
						INVOICE TOTAL:	87.46
						VENDOR TOTAL:	228.34
EMMIE EMMIE G CREATIVE GROUP							
5408	06/01/15	01	WALKING TOUR BOOKLET	1170005720		06/23/15	990.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
GAGE GAGE MARINE CORP							
101636	05/31/15	01	PIER,RAMP,FENCE INST	4052105211		06/23/15	18,050.47
						INVOICE TOTAL:	18,050.47
						VENDOR TOTAL:	18,050.47
GAI GAI CONSULTANTS INC							
2090823	05/25/15	01	MAY ENG	1100001391		06/23/15	1,255.25

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GAI	GAI CONSULTANTS INC						
2090823	05/25/15	02	LRIP HELP	4132101413		06/23/15	105.00
		03	MAY ENG	1130005216			385.00
						INVOICE TOTAL:	1,745.25
2090828	05/25/15	01	MAY ENG	4132101413		06/23/15	5,017.80
						INVOICE TOTAL:	5,017.80
						VENDOR TOTAL:	6,763.05
GENEA	GENEVA EARTH WORKS LLC						
9669	05/15/15	01	BATTING CAGES REHAB	4152011421		06/23/15	697.00
						INVOICE TOTAL:	697.00
						VENDOR TOTAL:	697.00
GRAIN	GRAINGER						
9764516481	06/11/15	01	FURNACE FILTERS	1151105240		06/23/15	190.20
						INVOICE TOTAL:	190.20
						VENDOR TOTAL:	190.20
HESTA	HE STARK AGENCY INC						
6089PARK-5/15	05/29/15	01	MAY COLLECTION FEES	4234505216		06/23/15	784.46
						INVOICE TOTAL:	784.46
						VENDOR TOTAL:	784.46
HOME	HOME DEPOT CREDIT SERVICES						
3956-5/15	05/22/15	01	GARAGE DOOR OPENER	4800005350		06/23/15	34.97
						INVOICE TOTAL:	34.97
						VENDOR TOTAL:	34.97
HWYC	HWY C SERVICES INC						
215908	06/04/15	01	BLADE,BELT-TORO	1152005250		06/23/15	202.33
						INVOICE TOTAL:	202.33
						VENDOR TOTAL:	202.33

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ITU	ITU ABSORB TECH INC						
6012758	06/05/15	01	MATS,RAGS	1132105360		06/23/15	78.14
						INVOICE TOTAL:	78.14
6012759	06/05/15	01	MATS	1116105360		06/23/15	73.28
						INVOICE TOTAL:	73.28
						VENDOR TOTAL:	151.42
JDL	JOHN DEERE LANDSCAPES INC						
72036661	06/03/15	01	ASH BORER TREATMENT	1132135220		06/23/15	3,636.02
						INVOICE TOTAL:	3,636.02
72113058	06/08/15	01	TREE PRESSURE GAGE	1132135220		06/23/15	45.00
						INVOICE TOTAL:	45.00
72249537	06/17/15	01	TREE PRESSURE GAGE RETURN	1132135220		06/23/15	-45.00
						INVOICE TOTAL:	-45.00
72249608	06/17/15	01	ASH BORER TREATMENT RETURN	1132135220		06/23/15	-2,925.04
						INVOICE TOTAL:	-2,925.04
						VENDOR TOTAL:	710.98
JERRY	JERRY WILLKOMM INC						
217846	06/17/15	01	1491 GAL GAS	1132105341		06/23/15	3,904.93
						INVOICE TOTAL:	3,904.93
						VENDOR TOTAL:	3,904.93
JOHNS	JOHNS DISPOSAL SERVICE INC						
33979	06/05/15	01	JUN SVC	1136005294		06/23/15	26,482.68
		02	JUN SVC	1136005297			10,831.05
						INVOICE TOTAL:	37,313.73
						VENDOR TOTAL:	37,313.73

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
KAEST	KAESTNER AUTO ELECTRIC CO						
230145	05/29/15	01	SAFETY GLASSES	1132105390		06/23/15	57.27
		03	STROBE LIGHT-#53 JD TRAC	1132105340			180.00
						INVOICE TOTAL:	237.27
						VENDOR TOTAL:	237.27
LANGE	LANGE ENTERPRISES INC						
54269	05/27/15	01	SIGN-DUMP "RESIDENTS ONLY"	1134105375		06/23/15	90.66
						INVOICE TOTAL:	90.66
						VENDOR TOTAL:	90.66
LGMS	LAKE GENEVA MIDDLE SCHOOL						
REFUND 2015	06/08/15	01	LGMS-SEC DEP 5/26/15	4055102353		06/23/15	1,000.00
		02	LGMS-SET UP,SEC GRDS 5/26/15	4055104674			-562.00
						INVOICE TOTAL:	438.00
						VENDOR TOTAL:	438.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1106420	05/07/15	01	LN 4/13 COUNCIL MINUTES	1110005314		06/23/15	236.33
						INVOICE TOTAL:	236.33
1106997	05/07/15	01	LN-BASSO-CUP	1110005315		06/23/15	45.61
						INVOICE TOTAL:	45.61
1106999	05/07/15	01	LN-BEIDLER-TISDAHL CUP	1110005315		06/23/15	46.89
						INVOICE TOTAL:	46.89
1107000	05/07/15	01	LN-GREAT EGGS CUP	1110005315		06/23/15	45.61
						INVOICE TOTAL:	45.61
1107006	05/07/15	01	LN-MILLIETTE CUP	1110005315		06/23/15	48.18
						INVOICE TOTAL:	48.18

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGREG	LAKE GENEVA REGIONAL NEWS						
1107009	05/07/15	01	LN-RE-VIVE CUP	1110005315		06/23/15	45.61
						INVOICE TOTAL:	45.61
1107339	05/07/15	01	LN-BOR MTG TO ADJOURN	1115405398		06/23/15	18.48
						INVOICE TOTAL:	18.48
1108475	05/14/15	01	LN LIQ LIC-RENEWALS	1110005315		06/23/15	205.51
						INVOICE TOTAL:	205.51
1108749	05/21/15	01	LN 4/21 COUNCIL MINUTES	1110005314		06/23/15	136.00
						INVOICE TOTAL:	136.00
1108752	05/21/15	01	LN 4/27 COUNCIL MINUTES	1110005314		06/23/15	571.70
						INVOICE TOTAL:	571.70
1109596	05/21/15	01	LN LIQ LIC-RENEWALS	1110005315		06/23/15	91.58
						INVOICE TOTAL:	91.58
1110208	05/21/15	01	SEASONAL HW AD	1132105399		06/23/15	54.45
						INVOICE TOTAL:	54.45
						VENDOR TOTAL:	1,545.95
LGUTI	LAKE GENEVA UTILITY COMMISSION						
195 SKYLINE DR	06/15/15	01	195 SKYLINE DR	4500002452		06/23/15	1,690.00
		02	195 SKYLINE DR	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
502 MANNING	03/27/15	01	502 MANNING WAY	4500002452		06/23/15	1,690.00
		02	502 MANNING WAY	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
873 CUMBERLAND	06/05/15	01	873 CUMBERLAND	4500002452		06/23/15	1,690.00
		02	873 CUMBERLAND	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGUTI LAKE GENEVA UTILITY COMMISSION							
943 CUMBERLAND	06/01/15	01	943 CUMBERLAND	4500002452		06/23/15	1,690.00
		02	943 CUMBERLAND	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
STONE RIDGE	06/03/15	01	STONE RIDGE LOT 60	4500002452		06/23/15	3,380.00
		02	STONE RIDGE LOT 60	4500002453			3,730.00
						INVOICE TOTAL:	7,110.00
						VENDOR TOTAL:	21,330.00
MAILF MAILFINANCE							
N5356279	06/03/15	01	METER LEASE JUN-AUG	1116105532		06/23/15	891.00
						INVOICE TOTAL:	891.00
						VENDOR TOTAL:	891.00
MARED MARED MECHANICAL							
91578	05/29/15	01	NEW ZONE VALVES	1116105240		06/23/15	1,063.70
						INVOICE TOTAL:	1,063.70
W15312-1	05/29/15	01	ZONE CONTROL FIX	1116105240		06/23/15	4,090.00
						INVOICE TOTAL:	4,090.00
						VENDOR TOTAL:	5,153.70
MARZU MARZULA, CRISTEN							
REFUND	06/08/15	01	MARZULA-SEC DEP 6/4	4055102353		06/23/15	1,000.00
		02	MARZULA-SET UP, SEC GRDS 6/4	4055104674			-320.25
						INVOICE TOTAL:	679.75
						VENDOR TOTAL:	679.75
MINUT MINUTEMAN PRESS							
23876	06/08/15	01	BUSINESS CARDS	1114205310		06/23/15	85.05
						INVOICE TOTAL:	85.05
						VENDOR TOTAL:	85.05

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MOHR	MOHR CONSTRUCTION						
4915002.1	06/10/15	01	CONCESSION DOOR FIX-DUNN	1152005241		06/23/15	325.00
						INVOICE TOTAL:	325.00
						VENDOR TOTAL:	325.00
MUNIC	MUNICIPAL SERVICES LLC						
201526	06/01/15	01	MAY SVCS	1124005219		06/23/15	413.25
						INVOICE TOTAL:	413.25
						VENDOR TOTAL:	413.25
NEENA	NEENAH FOUNDRY COMPANY						
122319	06/11/15	01	STORM INLET CASTING	4132101413		06/23/15	221.00
						INVOICE TOTAL:	221.00
						VENDOR TOTAL:	221.00
OBORN	BLAINE OBORN						
REIMB 6/15	06/15/15	01	TEMP LODGING	1114205399		06/23/15	324.00
						INVOICE TOTAL:	324.00
						VENDOR TOTAL:	324.00
OFFICM	OFFICEMAX INC						
186953	06/02/15	01	POST-IT NOTES	1116105310		06/23/15	33.00
		02	SHARPIES	4234505310			4.58
		03	MECH PENCILS	1114205310			7.24
						INVOICE TOTAL:	44.82
						VENDOR TOTAL:	44.82
OTIS	OTIS ELEVATOR COMPANY						
CMM04054615	06/01/15	01	BAL-NEW ELEV CONTRACT	1116105360		06/23/15	461.32
						INVOICE TOTAL:	461.32
						VENDOR TOTAL:	461.32

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PHILI PHILIPS MEDICAL CAPITAL							
45888727	06/06/15	01	MONITOR, DEFIB-JUNE	1122005830		06/23/15	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
PIRAN PIRANHA PAPER SHREDDING LLC							
12491061515	06/15/15	01	SHREDDING-JUN	1116105360		06/23/15	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
PNC PNC BANK							
0032-6/15	06/08/15	01	OFFICE DEPOT-JUDGE FURNITURE	1112005381		06/23/15	636.96
		02	NAT'L HYDRAULIC-BOOM CONTROL	1132135420			76.94
						INVOICE TOTAL:	713.90
1831-6/15	06/08/15	01	USPS-BADGER UNIF RETURN	1122005312		06/23/15	2.86
		02	KWIK TRIP-TOOL FUEL	1122005341			13.00
						INVOICE TOTAL:	15.86
						VENDOR TOTAL:	729.76
QUILL QUILL CORPORATION							
4818669	06/05/15	01	TONER	4234505310		06/23/15	149.69
		02	TONER	1116105310			149.70
		03	TONER	1124005310			149.69
						INVOICE TOTAL:	449.08
80753512	06/02/15	01	STENO PADS	1116105310		06/23/15	13.49
						INVOICE TOTAL:	13.49
						VENDOR TOTAL:	462.57
ROTE ROTE OIL COMPANY							
305726	06/10/15	01	272.3 GAL DYED DIESEL	1132105341		06/23/15	560.12

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ROTE OIL COMPANY							
305726	06/10/15	02	346.2 GAL CLEAR DIESEL	1132105341		06/23/15	1,165.31
						INVOICE TOTAL:	1,725.43
305745	06/12/15	01	365 GAL DYED DIESEL	1132105341		06/23/15	750.81
						INVOICE TOTAL:	750.81
						VENDOR TOTAL:	2,476.24
RUBBER STAMPS UNLIMITED INC							
28347	06/10/15	01	CITY SEAL EMBOSSER	1114305310		06/23/15	61.88
						INVOICE TOTAL:	61.88
						VENDOR TOTAL:	61.88
SCHENCK BUSINESS SOLUTIONS							
SC10069580	05/29/15	01	2014 AUDIT-FINAL	1115105213		06/23/15	5,500.00
						INVOICE TOTAL:	5,500.00
						VENDOR TOTAL:	5,500.00
SHERWIN-WILLIAMS COMPANY							
4055-4	05/28/15	01	PAINT-STALLS	1134105370		06/23/15	82.52
						INVOICE TOTAL:	82.52
						VENDOR TOTAL:	82.52
SIGNATURE SIGNS LLC							
4699	06/11/15	01	METER DECALS-NEW STALLS	4234505250		06/23/15	274.50
						INVOICE TOTAL:	274.50
						VENDOR TOTAL:	274.50
SIMPLEXGRINNELL							
77821824	05/27/15	01	FIRE INSPECTIONS	1151105240		06/23/15	1,088.57
						INVOICE TOTAL:	1,088.57
						VENDOR TOTAL:	1,088.57

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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STAPL	STAPLES ADVANTAGE						
3267689002	05/30/15	01	CHAIR MAT	1114205310		06/23/15	66.71
		02	CHAIR MAT	1124005310			66.71
		03	GOLD SEALS	1114305310			3.15
		04	LABELS	4234505310			11.67
						INVOICE TOTAL:	148.24
						VENDOR TOTAL:	148.24
T0001027	JENNIFER KREHBIEL						
REFUND	06/08/15	01	SEC DEP-CANCELLED 6/19/15	1100002353		06/23/15	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0001028	CHAZ TIMOTHY WAGNER						
REFUND	06/09/15	01	OVERPAID-OPERATORS LICENSE	1100004411		06/23/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001029	GREGHAM HOPKINS						
REFUND	06/08/15	01	HOPKINS-SEC DEP 6/5/15	4055102353		06/23/15	1,000.00
		02	HOPKINS-SET UP, SEC GRDS 6/5	4055104674			-321.25
						INVOICE TOTAL:	678.75
						VENDOR TOTAL:	678.75
T0001030	DAVID EIDSON						
REFUND	06/08/15	01	EIDSON-SEC DEP 5/30/15	4055102353		06/23/15	1,000.00
		02	EIDSON-SET UP, SEC GRDS 5/30	4055104674			-366.75
						INVOICE TOTAL:	633.25
						VENDOR TOTAL:	633.25
T0001032	NAN GRUPE						

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001032 NAN GRUPE							
REFUND	06/08/15	01	GRUPE-SEC DEP 5/29/15	4055102353		06/23/15	1,000.00
		02	GRUPE-SET UP, SEC GRDS 5/29	4055104674			-391.25
						INVOICE TOTAL:	608.75
						VENDOR TOTAL:	608.75
T0001033 JUSTIN LEIBACH							
REFUND	06/08/15	01	LEIBACH-SEC DEP 5/21/15	4055102353		06/23/15	1,000.00
		02	LEIBACH-SET UP, SEC GRD 5/21	4055104674			-329.50
						INVOICE TOTAL:	670.50
						VENDOR TOTAL:	670.50
T0001034 ERIK WROBLEWSKI							
REFUND	06/08/15	01	RIV CANCELLATION BAL 6/14/16	4055102353		06/23/15	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
T0001036 REBECCA HERRMAN							
REFUND	06/09/15	01	HERRMAN-SEC DEP 6/6/15	4055102353		06/23/15	1,000.00
		02	HERRMAN-SET UP, SEC GRDS 6/6	4055104674			-263.00
						INVOICE TOTAL:	737.00
						VENDOR TOTAL:	737.00
T0001037 ALY ZAWASKI							
REFUND	06/09/15	01	ZAWASKI-SEC DEP 5/23/15	4055102353		06/23/15	1,000.00
		02	ZAWASKI-SET UP, SEC GRDS 5/23	4055104674			-354.00
						INVOICE TOTAL:	646.00
						VENDOR TOTAL:	646.00
T0001038 JAMES PREUSSER							
REFUND	06/09/15	01	PREUSSER-SEC DEP 5/24/15	4055102353		06/23/15	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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T0001039 JUSTIN KASTEN							
REFUND	06/12/15	01	KASTEN-SEC DEP 7/9/16	4055102353		06/23/15	1,000.00
		02	KASTEN-CANCEL 7/9/16	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001040 PATRICIA SOLHEIM							
REFUND	06/10/15	01	REFUND-DIRECT SELLERS PERMIT	1100004413		06/23/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001041 ALICE JAMES							
REFUND	05/28/15	01	REFUND-OVERPYMT#14-107906	1122004624		06/23/15	1,259.55
						INVOICE TOTAL:	1,259.55
						VENDOR TOTAL:	1,259.55
T0001042 MICHAEL PROSSER							
REFUND	06/15/15	01	PROSSER-SEC DEP-6/12/15	4055102353		06/23/15	1,000.00
		02	PROSSER-SET UP, SEC GRD-6/12/15	4055104674			-344.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T2SYS T2 SYSTEMS CANADA INC							
220325	05/28/15	01	EXT-BY-PHONE-APR	4234505221		06/23/15	110.75
						INVOICE TOTAL:	110.75
220635	06/01/15	01	JUL EMS FEES	4234505450		06/23/15	2,835.00
		02	JUL EMS FEES	4054105340			105.00
						INVOICE TOTAL:	2,940.00
						VENDOR TOTAL:	3,050.75
TARTA TARTAN SUPPLY CO INC							

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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TARTA	TARTAN SUPPLY CO INC						
334790	06/12/15	01	CLEANER,VACUUM BAGS	1116105350		06/23/15	114.93
						INVOICE TOTAL:	114.93
						VENDOR TOTAL:	114.93
THELE	THELEN MATERIALS LLC						
322611	06/06/15	01	INFIELD MIX	1152015952		06/23/15	472.77
						INVOICE TOTAL:	472.77
						VENDOR TOTAL:	472.77
TIME	TIME WARNER CABLE						
REFUND	06/11/15	01	OVERPAYMENT-BUS LIC	1100004412		06/23/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
TRIEB	TRIEBOLD IMPLEMENT INC						
IW42409	06/10/15	01	SHEAVE,GEARBOX-RHINO MWR	1152005250		06/23/15	237.87
						INVOICE TOTAL:	237.87
						VENDOR TOTAL:	237.87
TRUGR	TRUGREEN PROCESSING CTR						
33117774	05/04/15	01	FERTILIZER SVC	1152005362		06/23/15	689.97
						INVOICE TOTAL:	689.97
						VENDOR TOTAL:	689.97
UCA	UNIVERSAL CHEERLEADERS ASSOC						
REFUND 2015	06/08/15	01	SEC DEP REFUND	1100002353		06/23/15	400.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
VILLFO	VILLAGE OF FONTANA						

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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VILLFO	VILLAGE OF FONTANA						
WARRANT 6/15	06/05/15	01	RATNER WARRANT	1112002428		06/23/15	271.20
						INVOICE TOTAL:	271.20
						VENDOR TOTAL:	271.20
WALCOP	WALWORTH COUNTY PUBLIC WORKS						
515	06/03/15	01	COUNTY STRIPING	1134105370		06/23/15	1,688.97
						INVOICE TOTAL:	1,688.97
516 2015	06/04/15	01	COUNTY STRIPING	1134105370		06/23/15	4,763.87
						INVOICE TOTAL:	4,763.87
						VENDOR TOTAL:	6,452.84
WALCOS	WALWORTH COUNTY SHERIFF						
5/15	06/08/15	01	MAY PRISONER CONFIN	1112005290		06/23/15	345.00
						INVOICE TOTAL:	345.00
						VENDOR TOTAL:	345.00
WALMA	WALMART COMMUNITY						
6368-5/15	05/11/15	01	ASPIRIN	1122005810		06/23/15	1.88
						INVOICE TOTAL:	1.88
						VENDOR TOTAL:	1.88
WEENE	WE ENERGIES						
RE061715	06/05/15	01	7891-194-618 MAY GAS BILL	1116105224		06/23/15	319.00
		03	7837-744-963 MAY GAS BILL	1122005224			155.47
		04	0480-524-472 MAY GAS BILL	4055105224			98.24
		06	0847-573-906 MAY GAS BILL-ST#2	1122005224			39.07
		07	5288-664-956 MAY GAS BILL	1151105224			45.07
		08	8052-439-940 MAY GAS BILL-1055	1132105224			10.45
		09	8017-524-022 MAY GAS BILL-1065	1132105224			104.94

INVOICES DUE ON/BEFORE 06/23/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WEENE	WE ENERGIES						
RE061715	06/05/15	10	6602-046-262 MAY GAS BILL-1070	1132105224		06/23/15	119.07
		11	7283-171-261 MAY GAS BILL	1152015224			19.68
		12	1885-876-489 MAY GAS BILL	4800005224			15.28
		13	3843-358-997 MAY GAS BILL	9900005222			85.00
		14	5604-510-433 MAY GAS BILL	9900005222			221.00
						INVOICE TOTAL:	1,232.27
						VENDOR TOTAL:	1,232.27
WOLF	WOLF PAVING COMPANY INC						
2172	05/29/15	01	COLD PATCH-7.3 TONS	1132105370		06/23/15	729.64
						INVOICE TOTAL:	729.64
						VENDOR TOTAL:	729.64
YARDD	YARD DOGGS LLC						
1027-5/15	05/19/15	01	FIRE CLEANUP-427 COOK ST	1132104644		06/23/15	1,500.00
						INVOICE TOTAL:	1,500.00
1511	06/08/15	01	WEED CUTTING-6/8/15	1132105344		06/23/15	300.00
						INVOICE TOTAL:	300.00
1511-2	06/02/15	01	WEED CUTTING-6/5&6/6	1132105344		06/23/15	600.00
						INVOICE TOTAL:	600.00
1511-3	06/13/15	02	WEED CUTTING-6/13/15	1132105344		06/23/15	185.00
						INVOICE TOTAL:	185.00
						VENDOR TOTAL:	2,585.00
ZEE	ZEE MEDICAL INC						
0100383785	06/15/15	01	FIRST AID KIT REFILL	1132105390		06/23/15	93.10
						INVOICE TOTAL:	93.10
						VENDOR TOTAL:	93.10
						TOTAL ALL INVOICES:	259,732.09