

**PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, MARCH 12, 2019– 4:30PM
CITY HALL CONFERENCE ROOM 2A**

Members: Chairperson Cindy Flower, Selena Proksa, Rich Hedlund, Tim Dunn, and Ken Howell

Meeting was called to order by Chairperson Flower at 4:31 p.m.

Roll Call

Public Works Director Earle called the roll and noted that Flower, Proksa, Howell, Dunn, and Hedlund were present.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Dick Malmin; Spoke in regards to a video that he had sent to the Council regarding the Starry Stonewort in the Lake.

Approve the regular Public Works Committee meeting minutes from February 12, 2019 as prepared and distributed Motion by Proksa to approve, second by Dunn. No discussion. Motion carried 5-0.

Director of Public Works Report

County Memorandum of Understanding regarding maintenance of County Highway H

Earle noted that in the near future the County will probably release County Rd H and that section from County Rd NN to the City would become the City's responsibility. This will be coming in the distant future. No action taken.

County/State Memorandum of Understanding bike trail-walkway past round-a-bouts Hwy 120

Earle noted that he was contacted by the County Highway regarding the trails and sidewalks near the Highway 120 round-a-bouts. The county indicated that the City should maintain those, but that property is located in the Town of Lyons and outside of the City's purview. No action taken.

Ice Castle

Earle stated that the Ice Castle is now done and that demolition has begun. No action taken.

Status regarding City owned parcel: ZYUP00190

Earle stated that there is a parcel that was inaccessible to the Public Works Department to maintain based on its location. He noted that this parcel is only ten feet wide and would like to somehow deed that to the adjacent homeowners.

Motion by Howell to suspend the rules to allow Rhonda Gananski to speak, second by Proksa. Motion carried 5-0.

Ms. Gananski stated that she was in favor of receiving the land and would like to see that move forward.

Howell noted that he would like to see this issue forwarded to the City Attorney for further review before bringing back. Flower would like to get the City Engineer involved with the research as well. No action taken.

Geneva Bay Estates Private Road Status

Earle noted that the Public Works Department has been plowing the street through Geneva Bay Estates that is not a right of way. This area is a parcel that is owned by the Homeowners Association and that they do pay taxes on that parcel. He had a meeting with owners and stated that the City will no longer maintaining that road after this winter season is over. No action taken.

Plowing/Salt

Earle indicated that this snowfall over a short period of time was very harsh on the equipment. No action taken.

Update regarding Cemetery and Streets Staff

Earle stated that they have hired a new Cemetery staff and that they are fully staffed. No action taken.

Cemetery Sewer and Water

Earle stated that the Cemetery Board will be discussing this at their next meeting and once they have made a decision this committee could take action. No action taken.

Discussion/Recommendation regarding 2019 Street Improvement Project & Paving Project

Motion by Hedlund to approve the 2019 Street Improvement Project & Paving Project, second by Howell. Motion carried 5-0.

Discussion/Recommendation regarding application to State regarding Main Street maintenance/construction funding

Earle stated that he is looking at alternatives to get Main Street up to date. He will be working with the City Administrator to find grants for funding. No action taken.

Discussion/Recommendation regarding possibly amending Snow Removal Policy for Downtown Lake Geneva

Earle stated that currently the downtown business district has twenty-four hours to remove the snow and then after that the City will come in and windrow it to the middle then haul it away. He noted that the time frame for which they can get in and remove the snow is shrinking. He stated that he is considering windrowing to the middle of the street immediately, but that there were problems with the Fire Departments accessibility. He further added that problems could be eliminated if the snow removal policy would reduce the number of hours for snow removal from twenty-four hours from the end of a snow event to twelve hours. Committee discussion included the possibility of changing the amount of time of when the snow must be removed to twelve hours. Earle stated that he is not totally in favor of initial windrowing due to the emergency services concerns.

Motion by Proksa to amend the snow removal policy for Downtown Lake Geneva to reduce the number of hours for snow removal from twenty-four hours to twelve hours, second by Hedlund. Motion carried 5-0.

Motion by Heldund to direct staff to work with the City Attorney to draft an ordinance making it the owners' responsibility second by Proksa.

Adjourn

Motion by Heldund to adjourn the meeting of the Public Works Committee, second by Proksa. Motion carried 5-0. The meeting adjourned at 5:51 p.m.