

**SPECIAL PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, MARCH 19, 2019– 5:00PM
CITY HALL CONFERENCE ROOM 2A**

Members:, Selena Proksa, Rich Hedlund, Tim Dunn, and Ken Howell

Meeting was called to order by Selena Proksa at 5:00 p.m.

Roll Call

City Administrator Dave Nord called the roll; Proksa, Hedlund, Howell and Dunn were present with Chairman Flower notifying the Committee that she was running late, but would be arriving soon.

Rich Hedlund so moved to appoint Selena Proksa to serve as acting Chairman until Cindy Flower arrives. Ken Howell seconded the motion. Motion carried by voice vote.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

RJ Morgan of N3188 Williams Street in Lake Geneva spoke in opposition to the proposed purchase of the new meters.

Jim Connors of 320 Oakwood Lane spoke in opposition to the proposed purchase of the new parking meters and advocated for upgrading of the existing system.

Discussion/Recommendation regarding purchase of sixty-three (63) Cale CWT Touch Screen Parking Meters

From 5:08 PM – 5:40PM, Parking Manager Mullally addressed the committee and provided an overview of the city's existing parking system and what she believes to be wrong with the current system as well as the issues with the current service provider (T2). Mullally also provided an overview of her process for selecting the new parking meter system and why she recommended that particular system to the Common Council

Chairman Cindy Flower arrived at the meeting at 5:12 PM

At the end of Parking Manager's presentation general questions were asked by various members of the Committee.

At 5:42PM Proksa so moved to suspend the rules to allow representatives of T2 to respond made by the Parking Manager during her presentation. Hedlund seconded the motion. Motion carried by unanimous voice vote. Additional questions were asked of T2 by various members of the committee.

At 5:50 PM, the committee again held discussion among itself. Mayor Hartz reviewed the city's existing purchasing policy and general discussion was held as to a time table for moving forward with a proposed "Request for Proposals" (RFP).

At 6:04 it was the consensus of the Committee that the Parking Manager begin the process of drafting an RFP. It was also consensus of the Committee that discussion on this topic would continue at next month's regularly scheduled Public Works Committee meeting. It was expressed by various committee members that they hope to have potential parking meter providers make presentations at the August or September, 2019 Public Works Committee meeting.

Adjourn

Motion by Hedlund to adjourn, seconded by Proksa. Motion carried 5-0. The meeting adjourned at 6:16 p.m.

*This is a meeting of the Public Works Commission.
No official City Council action will be taken; however, a quorum of the Council may be present.*