



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 9, 2015 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order by Alderman Lyon
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of February 23, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Park Reservation Permit application filed by Brandon Stevens on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, April 4, 2015 from 8:00am to 2:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
  - b. Park Reservation Permit application filed by Deidre Glasgow for a Wedding Ceremony on Monday, May 4, 2015 at Flat Iron Park from 2:00pm to 5:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
  - c. Park Reservation Permit application filed by Barbara Foss for a Family Picnic on Saturday, June 13, 2015 at Seminary Park from 10:00am to 6:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
  - d. Park Reservation Permit application filed by Kimberly Rybicki and Peter Olesen for a Day After Wedding Gathering on Sunday, August 30, 2015 at Flat Iron Park from 10:00am to 3:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
  - e. Renewal of Massage Establishment License application filed by Meridian Condominium Association d/b/a Bella Vista Suites Hotel, 335 Wrigley Dr., Lake Geneva
  - f. Original Massage Establishment License application filed by RAW Lake Geneva, LLC d/b/a RAW Salon and Spa, LLC, 706 Main St., Lake Geneva
  - g. Original 2014-2015 Operator's (Bartender) License applications filed by Trevor Carlson, Mary Lou Gilmore, and Anna Orsi.
6. **RESOLUTIONS**
  - a. **Resolution 15-R07**, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Vest Donations account to the Undesignated Fund Balance account in the amount of **\$1,299.88**
  - b. **Resolution 15-R08**, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD State Seizures account to the Undesignated Fund Balance account in the amount of **\$1,118.83**

- c. **Resolution 15-R09**, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Uniform Allowance account to the Undesignated Fund Balance account in the amount of \$775.59
  - d. **Resolution 15-R10**, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$4,458.00
  - e. **Resolution 15-R11**, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire CPR Revenue account in the amount of \$469.44
  - f. **Resolution 15-R12**, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire Donations account in the amount of \$4,328.71
  - g. **Resolution 15-R13**, authorizing the 2014 transfer of monies from the Designated Fund Balance-EMS Act 102 Program account to the Undesignated Fund Balance account in the amount of \$3,367.73
  - h. **Resolution 15-R14**, a 2015 budget amendment authorizing the carry-forward of the Police and Fire 2014 Capital Projects Budget balances, totaling \$120,959.00
  - i. **Resolution 15-R15**, a 2015 budget amendment authorizing the carry-forward of the unspent 2014 Capital Project balances totaling \$1,044,644.00
  - j. **Resolution 15-R16**, a 2015 budget amendment authorizing additional 2015 Capital Projects, totaling \$716,942.00
  - k. **Resolution 15-R17**, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to Designated Fund Balance-Grants account in the amount of \$3,500.00
  - l. **Resolution 15-R18**, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva
  - m. **Resolution 15-R19**, a resolution amending the City’s Schedule of Fees
7. Discussion/Recommendation on Annual Traffic Signal Maintenance Contract Renewal with Tapco to be funded from Traffic Control
  8. Discussion/Recommendation on Sale of Mechanical Parking Meters
  9. Discussion/Recommendation on agreement for beach and pond treatment to control aquatic weed and algae growth
  10. Discussion/Recommendation on creating an account and accepting dog park donations
  11. **Presentation of Accounts**
    - a. Purchase Order in the amount of \$19,250.00
    - b. Prepaid Bills in the amount of \$38,310.69
    - c. Regular Bills in the amount of \$1,052,800.02
    - d. Acceptance of Monthly Treasurer’s Report for November 2014
    - e. Acceptance of Monthly Treasurer’s Report for December 2014

**12. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.*

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, FEBRUARY 23, 2015 - 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairperson Lyon called the meeting to order at 6:01 p.m.

**Roll Call.** Present: Aldermen Kordus, Kehoe, Kupsik and Wall. Absent (excused): Alderman Lyon. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## **Approval of Minutes**

Kordus/Kupsik motion to approve the Finance, License and Regulation Committee Meeting minutes of February 9, 2015, as prepared and distributed. Motion carried 4 to 0.

## **LICENSES & PERMITS**

**Street Use Application filed by Rob Breidenbach on behalf of Lake Geneva YMCA for the Shamrock Shuffle 5K Run/Walk using portions of South Wells Street, Highway H, South Lake Shore Drive and West South Street on March 14, 2015 from 9:00am – 11:30am**

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

**Original 2014-2015 Operator's (Bartender) License applications filed by Justin Davis, Brain Kaphengst and Pamela Thompson**

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on award of bid to Aluminum Fence Corporation of Kenosha, WI for the Dog Park Fencing project in the amount of \$19,389.00 funded by Park Impact Fees (recommended by Public Works Committee on 2/12/15)**

Kordus/Wall motion to recommend approval. Alderman Kehoe asked what metal would be used for the fence. Alderman Kordus stated they are providing a chain link fence with a double entrance and noted the city has done work with them in the past. This was approved prior by council and now submitted for approval of the financing. Alderman Kupsik stated 7 contractors took out packets and 5 submitted bids with Aluminum fence being the least expensive. Motion carried 3 to 1 with Alderman Kehoe voting "no."

**Discussion/Recommendation on a No Fee Permit Application for Agricultural Equipment (recommended by Public Works Committee on 2/12/15)**

City Administrator Jordan stated this is part of the new statutes passed for husbandry. It requires large farm vehicles to obtain a permit for driving through town. The committee has outlined routes and created a no fee permit. Alderman Kordus stated the routes are available in the packet.

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

**Resolution 15-R04, a resolution amending the City's Schedule of Fees**

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on award of bid to Affiliated Communications in the amount of \$75,987 and approval of an additional \$2,410.87 from Capital Projects to complete the Telephone project**

City Administrator Jordan stated for several years we had wanted to make our phone system unified where we could transfer calls between buildings. Our current phone system is outdated and there is difficulty obtaining materials. Other departments are also in the same situation. An RFP was put out for a new system incorporating the library, city hall, street, police, fire, and utility departments. The city received 11 responses that were narrowed down to 3. The department heads participated in 3 different presentations and it was unanimous that we would like to proceed with the Shore Tel

system. Our consultant George Thompson and Jeff Miskie became the city's liaisons as they were able to ask the right questions on the proposals, which will save the city quite a bit of money in the long term.

Kordus/Kehoe motion to forward to council without recommendation. Motion carried 4 to 0.

**Discussion/Recommendation on Change Order No. 1 to Glen Fern Construction Company Contract for Flat Iron Park Pavilion project, for tax savings on material purchased by the City**

City Administrator Jordan stated the original bid included all the materials. The change order is taking the materials of the bid as the city will pay for those directly, thus saving \$6,000 on the sales tax.

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

**Presentation of Accounts**

Purchase orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$43,511.78. Motion carried 4 to 0.

Kordus/Wall motion to recommend approval of Regular Bills in the amount of \$135,557.93. Motion carried 4 to 0.

Kordus/Wall motion to recommend acceptance of Monthly Treasurer's Report for October 2014. Motion carried 4 to 0.

**Adjournment**

Kordus/Wall motion to adjourn at 6:12 p.m. Motion carried 4 to 0.

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/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, MARCH 9, 2015 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Lyon
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of February 23, 2015, as prepared and distributed.
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Park Reservation Permit application filed by Brandon Stevens on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, April 4, 2015 from 8:00am to 2:00pm *(recommended by the Board of Park Commissioners on March 4, 2015)*
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  - e. Renewal of Massage Establishment License application filed by Meridian Condominium Association d/b/a Bella Vista Suites Hotel, 335 Wrigley Dr., Lake Geneva
  - f. Original Massage Establishment License application filed by RAW Lake Geneva, LLC d/b/a RAW Salon and Spa, LLC, 706 Main St., Lake Geneva

- g. Original 2014-2015 Operator's (Bartender) License applications filed by Trevor Carlson, Mary Lou Gilmore, and Anna Orsi.

10. Item removed from the Consent Agenda

11. **Second Reading of Ordinance 15-03, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No's. ZYUP 00130C & ZMEA 00052**

12. **Finance, License and Regulation Committee Recommendations – Alderman Lyon**

**a. RESOLUTIONS**

1. **Resolution 15-R07, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Vest Donations account to the Undesignated Fund Balance account in the amount of \$1,299.88**
2. **Resolution 15-R08, authorizing the 2014 transfer of monies from the Designated Fund Balance – PD State Seizures account to the Undesignated Fund Balance account in the amount of \$1,118.83**
3. **Resolution 15-R09, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Uniform Allowance account to the Undesignated Fund Balance account in the amount of \$775.59**
4. **Resolution 15-R10, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$4,458.00**
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7. **Resolution 15-R13, authorizing the 2014 transfer of monies from the Designated Fund Balance-EMS Act 102 Program account to the Undesignated Fund Balance account in the amount of \$3,367.73**
8. **Resolution 15-R14, a 2015 budget amendment authorizing the carry-forward of the Police and Fire 2014 Capital Projects Budget balances, totaling \$120,959.00**
9. **Resolution 15-R15, a 2015 budget amendment authorizing the carry-forward of the unspent 2014 Capital Project balances totaling \$1,044,644.00**
10. **Resolution 15-R16, a 2015 budget amendment authorizing additional 2015 Capital Projects, totaling \$716,942.00**
11. **Resolution 15-R17, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to Designated Fund Balance-Grants account in the amount of \$3,500.00**
12. **Resolution 15-R18, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva**
13. **Resolution 15-R19, a resolution amending the City’s Schedule of Fees**

- b. Discussion/Action on Annual Traffic Signal Maintenance Contract Renewal with Tapco to be funded from Traffic Control
- c. Discussion/Action on Sale of Mechanical Parking Meters
- d. Discussion/Action on agreement for beach and pond treatment to control aquatic weed and algae growth
- e. Discussion/Action on creating an account and accepting dog park donations

**13. Discussion/Action on extending Dennis Jordan's employment until the new Administrator is named and starts**

**14. Presentation of Accounts**

- a. Purchase Order in the amount of \$19,250.00
- b. Prepaid Bills in the amount of \$38,310.69
- c. Regular Bills in the amount of \$1,052,800.02
- d. Acceptance of Monthly Treasurer's Report for November 2014
- e. Acceptance of Monthly Treasurer's Report for December 2014

**15. Mayoral Appointments.** None

**16. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

3/6/2015 4:35pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

February 16, 2015

Anthony Saia  
487 South Street  
Lake Geneva, WI 53147

Your Honor,

As of March 1, 2015, I hereby submit my resignation from the Lake Geneva Utility Commission. Under the stewardship of Burly Brellenthin, the outstanding directorship of Dan Winkler and the exceptional office staff, I would like to thank you all. As you know in 2010 we were selected the Utility of the year in the State of Wisconsin. I wish you continued health and success as Mayor of our great City.

Sincerely,

*Tony Saia*

**REGULAR CITY COUNCIL MEETING  
MONDAY, FEBRUARY 23, 2015 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Chappell.

**Roll Call.** Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Kehoe, and Kupsik. Absent (excused): Alderman Hedlund and Lyon. Also present: City Administrator Jordan, City Attorney Draper, and City Clerk Waswo.

**Awards, Presentations, and Proclamations.**

Mayor Connors presented a Certificate of Recognition to Daniel Hall for displaying courage and heroism in the City of Lake Geneva.

Mayor Connors presented a Proclamation recognizing Richard Herwald for 30 years of service to the City of Lake Geneva Fire Department and 35 years of public Fire Service.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Acknowledgement of Correspondence.**

City Clerk Waswo stated the City received information regarding the TIF District from Ed Yaeger on February 20, 2015.

**Approval of Minutes**

Kordus/Kupsik motion to approve the Regular City Council Meeting minutes of February 9, 2015, as prepared and distributed. Motion carried 6 to 0.

**Consent Agenda**

Street Use Application filed by Rob Breidenbach on behalf of Lake Geneva YMCA for the Shamrock Shuffle 5K Run/Walk using portions of South Wells Street, Highway H, South Lake Shore Drive and West South Street on March 14, 2015 from 9:00am – 11:30am

Original 2014-2015 Operator's (Bartender) License applications filed by Justin Davis, Brian Kaphengst and Pamela Thompson

Kupsik/Wall motion to approve the consent agenda. Motion carried 6 to 0.

**Items Removed from the Consent Agenda.** None.

**Second Reading of Ordinance 15-02, an Ordinance Amending Chapter 74, Traffic and Vehicles, Sections 74-210, 74-221, and 74-234**

Kupsik/Kordus motion to approve.

Kordus/Hill motion an amendment to correct section 74-210 Parking Regulations (b) parallel parking from "Cook Street, east side, from Main Street to Geneva" to "Cook Street, west side, from Main Street to Wisconsin Street." Mayor Connors stated initially there was some confusion over which side of the street gained more stalls. This also incorporates the curb cut near the Methodist Church. It is a correction to the language only. Motion carried 6 to 0.

Kordus/Hill motion an amendment to section 74-210 Parking Regulations (b) parallel parking to add "North Street, on north side, from Cook Street to Madison Street" and "North Street, on south side, from Broad Street to Center Street." Alderman Kordus stated this will add 20 to 30 non-revenue generating stalls in that area. Alderman Hill stressed that

these are non-revenue generating stalls that will help ease congestion, increase inventory and make an overall better experience. She thanked Parking Manager Mullally for her efforts in finding these additional stalls. Motion carried 6 to 0.

Kordus/Hill motion an amendment to change the language in section 74-221 (d) Parking station zones (1) Twenty-five minute parking and section 74-221 (e) Hours (1) Exceptions from “February 28” to “the end of February.” Mayor Connors stated the revision is to account for leap year. Motion carried 6 to 0.

Kordus/Hill motion an amendment to change the language in section 74-221 (h) Authorized City parking stickers (3) Parking lot pass from “A parking lot pass is valid only at the Cook Street Parking Lot and the lower Center Street Parking Lot” to “A parking lot pass is valid at all municipal parking lots excluding Newport Lot from 9:00am until 7:00pm., seven days a week.” Alderman Kordus stated this expands the parking lot pass to all the city lots as opposed to the two that were originally stated and allows more flexibility in parking for those pass holders. Motion carried 6 to 0.

Alderman Chappell stated she did a ride along with Parking Manager Mullally and was able to see the intended spaces, learn more about the machines and the parking system in general. She stated parking has obviously been an issue for many years in Lake Geneva and wanted to thank Ms. Mullally for doing a good job in finding additional parking and making it easier to find a place to park.

Roll Call on ordinance as amended: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

Alderman Kordus asked for a point of clarification. He questioned that since Ordinance 15-02 was passed, would that make the next 5 days in February free parking with enforcement starting on March 1<sup>st</sup> of this year. Mayor Connors stated that the ordinance needs to be published first. Once published in March, the intention is to give courtesy notices that they should be feeding the meters, with full enforcement starting April 1<sup>st</sup>.

#### **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

**Discussion/Action on award of bid to Aluminum Fence Corporation of Kenosha, WI for the Dog Park Fencing project in the amount of \$19,389.00 funded by Park Impact Fees (recommended by Public Works Committee on 2/12/15)**  
Kupsik/Hill motion to approve. Alderman Kupsik stated there were 7 contractors that took out packets, 5 bids were received back, with Aluminum Fence being the low bidder. Mayor Connors stated it would be a 6 foot steel fence with the choice of being either aluminum coated steel or galvanized steel, either one is acceptable. Mr. Kupsik stated the Park Board has decided to hold off on the alternate project for a dividing fence for small dogs.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

#### **Discussion/Action on a No Fee Permit Application for Agricultural Equipment (recommended by Public Works Committee on 2/12/15)**

Kupsik/Kordus motion to approve. City Administrator Jordan stated this is in relation to the husbandry bill that was passed by the state regarding large agricultural equipment traveling through the city. The city established a no fee permit, along with a city approved route.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

#### **Resolution 15-R04, a resolution amending the City’s Schedule of Fees**

Kupsik/Wall motion to approve. Mayor Connors stated utility bills are accepted for obtaining beach passes, however, driver’s licenses will no longer be accepted as the state only updates the addresses periodically.

Alderman Hill was concerned with the beach use permit and questioned if we are not allowing any sort of organization or event to use the beach after hours during the summer season. Mayor Connors stated that when the beach is open, the beach is given priority and that outside events would have to be held outside of that time period. Ms. Hill asked if an application fee would be paid for an event such as a rehearsal dinner with 100 people in the middle of July on the beach. Administrator Jordan said for that many people, they would have to obtain a permit. He stated staff is concerned with the clean up involved by our Streets Department as well as outside events not realizing alcohol is not permitted on the beach. Ms. Hill is not opposed to the concept but questioned the wording on the beach use permit timeframe as it indicates an event would not be charged during the summer season or even asked to submit an application.

Ms. Hill stated she wants people to use the beach and would like an amendment stating beach use permitted after operating hours during the summer season. Alderman Chappell said her impression being on the Piers, Harbors and Lakefront Committee was that the beach was not allowed to be rented during peak summer hours.

Hill/Chappell motion an amendment to change the beach use permits to read valid only during the beach off season and to include nonoperational hours between Labor Day and Memorial Day. Alderman Kupsik stated he has no objection, but questioned the safety and liability for functions after 5pm as there are no lifeguards on duty. City Attorney Draper said it is properly posted that there is no lifeguard on duty; and facilities would be used at their own risk. He further stated because of recreational immunity, the city would not be held liable. There was further discussion on which committee the application would come before and other items to take into consideration such as noise violations and hours of usage. Mayor Connors stated the City Attorney suggested this item be sent back to the Piers, Harbors and Lakefront Committee for fine tuning.

Hill/Wall motion to refer the beach use permit portion of the Schedule of Fees back to the Piers, Harbors and Lakefront Committee's next regularly scheduled meeting for reconsideration. Alderman Kordus suggested they consider moving the authorization to the Park Board in the event an applicant is applying for both the beach and park. This way the applicant would not need to go in front of two separate committees for approval. Alderman Wall stated he does not believe this needs to get too involved as there were only three beach use applications last year. He agreed that it should go back to Piers and Harbors to be straightened out to everybody's satisfaction. Motion carried 6 to 0.

Roll Call on resolution as amended: Kupsik, Kehoe, Hill, Kordus, Wall voted "yes" and Chappell voted "no." Motion carried 5 to 1.

**Discussion/Action on award of bid to Affiliated Communications in the amount of \$75,987 and approval of an additional \$2,410.87 from Capital Projects to complete the Telephone project.**

Hill/Kupsik motion to suspend the rules and invite George Thompson and Jeff Miskie to speak. Motion carried 6 to 0.

George Thompson, explained the process of selecting the phone system. He stated a discovery was done to determine the communication needs for each individual department. He stated as a general purpose they wanted the system to allow all the different departments within the city to be able to 4-digit dial each other and share communication resources. Once the information was gathered, a bid was put out with approximately a dozen bids returned, and narrowed down to three. Mr. Thompson, along with city staff watched demonstrations for all three vendors. Out of that, the Affiliated Communications/ShoreTel system was determined to best meet all the functions of the city as well as being the most user-friendly. When digging deeper into the bids, although Affiliated Communications price was a little higher, it actually came out to be the lowest total cost of ownership of all the systems. They were also the most forthright through the whole process by providing everything the city needed in one quote; whereas, other bids came in low and then added additional fees. Alderman Hill asked if VoIP was recommended over a traditional landline. Mr. Thompson stated no, all three systems do voice over IP and VoIP is a technology function within the system. All the systems communicate site to site and telephone to site with VoIP but, they support other types of communication as well. VoIP is the generic term for the systems. Ms. Hill stated the last page states a 10 year total cost of \$102,000. Mr. Thompson stated he compared Affiliated Communications quote with the apparent least expensive telephone system. The other system looked as though it was the least expensive but did not include some functionality the city required and the support costs would be more expensive after 5 years. Ms. Hill questioned if the general maintenance would be roughly \$3,000 per year citywide, which Mr. Thompson confirmed. He stated the warranty is one year parts and labor from all the vendors, and would expect the system to support the city for at least 15 years, if not more. Ms. Hill asked Mr. Jordan if the overage of the \$2,000 would include software, hardware along with the payment from the utility commission, which Mr. Jordan confirmed.

Hill/Wall motion to approve. Alderman Hill stated she understands the need for the replacement and is okay with the decision. She personally is not comfortable with the procurement policy, along with hiring the consultant and the bid processes. Mayor Connors stated the bid was advertised and 11 bids were received back, the city did not go with a sole source.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Motion carried 6 to 0.

**Discussion/Action on Change Order No. 1 to Glen Fern Construction Company Contract for Flat Iron Park Pavilion project, for tax savings on material purchased by the City.**

Kupsik/Hill motion to approve. Alderman Kupsik said it was decided at prior meetings that the city would purchase as many supplies as possible for the pavilion in order to save sales tax payments. The request shows a credit of \$111,868.74 for owner direct purchases and a tax savings of \$6,153.16, which is a total credit of \$118,021.90 off the contract price. Mayor Connors stated this was similar to what was done with the Riviera remodeling.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

**Plan Commission Recommendations – Alderman Kupsik**

**First reading of Ordinance 15-03, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No’s. ZYUP 00130C & ZMEA 00052**

First reading only; no action taken.

**Discussion/Action on an Application for Land Division Review for an Addendum to Restriction/Modification Affidavit of Correction by Kelly T. Smith, 1525 W. Altegeld Street, Chicago, IL 60614 for land located in the extra-territorial plat review area at N1864 Wildwood Drive, Tax Key # ITE 00005, and being in the Town of Linn.**

Kupsik/Kordus motion to approve. Mayor Connors noted that the subject property is almost 300 feet away from the lake, which is well outside of the 75 foot shoreyard setback.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

**Resolution 15-R05, authorizing the issuance of a Conditional Use Permit filed by Michael Keefe, PO Box 460, Lake Geneva, WI 53147 to operate a Commercial Indoor Lodging facility at an existing Commercial Apartment in a Central Business (CB) zoning district located at 725 W. Main Street, Tax Key No. ZOP 00276 with recommendations for a 1 hour fire door at the entrance to the apartment, verification of escape window in the bedroom, hardwired smoke and C/O detectors in the unit, working lighting in the shared egress hallway, and possible emergency lighting in the shared egress hallway.**

Kupsik/Kordus motion to approve including the conditions as read. Alderman Kupsik noted it is an existing apartment and these recommendations will bring it up-to-date. Alderman Hill questioned if the owner of the adjacent building has been contacted and has agreed to these conditions. Mayor Connors stated the only condition would be that they fix the light in the stairway and it is suggested that they have emergency lighting. City Attorney Draper stated there was already an existing easement. Mr. Kupsik said the Fire Department did have issues with the stairwell but could not do anything as it belongs to the other owner. Mr. Connors noted the existing apartment will be remodeled for seasonal rentals similar to what was above the former book store on Wrigley Drive and once it is rented, they would pay room tax to the city.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

**Resolution 15-R06, authorizing the issuance of a Conditional Use Permit filed by Lake Geneva YMCA, 203 S. Wells Street, Lake Geneva WI, 53147, to operate a Group Day Care Center (9+ Children) (Summer Camp) in a Planned Development Zoning District (PD) at 203 S. Wells Street, Tax Key No. ZA181600002, with all staff recommendations and fact finding on staff report dated February 16, 2015.**

Kupsik/Wall motion to approve. Alderman Kupsik stated they did apply for a license from the state which was a formality to obtain the conditional use permit for the summer camp. He noted they are using an existing facility that does not need to be changed or upgraded. Alderman Hill questioned if it will just be a summer camp or will they have a year round daycare option. Mayor Connors clarified that it was just a summer camp.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

**Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Kupsik/Wall motion to approve Prepaid Bills in the amount of \$43,511.78

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

Kupsik/Kehoe motion to approve Regular Bills in the amount of \$135,557.93. Alderman Hill asked who monitors the hours for Nyquist Engineering IT services and what the budget amount is for this item. Administrator Jordan stated he believed it was around \$40,000. He stated this was a larger month than normal as it covered the Fire and Police Departments’ ProPhoenix and also the infrastructure preparations for the telephone system. Ms. Hill questioned the DQ Trucking invoice for snow hauling. Mayor Connors stated when the downtown is cleaned out, they windrow the snow to the middle of the street and then snow blow it into the trucks. The city’s dump trucks are used if they are not out plowing. Contractors are brought in to haul snow to the city garage based on the volume.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

Kupsik/Kordus Acceptance of Monthly Treasurer’s Report for October 2014. Alderman Hill asked if 2014 would be closed soon. Administrator Jordan believed the Comptroller was working on December. City Clerk Waswo confirmed as she received the November Treasurer’s Report that morning.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

**Mayoral Appointments.** None.

**Closed Session**

Kordus/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Lauren Walker by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (City Attorney Draper)

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

The Council entered into Closed Session at 8:07 p.m.

**Return to Open Session**

Kupsik/Hill motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Motion carried 6 to 0.

The Council reconvened in open session at 8:43 p.m.

Kordus/Wall motion to uphold the Chief’s denial of Lauren Walker’s Operator’s License based on habitual disregard for the law; and if classes are completed at some point in time, the council may look more favorably at any reapplications if personal responsibility is shown. Motion carried 5 to 1 with Aldermen Hill “abstaining.”

**Adjournment**

Kordus/Chappell motion to adjourn at 8:45 p.m. Motion carried 6 to 0.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Date of Application: ~~April 4, 2015~~ January 30, 2015
2. Applicant Name: Brandon Stevens
3. Organization Name: Lake Geneva Jaycees
4. Organization Type:  For Profit  Non-Profit (501(c). ) Tax ID: \_\_\_\_\_
5. Mailing Address: PO Box 411
6. City, State, Zip: Lake Geneva, WI 53147
7. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
8. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
9. Event Chair/Contact Person: Brandon Stevens Phone: \_\_\_\_\_
10. Day of Event Contact Name: Brandon Stevens Phone: \_\_\_\_\_

**Section III - Event Information**

1. Title of Event: Easter Egg Hunt

2. Date(s) of Event: April 4, 2015

3. Location(s) of Event: Seminary Park

4. Hours: 8:00am 2:00pm  
Start Time End Time

5. Is the event open to the public?  Yes  No

6. Will you charge an admission fee?  Yes  No

7. Estimated Attendance Number: 500+

8. Basis for Estimate: Previous numbers

9. Will there be any animals?  Yes  No

If yes, what type and how many: N/A maybe Dogs

10. Detailed description of proposed event (attach additional pages, if necessary):  
Easter egg hunt for the kids of the area, the day before Easter.

11. Description of plan for handling refuse collection and after-event clean-up:  
Man-power from our club.

12. Description of plan for providing event security (if applicable):  
ASK Lake Geneva police for an officer.

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, where and how many:

3. Description of signage to be used during event:

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Parade &amp; Public Assembly Permit</b>	\$0.00 (No Fee)	
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	<u>\$ 25.00</u>
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	Determined by Park Board	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	Determined by Park Board	_____
<b>Park Reservation Fees</b>		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	<u>105.00</u>
Non-Resident		
49 Attendees or Less	\$75.00	_____
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
<b>Subtotal: \$</b>		<u>25.00</u> - #130

pd 2/16/15  
C150216-9

**Additional Equipment Requested**

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	_____	_____
Barricades/10 per unit	\$30.00 per unit	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
<b>Subtotal: \$</b>			_____

**Total due with application: \$ 25.00**

Accepted by cash or checks (payable to the City of Lake Geneva)

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: need electrical at pavillion
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: we ask for one officer to assist.
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*[Signature]* DATE: \_\_\_\_\_

**For Office Use Only**

Date Filed with Clerk: 1/30/15 Payment with application: \$ 25.00 Receipt: C150130-4  
2/16/15 105.00 C150216-9

**Departmental review (all that apply):**

Police Chief:  Approved  Denied Signed: [Signature]  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): 3-4-15  Approved  Denied  
 Reasons/Conditions: [Signature]

Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
 Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
 Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ 105.00 Receipt # C150216-9  
 Permit(s) issued:  Parade/PA  Street Use  Park Permit  
 Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
 Reason withheld: \_\_\_\_\_

## **Fees**

The City of Lake Geneva has generously waived the fees for the Easter Egg Hunt in the past and we respectfully make that request again. The Lake Geneva Jaycees use money raised throughout the year to facilitate projects and donations that benefit the City of Lake Geneva, its citizens, and many area non-profit groups. Any fees incurred would reduce dollar for dollar money available to support our community. The Lake Geneva Jaycees, in the last 5 years, have provided over 150 separate donations to more than 50 organizations to help improve our community including providing hundreds of pounds of food to the Lake Geneva Food Pantry and WC Food Pantry, providing clothes and toys to more than 130 children during Christmas, and contributing to the new Flat Iron Park Pavilion. In addition to providing monetary donations, the Jaycees contribute thousands of hours of time back to the community through various events such as Christmas Caroling, Punt Pass and Kick, the Christmas Parade, and the disc golf course clean up. We appreciate your consideration for the waiver of fees to help us continue to support the projects and organizations that make our community a great place to live.

Thank you for your consideration.

Sincerely,

Lake Geneva Jaycees

STARLO PTO



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

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## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
  - If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Date of Application: 2/16/15
2. Applicant Name: Deidre Glasgow
3. Organization Name: n/a
4. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: n/a
5. Mailing Address: W233NW829 Candlewick Dr
6. City, State, Zip: Sussex, WI 53089
7. Phone: t E-mail:
8. Applicant's Drivers License #:  State license issued:
9. Event Chair/Contact Person: Deidre Glasgow Phone:
10. Day of Event Contact Name: same Phone: same

## Section III - Event Information

1. Title of Event: small wedding ceremony
2. Date(s) of Event: Monday, May 4, 2015
3. Location(s) of Event: Flatiron Park / Gazebo
4. Hours: 2pm - 5pm  
Start Time End Time

5. Is the event open to the public?  Yes  No

6. Will you charge an admission fee?  Yes  No

7. Estimated Attendance Number: 25-30 people

8. Basis for Estimate: invited family

9. Will there be any animals?  Yes  No

If yes, what type and how many: \_\_\_\_\_

10. Detailed description of proposed event (attach map and additional pages, if necessary):

small ceremony at gazebo with invited family + justice of the peace  
no chairs, no decorations, just simple

11. Description of plan for handling refuse collection and after-event clean-up:

no clean up will be necessary

12. Description of plan for providing event security (if applicable):

n/a

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*

15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

n/a

2. Will any parking stalls be used or blocked during the event?     Yes     No  
*Parking Stall Bags are to be used only as specified below. Authorized Person/Business is responsible for the appropriate use of bags and timely return of bags. Bags must be checked in at the City Hall counter between the hours of 8:30AM - 5:00PM, Monday thru Friday.*

If yes, list where and how many:

Date of use: \_\_\_\_\_ How many: \_\_\_\_\_

Stall numbers/location: \_\_\_\_\_  
\_\_\_\_\_

Scheduled Pick Up Date: \_\_\_\_\_ Scheduled Return Date: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*Please attach a Street Banner Display Application if requesting banners.*

n/a

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity                      Explain: \_\_\_\_\_
- Water                              Explain: \_\_\_\_\_
- Traffic Control                  Explain: \_\_\_\_\_
- Police Services                  Explain: \_\_\_\_\_
- Fire/EMS Services              Explain: \_\_\_\_\_
- Other                                Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Parade Permit</b>		
Application Fee	\$25.00	<del>25.00</del>
<b>Public Assembly Permit</b>	\$0.00 (No Fee)	_____
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
<b>Street Use Permit</b>		
Parking Stall Usage/Blockage Admin Fee	\$10.00	_____
Parking Meter Bag Deposit (per bag)	\$25.00	_____
Parking Stall Usage/Blockage Fee (per stall, per day) May 1 - Oct 31	\$10.00	_____
Parking Stall Usage/Blockage Fee (per stall, per day) Nov 1 - April 30	\$5.00	_____
<b>Park Reservation Permit - Per Day, Per Location</b>		
Application Fee <sup>PIA</sup>	\$25.00	<u>25.00</u>
Security Deposit <sup>PLD</sup>		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	Determined by Park Board	_____
Non-Resident		
49 Attendees or Less	\$100.00	<u>100.00</u>
50-149 Attendees	\$150.00	_____
150 or more Attendees	Determined by Park Board	_____
Park Reservation Fees <sup>PIF</sup>		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	_____
Non-Resident		
49 Attendees or Less	\$75.00	<u>75.00</u>
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
<b>Subtotal: \$</b>		<u>200.00</u>

**Additional Equipment Requested**

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches	\$50.00 deposit, \$5.00 each	_____	_____
Picnic Tables	\$50.00 deposit, \$15.00 each	_____	_____
Barricades	\$50.00 deposit, \$5.00 each	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles	\$50.00 deposit, \$8.00 each	_____	_____
Dumpster Delivery	\$50.00 each	_____	_____
Dumpster Pick-up	\$50.00 plus add'l landfill fees	_____	_____
<b>Subtotal: \$</b>			_____

**Total due with application: \$ 200.00**

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*Deirdre Glasgow*

DATE: 2/16/15

*For Office Use Only*

Date Filed with Clerk: 2/17/15 Payment with application: \$ 200.00 Receipt: C150217-19

**Departmental review (all that apply):**

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connelly

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: Any decorations must be removed/disposed of.

Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): 3-4-15  Approved  Denied

Reasons/Conditions: Work Notes

*Please call email - under construction*

Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



# CITY OF LAKE GENEVA

## EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

### Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

### Section II - Applicant Information

1. Date of Application: January 26, 2015
2. Applicant Name: Barbara Foss
3. Organization Name: (Foss Family picnic)
4. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: n/a
5. Mailing Address: 370 Marshall Avenue #109
6. City, State, Zip: St. Paul, MN 55102
7. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
8. Applicant's Drivers License #: \_\_\_\_\_ State license issued. \_\_\_\_\_
9. Event Chair/Contact Person: Barbara Foss Phone: \_\_\_\_\_
10. Day of Event Contact Name: Barbara Foss Phone: \_\_\_\_\_

**Section III - Event Information**

1. Title of Event: Foss Family Picnic

2. Date(s) of Event: Saturday, June 13, 2015

3. Location(s) of Event: Seminary Park

4. Hours: 10.00 a.m. 6:00 p.m.  
Start Time End Time

5. Is the event open to the public?  Yes  No

6. Will you charge an admission fee?  Yes  No

7. Estimated Attendance Number: 30 - 45

8. Basis for Estimate: There are only 45 people in the entire extended family invited

9. Will there be any animals?  Yes  No  
If yes, what type and how many: Possibly 4 dogs

10. Detailed description of proposed event (attach additional pages, if necessary):  
This is just a family picnic. We are scattered from coast to coast and over seas, but all come from the Chicago-Milwaukee area. Since my husband and I stay at the Grand Geneva Holiday Inn Club time share whenever we're in the Lake Geneva area, we cannot gather this many people in that small space. We would like access to a playground for small children, access to downtown events/shopping and Geneva Lake activities. We will have some family-style games, grilling, picnic and just lots of visiting and catching up and enjoying the surrounding area.  
  
We'd like the shelter and whatever tables are in it reserved for us in case of rain

11. Description of plan for handling refuse collection and after-event clean-up:  
We can either use the park trash and/or recycle containers or carry all of our refuse & recyclables out. We will remove everything else we take in for set-up. (tablecloths, decorations, picnic equipment, etc.) We will need direction on preferred method for disposing of hot coals assuming that's what the grills use.

12. Description of plan for providing event security (if applicable):  
n/a

→ bins for Hot Coals located in park. Thanks. *[Signature]*

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

*Check if this section does not apply.*

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event?  Yes  No

*If yes, where and how many:*

3. Description of signage to be used during event:

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Parade &amp; Public Assembly Permit</b>	\$0.00 (No Fee)	
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	<u>25.00</u>
Security Deposit		
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Park Board</i>	_____
<b>Non-Resident</b>		
49 Attendees or Less	\$100.00	<u>100.00</u>
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Park Board</i>	_____
<b>Park Reservation Fees</b>		
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	_____
<b>Non-Resident</b>		
49 Attendees or Less	\$75.00	<u>75.00</u>
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
<b>Subtotal: \$</b>		<u>200.00</u>

**Additional Equipment Requested**

*List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.*

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	<u>1</u>	<u>125.00</u>
Barricades/10 per unit	\$30.00 per unit	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
<b>Subtotal: \$</b>			<u>125.00</u>

**Total due with application: \$ 325.00**

*Accepted by cash or checks (payable to the City of Lake Geneva)*

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Plugging in sm. appliances
- Water Explain: Rinsing, washing hands
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

Barbara J. [Signature] DATE: January 27, 2015

**For Office Use Only**

Date Filed with Clerk: 2/2/15 Payment with application: \$ 325.00 Receipt: C150202-4

**Departmental review (all that apply):**

- Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Fire Chief:  Approved  Denied Signed: Burt Connelly  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Street Dept.:  Approved  Denied Signed: [Signature]  
Additional services needed: \* See ordinance on Dogs!  
Additional fees or deposit: please follow.

**Committee/Council review (all that apply):**

- Park Board: Meeting Date(s): 3-4-15  Approved  Denied  
Reasons/Conditions: D. State
- Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
Permit(s) issued:  Parade/PA  Street Use  Park Permit  
Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
Reason withheld: \_\_\_\_\_



# CITY OF LAKE GENEVA

## EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

### Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

### Section II - Applicant Information

1. Date of Application: January 21, 2015
2. Applicant Name: Kimberly Rybicki & Peter Olesen
3. Organization Name: \_\_\_\_\_
4. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
5. Mailing Address: 106 W Seeboth St Unit 911
6. City, State, Zip: Milwaukee, WI 53204
7. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
8. Applicant's Drivers License # \_\_\_\_\_ State license issued: \_\_\_\_\_
9. Event Chair/Contact Person: Kimberly Rybicki Phone: \_\_\_\_\_
10. Day of Event Contact Name: Peter Olesen Phone: \_\_\_\_\_

**Section III - Event Information**

1. Title of Event: 'Day After Wedding Gathering'

2. Date(s) of Event: Sunday, August 30th, 2015

3. Location(s) of Event: Flat Iron Park

4. Hours: 10:00 AM 3:00 PM  
Start Time End Time

5. Is the event open to the public?  Yes  No

6. Will you charge an admission fee?  Yes  No

7. Estimated Attendance Number: 75

8. Basis for Estimate: Number of people invited will be ~100

9. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

10. Detailed description of proposed event (attach additional pages, if necessary):  
  
We are from out of town and have chosen to have our wedding in Lake Geneva (wedding is on Saturday, August 29th, 2015). We are looking to have a 'day after the wedding' gathering with friends and family before they head out of town and go home. We plan on serving food, and we have a few boats that we will be launching into Lake Geneva, so we wanted to pick a park site that was close to the water (which is why we're requesting to reserve Flat Iron Park).

11. Description of plan for handling refuse collection and after-event clean-up:  
  
We plan to rent 1 unit of trash receptacles and will make sure that all trash is inside one of the receptacles prior to vacating the park - we will make sure to leave the park exactly how we found it!

12. Description of plan for providing event security (if applicable):  
  
We don't think event security will be necessary for our event.

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

*Check if this section does not apply.*

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, where and how many:

3. Description of signage to be used during event:

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Parade &amp; Public Assembly Permit</b>	\$0.00 (No Fee)	
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	<u>\$25.00</u>
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	Determined by Park Board	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	<u>\$150.00</u>
150 or more Attendees	Determined by Park Board	_____
<b>Park Reservation Fees</b>		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	_____
Non-Resident		
49 Attendees or Less	\$75.00	_____
50-149 Attendees	\$125.00	<u>\$125.00</u>
150 or more Attendees	\$225.00	_____
<b>Subtotal: \$</b>		<u>300.00</u>

**Additional Equipment Requested**

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	1	<del>\$50.00</del> 50.00
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	1	\$75.00
Barricades/10 per unit	\$30.00 per unit		
Fencing - Snow	\$30.00 per 50 feet		
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	1	<del>30.00</del> 40.00
<b>Subtotal: \$</b>			_____

**Total due with application: \$ ~~135.00~~ 165.00**

Accepted by cash or checks (payable to the City of Lake Geneva)

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

Kimbelly Rybicki DATE: 01/21/2015

*For Office Use Only*

Date Filed with Clerk: 1/26/15 Payment with application: \$ 465.00 Receipt: C150126-3

**Departmental review (all that apply):**

Police Chief:  Approved  Denied Signed: [Signature]  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Rust Connolly  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]  
 Additional services needed: \_\_\_\_\_  
 Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): 3-4-15  Approved  Denied  
 Reasons/Conditions: [Signature] - Advisor Venetian  
previous week

Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
 Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
 Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

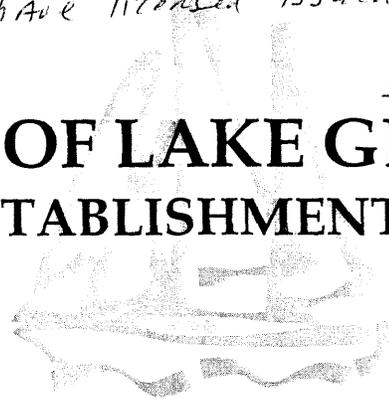
Reason withheld: \_\_\_\_\_

\* PLEASE HAVE LICENSE ISSUED TO: TED HARIG OR  
Charlie Loranji  
SAME AS 2013 LICENSE.

Thank you  
Ted

# CITY OF LAKE GENEVA

## MASSAGE ESTABLISHMENT APPLICATION



Please Check:

Original License Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. \$50.00 FEE IS PAYABLE TO THE CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: Application must be accompanied by the following documents:

- 1) Two 2"x 2" recent photographs of the applicant clearly showing his/her head and shoulders
- 2) Copy of applicant's diploma or certificate
- 3) Report of all massage technicians hired for the establishment, including names and current addresses
- 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

ANY APPLICATION SUBMITTED WITHOUT THE REQUIRED DOCUMENTATION SHALL BE CONSIDERED INCOMPLETE AND REJECTED.

### BUSINESS INFORMATION

Trade Name: Bella Vista Suites

Corporate Name (if applicable): Mission Condo Home Owners Association

Bus. Address (Physical): 335 WILLOW DR.

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: LAKE GENEVA, WI 53147

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please explain the nature of services to be provided: MASSAGE & FACIAL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUSINESS OWNER (APPLICANT) INFORMATION**

Full Legal Name: Theodore Haerig

Address: 6597 Deepath Rd.

City, State, Zip: Lake Geneva, WI 53147

Previous Addresses (last 3 years): \_\_\_\_\_  
\_\_\_\_\_

**APPLICANT IDENTIFICATION INFORMATION**

Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ ft. \_\_\_\_\_ in. Weight: \_\_\_\_\_ lbs. Sex: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

**APPLICANT EMPLOYMENT HISTORY**

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

Self-employed - consultant in Hospitality  
ANTIQUÉ DEALER

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES  NO

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

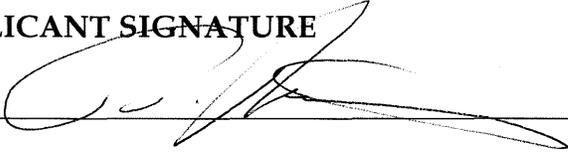
**CRIMINAL BACKGROUND INFORMATION**

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES  NO

If yes, please provide nature of offense, date, location, and disposition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE



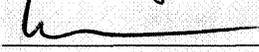
DATE: 2/6/2015

*For Office Use Only*

Date Filed: 2/6/15  
Receipt No: C150206-13  
Total Amount: 50.00

Forwarded to Police Department: 2/6/15

Background Completed: 2-10-15 

Police Chief Recommendation: 

Approved  
 Denied

Fingerprinted by LGPD: \_\_\_\_\_  
*Fingerprinting required for new establishments only.*

Forwarded to Building Department: \_\_\_\_\_

Building Inspector Approval:   
*Inspector approval required for new establishments only.*

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

Copied to:    Building & Zoning                      Police Chief                      Fire Chief

**The Heartland Spa at Bella Vista Suites  
Massage Therapist Home Addresses**

**Katie Simenson**

*Good*

**Eve Klamm**

*Good*

**Caroline Cho**

*Exp. Paid*

*renewed -  
good through  
2/28/17*

**Sylvanna Leighninger**

*Exp. Paid*

*- renewed.  
good through  
2/28/17*

**Steve Hahn**

*Exp. Paid*

**Traci Marnul**

*Exp. Paid*

*- renewed -  
good through  
2/28/17*

STARKE  
PT

# CITY OF LAKE GENEVA MASSAGE ESTABLISHMENT APPLICATION

Please Check:

Original License Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. \$50.00 FEE IS PAYABLE TO THE CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

**NOTE: Application must be accompanied by the following documents:**

- 1) Two 2"x 2" recent photographs of the applicant clearly showing his/her head and shoulders
- 2) Copy of applicant's diploma or certificate
- 3) Report of all massage technicians hired for the establishment, including names and current addresses
- 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

**ANY APPLICATION SUBMITTED WITHOUT THE REQUIRED DOCUMENTATION SHALL BE CONSIDERED INCOMPLETE AND REJECTED.**

### BUSINESS INFORMATION

Trade Name: RAW Salon and Spa, LLC

Corporate Name (if applicable): RAW Lake Geneva, LLC

Bus. Address (Physical): 706 Main St., ~~Burlington~~ Lake Geneva, WI 53147

Mailing Address (if different): P.O. Box 324, Burlington, WI 53105

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please explain the nature of services to be provided: Massage Therapy Services, along with our regular cosmetology services

\_\_\_\_\_

\_\_\_\_\_

**BUSINESS OWNER (APPLICANT) INFORMATION**

Full Legal Name: Andrea Brooke Brewer & Robert Bratley Brewer

Address: 324 Highridge Rd

City, State, Zip: Burlington, WI 53105

Previous Addresses (last 3 years): \_\_\_\_\_

**X APPLICANT IDENTIFICATION INFORMATION**

Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ ft. \_\_\_\_\_ in. Weight: \_\_\_\_\_ lbs. Sex: female

Hair Color: brunette Eye Color: \_\_\_\_\_

**APPLICANT EMPLOYMENT HISTORY**

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

The Abbey Resort - Massage Therapist  
3/2010 - current

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES  NO

If yes, please explain: \_\_\_\_\_

**CRIMINAL BACKGROUND INFORMATION**

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?  YES  NO

If yes, please provide nature of offense, date, location, and disposition: \_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

**APPLICANT SIGNATURE**

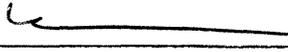
 DATE: 1-27-15

*For Office Use Only*

Date Filed: 2/10/15  
Receipt No: C150210-11  
Total Amount: 50.00

Forwarded to Police Department: 2/10/15

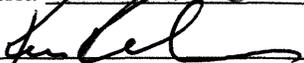
Background Completed: \_\_\_\_\_

Police Chief Recommendation:  ~~Approved~~

Denied

Fingerprinted by LGPD: \_\_\_\_\_  
*Fingerprinting required for new establishments only.*

Forwarded to Building Department: 2/10/15

Building Inspector Approval:  2/17/15  
*Inspector approval required for new establishments only.*

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

Copied to: Building & Zoning      Police Chief      Fire Chief



December 19, 2015

\*\*\*

Brad Brewer  
RAW Salon and Spa, LLC  
PO Box 324  
336 N. Pine St.  
Burlington, WI 53105

City of Lake Geneva,

This letter is to notify you that Amanda Beison, is currently the only licensed massage therapist employed at RAW Lake Geneva, LLC d.b.a RAW Salon and Spa. Neither I or Andrea Brewer, the other owner of the business holds a massage therapy license.

Please contact us if you have additional questions in regards to this matter.

Sincerely,

Brad Brewer  
Business Director  
RAW Salon and Spa, LLC

EXPIRES: 02/28/2017

NO. 10758 - 146

The State of Wisconsin  
Department of Safety and Professional Services  
MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

*Hereby certifies that*

AMANDA L BEISON

*was granted a license to practice as a*

MASSAGE THERAPIST OR BODYWORK THERAPIST

*in the State of Wisconsin in accordance with Wisconsin Law*

*on the 24th day of March in the year 2011.*

*The authority granted herein must be renewed each biennium by the granting authority.*

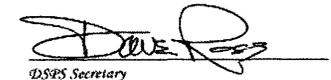
*In witness thereof, the State of Wisconsin*

*Massage Therapy and Bodywork Therapy Affiliated Credentialing Board*

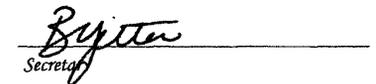
*has caused this certificate to be issued under*

*the seal of the Department of Safety and Professional Services*



  
DSSPS Secretary

  
Chairperson

  
Secretary

*This certificate was printed on the 10th day of February in the year 2015*

# City of Lake Geneva

Licenses Issued between 3/10/2015 and 3/10/2015

Date: 3/03/2015

Time: 4:22 PM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
3/10/2015	2014-295	Mary Lou Gilmore Employer: Walgreen's #5600	509 Morningside Street 351 N. Edwards Blvd.	Elkhorn, WI 53121 Lake Geneva, WI 53147	50.00
3/10/2015	2014-297	Trevor E. Carlson Employer: Bruno's Liquors	1221 Wisconsin Street Brutap, LLC	Lake Geneva, WI 5 524 Broad St. Lake Geneva, WI 53147	50.00
3/10/2015	2014-298	Anna P. Orsi Employer: Oakfire LLC	305 Cook Street Apt B DBA Oakfire Pizzeria And	Lake Geneva, WI 5 831 Wrigley Dr Lake Geneva, WI 53147	50.00

**ORDINANCE 15-03**

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN**

**WHEREAS**, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the “**City**”), to rezone from Rural Holding (RH) and Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No’s. ZYUP 00130C & ZMEA 00052.

**WHEREAS**, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on February 16, 2015; and

**WHEREAS**, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

**NOW, THEREFORE**, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classification of the above-described property is changed as follows:

**Rural Holding (RH) and Single Family Zoning District (SR-4)  
to Multi-Family Residential-8 (MR-8)**

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.
3. This Ordinance shall take effect upon passage and publication as provided by law.
4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
James R. Connors, Mayor

\_\_\_\_\_  
Sabrina Waswo, City Clerk

First Reading: 02/23/14  
Second Reading: 03/09/15  
Adopted:  
Published:

**CITY OF LAKE GENEVA  
PLAN COMMISSION MEETING**

MONDAY, FEBRUARY 16, 2015 - 6:30 PM  
COUNCIL CHAMBERS, CITY HALL

**Agenda**

1. Meeting called to order by Mayor Connors.
2. Roll Call.
3. Approve Minutes of January 19, 2015 Plan Commission meeting as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes.
5. Acknowledgment of Correspondence.
6. Downtown Design Review.
  - A. Application by Andrea Brewer for Raw Salon and Spa, 706 Main Street, Lake Geneva, WI 53147 for a change in the exterior awning with signage at the storefront at 706 Main Street, Tax Key No. ZOP 00307.  
**Pass 6-0**
  - B. Application by Meridien Condo Association (Bella Vista), 335 Wrigley Drive, Lake Geneva, WI 53147 for a tile re-roofing color change at 335 Wrigley Drive, Tax Key No. ZMER 00040.  
**Pass 6-0**
  - C. Application by Oakfire Properties, LLC, 1335 Edgewood Drive, Lake Geneva, WI 53147 for exterior modifications and signage to an existing building at 831 Wrigley Drive, Tax Key No. ZOP 00340.  
**Pass 5-1**
7. Item continued from January meeting, discussion and recommendation on a request filed by Basso Builders, 405 Skyline Drive, Lake Geneva WI, 53147 for a Zoning Map Amendment to change the zoning, on a CSM created from two parcels, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No's. ZYUP 00130C & ZMEA 00052.
  1. **Pass 6-0 using findings of fact: A-1, The proposed Zoning Map Amendment furthers the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA). A-2a, The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan. 3, The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**
8. Review and Recommendation on an Application for Land Division Review for an Addendum to Restriction/Modification Affidavit of Correction by Kelly T. Smith, 1525 W. Altegeld Street, Chicago, IL 60614 for land located in the extra-territorial plat review area at N1864 Wildwood Drive, Tax Key # ITE 00005, and being in the Town of Linn.  
**Pass 6-0**
9. Public Hearing and recommendation on a Conditional Use Application filed by Michael Keefe, PO Box 460, Lake Geneva, WI 53147 to operate a Commercial Indoor Lodging facility at an existing Commercial Apartment in a Central Business (CB) zoning district located at 725 W. Main Street, Tax Key No. ZOP 00276.  
**Close Public Hearing Pass 6-0, Pass 6-0 with staff recommendations for a 1hr fire door at entrance to apartment, verification of escape window in bedroom, hardwired smoke and C/O detectors in unit, working lighting in egress hallway, and possible E/M lighting in egress hallway.**

DISCUSSION

Peter Jergens / Geneva Bay Construction / 133 Darwin Street, LG

Jergens addressed the commission regarding the details of the application and answered their questions and concerns. Samples of materials were passed around for the commission to review as well as 2 photo handouts that are attached to these minutes.

MOTION #4

Kupsik/Skates moved to approve the application by Oakfire Properties, LLC, 1335 Edgewood Drive, Lake Geneva, WI 53147 for exterior modifications and signage to an existing building at 831 Wrigley Drive, Tax Key No. ZOP 00340, to include staff recommendations. The motion carried 5/1 (Flower).

- 7. Item continued from January meeting, discussion and recommendation on a request filed by Basso Builders, 405 Skyline Drive, Lake Geneva WI, 53147 for a Zoning Map Amendment to change the zoning, on a CSM created from two parcels, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No's. ZYUP 00130C & ZMEA 00052.**

DISCUSSION

Atty. Draper addressed the commission, clarifying that they are approving a zoning map change only. He further stated that they are not approving any particular project or plans. That would come at a later time.

Planner Slavney also addressed the commission adding that if anything beyond a single 4 unit building is proposed on this property it would need further city approval through a Conditional Use Permit or a Planned Development. Either of those things would require a Public Hearing and Notices similar to the geographic coverage we had for the zoning map amendment.

Slavney also commented on the State Law regarding the comprehensive plan and that the city has had a comp plan for decades. It was amended in the early 1990's, 1998 and the mid 2000's. The city is required by state law to amend the plan every ten years with a thorough review and update. The Smart Growth plan that was sited allows for amendments to occur more often than ten years. During the development of these comprehensive plans we've talked about how often that should be and it was determined that we should make available the ability for any property owner to request a change in the comp plan in any given year. The comp plan amendment process is described by state statutes and needs to be done with a public hearing and a 30 day public notice. That is really the only requirement. The city adopted a plan amendment process that if it goes as quickly as possible, it takes 5 months and provides for 4 months of public review of any requested change to the plan. This particular property came through last year under that process. It was brought before the Plan Commission as I recall as early as May 2014 and voting for the comp plan finally took place in October and November of 2014. A similar process will happen in 2015. This was the only request during that period and because of that it received a thorough review by the Plan Commission.

Slavney further stated that on our zoning map the rural holding designation is a holding zone. That means that a development oriented zoning district is anticipated but has not been assigned yet. The non-wetland portion of this property has always been identified as having potential for development. This is the first request to assign any kind of specific development oriented zoning to the property. During the plan amendment process it was determined that a multi family plan designation was appropriate for this property.

Skates asked if there is a way to change the way we Notice the public going forward. Planner Slavney stated that the Statues require that there be a public notice in the paper for a minimum of 30 days before the public hearing to consider Comprehensive Plan Amendments and that the proposed plan amendment go to the Plan Commission for recommendation and that a public hearing be held in front of the common council. Those are the minimum requirements that are spelled out in statutes and the City met those requirements for public notice and certainly provided a lot more review than the minimum time period allowed.

Slavney is the circuit rider planner for 24 other communities in addition to Lake Geneva, many here in Walworth county. During the period of the Smart Growth law where these requirements have been in place since 1999, all of the Comprehensive Plan Amendments, the individual parcel type of amendments, have gone through the process that he described above that is required by statutes and have not gone beyond that. He has also written or supervised over 200 Comprehensive Plans that were thorough rewrites, the ten year anniversary plan. In none of these processes were individual notices mailed out, it was all the general public notice, although typically for a ten year anniversary there are usually other events that provide opportunity for input, including the public hearing at the end of the process. The process that we went thru is more extensive than most communities use for a property specific amendment, but there is nothing that would prohibit any jurisdiction from going further than what we have outlined as the current process right now.

#### MOTION #5

Kupsik/Skates moved to approve the recommendation on a request filed by Basso Builders, 405 Skyline Drive, Lake Geneva WI, 53147 for a Zoning Map Amendment to change the zoning, on a CSM created from two parcels, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No's. ZYUP 00130C & ZMEA 00052, to include any staff recommendations and suggested Plan Commission Findings for Recommendation to Common Council listed on the Staff Report and below:

- A. *If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be in agreement with Items 1 and 3, and one or more factors of Item 2, of the following.*
1. *The proposed Zoning Map Amendment furthers the purposes of the Zoning Ordinance as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA).*
  2. *One or more of the following factors have arisen that are not properly addressed on the current Official Zoning Map:*
    - a. *The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Plan;*
  3. *The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.*

The motion carried unanimously.

- 8. Review and Recommendation on an Application for Land Division Review for an Addendum to Restriction/Modification Affidavit of Correction by Kelly T. Smith, 1525 W. Altegeld Street, Chicago, IL 60614 for land located in the extra-territorial plat review area at N1864 Wildwood Drive, Tax Key # ITE 00005, and being in the Town of Linn.**

#### DISCUSSION

Jim Howe, attorney with Godfrey Lawfirm – agent for applicant  
Howe addressed the commission regarding the details of the application.

#### MOTION #6

Mayor Connors/Flower moved to approve the recommendation on an application for Land Division Review for an Addendum to Restriction/Modification Affidavit of Correction by Kelly T. Smith, 1525 W. Altegeld Street, Chicago, IL 60614 for land located in the extra-territorial plat review area at N1864 Wildwood Drive, Tax Key # ITE 00005, and being in the Town of Linn. The motion carried unanimously.

ZONING MAP AMENDMENT

Name and address of Applicant:

Easo Builders Inc  
405 Skyline Dr.  
Lake Geneva, WI

Telephone No of Applicant: Area Code (202) 248-3378

Name and address of Current Owner:

"Same"

Telephone No of Current Owner: Area Code ( )

Address and legal description of property (required) - attach separate sheet if necessary:

See attached survey map

Zoning Classification change from RH to MR-8

Reason for requesting Proposed Amendment: To build condo style  
apartments and meet the new comp  
plan

Proposed use of property: Multi Family

Fee of \$400.00 payable upon filing application.

12/15/17  
Date

[Signature]  
Signature of Applicant





# Farris, Hansen & Associates, Inc.

Engineers Architects Surveyors

February 5, 2015

Mr. Ken Robers  
Zoning Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Re: Basso Builders, Inc. Certified Survey Map and Rezone  
Whitetail Preserve  
FHA Project No. 5970.2014

Dear Mr. Robers,

As was discussed at last month's City Planning Commission meeting, we wish to submit a general project narrative and comments regarding questions raised during the public hearing. Specifically, this will address surrounding land uses and densities, preservation of the environmental area, traffic, vegetation buffers, access (fire) and traffic control for walk path/bike trail.

1.) Surrounding Land Uses and Densities.

We have researched and documented surrounding land uses and densities and have shown these on the attached Vicinity Map. We find the proposed land use consistent with and density much less than the adjoining similar adjoining areas. The proposed MR-8 allows townhouses at 8 units per acre. Our proposed density is 6.38 units per acre while preserving or creating 57.3% of the land area as open space.

2.) Preservation of the Environmental Area.

The wetlands were restaked and we have shown the surveyed location on our plans. All of the wetlands are located on Outlot 3 that was platted with Meadowland Subdivision. All 11.6 acres of Outlot 3 is zoned C-2.

3.) Traffic.

The proposed development is estimated to generate 8 to 9 trips per day per unit. Single family areas will generate an average near 13 trips per day. By looking at a density of 3.9 units per acre acres for the Highlands of Lake Geneva, this is 51 trips per developed acre. The proposed density of 6.4 units per acre and 8 trips per day yields also the same 51 trips per developed acre.

4.) Vegetative Buffers.

Our plan will preserve existing vegetation as a buffer between the proposed townhouse development and the End of the Line Caboose Village Condo and also between it and the Highlands of Lake Geneva.

Page 2

Re: Basso Builders, Inc. Certified Survey Map and Rezone  
Whitetail Preserve  
FHA Project No. 5970.2014  
February 4, 2015

5.) Access.

Access will be created to provide for life safety concerns while controlling most traffic entering and existing onto Skyline Drive to Curtis Street. The connection to Manning Way will be signed "No Exit" and "No Entry," limited to emergency vehicles only. Comments on short cuts through the End of the Line Caboose Village Condo are not logical since once you are on Curtis Street you would stay there.

6.) Traffic Control for Trailway.

Stop signs will be placed with warnings on both sides of the trailway and on the trailway with painted warning strips.

7.) Dumpsters.

Dumpsters will not be constructed but rather assigned garbage and recycling containers for use in each private garage will be provided. Setouts and pick up on a weekly basis would be required.

We understand these matters will be on the next City meeting on February 16<sup>th</sup>, but that the public hearing would be closed. We will attend to answer any questions there are concerning the Certified Survey Map and the rezone requested. We do have a General Development Plan advanced but this step is next for a future hearing. If you need any further copies, please let us know.

Thank you,

FARRIS, HANSEN & ASSOCIATES, INC.



Warren E. Hansen, P.E.

Enclosures

Pc: Josh Basso, Basso Builders, Inc.  
Michael Slavney, Vandewalle

## Whitetail Preserve

### A Townhouse Development

General: The project consists of two land parcels being combined into one parcel with MR-8 (Planned Development) zoning requested. The parcels being joined are ZYUP 00130C located at the intersection of Curtis Street and Skyline Drive and Outlot 4 of Meadowland Subdivision. The boundary of Outlot 4 approximately follows the existing mapped wetland. There is an average setback of about 50' to the proposed townhouses from the wetland that was confirmed by SEWRPC. The Planned Development will consist of a residential multi-family use plan with the underlying MR-8 zoning. The existing site is vegetated with brush, invasives and some small trees. Portions of existing natural areas are to remain. The site is located south and adjacent to the Highlands of Lake Geneva and east of and abutting The End of the Line Caboose Village. Access will be off the end of Manning Way and Skyline Drive. There is an existing bike trail that runs east/west on the south side of the Highlands across this site which is to be preserved with an existing trailway easement in place. Easements will be created for portions of the trail that are outside of the existing easements.

Master Plan: The residential use and preservation of natural features, where possible, fits the Master Plan. The PD zoning overlay is proposed to allow for the highest and best use of the site with the building sites located to achieve this while best preserving natural features. There will be all underground utilities and the mainline sanitary sewer and water loop is proposed to be public. The watermain will loop through the site following the private roadways with public easements provided. The private roadways are designed to accommodate emergency vehicles per State code and the proposed buildings will be sprinkelered with a 13D design.

Building Concepts: The residential units will be designed as condominium units, but will be initially used as long term rentals until market conditions and acceptance of condominium ownership returns. There are five proposed 6-unit buildings with each unit having a one car garage and parking space in front of it. In addition, there will be an additional 30 visitor parking spaces off the internal 26 foot wide private drives, for a total of 90 parking spaces provided. The floor plans will be similar for all units with mirrored side by side floor plans. The living space will be 1,400 to 1,500 square feet built on two floors with a slab on grade first floor. Each unit will have three bedrooms and an open floor plan design with large patio space. There will be no accessory structures nor dumpsters. Garbage and recycling containers that are assigned are to be set out from garages in designated pad areas on pickup day and moved to garages by the tenants/owners when emptied.

#### Residential Densities:

Dwelling Units per acre:	6.38 du per arce
Floor area ratio:	14.9%
Impervious surface area ratio:	27.8%
Green space area ratio:	57.3%

#### Requested underlying MR-8 zoning district exemptions:

- a. Land Use Exemption Request; none.
- b. Density and Intensity Exemption Requests; none.
- c. Bulk Exemption Requests;  
Minimum Rear Lot Line to House Setback – 23 feet (for Building #5 abutting the conservation Outlot)
- d. Landscaping Exemption Request; none.
- e. Parking and Loading Requirements Exemption Requests; none.

## City of Lake Geneva Fire Department

730 Marshall Street  
Lake Geneva, Wisconsin  
Non-emergency 262-248-7228  
Emergency 9-1-1  
Fire Prevention Bureau 262-248-6075  
Fax 262-248-2264  
E-mail [lgfd@sbcglobal.net](mailto:lgfd@sbcglobal.net)  
[www.lakegenevafire.org](http://www.lakegenevafire.org)

Basso Builders  
405 Skyline Dr.  
Lake Geneva, WI. 53147

January 26, 2015

Dear Mr. Basso,

As you are aware the Lake Geneva Fire Department participated in the "Planning Staff Meeting" and has provided opinions on the proposed Whitetail Preserve Project. At these meetings the Lake Geneva Fire Department presented our requirements for the project. Specifically the need for fire apparatus turn around areas.

However, due to property shape and proposed building layouts our requirements were not able to be achieved. A variance was conditionally issued for this based on the following requirements;

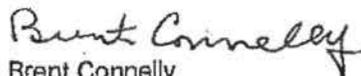
1. A fire hydrant would be required at/near the end of the roadway accessing building #4.
2. The buildings would have "rated fire walls" extending above the roof line separating the units.
3. The building would have a code compliant fire alarm system.

It has come to the fire department's attention that it was suggested at a recent Plan Commission Meeting that an "access gate" be placed near the property line accessing Manning Way. The Lake Geneva Fire Department feels that this is NOT an acceptable solution based on the following facts;

1. NFPA 1; 2012 edition (SS 101.14 & Ord. 30-100) Chapter 18.1.3.1 Requires all plans for access roads to be reviewed and approved by the Fire Department prior to construction.
2. The Fire Department has a history of reviewing and approving gated access that requires the following: the access gates must be siren operated, possess battery backup with automatic opening, and upon failure have manual overrides. These requirements were put into place after "simpler" gates were approved (pad locked manual gates, bar locked, cattle gates, etc).
3. Regardless of the gate type, one common occurrence has been noted in almost all "approved" installations. This includes the lack in maintenance of the access and or access gate due to snow accumulation, rusted hinges, inoperable pad locks, and inoperable electronics.

Therefore, in the interest of fire and life safety of the tenants of the proposed townhomes and the single family residences on Manning Way, the Lake Geneva Fire Department is not in favor of a gate at this development.

Respectfully,

  
Brent Connelly  
Fire Chief

Cc: Lake Geneva Plan Commission



VICINITY MAP  
WHITETAIL PRESERVE  
BEING OUTLOT 4 OF MEADOWLAND SUBDIVISION & UNPLATTED LANDS  
LOCATED IN PART OF THE NW 1/4 & SW 1/4 OF THE SW 1/4 OF  
SECTION 33, TOWN 3 NORTH, RANGE 18 EAST,  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN



DENSITY & LAND USE SUMMARY

HIGHLANDS OF LAKE GENEVA	3.9 UNITS/ACRE	(SR-4 SINGLE FAMILY)
*WHITETAIL PRESERVE (PROPOSED)	6.38 UNITS/ACRE	(MR-8/PD MULTIFAMILY)
*END OF THE LINE CABOOSE VILLAGE CONDO	9.7 UNITS/ACRE	(PLANNED DEVELOPMENT)
*GENEVA CROSSINGS SENIOR APARTMENTS	12.2 UNITS/ACRE	(PLANNED DEVELOPMENT)
CONSERVATION AREA	11.6 ACRES	(C-2 CONSERVATION)

\* ALL OF THESE PROPERTIES ARE SHOWN TO BE MULTI-FAMILY RESIDENTIAL ON THE CITY'S LAND USE PLAN.



VICINITY MAP  
WHITETAIL PRESERVE  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WORK DESIGNED BY:  
FARRIS, HANSEN & ASSOCIATES, INC.  
425 S. LAKE DRIVE  
LAKE GENEVA, WI 53147

FARRIS, HANSEN & ASSOCIATES, INC.  
ENGINEERING - ARCHITECTURE - SURVEYING  
\* RICHWAY COURT - P.O. BOX 437  
TOWNSHIP, WISCONSIN - 53127  
OFFICE: (262) 733-2018 FAX: (262) 733-1888

REVISION

PROJECT NO:  
5970.2014  
DATE:  
2/5/2015  
SHEET NO:  
1 OF 1





City of Lake Geneva  
Building and Zoning  
626 Geneva Street  
Lake Geneva, WI 53147

February 6, 2015

Mayor Jim Connors  
Plan Commission Members

During the Public Hearing for the Zoning Map amendment on the Basso Builders property on Skyline Drive and Curtis Street several of the speakers broached the subject of unit density and its effects on the surrounding area.

In response I prepared a density comparison for the parcel and its surrounding developments. Results are as follows:

Highlands Subdivision (Single Family Lots)

Total Acreage – 11.7056  
Total # Lots – 46  
Density – 3.9 units/acre

Basso Apartment Development (Multi-family)

Total Acreage – 4.4245  
Total # Units – 30  
Density – 6.78 units/acre

Geneva Crossings Senior Apartments (Planned Development)

Total Acreage – 7.86  
Total # 2 Lots – 96 Units  
Density – 12.2 units/acre

End of Lines Condominiums (Planned Development)

Total Acreage – 3.4232  
Total # Units – 48 (per Development Agreement)  
Density – 13.14559 units/acre

Total acreage computed from data obtained off of the Walworth County GIS and units proposed or constructed were obtained from the original Planned Development documents and from the subdivision plat. The acreage for the single family development does not include any public streets or land.

Sincerely,

Kenneth P. Robers  
Building and Zoning Administrator

## **Resolution 15-R07**

WHEREAS, the Police Department received no donations for bullet-proof vests during 2014, and

WHEREAS, the Police Department had \$1,299.88 in the Designated Fund Balance-PD Vest Donations account as of 1/1/14, and

WHEREAS, the Police Department spent all of their donated vest monies in 2014 and therefore, the Designated Fund Balance-PD Vest Donations account balance as of 12/31/2014 should be adjusted to \$-0- and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approve a transfer to adjust the Designated Fund Balance-PD Vest Donations account as follows:

Decrease Acct # 11 00-00 3466, Designated FB-PD Vest Donation/Grants, by \$1,299.88  
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$1,299.88.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution 15-R08**

WHEREAS, the Police Department received \$674.10 as a result of State seizures during 2014, and

WHEREAS, the Police Department had \$3,103.32 in the Designated Fund Balance-PD State Seizures account as of 1/1/14, and

WHEREAS, the Police Department spent \$1,792.93 of their seizure monies in 2014 which left 2014 unspent seizure monies of \$1,984.49 and therefore, the balance in the Designated Fund Balance-PD State Seizures account as of 12/31/14 should be \$1,984.49, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment in the Designated Fund Balance-PD State Seizures account as follows:

Decrease Acct # 11 00-00 3468, Designated FB-PD State Seizures, by \$1,118.83  
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$1,118.83

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution 15-R09**

WHEREAS, the Police Department has a Designated Fund Balance-PD Uniform Allowance account to reserve monies equal to the unspent employee uniform allowance balances that may be carried over from year to year per Union agreement, and

WHEREAS, this Designated Fund Balance-PD Uniform Allowance Account had a balance of \$6,431.63 as of 1/1/14, and

WHEREAS, the Police employees' unspent uniform allowance balance at 12/31/14 amounts to \$5,656.04, and

WHEREAS, the Police & Fire Commission approved this resolution at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council adopt this resolution to adjust the 2014 Fund Balance accounts as follows:

Increase Acct # 11 00-00 3480, Undesignated Fund Balance by \$775.59,  
Decrease Acct # 11 00-00 3439, Designated FB-PD Uniform Allowance, by \$775.59

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution 15-R10**

WHEREAS, the Police Department received donations in the amount of \$4,084.05 during 2014 of which \$2,000.00 was budgeted, and

WHEREAS, the Police Department had \$7,100.08 in the Designated Fund Balance-PD Donations account as of 1/1/14, and

WHEREAS, the Police Department spent \$8,542.05 of their donated monies in 2014, therefore the 12/31/14 balance in the Designated Fund Balance-PD Donations account should be \$2,642.08, and

WHEREAS, the Police & Fire Commission approved this adjustment at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approve an adjustment in the Designated Fund Balance-PD Donations account as follows:

Decrease Acct # 11 00-00 3467, Designated FB-PD Donations, by \$4,458.00.  
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$4,458.00.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution 15-R11**

WHEREAS, the Fire Department received CPR Donations in the amount of \$1,498.00 and incurred CPR related expenses in the amount of \$1,028.56 in 2014, and

WHEREAS, the Fire Department had \$4,240.44 in the Designated Fund Balance-CPR Revenue account as of 1/1/14, and the new ending balance for 12/31/14 should now be \$4,709.88, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment in the Designated Fund Balance-Fire CPR Revenue account as follows:

Increase Acct # 11 00-00 3438, Designated Fund Balance- Fire CPR Revenue, by \$469.44.  
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance, by \$469.44.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution No: 15-R12**

WHEREAS, the Fire Department received donated monies in the amount of \$6,901.00 in 2014, and,

WHEREAS, the Fire Department had \$7,797.49 in the Designated Fund Balance-Fire Donations account as of 1/1/14, and

WHEREAS, the Fire Department spent \$2,572.29 of their donated monies in 2014 and therefore, the 12/31/14 ending balance for this account should be adjusted to \$12,126.20, and

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment of the Designated Fund Balance-Fire Donations account as follows:

Increase Acct # 11 00-00 3437, Designated Fund Balance-Fire Donations, by \$4,328.71.  
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance, by \$4,328.71.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## **Resolution 15-R13**

WHEREAS, the Fire Department received Act 102 monies from the State of Wisconsin in the amount of \$5,034.19 in 2014, and,

WHEREAS, the Fire Department had \$9,471.84 in the Designated Fund Balance-EMS Act 102 Program account as of 1/1/14, and

WHEREAS, the Fire Department spent \$8,401.92 of their Act 102 monies in 2014, therefore, the 12/31/14 ending balance in this account should be adjusted to \$6,104.11, and

WHEREAS, the Police & Fire Commission have approved this transfer at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Common Council approves the adjustment of the Designated Fund Balance-EMS Act 102 Program account as follows:

Decrease Acct # 11 00-00 3449, Designated Fund Balance-EMS Act 102, by \$3,367.73.  
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$3,367.73.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## RESOLUTION 15-R14

WHEREAS, the Common Council approved the 2014 Capital Projects Budget for the City of Lake Geneva for capital expenditures to occur during 2014 but may be carried forward to 2015 with the approval of Common Council, and

WHEREAS, the unspent budget balances for the Police and Fire capital projects are as follows:

<u>Capital Project</u>	<u>Acct #</u>	<u>Budget Balance</u>
PD Ballistic Window-Dispatch	1406	\$ 6,600
PD Computers	1405	\$ 3,056
PD Impound East Gate	1404	\$ 3,200
FD Turnout Gear	1429	\$ 435
FD Firehouse Roof	1422	\$ 90,000
FD Flashing /Tuckpointing	1423	\$ 10,000
FD New Server	1426	\$ 403
FD Computers	1427	\$ 3,321
FD Inspector Mobile Computers	1431	\$ 3,500
FD Hose	1425	\$ 444
Total		\$120,959

WHEREAS the Department Heads with authority over these projects are requesting the unspent funds to be carried over for expenditure in 2015,

WHEREAS, the Police & Fire Commission approved this resolution at their meeting held March 5, 2015,

BE IT THEREFORE RESOLVED, that the Police and Fire Commission request that the Common Council adopt a budget amendment allowing for the carryforward of the Police and Fire capital project budget balances noted in the above list totaling \$120,959.00.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

**RESOLUTION 15-R15**

WHEREAS, the Common Council approved the 2014 Capital Projects Budget for the City of Lake Geneva for capital expenditures to occur during 2014 but may be carried forward to 2015 with the approval of Common Council, and

WHEREAS, the unspent budget balances for these capital projects are as follows:

<u>Capital Project</u>	<u>Acct #</u>	<u>Budget Balance</u>
Video Room Upgrade	1130	\$ 2,268
CH Copier	1411	\$ 7,000
CH Ballistic Windows	1410	\$ 28,000
CH Telephone System	1412	\$ 55,698
PW 1065 Carey St. Heaters	1414	\$ 15,000
PW 1065 Carey St. Fence & Gate	1415	\$ 23,200
PW Carey St. Exterior Doors	1416	\$ 18,000
PW 1065 Carey St. Ventilation System	1417	\$ 49,405
PW 1070 Carey St. Repairs	1418	\$ 48,273
PW Crackfilling	1419	\$ 29,529
PW Sidewalk Grinding	1409	\$ 15,000
PW Fuel Pump System	1428	\$ 19,831
PW Salt/Sand Pre-wet System	1420	\$ 6,000
PW Vet's Park Infield Rehab	1421	\$ 30,000
PW Trash Receptacles	1125	\$ 4,367
PW Park Signage & Landscaping	9041	\$ 7,500
PW 2014 Street Imp Program	1413	\$ 662,044
PW Cobb Restroom Remodel & Fence	1430	<u>\$ 23,529</u>
Total		\$1,044,644

WHEREAS the Department Heads with authority over these projects are requesting the unspent funds be carried over for expenditure in 2015,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for a carryforward of the capital project budget balances noted in the above list totaling \$1,044,644.00.

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

## RESOLUTION 15-R16

**WHEREAS**, the Common Council approved the 2015 Capital Budget for the City of Lake Geneva for capital expenditures to occur during 2015, and

**WHEREAS**, the Common Council, at its regular meeting of August 11, 2014, authorized the issuance and sale of a \$2,560,000 Promissory Note, the proceeds of which shall be used to fund the 2014-2016 Capital Project Plan, and

**WHEREAS**, it is necessary to amend the 2015 Capital Budget to add the additional 2015 capital projects so that these various projects may move forward,

**BE IT THEREFORE RESOLVED**, that the Common Council adopt a 2015 Capital Budget amendment approving the 2015 additional capital projects noted below which total \$716,942:

41-32-10-4379	LRIP Grant Proceeds	DPW	(\$44,656)
41-21-00-1501	PD Computers	Police Department	\$11,000
41-16-10-1502	CH Computers	City Hall	\$ 9,500
41-32-10-1509	PW Computers	DPW	\$2,500
41-32-10-9015	Tree Replacement Program	DPW	\$10,312
41-32-10-1508	2015 Street Improvement Program	DPW	\$617,656
41-32-10-1510	Crackfilling	DPW	\$30,000
41-52-00-1424	Picnic Tables	Parks	\$ 6,080
41-52-00-1507	Fix Baker Park boulders along Donian	Parks	\$40,000
41-52-00-1125	Trash Receptacles	Parks	\$6,000
41-22-00-1503	Hose	Fire Department	\$5,000
41-22-00-1504	Upgrade Dive Equipment	Fire Department	\$2,300
41-22-00-1505	Pro-Phoenix Mobile Data Terminals	Fire Department	\$15,000
41-22-00-1506	Turnout Gear	Fire Department	\$6,250

Adopted this 9th day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

**Resolution 15-R17**

WHEREAS, the Emergency Management department received a Federal grant for \$3,500.00 in 2014 and has not yet spent those funds by the end of the year, and

WHEREAS, these grant monies can only be used for specific expenses related to the Medical Reserve Corp, and

WHEREAS, it is appropriate to reserve these funds in a designated account set aside for this purpose,

BE IT THEREFORE RESOLVED, that the Common Council approves the transfer to the Designated Fund Balance-Grants account as follows:

Increase Acct # 11 00-00 3469, Designated Fund Balance-Grants, by \$3,500.00  
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance, by \$3,500.00

Adopted this 9<sup>th</sup> day of March, 2015.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

**TO: MAYOR AND COMMON COUNCIL**  
**FROM: CITY ADMINISTRATOR**  
**DATE: MARCH 9, 2015**  
**RE: BIRD CITY WISCONSIN RESOLUTION**

**Background:** I have received correspondence from Bird City Wisconsin asking City's that have achieved Bird City status to pass a resolution every year designating the Second Saturday in May as International Migratory Bird Day and holding a celebration marking that date. Passage of this Resolution will fulfill celebrating International Migratory Bird Day as part of the renewal process.

**Recommendation:** Approve Resolution 15-R18 proclaiming the Second Saturday in May as International Migratory Bird Day.

# CITY OF LAKE GENEVA

## International Migratory Bird Day

### RESOLUTION 15-R18

**Whereas**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

**Whereas**, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

**Whereas**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

**Whereas**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

**Whereas**, public awareness and concern are crucial components of migratory bird conservation, *and*

**Whereas**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

**Whereas**, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

**Whereas**, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

**Whereas**, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

**Whereas**, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

**NOW THEREFORE** I, James R. Connors, as Mayor of the City of Lake Geneva, Wisconsin, do hereby proclaim, the second Saturday of the month of May as

## International Migratory Bird Day

in the City of Lake Geneva, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

*Dated* this 9th day of March in the year 2015,

*Signed* \_\_\_\_\_

*James R. Connors, Mayor*



**TO: MAYOR JIM CONNORS & COMMON COUNCIL**

**FROM: SYLVIA MULLALLY, PARKING MANAGER**

**DATE: FEBRUARY 24, 2015**

**RE: ADDITIONAL PARKING FEES RECOMMENDED TO RESOLUTION 15-R04**

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As a result of passing Ordinance Chapter 74, Traffic and Vehicles on February 23, 2015 the following (9) fees do not appear in the code. Therefore, it is recommended that these parking ticket fines be added to the Schedule of Fees. Thank you.

<b>Chapter 74, TRAFFIC AND VEHICLES</b>		<b>Code</b>	<b>Description</b>	<b>Ticket Amount</b>
<b>1</b>	Article VI. Traffic Code (§74-221) (e) (h) (1) (2) (4) (5) (k)	02H	Over 2 hours	\$20.00
<b>2</b>	Article VI. Traffic Code (§74-221) (d) (2) (k)	05H	Over 5 hours	\$20.00
<b>3</b>	Article VI. Traffic Code (§74-221) (d) (1) (k)	025	Over 25 minute time limit	\$20.00
<b>4</b>	Article VI. Traffic Code (§74-221) (j) (k)	MC3	More than 3 motorcycles	\$20.00
<b>5</b>	Article VI. Traffic Code (§74-210) (f) (§74-221) (j)	BIS	Backed into parking stall	\$25.00
<b>6</b>	Article VI: Traffic Code (§74-67) (a)	COM	Compact Car Only	\$25.00
<b>7</b>	Article VI. Traffic Code (§74-221) (j)	NPZ	No Parking Zone	\$25.00
<b>8</b>	Article VI. Traffic Code (§74-221) (j)	BFH	Parking by fire hydrant	\$40.00
<b>9</b>	Article VI. Traffic Code (§74-221) (j)	HSW	Unauthorized vehicle in handicap zone	\$150.00

**Resolution 15-R19**

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective March 9, 2015.



**SCHEDULE OF FEES**

CITY OF LAKE GENEVA, WISCONSIN

**The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.**

<b>ALCOHOL LICENSE FEES * STATUTORY LIMITS</b>	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual Prorated after January 1 to \$30.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
<b>ANNEXATION FILING FEE - DUE UPON PETITION</b>	\$200.00
<b>AMUSEMENTS</b>	
Coin Operated music machine/juke box	\$20.00 per machine
<b>ASSESSMENT REQUEST LETTER</b>	\$35.00 each
<b>BANNER PERMIT</b>	\$20.00 per banner per two-week time period
<b>BUSINESS LICENSE</b>	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
<b>CAT LICENSE</b>	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>DOG LICENSE</b>	
Not Spayed/Neutered	\$24.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>BOWLING ALLEY</b>	\$20.00 per lane
<b>BILLIARDS OR POOL TABLE</b>	\$40.00 per table
<b>CARRIAGE COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Carriage	\$25.00
<b>CLOSING OUT SALE</b>	\$25.00 event
<b>CIGARETTE/TOBACCO LICENSE * STATUTORY</b>	\$100.00 Annual
<b>DIRECT SELLERS PERMIT</b>	\$50.00 nonrefundable application fee

<b>MASSAGE ESTABLISHMENT</b>	
Investigation	\$50.00 Annual
Transfer	\$50.00
<b>MOBILE HOME PARK LICENSE</b>	\$100.00 Annual
<b>PARADE PERMITS</b>	\$25.00 nonrefundable application fee
<b>CITY PARK PERMITS</b> RENTAL FEES ARE PER DAY, PER LOCATION	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Park Board, \$105.00 Rental
Resident	Deposit Determined by Park Board, \$105.00 Rental
Non-Resident	Deposit Determined by Park Board, \$225.00 Rental
<b>ADDITIONAL PARK AMENITIES</b>	
Benches	\$50.00 deposit, \$5.00 each
Picnic Tables	\$50.00 deposit, \$15.00 each
Barricades	\$50.00 deposit, \$5.00 each
Fencing – Snow	\$30.00 per 50 feet
Trash Receptacles	\$50.00 deposit, \$8.00 each
<b>PARKING STICKERS</b>	
Resident & Non-Resident Residence Owners - 2 hours free parking	Free Lasts 2 years (even)
Resident Replacement Sticker (Requires City Administrator Approval)	\$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$15.00 for 1 year
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
<b>PARKING RATES</b>	
Space rate	\$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 – Nov 14: \$20.00 daily per bag Nov 15 – Feb 29: \$10.00 daily per bag
<b>PARKING TICKETS</b>	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00

No Parking Zone	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
<b>LATE FEES</b>	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
<b>PUBLIC ASSEMBLY PERMIT</b>	Free
<b>PUBLIC RECORDS REQUESTS * STATUTORY</b>	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
<b>REISSUE CHECK FEE</b>	\$25.00
<b>RETURNED CHECK FEE (NSF)</b>	\$30.00 each
<b>ROOM TAX LICENSE</b>	\$10.00 Annual
<b>SHOWS, CIRCUS, CARNIVALS</b>	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
<b>SIDEWALK CAFÉ PERMIT</b>	\$15.00 per seat Annual
<b>STREET USE PERMIT</b>	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
<b>TAX EXEMPT REPORT FILING (every other year)</b>	\$20.00
Late Fee	\$20.00
<b>TAXI CAB COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Car	\$25.00
<b>TAXI CAB DRIVER LICENSE</b>	\$25.00 Annual
<b>THEATER LICENSE</b>	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
<b>TRAPPING PERMIT</b>	\$25.00 Annual
<b>CITY HALL MEETING ROOM RENT</b>	\$25 per event
<b>BEACH</b> (Open Memorial Day thru Labor Day - no glass containers allowed)	
Children age 6 and under	Free
Children age 7-12	\$4.00 per day
Ages 13 to Adult	\$7.00 per day
Resident Beach Tags (Maximum 6 per Household)	\$3.00 per tag
Seasonal Pass Adult 13 and up	\$70.00 per year
Seasonal Pass Child 7-12	\$40.00 per year

<b>BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION</b>	
<b>RIVIERA RENTALS</b> <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee	\$1,500.00
Non-Resident Rental Fee	\$2,000.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
<b>BUILDING &amp; ZONING DEPT.</b>	
<b>Building</b>	
Minimum permit fee for all building permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$0.10 / sq. ft., or \$50.00 minimum
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft.
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.25 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
New Residential Heating	\$100.00 first unit, \$50.00 each additional unit.
Replacement Residential Heating	\$50.00 / unit
Commercial New or Replacement Heating	\$100.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$100.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$16.00 each ton

	or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	\$50.00 / unit
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
Commercial / Industrial Razing	\$250.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal
Re-Inspections	\$50.00 / inspection
Commercial Electrical Re-Inspections	\$100.00 / Inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 / unit
State Approved Plans	\$50.00
Commercial, Industrial, Institutional & Additions	\$150.00
State Approved Plans	\$50.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device, \$50.00 minimum. \$1.00 / lineal foot of sewer or private water main, \$50.00 minimum.
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$50.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$100.00 minimum.
New Residential Electrical Service	\$100.00 / Service
Residential Service Update	\$75.00 / Service
Residential Sub-Panel	\$50.00 / Panel
Residential Generator	\$75.00 (includes gas piping)

Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (includes gas piping)
Commercial Low Voltage	\$1.00 / Device, \$75.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot
One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> <li>• The exterior dimensions, including attached garage and each floor level</li> <li>• Unfinished areas of basements of one and two family dwellings are not included.</li> </ul>	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
<b>Zoning</b>	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905 )	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *
Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *

Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	
<b>CEMETERY FEES</b>	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Cremation (50% Perpetual Care)	\$400.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 <sup>nd</sup> Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
<b>FIRE DEPARTMENT FEES</b>	
<b>Fees for Apparatus and Personnel</b>	
Chief, Deputy Chief or Assistant Chief	Based on current hourly wages
Fire and EMS Personnel	Based on current hourly wages
Engine	\$380.00/hr.
Truck (aerial apparatus)	\$400.00/hr.
Tanker	\$300.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
<b>EMS First Responder and Transport Fees</b>	
Residents Fee	\$75.00 per call
Non-resident Fee	\$150.00 per call
<b>Ambulance Transport Fee Schedule</b>	
Advanced Life Support Base Rate	
Resident	\$575.00
Non-Resident	\$675.00

Basic Life Support Base Rate	
Resident	\$450.00
Non-Resident	\$525.00
Mileage Charge	
Resident	\$12.00per mile
Non-Resident	\$12.00per mile
Supplies used fee	
Defibrillation	\$75.00
EKG Monitoring	\$100.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$125.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$30.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$25.00
Glucagon	\$105.00
Narcan	\$45.00
ASA	\$10.00
Dextrose 25gms/50cc	\$22.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$30.00
Note: Additional charges will apply for paramedic intercept calls.	
<b>Fees Relating To Permits Required</b>	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
<b>Fees Relating To Fire Protection Systems</b>	
Basic system Review	\$250
Fee is charged for systems without hydraulic calcs	
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
<b>Modifications to existing systems</b>	
Min. fee per system without hydraulic calcs	\$75.00

Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
<b>Sprinkler system underground mains</b>	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
<b>PUBLIC WORKS DEPARTMENT FEES</b>	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

Adopted this 9<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Sabrina Waswo, City Clerk



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe

Alderman Al Kupsik

Alderman Rich Hedlund

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

**DATE:** February 27, 2015

## MEMORANDUM

**TO:** Dennis Jordan, City Administrator

**FROM:** Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

**SUBJECT:** Annual Traffic Signal Maintenance Contract with TAPCO

### BACKGROUND

This memorandum requests approval of our annual signals agreement with Traffic and Parking Control Company (TAPCO)

### DISCUSSION

TAPCO has provided us with a copy of our annual traffic signals maintenance agreement for renewal. The cost is \$1,611.00 to go through all nine (9) signals in town. It is an additional \$50/camera to clean them and inspect them for wear, or a total of 14 x \$50 or \$700 more. The total annual cost is \$2,311.00 to go over our equipment and making adjustments as needed.

### RECOMMENDATION

It is recommended to approve the contract renewal.

### BUDGET

There are sufficient funds in Traffic Control Expenses, Account No. 11-34-10-5260 to cover the expense.



TRAFFIC & PARKING CONTROL CO., INC.

tapconet.com • Phone 1-800-236-0112 • Fax 1-800-444-0331  
5100 West Brown Deer Road • Brown Deer, Wisconsin 53223

February 20, 2015

City of Lake Geneva  
626 Geneva St  
Lake Geneva, WI 53147

Attn. Dan Winkler

Dear Dan,

Your current PM agreement for 2014 expires March 31<sup>st</sup>. Enclosed are two (2) copies of a new contract for 2015. Please note one additional intersection (Main & Cook) was added to Exhibit A. In addition to our normal services we have added an additional option for vehicle detection camera maintenance. The information for this new service is provided on a separate document. If you would like to use our services please sign both copies, keep one copy for your records, and return the other copy to TAPCO.

If you have any questions please call me at (414) 940-0850.

Sincerely,

TRAFFIC & PARKING  
CONTROL CO.,INC.

A handwritten signature in blue ink that reads "Tim Felhofer".

Tim Felhofer  
Service Technician

Encl.



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## TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT

### The "PRO-TECH" Contract

This contract is between the City of Lake Geneva, the customer and Traffic and Parking Control Company, Inc., 5100 W Brown Deer Rd., Brown Deer, Wisconsin (TAPCO), the contractor.

This contract covers the period of time from midnight, April 1<sup>st</sup>, 2015 to midnight, March 31st, 2016.

The intersections covered by this contract are listed in Exhibit A, accompanying this contract.

The contractor (TAPCO) agrees to provide full preventive maintenance under the following terms and conditions;

TAPCO shall inspect the covered signalized intersection(s) and their control equipment to verify proper operation. This inspection shall take place once a year.

TAPCO shall check the following items at the covered signalized intersection(s). These checks have been developed by employing current engineering practices. These professional standards will be applied to not only the signal maintenance but signal timing and traffic operations as well.

- 1.) Verify proper operation of the Controller Unit. This shall consist of verifying that the controller is correctly programmed per the controller database records and that the controller is correctly executing its program.
- 2.) TAPCO will maintain the intersection documentation consisting of signal plan charts, cabinet blueprints and timing plan charts.



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- 3.) Verify proper operation of the NEMA Conflict Monitor Unit. This shall consist of testing the NEMA Conflict Monitor on an automatic NEMA monitor test set. The test set shall be capable of testing all aspects of monitor operation for conformance with NEMA specifications. Non-NEMA conflict monitor unit(s) shall be tested in accordance with the procedure defined in Exhibit B, accompanying this contract.
- 4.) Check AC power feed at the control cabinet. Record measured voltage from Hot to Neutral, from Hot to Ground, and from Neutral to Ground. Record measured current flowing in the Hot and Neutral conductors.
- 5.) Check and record current drawn, at the control cabinet, from each loadswitch circuit by the field lamp loads.
- 6.) Check and record inductance, series resistance and leakage resistance for each loop detector circuit at the control cabinet. Verify the proper operation associated with each detector amplifier.
- 7.) Check all terminal screws in the control cabinet for tightness.
- 8.) Verify operation of control cabinet heater and fan. Verify correct settings of their respective thermostats.
- 9.) Verify correct flash operation at the control cabinet. Also verify operation of any control switches in the control cabinet.
- 10.) Verify operation of all pedestrian pushbuttons and check for the presence and orientation of the pushbutton signs.
- 11.) Check all signal head indications for proper aiming and proper operation.
- 12.) TAPCO shall visually inspect the control cabinet, meter pedestal, pull boxes, signal poles, signal bases, and signal heads for any signs of damage or vandalism.
- 13.) TAPCO will check operation of the lighting control circuit if housed within the traffic signal cabinet and check luminaires for proper operation.
- 14.) TAPCO shall replace the control cabinet air filter element, vacuum inside the cabinet, and lubricate the cabinet door hinges and locks once per year.



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15.) TAPCO will verify proper operation of optical preemption, and if installed, confirmation lights.

16.) TAPCO shall check for proper grounding of unused conductors within the traffic control cabinet.

17.) TAPCO will verify proper operation of vehicle detection systems to include video detection, microwave detection, and wireless sensors.

18.) TAPCO will provide, where necessary, firmware upgrades to video, microwave, and wireless vehicle detection systems.

19.) TAPCO shall supply the customer completed documentation of all preventive maintenance performed.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

The contractor (TAPCO) agrees to provide preventive maintenance under the terms of this contract during normal business hours. Normal business hours are defined as 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and Holidays.

TAPCO shall invoice the customer the amount of \$1611.00 for preventive maintenance, once per year, after work is completed. The customer agrees to pay invoice within 30 days of receipt.

The contractor (TAPCO) further agrees to provide response maintenance and/or design modification maintenance, as authorized by the customer.

Response maintenance, under the terms of this contract, will be limited to "at random failures", accidents or "knockdowns" or vandalism, or acts of God such as lightning damage, flood, etc.

Design modification maintenance, under the terms of this contract, will include, but not be limited to changes in signal sequence or timings that are required or desired.



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TAPCO shall provide response maintenance and/or design modification maintenance under the terms of this contract during normal business hours. The regular hourly rate for these services shall be \$100.00 per hour, portal-to-portal. Any parts required will be charged for according to the manufacturer's current price list.

Current engineering practices and professional standards shall be applied to not only the response maintenance, but to the design modification maintenance as well.

Should design modification maintenance be desired or emergency response maintenance be required outside of normal business hours, such service will be billed at time and a half the regular hourly rate or \$150.00 per hour. An hourly rate of \$200.00 per hour will be charged on Sundays and Holidays.

No additional charges will be made for the use of regular service vehicles or service equipment. TAPCO shall supply the customer completed documentation of all response maintenance and/or design modification maintenance performed. Copies of this documentation shall be kept in a unique intersection file at TAPCO.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

TAPCO shall also invoice the customer for response maintenance and/or design modification maintenance after the work is complete. The customer agrees to pay invoice within 30 days of receipt.

Limitation of Liability-TAPCO shall have no liability with respect to its obligations under this agreement or otherwise for consequential, compensatory, exemplary, special, indirect, incidental or punitive damages even if it has been advised of the possibility of such damages. In any event, the liability of TAPCO to customer for any reason and upon any cause of action or claim in contract, tort or otherwise with respect to the services shall be limited to the amount paid to TAPCO by customer hereunder for such services. This limitation applies to all causes of action or claims in the aggregate, including without limitation, breach of contract, breach of warranty, negligence. Strict liability, misrepresentation, claims for failure to exercise due care in the performance of services hereunder and any other torts. Further, no cause of action which accrued more than one year prior to the filing of a suit alleging such cause of action may be asserted against TAPCO. Both parties understand and agree that the limitations and exclusions set forth herein represent the parties agreement as to the allocation of risk between the parties in



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connection with TAPCO's obligations under this agreement. The fees payable to TAPCO hereunder reflect, and are set in reliance upon, the allocation of risk set forth herein and the exclusion of the damages described herein and limitations of liability set forth in this agreement.

Accepted by:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By:

A handwritten signature in blue ink that reads "Tim Felhofer".

Name and Title: Tim Felhofer - Service Technician



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## Exhibit A

### List of covered Signalized Intersections

- 1.) Main & Broad
- 2.) Main & Wells
- 3.) Main & Center
- 4.) STH 50 & Edwards Blvd.
- 5.) USH 12 & STH 50 Ramps
- 6.) Edwards Blvd. & Sentry/Walmart
- 7.) Interchange North & Piggly Wiggly
- 8.) Interchange North & Sheridan Springs Rd.
- 9.) Main & Cook



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## 2015- 2016 Video Detection Maintenance Option

Under this contract option for each intersection listed in Exhibit A utilizing a video detection system TAPCO will provide the following services for each video detection camera.

- 1.) Inspect camera and mounting assemblies for signs of wear or damage.
- 2.) Clean and inspect the camera lens.
- 3.) Inspect coax and power cable connections for any signs of deterioration.
- 4.) Check mounting assemblies and hardware for tightness.
- 5.) If necessary, re-aim camera to provide proper field-of-view
- 6.) Check position and, if necessary, adjust camera sun shield

This service will be provided at each video detection intersection once per year around the same time as the traffic signal preventive maintenance.

This service is offered to you at the rate of \$50.00/camera

If these services are needed more than once per year on a specific camera, at the customer's request, TAPCO agrees to provide these services at the response maintenance hourly rate specified in the Traffic Signal Preventive Maintenance Contract.

Accepted by:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By: 

Name and Title: Tim Felhofer – Signal Technician

**TO: FINANCE CHAIRMAN DENNIS LYON & FINANCE COMMITTEE**

**FROM: CITY ADMINISTRATOR DENNIS JORDAN**

**DATE: MARCH 9, 2015**

**RE: SELLING MECHANICAL METERS**

**Background:** When the City installed the LUKE parking stations in 2012, the Council directed staff to sell the mechanical meters for \$25 each. Over the past two years we have sold approximately 50 meters. There are still approximately 80 meters left. I have been approached by an individual who said he would like to buy all of the remaining meters and asked if he could get a discount for the volume he wants to purchase. Staff is asking the Committee if they are interested in this offer and what they would charge for the remaining meters. Again, these are the mechanical meters, not the digital meters.

**Recommendation:** Discuss and direct staff appropriately.

**DATE:** April 7, 2014

## MEMORANDUM

**TO:** Dennis Jordan, City Administrator

**FROM:** Daniel S. Winkler, P.E. \_\_\_\_\_  
Director of Public Works & Utilities

**SUBJECT:** Quotations, Pond & Beach Treatments

### Background

This memorandum discusses bid quotations received to treat the City's beach and pond areas.

### Discussion

Staff was able to obtain a second bid quotation for our algae treatment work at the City. The results are:

<u>Contractor</u>	<u>Address</u>	<u>Total Bid</u>
<b>Bio-Aquatic Services, LLC</b> Wisconsin Lake & Pond	<b>Lake Geneva, WI</b> Eldorado, WI	<b>\$4,675.00 + DNR permit cost</b> \$6,500 to \$8,500 range

### Recommendation

It is recommended to continue to use Bio-Aquatic Services of Lake Geneva, WI in the amount of \$4,675.00 plus the DNR permit fee. The fee appears to be around \$200 depending upon how they calculate the treated acreage.

**Cc:** Cindy Borkhuis  
File

## **Bio-Aquatic Services, LLC**

W3234 McDonald Road  
Lake Geneva, WI 53147

Phone (262) 248-0365

February 16, 2015

City of Lake Geneva DPW  
Dan Winkler  
361 Main Street  
Lake Geneva WI 53147

Dear Dan,

Bio-Aquatic Services proposes the following treatment at the City of Lake Geneva ponds and lakefront for the control of aquatic weed and algae growth for the 2015 season:

1. Bio-Aquatic Services, LLC will use contact or systemic herbicides and algaecides during the season as need for the control of nuisance algae and aquatic plant growth on the Mill Pond and Industrial Park ponds. Bio-Aquatic Services, LLC will also perform a application for the control of nuisance aquatic growth at the Lake Geneva Beach during the month of June. The beach application will be coordinated with a City of Lake Geneva representative of the street department. Treatment season runs April 15<sup>th</sup> thru September 10<sup>th</sup>.
2. Bio-Aquatic Services will arrange all necessary permits, inspections and supervision from the Wisconsin Department of Natural Resources.
3. The charge for the 2015 season will be \$4675.00, plus permit fees. Permit fees are \$20.00 plus \$25.00 per acre. All payments will be made according to an invoice statement. The customer agrees to provide a suitable boat launching site. Bio-Aquatic Services, LLC will not be held liable for damage to lawns or shorelines where a boat launch is not provided.
4. Bio-Aquatic Services will carry liability insurance in the amount of \$100,000 per occurrence.

\_\_\_\_\_  
SIGNAURE

\_\_\_\_\_  
DATE

Please sign and date and return one copy by **April 1<sup>st</sup>, 2015**. If you have any questions please call 262-248-0365.

If there are any questions or concerns, please feel free to contact me at (262) 248-0365.

Sincerely,

Jonathan Duggan  
Bio-Aquatic Services, LLC

## **Dunn Field Concession Stand Agreement Discussion**

Mayor Connors suggested not sending out for bids at this time as the City may benefit better financially once the dog park is finished and there is more activity in the area. DPW Winkler supported the idea of waiting and seeing if we could rent the concession area separately in conjunction with any events the facilities could draw. By consensus, the Commission decided not to go out for bids at this time.

## **OLD BUSINESS**

### **Display of Temporary Art in the Parks-Ald. Chappell-(Taken out of order second)**

Alderman Chappell gave a PowerPoint presentation on artwork in parks in other parts of the country and sharing contacts with artists who do this type of thing. Those contacted include Mr. Don Hammond of Badger and Dr. Evermore of North Freedom, WI. President Skates suggested Mr. Richard Arfston of Burlington, and Commissioner Hartigan suggested Mr. Brost of Fontana. No decisions were made but the consensus was to continue to investigate.

### **Dog Park Fundraising Efforts-Badger Leadership Dynamics-(Taken out of order first)**

Ms. Onofre and Taylor, Thomas, Rollie, Christian and Jack appeared and gave both a presentation and an update on the fundraising effort. They are eyeing a drinking fountain (\$4,000), 2 trash cans (\$475), dog bag dispenser with waste container (\$200), 4 picnic tables at \$775 each (\$3,500), and 2 shade structures (\$6,500 for the pair). Funds raised to date are around \$5,000. The dog bone bench (\$3,000) is still a favorite of the Commission. The group's goal is \$15,000 by the end of school. They also are trying to involve the woodworking class to build some of the dog obstacles. The consensus was to have the group work with DPW Winkler on their selections and setting up an account for the dog park with the City. That way the City can try to obtain the best pricing and save on sales taxes.

### **Ice Skating Rink Location Discussion-Continued.**

President Skates reminded everyone to continue looking for spots for next year's ice rink. Commissioner Swanson said Burlington has two rinks on their lake, Commissioner Quickel stated there used to be a Rotary sponsored rink at the Big Foot Park lagoon, and President Skates noted the BID, Chamber and YMCA are investigating "Nice Rink" liners.

## **Future Meeting Agenda Items-March 2015**

- Flat Iron Park Gazebo Charges.
- Badger Leadership Dynamics Dog Park Fundraising Update.
- Final Dog Park Rules for Approval.

## **ADJOURN:**

It was moved Mayor Connors and seconded by Commissioner Hartigan to adjourn. The motion then passed 8-0 and the meeting was adjourned at 8:07 PM.



# AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator  
For City Council Requests: Article II,  
Section 2-42 (c) must be received two  
Fridays prior to the scheduled City Council  
meeting

Item Requesting  
Be placed on agenda  
Please list as you would like it  
displayed on the agenda

Committee/Board/Commission  
which you are asking to  
Review this item

Date of Meeting

Mayor Connors
Discussion and recommendation on extending Dennis Jordan's employment until the new Administrator is named and starts.
Finance, Licence, and Regulation  City Council
Monday March 9, 2015

Signature

Mayor Jim Connors

Digitally signed by Mayor Jim Connors  
DN: cn=Mayor Jim Connors, o=City of Lake Geneva, ou,  
email=jconnors@cityoflakegeneva.com, c=US  
Date: 2015.02.27 20:54:18 -06'00'

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF LAKE GENEVA  
626 GENEVA STREET  
LAKE GENEVA, WI 53147  
PHONE (262) 248-3763  
www.cityoflakegeneva.com

COLUMBIA CASCADE COMPANY  
1300 SW SIXTH AVE STE 310  
PORTLAND OR 97201-3464

DELIVER TO:  
LAKE GENEVA STREET DEPT.  
1065 CAREY STREET  
LAKE GENEVA WI 53147  
PHONE: 262-248-6644 FAX: 262-248-4913

=====  
P U R C H A S E O R D E R  
=====  
P.O. NUMBER: 90  
P.O. DATE: 03/05/2015  
P.O. AMT: \$19,250.00  
VENDOR NUMBER: COLUM  
REQ. NUMBER:  
EXPECTED DATE: 04/05/2015  
ATTENTION:  
TOM EARLE

DESCRIPTION	ACCOUNT #	HOURS/QTY	COST/UNIT	AMOUNT
MODEL 2663-6 CRAFTSMAN BENCH W/ ARM RESTS PER QUOTE Q-15-70721-A1	11-00-00-1391	10.00000	1,925.0000	19,250.00
				===== \$19,250.00

REQUESTED  
BY: DAN WINKLER

APPROVED  
BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**City of Lake Geneva  
Council Meeting  
March 9, 2015**

**Prepaid Checks  
2/25/15 - 3/05/15**

**Total:  
\$38,310.69**

**Checks over \$5,000:      \$27,489.00**  
*Ewald Hartford - 2015 Ford Taurus (PD)*

**\$6,064.99**  
*US Bank - Credit Card (PD)*



FROM 02/25/2015 TO 03/05/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3341-2/15			02/11/15		59903	03/05/15	6,064.99	6,064.99
		04 FLEXCHART-CALENDAR BOARD	1121005410						268.86
		05 QUILL-OFFICE CHAIR	1121005310						286.94
		06 IRON DUCK-OVERDOSE KITS	1121005342						149.50
		07 CHEAPER TD-MAGAZINE POUCHES	1121005342						87.55
		08 GLOCK-GUN RECOILS	1121005410						195.00
		09 WALMART-BATTERY	1121005361						113.12
		10 WALMART-BATTERY-SQUAD	1121005361						107.22
		11 HOME DEPOT-COMPRESSOR-ARMORY	1121005342						149.00
		12 HAMPTON-LODGING-NELSON	1121005331						210.00
		13 ALLIED-AED BACKPACKS	1121005342						230.00
		14 BACKDROP EXP-BACKDROP, STOOL	1121005399						293.05
		15 BATTERY ZONE-RADIO BATTERIES	1121005361						380.32
		16 KALAHARI-WCPA CONF-GRITZNER	1121005331						79.00
		17 PIGLYWIG-FLOWERS-ECKLAND FUNRL	1121005399						78.85
		18 HOME DEPOT-COMPRESSOR PARTS	1121005342						25.77
		19 MIDWAY-UNIFORM RASMUSSEN	1121005138						31.98
		20 NA RESCUE-HARNESSES-GO BAGS	1121005342						122.94
		21 WCPA CONF-GRITZNER	1121005410						65.00
		22 WPLF-CONF-CHIEF	1121005410						135.00
		23 WALMART-PENS	1121005342						2.82
		24 WALGREENS-BANDAGE SCISSORS	1121005342						5.99
		25 IRON DUCK-OVERDOSE KITS	1121005342						29.90
		26 KALAHARI-LODGING-GRITZNER	1121005331						158.00
		27 AIRSPLAT-TRAINING GUNS	1121005410						218.67
		28 WALMART-DAUBERS-TRAINING	1121005410						3.00
		29 WALMART-HANGERS-LOCKER ROOM	1121005399						4.88
		30 KALAHARI-LODGING-CHIEF	1121005331						158.00
		31 TASER INTL-CARTRIDGES	1121005410						2,235.24
		32 MARLEYS-MEAL-CHIEF, LT	1121005331						48.60
		33 KALAHARI-MEAL-CHIEF, LT	1121005331						30.62
		34 LATE FEE, INTEREST CHARGE	1121005399						81.29
								VENDOR TOTAL:	6,064.99
WIDOTR	REGISTRATION FEE TRUST								
	2015-SQ #203			02/25/15		59901	02/26/15	75.50	75.50
	01	TITLE TRANSFER-SQ #203	1121005361						75.50
								VENDOR TOTAL:	75.50
								TOTAL --- ALL INVOICES:	38,310.69

**City of Lake Geneva  
Council Meeting  
March 9, 2015**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 50,305.95
2. Debt Service	20	\$ 947,737.50
3. TID #4	34	\$ 87.50
4. Lakefront	40	\$ 2,508.06
5. Capital Projects	41	\$ 41,676.72
6. Parking	42	\$ 1,426.04
7. Cemetery	48	\$ 2,340.22
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 6,718.03
10. Impact Fees	45	\$ -
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b>\$1,052,800.02</b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 3/9/2015**

**TOTAL UNPAID ACCOUNTS PAYABLE \$ 1,052,800.02**

**ITEMS > \$5,000**

Depository Trust Company - Debt Payment (Wire Transfer)	\$ 890,000.00
Associated Bank - Debt Payment	\$ 57,737.50
Walworth County Public Works - County H Curb & Gutter	\$ 35,985.31
YMCA - March/April Payment	\$ 8,650.00

Balance of Other Items \$ 60,427.21

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ADVANAU ADVANCE AUTO PARTS							
7193503531165	02/04/15	01	TRANSMISSION FLUID	4800005351		03/10/15	9.98
						INVOICE TOTAL:	9.98
7193503642777	02/05/15	01	HYDRAULIC FLUID	4800005351		03/10/15	45.99
						INVOICE TOTAL:	45.99
7193504022323	02/09/15	01	SPARK PLUGS,BULB	4800005351		03/10/15	27.19
						INVOICE TOTAL:	27.19
						VENDOR TOTAL:	83.16
ALUMI ALUMITANK INC							
156948	02/25/15	01	FUNNELS-STREET VAC	1132145430		03/10/15	450.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
AMAZO AMAZON							
8932-2/15	03/04/15	01	DVD	9900005414		03/10/15	18.69
		02	SOAP DISPENSER	9900005350			13.16
		03	PKG TAPE,PRINTER INK,PAPER	9900005310			187.09
		04	YOUTH DVDS	9900005411			206.65
						INVOICE TOTAL:	425.59
						VENDOR TOTAL:	425.59
AMYS AMY'S SHIPPING EMPORIUM							
145338	02/25/15	01	AUTOCITES-DUNCAN SOLUTIONS	4234505312		03/10/15	11.69
						INVOICE TOTAL:	11.69
						VENDOR TOTAL:	11.69
ARROW ARROW PEST CONTROL INC							
64534	02/17/15	01	PEST CONTROL-FEB	1116105360		03/10/15	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ASSOC	ASSOCIATED BANK						
99G100003-2015	02/23/15	01	DEBT PAYMENT	2081005624		03/10/15	25,000.00
		02	DEBT PAYMENT	2081005656			32,737.50
						INVOICE TOTAL:	57,737.50
						VENDOR TOTAL:	57,737.50
AT&T81	AT&T						
RE030415	02/13/15	01	262 R42-8188 663 1 CITY HALL	1116105221		03/10/15	293.60
		02	262 R42-8188 663 1-POLICE	1121005221			293.60
		03	262 R42-8188 663 1-COURT	1112005221			32.63
		04	262 R42-8188 663 1-METER	4234505221			32.63
		06	262 248-2264 368 9-FIRE DEPT	1122005221			252.76
		07	262 248-4567 367 1-911 MODEM	1121005221			303.18
		08	262 248-4715 125 4-CITY HALL	1116105221			211.56
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			142.22
		12	262 249-5299 313 5-6 LIB LINES	9900005221			127.86
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.32
		14	262 249-5299 313 5-COURT FAX	1112005221			21.32
		15	262 249-5299 313 5-CH ALARM	1116105221			42.62
		16	262 249-5299 313 5-CEM 2 LINES	4800005221			42.62
		17	262 249-5299 313 5-LOWER RIV	4055205221			21.32
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.62
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.62
		20	262 249-5299 313 5-POL 3 LINES	1121005221			63.94
		21	262 248-6837 457 9-PD NEW 911	1121005221			84.04
						INVOICE TOTAL:	2,072.46
						VENDOR TOTAL:	2,072.46
AUTOW	AUTOWORKS PLUS						
19984	02/04/15	01	VALVE EXTENSIONS-ENG #2	1122005351		03/10/15	30.51
						INVOICE TOTAL:	30.51
						VENDOR TOTAL:	30.51
BAKER	BAKER & TAYLOR						

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BAKER	BAKER & TAYLOR						
L3367102-1/15	01/31/15	01	2030174403-7 ITEMS	9900005410		03/10/15	131.14
		02	2030205156-3 ITEMS	9900005410			15.10
		03	2030241524-12 ITEMS	9900005410			198.22
		04	0002650973-1 ITEM RETURN	9900005410			-10.08
						INVOICE TOTAL:	334.38
L3367512-1/15	01/31/15	01	2030213346-42 ITEMS	9900005411		03/10/15	436.37
		02	2030255498-7 ITEMS	9900005411			66.97
						INVOICE TOTAL:	503.34
						VENDOR TOTAL:	837.72
BATTE	BATTERY ZONE INC						
2828	02/09/15	01	RADIO BATTERIES	1121005262		03/10/15	295.32
						INVOICE TOTAL:	295.32
2852	03/06/15	01	BATTERIES	1121005399		03/10/15	256.24
						INVOICE TOTAL:	256.24
						VENDOR TOTAL:	551.56
BENDL	BENDLIN FIRE EQUIPMENT CO INC						
87963	02/12/15	01	GAS MONITORS,PUMP PROBE	1122005800		03/10/15	1,190.00
						INVOICE TOTAL:	1,190.00
						VENDOR TOTAL:	1,190.00
BERRY	BERRY TIRE & AUTO						
280257	01/22/15	01	4 TIRES--ENG#1	1122005240		03/10/15	1,746.80
						INVOICE TOTAL:	1,746.80
						VENDOR TOTAL:	1,746.80
BOTTS	BOTTS WELDING & TRK SERV INC						
579232	02/19/15	01	FLOW PARTS	1132125250		03/10/15	561.54
						INVOICE TOTAL:	561.54

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BOTTTS BOTTTS WELDING & TRK SERV INC							
579744	02/21/15	01	WELD REPAIRS-AIRBOAT CAGE	1122005240		03/10/15	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	811.54
BOUND BOUND TREE MEDICAL LLC							
81681897	01/29/15	01	EMS SUPPLIES-NPA KIT,GLOVES	1122005810		03/10/15	647.83
						INVOICE TOTAL:	647.83
81691009	02/06/15	01	ALCOHOL,STETHOSCOPES	1122005810		03/10/15	44.75
						INVOICE TOTAL:	44.75
						VENDOR TOTAL:	692.58
BSL BADGER STATE LOGISTICS							
256186	02/23/15	01	TRASH CAN LINERS	9900005350		03/10/15	27.20
						INVOICE TOTAL:	27.20
						VENDOR TOTAL:	27.20
BUDGET BUDGET LIBRARY SUPPLIES							
11991	02/10/15	01	LOCKABLE DVD CASES	9900005512		03/10/15	423.00
						INVOICE TOTAL:	423.00
12044	02/24/15	01	DETUNER LABELS	9900005511		03/10/15	2,100.00
						INVOICE TOTAL:	2,100.00
						VENDOR TOTAL:	2,523.00
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-308308	01/20/15	01	MINI LAMP-#209	1121005361		03/10/15	1.49
						INVOICE TOTAL:	1.49
662-308323	01/20/15	01	MINI LAMP-#209	1121005361		03/10/15	2.39
						INVOICE TOTAL:	2.39

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-309621	02/10/15	01	COMPRESSOR PARTS-GARAGE	1121005361		03/10/15	33.48
						INVOICE TOTAL:	33.48
662-310186	02/19/15	01	SPARK PLUGS-WEEDEATERS	1152005250		03/10/15	26.90
						INVOICE TOTAL:	26.90
662-310634	02/26/15	01	WELDING/BRAZING RODS	1132105351		03/10/15	6.58
						INVOICE TOTAL:	6.58
662-310842	03/02/15	01	BRAKE CLEANER,AIRCHUCK,BLEACH	1132105340		03/10/15	77.53
						INVOICE TOTAL:	77.53
662-310849	03/02/15	01	DEGREASER,FUEL LINE HOSE	1132105340		03/10/15	49.26
						INVOICE TOTAL:	49.26
662-310851	03/02/15	01	HOSE CLAMPS	1132105340		03/10/15	12.60
						INVOICE TOTAL:	12.60
662-310867	03/02/15	01	POLY ARMS,UNIONS	1132105340		03/10/15	18.81
						INVOICE TOTAL:	18.81
662-310891	03/02/15	01	WHEEL CYLINDERS-#55	1132105351		03/10/15	20.20
						INVOICE TOTAL:	20.20
662-310901	03/02/15	01	WIPER BLADES,FUEL LINE HOSE	1132105351		03/10/15	13.56
						INVOICE TOTAL:	13.56
						VENDOR TOTAL:	262.80
CDW	CDW GOVERNMENT INC						
RX63198	01/19/15	01	UPS BATTERIES	1115105450		03/10/15	57.54
						INVOICE TOTAL:	57.54
SF13834	01/28/15	01	GETAC STYLUS-AMB	1122005310		03/10/15	24.89
						INVOICE TOTAL:	24.89

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CDW	CDW GOVERNMENT INC						
SL02845	02/09/15	01	GRAPHIC CARD CABLE	1121005262		03/10/15	120.47
		02	DVDS	1116105310			23.91
		03	UPS BATTERIES	1115105450			77.46
						INVOICE TOTAL:	221.84
SQ18157	02/18/15	01	UPS BATTERY RETURNS	1115105450		03/10/15	-57.54
						INVOICE TOTAL:	-57.54
SQ25386	02/18/15	01	UPS BATTERIES	1115105450		03/10/15	60.36
		02	UPS BATTERIES	1112005310			46.42
						INVOICE TOTAL:	106.78
SQ34997	02/19/15	01	ST DEPT CABLE	4132101428		03/10/15	219.08
						INVOICE TOTAL:	219.08
						VENDOR TOTAL:	572.59
COMPL	COMPLETE OFFICE OF WISCONSIN						
32195	01/28/15	01	ENVELOPES,BINDER CLIPS	1121005310		03/10/15	26.64
						INVOICE TOTAL:	26.64
45288	02/18/15	01	CLIPS,LEGAL PADS,RUBBERBANDS	1121005310		03/10/15	41.32
						INVOICE TOTAL:	41.32
50624	02/26/15	01	LAMINATED SHEETS-VEHICLES	1132105340		03/10/15	11.81
						INVOICE TOTAL:	11.81
						VENDOR TOTAL:	79.77
CSIM	CSI MEDIA LLC						
01151861	01/31/15	01	HW ADS-SEASONAL POSITIONS	1121005411		03/10/15	1,426.00
						INVOICE TOTAL:	1,426.00
						VENDOR TOTAL:	1,426.00
DUNCAN	DUNCAN PARKING TECHNOLOGIES						

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNCAN	DUNCAN PARKING TECHNOLOGIES						
DPT021430	02/27/15	01	WIRELESS FEES NOV-JAN	4234505450		03/10/15	1,200.00
						INVOICE TOTAL:	1,200.00
						VENDOR TOTAL:	1,200.00
DUNN	DUNN LUMBER & TRUE VALUE						
593297	02/02/15	01	SWAT TRUCK KEYS	1121005361		03/10/15	9.95
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.45
593550	02/04/15	01	WINDSHIELD FLUID	1121005361		03/10/15	15.16
		02	DISCOUNT	1100004819			-0.76
						INVOICE TOTAL:	14.40
593711	02/06/15	01	GLOVES	4800005340		03/10/15	13.98
						INVOICE TOTAL:	13.98
593875	02/09/15	01	LIGHT BULBS, ICEMELT	9900005350		03/10/15	47.93
		02	DISCOUNT	9900004819			-4.79
						INVOICE TOTAL:	43.14
594076	02/10/15	01	PLUNGER, TOWELS, TP	4800005350		03/10/15	13.77
						INVOICE TOTAL:	13.77
594273	02/11/15	01	BATTERIES-CO DETECTOR	1122005340		03/10/15	8.49
		02	DISCOUNT	1100004819			-0.42
						INVOICE TOTAL:	8.07
594511	02/13/15	01	NUTS, BOLTS, THINNER, WD40	1121005361		03/10/15	35.64
		02	DISCOUNT	1100004819			-1.25
						INVOICE TOTAL:	34.39
594531	02/14/15	01	SPRING CLAMP-BACKDROP	1121005399		03/10/15	11.96
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.36

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
594771	02/17/15	01	PAINT SUPPLIES-GARBAGE CANS	1152005352		03/10/15	28.77
		02	DISCOUNT	1100004819			-1.44
						INVOICE TOTAL:	27.33
594794	02/18/15	01	SANDING PADS-GARBAGE CANS	1152005352		03/10/15	23.99
						INVOICE TOTAL:	23.99
594870	02/18/15	01	CABLE TIES	1121005380		03/10/15	27.96
		02	DISCOUNT	1100004819			-1.40
						INVOICE TOTAL:	26.56
594975	02/20/15	01	STARTER FLUID	4800005340		03/10/15	11.97
						INVOICE TOTAL:	11.97
595116	02/21/15	01	DROP CLOTH,TAPE,U BOLT	1122005351		03/10/15	9.46
		02	DISCOUNT	1100004819			-0.47
						INVOICE TOTAL:	8.99
595140	02/23/15	01	ELECTRICAL BOXES-1070 CAREY	1132105350		03/10/15	5.16
						INVOICE TOTAL:	5.16
595142	02/23/15	01	BULBS-CHAMBER RESTROOM	1152005241		03/10/15	14.99
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.24
595143	02/23/15	01	GRINDER PARTS	1132105340		03/10/15	37.06
						INVOICE TOTAL:	37.06
595205	02/23/15	01	9VOLT BATTERIES-12PK	1132105340		03/10/15	24.99
						INVOICE TOTAL:	24.99
595263	02/24/15	01	PAINT ITEMS-GARBAGE LIDS	1152005352		03/10/15	16.76
		02	DISCOUNT	1100004819			-0.84
						INVOICE TOTAL:	15.92

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
595296	02/24/15	01	NUTS,BOLTS,ROPE,GOO GONE	4234505250		03/10/15	11.98
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.38
595336	02/24/15	01	SCREEN WIRE-VAC #42	1132105351		03/10/15	4.99
		02	DISCOUNT	1100004819			-0.25
						INVOICE TOTAL:	4.74
595347	02/24/15	01	OUTLET SEALER,PICTURE HANGERS	1116105350		03/10/15	6.97
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.62
595366	02/25/15	01	GARBAGE CAN RE-HAB ITEMS	1152005352		03/10/15	8.28
		02	DISCOUNT	1100004819			-0.41
						INVOICE TOTAL:	7.87
595367	02/25/15	01	BOLTS-GIANT VAC SCREEN	1132105351		03/10/15	9.99
						INVOICE TOTAL:	9.99
595378	02/25/15	01	OVEN CLEANER,BLEACH,CLR,PADS	4055105350		03/10/15	17.46
		02	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	16.69
595571	02/26/15	01	CARBIDE DRILL BITS	1132105340		03/10/15	26.98
		02	DISCOUNT	1100004819			-1.35
						INVOICE TOTAL:	25.63
595599	02/27/15	01	ELECTRICAL TAPE	4234505250		03/10/15	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
595603	02/27/15	01	TIRE CHANGER PARTS	1132105351		03/10/15	36.25
		02	DISCOUNT	1100004819			-1.81
						INVOICE TOTAL:	34.44

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
595616	02/27/15	01	PIPE INSULATION,PLIERS	1152005250		03/10/15	9.78
		02	DISCOUNT	1100004819			-0.49
						INVOICE TOTAL:	9.29
595814	03/02/15	01	SAFETY EYES	1132135430		03/10/15	7.98
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.58
595975	03/04/15	01	RAZORBLADES,ARMOR-ALL CLEANER	4234505250		03/10/15	13.98
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.28
						VENDOR TOTAL:	499.87
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		12/23/14	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EAM EMERGENCY APPARATUS MAINT							
77786	02/10/15	01	LOCK,BULBS-SWAT TRUCK	1121005361		03/10/15	308.80
						INVOICE TOTAL:	308.80
						VENDOR TOTAL:	308.80
EDC EDC EDUCATIONAL SERVICES							
3027676	01/29/15	01	CHILD BOARD BOOKS	9900005411		03/10/15	217.15
						INVOICE TOTAL:	217.15
						VENDOR TOTAL:	217.15
ENERG ENERGY CONSULTANTS OF WI							
7538	02/13/15	01	LIGHT BULBS	1116105350		03/10/15	325.00
						INVOICE TOTAL:	325.00
						VENDOR TOTAL:	325.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FAST FASTENAL COMPANY							
WIELK113492	02/12/15	01	FLOW PARTS	1132125340		03/10/15	13.09
						INVOICE TOTAL:	13.09
						VENDOR TOTAL:	13.09
FORD FORD OF LAKE GENEVA							
46147	02/03/15	01	WIRING, BRAKES, ROTORS-206	1121005361		03/10/15	1,049.24
						INVOICE TOTAL:	1,049.24
46286	01/10/15	01	OIL LEAK FIX, BELTS, HOSE	1122005240		03/10/15	1,180.78
						INVOICE TOTAL:	1,180.78
46472	02/03/15	01	OIL, FILTER CHG-#203	1121005361		03/10/15	30.80
						INVOICE TOTAL:	30.80
46494	01/30/15	01	BULB, SOCKET ASSY-#205	1121005361		03/10/15	485.17
						INVOICE TOTAL:	485.17
46499	01/21/15	01	TIRE REPAIR-#211	1121005361		03/10/15	20.00
						INVOICE TOTAL:	20.00
46554	01/26/15	01	LIGHT BULB-#203	1121005361		03/10/15	83.08
						INVOICE TOTAL:	83.08
46561	01/26/15	01	OIL CHG, PWR STEERING CK	1121005361		03/10/15	133.01
						INVOICE TOTAL:	133.01
46673	02/05/15	01	OIL CHG, BRAKE PADS-#205	1121005361		03/10/15	251.23
						INVOICE TOTAL:	251.23
46870	02/21/15	01	HEADLIGHT BULB-#204	1121005361		03/10/15	83.08
						INVOICE TOTAL:	83.08
						VENDOR TOTAL:	3,316.39
GAI GAI CONSULTANTS INC							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GAI GAI CONSULTANTS INC							
2084608	11/24/14	01	OCT ENG	4132101307		03/10/15	164.00
						INVOICE TOTAL:	164.00
2087731	02/23/15	01	FEB ENG	1100001391		03/10/15	155.50
		02	OAKHILL GIS WORK	4800005810			195.00
		03	FEB ENG	1130005216			209.00
						INVOICE TOTAL:	559.50
						VENDOR TOTAL:	723.50
GAPPA GAPPA SECURITY SOLUTIONS LLC							
7024	02/25/15	01	DOOR LOCKSET-1065	1132105350		03/10/15	180.95
						INVOICE TOTAL:	180.95
						VENDOR TOTAL:	180.95
GATEK GATEWAY TECHNICAL COLLEGE							
19857	03/06/15	01	DAAT-DYON, GIOVANNONI	1121005410		03/10/15	136.00
						INVOICE TOTAL:	136.00
						VENDOR TOTAL:	136.00
GATEWAY GATEWAY TECHNICAL COLLEGE							
CHGBK 12/14	12/31/14	01	CHGBK EL PALENQUE 2012	1110005742		03/10/15	52.14
						INVOICE TOTAL:	52.14
						VENDOR TOTAL:	52.14
GENAU GENEVA AUTO BODY							
22256	02/19/15	01	SQUAD-#205 FIX	1110005245		03/10/15	196.17
		02	SQUAD-#205 FIX	1121005361			500.00
						INVOICE TOTAL:	696.17
						VENDOR TOTAL:	696.17
GENCODE GENERAL CODE LLC							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GENCODE GENERAL CODE LLC							
C0017381	03/06/15	01	ANNUAL CODE MAINT FEE	1114305218		03/10/15	495.00
						INVOICE TOTAL:	495.00
						VENDOR TOTAL:	495.00
GENON GENEVA ONLINE INC							
1005066	03/06/15	01	EML SVC-FEB	1121005221		03/10/15	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	39.00
GLP GLP AUTOMOTIVE LLC							
6976	02/05/15	02	FUEL PUMP/FILTER-HONDA	1121005361		03/10/15	423.09
						INVOICE TOTAL:	423.09
						VENDOR TOTAL:	423.09
GRANI GRANITE RIDGE LAWN & LANDSCAPE							
4607	02/03/15	01	JAN SNOW REMOVAL	9900005360		03/10/15	340.00
						INVOICE TOTAL:	340.00
						VENDOR TOTAL:	340.00
GRAYS GRAYS INC							
32476	02/20/15	01	CUTTING EDGE-#26	1132125250		03/10/15	222.00
						INVOICE TOTAL:	222.00
						VENDOR TOTAL:	222.00
HALVE HALVERSON OVERHEAD DOOR CO							
0089142-IN	02/15/15	01	GARAGE DOOR ROLLERS	1132105350		03/10/15	7.00
						INVOICE TOTAL:	7.00
						VENDOR TOTAL:	7.00
HENRYS HENRY SCHEIN INC							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
HENRYS HENRY SCHEIN INC							
16392213	01/21/15	01	PROTECTIVE SUITS	1122005810		03/10/15	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
HWYC HWY C SERVICES INC							
208420	02/19/15	01	FILTERS, BLADES-MOWERS	1152005250		03/10/15	121.06
						INVOICE TOTAL:	121.06
						VENDOR TOTAL:	121.06
INITIAL INITIAL DESIGNS							
4602	02/02/15	01	LANYARDS	1129005340		03/10/15	193.71
						INVOICE TOTAL:	193.71
						VENDOR TOTAL:	193.71
ITU ITU ABSORB TECH INC							
5964655	02/13/15	01	MATS	1122005360		03/10/15	109.87
						INVOICE TOTAL:	109.87
5970576	02/27/15	01	MATS, MOPS, FRAGRANCE	4055105350		03/10/15	62.83
						INVOICE TOTAL:	62.83
5970577	02/27/15	01	MATS	1116105360		03/10/15	88.63
						INVOICE TOTAL:	88.63
						VENDOR TOTAL:	261.33
JAMES JAMES IMAGING SYSTEMS INC							
584921	01/31/15	01	TOSH ES 3555-OVERAGE JAN	1121005531		03/10/15	77.26
						INVOICE TOTAL:	77.26
584922	01/31/15	01	TOSH ES357-OVERAGE-JAN	1121005531		03/10/15	38.40
						INVOICE TOTAL:	38.40

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JAMES	JAMES IMAGING SYSTEMS INC						
588018	02/16/15	01	TOSH ES3555-OVERAGE FEB	1121005531		03/10/15	98.82
						INVOICE TOTAL:	98.82
588019	02/16/15	01	TOSH ES357-OVERAGE FEB	1121005531		03/10/15	22.90
						INVOICE TOTAL:	22.90
						VENDOR TOTAL:	237.38
JANIK	JANI-KING OF MILWAUKEE						
MIL03150477	03/01/15	01	MARCH CLEANING	9900005360		03/10/15	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JERRY	JERRY WILLKOMM INC						
209686	02/06/15	01	1508 GAL GAS	1132105341		03/10/15	3,331.17
						INVOICE TOTAL:	3,331.17
						VENDOR TOTAL:	3,331.17
JTSCH1	LAKE GENEVA JOINT 1 SCHOOL						
CHGBK 12/14	12/31/14	01	CHGBK EL PALENQUE 2012	1110005742		03/10/15	308.95
						INVOICE TOTAL:	308.95
						VENDOR TOTAL:	308.95
KAEST	KAESTNER AUTO ELECTRIC CO						
226660	02/13/15	01	CITY FLAGS-CITY HALL	1116105350		03/10/15	415.00
		02	CITY FLAGS-RIV	4055205350			166.00
		03	CITY FLAGS-PARKS	1116105350			249.00
						INVOICE TOTAL:	830.00
227035	02/25/15	01	SQUEEGEES,HANDLE,WANDS	1132105350		03/10/15	159.90
						INVOICE TOTAL:	159.90
						VENDOR TOTAL:	989.90

INVOICES DUE ON/BEFORE 03/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
KUNESE KUNES COUNTRY OF ELKHORN							
13804A	01/21/15	01	ABS FIX ESTIMATE	4800005351		03/10/15	176.65
						INVOICE TOTAL:	176.65
						VENDOR TOTAL:	176.65
LAKEWC LAKEWOOD CONSTRUCTION SERVICES							
12	03/06/15	01	SNOW HAULING-2/2/15	1132125220		03/10/15	871.25
						INVOICE TOTAL:	871.25
						VENDOR TOTAL:	871.25
LARK LARK UNIFORM OUTFITTERS INC							
187320	01/24/15	01	UNIFORM-KELLER	1121005138		03/10/15	208.84
						INVOICE TOTAL:	208.84
188561	02/11/15	01	UNIFORM-DERRICK	1121005138		03/10/15	8.00
						INVOICE TOTAL:	8.00
188731	02/13/15	01	UNIFORM-HINZPETER	1121005138		03/10/15	14.95
						INVOICE TOTAL:	14.95
188732	02/13/15	01	UNIFORM-HALL	1121005138		03/10/15	199.85
						INVOICE TOTAL:	199.85
188744	02/13/15	01	UNIFORM-DYON	1121005138		03/10/15	84.90
						INVOICE TOTAL:	84.90
188745	02/13/15	01	UNIFORM-MOORE	1121005138		03/10/15	128.85
						INVOICE TOTAL:	128.85
188746	02/13/15	01	UNIFORM-WAY	1121005138		03/10/15	10.95
						INVOICE TOTAL:	10.95
188747	02/13/15	01	UNIFORM-GIOVANNONI	1121005138		03/10/15	14.95
						INVOICE TOTAL:	14.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LARK	LARK UNIFORM OUTFITTERS INC						
188749	02/13/15	01	UNIFORM-FROGGATT	1121005138		03/10/15	14.95
						INVOICE TOTAL:	14.95
188764	02/13/15	01	UNIFORM-NELSON	1121005138		03/10/15	126.95
						INVOICE TOTAL:	126.95
188992	02/17/15	01	UNIFORM-HALL	1121005138		03/10/15	102.95
						INVOICE TOTAL:	102.95
189004	02/17/15	01	UNIFORM-NELSON	1121005138		03/10/15	13.90
						INVOICE TOTAL:	13.90
189006	02/17/15	01	UNIFORM-HINZPETER	1121005138		03/10/15	10.95
						INVOICE TOTAL:	10.95
189008	02/17/15	01	UNIFORM-GIOVANNONI	1121005138		03/10/15	8.95
						INVOICE TOTAL:	8.95
						VENDOR TOTAL:	949.94
LASERE	LASER ELECTRIC SUPPLY						
1432159-00	02/09/15	01	CONDUIT,FAN CONTROL,PVC	1132105350		03/10/15	98.73
		02	DISCOUNT	1100004819			-1.97
						INVOICE TOTAL:	96.76
1432362-00	02/16/15	01	BULBS-1055 CAREY	1132105350		03/10/15	65.25
		02	DISCOUNT	1100004819			-1.31
						INVOICE TOTAL:	63.94
1432539-00	02/23/15	01	AIR HANDLER-VENT SYSTEM	4132101417		03/10/15	97.23
		02	DISCOUNT	1100004819			-1.94
						INVOICE TOTAL:	95.29
1432555-00	02/24/15	01	LAMPS,BULBS	4055205350		03/10/15	267.83

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LASERE LASER ELECTRIC SUPPLY							
1432555-00	02/24/15	02	DISCOUNT	1100004819		03/10/15	-5.36
						INVOICE TOTAL:	262.47
1432589-00	02/25/15	01	LED EXIT,EMERGENCY LIGHT	1132105350		03/10/15	62.00
		02	DISCOUNT	1100004819			-1.24
						INVOICE TOTAL:	60.76
						VENDOR TOTAL:	579.22
LGCHE LAKE GENEVA CHEVROLET							
6059329/2	01/28/15	01	ABS&TRANSMISSION FIX	4800005351		03/10/15	1,412.07
						INVOICE TOTAL:	1,412.07
						VENDOR TOTAL:	1,412.07
LGHS LAKE GENEVA GENOA CITY UNION							
CHGBK 12/14	12/31/14	01	CHGBK EL PALENQUE 2012	1110005742		03/10/15	109.10
						INVOICE TOTAL:	109.10
						VENDOR TOTAL:	109.10
LGREG LAKE GENEVA REGIONAL NEWS							
1089620	01/08/15	01	HW ADS-RESERVE OFFICERS	1121005411		03/10/15	191.40
						INVOICE TOTAL:	191.40
1089621	01/08/15	01	HW ADS-BOOKING OFFICERS	1121005411		03/10/15	191.40
						INVOICE TOTAL:	191.40
1090199	01/15/15	01	HW ADS-RESERVE OFFICERS	1121005411		03/10/15	191.40
						INVOICE TOTAL:	191.40
1090200	01/15/15	01	HW ADS-BOOKING OFFICERS	1121005411		03/10/15	191.40
						INVOICE TOTAL:	191.40
						VENDOR TOTAL:	765.60

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MADIS	MADISON AREA TECHNICAL COLLEGE						
CORP-37605	02/10/15	01	NELSON-RIFLE INST CLASS	1121005410		03/10/15	80.01
						INVOICE TOTAL:	80.01
						VENDOR TOTAL:	80.01
MAILF	MAILFINANCE						
H5179205	02/20/15	01	METER LEASE-MAR	1116105532		03/10/15	376.24
						INVOICE TOTAL:	376.24
						VENDOR TOTAL:	376.24
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5135	02/14/15	01	FA REVIEW/DEVICES-AURORA	1122005750		03/10/15	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
MARTIN	MARTIN GROUP						
1172464	02/18/15	01	RICOH TONER	1116105310		03/10/15	215.00
						INVOICE TOTAL:	215.00
1172551	02/20/15	01	KONICA 20-FEB	1121005531		03/10/15	12.65
						INVOICE TOTAL:	12.65
1172552	02/20/15	01	BIZHUB-FEB	1116105531		03/10/15	153.66
						INVOICE TOTAL:	153.66
						VENDOR TOTAL:	381.31
MINUT	MINUTEMAN PRESS						
22707	03/06/15	01	ENVELOPES,LABELS	1121005310		03/10/15	357.66
						INVOICE TOTAL:	357.66
22807	02/19/15	01	BLDG INSP LABELS,NOTICES	1124005310		03/10/15	210.56
						INVOICE TOTAL:	210.56
						VENDOR TOTAL:	568.22

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MONRO	MONROE TRUCK EQUIPMENT						
5292523	02/17/15	01	FLOW SPRING-#27	1132125250		03/10/15	43.25
						INVOICE TOTAL:	43.25
						VENDOR TOTAL:	43.25
NAPAE	ELKHORN NAPA AUTO PARTS						
978445	02/25/15	01	OIL FILTERS-GIANT VAC	1132105351		03/10/15	21.22
						INVOICE TOTAL:	21.22
978587	02/26/15	01	TRAILER DUST CAP	1152005350		03/10/15	3.75
						INVOICE TOTAL:	3.75
						VENDOR TOTAL:	24.97
ODB	OLD DOMINION BRUSH CO INC						
0071201-IN	02/16/15	01	LEAF HOSE-GIANT VAC	1132145430		03/10/15	610.96
						INVOICE TOTAL:	610.96
						VENDOR TOTAL:	610.96
OTTER	OTTER SALES & SERVICE INC						
P151311	03/02/15	01	VALVE-GIANT VAC	1132105351		03/10/15	8.15
						INVOICE TOTAL:	8.15
						VENDOR TOTAL:	8.15
PAL	PAL STEEL COMPANY INC						
23754	02/25/15	01	SHROUD FIX-GIANT VAC	1132105351		03/10/15	58.25
						INVOICE TOTAL:	58.25
						VENDOR TOTAL:	58.25
PATS	PAT'S SERVICES INC						
A-109565	02/23/15	01	PORT A POTTY SVC-FEB	4800005360		03/10/15	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PCL	PETTY CASH - LIBRARY						
2/9/15	02/09/15	01	USPS-DECATUR LIB	9900005312		03/10/15	5.12
						INVOICE TOTAL:	5.12
USPS 2/17/15	02/17/15	01	USPS-NEWTON IA LIB	9900005312		03/10/15	3.02
						INVOICE TOTAL:	3.02
USPS 2/18/15	02/18/15	01	USPS-CUMBERLAND KY COLLEGE	9900005312		03/10/15	2.56
						INVOICE TOTAL:	2.56
USPS 2/23/15	02/23/15	01	USPS GURNEE IL LIB	9900005312		03/10/15	2.68
						INVOICE TOTAL:	2.68
USPS 2/25/15	02/24/15	01	USPS-PADUCAH KY,WHEATON,IL	9900005312		03/10/15	5.58
						INVOICE TOTAL:	5.58
						VENDOR TOTAL:	18.96
PECK	PECK & WEIS HEATING & COOLING						
884428	01/23/15	01	FURNACE FIX-1065 CAREY	1132105360		03/10/15	354.71
						INVOICE TOTAL:	354.71
						VENDOR TOTAL:	354.71
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490012615	01/26/15	01	SHREDDING SVC-JAN	1121005399		03/10/15	35.00
						INVOICE TOTAL:	35.00
12490022315	02/23/15	01	SHREDDING SVC-FEB	1121005399		03/10/15	35.00
						INVOICE TOTAL:	35.00
12491022315	02/23/15	01	SHREDDING SVC-FEB	1116105360		03/10/15	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	85.00
PRV	PRV UPFITTERS						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PRV	PRV UPFITTERS						
1002	01/15/15	01	NEW SIREN INSTALL-AMB 1	1122005240		03/10/15	290.00
						INVOICE TOTAL:	290.00
						VENDOR TOTAL:	290.00
QUILL	QUILL CORPORATION						
1605824	02/18/15	01	PAPER, SCISSORS	1121005310		03/10/15	160.24
						INVOICE TOTAL:	160.24
1793972	02/25/15	01	HAND WARMERS	4234505310		03/10/15	48.48
						INVOICE TOTAL:	48.48
						VENDOR TOTAL:	208.72
ROBER	KEN ROBERS						
MILEAGE-2/15	02/27/15	01	FEB-325 MILES	1124005330		03/10/15	186.88
						INVOICE TOTAL:	186.88
						VENDOR TOTAL:	186.88
ROLYAN	ROLYAN BUOYS						
3628050	02/24/15	01	BUOYS	4052105351		03/10/15	1,920.00
						INVOICE TOTAL:	1,920.00
						VENDOR TOTAL:	1,920.00
ROTE	ROTE OIL COMPANY						
239232	02/19/15	01	DRUM CREDIT	1132105341		03/10/15	-66.00
						INVOICE TOTAL:	-66.00
305071	02/26/15	01	225.8 GAL CLEAR DIESEL	1132105341		03/10/15	576.02
						INVOICE TOTAL:	576.02
						VENDOR TOTAL:	510.02
RPMS	RPM'S LLC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RPMS	RPM'S LLC						
021215	02/12/15	01	TAILPIPE FIX-ENG #1	1122005240		03/10/15	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
SIGNA	SIGNATURE SIGNS LLC						
4629	02/25/15	01	SQUAD LETTERING-#203-15	4121009078		03/10/15	330.00
						INVOICE TOTAL:	330.00
						VENDOR TOTAL:	330.00
SKINN	SKINNER HEATING & COOLING						
203	02/18/15	01	GAS VALVE HEATER FIX	4800005240		03/10/15	290.00
						INVOICE TOTAL:	290.00
						VENDOR TOTAL:	290.00
STS	GEORGE SCHROEDER TRUCKING						
440129	02/07/15	01	SNOW REMOVAL-2/3/15	1132125220		03/10/15	546.25
						INVOICE TOTAL:	546.25
						VENDOR TOTAL:	546.25
T0000984	MARK SKALA						
154	02/04/15	01	DIAGNOSE PHONE SYSTEM	1122005241		03/10/15	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
T0000988	CHRIS STINEBRINK						
REIMB	02/22/15	01	REIMB MAILBOX DAMAGE	1132125340		03/10/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
TACTI	TACTICAL MEDICAL SOLUTIONS INC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
TACTI	TACTICAL MEDICAL SOLUTIONS INC						
6435	01/13/15	01	SQUAD GO BAGS	1121005399		03/10/15	240.50
						INVOICE TOTAL:	240.50
6532	01/06/15	01	TRAUMA GAUZE-GO BAGS	1121005399		03/10/15	328.60
						INVOICE TOTAL:	328.60
7229	02/04/15	01	IFAK FOR GO BAGS	1121005399		03/10/15	126.25
						INVOICE TOTAL:	126.25
7243	02/03/15	01	TRAUMA GAUZE	1122005810		03/10/15	135.84
						INVOICE TOTAL:	135.84
						VENDOR TOTAL:	831.19
TOSHI	TOSHIBA FINANCIAL SOLUTIONS						
16609541	02/24/15	01	LEASE-TOSHIBA ES2540C	9900005532		03/10/15	316.23
						INVOICE TOTAL:	316.23
						VENDOR TOTAL:	316.23
TRANS	TRANS UNION LLC						
01522736	01/25/15	01	BACKGROUND CHECK	1121005411		03/10/15	33.20
						INVOICE TOTAL:	33.20
						VENDOR TOTAL:	33.20
TROM	TROMCOM						
22777	01/23/15	01	RETROFIT-SQUAD #204-15	4121009078		03/10/15	4,881.10
						INVOICE TOTAL:	4,881.10
						VENDOR TOTAL:	4,881.10
ULINE	ULINE						
64825227	01/27/15	01	EVIDENCE SECURITY TAGS	1121005380		03/10/15	72.78
						INVOICE TOTAL:	72.78
						VENDOR TOTAL:	72.78

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
UNIQ	UNIQUE MANAGEMENT SERVICES INC						
300919	02/01/15	01	COLLECTION FEES-JAN	9900005510		03/10/15	71.60
						INVOICE TOTAL:	71.60
						VENDOR TOTAL:	71.60
USCELL	US CELLULAR						
RE030415	02/12/15	01	HARBORMASTER CELL-FEB	4055105221		03/10/15	9.32
		02	MAYOR'S CELL-FEB	1116105221			0.99
		03	BLDG INSP CELL-FEB	1124005262			11.15
		05	CITY ADMIN CELL-JAN	1116105221			-19.67
		07	BEACH CELL-FEB	4054105221			0.68
		08	PARKING MTR 1 CELL-FEB	4234505221			4.24
		09	PARKING MTR 2 CELL-FEB	4234505221			1.96
		10	CITY HALL CELL-FEB	1116105221			3.64
		12	PARKING SUPERVISOR-FEB	4234505221			45.65
		13	CEMETERY CELL-FEB	4800005221			21.00
		14	ST DIRECTOR CELL-FEB	1132105221			42.54
		15	ST FOREMAN CELL-FEB	1132105221			42.45
		16	PARKING MGR CELL-FEB	4234505221			47.44
						INVOICE TOTAL:	211.39
						VENDOR TOTAL:	211.39
USPS	US POST OFFICE						
STAMPS-2/24	02/24/15	01	STAMPS-20 BOOKS	9900005312		03/10/15	196.00
						INVOICE TOTAL:	196.00
						VENDOR TOTAL:	196.00
VANDE	VANDEWALLE & ASSOCIATES INC						
201412013	12/19/14	01	PLANNING-DEC	1100001391		03/10/15	514.50
		02	PLANNING-DEC	1169305212			497.50
						INVOICE TOTAL:	1,012.00
201501033	01/20/15	01	JAN PLANNING	1100001391		03/10/15	855.75

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
VANDE VANDEWALLE & ASSOCIATES INC							
201501033	01/20/15	02	JAN PLANNING	1169305212		03/10/15	27.00
		03	JAN PLANNING	3430005214			87.50
						INVOICE TOTAL:	970.25
20150212	02/20/15	01	FEB PLANNING	1100001391		03/10/15	513.00
		02	FEB PLANNING	1169305212			521.00
						INVOICE TOTAL:	1,034.00
						VENDOR TOTAL:	3,016.25
VON VON BRIESEN & ROPER SC							
9776	02/17/15	01	LEGAL CONSULT-PHONE	1121005214		03/10/15	21.50
						INVOICE TOTAL:	21.50
						VENDOR TOTAL:	21.50
VORPA VORPAGEL SERVICE INC							
36185	02/18/15	01	THERMOSTAT REPLACEMENT	9900005360		03/10/15	220.00
						INVOICE TOTAL:	220.00
						VENDOR TOTAL:	220.00
WALCOD WALWORTH CO DRUG ENFORCEMENT							
116	01/27/15	01	DRUG TEST KITS	1121005380		03/10/15	99.00
						INVOICE TOTAL:	99.00
						VENDOR TOTAL:	99.00
WALCOP WALWORTH COUNTY PUBLIC WORKS							
1202	01/21/15	01	CTY H CURB&GUTTER	4132101413		03/10/15	35,985.31
						INVOICE TOTAL:	35,985.31
						VENDOR TOTAL:	35,985.31
WALCOT WALWORTH COUNTY TREASURER							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
WALCOT WALWORTH COUNTY TREASURER							
64-246	2/15	02/28/15	01 COURT FINES-FEB	1112002420		03/10/15	2,013.30
						INVOICE TOTAL:	2,013.30
CHGBK	12/14	12/31/14	01 CHGBK EL PALENQUE 2012	1110005742		03/10/15	149.44
						INVOICE TOTAL:	149.44
						VENDOR TOTAL:	2,162.74
WALLA DARCY BREWSTER-WALLACE							
REIMB	01/15	01/23/15	01 81 MILES	9900005211		03/10/15	46.58
						INVOICE TOTAL:	46.58
						VENDOR TOTAL:	46.58
WELDE WELDERS SUPPLY CO							
316819		02/12/15	01 ACETYLENE,OXYGEN	1132105340		03/10/15	114.77
						INVOICE TOTAL:	114.77
						VENDOR TOTAL:	114.77
WIDNR WI DEPT OF NATURAL RESOURCES							
CHGBK	12/14	12/31/14	01 CHGBK EL PALENQUE 2012	1110005742		03/10/15	5.68
						INVOICE TOTAL:	5.68
						VENDOR TOTAL:	5.68
WILIB WI LIBRARY ASSOCIATION							
2015		03/02/15	01 DUES-2015	9900005211		03/10/15	224.00
						INVOICE TOTAL:	224.00
						VENDOR TOTAL:	224.00
WISC STATE OF WISCONSIN							
64-246	2/15	02/28/15	01 COURT FINES-FEB	1112002424		03/10/15	4,981.35
						INVOICE TOTAL:	4,981.35
						VENDOR TOTAL:	4,981.35

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
WOLFE	WOLFE COMMUNICATIONS						
7400	01/28/15	01	PAGER PARTS	1122005262		03/10/15	269.50
						INVOICE TOTAL:	269.50
						VENDOR TOTAL:	269.50
WTA	WI TAXPAYERS ALLIANCE						
2015 CONTRIBUTION	03/06/15	01	2015 CONTRIBUTION	1114205324		03/10/15	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
YMCA	YMCA						
RE030415	03/01/15	01	MAR/APR PAYMENT	1170005760		03/10/15	8,650.00
						INVOICE TOTAL:	8,650.00
						VENDOR TOTAL:	8,650.00
						TOTAL ALL INVOICES:	162,800.02

**City of Lake Geneva  
Treasurer's Report as of NOVEMBER 30, 2014**

		Cash Activity			Cash Balances	
WALWORTH STATE BANK	Type	Expenditures	Receipts	Transfers	Oct-14	Nov-14
City Expenses & Collections	General Checking	263,337.70	442,629.93	500,000.00		
City Net Payroll	General Checking	381,807.65				
City Health Claims	General Checking	160,172.45				
<b>General Checking</b>	<b>TOTALS</b>	<b>805,317.80</b>	<b>442,629.93</b>	<b>500,000.00</b>	<b>443,768.20</b>	<b>581,080.33</b>

		Cash Activity			Cash Balances	
Other Banks	Type	Expenditures	Receipts	Transfers	Oct-14	Nov-14
BMO Harris Bank	TID #4 Certificates of Deposit		2,294.18		604,755.81	607,049.99
Community Bank of Delavan	TID #4 Certificate of Deposit		260.16		374,439.50	374,699.66
Community Bank of Delavan	TID #4 CDARS				1,200,000.00	1,200,000.00
Community Bank of Delavan	TID #4 Money Market		0.04		2,645.06	2,645.10
US Bank	Tax Receipts	25,842.02			27,842.02	2,000.00
Town Bank	TID #4 Money Market	6.00			142.80	136.80
Associated Bank	TID #4 Certificates of Deposit		392.44		313,950.77	314,343.21
PNC Bank	Police Seizure Account	3.00			3,880.59	3,877.59
<b>Other Banks</b>	<b>TOTALS</b>	<b>25,851.02</b>	<b>2,946.82</b>	<b>-</b>	<b>2,527,656.55</b>	<b>2,504,752.35</b>

		Cash Activity			Cash Balances	
Local Govt Investment Pool	Type	Expenditures	Receipts	Transfers	Oct-14	Nov-14
LGIP Acct #1	General		92,361.75	(500,000.00)	6,040,892.18	5,633,253.93
LGIP Acct #4	Treasurer	505.59	0.03		505.59	0.03
LGIP Acct #5	Impact Fees-Park		3.54		50,044.05	50,047.59
LGIP Acct #6	Impact Fees-Fire		5.14		72,569.08	72,574.22
LGIP Acct #7	TID #4		381.47		5,389,720.08	5,390,101.55
LGIP Acct #8	Capital Projects		1.43		20,168.69	20,170.12
LGIP Acct #9	Public Library		6.58		92,929.99	92,936.57
LGIP Acct #10	Impact Fees-Library		13.03		184,143.83	184,156.86
LGIP Acct #11	Capital Projects-2014		188.67		2,665,750.63	2,665,939.30
<b>Local Gov't Investment Pool</b>	<b>TOTALS</b>	<b>505.59</b>	<b>92,961.64</b>	<b>(500,000.00)</b>	<b>14,516,724.12</b>	<b>14,109,180.17</b>

**GRAND TOTAL ALL BANKS**

<b>831,674.41</b>	<b>538,538.39</b>	<b>-</b>	<b>17,488,148.87</b>	<b>17,195,012.85</b>
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*Sarah M. Mue*

Attest:

**City of Lake Geneva  
Treasurer's Report as of DECEMBER 31, 2014**

Walworth State Bank	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Nov-14	Dec-14
City Expenses & Collections	General Checking	533,299.61	192,826.29	800,000.00		
City Net Payroll	General Checking	399,611.63				
City Health Claims	General Checking	228,144.91				
<b>General Checking</b>	<b>TOTALS</b>	<b>1,161,056.15</b>	<b>192,826.29</b>	<b>800,000.00</b>	<b>581,080.33</b>	<b>412,850.47</b>

Other Banks	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Nov-14	Dec-14
BMO Harris Bank	TID #4 Certificates of Deposit				607,049.99	607,049.99
Community Bank of Delavan	TID #4 Certificate of Deposit				374,699.66	374,699.66
Community Bank of Delavan	TID #4 CDARS				1,200,000.00	1,200,000.00
Community Bank of Delavan	TID #4 Money Market		0.05		2,645.10	2,645.15
US Bank	Tax Receipts		10,096,454.15	(3,180,000.00)	2,000.00	6,918,454.15
Town Bank	TID #4 Money Market			(136.80)	136.80	-
Associated Bank	TID #4 Certificates of Deposit			136.80	314,343.21	314,480.01
Walworth State Bank	Police Seizure Account				3,877.59	3,877.59
<b>Other Banks</b>	<b>TOTALS</b>	<b>-</b>	<b>10,096,454.20</b>	<b>(3,180,000.00)</b>	<b>2,504,752.35</b>	<b>9,421,206.55</b>

Local Govt Investment Pool	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Nov-14	Dec-14
LGIP Acct #1	General		409.08	(600,000.00)	5,633,253.93	5,033,663.01
LGIP Acct #4	Treasurer		46.38	3,180,000.00	0.03	3,180,046.41
LGIP Acct #5	Impact Fees-Park		3.88		50,047.59	50,051.47
LGIP Acct #6	Impact Fees-Fire		5.63		72,574.22	72,579.85
LGIP Acct #7	TID #4		417.99		5,390,101.55	5,390,519.54
LGIP Acct #8	Capital Projects		1.56		20,170.12	20,171.68
LGIP Acct #9	Public Library		7.21		92,936.57	92,943.78
LGIP Acct #10	Impact Fees-Library		14.28		184,156.86	184,171.14
LGIP Acct #11	Capital Projects-2014		192.73	(200,000.00)	2,665,939.30	2,466,132.03
<b>Local Gov't Investment Pool</b>	<b>TOTALS</b>	<b>-</b>	<b>1,098.74</b>	<b>2,380,000.00</b>	<b>14,109,180.17</b>	<b>16,490,278.91</b>

**GRAND TOTAL ALL BANKS**

<b>1,161,056.15</b>	<b>10,290,379.23</b>	<b>-</b>	<b>17,195,012.85</b>	<b>26,324,335.93</b>
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*Sarah [Signature]*

Attest: