

**PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, MAY 14, 2019– 4:30PM
CITY HALL CONFERENCE ROOM 2A**

Members: Chairperson Cindy Flower, Selena Proksa, Rich Hedlund, Tim Dunn, and Ken Howell

Meeting was called to order by Chairperson Flower at 4:31 p.m.

Roll Call

Public Works Director Earle called the roll and noted that Flower, Proksa, Hedlund, Dunn, and Howell were present.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Thomas George; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Bob Lee; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path. He added that this is contradictory to the sidewalk cafes that already exist and are welcomed.

Cynthia Zulke; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Beth Tumas; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Kevin Flemming; Spoke in favor of keeping the ordinance as is.

JoAnn Patzolan; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Mary Klein; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Gary Poetzinger; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path.

Melissa Rouse; Spoke in opposition of removing all items from the public sidewalks as long as it doesn't interfere with the public's walking path. She would like the sandwich board allowed and the merchandise be allowed to be displayed.

Paul Ochalek; Spoke in favor of businesses being allowed to display sandwich boards without impeding on pedestrian traffic. He cited that having the board out has helped his business tremendously.

Brian Yucker; Spoke in favor of improvements being made to the alleys within Maple Park. He also noted that he would like to see some sidewalks installed in that area.

Dimitri Anagnos; Spoke in favor of removing some of the outdoor dining to maintain open walkways for pedestrians. He stated that he would be in favor of the tables just being up against the adjacent buildings. He spoke in favor of being able to place items and sandwich boards on the sidewalks.

Approve the regular Public Works Committee meeting minutes from April 9, 2019 as prepared and distributed

Motion by Proksa to approve, second by Hedlund. No discussion. Motion carried 5-0.

Motion by Howell to move the sidewalk item discussion up on the agenda, second by Proksa. Motion carried 5-0.

Discussion/Recommendation regarding placement of items on Public Sidewalks

Mayor Hartz reviewed the proposed ordinance that was included in the packet. He noted that “street furniture” which would include sandwich boards would be allowed to be displayed as long as there is sixty inches of clear walk ways to pedestrian traffic. He noted that this would not change the current zoning code as it relates to the display of merchandise outside of stores.

Howell stated that he does not have any issue with items being displayed outside of stores as long as there is a clear walk way for pedestrians. Dunn agreed with Howell and noted that he would like other ordinances reviewed that might hinder the downtown businesses.

Flower noted that there are some ADA compliant items that haven’t been addressed and would like them reviewed. She also noted that there might be areas in the downtown that might require more than 60 inches, but that those could be addressed at a later time.

Hedlund stated that he doesn’t feel that business owners shouldn’t be told that they can’t have their merchandise hanging in their own doorways and windows. He does also agree that businesses should be able to display a sandwich board on their own property.

Motion by Howell to refer this ordinance to the Finance, Licensing, and Regulation Committee for discussion, second by Proksa. Motion carried 5-0.

Director of Public Works Report

2019 Street Improvement/Paving Project

Director of Public Works Earle noted that the project is being advertised with a bid opening date of May 30, 2019. No action taken.

Riviera Fountain

Earle stated that the fountain is having the lights redone through the beautification committee and work continues to occur to fix the vandalism repaired. No action taken.

Bike Lane Striping on Madison Street

Earle noted that this issue has been examined and without removing all of the west lane parking there isn’t enough room to stripe that street. No action taken.

Current Public Works Equipment Replacement List

Earle noted that the current Equipment Replacement list is included in the packet for committee review. No action taken.

Parking Manager Report

Current Operational Maintenance Status

Parking manager Mullally stated that the Parking Enforcement is continuing to automate processes to alleviate pressure on the PD dispatch and the front counter. She added that since March the communications with the machines has slowed, she added that this could result in unnecessary tickets. No action taken.

Current Staff Status

Mullally stated that she is fully staffed and that some are return employees. The staff also helps the PD from time to time. No action taken.

Revenue Update Year to Date

Mullally indicated that the revenue is about 6% higher than this time last year. She added that there are more transactions with credit cards. She noted that these numbers are weather dependent. No action taken.

Update on 3G Shutdown Dates for Parking Kiosks

Mullally announced that Sprint has taken over the communications and is not sure when the 3G shutdown will occur. No action taken.

Discussion/Recommendation regarding funding sources for Oak Hill Cemetery Utilities

City Administrator Nord noted that the Cemetery Board met and they would like to see utilities extended throughout the cemetery. He noted that we could use a letter of credit for funding or we could explore using the savings from the City moving from being self-insured. The Cemetery board will be looking at this more in depth in the near future.

Discussion regarding sidewalk/bike trails needs on Sheridan Springs Rd, Edwards Blvd, and Hwy 120 South

Motion by Flower to continue, second by Howell. Motion carried 5-0.

Discussion regarding bike path issues on South Street

Motion by Flower to continue, second by Hedlund. Motion carried 5-0.

Discussion regarding Maple Park Alleys and Sidewalks

Earle noted that he had been in contact with residents that had concerns of the lack of sidewalks in Maple Park. He noted that the work to put in the sidewalks has been scheduled. No action.

Discussion/Recommendation regarding the purchase of two (2) standing mowers

Earle noted that these standing mowers are used every day and that the equipment replacement fund would allow for the purchase of two mowers. Earle recommended that the City purchase the Wright standing mowers.

Motion by Hedlund to purchase the two Wright Mowers from Larry's Towing, second by Howell. Motion carried 5-0.

Future Agenda Items

-General Condition/Rating Report on City Alleys

-Cemetery Utilities

-Bike Lane on Madison Street

Adjourn

Motion by Hedlund to adjourn the meeting, second by Proksa. Motion carried 5-0. The meeting adjourned at 5:44 p .m.