

**PIERS, HARBORS & LAKEFRONT COMMITTEE MINUTES
WEDNESDAY, MAY 20, 2020– 5:30PM
CITY HALL / VIRTUAL MEETING VIA ZOOM**

Members: Chairperson Joan Yunker, Shari Straube, Ken Howell, Rich Hedlund and Tim Dunn

Meeting called to order:

Meeting called to order by Chairman Yunker at 5:36 pm

Roll Call: Chairperson Joan Yunker, Rich Hedlund and Ken Howell

Absent: Shari Straube and Ken Howell.

Approval of Minutes: Hedlund so moved to approve the minutes of March 18, 2020, Dunn seconded. Motion carried 3-0

Comments from the public limited to 5 minutes, limited to items on this agenda

The City Clerk reported receipt of comments from:

Bill Gage concerning the landscaping of the area immediately above and around the newly installed fuel tanks by the Riviera building.

Lake Geneva Boat Line inquiring about the status of the proposed amendments to their current lease with the City which were discussed in February of 2020.

Harbormaster's Report

Harbormaster Linda Frame reported that all city owned piers have been installed and painted. Frame also reported that all her staff (boat launch, beach, etc.) is in place and all positions have been filled. The Riviera Beach is scheduled to open this coming Saturday and Frame reported that beach staff training was held today. Frame further reported that the landscaping plan for around the fuel tanks at the Riviera is under way.

Harbormaster Frame reported that Geneva Lake Environmental Agency will begin it's ann testing for the season on Tuesday, May 26th.

MSI Update related to the Riviera project

Jay Craig from MSI stated that he had submitted an update concerning the Riviera project to City Administrator Nord who, in turn, forwarded it to all the Piers Committee members as well as the rest of the City Council members. MSI will provide the City with copies of various materials and documents for its file after Phase I of the project is wrapped up in the near future.

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Discussion/ Possible Recommendation regarding Riviera Restoration Project Phase II.

It was consensus of the committee to carry over discussion of this topic to next month's meeting.

Discussion/ Possible Recommendation regarding the Riviera Building historic designation and response letter from the WI State Historic Preservation Organization (SHPO). General discussion was held concerning the letter received by the City from SHPO. Jay Craig stated he would forward a copy of the original Riviera (Henry) Report to the City Administrator for distribution to all the elected officials.

Discussion/Recommendation regarding possible grant options for the Riviera Jay Craig of MSI stated he would attempt to secure estimated costs for services from Jody Sweeney for pursuing historic preservation grants for the Riviera Building project. Chairperson Yunker said she would look into this topic further. Interest was also expressed at possibly pursuing other options for fundraising opportunities for the Riviera project.

Discussion/recommendation regarding pay request #5 for MSI General for work completed in the Riviera Restoration Project, in an amount not to exceed \$548,346.65. Tim Dunn so moved to pay MSI's pay request #5. Rich Hedlund seconded the motion. A roll call vote was taken. Motion carried 3 – 0.

Discussion regarding current MSI contracts: Consensus of the committee to delay this discussion until a future meeting.

Discussion regarding existing and current Riviera Concourse Leases for 2020. City Administrator Nord addressed the committee concerning the retail leases for 2020. A copy of one of the contract was included in the meeting packet.

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Discussion regarding existing Gage Marine Lease for boat slips, piers, and buoys.

Consensus of the committee to have copies of current Gage Marine leases emailed to all committee members. No other discussion was held.

Discussion regarding status of Gage Marine fuel tank landscaping. It was reported that Gage Marine and designated City Public Works staff are working on the proposed, final landscaping plan.

Discussion/Update regarding permits and site plan for the tank removal and replacement

Consensus of the committee to have copies of city documents related to the Riviera tank removal and replacement be emailed to all committee members. No other discussion was held.

Adjournment

Hedlund so moved to adjourn at 6:38 pm. Dunn seconded the motion. Motion carried 3-0.