



SPECIAL CITY COUNCIL MEETING
THURSDAY, MAY 26, 2016 – 5:45 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – City Clerk Waswo
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
5. Discussion/Action on amendment of Parade and Public Assembly Permit application filed by the American Legion Post 24 for the Annual Memorial Day Parade on May 30, 2016 amending the parade route from Wisconsin and Broad Street ending at the Riviera, to Wisconsin Street, Broad Street, and Wrigley Drive ending at Flat Iron Park with staging at 10:00 am and parade from 11:00 am to 11:30 am with request of waiver of fees
6. Discussion/Action on amendment to Street Use Permit filed by the American Legion Post 24 for the Annual Memorial Day Parade on May 30, 2016 amending the parade route from Wisconsin and Broad Street ending at the Riviera, to Wisconsin Street, Broad Street, and Wrigley Drive ending at Flat Iron Park from 11:00 am to 11:30 am including closure of Wrigley Drive from 9:00 am to 12:30 pm with request of waiver of fees
7. Discussion/Action on amending the Event Permit application filed by Len Jegerski on behalf of the American Legion Post 24 to include the Park Reservation Permit utilizing Flat Iron Park and the Brunk Pavilion for the Annual Memorial Day Ceremony on May 30, 2016 from 11:00 am to 12:30 pm with request of waiver of fees
8. Discussion/Action on approval of **Resolution 16-R34**, amending the Schedule of Fees to reflect the improper use or display of sticker (*recommended at the March 28, 2016 council meeting*)
9. Discussion/Action on Employee health insurance stop/loss coverage renewal options
10. Discussion/Action on Employee Dental insurance plan continuance
11. Discussion/Action on Employee Long-term disability insurance plan carrier change
12. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

5/25/2016 5:07pm

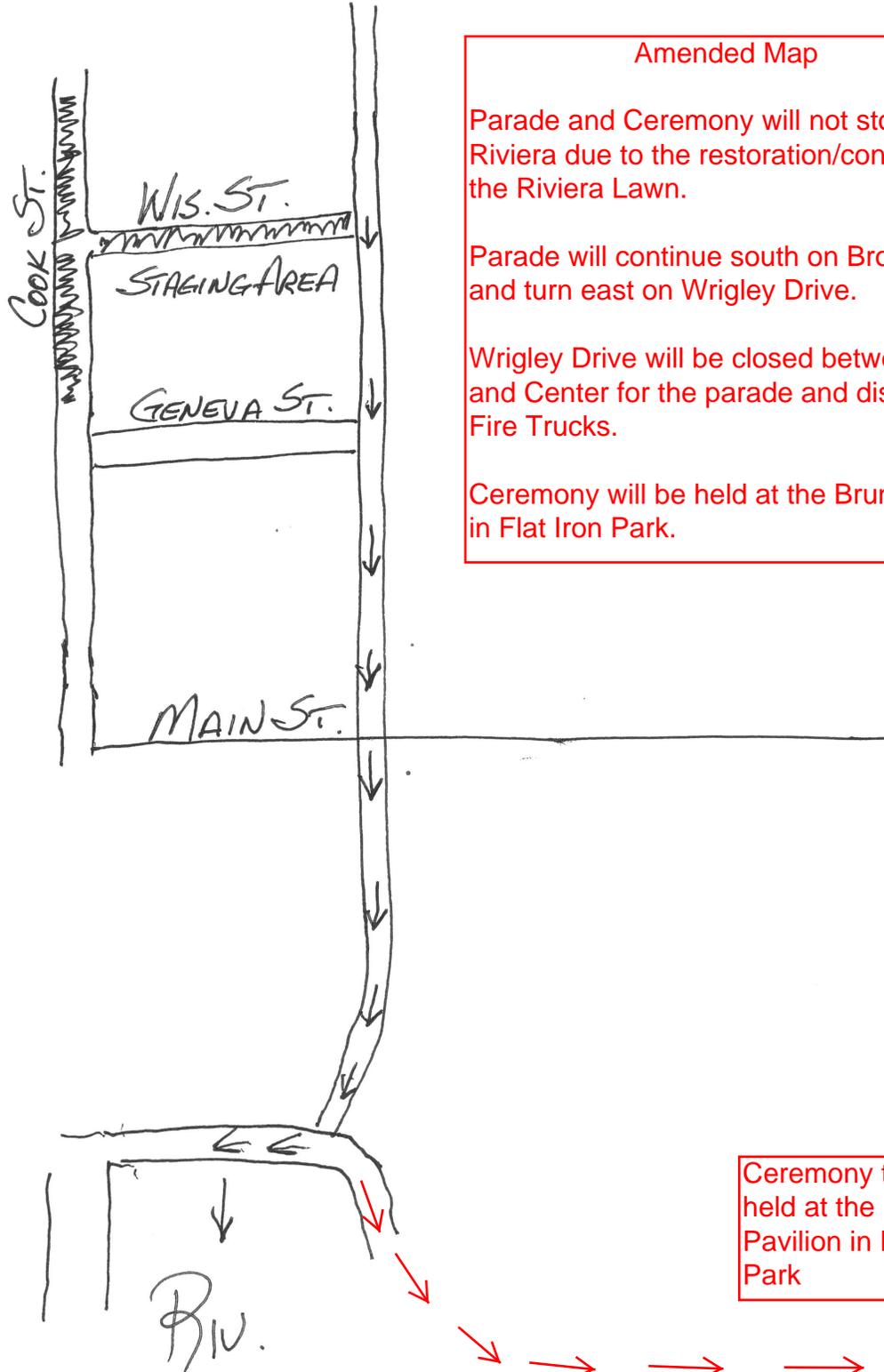
cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media



FRANK KRESEN POST 24

Memorial Building

P.O. BOX 24
LAKE GENEVA, WI 53147



Amended Map

Parade and Ceremony will not stop at the Riviera due to the restoration/construction to the Riviera Lawn.

Parade will continue south on Broad Street and turn east on Wrigley Drive.

Wrigley Drive will be closed between Broad and Center for the parade and display of the Fire Trucks.

Ceremony will be held at the Brunk Pavilion in Flat Iron Park.

Ceremony to be held at the Brunk Pavilion in Flat Iron Park

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: LEN JEGERSKI Date of Application: APR 4, 2016
2. Organization Name: FRANK KRESEN POST 24 AMERICAN LEGION
3. Organization Type: For Profit Non-Profit (501(c)) Tax ID: _____
4. Mailing Address: P.O. BOX 24
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: ANNUAL MEMORIAL DAY PARADE
2. Date(s) of Event: 5/30/16
3. Location(s) of Event: THE RIVIERA - ROUTE 15 WISCONSIN + BROAD TO THE RIV
4. Hours: 1000 1130
Start Time End Time

5. Event Chair/Contact Person: _____ Phone: _____

6. Day of Event Contact Name: _____ Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 200

10. Basis for Estimate: PAST EVENTS

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

PARADE STARTS AT WISCONSIN + BROAD ST. ROUTE IS SOUTH ON BROAD ST ENDING AT THE RIVIERA.

14. Description of plan for handling refuse collection and after-event clean-up:

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

N/A

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			25.00
Street Use Permit					
Application Fee		\$25.00			25.00
Permit Fee - Events lasting 2 days or less		\$40.00			40.00
Permit Fee - Events lasting more than 2 days		\$100.00			
Parking Stall Bag Request					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			
150 or more Attendees		<i>Determined by Park Board</i>			
Non-Resident					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			x _____ =	_____
Non-Resident	\$500.00			x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 90.00

Application and Permit Fees	Unit Fee			Applicable Fee
Beach Reservation Permit				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				_____
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident				
49 Attendees or Less	\$30.00	x	_____ =	_____
50-149 Attendees	\$55.00	x	_____ =	_____
150 or more Attendees	\$105.00	x	_____ =	_____
Non-Resident				
49 Attendees or Less	\$75.00	x	_____ =	_____
50-149 Attendees	\$125.00	x	_____ =	_____
150 or more Attendees	\$225.00	x	_____ =	_____
				Subtotal: \$ _____
				+ Subtotal from Page 4: \$ <u>90.00</u>

Total PAID with Application: \$ 0.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Donald Jeyewski

DATE: *Apr. 4, 2016*

For Office Use Only

Date Filed with Clerk: 4/4/2016 Payment with Application: \$ 0.00 Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]
Forum Additional services needed: _____

Fire Chief: Approved Denied Signed: Brent Connelly
Additional services needed: _____
Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Neil Wasson
Additional services needed: Barricades ?
Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]
Additional services needed: No stall required
Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____
Additional services needed: _____
Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



FRANK KRESEN POST 24

Memorial Building

P.O. BOX 24

LAKE GENEVA, WI 53147

To:

FLC,

We are requesting a waiver for the \$40.⁰⁰ fee for the stopping of Traffic for the Memorial Day Parade on Monday May 30th 2016. The parade is a community function which consists of Police Dept., Fire Dept., City Officials, Boy Scouts, Veterans and the American Legion. Your Waiver would be much appreciated.

Thank - You

Gen Jycuski

Commander

American Legion Post #24

Lake Geneva



Resolution 16-R34

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective May 26, 2016.

SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
ALCOHOL LICENSE FEES * STATUTORY LIMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual Prorated after January 1 to \$30.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE - DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$20.00 per banner per two-week time period
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Neutered	\$25.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	\$100.00 Annual

DIRECT SELLERS PERMIT	\$50.00 nonrefundable application fee
MASSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
PARADE PERMITS	\$25.00 nonrefundable application fee
CITY PARK PERMITS RENTAL FEES ARE PER DAY, PER LOCATION	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Park Board, \$105.00 Rental
Resident	Deposit Determined by Park Board, \$105.00 Rental
Non-Resident	Deposit Determined by Park Board, \$225.00 Rental
ADDITIONAL PARK AMENITIES	
Brunk Pavilion Rental	\$250.00 Resident/Non-Profit \$500.00 Non-Resident
Benches	\$50.00 deposit, \$5.00 each
Picnic Tables	\$50.00 deposit, \$15.00 each
Barricades	\$50.00 deposit, \$5.00 each
Fencing - Snow	\$30.00 per 50 feet
Trash Receptacles	\$50.00 deposit, \$8.00 each
PARKING STICKERS	
Resident & Non-Resident Residence Owners - Lasts 2 years (even) - 2 hours free parking	4 free per residence each additional \$25.00
Resident Replacement Sticker (Requires City Administrator Approval)	\$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$25.00 for 1 year (effective Jan. 1 2017) \$50.00 (effective Jan. 1, 2018)
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual

PARKING RATES	
Space rate	\$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 – Nov 14: \$20.00 daily per bag Nov 15 – Feb 29: \$10.00 daily per bag
PARKING TICKETS	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Improper Use or Display of Sticker	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Over the Line	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
LATE FEES	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC ASSEMBLY PERMIT	Free
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	\$20.00
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual

THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TRAPPING PERMIT	\$25.00 Annual
CITY HALL MEETING ROOM RENT	\$25 per event

LAKEFRONT		
BEACH (Open Memorial Day thru Labor Day - no glass containers allowed)		
Children age 6 and under		Free
Children age 7-12		\$4.00 per day
Ages 13 to Adult		\$7.00 per day
Resident Beach Tags (Maximum 6 per Household)		\$3.00 per tag
Seasonal Pass Adult 13 and up		\$70.00 per year
Seasonal Pass Child 7-12		\$40.00 per year
Beach Use Permits Rental Excludes Beach Operating Hours Memorial Day through Labor Day 9:00am to 5:00pm Rental Fees are Per Day		
49 Attendees or less		\$25.00 nonrefundable application fee
Non-Profit Organization		\$50.00 deposit, \$30.00 Rental
Resident		\$50.00 deposit, \$30.00 Rental
Non-Resident		\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees		
Non-Profit Organization		\$100.00 deposit, \$55.00 Rental
Resident		\$100.00 deposit, \$55.00 Rental
Non-Resident		\$150.00 deposit, \$125.00 Rental
150 or more Attendees		
Non-Profit Organization		Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Resident		Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Non-Resident		Deposit Determined by Piers, Harbors & Lakefront, \$225.00 Rental
Beach Bathrooms - Opening/Cleaning		Hourly Rate
BOAT LAUNCH PERMIT		
One-Time Launch	Resident	Non-Resident
Non-Trailer Non-Motor	\$7.00	\$8.00
Less than 20 feet	\$10.00	\$11.00
20 feet to 25 feet 11 inches	\$14.00	\$21.00
26 feet and over	\$16.00	\$24.00
Season Launch Permit	Resident	Non-Resident
Non-Trailer Non-Motor	\$70.00	\$80.00

Less than 20 feet	\$100.00	\$110.00
20 feet to 25 feet 11 inches	\$140.00	\$210.00
26 feet and over	\$160.00	\$240.00
BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION		
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	\$30.00 per year	
RIVIERA RENTALS <i>Maximum attendees is 380</i>		
Security Deposit	\$1,000.00	
Resident Rental Fee (Friday, Saturday, Sunday)	\$2,500.00	
Non-Resident Rental Fee (Friday, Saturday, Sunday)	\$3,000.00	
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)	\$500.00	
Not-for-Profit Group Rental Fee	\$400.00	
Per Hour Set Up Fee	\$20.00 per hour	
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate	
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate	
BUILDING & ZONING		
Building		
Minimum permit fee for all building permits	\$50.00	
Residences -		
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.	
Accessory buildings & garages	\$0.22 / sq. ft.	
Decks	\$0.10 / sq. ft., or \$50.00 minimum	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft.	
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.	
Manufacturing or Industrial (new, addition or alteration)	\$0.25 / sq. ft.	
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)	
Residential Roofing and Siding	\$50.00	
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation	
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit	
New Residential Heating	\$100.00 first unit, \$50.00 each additional unit.	
Replacement Residential Heating	\$50.00 / unit	
Commercial New or Replacement Heating	\$100.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750 / unit.	

Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$100.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Residential Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
Commercial / Industrial Razing	\$250.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal
Re-Inspections	\$50.00 / inspection
Commercial Electrical Re-Inspections	\$100.00 / Inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 /unit
State Approved Plans	\$50.00
Commercial, Industrial, Institutional & Additions	\$150.00
State Approved Plans	\$50.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device, \$50.00 minimum. \$1.00 / lineal foot of sewer or private water main, \$50.00 minimum.
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$50.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$100.00 minimum.

New Residential Electrical Service	\$100.00 / Service
Residential Service Update	\$75.00 / Service
Residential Sub-Panel	\$50.00 / Panel
Residential Generator	\$75.00 (includes gas piping)
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (includes gas piping)
Commercial Low Voltage	\$1.00 / Device, \$75.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot
One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows:	
<ul style="list-style-type: none"> • The exterior dimensions, including attached garage and each floor level • Unfinished areas of basements of one and two family dwellings are not included. 	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
Zoning	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905)	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *

Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	
CEMETERY FEES	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Single Cremation (50% Perpetual Care)	\$400.00
Grave - Double Cremation (50% Perpetual Care)	\$500.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 nd Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief or Assistant Chief	\$21.00/hr.
Fire and EMS Personnel	\$21.00/hr.
Engine/Squad	\$550.00/hr.
Truck (aerial apparatus)	\$875.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
Ambulance	\$175.00/hr.
EMS First Responder and Transport Fees	
Residents Fee	\$100.00 per call
Non-Resident Fee	\$150.00 per call

Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$750.00
Advanced Life Support Base Rate (ALS2)	\$850.00
Advanced Life Support Base Rate (Intercept)	\$918.89
Advanced Life Support Base Rate (Intercept ALS2)	\$1010.47
Equal Level Staffing Mutual Aid	\$300.00
Basic Life Support Base Rate	\$650.00
Mileage Charge	\$18.00 per mile
Supplies used fee	
Defibrillation	\$100.00
EKG Monitoring	\$150.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$150.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$35.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$30.00
Glucagon	\$211.00
Narcan	\$48.00
ASA	\$32.00
Dextrose 25gms/50cc	\$32.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$40.00
Oil Dry	\$10.00 per bag
BLS Supplies Used	\$75.00
ALS Supplies Used	\$125.00
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	
Basic system Review	\$250
Fee is charged for systems without hydraulic calcs	
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation	\$75.00/hr.

2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
Sprinkler system underground mains	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
PUBLIC WORKS FEES	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

Adopted this 26th day of May, 2016.

Alan Kupsik, Mayor

Attest:

Sabrina Waswo, City Clerk

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 6 to 1 with Alderman Hill “abstaining.”

Discussion/Action on a \$20.00 sticker violation fine (*Finance, License & Regulation recommended on March 14, 2016*)

Kordus/Kupsik motion to instruct City Attorney to draft an ordinance and update the fee schedule. In discussion with the Parking Manager there have been issues with people transferring vehicle stickers. It is clear when distributing the stickers they are registered to a specific vehicle and specific VIN number. This will add a \$20 fine if the sticker is transferred to another vehicle or improperly displayed.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Discussion/Action on feasibility study proposal from Vandewalle and Associates regarding the former Hillmoor Golf Course property. Mr. Oborn stated the council requested this came back with a formal proposal, which is what is in the packet. Vandewalle has a long history with the city; they are the current city planner and have done the zoning ordinance. It makes sense for them to do the study. Typically this is a property analysis study that property owners would normally do.

Kordus/Wall motion not to proceed on the study proposal from Vandewalle and Associates regarding the former Hillmoor Golf Course property. Mr. Kordus does not feel there is any point to move forward on the item. Ms. Chappell asked if there are any other grouping of things they could provide for \$15,000 or do they provide ala carte items. Mr. Oborn stated Vandewalle wanted to do a comprehensive study which they are proposed here. They do not want to do ala carte. Mr. Kupsik said the problem he has is that the city does not own this property. This proposal and type of study would be geared towards someone who is actually buying the property, looking to buy the property or owns the property. He does not feel right spending \$15,000 on a study on land the city does not own.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Gelting motion to approve Prepaid Bills in the amount of \$122,786.85

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Kupsik/Gelting motion to approve Regular Bills in the amount of \$3,462,061.89

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Kupsik/Gelting motion to approve Treasurer’s Report for January and February 2016

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Mayoral Appointments.

Kupsik/Hill motion to accept resignation of Sarah Adams from the Plan Commission

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.” Motion carried 7 to 0.

Wall/Kordus motion to approve appointment of Tom Hartz to the Plan Commission for the balance of Sara Adams’ term expiring May 1, 2017. Roll Call: Wall, Kordus, Hill, Gelting, Kupsik, Hedlund voting “yes.”

Motion carried 6 to 1 with Alderman Chappell voting “no.”

Closed Session

Hill/Kordus motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Attorney Draper and Mr. Gulya)

Stop Loss Renewal Options

- The City has two strong stop loss renewal options with the current stop loss carrier.
- Since projections are based on 24 months of claims, poor years will factor in to calculations.

	Option 1	Option 2
Specific Deductible	\$40,000	\$40,000
Premium Change	5% Decrease	3% Increase
Dollar Change	\$24,000 Decrease	\$15,000 Increase
Aggregating Specific	\$125,000	\$125,000
No New Laser Guarantee	None	Included
Not To Exceed Limit	None	Yes (45%)
Affect to Projected Funding Rates	2.51% Increase (\$50,607)	4.45% Increase (\$89,670)

City of Lake Geneva
 Stop Loss Market Summary
 07/01/2016-06/30/2017

Single	17
Family	56
Total	73

TPA or ASO Provider	CURRENT** SISCO	Option 1 SISCO	Option 2 SISCO	Option 3 SISCO
PPO Network	HPS, Health EOS	HPS, Health EOS	HPS, Health EOS	HPS, Health EOS
TPA Administrative Fees (per ee/mo)				
Administration	\$19.60	\$20.70	\$20.70	\$20.70
Utilization Management	\$9.25	\$9.75	\$9.75	\$9.75
PPO Access Fee	\$3.65	\$3.65	\$3.65	\$3.65
	\$32.50	\$34.10	\$34.10	\$34.10
TOTAL ANNUAL ADMIN COSTS	\$28,470.00	\$29,871.60	\$29,871.60	\$29,871.60
Annual ACA Fees (Snapshot Factor Method)				
PCORI Fee (\$2.17 in 2016)	\$309.09	\$322.46	\$322.46	\$322.46
Reinsurance Fee (\$27 in 2016)	\$6,538.40	\$4,012.20	\$4,012.20	\$4,012.20
TOTAL ANNUAL ACA FEES	\$6,847.49	\$4,334.66	\$4,334.66	\$4,334.66
Stop Loss Contract Terms				
Stop Loss Carrier	Gerber Life	Gerber Life	Gerber Life	American Fidelity
Specific Deductible	\$40,000	\$40,000	\$40,000	\$40,000
Contract Type	24/12	24/12	24/12	24/12
Maximum Renewal Increase	none	none	45%	none
Specific Maximum Annual Benefit	Unlimited	Unlimited	Unlimited	Unlimited
Specific & Aggregate Includes	Medical & Rx Card			
Laser Exposure	\$245,000	\$125,000	\$125,000	\$330,000
Specific Single Premium	\$246.49	\$234.25	\$255.33	\$225.64
Specific Family Premium	\$605.22	\$574.82	\$626.55	\$535.80
Aggregate Premium	\$26.91	\$25.57	\$25.57	\$16.00
Total Annual Specific Premium	\$456,991.80	\$434,066.04	\$473,131.98	\$406,088.16
Total Annual Aggregate Premium	\$23,573.16	\$22,399.32	\$22,399.32	\$14,016.00
TOTAL ANNUAL STOP LOSS PREMIUM	\$480,564.96	\$456,465.36	\$495,531.30	\$420,104.16
Estimated Total Fixed Costs & ACA Fees	\$515,882.45	\$490,671.62	\$529,737.57	\$454,310.42
Aggregate Attachment Factors				
Contract	24/12	24/12	24/12	24/12
Contract Includes	Medical & Rx Card			
Single	\$973.86	\$1,032.99	\$1,032.99	\$1,190.92
Family	\$2,415.95	\$2,592.14	\$2,592.14	\$2,954.43
Aggregate Attachment Point				
Maximum Claims	\$1,822,186	\$1,952,648	\$1,952,648	\$2,228,325
Underwriters Expected Claims	\$1,702,749	\$1,687,118	\$1,687,118	\$2,112,660
<i>(aggregating specific + 80% of att pt + laser exp.)</i>				
Maximum Total Program Costs	\$2,583,068	\$2,568,320	\$2,607,386	\$3,012,635
Expected Total Program Costs	\$2,218,631	\$2,177,790	\$2,216,856	\$2,566,970
<i>(at 80% of attachment point + fixed)</i>				

This summary is intended to be a high level illustration. See the proposal for qualifications, contingencies including run in limits, minimum attachment points, and other qualifications/contingencies. Proposal not final and subject to disclosure, written renewal, etc. Contingencies available.

Dental

- From 7/1/14 – 6/30/15, the Dental Plan ran \$20,500 below projected.
- From 7/1/15 – 4/30/16, the Dental Plan is \$4,900 below projected.
- Projected claims from both C&B and Delta Dental independently suggest the City can hold Dental Rates flat.
 - The City's administrative fees with Delta Dental will enter the final year of a 3-year rate guarantee.

City of Lake Geneva

Group Long Term Disability

Effective Date: July 1, 2016

	SunLife (Current)	SunLife (Renewal)	UNUM	UNUM	Mutual of Omaha	Mutual of Omaha
Maximum Monthly Benefit	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Covered Income	67% of monthly earnings	67% of monthly earnings	67% of monthly earnings	67% of monthly earnings	67% of monthly earnings	67% of monthly earnings
Elimination Period	180 days	180 days	180 days	90 days	180 days	90 days
Benefit Duration	SSNRA	SSNRA	SSNRA	SSNRA	SSNRA	SSNRA
Own Occupation	24 months	24 months	24 months Regular Occupation	24 months Regular Occupation	24 months	24 months
Residual Disability	Zero Day	Zero Day	Zero Day	Zero Day	Zero Day	Zero Day
Partial Disability (w/RTW?)	Included	Included	Included	Included	Included	Included
Social Security Offset	Family	Family	Family	Family	Family	Family
Pre-Ex Limitation	3/12	3/12	3/12	3/12	3/12	3/12
Other Limitations	See plan document	See plan document	See plan document	See plan document	See plan document	See plan document
Other Benefits	See plan document	See plan document	See plan document	See plan document	See plan document	See plan document
Contributory	Noncontributory	Noncontributory	Noncontributory	Noncontributory	Noncontributory	Noncontributory
Participation	100%	100%	100%	100%	100%	100%
Rate Guarantee		12 month	2 year	2 year	3 year	2 year
Rate per \$100 of monthly pay	.40	.476	0.37	0.48	0.38	0.51
Monthly Payroll Volume	\$326,440	\$326,440	\$326,440	\$326,440	\$326,440	\$326,440
Monthly Premium	\$1,306	\$1,554	\$1,208	\$1,567	\$1,240	\$1,665
Annual Premium	\$15,669	\$18,646	\$14,494	\$18,803	\$14,886	\$19,978
% increase over current		19%	-8%	20%	-5%	28%

We have endeavored to provide you with an accurate proposal based on the information given to us. Although we believe the rate and benefit information to be correct, please keep in mind that final rates and benefits are based upon actual enrollment and underwriting and must be approved by the Insurance Carrier. We assume no liability for rate differences and advise you not to cancel your prior coverage until final rating information and underwriting approval has been received from the carrier. This proposal is a summary of plan benefits; for complete details refer to the master Contract or Benefit Booklet.