



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, NOVEMBER 9, 2015 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of October 26, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Park Reservation Permit application filed by Lake Geneva Chamber & CVB to use Flat Iron Park and Brunk Pavilion for Winterfest event and allowing sales of food from Grand Geneva's food truck beginning February 1, 2016 through February 7, 2016 with a \$25 application fee and \$105 reservation fee (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 - b. Beach Reservation Permit application filed by the Lake Geneva Chamber & CVB utilizing the Riviera Beach for helicopter rides Saturday, February 6, 2016 through Sunday, February 7, 2016 and a fire ring on Tuesday, February 9, 2016 with a \$25 application fee and \$105 reservation fee (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 - c. Street Closure Permit application by the Lake Geneva Chamber & CVB for two-day road closure of Wrigley Drive from Wrigley Drive and Broad Street to Wrigley Drive and Center Street on Saturday, February 6, 2016 through Sunday, February 7, 2016
 - d. Riviera Ballroom application filed by the Lake Geneva Chamber & CVB utilizing the ballroom and the downstairs of the Riviera for storage including snow sculptures displayed on the Driehaus Plaza Monday, February 1, 2016 through Sunday, February 7, 2016 with all fees waived (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 - e. Banner Permit application filed by Lake Geneva Chamber & CVB to use 11 banner poles January 18, 2016 through February 13, 2016 with request to waive fees
 - f. Park Permit application filed by Lake Geneva Hope Walk, for "Lake Geneva Hope Walk" using Library Park on September 24, 2016, from 5:30 am to noon with waiver of security deposit (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 - g. Beach Reservation Permit application filed by Clearwater Outdoor to use the Lake Geneva Beach September 9 through September 11, 2016 from 6:00 am to 10:00 pm for the 7th Annual Masters Race (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)

- h. Renewal Massage Establishment License application filed by Mia Faccia LLC d/b/a Mia Faccia Salon and Day Spa, 235 Broad Street, Lake Geneva
 - i. Renewal Massage Establishment License application filed by Body Logic Fitness Inc., 709 Main Street, Lake Geneva, WI
 - j. Renewal 2015-2016 Operator's (Bartender) License applications filed by Kaleb Fisher
6. Discussion/Action on amending the Organizational Chart to reflect Fire Department correction
 7. Discussion/Action on awarding bid quotation to Beilfuss Corporation of Muskego, WI for the Veteran's Park field 5 rework in the amount of \$5,120 funded from ball field rehabilitation (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 8. Discussion/Action on a two-year extension of the Veteran's Park concessionaire contract with Ro-Della, Inc. (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 9. Discussion/Action on repair of the 3-Graces fountain in Flat Iron Park with \$2,000 funded by Park Funds (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 10. Discussion/Action on **Resolution 15-R48** increasing the Brunk Pavilion rental rates for resident/nonprofit to \$250 and non-resident to \$500 (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
 11. Discussion/Action on **Resolution 15-R49** establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 12. Discussion/Action on buoy and boat slip lease agreements with Marina Bay Boat Company, Lake Geneva Boat Line and Gage Marine (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 13. Discussion/Action on increasing the resident boat launch fees for non-trailer/non-motorized to \$7.00 and boats less than 20 feet in length to \$10.00 (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 14. Discussion/Action on renewing Riviera elevator service agreement with Otis Elevator (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
 15. Discussion/Action on **Resolution 15-R50** authorizing the City of Lake Geneva to direct charge Public Fire Protection
 16. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$13,892.79
 - c. Regular Bills in the amount of \$129,209.91

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

11/06/2015 5:34pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, OCTOBER 26, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Gelting, Kupsik, Kordus and Wall. Arrived Late (excused): Alderman Howell. Also Present: City Administrator Oborn, Comptroller Pollitt, Director of Public Works Winkler and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Mary Jo Fesenmaier, 954 George Street, stated it is a great idea to revamp the City's website as the current website was created in 2008. She suggested adding emergency alerts to the public access channel.

Approval of Minutes

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of October 12, 2015, and the Budget Workshop minutes of October 15, 2015, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Original 2015-2016 Taxi Driver License application filed by Marcus Behr *(Approved by Police Chief; informational only)*

Discussion/Recommendation on changing the Public Fire Protection Charge from a Municipal Charge to a Direct Billing Charge

City Administrator Oborn is waiting for numbers to come out for the rate increase. It is taking longer than expected and will most likely be in November. During the budget process the assumption was to go from a municipal charge to a direct bill. The current rate per customer is \$40 per year, with a total fire protection amount of \$232,000 collected. Assuming a 36% straight line increase, the customer rate would raise to \$55. Alderman Kordus understood this would still be subject to PSC approval. Mr. Oborn confirmed.

Kordus/Gelting motion to recommend approval beginning January 1, 2016 from a municipal charge to direct billing charge pending PSC approval.

Alderman Howell arrived at 6:07 p.m.

Alderman Wall asked if this is the best deal for the taxpayers. Mr. Oborn stated overall it is. It would most likely be more advantageous to those within the City than outside City limits. Unanimously carried.

Discussion/Recommendation on the 2016 Budget and setting the Public Hearing date for the Budget

Kordus/Gelting motion to recommend approval to publish the budget as presented with a public hearing date of November 16, 2015. Unanimously carried.

Discussion/Recommendation on the 2016 Summer Season Lifeguard Services Contract with the Geneva Lake Water Safety Patrol.

City Administrator stated there was recommendation to extend the hours from the Piers, Harbors and Lakefront Committee. The beach will now be open from Memorial Day to Labor Day, which is an additional \$2,300. They also added a 65 degree weather closure and new language for training. The extra hours are already in the budget.

Howell/Kordus motion to recommend approval. Alderman Kordus asked if they give swimming lessons in the lake. Comptroller Pollitt stated yes. Unanimously carried.

Discussion/Recommendation on upgrading the city website with GovOffice for an amount not to exceed \$4,895 *(recommended by the Communications Committee on 10/20/2015)*

Alderman Kordus stated it has been 8 years since the last upgrade. They looked at other vendors, but the best price was with the current vendor as switching would be starting from ground zero.

Kordus/Gelting motion to recommend approval. Alderman Gelting asked if it was out of 2015. Mr. Kordus stated yes. Unanimously carried.

Discussion/Recommendation on creating a part-time Benefits Clerk position *(recommended by the Personnel Committee on 10/22/2015)*

Comptroller Pollitt stated the Personnel Committee approved the request for an individual to help facilitate with the benefits administration, which would be taken off the Comptroller's position. Mr. Oborn stated this will be effective immediately with funding this year from the vacant Counter Clerk position and is budgeted in 2016.

Kordus/Wall motion to recommend approval and post immediately. Unanimously carried.

Discussion/Recommendation on eliminating the full-time Front Clerk B position and creating two part-time Counter Clerk positions *(recommended by the Personnel Committee on 10/22/2015)*

City Administrator Oborn stated this is going from one full-time position to two part-time positions. The savings from the retirement and health benefits will be shifted to the Street Department for their new hire. Alderman Kordus asked if this is effective immediately. Mr. Kupsik stated yes, there is money in the budget for the two positions.

Wall/Kupsik motion to recommend approval. Unanimously carried.

Discussion/Recommendation on creating a full-time Street Laborer position effective January 1, 2016 *(recommended by the Personnel Committee on 9/24/2015)*

Wall/Kupsik motion to recommend approval. Mr. Oborn stated with the workload expanding in our parks it made sense to add this position. This would be contingent on the budget. Unanimously carried.

Discussion/Recommendation on updating the City's organizational chart *(recommended by the Personnel Committee on 10/22/2015)*

Kordus/Wall motion to recommend approval with position changes discussed. Unanimously carried.

Discussion/Recommendation on Kapur proposal for the 2015 Street Maintenance Contract not to exceed \$20,510 funded by Capital Projects Fund *(recommended by the Public Works Committee on 10/15/2015)*

Director of Public Works Winkler has been waiting for months to determine whether or not Tax Increment District funds will be available for street maintenance. Instead of bidding a \$400,000, we could have bid a \$700,000 project and done many more streets which would lower the price per street. They were given direction to not use the funds as the County had raised an objection when they reviewed the TIF. They are back to the original proposal with Kapur moving forward on the 2015 Street Maintenance program which includes items 1 through 11. Mr. Oborn commented this is year 3 for capital borrowing and is within the budget. Alderman Kordus noted based on the final cost it could only be items 1 through 10.

Howell/Gelting motion to recommend approval. Unanimously carried.

Discussion/Recommendation on memorandum of understanding regarding bike lane highway pavement marking *(recommended by the Public Works Committee on 10/15/2015)*

Alderman Kordus said the state will paint a bike lane but as part of the deal, the City is required to maintain those markings going forward. Mr. Winkler noted it will start at the Piggly Wiggly traffic signal and go toward the interchange.

Gelting/Kordus motion to recommend approval. Unanimously carried.

Discussion/Recommendation on installing a stop sign on Lakeview Drive at the first Orchard Lane *(recommended by the Public Works Committee on 10/15/2015)*

Mr. Winkler stated there has been a request from residents for a stop sign. He noted Orchard Lane has an offset that is about 50 feet apart. There would be one stop sign at the bottom of the hill.

Wall/Gelting motion to recommend approval. Alderman Howell stated the idea is to slow down traffic and questioned the concern with the snow plow. Mr. Winkler stated the stop sign would be installed for safety and there is still the

concern with the plows. If the hill is icy the truck will slide but they will have to be as cautious as they can. Mr. Kordus stated from his judgment, the traffic and speed was not excessive. He feels this is really a neighborhood problem, the people who live there are doing the speeding and the stop sign is not needed. Unanimously carried.

Discussion/Recommendation on reorganization of Utility Commission and corresponding Ordinance Change
City Administrator Oborn stated the main focus will be on procedural changes, not program or physical changes. As an alternative to the Utility Commission becoming a committee, the Commission will be addressing the procedural items to align themselves more closely to the City. He went over 3 options listed in the packet and noted state statute does give them the option to mandate the City as the fiscal agent, which will reduce their independence. Mr. Kordus stated there has been a lot of discussion on this and there is a lot to go through yet.

Kordus/Wall motion to recommend continuance to the first meeting in January 2016. Unanimously carried.

Presentation of Accounts – Alderman Kupsik
Purchase Orders. None.

Howell/Kupsik motion to recommend approval of Prepaid Bills in the amount of \$8,662.50. Unanimously carried.

Gelting/Kordus motion to recommend approval of Regular Bills in the amount of \$356,370.23. Unanimously carried.

Adjournment
Kordus/Gelting motion to adjourn at 6:34 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 9, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Howell
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Special City Council – Budget Workshop Meeting minutes of October 21, 2015 and Regular City Council Meeting minutes of October 26, 2015, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Park Reservation Permit application filed by Lake Geneva Chamber & CVB to use Flat Iron Park and Brunk Pavilion for Winterfest event and allowing sales of food from Grand Geneva’s food truck beginning February 1, 2016 through February 7, 2016 with a \$25 application fee and \$105 reservation fee (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
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- i. Renewal Massage Establishment License application filed by Body Logic Fitness Inc., 709 Main Street, Lake Geneva, WI
- j. Renewal 2015-2016 Operator's (Bartender) License applications filed by Kaleb Fisher

10. Item removed from the Consent Agenda

11. Finance, License and Regulation Committee Recommendations – Alderman Kupsik

- a. Discussion/Action on amending the Organizational Chart to reflect Fire Department correction
- b. Discussion/Action on awarding bid quotation to Beilfuss Corporation of Muskego, WI for the Veteran's Park field 5 rework in the amount of \$5,120 funded from ball field rehabilitation (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
- c. Discussion/Action on a two-year extension of the Veteran's Park concessionaire contract with Ro-Della, Inc. (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
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- e. Discussion/Action on **Resolution 15-R48** increasing the Brunk Pavilion rental rates for resident/nonprofit to \$250 and non-resident to \$500 (*recommended Nov. 4, 2015 by Board of Park Commissioners*)
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- i. Discussion/Action on renewing Riviera elevator service agreement with Otis Elevator (*recommended Nov. 5, 2015 by Piers, Harbors & Lakefront*)
- j. Discussion/Action on **Resolution 15-R50** authorizing the City of Lake Geneva to direct charge Public Fire Protection

12. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$13,892.79
- c. Regular Bills in the amount of \$129,209.91

13. Mayoral Appointments (none)

14. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

SPECIAL CITY COUNCIL – BUDGET WORKSHOP / REVIEW
WEDNESDAY, OCTOBER 21, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 6:00 p.m.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund, Howell. Absent: Alderman Hill and City Attorney Draper. Also Present: City Administrator Oborn, Comptroller Pollitt, and City Clerk Waswo

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Employees Jeff Nethery, Joanne Busch, Rita Moore, Holly Povish, Becky Kostman, Brenda Jay, and retired Police Chief Richard Meinel spoke in opposition to a health insurance premium share.

Discussion/Workshop on 2016 Annual Budget

City Administrator Oborn went over the budget showing the trending of the revenues and expenses. He noted the beach pass revenue brought in \$21,500 which was a new fee this year.

The council discussed pier replacements being paid out of the Lakefront fund balance. Based on a prior resolution, \$75,000 is added to the fund each year. At the beginning of this year the balance was \$760,000. The intent of the fund is for major replacements or additions, which would require council action. Last year these monies were used to add 10 pier slips to the west end. There was a consensus to use these funds for the pier repairs completed earlier this year.

The Parking fund revenues are trending down. Mr. Kordus stated at the last meeting they spoke about adding a charge for resident parking stickers if requesting 2 or more. Mr. Oborn stated he put it in the general fund as an increase. It was noted that free parking during the winter will result in less tickets issued as well.

Major outlays are expected in this year's budget for new handheld ticket writers with \$25,000 rolled into next year. Discussion followed on considering the expense as capital and increasing the amount to \$50,000, with consensus to fund from the parking fund versus the general fund.

Mr. Oborn explained the major revenue and expenditures for the General fund. One direction of FLR was to have the City keep \$350,000 out of the first \$450,000 of room tax. Any amount over the \$450,000 would be split 25% to the chamber and 75% to the City.

The City qualifies for the expenditure restraint program which is an additional \$61,310 of shared revenue. The Police revenue was trending down due to the loss of some grants. Mr. Oborn noted health benefits are a major issue with last year's cost being 1.5 million. He hopes the transparency, plan design and wellness health measures will trend that amount down. Even with the trend down, it still had to be raised as there wasn't enough budgeted in 2015. The City Clerk budget increased as there are additional elections in 2016.

The Fire Department had a significant increase in 2015 revenue due to additional calls this summer. They are planning on staffing more paid on premise with yearlong 12 hours days. In 2017 they would like to increase this to 24 hour days from June to October. Chief Connelly stated at the next Committee of the Whole meeting he will present a 10 year program looking at issues fire services are facing and is considering consolidation down the road.

The City has the option of direct billing the Public Fire Protection charge, which Mr. Oborn included as an option. The Utility is looking at a 34% rate increase that translates to \$84,000. The Fire Hydrant rental can be placed on the water bill; although, as long as it is done on the General fund it is considered a municipal charge. Cites are trending to adding this charge on the utility bill to not affect the General fund.

The Street Department is trending up, but the new Laborer position and the 1/3 of the Director of Public Works salary has not been added in.

FLR recommended option 1. This includes 1.5% employee raises, changing the counter position to 2 part time positions with a health savings that transfers to the new Street Department Laborer position, 34% share for services of the Director of Public Works, and direct billing the Public Fire Protection charge. The charge is currently on the property tax bill and would be moved to the utility bill.

The levy assessment was increased in option 1 to \$50,000. The contingency was cut to balance the budget; however, it was noted the excess levy could be added to contingency. Based on the earlier adjustments they currently have a \$75,000 surplus. Mayor Connors would like to increase contingency to \$100,000. By direct billing the PFP charge on the utility bill, the mill rate will decrease. Ms. Pollitt said taking out the \$50,000 capacity does lower taxes; however it is very unusual to have a \$232,000 credit by removing something out of the budget. She cautioned reducing the mill rate as next year it might have to be added right back. Mr. Connors noted they are not guaranteed an additional \$61,000 from expenditure restraints next year either.

Mr. Oborn explained the property tax levy and stated it be increased by \$71,442 with 3 of the 6 components showing an increase. The Library is asking to implement the wage study increase of \$51,204 with the City absorbing it in a levy rate increase. He recommended the City increase the Library levy by \$12,800, which is 25% of the amount they requested. There was discussion on implementation of the wage study with a cost of \$14,500 for all employees excluding the Library. Mr. Kordus is okay with 25% as long it does not lock them into 25% for all employees. The consensus was to leave the Library levy increase at 25%. Ms. Pollitt spoke with the Director and feels totally comfortable the amount will be used solely for wages, but there is no guarantee.

Alderman Chappell questioned if employees will have to contribute to their health insurance next year. This was discussed at the last workshop and is shown in option 2 as employee contributions. A health insurance premium share of 10% would be \$188,000 in savings to the City and 3% would be \$56,000 in savings. Option 2 shows a 5% premium share which totals \$93,773 in savings. Mr. Kordus would like to go with option 1 and as the premium share belongs in personnel for further evaluation.

Mr. Oborn explained the remaining changes of option 2. Ms. Pollitt noted there could be some fluctuations as the final assessed value is not in yet. They will make the changes discussed and take the draft budget to Council on Monday with approval to publish a summary version.

There was a consensus to move forward with option 1, keep the mill rate the same and move the \$25,000 surplus to health insurance costs. By direction Ms. Pollitt will build the 1.5% raises into every department.

Adjournment

Kordus/Chappell motion to adjourn at 8:17 p.m. Motion carried 7 to 0.

/s/ Sabrina Waswo, City Clerk

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**REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 26, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Hedlund.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell. Also Present: City Attorney Draper, City Administrator Oborn, Comptroller Pollitt and City Clerk Waswo

Awards, Presentations, and Proclamations.

Mayor Connors announced the Wis. Dept. of Transportation hosted a photo contest to commemorate the 40th anniversary of rustic roads. The City received a letter with two photos taken on Snake Road of the winner and runner. He also announced Trick or Treat will be held October 31 from 1pm to 4pm.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Mary Jo Fesenmaier, 955 George St., was pleased to see the City continuing with GovOffice for the website upgrade. She congratulated the City on not using TIF money for the street maintenance contract. She was concerned with the vagueness of the wording on item 17 and requested more information before going into closed session.

Andrea Peterson, Library Director, commented on behalf of the Library Board of Trustees, requesting council approve the tax levy of \$441,800 for the 2016 Library operations. As 13 out of 16 employees were identified as being paid below the minimum, it will allow the board to bring salaries 25% closer to the minimum recommended by the Springsted study.

Acknowledgement of Correspondence

City Clerk Waswo stated on Oct. 19 the City received an email from Chad Hart and Nora Kilborn opposing the Hillmoor rezone. On Oct. 21 the City received a letter from Jeffrey Nethery requesting council provide one year to evaluate the savings from the 3 programs implemented before charging the employees a premium share.

Approval of Minutes

Kordus/Wall motion to approve Regular City Council Meeting minutes of October 12, 2015, as prepared and distributed. Unanimously carried.

Consent Agenda

Original 2015-2016 Taxi Driver License application filed by Marcus Behr (*Approved by Police Chief; informational only*)

Items removed from the Consent Agenda. None.

Kordus/Wall motion to approve Ordinance 15-12 amending Chapter 62, Section 222 regarding use of Chemical Deicers. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Gelting/Kupsik motion to approve Ordinance 15-13 establishing No Parking Zones in front of sidewalks at 1250 and 1270 Wisconsin Street. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Kordus/Gelting motion to approve Ordinance 15-14 repealing Section 74-114, Display of Power of the Municipal Code of the City of Lake Geneva, Wisconsin. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on changing the Public Fire Protection Charge from a Municipal Charge to a Direct Billing Charge. Kupsik/Hill motion to approve effective January 1, 2016 contingent upon Public Service Commission approval. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on the 2016 Budget and setting the Public Hearing date for the Budget

Kupsik/Hill motion to approve publication as presented and set the public hearing date for Nov. 16, 2015 at 5:00 pm. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on the 2016 Summer Season Lifeguard Services Contract with Geneva Lake Water Safety Patrol. Kupsik/Gelting motion to approve. Discussion on the 65 degree weather closure condition followed with a consensus to obtain further clarification.

Kordus/Hill motion to postpone the item to the next meeting, Monday, Nov. 9, 2015.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on upgrading the city website with GovOffice for an amount not to exceed \$4,895 (*recommended by the Communications Committee on 10/20/2015*). Kupsik/Howell motion to approve. Alderman Hill opposed, stating nothing is broken with the current site and an upgrade will not fix content issues. Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voted “yes.” Motion carried 7 to 1 with Ms. Hill voting “no.”

Discussion/Action on creating a part-time Benefits Clerk position (*recommended by the Personnel Committee on 10/22/2015*)

Kupsik/Hedlund motion to approve and post the position. Effective immediately as there is money in the 2015 budget. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on eliminating the full-time Front Clerk B position and creating two part-time Counter Clerk positions (*recommended by the Personnel Committee on 10/22/2015*)

Kupsik/Hedlund motion to approve and post the positions. Funding is available in the 2015 budget. Savings from the benefits package will be passed on to the Street Department in the next item.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on creating a full-time Street Laborer position effective January 1, 2016 (*recommended by the Personnel Committee on 9/24/2015*).

Kupsik/Hill motion to approve contingent upon approval of the 2016 budget. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on updating the City’s organizational chart (*recommended by the Personnel Committee on 10/22/2015*)

Kupsik/Gelting motion to approve updated organizational chart showing part-time positions and added Street Laborer. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on Kapur proposal for the 2015 Street Maintenance Contract not to exceed \$20,510 funded by Capital Projects Fund (*recommended by the Public Works Committee on 10/15/2015*).

Kupsik/Kordus motion to approve. Director of Public Works Winkler gave an overview of the streets. He is hoping to get the design bid and award this year with construction starting Spring of 2016.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on memorandum of understanding regarding bike lane highway pavement marking (*recommended by the Public Works Committee on 10/15/2015*).

Kupsik/Gelting motion to approve. The state will provide a bike lane from the Piggly Wiggly intersection to interchange north highway 12 with the City responsible for maintaining it. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Discussion/Action on installing a stop sign on Lakeview Drive at the first Orchard Lane (*recommended by the Public Works Committee on 10/15/2015*). Kupsik/Gelting motion to approve. Public Works received a petition by the manor subdivision residents requesting a stop sign at the bottom of the hill. Mr. Kordus opposed the stop sign stating, it is a neighborhood issue. Mayor Connors commented the demographic has changed with an increase in children in that area. Attorney Draper noted the ordinance needs to be changed to show the stop sign location. Roll Call: Chappell, Wall, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Motion carried 7 to 1 with Alderman Kordus voting “no.”

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Hedlund motion to approve Prepaid Bills in the amount of \$8,662.50.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Kupsik/Hill motion to approve Regular Bills in the amount of \$356,370.23.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Mayoral Appointments. None.

Closed Session

Attorney Draper stated when conferring with legal counsel there is one exception to closed sessions. He read Attorney General Peggy Lautenschlager’s opinion dated October 23, 2003, which is what they are relying upon for this closed session item.

Kordus/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Attorney Draper)

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

The Council entered into closed session at 7:55 p.m.

Return to Open Session

Hill/Wall motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

The Council reconvened in open session at 9:27 p.m.

Hill/Kordus motion to instruct attorney and staff to proceed as discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Adjournment

Kordus/Hill motion to adjourn at 9:28 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik

Lynn Hassler

Barb Hartigan

Brian Olsen

Peggy Schneider

Dave Quickel

John Swanson

Mayor Jim Connors

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES OF THE 6:00 PM NOVEMBER 4, 2015 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider , Dave Quickel Late, John Swanson , Ald. Al Kupsik , Brian Olsen , Mayor Jim Connors . (7 to start and 8 Total).

Staff & Aldermen Present:

DPW Daniel Winkler , _____,
Administrator Blaine Oborn .

Public Present:

Ms. Dusti Ocampo, Mr. Darien Schaefer, Ms. Nancy Eller (sp?), Mr. Mike Coolidge, Mr. Mike Kramp, Mr. Rod Brenner, Mr. Chris Schultz.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the October 7, 2015 meeting, and seconded by Commissioner Swanson. The motion passed 7-0.

Public Input:

None.

Permits & Park Donations:

DATE: 2/1/16 thru 2/13/16 LOCATION Flat Iron Park, Riviera Beach, Driehaus Plaza

USE Winterfest (Chamber of Commerce & CVB).

Mr. Schaefer laid out the request including a spreadsheet with total fees. He mentioned this winter they are going to spread out the sculptures to Flat Iron Park and ask to close Wrigley Drive like for Venetian Festival. He also requested consideration for waivers. The Commission discussed the application and what fees to waive.

It was moved by Ald. Kupsik and seconded by Commissioner Swanson to approve the request and charge the application fee, \$105 for one day rental of Flat Iron Park, and \$95 for barricades. Mayor Connors made a friendly amendment motion to let them use the Brunk Pavilion at no cost. Ald. Kupsik and Commissioner Swanson were fine with the amendment, which passed 8-0. The main motion with the amendment passed 8-0.

PIERS, HARBORS & LAKEFRONT COMMITTEE
THURSDAY, NOVEMBER 5, 2015 AT 5:30 P.M.
CITY HALL, CONFERENCE ROOM 2A

The meeting was called to order by Chairman Wall at 5:31 p.m.

Roll Call. Present: Aldermen Hedlund, Wall, Kordus, Hill and Chappell. Also Present: City Administrator Oborn, Mayor Connors and City Clerk Waswo. Others in Attendance: Sean Payne and Kent Martzke

Kordus/Chappell motion to approve Minutes from September 3, 2015 and September 24, 2015 as distributed. Motion carried unanimously.

Comments from the public limited to 5 minutes. Sean Payne, Clear Water Outdoor, explained they do demos on the beach the first three weekends in May. They generally let people go out for free. He questioned if any permits would be needed for this. Mr. Wall said this will be added to the agenda after the first of the year.

Harbormaster's Report provided. City Administrator Oborn gave the Harbormaster's Report stating the piers are almost all out for the season. He noted the concourse leases are still being reviewed by the City Attorney.

Discussion/Recommendation on Beach Use application filed by Clear Water Outdoor to use the Lake Geneva Beach on September 9-11, 2016 from 6:00am to 10:00pm for the 7th Annual Masters Race Hill/Chappell motion to approve. Motion carried unanimously.

Discussion/Recommendation on Beach Use application filed by the Lake Geneva Chamber & CVB utilizing the Riviera Beach for helicopter rides on Saturday, February 6, 2016 and Sunday, February 7, 2016 and a fire ring on Tuesday, February 9, 2016. Kordus/Hill motion to approve. Darien Schaefer, Chamber President, gave an explanation of what the plans are for 2016 Winterfest. He requested the same fee structure that was paid last year, which was 1 daily charge plus the permit fee which came to \$130. Kordus/Hill motion an amendment to charge \$130 for the beach use and application fee. Motion carried unanimously. Original motion with amendment carried unanimously.

Discussion/Recommendation on Riviera Ballroom use application filed by the Lake Geneva Chamber & CVB utilizing the downstairs of the Riviera for storage and the upstairs ballroom on Monday, February 2, 2016 through Sunday, February 7, 2016. City Clerk Waswo noted this was never charged in the past and was unaware if it ever came to the committee. Mayor Connors stated the Park Board felt the Driehaus Plaza is the prevue of this committee as it is part of the Riviera. Alderman Hill opposed and felt the usage should go before the council and noted Driehaus Plaza should not be charged as a park as it is not listed on the comprehensive plan as a park. Mr. Schaefer commented on the contribution the City makes toward Winterfest and would recognize that in all of their materials. Hill/Kordus motion to approve waiving all fees for the use of the Riviera building. Motion carried unanimously.

Kordus/Hill motion to suspend the rules and combine next two items (items 9 and 10). Motion carried unanimously.

Discussion/Recommendation on establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates. Mr. Oborn recommended a 3% rate increase across the board as the City's rates are way under the current market rate. Hill/Kordus motion to recommend the West End Pier, lagoon slip, buoy, dinghy and kayak rack rates increase by 3% for 2016. Motion carried unanimously.

5. Event Chair/Contact Person: Nan Elder Phone: (630) 207-4627

6. Day of Event Contact Name: Nan Elder Phone: (630) 207-4627

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 15,000 to 20,000 spectators

10. Basis for Estimate: Previous 20 years of holding the event.

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
This is the 21st Anniversary of Winterfest which includes the U.S. Snow Sculpting Competition. This event brings in thousands of spectators to the Lake Geneva area to witness the spectacular snow sculptures created by the top teams representing states across the country.

The pre-event set-up will begin on Monday, February 1, 2015 with the building of snow blocks and will end on Sunday, February 7, 2015 at Riviera Building/Grounds/Beach and Flat Iron Park. Grand Geneva Resort to sell food at Riviera & food truck located at Flat Iron Park. Other events: Tues. Feb. 2nd Fire on the Beach from 4:00 to 8:00 pm, Riviera Ballroom VIP Dinner, Wed. Feb. 3rd Vendors/Sponsors selling in Riviera and helicopter rides (Sat. & Sun. Feb. 6-7).

14. Description of plan for handling refuse collection and after-event clean-up:

Staff and volunteers will be on-site to monitor waste receptacles and replace as necessary. Grounds will be cleaned as necessary and returned to state as originally found.

15. Description of plan for providing event security (if applicable):

Security Staff is hired for the event for evenings to monitor Riviera grounds from 6:00 pm to 6:00 am starting Wednesday, February 3rd through the morning on Sunday, February 7, 2015. Event staff & volunteers are on-site during day light hours.

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.
 For safety purposes we are requesting the closure of Wrigley Drive (from Wrigley and Broad South to Wrigley and Center Street) see map. Five barricades at Main/Broad & four barricades at Center/Wrigley Drive to close off street on Sat. 2/6 & Sun. 2/7 (can be opened back up after event which runs from 10:00 am - 4:00 pm both Sat. & Sun.). Center Street parking lot (across from Sprecher's) to be closed on Monday, February 1st in the morning for city workers to bring in snow to begin the formation for sculptures. Requesting 10 special parking passes for our event staff.

2. Will any parking stalls be used or blocked during the event? Yes No
 Date(s) of use: Feb. 6th & 7th
 Total Number of Stalls Request: _____
 Stall Number(s) and Location: _____

 Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.
 Street Banners will be used (separate permit applied for) as well as banners/signs hung at the Riviera building and grounds for more information and decoration purposes.
 Sidewalk Signs will be used to direct people at event site.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Riviera Beach for "Fire on the Beach"
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			25.00
Permit Fee - Events lasting 2 days or less		\$40.00			40.00 (Sat. & Sun.)
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			25.00
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				<u>Waived</u>
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	# of Parks _____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>7</u> =	1,470.00 <u>105</u>
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$125.00	x	# of Days _____	x _____ =	_____
Non-Resident	\$250.00	x	_____	x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	<u>29</u> +	\$50.00 =	80.00 <u>95</u>
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 1,640.00

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	<u>25.00</u>
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	
50-149 Attendees	\$100.00	<u>TBD</u>
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	
Non-Resident		
49 Attendees or Less	\$100.00	
50-149 Attendees	\$150.00	
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	
Beach Reservation Fees - Per Day		
Non-Profit or Resident		# of Days
49 Attendees or Less	\$30.00	x _____ =
50-149 Attendees	\$55.00	x <u>1</u> =
150 or more Attendees	\$105.00	x <u>2</u> =
Non-Resident		
49 Attendees or Less	\$75.00	x _____ =
50-149 Attendees	\$125.00	x _____ =
150 or more Attendees	\$225.00	x _____ =
		Subtotal: \$
		<u>290.00</u>
		+ Subtotal from Page 4: \$
		<u>1,640.00</u>

Total PAID with Application: \$ 1,930.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

DATE: _____

City of Lake Geneva - Winterfest U.S. National Snow Sculpting Competition Event Permit Application Addendum:

- We will keep Wrigley Drive closed and not reopen at any time on Saturday and Sunday – February 6-7, 2016.
- We would like to have access to the electrical panels in Flat Iron Park. ~~✗~~
- We will rent additional garbage cans for the event.
- We will need nine barricades vs. the six proposed in the attached permit.

For Office Use Only

Date Filed with Clerk: _____ Payment with Application: \$ _____ Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

See next page

Police Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

See next page

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Neil Wasno

Additional services needed: Garbage Cans by Food truck in Flat Iron?

Additional fees or deposit: Will be charged for additional Garbage pickup.

See next page

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

Per City Admin, OK to send to PARK BOARD + Piers, Harbors & Lakefront prior to payment. [Signature]

For Office Use Only

Date Filed with Clerk: 11/6/2015 Payment with Application: \$ 370 Receipt: C151106-12

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]
Additional services needed: _____

Fire Chief: Approved Denied Signed: Burt Connelly
Additional services needed: _____

Street Dept.: Approved Denied Signed: _____
Additional services needed: _____

Parking Dept.: Approved Denied Signed: [Signature]
Additional services needed: please indicate which streets to be
Additional fees or deposit: barriaded

Piers, Harbors & Lakefront: Approved Denied Signed: _____
Additional services needed: 11/5/2015 Waive Fees except
Additional fees or deposit: \$25.00 application fee + \$105 reservation fee for beach use

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 11-7-15 Approved Denied [Signature]
Reasons/Conditions: See notes - waived Fees, etc

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____
Permit(s) issued: Parade/PA Street Use Park Permit
Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____
Reason withheld: _____

City of Lake Geneva Parking Lots



PIERS, HARBORS & LAKEFRONT COMMITTEE
THURSDAY, NOVEMBER 5, 2015 AT 5:30 P.M.
CITY HALL, CONFERENCE ROOM 2A

The meeting was called to order by Chairman Wall at 5:31 p.m.

Roll Call. Present: Aldermen Hedlund, Wall, Kordus, Hill and Chappell. Also Present: City Administrator Oborn, Mayor Connors and City Clerk Waswo. Others in Attendance: Sean Payne and Kent Martzke

Kordus/Chappell motion to approve Minutes from September 3, 2015 and September 24, 2015 as distributed. Motion carried unanimously.

Comments from the public limited to 5 minutes. Sean Payne, Clear Water Outdoor, explained they do demos on the beach the first three weekends in May. They generally let people go out for free. He questioned if any permits would be needed for this. Mr. Wall said this will be added to the agenda after the first of the year.

Harbormaster's Report provided. City Administrator Oborn gave the Harbormaster's Report stating the piers are almost all out for the season. He noted the concourse leases are still being reviewed by the City Attorney.

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Discussion/Recommendation on Riviera Ballroom use application filed by the Lake Geneva Chamber & CVB utilizing the downstairs of the Riviera for storage and the upstairs ballroom on Monday, February 2, 2016 through Sunday, February 7, 2016. City Clerk Waswo noted this was never charged in the past and was unaware if it ever came to the committee. Mayor Connors stated the Park Board felt the Driehaus Plaza is the prevue of this committee as it is part of the Riviera. Alderman Hill opposed and felt the usage should go before the council and noted Driehaus Plaza should not be charged as a park as it is not listed on the comprehensive plan as a park. Mr. Schaefer commented on the contribution the City makes toward Winterfest and would recognize that in all of their materials. Hill/Kordus motion to approve waiving all fees for the use of the Riviera building. Motion carried unanimously.

Kordus/Hill motion to suspend the rules and combine next two items (items 9 and 10). Motion carried unanimously.

Discussion/Recommendation on establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates. Mr. Oborn recommended a 3% rate increase across the board as the City's rates are way under the current market rate. Hill/Kordus motion to recommend the West End Pier, lagoon slip, buoy, dinghy and kayak rack rates increase by 3% for 2016. Motion carried unanimously.

Receipt No. _____
Date _____

Riviera Ballroom Application

Date of Event 2/1/15-2/7/15
Day of week Date & Year Hours (limited to between 10 am & 1 am)

Name of Group or Individual(s) Lake Geneva Chamber & CUB

Person(s) Responsible Nan Elder

Address 527 Center St., Lake Geneva, WI 53147
Street City State Zip Code

Phone Number (262) 812-0073 Work Number (262) 248-1000

Request Riviera for the following purpose: Winterfest U.S. National Snow Sculpting Competition

Estimated number attending 350
(maximum capacity - 380)

Admission to be charged? N/A Liquor to be served? NO

Rental fee is for up to a **maximum** eight (8) hour period and is due four (4) weeks prior to the event. The lease period begins when guests arrive. Any time in excess of eight (8) hours or after 1:00 a.m. will be charged at \$400 per hour and deducted from the security deposit. Lessee shall pay in, addition to the rental fee the hourly rate of \$20 for all necessary set-up and an hourly rate for security personnel. This will be deducted from the security deposit. Any time needed prior to the arrival of guests is considered set-up time.

Rental rates (effective 9/1/15)

Lake Geneva Resident \$2,500.00

For a wedding, this rate applies only to the bride, groom, or parents of the bride or groom who live full-time within the city limits of Lake Geneva.

For other bookings, the Lessee must live full-time within the city limits of Lake Geneva and event must be for immediate family (parent or child) of resident Lessee.

Non-Resident \$3,000.00

Non-Profit Organizations \$400.00

Week Day - Monday - Thursday Non Holiday \$500.00

Please refer to the Riviera policy concerning non-profit organizations, schools, and civic groups for rules concerning this rate.

Cancellations: A cancellation fee of \$100 will be charged for all cancellations 180 days or more prior to the reserved date; the entire deposit will be forfeited if notified less than 180 days prior to the reserved date. **Cancellations must be made in writing.**

I acknowledge that I have received, have read and understand the Riviera Ballroom Procedures and agree to the provisions therein.

Signature of Applicant Nan Elder Date 10/26/15



November 6, 2015

TO: Sabrina Waswo, City Clerk
City of Lake Geneva

RE: Request to Waive Banner Fees for 2016

Please accept this letter as our formal request to continue the policy approved by the City Council for 2015 that allowed the Lake Geneva Chamber of Commerce and Convention & Visitors Bureau to promote its events on the Street Banner Display system without a user fee.

In 2015, we promoted two events using the Street Banner Display system:

January 26 – February 8	Winterfest and U.S. National Snow Sculpting Competition
May 29 – June 7	Lake Geneva Restaurant Week (New Event)

We would be looking to use the Street Banner Display system two times in 2016:

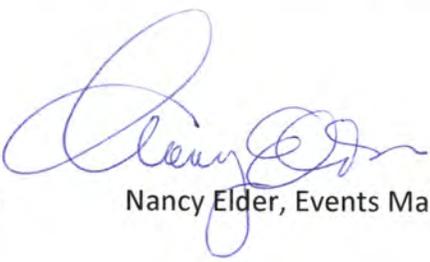
February 1 – February 14	Winterfest and U.S. National Snow Sculpting Competition
May 30 – June 12	Lake Geneva Restaurant Week (2 nd Year)

The total fees would be $2 \times \$220 = \440 . If there were no other requests to use the Street Banner Display system, we would be interested in promoting these events another week or two earlier.

We respectfully request that the City Council extend the policy for 2016 and continue to waive the fees to promote these events through the Street Banner Display system.

Best Regards,


Darien Schaefer, President


Nancy Elder, Events Manager

LAKE GENEVA CHAMBER OF COMMERCE • LAKE GENEVA AREA CONVENTION & VISITORS BUREAU

527 CENTER STREET, LAKE GENEVA, WI 53147

262-248-1000 • INFO@LAKEGENEVAWI.COM • WWW.LAKEGENEVAWI.COM



**CITY OF LAKE GENEVA
STREET BANNER DISPLAY APPLICATION**

PLEASE FILL IN ALL BLANKS COMPLETELY.
A FEE OF \$20.00 PER BANNER SHALL BE PAID, IN ADVANCE, FOR THE
HANGING AND REMOVAL OF BANNERS BY CITY PERSONNEL.

BANNER INFORMATION

Contact Name: Nan Elder
Contact Phone: (262) 812-0023
Organization Name: Lake Geneva Chamber & CVB
Mailing Address: 527 Center Street
City, State, Zip: Lake Geneva, WI 53147
Phone: 262-248-1000 Fax: _____
Number of Banners to be displayed: 11
Dates for Banners to be displayed: January 18th - event (February 13th)
Preferred Location (if available): _____

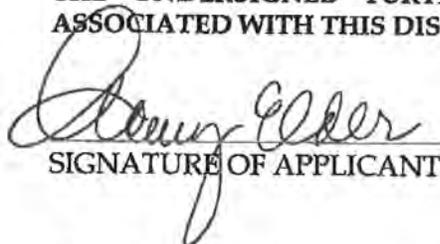
Special Notes or Requests: _____

Are the Banners to be displayed new, or have they been previously displayed?

NEW PREVIOUSLY DISPLAYED

If the Banners to be displayed are new, a sketch must be submitted prior to production.
One copy of the Banner should be submitted for approval.

THE UNDERSIGNED HEREBY CERTIFIES THAT I HAVE READ AND UNDERSTAND
THE CITY OF LAKE GENEVA ORDINANCE REGARDING THE DISPLAY OF BANNERS.
THE UNDERSIGNED FURTHER CERTIFIES THAT I HAVE PAID ANY FEES
ASSOCIATED WITH THIS DISPLAY TO THE CITY UPON APPLICATION.


SIGNATURE OF APPLICANT

DATE: 10/26/15

DATE 9/24/16 LOCATION Library Park USE Hope Walk for Breast Cancer
President Skates read the permit including the request to waive the security deposit. It was moved by Ald. Kupsik to approve with security deposit waiver, and seconded by Commissioner Hassler. The motion passed 8-0.

Park Assignments/Repair Update/Maintenance:

No comments.

NEW BUSINESS

YMCA Fall Update-Mike Coolidge (Taken out of order first Skates, 2nd Hartigan, passing 7-0).

Mr. Coolidge gave the summer activity report for all activities. There were 578 program participants and 800 kids total involved. There were also 10 adult men's softball teams and 3 outside tournaments. No action was taken.

Veterans Park Field #5 Rework Discussion

Administrator Oborn and DPW Winkler shared the Beilfuss proposal with the group. It was discussed that Assistant DPW Earle felt the repair would have a significant impact on the drainage issues of the past. It was moved by Mayor Connors and seconded by Ald. Kupsik to recommend approval of the Beilfuss proposal in the amount of \$5,120 using remaining funds for ball field rehabilitation at Veterans Park. It was discussed there was \$10,000+ remaining in the project. It was also discussed that the work may still be done this year if the weather holds or else next spring. The motion passed 7-0.

(This item needs to go to FLJ and Council for approval)

Veterans Park Concession Contract Extension Discussion

Administrator Oborn presented a copy of the present contract with Mr. Brenner and recommended if the City is satisfied with his performance to renew it for two more years. After discussion of how the tournaments went and Mr. Brenner saying he has worked with everybody including tournaments, and even shared some of his equipment, it was moved by Mayor Connors and seconded by Ald. Kupsik to approve a two-year extension for 2016 and 2017. There was also a brief discussion regarding Dunn Field concessions which will be put on next month's agenda. The motion passed 7-0.

(This item needs to go to FLJ and Council for approval)

3-Graces Fountain Repair Discussion

Administrator Oborn reviewed the status of the statue repair with the new estimate of \$10,000 of which insurance will cover \$8,000. With \$2,000 needed to do a "better" repair, which will last 10 years, it was moved by President Skates and seconded by Ald. Kupsik to use \$2,000 from park funds to make the better repairs. The motion passed 8-0.

(This item may need to go to FLJ and Council for approval)



Dear Park Board,

Please consider waiving the Security Deposit for the Lake Geneva Hope Walk Annual event, to be held on Saturday, September 24th, 2016. This will be our 9th annual walk and to the best of my knowledge (haven't heard otherwise), we have always left the park in excellent condition. Thank you for your consideration.

A handwritten signature in black ink that reads "Wendy J. Nowak". The signature is written in a cursive style with a large, looped "W" and "N".

Wendy J. Nowak
Committee Chair
Lake Geneva Hope Walk

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion. Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Wendy Nowak Date of Application: 10/12/15
2. Organization Name: Lake Geneva Hope Walk
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID. _____
4. Mailing Address: P O Box 173
5. City, State, Zip: Lake Geneva WI 53147
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #. _____ State license issued. _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Lake Geneva Hope Walk
2. Date(s) of Event: 09/24/16
3. Location(s) of Event: Library Park
4. Hours: Set up at 5:30 AM, Start time 7:00 AM, Tear down noonish

5. Event Chair/Contact Person: Wendy Nowak Phone: _____

6. Day of Event Contact Name: Wendy Nowak Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 300

10. Basis for Estimate: Past Years (2016 event will be our 9th year)

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

We set up a small tent over the registration table. We use one from Aurora. It is a stand alone, pop up tent and requires NO stakes.

It is placed to the right (as you are looking at the lake) of the flags.

12. Will there be any animals? Yes No

If yes, what type and how many: Some people take their dogs on the walk.

13. Detailed description of proposed event with map of exact location of the event and/or route.

The Lake Geneva Hope Walk is a non-competitive walk along the beautiful Geneva Lake Shore path. Proceeds (entry fee and donations) go to the Aurora Health Care Breast Treatment Assistance Program, which was established to help un-insured and under-insured people who have the need for breast cancer care.

14. Description of plan for handling refuse collection and after-event clean-up:

Whatever does not fit into the park garbage cans, we will remove.

15. Description of plan for providing event security (if applicable):

Not applicable (we hope). There have never been any issues to date.

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No
Date(s) of use: Saturday, September 24th 2016
Total Number of Stalls Request: _____
Stall Number(s) and Location: _____
Additional Information:
All the stalls used will be paid for by walkers and/or committee members.

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.
We place our yard signs by the parking meters for decoration and to draw attention to the walk. We have a banner that hangs by our registration tent, another banner that we use for a picture back drop and one banner on a pvc pipe rack placed by the bathrooms to show people where the lake path begins.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees	Unit Fee			Applicable Fee
Parade Permit				
Application Fee	\$25.00			_____
Street Use Permit				
Application Fee	\$25.00			_____
Permit Fee - Events lasting 2 days or less	\$40.00			_____
Permit Fee - Events lasting more than 2 days	\$100.00			_____
Parking Stall Bag Request				
Administrative Fee	\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day		# of Stalls	# of Days	
March 1 - November 14	\$20.00	x _____	x _____	= _____
November 15 - February 29	\$10.00	x _____	x _____	= _____
Park Reservation Permit				
Application Fee	\$25.00			25.00
Security Deposit				
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Park Board</i>			<u>Determined by PB</u> <i>Warner</i>
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day				
Non-Profit or Resident				
49 Attendees or Less	\$30.00	x _____	x _____	= _____
50-149 Attendees	\$55.00	x _____	x _____	= _____
150 or more Attendees	\$105.00	x <u>1</u>	x <u>1</u>	= <u>105.00</u>
Non-Resident				
49 Attendees or Less	\$75.00	x _____	x _____	= _____
50-149 Attendees	\$125.00	x _____	x _____	= _____
150 or more Attendees	\$225.00	x _____	x _____	= 225.00
Brunk Pavilion Rental Permit				
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>			# of Days	
Non-Profit or Resident	\$125.00	x _____	=	_____
Non-Resident	\$250.00	x _____	=	_____
Additional Park Amenities				
Equipment (with delivery)	Rental Fee	# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x _____ +	\$50.00 =	_____
Barricades	\$5.00 each	x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill	_____		_____
Fencing - Snow	\$30.00 per 50 feet	_____		_____
<i>Requests for equipment are subject to availability.</i>				Subtotal: \$ _____

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ <u>130.00</u>

Total PAID with Application: \$ 130.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Wendy J Nowak DATE: 10-12-15

For Office Use Only

Date Filed with Clerk: 10/16/15 Payment with Application: \$ 130.00 Receipt: C151016-5

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]
Additional services needed: _____

Fire Chief: Approved Denied Signed: Burt Connelly
Additional services needed: _____

Street Dept.: Approved Denied Signed: [Signature]
Additional services needed: _____

Parking Dept.: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____
Additional services needed: _____
Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 11-4-15 Approved Denied
Reasons/Conditions: Waiver See Deposit - [Signature]

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

PIERS, HARBORS & LAKEFRONT COMMITTEE
THURSDAY, NOVEMBER 5, 2015 AT 5:30 P.M.
CITY HALL, CONFERENCE ROOM 2A

The meeting was called to order by Chairman Wall at 5:31 p.m.

Roll Call. Present: Aldermen Hedlund, Wall, Kordus, Hill and Chappell. Also Present: City Administrator Oborn, Mayor Connors and City Clerk Waswo. Others in Attendance: Sean Payne and Kent Martzke

Kordus/Chappell motion to approve Minutes from September 3, 2015 and September 24, 2015 as distributed. Motion carried unanimously.

Comments from the public limited to 5 minutes. Sean Payne, Clear Water Outdoor, explained they do demos on the beach the first three weekends in May. They generally let people go out for free. He questioned if any permits would be needed for this. Mr. Wall said this will be added to the agenda after the first of the year.

Harbormaster's Report provided. City Administrator Oborn gave the Harbormaster's Report stating the piers are almost all out for the season. He noted the concourse leases are still being reviewed by the City Attorney.

Discussion/Recommendation on Beach Use application filed by Clear Water Outdoor to use the Lake Geneva Beach on September 9-11, 2016 from 6:00am to 10:00pm for the 7th Annual Masters Race
Hill/Chappell motion to approve. Motion carried unanimously.

Discussion/Recommendation on Beach Use application filed by the Lake Geneva Chamber & CVB utilizing the Riviera Beach for helicopter rides on Saturday, February 6, 2016 and Sunday, February 7, 2016 and a fire ring on Tuesday, February 9, 2016. Kordus/Hill motion to approve. Darien Schaefer, Chamber President, gave an explanation of what the plans are for 2016 Winterfest. He requested the same fee structure that was paid last year, which was 1 daily charge plus the permit fee which came to \$130. Kordus/Hill motion an amendment to charge \$130 for the beach use and application fee. Motion carried unanimously. Original motion with amendment carried unanimously.

Discussion/Recommendation on Riviera Ballroom use application filed by the Lake Geneva Chamber & CVB utilizing the downstairs of the Riviera for storage and the upstairs ballroom on Monday, February 2, 2016 through Sunday, February 7, 2016. City Clerk Waswo noted this was never charged in the past and was unaware if it ever came to the committee. Mayor Connors stated the Park Board felt the Driehaus Plaza is the prevue of this committee as it is part of the Riviera. Alderman Hill opposed and felt the usage should go before the council and noted Driehaus Plaza should not be charged as a park as it is not listed on the comprehensive plan as a park. Mr. Schaefer commented on the contribution the City makes toward Winterfest and would recognize that in all of their materials. Hill/Kordus motion to approve waiving all fees for the use of the Riviera building. Motion carried unanimously.

Kordus/Hill motion to suspend the rules and combine next two items (items 9 and 10). Motion carried unanimously.

Discussion/Recommendation on establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates. Mr. Oborn recommended a 3% rate increase across the board as the City's rates are way under the current market rate. Hill/Kordus motion to recommend the West End Pier, lagoon slip, buoy, dinghy and kayak rack rates increase by 3% for 2016. Motion carried unanimously.

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
- Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
- Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Clear Water Outdoor Date of Application: September 29, 2015
2. Organization Name: Clear Water Outdoor Adventure
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: 744 West Main Street
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: 262.745.9341 E-mail: spayne@clearwateroutdoor.com
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: 7th Annual Masters Race
2. Date(s) of Event: September 9,10 and 11, 2016
3. Location(s) of Event: Lake Geneva Beach
4. Hours: 6am-10pm
- Start Time End Time

5. Event Chair/Contact Person: Sean Payne Phone: 262.745.9341

6. Day of Event Contact Name: Sean Payne Phone: 262.745.9341

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 100

10. Basis for Estimate: Previous 6 years of Masters Event Attendance

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

Yes, on the beach to the south of the restrooms. Sperry Tents -

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

Sup Races. Free Demos. Fun Races for children. Music.
Fun for the entire family

14. Description of plan for handling refuse collection and after-event clean-up:

We discard all of the garbage from the event into the proper dumpsters at the Riviera.

15. Description of plan for providing event security (if applicable):

We hire off-duty police officers to monitor the beach from 8pm - 1am.

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV – Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

None, thank you.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Clear Water Outdoor promotional and directional signage.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: For music and microphone for announcer.
- Water Explain: Use of the restrooms.
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			\$25.00
Street Use Permit					
Application Fee		\$25.00			
Permit Fee - Events lasting 2 days or less		\$40.00			
Permit Fee - Events lasting more than 2 days		\$100.00			
Parking Stall Bag Request					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				
50-149 Attendees	\$100.00				
150 or more Attendees	<i>Determined by Park Board</i>				
Non-Resident					
49 Attendees or Less	\$100.00				
50-149 Attendees	\$150.00				
150 or more Attendees	<i>Determined by Park Board</i>				
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$125.00	x	_____	x _____ =	_____
Non-Resident	\$250.00	x	_____	x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x ¹⁶ _____ +	\$50.00 =	\$130.00
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					
Subtotal: \$					155.00

Application and Permit Fees	Unit Fee		Applicable Fee
Beach Reservation Permit			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		\$25.00
Security Deposit			
Non-Profit or Resident			
49 Attendees or Less	\$50.00		
50-149 Attendees	\$100.00		\$100.00
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		
Non-Resident			
49 Attendees or Less	\$100.00		
50-149 Attendees	\$150.00		
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>		
Beach Reservation Fees - Per Day			
Non-Profit or Resident		# of Days	
49 Attendees or Less	\$30.00	x _____ =	
50-149 Attendees	\$55.00	x <u>3</u> =	\$165.00
150 or more Attendees	\$105.00	x _____ =	
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	
50-149 Attendees	\$125.00	x _____ =	
150 or more Attendees	\$225.00	x _____ =	
		Subtotal: \$	<u>155.00</u>
		+ Subtotal from Page 4: \$	<u>290.00</u>

Total PAID with Application: \$ 445.00 445.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:



DATE: 9/28/15

For Office Use Only

Date Filed with Clerk: 9/29/15 Payment with Application: \$ 445.00 Receipt: C150929-20

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: _____
Additional services needed: _____

Additional fees or deposit: _____
 Fire Chief: Approved Denied Signed: Brent Connelly

Additional services needed: _____
Additional fees or deposit: _____
 Street Dept: Approved Denied Signed: Neil Warner

Additional services needed: _____
Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____
Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: e ay
Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



CITY OF LAKE GENEVA

MASSAGE ESTABLISHMENT APPLICATION

Please Check:

- Original License Application
- Renewal of Current License

ANNUAL LICENSE FEE

\$50.00

EXPIRES JUNE 30TH EACH YEAR

Payable to the City of Lake Geneva
Due upon application

Application must be accompanied by the following documents:

- 1) A recent photograph of the applicant and Massage Technicians clearly showing his/her head and shoulders
- 2) Copy of Massage Technician's diploma or certificate & driver's license
- 3) Listing of all Massage Technicians employed in the establishment, including name, current address and date of birth
- 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

Applications submitted without required documentation will be considered incomplete and rejected

BUSINESS INFORMATION

Trade Name: Mia Faccia Salon + Day Spa

Corporate Name (if applicable): Mia Faccia LLC

Business Address (Physical): 235 Broad Street

Mailing Address (if different): _____

City, State, Zip: Lake Geneva WI 53147

Phone: 262 248 3303 Email: _____

Please explain the nature of services to be provided: _____

massage

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Legal Name: Tracy Lenette Wieder

Maiden Name: Tracy (Harris)

Address: 20165 Joshua Ln

City, State, Zip: Eden Grove WI 53147

Driver's License No.: _____ Date of Birth: _____

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES NO

If yes, please explain: N/A

BUSINESS OWNER (APPLICANT) CRIMINAL BACKGROUND INFORMATION

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES NO

If yes, please provide nature of offense, date, location, and disposition: N/A

MASSAGE TECHNICIAN(S) INFORMATION
Please include information for all massage technicians

Full Legal Name: Caroline Cho

Maiden Name: _____

Address: see attached

City, State, Zip: _____

Driver's License No.: _____ Date of Birth: _____

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

see attached

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES

NO

If yes, please explain: _____

MASSAGE TECHNICIAN(S) CRIMINAL BACKGROUND INFORMATION

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES NO

NO

If yes, please provide nature of offense, date, location, and disposition: _____

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Gray Sueder

DATE:

7/1/15

For Office Use Only

Date Filed: 7/17/15
Receipt No: C150717-40
Total Amount: 50.00

Forwarded to Police Department: 11/3/15

Background Completed: 11/5/15 gt

Police Chief Recommendation: [Signature]

Approved
 Denied

Fingerprinting required for new establishments and Massage Technicians

Forwarded to Building Department: _____

Building Inspector Approval: _____

Inspector approval required for new establishments

FLR Approval: _____

Council Approval: _____

License Issued: _____

License Number: _____

Copied to: Building & Zoning Police Chief Fire Chief

Jeremiah Fox
810 Kendall Ln.
Lake Geneva, WI 53147

Caroline Pollock Cho
241 Penny Ln.
Lake Geneva, WI 53147

Wisconsin Department of Safety and Professional Services

Web Applications

Wisconsin Credential Lookup

Credential Summary - Details

Credential Summary for 10805-146

Name:	Pollock-Cho, Caroline
Credential Type:	MASSAGE THERAPIST OR BODYWORK THERAPIST (146)
Credential Number:	10805-146
Location:	LAKE GENEVA, WI
License Type:	regular
Status	License is current (Active)
Eligible To Practice:	credential license is current
First Fee Received:	YES

[Details](#)
[Requirements](#)
[Payments](#)
[Orders](#)
[Relationships](#)
[Details](#)

License current through:	02/28/2017
Granted date:	04/14/2011
Multi-state:	N
Orders:	NONE
Specialties:	NONE
Other Names:	NONE

Consistent with JCAHO and NCQA standards for primary source verification.

Data on this page is refreshed hourly.

[Send Questions or Comments to dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)

EXPIRES: 02/28/2017

NO. 10191-146

The State of Wisconsin
Department of Safety and Professional Services
MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

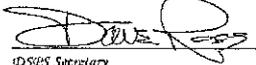
Hereby certifies that
JEREMIAH J FOX

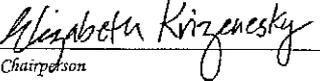
was granted a license to practice as a
MASSAGE THERAPIST OR BODYWORK THERAPIST
in the State of Wisconsin in accordance with Wisconsin Law
on the 2nd day of December in the year 2010.

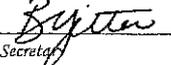
The authority granted herein must be renewed each biennium by the granting authority.

*In witness thereof, the State of Wisconsin
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services*




DWS Secretary


Chairperson


Secretary

This certificate was printed on the 26th day of January in the year 2015

EXPIRES: 02/28/2017

NO. 11933 - 146

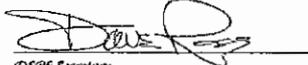
The State of Wisconsin
Department of Safety and Professional Services
MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

Hereby certifies that
HOLLIE A BULLEN
was granted a license to practice as a
MASSAGE THERAPIST OR BODYWORK THERAPIST
in the State of Wisconsin in accordance with Wisconsin Law
on the 1st day of August in the year 2012.

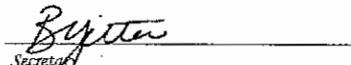
The authority granted herein must be renewed each biennium by the granting authority.

In witness thereof, the State of Wisconsin
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services




DS&PS Secretary


Chairperson


Secretary

This certificate was printed on the 14th day of October in the year 2015



CITY OF LAKE GENEVA

MASSAGE ESTABLISHMENT APPLICATION

Please Check:

- Original License Application
- Renewal of Current License

ANNUAL LICENSE FEE

\$50.00

EXPIRES JUNE 30TH EACH YEAR

Payable to the City of Lake Geneva
Due upon application

Application must be accompanied by the following documents:

- 1) A recent photograph of the applicant and Massage Technicians clearly showing his/her head and shoulders
- 2) Copy of Massage Technician's diploma or certificate & driver's license
- 3) Listing of all Massage Technicians employed in the establishment, including name, current address and date of birth
- 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

Applications submitted without required documentation will be considered incomplete and rejected

BUSINESS INFORMATION

Trade Name: Body Logic Fitness Inc.

Corporate Name (if applicable): Body Logic Fitness Inc.

Business Address (Physical): 709 MAIN ST.

Mailing Address (if different): _____

City, State, Zip: LAKE GENEVA, WI 53147

Phone: _____ Email: _____

Please explain the nature of services to be provided: _____

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Legal Name: Gregory Clausen

Maiden Name: _____

Address: 1053 Mobile St.

City, State, Zip: Lake Geneva WI 53147

Driver's License No.: _____ Date of Birth: _____

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

Self Employed

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES NO

If yes, please explain: _____

BUSINESS OWNER (APPLICANT) CRIMINAL BACKGROUND INFORMATION

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES NO

If yes, please provide nature of offense, date, location, and disposition: _____

MASSAGE TECHNICIAN(S) INFORMATION

Please include information for all massage technicians

Full Legal Name: Hollie Ann Bullen

Maiden Name: Bullen

Address: P.O. Box 1253

City, State, Zip: Lake Geneva, WI 53147

Driver's License No.: _____ Date of Birth: _____

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

Grand Geneva
Mia Faccia

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES

NO

If yes, please explain: _____

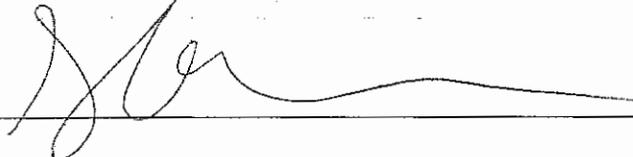
MESSAGE TECHNICIAN(S) CRIMINAL BACKGROUND INFORMATION

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES NO

If yes, please provide nature of offense, date, location, and disposition: _____

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

 DATE: 10/14/15

For Office Use Only

Date Filed: 10/14/15

Receipt No: C151014-4

Total Amount: 50.00

Forwarded to Police Department: 10/27/15

Background Completed: 10/28/15 97

Police Chief Recommendation: 6 Approved
Denied

Fingerprinted by LGPD: _____
Fingerprinting required for new establishments and Massage Technicians

Forwarded to Building Department: _____

Building Inspector Approval: _____
Inspector approval required for new establishments

FLR Approval: _____

Council Approval: _____

License Issued: _____

License Number: _____

Copied to: Building & Zoning Police Chief Fire Chief

The State of Wisconsin
 Department of Safety and Professional Services
 MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

Hereby certifies that
HOLLIE A BULLEN

was granted a license to practice as a
MASSAGE THERAPIST OR BODYWORK THERAPIST
in the State of Wisconsin in accordance with Wisconsin Law
on the 1st day of August in the year 2012.

The authority granted herein must be renewed each biennium by the granting authority.

In witness thereof, the State of Wisconsin
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services



[Signature]
 DSPS Secretary

[Signature]
 Chairperson

[Signature]
 Secretary

This certificate was printed on the 14th day of October in the year 2015

City of Lake Geneva

Licenses Issued Between: 11/09/2015 and 11/09/2015

Date: 11/06/2015

Time: 2:07 PM

Page: 1

Operator's Regular - Renewal

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
11/09/2015	2015 -283	Kaleb C. Fisher	335 Sage Street, #17	Lake Geneva, WI 5	50.00
		Employer: Carvetti's - Samson Enterprise	642 W Main St	Lake Geneva, WI 53147	

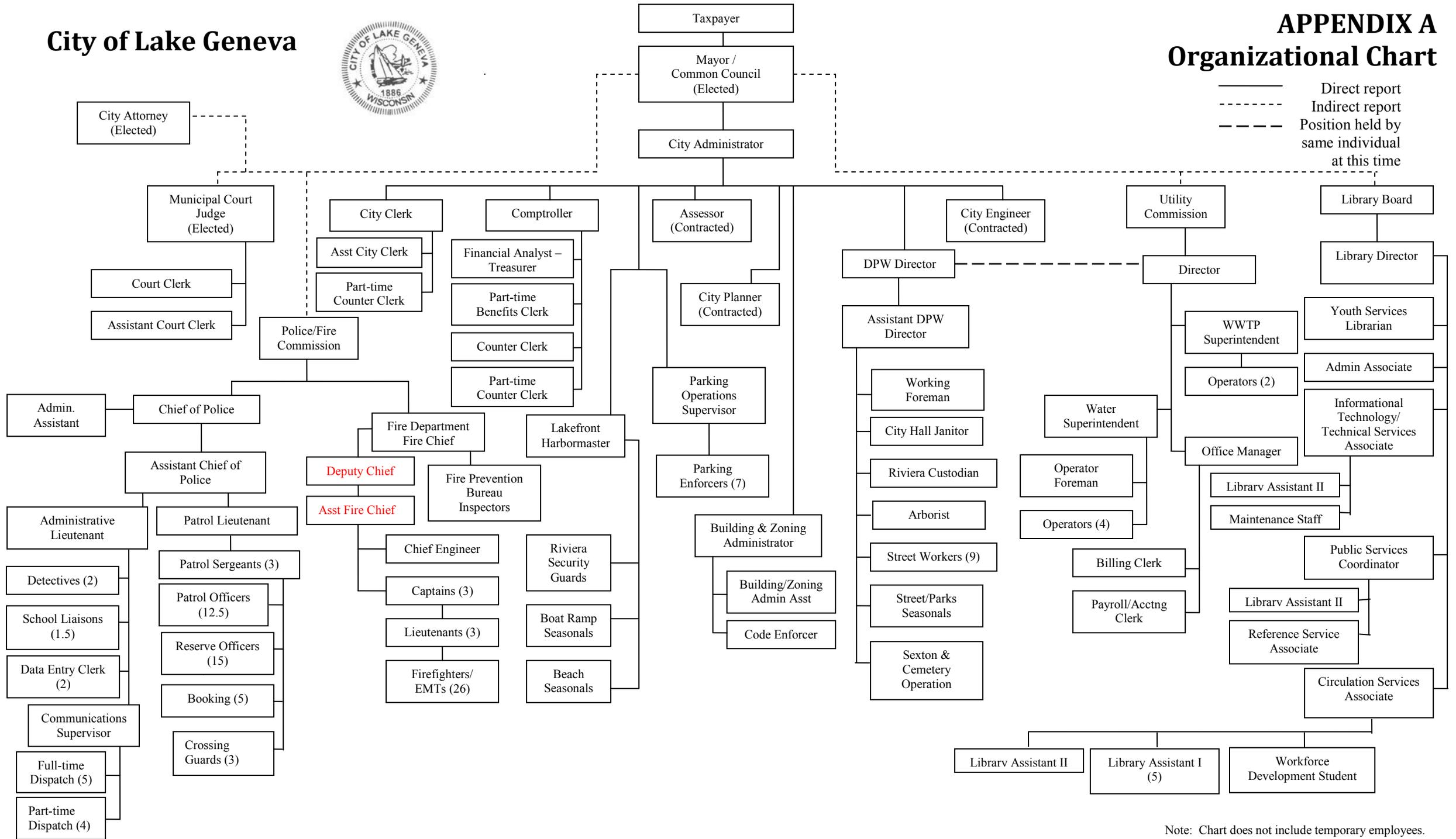
Operator's Regular

Count: 1

City of Lake Geneva



APPENDIX A Organizational Chart



Note: Chart does not include temporary employees.
Revised November 9, 2015

DATE 9/24/16 LOCATION Library Park USE Hope Walk for Breast Cancer
President Skates read the permit including the request to waive the security deposit. It was moved by Ald. Kupsik to approve with security deposit waiver, and seconded by Commissioner Hassler. The motion passed 8-0.

Park Assignments/Repair Update/Maintenance:

No comments.

NEW BUSINESS

YMCA Fall Update-Mike Coolidge (Taken out of order first Skates, 2nd Hartigan, passing 7-0).

Mr. Coolidge gave the summer activity report for all activities. There were 578 program participants and 800 kids total involved. There were also 10 adult men's softball teams and 3 outside tournaments. No action was taken.

Veterans Park Field #5 Rework Discussion

Administrator Oborn and DPW Winkler shared the Beilfuss proposal with the group. It was discussed that Assistant DPW Earle felt the repair would have a significant impact on the drainage issues of the past. It was moved by Mayor Connors and seconded by Ald. Kupsik to recommend approval of the Beilfuss proposal in the amount of \$5,120 using remaining funds for ball field rehabilitation at Veterans Park. It was discussed there was \$10,000+ remaining in the project. It was also discussed that the work may still be done this year if the weather holds or else next spring. The motion passed 7-0.

(This item needs to go to FLJ and Council for approval)

Veterans Park Concession Contract Extension Discussion

Administrator Oborn presented a copy of the present contract with Mr. Brenner and recommended if the City is satisfied with his performance to renew it for two more years. After discussion of how the tournaments went and Mr. Brenner saying he has worked with everybody including tournaments, and even shared some of his equipment, it was moved by Mayor Connors and seconded by Ald. Kupsik to approve a two-year extension for 2016 and 2017. There was also a brief discussion regarding Dunn Field concessions which will be put on next month's agenda. The motion passed 7-0.

(This item needs to go to FLJ and Council for approval)

3-Graces Fountain Repair Discussion

Administrator Oborn reviewed the status of the statue repair with the new estimate of \$10,000 of which insurance will cover \$8,000. With \$2,000 needed to do a "better" repair, which will last 10 years, it was moved by President Skates and seconded by Ald. Kupsik to use \$2,000 from park funds to make the better repairs. The motion passed 8-0.

(This item may need to go to FLJ and Council for approval)



Quote

Date	Quote #
11/2/2015	534

Name / Address
City of Lake Geneva 1065 Carey St Lake Geneva, WI 53147

	Beilfuss Corporation P.O. BOX 834 Muskego, WI 53150 262-679-8009
--	---

Rep

Description	Qty	Total
Veterans Park Field 5: To furnish all labor, materials and equipment to pull back existing mix from fence line and add to field. Pull back 5' of material on arch and add to field. Remove a 20' x 215' area on outfield arch, swale area and sod. Arch is now at 65' new arch would be at 60' which is why we will pull material out and add to existing field. infield will be graded off using existing material.		5,120.00

Total	\$5,120.00
--------------	-------------------

Signature _____

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(This item may need to go to FLJ and Council for approval)

CONCESSION AGREEMENT

Concession Agreement made on April 12, 2014, between the City of Lake Geneva ("City"), and Rod Brenner, DBA Ro-Della, Inc. ("Concessionaire"),

For valuable consideration, City grants to Concessionaire the privilege of operating a concession stand on park grounds of the City at Veteran's Park to be located in the concession/bathroom building on the following terms and conditions:

1. Concessionaire agrees to pay the City the amount of \$1500.00, made in one installment by June 1st, 2014 for the year 2014 and \$1500.00 in one installment by June 1st, 2015 for 2015.

2. Concessionaire agrees to have the concession stand open during the spring and summer season (April 15th through September 15th), or later as mutually agreed upon by both parties. As a minimum, Concessionaire shall establish post and comply with, weekend and/or daily hours of business during seasonal organized sports activities.

3. Concessionaire agrees to supply for sale of sufficient vendible articles of a ballpark type and sufficient quantities to satisfy demands of patrons of the park at the times when organized sport activities are conducted until closing at end of each season.

4. Concessionaire shall procure at his or her own costs and expense all necessary licenses and permits necessary for carrying out provisions of this contract.

5. Concessionaire shall provide adequate and appropriate containers which are not unsightly for the temporary storage of trash and garbage and provide, as necessary, for the regular pick up of such trash and garbage, and shall not permit any unattractive or unsanitary accumulation of trash, debris or litter on the premises hereto relevant at all times during which concessions are operated within the park. The piling of boxes, cartons, drums, can or similar items, shall not be permitted outside of designated concession areas. The City shall be responsible for removal of the normal trash and garbage.

6. All notices and orders given to concessionaire shall be sent to Rod Brenner .

7. Prior to termination of this Agreement or on or before October 1st of 2015, unless approved specifically by the City, Concessionaire shall remove from the concession stand at Veteran's Park all personal property, supplies, goods and effects. On his or her failure to do so, City, and/or its employees, officers and agents, may cause such removal to be made and the property, supplies, goods and effects shall be stored at cost and expense of Concessionaire. City may exercise lien rights thereon for cost and expense of such removal and storage.

8. No improvement shall be made to City property without the City's consent. Any permanent on-site improvements made during the course of the Agreement are to revert to the City at termination of the contract. Any City provided improvements shall be operated and properly maintained by the Concessionaire.

9. The Concessionaire shall pay all license fees and taxes that may be imposed by any City, State or Federal authorities.

10. Concessionaire will procure and maintain during the entire term of this Agreement, or any renewal or extension period thereof, a public liability insurance policy which covers liability for products made or sold by Concessionaire, with the City stated as an additional insured. Liability insurance shall be provided at all times in a minimum amount of One Million (\$1,000,000) Dollars single limits coverage, per person, and per occurrence, covering death, personal injury and property loss or damage.

11. The Concessionaire shall hold the City harmless from the payment of all claims or demands arising out of this Agreement. The Concessionaire shall indemnify the City from all suits or actions brought against the City or on the account of injury or damages received or sustained by any party or parties by or from the said Concessionaire, his servants or agents, in the exercise of the rights and privileges granted in this Agreement, including all attorney fees incurred by the City in defense of such claims or demands.

12. The City reserves the right to cancel or terminate this Agreement, upon ten (10) days advance written notice.

CONCESSIONAIRE

CITY OF LAKE GENEVA

By: Rod Brenner
Rod Brenner

By: James R. Connors
Mayor James R. Connors

Attest:

By: Timothy Neubeck
Timothy Neubeck City Clerk

Keys A.5 #1-3

DATE 9/24/16 LOCATION Library Park USE Hope Walk for Breast Cancer
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Park Assignments/Repair Update/Maintenance:

No comments.

NEW BUSINESS

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(This item needs to go to FLJ and Council for approval)

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(This item may need to go to FLJ and Council for approval)

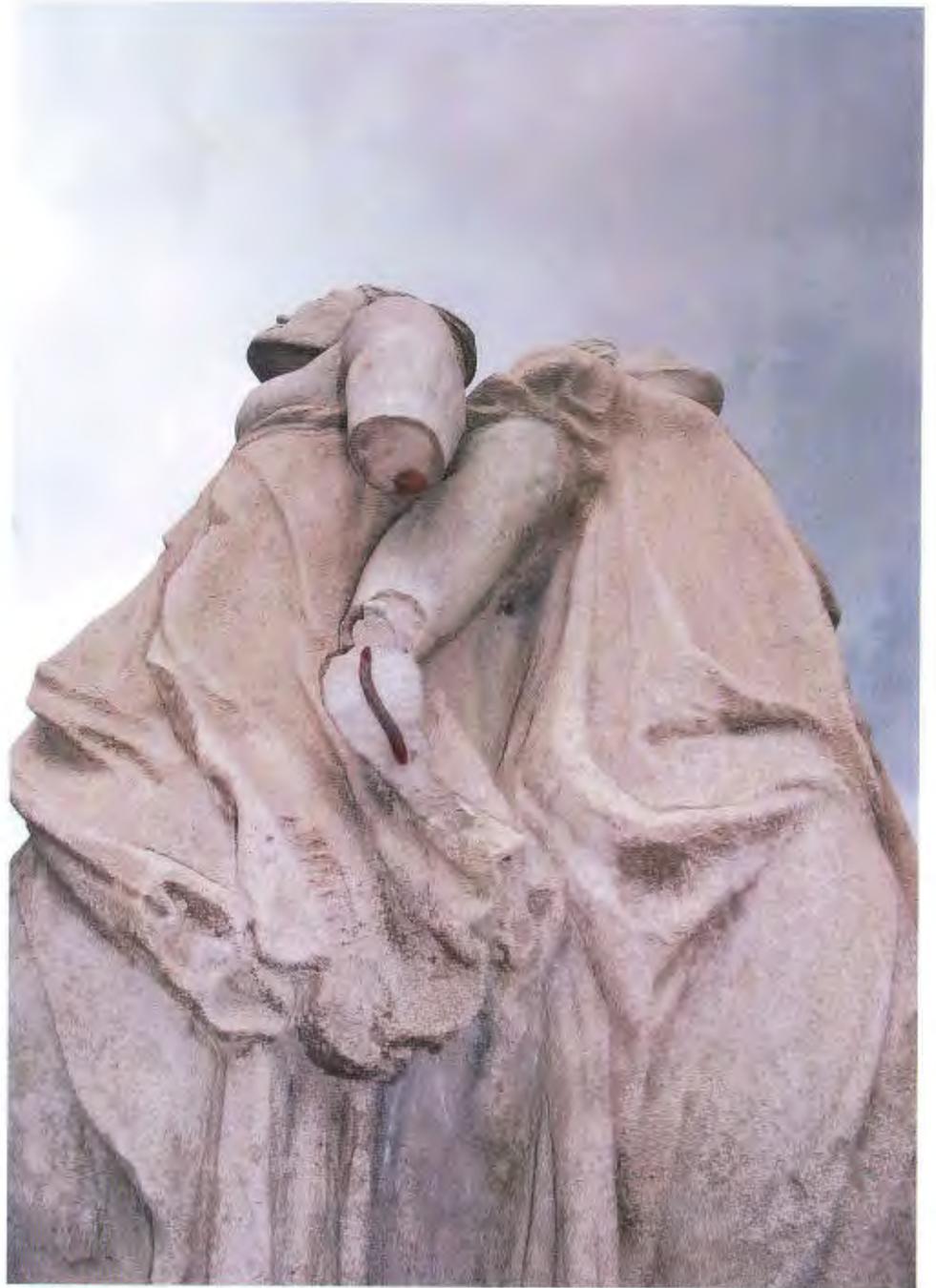
VANGUARD SCULPTURE SERVICES, LTD
3374 W HOPKINS ST
MILWAUKEE WI 53216-1752
USA

ESTIMATE	
Number	3 GRACES
Date	10/13/20105

Voice 414-444-5508
 Fax 414-444-3214
 E-mail info@vanguardsculptureservices.com

TO:
City of Lake Geneva Attention: Blaine Oborn

Terms	Ship Via	Sales Person	
	THREE GRACES REPAIR	Beth Sahagian Allsopp	
Quantity	Description	Unit Price	Amount
	Repair of Indiana lime stone sculpture, existing repair, was vandalized. Missing parts, arms and hands		\$ -
1	sculpt new hand and lower arms	\$ 2,105.00	\$ 2,105.00
			\$ -
1	Rubber molds of clay parts	\$ 2,275.00	\$ 2,275.00
1	cast new parts from a lime based material, tool.		\$ -
1	Attach parts to existitng limestone or undamaged arm and hand areas, blend with limestone last patch (pin and glue with a compatable adhesive)	\$ 2,175.00	\$ 2,175.00
			\$ -
			\$ -
1	Patch and repair chips to edges with Bonstone Last Patch	\$ 2,000.00	\$ 2,000.00
			\$ -
			\$ -
1	Remove existitng armature at points of attachment if possible.	\$ 500.00	\$ 500.00
			\$ -
1	Supervise removal of statue, remove existitng caulk from base at that time.	\$ 1,000.00	\$ 1,000.00
			\$ -
			\$ -
	Does not include: conservation, cleaning of old mortar, repair of cracks between old repairs and existing lime stone, transportation or installation.		\$ -
	Insurance while in transit or during removal.		\$ -
			\$ -
	This work is to be performed at Vanguards Shop not on site.		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total			\$ 10,055.00



Brunk Pavilion Fee Discussion

Administrator Oborn stated the present charge structure is too low and recommended a higher rate than the \$125/\$250 present charge. There was comparison with the Riviera rates. After weekend versus weekday rates, it was moved by Ald. Kupsik to charge \$250 for residents/non-profits/\$500 for non-residents any day. In other words the rate would be the same weekday and weekend to use the pavilion. The motion passed 8-0.

(This item needs to go to FLJ and Council for approval via resolution to change fees and charges)

OLD BUSINESS

Adaptive playground discussion – Dusti Ocampo.

Ms. Ocampo was present to discuss her request for a designated location. DPW Winkler provided mapping information with dimensions for a location in the center of Veterans Park. There was discussion regarding a set aside of space roughly equivalent to what is in Kenosha. In reply to a question by Commissioner Swanson, Ms. Ocampo also indicated she would like to wait until she has all the funds raised before doing the project versus phasing. There was also discussion about access and distance of the proposed area from parking.

It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve the center area of Veterans Park by the play equipment for an adaptive playground of up to 15,000 square feet in size (150' north/south by 100' east/west). Ms. Ocampo inquired about last month's discussed possible \$15,000 of City funds for seed money toward the project. The motion was then amended to include a recommendation to set aside \$15,000 of Park Funds toward the adaptive park. (Presumably the City would set up a segregated fund like the dog park). The motion passed 8-0.

(The funding matter needs to go to FLJ and Council for approval. The area set aside in Veterans Park needs to go to Council for approval).

Future Meeting Agenda Items-December 2, 2015 Meeting.

The following will be discussed at the next meeting:

- Dunn Field concessions agreement.
- Placement of the existing Dunn brass plaque at Dunn Field.

ADJOURN:

It was moved by Mayor Connors and seconded by Commissioner Hassler to adjourn. The motion passed 8-0 and the meeting was adjourned at 7:51 PM.



Resolution 15-R48

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective November 6, 2015.

SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

ALCOHOL LICENSE FEES * STATUTORY LIMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual Prorated after January 1 to \$30.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE - DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$20.00 per banner per two-week time period
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Neutered	\$24.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	\$100.00 Annual
DIRECT SELLERS PERMIT	\$50.00 nonrefundable application fee

MASSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
PARADE PERMITS	\$25.00 nonrefundable application fee
CITY PARK PERMITS RENTAL FEES ARE PER DAY, PER LOCATION	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Park Board, \$105.00 Rental
Resident	Deposit Determined by Park Board, \$105.00 Rental
Non-Resident	Deposit Determined by Park Board, \$225.00 Rental
ADDITIONAL PARK AMENITIES	
Brunk Pavilion Rental	\$250.00 \$125.00 Resident/Non-Profit \$500.00 \$250.00 Non-Resident
Benches	\$50.00 deposit, \$5.00 each
Picnic Tables	\$50.00 deposit, \$15.00 each
Barricades	\$50.00 deposit, \$5.00 each
Fencing - Snow	\$30.00 per 50 feet
Trash Receptacles	\$50.00 deposit, \$8.00 each
PARKING STICKERS	
Resident & Non-Resident Residence Owners - 2 hours free parking	Free Lasts 2 years (even)
Resident Replacement Sticker (Requires City Administrator Approval)	\$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$15.00 for 1 year
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
PARKING RATES	
Space rate	\$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 - Nov 14: \$20.00 daily per bag Nov 15 - Feb 29: \$10.00 daily per bag

PARKING TICKETS	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
LATE FEES	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC ASSEMBLY PERMIT	Free
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	\$20.00
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TRAPPING PERMIT	\$25.00 Annual
CITY HALL MEETING ROOM RENT	\$25 per event

BEACH (Open Memorial Day thru Labor Day - no glass containers allowed)	
Children age 6 and under	Free
Children age 7-12	\$4.00 per day
Ages 13 to Adult	\$7.00 per day
Resident Beach Tags (Maximum 6 per Household)	\$3.00 per tag
Seasonal Pass Adult 13 and up	\$70.00 per year
Seasonal Pass Child 7-12	\$40.00 per year
Beach Use Permits Rental Excludes Beach Operating Hours Memorial Day through Labor Day 9:00am to 5:00pm Rental Fees are Per Day	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Resident	Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Non-Resident	Deposit Determined by Piers, Harbors & Lakefront, \$225.00 Rental
Beach Bathrooms - Opening/Cleaning	Hourly Rate
BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION	
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	\$30.00 per year
RIVIERA RENTALS <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee (Friday, Saturday, Sunday)	\$2,500.00
Non-Resident Rental Fee (Friday, Saturday, Sunday)	\$3,000.00
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)	\$500.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate

BUILDING & ZONING DEPT.	
Building	
Minimum permit fee for all building permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$0.10 / sq. ft., or \$50.00 minimum
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft.
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.25 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
New Residential Heating	\$100.00 first unit, \$50.00 each additional unit.
Replacement Residential Heating	\$50.00 / unit
Commercial New or Replacement Heating	\$100.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$100.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Residential Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
Commercial / Industrial Razing	\$250.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal

Re-Inspections	\$50.00 / inspection
Commercial Electrical Re-Inspections	\$100.00 / Inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 / unit
State Approved Plans	\$50.00
Commercial, Industrial, Institutional & Additions	\$150.00
State Approved Plans	\$50.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device, \$50.00 minimum. \$1.00 / lineal foot of sewer or private water main, \$50.00 minimum.
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$50.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$100.00 minimum.
New Residential Electrical Service	\$100.00 / Service
Residential Service Update	\$75.00 / Service
Residential Sub-Panel	\$50.00 / Panel
Residential Generator	\$75.00 (includes gas piping)
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (includes gas piping)
Commercial Low Voltage	\$1.00 / Device, \$75.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot

One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> • The exterior dimensions, including attached garage and each floor level • Unfinished areas of basements of one and two family dwellings are not included. 	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
Zoning	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905)	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *
Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	

CEMETERY FEES	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Single Cremation (50% Perpetual Care)	\$400.00
Grave - Double Cremation (50% Perpetual Care)	\$500.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 nd Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief or Assistant Chief	\$21.00/hr.
Fire and EMS Personnel	\$21.00/hr.
Engine/Squad	\$550.00/hr.
Truck (aerial apparatus)	\$875.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
Ambulance	\$175.00/hr.
EMS First Responder and Transport Fees	
Residents Fee	\$100.00 per call
Non-Resident Fee	\$150.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$750.00
Advanced Life Support Base Rate (ALS2)	\$850.00
Advanced Life Support Base Rate (Intercept)	\$918.89
Advanced Life Support Base Rate (Intercept ALS2)	\$1010.47
Equal Level Staffing Mutual Aid	\$300.00
Basic Life Support Base Rate	\$650.00
Mileage Charge	\$18.00 per mile
Supplies used fee	
Defibrillation	\$100.00
EKG Monitoring	\$150.00
Spinal Immobilization	\$150.00

I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$150.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$35.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$30.00
Glucagon	\$211.00
Narcan	\$48.00
ASA	\$32.00
Dextrose 25gms/50cc	\$32.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$40.00
Oil Dry	\$10.00 per bag
BLS Supplies Used	\$75.00
ALS Supplies Used	\$125.00
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
Sprinkler system underground mains	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300

Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
PUBLIC WORKS DEPARTMENT FEES	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

Adopted this 9th day of November, 2015.

James R. Connors, Mayor

Attest:

Sabrina Waswo, City Clerk

PIERS, HARBORS & LAKEFRONT COMMITTEE
THURSDAY, NOVEMBER 5, 2015 AT 5:30 P.M.
CITY HALL, CONFERENCE ROOM 2A

The meeting was called to order by Chairman Wall at 5:31 p.m.

Roll Call. Present: Aldermen Hedlund, Wall, Kordus, Hill and Chappell. Also Present: City Administrator Oborn, Mayor Connors and City Clerk Waswo. Others in Attendance: Sean Payne and Kent Martzke

Kordus/Chappell motion to approve Minutes from September 3, 2015 and September 24, 2015 as distributed. Motion carried unanimously.

Comments from the public limited to 5 minutes. Sean Payne, Clear Water Outdoor, explained they do demos on the beach the first three weekends in May. They generally let people go out for free. He questioned if any permits would be needed for this. Mr. Wall said this will be added to the agenda after the first of the year.

Harbormaster's Report provided. City Administrator Oborn gave the Harbormaster's Report stating the piers are almost all out for the season. He noted the concourse leases are still being reviewed by the City Attorney.

Discussion/Recommendation on Beach Use application filed by Clear Water Outdoor to use the Lake Geneva Beach on September 9-11, 2016 from 6:00am to 10:00pm for the 7th Annual Masters Race Hill/Chappell motion to approve. Motion carried unanimously.

Discussion/Recommendation on Beach Use application filed by the Lake Geneva Chamber & CVB utilizing the Riviera Beach for helicopter rides on Saturday, February 6, 2016 and Sunday, February 7, 2016 and a fire ring on Tuesday, February 9, 2016. Kordus/Hill motion to approve. Darien Schaefer, Chamber President, gave an explanation of what the plans are for 2016 Winterfest. He requested the same fee structure that was paid last year, which was 1 daily charge plus the permit fee which came to \$130. Kordus/Hill motion an amendment to charge \$130 for the beach use and application fee. Motion carried unanimously. Original motion with amendment carried unanimously.

Discussion/Recommendation on Riviera Ballroom use application filed by the Lake Geneva Chamber & CVB utilizing the downstairs of the Riviera for storage and the upstairs ballroom on Monday, February 2, 2016 through Sunday, February 7, 2016. City Clerk Waswo noted this was never charged in the past and was unaware if it ever came to the committee. Mayor Connors stated the Park Board felt the Driehaus Plaza is the prevue of this committee as it is part of the Riviera. Alderman Hill opposed and felt the usage should go before the council and noted Driehaus Plaza should not be charged as a park as it is not listed on the comprehensive plan as a park. Mr. Schaefer commented on the contribution the City makes toward Winterfest and would recognize that in all of their materials. Hill/Kordus motion to approve waiving all fees for the use of the Riviera building. Motion carried unanimously.

Kordus/Hill motion to suspend the rules and combine next two items (items 9 and 10). Motion carried unanimously.

Discussion/Recommendation on establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates. Mr. Oborn recommended a 3% rate increase across the board as the City's rates are way under the current market rate. Hill/Kordus motion to recommend the West End Pier, lagoon slip, buoy, dinghy and kayak rack rates increase by 3% for 2016. Motion carried unanimously.

RESOLUTION 15-R49

**A Resolution Establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy
and Kayak Rack Rates**

BE IT RESOLVED that the Common Council for the City of Lake Geneva does hereby adopt the following schedule of rates for the West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack for 2016:

	<u>West End Pier - 24' Slip</u>	<u>West End Pier - 26' Slip</u>	<u>Lagoon Slip & Buoy Rates</u>	<u>Dingy and Kayak Rates</u>
RESIDENT				
Rate	\$ 1,583.89	\$ 1,848.34	\$ 681.52	\$ 116.59
<u>Sales Tax (5.5%)</u>	<u>87.11</u>	<u>101.66</u>	<u>37.48</u>	<u>6.41</u>
Total	\$ 1,671.00	\$ 1,950.00	\$ 719.00	\$ 123.00
NON-RESIDENT PROPERTY OWNER				
Rate	\$ 2,376.30	\$ 2,692.89	\$ 1,135.55	\$ 169.67
<u>Sales Tax (5.5%)</u>	<u>130.70</u>	<u>148.11</u>	<u>62.45</u>	<u>9.33</u>
Total	\$ 2,507.00	\$ 2,841.00	\$ 1,198.00	\$ 179.00
NON-RESIDENT				
Rate	\$ 3,167.77	\$ 3,432.23	\$ 1,583.89	\$ 233.18
<u>Sales Tax (5.5%)</u>	<u>174.23</u>	<u>188.77</u>	<u>87.11</u>	<u>12.82</u>
Total	\$ 3,342.00	\$ 3,621.00	\$ 1,671.00	\$ 246.00

Approved this 9th day of November, 2015

James R. Connors, Mayor

Attest:

Sabrina Waswo, City Clerk

**City of Lake Geneva
Slip, Buoy and Rack Rental Rates
2010-2015**

	<i>0%</i>	<i>Slips 20% Buoys 3%</i>		<i>5%*</i>	<i>3%</i>	<i>0%</i>	<i>LG Propose 3%</i>	Fontana
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>
West End Pier - 24' Slip								
Resident	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	\$ 1,575.00	\$ 1,622.25	\$ 1,622.25	\$ 1,671.00	\$ 2,550.00
Non-Resident Property Owner	1,875.00	2,250.00	2,250.00	2,362.50	2,433.38	2,433.38	2,507.00	
Non-Resident	2,500.00	3,000.00	3,000.00	3,150.00	3,244.49	3,244.49	3,342.00	
West End Pier - 26' Slip								
Resident	1,460.00	1,750.00	1,750.00	1,837.50	1,892.63	1,892.63	1,950.00	2,760.00
Non-Resident Property Owner	2,080.00	2,550.00	2,550.00	2,677.50	2,757.82	2,757.82	2,841.00	
Non-Resident	2,710.00	3,250.00	3,250.00	3,412.50	3,514.88	3,514.88	3,621.00	
Lagoon Slip								
Resident	340.00	500.00	500.00	677.25	697.57	697.57	719.00	
Non-Resident Property Owner	780.00	1,000.00	1,000.00	1,128.75	1,162.61	1,162.61	1,198.00	
Non-Resident	1,040.00	1,500.00	1,500.00	1,575.00	1,622.25	1,622.25	1,671.00	
Buoys								
Resident	625.00	645.00	645.00	677.25	697.57	697.57	719.00	930.00
Non-Resident Property Owner	1,040.00	1,075.00	1,075.00	1,128.75	1,162.61	1,162.61	1,198.00	
Non-Resident	1,460.00	1,500.00	1,500.00	1,575.00	1,622.25	1,622.25	1,671.00	
Dingy, Kayak and Paddleboard Racks								
Resident	105.00	110.00	110.00	115.50	118.96	118.96	123.00	283.00
Non-Resident Property Owner	155.00	160.00	160.00	168.00	173.04	173.04	179.00	
Non-Resident	210.00	220.00	220.00	231.00	237.93	237.93	246.00	

*= 2013 rates included changing lagoon slips to the same prices as buoys.

Discussion/Recommendation on buoy and boat slip lease agreements for Marina Bay Boat Company, Lake Geneva Boat Line and Gage Marine. City Administrator Oborn explained Marina Bay Boat Company has 10 buoys, Lake Geneva Boat Line has 10 buoys and 4 slips and Gage Marine has 4 buoys and 10 slips.

Kordus/Hill motion to approve buoy and slip lease agreements with Marina Bay Boat Company, Lake Geneva Boat Line, Gage Marine charging buoys at the non-resident property owner rate and piers at the non-resident rate. Motion carried unanimously.

Discussion/Recommendation on Elmer's Pier (Lake Geneva Boat Line) replacement

Mayor Connors noted DNR permits generally have to go to the Plan Commission. He stated if the pier is rebuilt as it is currently, a permit is not needed. If the length is changed, it may have to go to the DNR and the Plan Commission. Kordus/Hill motion to continue this item to the next meeting and direct staff to look into the realignment and requirements needed. Motion carried unanimously.

Discussion/Recommendation on boat launch fees. Kordus/Chappell motion to amend the resident boat launch rates: non-motorized boat fee \$7.00, less than 20 feet \$10.00, 20-25 feet 11 inches \$12.00, 26 feet and over \$14.00; and keep the non-resident rates the same at: non-motorized boat fees \$7.00, less than 20 feet \$10.00, 20-25 feet \$18.00, 26 feet and over \$22.00. Motion carried 4 to 1 with Alderman Hill "opposed."

Discussion/Recommendation on Riviera door repair. Mr. Oborn updated the committee on the Riviera door replacement project. They are working with Gage Marine and will probably take 1 or 2 doors off at a time to be repaired at Gage's wood shop.

Discussion/Recommendation on Riviera elevator service agreement. Kordus/Hill motion to approve extending for 5 years pending contract review by the City Attorney. Motion carried unanimously.

Discussion/Recommendation on beach fees and hours. Kordus/Hedlund motion to leave the fees and hours unchanged for the next season. Motion carried unanimously.

Agenda items for next meeting

Mr. Wall suggested waiting until Mr. Oborn obtains information on the pier replacement before scheduling the next meeting.

Adjournment

Kordus/Hill motion to adjourn at 6:44pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE PIERS, HARBORS AND LAKEFRONT COMMITTEE**

City of Lake Geneva
Slip and Buoy Bulk Rentals

	Marina Bay Boat Company	Lake Geneva Boat Line	Gage Marine
Buoys	10	10	4
Slips		4	10
5% Increase:			
2013 Buoy Rate	1,128.75	1,128.75	1,575.00
2013 Slip Rate		3,412.50	3,412.50
2013 Total	11,287.53	24,937.50	40,425.00
3% Increase:			
2014 Buoy Rate	1,162.61	1,162.61	1,622.25
2014 Slip Rate		3,514.88	3,514.88
2014 Total	11,626.13	25,685.62	41,637.80
0% Increase			
2015 Buoy Rate	1,162.61	1,162.61	1,622.25
2015 Slip Rate		3,514.88	3,514.88
2015 Total	11,626.13	25,685.62	41,637.80
Proposed 3% Increase			
2016 Buoy Rate	1,198.00	1,198.00	1,198.00
2016 Slip Rate		3,621.00	3,621.00
2016 Total	11,980.03	26,464.00	41,002.00

Discussion/Recommendation on buoy and boat slip lease agreements for Marina Bay Boat Company, Lake Geneva Boat Line and Gage Marine. City Administrator Oborn explained Marina Bay Boat Company has 10 buoys, Lake Geneva Boat Line has 10 buoys and 4 slips and Gage Marine has 4 buoys and 10 slips.

Kordus/Hill motion to approve buoy and slip lease agreements with Marina Bay Boat Company, Lake Geneva Boat Line, Gage Marine charging buoys at the non-resident property owner rate and piers at the non-resident rate. Motion carried unanimously.

Discussion/Recommendation on Elmer's Pier (Lake Geneva Boat Line) replacement

Mayor Connors noted DNR permits generally have to go to the Plan Commission. He stated if the pier is rebuilt as it is currently, a permit is not needed. If the length is changed, it may have to go to the DNR and the Plan Commission. Kordus/Hill motion to continue this item to the next meeting and direct staff to look into the realignment and requirements needed. Motion carried unanimously.

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Discussion/Recommendation on Riviera door repair. Mr. Oborn updated the committee on the Riviera door replacement project. They are working with Gage Marine and will probably take 1 or 2 doors off at a time to be repaired at Gage's wood shop.

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Agenda items for next meeting

Mr. Wall suggested waiting until Mr. Oborn obtains information on the pier replacement before scheduling the next meeting.

Adjournment

Kordus/Hill motion to adjourn at 6:44pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

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BY THE PIERS, HARBORS AND LAKEFRONT COMMITTEE**

City of Lake Geneva
 2016 Daily Launch Fee Charges

Boat	City Resident			Non-Resident		
	Current Rate	2016 Propose	Maximum	Current Rate	2016 Propose	Maximum
Non-trailer / Non motorized	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Less than 20' in length	\$8.00	\$10.00	\$10.25	\$10.00	\$10.00	\$10.25
20' to 25' 11"	\$12.00	\$12.00	\$12.50	\$18.00	\$18.00	\$18.75
26' and over	\$14.00	\$14.00	\$14.75	\$22.00	\$22.00	\$22.00

One IN/OUT per Calendar Day

A seasonal pass is available at City Hall for 10 times the daily rate.

* Fontana is at the Maximum Rate

MAXIMUM DAILY BOAT LAUNCHING FEES INLAND WATER FACILITIES

Non-motorized or non-trailerred watercraft (Resident and Non-resident boaters)

Base Fee	\$7.00	
Base Fee plus tax *	\$7.50	(\$7.00 + \$0.385 = \$7.385, rounded to nearest \$0.25)

Motorized Boats under 20 feet in length (The following fees cover both Resident and Non-resident boaters. Fees for non-residents may not exceed 150 % of the fee charged a resident, and non-resident fees may not exceed the maximum allowable amounts for boats under 20 feet)

Base Fee	\$7.00	
Base Fee plus tax*	\$7.50	(\$7.00 + \$0.385 = \$7.385, rounded to nearest \$0.25)
Facility w/restrooms	\$8.50	(\$7.00 + \$1.40 = \$8.40, rounded to nearest \$0.25)
Facility w/restrooms plus tax*	\$8.75	(\$7.00 + \$1.40 = \$8.40 + \$0.462 = \$8.862, rounded to nearest \$0.25)
Facility w/attendant	\$8.50	(\$7.00 + \$1.40 = \$8.40, rounded to nearest \$0.25)
Facility w/attendant plus tax*	\$8.75	(\$7.00 + \$1.40 = \$8.40 + \$0.462 = \$8.862, rounded to nearest \$0.25)
Facility w/restroom and attendant	\$9.75	(\$7.00 + \$1.40 + \$1.40 = \$9.80, rounded to the nearest \$0.25)
Facility w/restrooms, attendant, plus tax*	\$10.25	(\$7.00 + \$1.40 + \$1.40 = \$9.80 + \$0.539 = \$10.339, rounded to the nearest \$0.25)

Motorized boats 20 feet in length or more but less than 26 feet (The following fees cover Resident boaters only. Non-residents can be charged a differential fee of 150 % for this category of boats.)

Base Fee plus length surcharge	\$9.00	(\$7.00 + \$2.10 = \$9.10, rounded to the nearest \$0.25)
Base Fee plus surcharge, plus tax*	\$9.50	(\$7.00 + \$2.10 = \$9.10 + \$0.501 = \$9.601, rounded to the nearest \$0.25)
Facility w/restrooms	\$10.50	(\$7.00 + \$2.10 + \$1.40 = \$10.50, rounded to the nearest \$0.25)
Facility w/restrooms plus tax*	\$11.00	(\$7.00 + \$2.10 + \$1.40 = \$10.50 + \$0.578 = \$11.078, rounded to the nearest \$0.25)
Facility w/attendant	\$10.50	(\$7.00 + \$2.10 + \$1.40 = \$10.50, rounded to the nearest \$0.25)
Facility w/attendant plus tax*	\$11.00	(\$7.00 + \$2.10 + \$1.40 = \$10.50 + \$0.578 = \$11.078, rounded to the nearest \$0.25)
Facility w/restroom and attendant	\$12.00	(\$7.00 + \$2.10 + \$1.40 + \$1.40 = \$11.90, rounded to the nearest \$0.25)
Facility w/restrooms, attendant, plus tax*	\$12.50	(\$7.00 + \$2.10 + \$1.40 + \$1.40 = \$11.90 + \$0.655 = \$12.555, rounded to the nearest \$0.25)

Motorized boats 26 feet in length or greater (The following fees cover Resident boaters only. Non-residents can be charged a differential fee of 150 % for this category of boats.)

Base Fee plus length surcharge	\$11.25	(\$7.00 + \$4.20 = \$11.20, rounded to the nearest \$0.25)
Base Fee plus surcharge, plus tax*	\$11.75	(\$7.00 + \$4.20 = \$11.20 + \$0.616 = \$11.816, rounded to the nearest \$0.25)
Facility w/restrooms	\$12.50	(\$7.00 + \$4.20 + \$1.40 = \$12.60, rounded to the nearest \$0.25)
Facility w/restrooms plus tax*	\$13.25	(\$7.00 + \$4.20 + \$1.40 = \$12.60 + \$0.693 = \$13.293, rounded to the nearest \$0.25)
Facility w/attendant	\$12.50	(\$7.00 + \$4.20 + \$1.40 = \$12.60, rounded to the nearest \$0.25)
Facility w/attendant plus tax*	\$13.25	(\$7.00 + \$4.20 + \$1.40 = \$12.60 + \$0.693 = \$13.293, rounded to the nearest \$0.25)
Facility w/restroom and attendant	\$14.00	(\$7.00 + \$4.20 + \$1.40 + \$1.40 = \$14.00, rounded to the nearest \$0.25)
Facility w/restrooms, attendant, plus tax*	\$14.75	(\$7.00 + \$4.20 + \$1.40 + \$1.40 = \$14.00 + \$0.77 = \$14.77, rounded to the nearest \$0.25)

Notes about launch fees:

- The governance of launch fees is covered under section NR 1.91(11), Wisconsin Administrative Code.
- All fees listed above use the \$7.00 maximum Base Fee, which is based on the \$7.00 Daily State Park Entrance Fee for residents. You may set a lower Base Fee based upon local needs. Section NR 1.91(11)(e), Wis. Adm. Code, requires that before a local unit of government adopts a launch fee exceeding \$7, it must submit the fee schedule to the Department for approval and include information demonstrating: (a) that it maintains facilities or services that justify charges exceeding \$7; and (b) that season passes are available.
- Fees collected by the operating authority shall be used only for the operation and maintenance of boat launching facilities.
- Parking is included with launch fees. Segregated fees for parking are not allowed.
- If a launch fee is charged, a season pass at a fee not to exceed 10 times the daily fee shall be provided for both residents and non-residents.
- In no case shall the fee charged a non-resident exceed 150% of the fee charged a resident.

*tax rate used for the calculation = 5.5% An operating authority may incorporate the state sales tax into the Base Fee for ease of collection, but must pay the sales taxes collected to the Wisconsin Department of Revenue.

Discussion/Recommendation on buoy and boat slip lease agreements for Marina Bay Boat Company, Lake Geneva Boat Line and Gage Marine. City Administrator Oborn explained Marina Bay Boat Company has 10 buoys, Lake Geneva Boat Line has 10 buoys and 4 slips and Gage Marine has 4 buoys and 10 slips.

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/s/ Stephanie Gunderson, Assistant City Clerk

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DATE: 07/13/2015

TO:
City of Lake Geneva
626 Geneva St
Lake Geneva, WI 531470187

FROM:
Otis Elevator Company
3202 Progress Road
Madison, WI 53716

EQUIPMENT LOCATION:
Riviera Pavilion
812 Wrigley Drive
Lake Geneva, WI 53147

Lindsay Parks
Phone: (608) 819-2007
Fax:(860) 660-3637

PROPOSAL NUMBER: AE6299

EQUIPMENT DESCRIPTION:

Table with 5 columns: No Of Units, Type Of Units, Manufacturer, Customer Designation, Machine Number. Row 1: 1, HYDRAULIC, INDEPENDENT, 1, Z27962

OTIS SERVICE

We propose to furnish Otis Service on the equipment ("Units") described above. Otis Service is preventive maintenance service designed to extend equipment life.

OTIS MAINTENANCE MANAGEMENT SYSTEMSM

We will use the Otis Maintenance Management System preventive maintenance program to deliver service tailored to your specific building needs. Equipment type, component life, equipment usage, and building environment will be taken into account by the OMMS scheduling system, which will be used to plan maintenance activities in advance. The Units will be provided with devices to monitor equipment usage. We will use OMMS standard work processes developed and continuously improved by Otis.

Under this Contract, we will service the Units on the following terms and conditions:

PERFORMANCE

MAINTENANCE

We will maintain the Units using trained personnel directly employed and supervised by us. The maintenance will include inspection, lubrication, and minor adjustment of the following parts:

- Controllers, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices, computer and microcomputer devices, steel selector tapes, mechanical and electrical driving equipment, signal lamps, and position indicating equipment.
■ Door operators, car door hangers, car door contacts, door protective devices, load weighing equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gibs, and emergency car lighting.
■ Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
■ Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
■ Motors, brushes, brush holders, and bearings.

- Governors, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors, operating valves, valve motors, leveling valves, plunger packings, exposed piping, above ground plungers and cylinders, and hydraulic fluid tanks.

In addition, if conditions or usage warrant, we will repair or replace the following parts:

- Motor brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect).

This Contract includes emergency minor adjustment callback services during our regular working hours.

EXCLUSIONS

Services, repairs and/or parts not listed above are specifically excluded. This Contract does not cover inspection, lubrication, adjustment or cleaning that requires disassembly. If you later request any of these services, you agree to pay extra at our regular billing rates.

RELIABILITY

PARTS COVERAGE

If necessary, due to normal usage and wear, Otis will repair or replace any of the parts specified above at their sole discretion, unless specifically excluded elsewhere in the contract. Any parts under this Contract requiring replacement will be replaced with parts selected by Otis.

QUALITY CONTROL

We will periodically conduct field audits of our personnel and the Units to maintain quality standards. Otis field engineers will provide technical assistance, technical information, and Code consultation to support our maintenance organization.

RESPONSIVENESS

24-HOUR DISPATCHING

We will, at your request, provide you with access to eService and our OTISLINE® 24-hour, year-round dispatching service. In the event a Unit malfunction occurs between regular examinations, you will be able to place a service call on eService or thru an OTISLINE customer service representative, who will, at your request, dispatch an examiner to perform emergency minor adjustment callback service. In the event Otis receives an emergency call from the phone in the elevator and a passenger indicates a need for assistance, Otis shall attempt to contact a building representative for an assessment of the situation and authorization to respond to the call. If Otis is unable to reach a building representative, Otis shall respond to the emergency call from the phone in the elevator. The visit will be treated as a Callback. It is your responsibility to have a representative available to receive and respond to OTISLINE calls; and (b) maintain working telephone equipment.

COMMUNICATION

CUSTOMER REPRESENTATIVE

An Otis representative will be available to discuss with you your elevator needs in the areas of modernization, traffic handling ability, recommendations and requirements of code authorities, proper use and care of the Units, and the OMMS program.

REPORTS – eSERVICE

We will use the OMMS program to record completion of maintenance procedures. We will, at your request, provide you access to eService. You will be able to access twelve (12) months of repair, completed maintenance procedure and service call history for the Unit(s). You will be responsible for obtaining Internet access to use eService.

SAFETY AND ENVIRONMENT

SAFETY TESTS – HYDRAULIC ELEVATORS

We will conduct an annual no load test and annual pressure relief valve test.

FIREFIGHTERS' SERVICE TEST

If the equipment has firefighters' service, you assume responsibility for performing and keeping a record of any Code required tests and for the maintenance, functioning and testing of the smoke and/or heat detectors.

If during the initial firefighters' service test any elevator firefighters' service is found to be inoperable, the building will be responsible for all of the cost associated with the repairs necessary to bring the unit in compliance with the applicable Codes.

If any applicable Code or governing authority mandates that such required tests be performed by a licensed elevator mechanic, Otis will provide such testing and service on an Open Order basis. You will be responsible for the costs associated with such testing and service.

SAFETY TRAINING

We will instruct our personnel to use appropriate personal protection equipment and follow safe work practices.

ENVIRONMENTAL PROTECTION

Otis endeavors to reduce generation of waste materials, to minimize risks to the environment, customers, the general public and Otis employees, and to comply with all federal and state environmental laws and regulations. Material Safety Data Sheet (MSDS) Manuals are available for review at your request.

You assume responsibility for removal of wastes, including but not limited to hydraulic oil, spoils, asbestos, etc., as it is not part of this Contract.

MAINLINE DISCONNECTS

You agree to engage a qualified electrician to service at least once annually the elevator mainline disconnects located in the elevator equipment room.

SHARED RESPONSIBILITY

You agree to provide us unrestricted ready and safe access to all areas of the building in which any part of the Units are located and to keep all machine rooms and pit areas free from water, stored materials, and debris. You agree to provide a safe work place for our personnel, and to remove and remediate any waste or hazardous materials in accordance with applicable laws and regulations.

If any Unit is malfunctioning or is in a dangerous condition, you agree to immediately notify us using the 24-hour OTISLINE service. Until the problem is corrected, you agree to remove the Unit from service and take all necessary precautions to prevent access or use.

You agree to properly post, maintain, and preserve any and all instructions or warnings to passengers in connection with the use of any Units.

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by (1) clicking on "The Americas" tab on the left side of the website; (2) choosing "US/English" to take you to the "USA" web page; (3) clicking on the "Otis Safety" link on the left side of the page; and (4) downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate

these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer's facility.

WORK SCHEDULE

NORMAL HOURS

All maintenance procedures and repairs will be performed during our regular working hours of our regular working days for the examiners who perform the service. All lamp and signal replacements will be performed during regular examinations.

For purposes of this Contract, a Callback is a response by Otis to a request for service or assistance made (a) by the customer or customer representative, (b) by the building or building representative; (c) by emergency personnel; (d) through the ADA phone line, and/or (e) through REM[®] monitoring system, for service or assistance, on an as needed basis, excluding regularly scheduled maintenance.

Regular working hours: 8:00 AM – 4:30 PM.

Regular working days: Monday – Friday excluding holidays.

OVERTIME

Callbacks outside of regular working hours will be billed at standard overtime rates.

OWNERSHIP AND LICENSES

WIRING DIAGRAMS

You agree to provide us with current wiring diagrams reflecting all previously made changes for Units covered by this Contract to facilitate proper maintenance of the equipment. We shall maintain the wiring diagrams so that they properly reflect any changes made by Otis to the equipment. These diagrams will remain your property.

OTIS SERVICE EQUIPMENT

Any counters, meters, tools, remote monitoring devices, or communication devices which we may use or install under this Contract remain our property, solely for the use of Otis employees. Such service equipment is not considered a part of the Units. You grant us the right to store or install such service equipment in your building and to electrically connect it to the Units. You will restrict access to the service equipment to authorized Otis personnel. You agree to keep the software resident in the service equipment in confidence as a trade secret for Otis. You will not permit others to use, access, examine, copy, disclose or disassemble the service equipment or the software resident in the service equipment for any purpose whatsoever. If the service is terminated for any reason, we will be given access to your premises to remove the service equipment, including the resident software, at our expense.

OTIS SOFTWARE

Software owned by Otis may be embedded in parts or otherwise provided by Otis as part of this maintenance agreement. You have the right to use this software only for operation of the units for which the part was provided. You may also make a backup or archival copy of the software, provided you reproduce the copyright notice and any other legend of ownership on the copy. You may not otherwise copy, display, adapt, modify, distribute, reverse assemble, reverse compile, or otherwise translate the software. You will not transfer possession of the software except as part of a transfer of ownership of the Units and the assumption of the rights and obligations under this agreement by the transferee.

NON-OTIS SOFTWARE

You retain your rights to any software not provided by Otis contained in the Units and agree to allow Otis to make one backup or archival copy for you.

SERVICE TOOLS

You are responsible to secure our right to use any special service tools required to maintain your non- Otis equipment. These tools must be provided prior to us beginning maintenance on such equipment.

THE UNITS

It is agreed that we do not assume possession or control of the Units, that such Units remain yours solely as owner and operator, lessee, or agent of the owner or lessee, and that you are solely responsible for all requirements imposed by any federal, state, or local law, Code, ordinance or regulation.

CLARIFICATIONS

We will not be required: (i) to make any tests other than that as specifically set forth herein, (ii) to make any replacements with parts of a different design or type, (iii) to make any changes in the existing design of the Units, (iv) to alter, update, modernize or install new attachments to any Units, whether or not recommended or directed by insurance companies or by governmental authorities, (v) to make repairs or replacements necessitated by failures detected during or due to testing of escalators or buried or unexposed hydraulic cylinders or piping; (vi) to replace or repair any component or system utilizing obsolete or discontinued parts, including parts for which the original design is no longer manufactured by the original equipment manufacturers, or parts where the original item has been replaced by an item of different design or is replaceable only by fabrication; (vii) to provide reconditioned or used parts. Without affecting our obligation to provide service under this Contract, you agree to permit us to train our personnel on the Units.

We will not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, labor disputes, strikes, lockouts, fire, explosion, theft, floods, water, weather, earthquake, riot, civil commotion, war, commercial unavailability of parts, vandalism, misuse, abuse, mischief, or acts of God.

Notwithstanding any other agreement or provision to the contrary, under no circumstances will we be liable for any indirect, special or consequential damages of any kind including, but not limited to, fines or penalties, loss of profits, loss of rents, loss of good will, loss of business opportunity, additional financing costs, or loss of use of any equipment or property, whether in contract, tort, warranty or otherwise.

ALTERATIONS

You will not allow others to make alterations, additions, adjustments, or repairs to the equipment.

SPECIAL PROVISIONS

Notwithstanding any other provision herein to the contrary, the following provisions shall be applicable and govern in the event of conflict:

EXISTING CONTRACT

The submission of this proposal in no way is to be construed as a waiver of Otis' rights under the existing contract and this submission is made without prejudice to such rights. The existing contract shall be deemed terminated only upon the acceptance of this proposal by you and the approval by an Otis authorized representative.

Pricing is based on the payment frequency and term listed below.

CONTRACT PRICE AND TERM**CONTRACT PRICE**

One hundred forty dollars (\$ 140.00) per month, payable Annually.

TERM

The Commencement Date will be 08/01/2015.

The Term of this Contract unless modified under the extended term below, will be for five (5) years beginning on the Commencement Date. The Contract will automatically be renewed on the fifth anniversary for an additional five (5) years unless terminated by either party by giving written notice to the other party at least ninety (90) days, but no more than 120 days prior to the end of the current five (5) year term. Thereafter, the Contract will automatically be renewed on

each fifth anniversary for an additional five (5) year term unless terminated by either party by giving written notice to the other party at least ninety (90) days, but no more than 120 days prior to the end of the then current five (5) year term.

PRICE ADJUSTMENT

The Contract Price will be adjusted annually to reflect increases or decreases in the labor cost.

The original Contract Price will be increased or decreased by the percent increase or decrease in the straight time hourly labor cost for the price adjustment month compared with such straight time hourly labor cost on **01/01/2015** which was **83.058**. The phrase "straight time hourly labor cost" means the sum of the straight time hourly labor rate plus the hourly cost of fringe benefits paid to elevator examiners in the locality where the equipment is to be maintained.

In the event that you sell the building or your interest is terminated prior to the expiration of the Contract, you agree to assign the Contract to the new owner or successor and to cause the new owner to assume your obligations under this agreement. If the new owner or successor fails to assume your obligations under the Contract, then you agree to pay to Otis all sums due for the unexpired Term.

PAYMENTS

Payments will be made on a Annually basis, due on or before the last day of the month prior to the billing period, beginning on the Commencement Date.

The method of payment will be electronic direct debit. To enable us to process direct debit payments, you agree to provide a copy of a voided check from your business bank account.

ACCEPTANCE

This proposal, when accepted by you below and approved by our authorized representative, will constitute the entire and exclusive contract between us for the services to be provided and your authorization to perform as outlined herein. All prior or contemporaneous oral or written representations or agreements not incorporated herein will be superseded. Any purchase order issued by you in connection with the services to be provided will be deemed to be issued for your administrative or billing identification purposes only, and the parties hereto intend that the terms and conditions contained herein will exclusively govern the services to be provided. We do not give up rights under any existing contract until this proposal is fully executed. This Contract may not be changed, modified, revised or amended unless in writing signed by you and an authorized representative of Otis. Further, any manual changes to this form will not be effective as to Otis unless initialed in the margin by an authorized representative of Otis.

THIS QUOTATION is valid for ninety (90) days from the proposal date.

Submitted by: Lindsay Parks
Title: Account Manager

Accepted in Duplicate

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: _____

Print Name: - _____

Title - _____

E-mail: - _____

Name of Company - _____

Otis Elevator Company

Approved by Authorized Representative

Date: _____

Signed: _____

Print Name: Rebecca Towne

Title Branch Manager

Principal, Owner or Authorized Representative of Principal or Owner

Agent: _____
(Name of Principal or Owner)

BILL TO INFORMATION

Company Name:

Address:

Address 2:

City:

State:

Zip Code:

ACCOUNTS PAYABLE CONTACT

Name:

Phone Number:

Fax Number:

E-mail:

TAX STATUS

Are you tax exempt? Yes No

If yes, please provide tax exempt certificate

Do you require a Purchase Order be listed on your invoices? Yes No

If yes, please provide contact info for PO renewal:

Name:

Fax:

Phone:

E-Mail:

Would you like Otis to automatically debit your bank account for your maintenance invoices? Yes No

If yes, please provide blank check for bank routing and account information.

Resolution No. 15-R50

A RESOLUTION AUTHORIZING THE CITY OF LAKE GENEVA TO DIRECT CHARGE PUBLIC FIRE PROTECTION

WHEREAS, the City of Lake Geneva has included the public fire protection charge due the water utility on the City's tax levy,

WHEREAS, Wisconsin Statute Section 196.03(3)(b) allows the Common Council to collect the public fire protection charge either through the tax levy or as a direct charge on water service bills.

WHEREAS, the public fire protection charge for 2015 is 232,000.

Whereas, the Lake Geneva Utility Commission is pursuing a 36% water rate increase with an estimated increase in the public fire protection charge at \$84,000.

WHEREAS, the City will properly account for the reduction in the public fire protection charge in the 2016 levy limit calculation.

NOW, THEREFORE, the Lake Geneva Common Council hereby authorizes the entire public fire protection charge to be collected from general service water customers effective January 1, 2016 and that a request is made to the Public Service Commission of the Wisconsin to establish rates based on the equivalent meters method.

Adopted by the Common Council of the City of Lake Geneva on _____.

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

**City of Lake Geneva
Council Meeting
November 9, 2015**

Prepaid Checks

10/28/15 - 11/06/15

**Total:
\$13,892.79**

Checks over \$5,000: *\$ 10,542.23*
Security Benefit Life Ins-401a Contributions

FROM 10/23/2015 TO 10/26/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
SECUR		SECURITY BENEFIT LIFE INS CO							
	LATE CONTRIB			10/23/15		61420	10/23/15	10,542.23	10,542.23
	01	401A CONTRIBUTION-2013	1122005136						4,509.90
	02	401A CONTRIBUTION-2014	1122005136						6,032.33
								VENDOR TOTAL:	10,542.23
								TOTAL --- ALL INVOICES:	10,542.23

FROM 10/28/2015 TO 11/06/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EQUAL	EQUAL RIGHTS DIVISION								
	250-10/15			10/31/15		700016	11/03/15	60.00	60.00
		01 WORK PERMITS-OCT	1100002422						60.00
								VENDOR TOTAL:	60.00
PNC	PNC BANK								
	1831 10/15			10/09/15		61495	11/05/15	344.25	344.25
		01 KALAHARI-DETKOWSKI CONF	1122005144						82.00
		02 MUSTANG-ICE RESCUE SUIT FIX	1122005240						262.25
								VENDOR TOTAL:	344.25
USBANK	US BANK								
	3341-10/15			10/13/15		61496	11/05/15	2,946.31	2,946.31
		01 OFFICE DEPOT-CREDIT RPT CVRS	1121005310						-29.97
		02 PFI-SILICONE WRISTBANDS	1121005316						775.00
		03 NASAR-SEARCH/RESCUE BOOKS	1129005410						208.75
		04 VISTA-BOOK FOR MOORE	1121005410						129.82
		05 WILSON AMPLIFIERS-4G AMP KIT	1121005221						339.99
		06 USPS-RETURN PICS-NY	1121005312						5.95
		07 SOMAR-LEG IRONS,HOODS,WEDGES	1121005290						259.90
		08 NWTC-SPOTZ CONF REG	1121005410						399.00
		09 INTOXIMETERS-MOUTHPIECES	1121005380						46.00
		10 HOME DEPOT-DRUG CAB SCREWS	1121005316						5.17
		11 HOME DEPOT-SCREWS	1121005316						1.03
		12 DUNHAMS-CROSSING GUARD RADIOS	1121005342						50.99
		13 SOMAR-TRANSPORT BELT	1121005290						43.95
		14 WALMART-EQUIPMENT BINS	1121005342						53.64
		15 WALMART-RADIO CHARGER	1121005342						19.96
		16 LA POLICE GEAR-BACKPACKS	1129005414						227.94
		17 OFFICESUPPLY-NUMBERING MACHINE	1121005310						38.34
		18 BP GREEN BAY-FUEL	1121005330						10.00
		19 1919 BAR&TAP-CHIEF DINNER	1121005331						38.00
		20 VINDICTIVE VINYL-CRDBD CUTOUTS	1121005316						125.00
		21 BEST WESTERN GB-CHIEF CONF	1121005331						95.45
		22 BEST WESTERN GB-CHIEF CONF	1121005331						95.45
		23 LG LAUNDRY-JACKET CLEANING	1121005139						6.95
								VENDOR TOTAL:	2,946.31
								TOTAL --- ALL INVOICES:	3,350.56

**City of Lake Geneva
Council Meeting
November 9, 2015**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 104,664.27
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 7,774.18
5. Capital Projects	41	\$ 1,477.01
6. Parking	42	\$ 1,464.54
7. Cemetery	48	\$ 115.99
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 11,338.92
10. Impact Fees	45	\$ 2,375.00
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$129,209.91</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF:

11/9/2015

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 129,209.91**

ITEMS > \$5,000

Lake Geneva Convention & Visitors Bureau - 4th Quarter Payment	\$ 25,000.00
Nyquist Engineering - July-September IT Services	\$ 13,078.36
Kapur & Associates - September Engineering	\$ 9,904.87
YMCA - November/December Payment	\$ 8,650.00
Jerry Willkomm Inc - Gasoline	\$ 7,719.76
Baker & Taylor - Library Materials	\$ 6,984.03
Avenet Web Solutions - Website Hosting; Website Redesign & Upgrade	\$ 5,645.00
Geneva Lake Environmental Agency - November Payment	\$ 5,000.00

Balance of Other Items \$ 47,227.89

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
8789	11/02/15	01	OLD TIME NEWSLETTER	1170005720		11/10/15	52.70
						INVOICE TOTAL:	52.70
						VENDOR TOTAL:	52.70
ADVANAU	ADVANCE AUTO PARTS						
7193529444392	10/21/15	01	FUEL FILTERS	4800005250		11/10/15	10.18
						INVOICE TOTAL:	10.18
						VENDOR TOTAL:	10.18
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000006668	10/15/15	01	LANDFILL USEAGE-4.6 TN	1136005296		11/10/15	256.97
						INVOICE TOTAL:	256.97
						VENDOR TOTAL:	256.97
ALA	AMERICAN LIBRARY ASSOCIATION						
0039354-2015	10/05/15	01	MEMBERSHIP DUES	9900005211		11/10/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
AMAZO	AMAZON						
8932-10/15	10/21/15	01	DVDS	9900005411		11/10/15	148.28
		02	DVD	9900005414			19.99
		03	DISC WALLETS	9900005512			71.58
		04	USB CARD READERS	9900005310			38.97
		05	LIGHTBULBS, TRASH BAGS	9900005350			140.64
						INVOICE TOTAL:	419.46
						VENDOR TOTAL:	419.46
ARROW	ARROW PEST CONTROL INC						
67061	10/15/15	01	PEST CONTROL-OCT	1116105360		11/10/15	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUTOM	AUTOMATED PARKING TECHNOLOGIES						
15-1247	08/24/15	01	BACKUP METER MAINT KEY	4234505250		11/10/15	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
AUTOW	AUTOWORKS PLUS						
22983	10/20/15	01	TIRE FIX-BRUSH 1	1122005240		11/10/15	30.39
						INVOICE TOTAL:	30.39
23167	11/04/15	01	NEW TIRES-LEAF VAC	1132105250		11/10/15	171.01
						INVOICE TOTAL:	171.01
						VENDOR TOTAL:	201.40
AVENET	AVENET WEB SOLUTIONS						
37690	10/28/15	01	NOV-DEC WEBSITE HOST	1115105450		11/10/15	125.00
		02	JAN-OCT WEBSITE HOST	1100001610			625.00
						INVOICE TOTAL:	750.00
37699	10/30/15	01	WEBSITE REDESIGN/UPGRADE	1114305382		11/10/15	4,895.00
						INVOICE TOTAL:	4,895.00
						VENDOR TOTAL:	5,645.00
BAKER	BAKER & TAYLOR						
L3367102-9/15	09/30/15	01	2031141905-26 ITEMS	9900005410		11/10/15	378.50
		02	2722790-CREDIT	9900005410			-6.27
		03	2031124740-41 ITEMS	9900005410			582.33
		04	2031127565-32 ITEMS	9900005410			589.87
		05	2031108068-30 ITEMS	9900005410			444.55
		06	2031093129-32 ITEMS	9900005410			521.82
		07	2031093023-49 ITEMS	9900005410			716.18
		08	2031073724-15 ITEMS	9900005410			219.96
		09	2031054609-45 ITEMS	9900005410			683.68

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER BAKER & TAYLOR							
L3367102-9/15	09/30/15	10	2031059037-24 ITEMS	9900005410		11/10/15	419.60
						INVOICE TOTAL:	4,550.22
L3367512-9/15	09/30/15	01	2031145453-12 ITEMS	9900005411		11/10/15	159.01
		02	2031145452-1 ITEM	9900005411			27.50
		03	2031145451-5 ITEMS	9900005411			72.42
		04	2031145450-5 ITEMS	9900005411			49.17
		05	2031145449-2 ITEMS	9900005411			20.68
		06	2031145448-1 ITEM	9900005411			11.18
		07	2031116022-119 ITEMS	9900005411			1,372.51
		08	2031116021-3 ITEMS	9900005411			35.07
		09	2031116020-1 ITEM	9900005411			10.01
		10	2031106292-9 ITEMS	9900005411			117.97
		11	2031106291-2 ITEMS	9900005411			21.24
		12	2031106290-2 ITEMS	9900005411			21.80
		13	2031106289-1 ITEM	9900005411			8.95
		14	2031057789-6 ITEMS	9900005411			75.11
		15	2031057788-4 ITEMS	9900005411			65.46
		16	2031057787-3 ITEMS	9900005411			31.28
		17	2031057786-2 ITEMS	9900005411			14.39
		18	2031057785-1 ITEM	9900005411			4.40
						INVOICE TOTAL:	2,118.15
L4013232-9/15	09/30/15	01	2031124611-7 ITEMS	9900005414		11/10/15	139.66
		02	2031113593-1 ITEM	9900005414			33.59
		03	2031054620-6 ITEMS	9900005414			142.41
						INVOICE TOTAL:	315.66
						VENDOR TOTAL:	6,984.03
BALDWIN BALDWIN COOKE							
5049710	10/01/15	01	CALENDARS-2016	1121005310		11/10/15	97.63
						INVOICE TOTAL:	97.63
						VENDOR TOTAL:	97.63

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BASSO BASSO BUILDERS							
REFUND	10/29/15	01	PT20150371 OVERPYMT	4500002452		11/10/15	175.00
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00
BUDGET BUDGET LIBRARY SUPPLIES							
13311	10/21/15	01	"DATE DUE" LABELS	9900005512		11/10/15	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-326189	10/04/15	01	DOOR KNOB,LAMP,HEADLAMP	1122005351		11/10/15	23.60
						INVOICE TOTAL:	23.60
662-326413	10/07/15	01	2 WINDOW KNOBS	1122005351		11/10/15	6.18
						INVOICE TOTAL:	6.18
662-326414	10/07/15	01	KNOBS RETURNED	1122005351		11/10/15	-6.18
		02	CLEANER	1122005351			4.78
						INVOICE TOTAL:	-1.40
662-327284	10/19/15	01	BATTERY,RAINX,DUCT TAPE	1122005351		11/10/15	160.17
						INVOICE TOTAL:	160.17
662-327523	10/21/15	01	CREDIT-BATTERY CORE	1122005351		11/10/15	-16.00
						INVOICE TOTAL:	-16.00
662-327581	10/22/15	01	PLOW PIN-SKIDDER PLOW	1132125351		11/10/15	18.29
						INVOICE TOTAL:	18.29
662-327630	10/23/15	01	OIL DRY	1132105340		11/10/15	84.90
						INVOICE TOTAL:	84.90
662-328097	10/29/15	01	CONVEX MIRROR-BRUSH TRK	1132145430		11/10/15	23.36
						INVOICE TOTAL:	23.36

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-328434	11/03/15	01	OIL, STONE SET-CHIPPER	1132145430		11/10/15	22.66
						INVOICE TOTAL:	22.66
						VENDOR TOTAL:	321.76
BURLGL	BURLINGTON GLASS INC						
163961	10/05/15	01	ENGRAVINGS-OPEN HOUSE	9900005211		11/10/15	110.00
						INVOICE TOTAL:	110.00
164762	09/16/15	01	PIC FRAMING-OPEN HOUSE	9900005211		11/10/15	139.00
						INVOICE TOTAL:	139.00
						VENDOR TOTAL:	249.00
CDW	CDW GOVERNMENT INC						
ZK33550	09/30/15	01	MONITOR, DESK STAND-CHIEF	4122001427		11/10/15	273.35
						INVOICE TOTAL:	273.35
ZL94693	10/02/15	01	2GB-SQUAD #206	1121005361		11/10/15	25.38
		02	2GB, USB-DISPATCH	1121005262			39.66
		03	HARD DRIVE-MAIN SERVER	4121001405			58.08
						INVOICE TOTAL:	123.12
ZM31823	10/05/15	01	HARD DRIVE-MAIN SERVER	4121001405		11/10/15	58.08
						INVOICE TOTAL:	58.08
ZX62277	10/27/15	01	ADMIN SPLIT MONITOR	1115105450		11/10/15	366.44
						INVOICE TOTAL:	366.44
						VENDOR TOTAL:	820.99
CES	CES						
LKG/028647	10/21/15	01	LIGHT BULBS-AMB #2, #3	1122005351		11/10/15	20.64
						INVOICE TOTAL:	20.64
						VENDOR TOTAL:	20.64

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMPL	COMPLETE OFFICE OF WISCONSIN						
442614	10/29/15	01	PENS, LABELS, REPORT COVERS	1121005310		11/10/15	49.99
						INVOICE TOTAL:	49.99
442619	10/29/15	01	REPORT COVERS	1121005310		11/10/15	60.25
						INVOICE TOTAL:	60.25
443624	10/30/15	01	SCISSORS, SHARPIES	1121005310		11/10/15	12.77
						INVOICE TOTAL:	12.77
444336	11/02/15	01	SHARPIES	1121005310		11/10/15	11.15
						INVOICE TOTAL:	11.15
						VENDOR TOTAL:	134.16
DEMCO	DEMCO						
5696725	09/23/15	01	LABELS	9900005512		11/10/15	93.69
						INVOICE TOTAL:	93.69
5702579	09/30/15	01	LABELS	9900005512		11/10/15	108.71
						INVOICE TOTAL:	108.71
						VENDOR TOTAL:	202.40
DOUSM	DOUSMAN TRANSPORT CO						
45-05,625	10/16/15	01	SHUTTLE-OKTOBERFEST	4234505399		11/10/15	1,094.43
						INVOICE TOTAL:	1,094.43
						VENDOR TOTAL:	1,094.43
DUNN	DUNN LUMBER & TRUE VALUE						
620697	09/25/15	01	GRASS SEED	4800005362		11/10/15	60.73
						INVOICE TOTAL:	60.73
621186	09/30/15	01	FURNACE FILTER	9900005350		11/10/15	29.99

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
621186	09/30/15	02	DISCOUNT	9900004819		11/10/15	-3.00
						INVOICE TOTAL:	26.99
621931	10/06/15	01	CEMENT,FOAM SEALER,BONDER	1122005241		11/10/15	37.78
		02	DISCOUNT	1100004819			-1.64
						INVOICE TOTAL:	36.14
622085	10/07/15	01	STUD RING TERMINAL	9900005350		11/10/15	2.99
		02	DISCOUNT	9900004819			-0.30
						INVOICE TOTAL:	2.69
622461	10/09/15	01	NUTS,BOLTS-AIRBOAT	1122005351		11/10/15	16.57
		02	DISCOUNT	1100004819			-0.33
						INVOICE TOTAL:	16.24
622996	10/14/15	01	READER LIGHTS	9900005350		11/10/15	19.98
		02	DISCOUNT	9900004819			-2.00
						INVOICE TOTAL:	17.98
623489	10/19/15	01	REDUCER BUSHING	4800005250		11/10/15	4.99
						INVOICE TOTAL:	4.99
623589	10/19/15	01	DUCT TAPE-SEAT FIX	1122005351		11/10/15	19.95
						INVOICE TOTAL:	19.95
623743	10/21/15	01	BALL VALVE-WATER HEATER	9900005350		11/10/15	6.49
		02	DISCOUNT	9900004819			-0.65
						INVOICE TOTAL:	5.84
623750	10/21/15	01	FUEL LINE FILTER	4800005250		11/10/15	11.98
						INVOICE TOTAL:	11.98
624000	10/22/15	01	BATTERIES-VETS PARK	1152015340		11/10/15	3.99
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.79

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
624012	10/22/15	01	RATCHET TIE DOWNS-GIANT VACS	1132135430		11/10/15	15.95
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	15.15
624254	10/26/15	01	CAULK	9900005350		11/10/15	5.99
		02	DISCOUNT	9900004819			-0.60
						INVOICE TOTAL:	5.39
624619	10/28/15	01	BATTERIES, GLUE	4800005340		11/10/15	11.98
						INVOICE TOTAL:	11.98
624712	10/29/15	01	CUTTING WHEELS, LINERS	1152015340		11/10/15	13.25
		02	DISCOUNT	1100004819			-0.66
						INVOICE TOTAL:	12.59
625162	11/02/15	01	ANTI-FREEZE, OPEN/CLOSE SIGN	4055205350		11/10/15	19.54
		02	DISCOUNT	1100004819			-0.98
						INVOICE TOTAL:	18.56
						VENDOR TOTAL:	270.99
ELKHO ELKHORN CHEMICAL CO INC							
565975	09/09/15	01	TRASH BAGS	1152005352		11/10/15	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	105.00
ELKMC ELKHORN MUNICIPAL COURT							
WARRANT-MAYNARD	10/26/15	01	WARRANT #06130235	1112004510		11/10/15	303.00
						INVOICE TOTAL:	303.00
						VENDOR TOTAL:	303.00
EMS EMS MEDICAL BILLING ASSOCIATES							
10/15	10/31/15	01	COMMISSIONS-OCT	1122005214		11/10/15	1,582.57
						INVOICE TOTAL:	1,582.57

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EMS	EMS MEDICAL BILLING ASSOCIATES						
4/15	04/30/15	01	COMMISSIONS-APR	1122005214		11/10/15	1,253.01
						INVOICE TOTAL:	1,253.01
9/15	09/30/15	01	COMMISSIONS-SEP	1122005214		11/10/15	2,106.15
						INVOICE TOTAL:	2,106.15
						VENDOR TOTAL:	4,941.73
FORD	FORD OF LAKE GENEVA						
49828	10/21/15	01	STEERING FIX,ALIGN-#205	1121005361		11/10/15	1,423.23
						INVOICE TOTAL:	1,423.23
49830	09/30/15	01	OIL,FILTER CHG-#204	1121005361		11/10/15	28.10
						INVOICE TOTAL:	28.10
50122	10/21/15	01	LIGHT BULB-#206	1121005361		11/10/15	83.08
						INVOICE TOTAL:	83.08
50186	10/27/15	01	NEW BATTERY-#200	1121005361		11/10/15	150.95
						INVOICE TOTAL:	150.95
50271	11/02/15	01	OIL CHG,TIRE FIX-#207	1121005361		11/10/15	50.80
						INVOICE TOTAL:	50.80
						VENDOR TOTAL:	1,736.16
GALLS	GALLS LLC						
4144436	09/29/15	01	UNIFORM-REUSS	1121005138		11/10/15	99.82
						INVOICE TOTAL:	99.82
						VENDOR TOTAL:	99.82
GENERC	GENERAL COMMUNICATIONS INC						
216313	10/13/15	01	MONITORS & INSTALL-DISPATCH	1121005262		11/10/15	2,390.00
						INVOICE TOTAL:	2,390.00
						VENDOR TOTAL:	2,390.00

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GENON GENEVA ONLINE INC							
1019411	11/02/15	01	EMAIL SVC-NOV	1112005221		11/10/15	2.00
						INVOICE TOTAL:	2.00
1019487	11/02/15	01	EMAIL SVC-NOV	1121005221		11/10/15	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	41.00
GLASS GLASS INSURANCE CENTER							
2062	10/16/15	01	BOND RENEWAL	9900005211		11/10/15	401.00
						INVOICE TOTAL:	401.00
						VENDOR TOTAL:	401.00
GLENV GENEVA LAKE ENVIRONMENTAL AGCY							
RE110515	11/01/15	01	NOV PAYMENT	4054105730		11/01/15	5,000.00
						INVOICE TOTAL:	5,000.00
						VENDOR TOTAL:	5,000.00
GROUP GROUP HEALTH COOPERATIVE							
15-35301	10/21/15	01	REFUND 15-35301	1122004624		11/10/15	422.83
						INVOICE TOTAL:	422.83
						VENDOR TOTAL:	422.83
HENRYS HENRY SCHEIN INC							
23976064	10/05/15	01	GLOVES,PAPER,BANDAGES,GAUZE	1122005810		11/10/15	246.57
						INVOICE TOTAL:	246.57
24494311	10/21/15	01	GLOVES,MASKS,LARYN BLADE	1122005810		11/10/15	219.42
						INVOICE TOTAL:	219.42
						VENDOR TOTAL:	465.99
HUMPH HUMPHREY'S CONTRACTING							

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HUMPH	HUMPHREY'S CONTRACTING						
9/20/15	09/20/15	01	SET SHADE STRUCTURE, CONCRETE	4500005961		11/10/15	2,200.00
						INVOICE TOTAL:	2,200.00
						VENDOR TOTAL:	2,200.00
HWYC	HWY C SERVICES INC						
226312	10/22/15	01	GASKET, FEED-TRIMMER	1152005340		11/10/15	98.02
						INVOICE TOTAL:	98.02
						VENDOR TOTAL:	98.02
ISA	INT'L SOCIETY OF ARBORICULTURE						
166576	11/01/15	01	ISA 2016 DUES	1100001610		11/10/15	175.00
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00
ITU	ITU ABSORB TECH INC						
6072880	10/23/15	01	MATS	1122005360		11/10/15	112.87
						INVOICE TOTAL:	112.87
6072881	10/23/15	01	MATS, TOWELS, COVERALLS	1132105360		11/10/15	90.50
						INVOICE TOTAL:	90.50
6072882	10/23/15	01	MATS	1116105360		11/10/15	91.01
						INVOICE TOTAL:	91.01
						VENDOR TOTAL:	294.38
JAMES	JAMES IMAGING SYSTEMS INC						
634396	10/16/15	01	TOSH ES3555-OCT OVERAGE	1121005531		11/10/15	99.10
						INVOICE TOTAL:	99.10
634397	10/16/15	01	TOSH ES357-OCT OVERAGE	1121005531		11/10/15	30.63
						INVOICE TOTAL:	30.63
						VENDOR TOTAL:	129.73

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JANIK	JANI-KING OF MILWAUKEE						
MIL11150468	11/01/15	01	NOV CLEANING	9900005360		11/10/15	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JEFFE	JEFFERSON FIRE & SAFETY INC						
220221	10/09/15	01	CLASS A FOAM-5 PAILS	1122005340		11/10/15	325.00
						INVOICE TOTAL:	325.00
						VENDOR TOTAL:	325.00
JERRY	JERRY WILLKOMM INC						
219134	10/01/15	01	1505.0 GALS GAS	1132105341		11/10/15	3,866.35
						INVOICE TOTAL:	3,866.35
219184	10/27/15	01	1495 GALS GAS	1132105341		11/10/15	3,526.71
						INVOICE TOTAL:	3,526.71
358408	10/27/15	01	HYDRAULIC OIL-55 GALS	1132105341		11/10/15	326.70
						INVOICE TOTAL:	326.70
						VENDOR TOTAL:	7,719.76
KAPUR	KAPUR & ASSOCIATES, INC						
85981	10/19/15	01	SEP ENG	1100001391		11/10/15	1,014.95
						INVOICE TOTAL:	1,014.95
86077	10/23/15	01	SEPT ENG	1100001391		11/10/15	8,032.32
						INVOICE TOTAL:	8,032.32
86078	10/23/15	01	SEP ENG	1100001391		11/10/15	497.60
						INVOICE TOTAL:	497.60
86121	10/23/15	01	PEARSON DRAINAGE SURVEY	1130005216		11/10/15	360.00
						INVOICE TOTAL:	360.00
						VENDOR TOTAL:	9,904.87

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KORDU ROBERT KORDUS							
REIMB 10/15	10/30/15	01	293.4 MI-LEAGUE CONF	1111005332		11/10/15	168.71
		02	PARKING-LEAGUE CONF	1111005332			15.00
						INVOICE TOTAL:	183.71
						VENDOR TOTAL:	183.71
LANGE LANGE ENTERPRISES INC							
55883	10/21/15	01	PED CROSSING UNITS	1134105375		11/10/15	560.20
						INVOICE TOTAL:	560.20
						VENDOR TOTAL:	560.20
LARK LARK UNIFORM OUTFITTERS INC							
204769	09/30/15	01	UNIFORM-DERRICK	1121005138		11/10/15	34.95
						INVOICE TOTAL:	34.95
205114	10/05/15	01	UNIFORM-WALSER	1121005138		11/10/15	308.54
						INVOICE TOTAL:	308.54
205166	10/05/15	01	UNIFORM-KELLER	1121005138		11/10/15	123.80
						INVOICE TOTAL:	123.80
205167	10/05/15	01	UNIFORM-HOLWICK	1121005138		11/10/15	46.95
						INVOICE TOTAL:	46.95
205168	10/05/15	01	UNIFORM-NETTESHEIM	1121005138		11/10/15	539.30
						INVOICE TOTAL:	539.30
205894	10/14/15	01	UNIFORM-HANSEN	1121005138		11/10/15	297.00
						INVOICE TOTAL:	297.00
						VENDOR TOTAL:	1,350.54
LARRY LARRY'S TOWING & RECOVERY							
24649	11/01/15	01	PULL FROM DITCH,TOWING-NEON	1134105290		11/10/15	230.00
						INVOICE TOTAL:	230.00
						VENDOR TOTAL:	230.00

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LGARE	LAKE GENEVA CONVENTION						
RE110515	11/01/15	01	4TH QTR 2015 PAYMENT	1170005710		11/10/15	25,000.00
						INVOICE TOTAL:	25,000.00
						VENDOR TOTAL:	25,000.00
LGUTI	LAKE GENEVA UTILITY COMMISSION						
5270	11/03/15	01	GAGE WASTEWATER FEE	1100001391		11/10/15	550.00
						INVOICE TOTAL:	550.00
						VENDOR TOTAL:	550.00
LLS	LAKESHORES LIBRARY SYSTEM						
1641	10/02/15	01	THERMAL RECEIPT PAPER	9900005511		11/10/15	216.00
						INVOICE TOTAL:	216.00
						VENDOR TOTAL:	216.00
MAILF	MAILFINANCE						
I-709449957	10/30/15	01	METER CREDIT-MAY	1116105532		11/10/15	-376.24
						INVOICE TOTAL:	-376.24
N5601984	10/25/15	01	METER LEASE-DEC	1116105532		11/10/15	297.00
		02	METER LEASE-JAN/FEB	1100001610			594.00
						INVOICE TOTAL:	891.00
						VENDOR TOTAL:	514.76
MARTIN	MARTIN GROUP						
1185774	10/20/15	01	KONICA 20-OCT	1121005531		11/10/15	12.65
						INVOICE TOTAL:	12.65
1186012	10/26/15	01	KONICA C35-NOV	1122005340		11/10/15	35.66
		02	KONICA C35-OCT OVERAGE	1122005340			217.25
						INVOICE TOTAL:	252.91
						VENDOR TOTAL:	265.56

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MORPH MORPHOTRAK LLC							
128091	10/16/15	01	PRINTER-FINGERPRINT READER	1121005316		11/10/15	2,100.00
						INVOICE TOTAL:	2,100.00
						VENDOR TOTAL:	2,100.00
MUNIC MUNICIPAL SERVICES LLC							
201553	11/02/15	01	OCT SVCS	1124005219		11/10/15	527.25
						INVOICE TOTAL:	527.25
						VENDOR TOTAL:	527.25
NYQUI JEFF MISKIE							
1113	09/29/15	01	CISCO PHONE SWITCH	1129005221		11/10/15	607.55
						INVOICE TOTAL:	607.55
1114	09/29/15	01	JUL-SEP IT SVCS	1121005305		11/10/15	925.00
		02	HARD DRIVE #206	1121005361			59.99
		03	JUL-SEP IT SVCS	1121005361			1,437.50
		04	SPEAKERS, MONITOR, PWR CORD	1121005262			354.07
		05	JUL-SEP IT SVCS	1121005262			2,125.00
						INVOICE TOTAL:	4,901.56
1117	11/05/15	01	JUL-SET IT SVCS	1115105450		11/10/15	6,481.75
		02	GAS PUMP IT SVCS	4132101428			475.00
		03	ARBORIST COMP INSTALL	4132101509			362.50
		04	ADMINISTRATOR INSTALL	4116101502			250.00
						INVOICE TOTAL:	7,569.25
						VENDOR TOTAL:	13,078.36
OBORN OBORN, BLAINE							
REIMB 10/15	10/31/15	01	UHAUL TRUCK RENTAL	1114205399		11/10/15	414.63
		02	FUEL-MOVING TRUCK	1114205399			58.60
		03	MOVINGHELP.COM-MOVERS	1114205399			450.95
						INVOICE TOTAL:	924.18
						VENDOR TOTAL:	924.18

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OFFIC OFFICE DEPOT							
799025018001	10/09/15	01	PAPER, INK, TAPE, CLIPS, MARKERS	1122005310		11/10/15	306.28
						INVOICE TOTAL:	306.28
						VENDOR TOTAL:	306.28
OFFICM OFFICEMAX INC							
313153	10/08/15	01	CELLOPHANE TAPE	9900005512		11/10/15	39.98
						INVOICE TOTAL:	39.98
413829	10/14/15	01	ABSENTEE REG PAPER	1114305311		11/10/15	16.12
						INVOICE TOTAL:	16.12
						VENDOR TOTAL:	56.10
PARAT PARATECH AMBULANCE SERVICE							
10/15	10/31/15	01	OCT INTERCEPTS	1122005218		11/10/15	53.02
						INVOICE TOTAL:	53.02
9/15	09/30/15	01	SEP INTERCEPTS	1122005218		11/10/15	292.36
						INVOICE TOTAL:	292.36
						VENDOR TOTAL:	345.38
PCL PETTY CASH - LIBRARY							
OCT 2015	10/14/15	01	NOODLES-NEW BERLIN SEM LUNCH	9900005211		11/10/15	14.79
		02	USPS-WILMETTE PUB LIB	9900005312			2.59
		03	USPS-HAYNER PUB LIB	9900005312			3.07
		04	USPS-HACKENSACK, MN	9900005312			2.30
		05	WM-CLOROX WIPES, BAGS	9900005350			25.62
		06	USPS-HAZEL MACKIN LIB	9900005312			2.59
		07	WM-HANDSOAP, SANITIZER, BAGS	9900005350			24.89
		08	WALMART-SANITIZER	9900005350			6.30
		09	WALMART-CARDS	9900005211			3.97
		10	USPS-LIVINGSTON PARK LIB	9900005312			3.22

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PCL	PETTY CASH - LIBRARY						
OCT 2015	10/14/15	11	UWM-PARKING WILS MTG	9900005211		11/10/15	6.00
						INVOICE TOTAL:	95.34
						VENDOR TOTAL:	95.34
PETER	ANDREA PETERSON						
MILEAGE 10/15	10/06/15	01	128 MILES-LAC,MILWAUKEE	9900005211		11/10/15	73.60
						INVOICE TOTAL:	73.60
						VENDOR TOTAL:	73.60
PHILS	PHILS ELECTRIC DRAIN SVC LLC						
92518	10/06/15	01	DRAIN RODDING	9900005360		11/10/15	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490100515	10/05/15	01	SHREDDING SVC-OCT	1121005399		11/10/15	35.00
						INVOICE TOTAL:	35.00
12491110215	11/02/15	01	SHREDDING-NOV	1116105360		11/10/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	85.00
POLLI	PEG POLLITT						
COSTCO	10/26/15	01	POST-ITS,CORRECTION TAPE	1116105310		11/10/15	34.89
		02	WELLNESS SNACKS	1110205132			76.04
						INVOICE TOTAL:	110.93
						VENDOR TOTAL:	110.93
PROPH	PROPHOENIX						
2015243	10/19/15	01	CONF REG-DETKOWSKI	1122005412		11/10/15	450.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00

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QUILL	QUILL CORPORATION						
8521678	10/08/15	01	COPY PAPER, SHREDDER BAGS	9900005310		11/10/15	181.49
						INVOICE TOTAL:	181.49
8605645	10/12/15	01	TONER	1121005310		11/10/15	127.79
						INVOICE TOTAL:	127.79
8907262	10/22/15	01	TONER	1124005310		11/10/15	298.70
						INVOICE TOTAL:	298.70
9013371	10/26/15	01	COPY PAPER, FILE FOLDERS	1121005310		11/10/15	316.35
						INVOICE TOTAL:	316.35
						VENDOR TOTAL:	924.33
RED	RED THE UNIFORM TAILOR						
W61013	10/08/15	01	MALTESE CROSS-MOLLER-GUNDERSON	1122005138		11/10/15	5.50
						INVOICE TOTAL:	5.50
W61206	10/08/15	01	PANTS-6 PAIRS	1129005414		11/10/15	279.40
						INVOICE TOTAL:	279.40
						VENDOR TOTAL:	284.90
RHYME	RHYME BUSINESS PRODUCTS						
AR25047	10/29/15	01	SHARP-OCT COLOR	1116105531		11/10/15	78.12
		02	SHARP-OCT B&W	1116105531			44.37
						INVOICE TOTAL:	122.49
						VENDOR TOTAL:	122.49
ROBER	KEN ROBERS						
MILEAGE 10/15	10/31/15	01	OCT-294 MILES	1124005330		11/10/15	162.79
						INVOICE TOTAL:	162.79
						VENDOR TOTAL:	162.79

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ROTE OIL COMPANY							
1529500208	10/22/15	01	77.7 GALS CLEAR DIESEL	1132105341		11/10/15	183.30
						INVOICE TOTAL:	183.30
1529500209	10/22/15	01	122.3 GALS DYED DIESEL	1132105341		11/10/15	250.59
						INVOICE TOTAL:	250.59
1530000208	10/27/15	01	97 GALS CLEAR DIESEL	1132105341		11/10/15	214.27
						INVOICE TOTAL:	214.27
1530000209	10/27/15	01	89.3 GALS DYED DIESEL	1132105341		11/10/15	169.59
						INVOICE TOTAL:	169.59
3067260	10/29/15	01	WRG RATE CHGD-CLR DIESEL	1132105341		11/10/15	-346.20
						INVOICE TOTAL:	-346.20
						VENDOR TOTAL:	471.55
RYMAR SHARYN RYMARZ							
REIMB 10/15	10/01/15	01	117 MILES-WILS MTG-UWM-MKE	9900005211		11/10/15	67.28
						INVOICE TOTAL:	67.28
						VENDOR TOTAL:	67.28
SHI SHI COMPUTERS							
B04076353	10/09/15	01	WINDOWS LICENSE-SQ #206	1121005361		11/10/15	123.74
		02	ADMIN VIDEO ADAPTER	1115105450			42.84
						INVOICE TOTAL:	166.58
						VENDOR TOTAL:	166.58
SIGNA SIGNATURE SIGNS LLC							
4758	09/22/15	01	PLAQUE-OPEN HOUSE	9900005211		11/10/15	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00

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SLPLU	SOUTHERN LAKES PLUMBING & HEAT						
10049490	09/25/15	01	RELIEF VALVE FIX	1122005241		11/10/15	232.29
						INVOICE TOTAL:	232.29
						VENDOR TOTAL:	232.29
T0001131	MILWAUKEE CARPENTERS HEALTH FD						
15-82169	10/30/15	01	REFUND 15-82169	1122004624		11/10/15	202.50
						INVOICE TOTAL:	202.50
						VENDOR TOTAL:	202.50
T0001133	DANA MAY						
REFUND	10/21/15	01	MAY-SEC DEP 10/17/15	4055102353		11/10/15	1,000.00
		02	MAY-SETUP, SEC GRD 10/17/15	4055104674			-354.00
						INVOICE TOTAL:	646.00
						VENDOR TOTAL:	646.00
T0001134	KATIE MEYERS						
REFUND	10/21/15	01	MEYERS-SEC DEP 10/18/15	4055102353		11/10/15	1,000.00
		02	MEYERS-SETUP, SEC GRD 10/18/15	4055104674			-334.00
						INVOICE TOTAL:	666.00
						VENDOR TOTAL:	666.00
T0001135	GENE HABREL						
REFUND	10/22/15	01	HABREL-SEC DEP 10/16/15	4055102353		11/10/15	1,000.00
		02	HABREL-SETUP, SEC GRD 10/16/15	4055104674			-318.50
						INVOICE TOTAL:	681.50
						VENDOR TOTAL:	681.50
T0001136	LUCY HIBBARD						
REFUND	10/26/15	01	HIBBARD-SEC DEP 10/23/15	4055102353		11/10/15	1,000.00

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T0001136 LUCY HIBBARD							
REFUND	10/26/15	02	HIBBARD-SETUP,SEC GRD 10/23/15	4055104674		11/10/15	-261.25
						INVOICE TOTAL:	738.75
						VENDOR TOTAL:	738.75
T2SYS T2 SYSTEMS CANADA INC							
229188	10/13/15	01	EXT BY PHONE-SEP	4234505221		11/10/15	238.50
						INVOICE TOTAL:	238.50
						VENDOR TOTAL:	238.50
TASER TASER INTERNATIONAL							
34759	09/30/15	01	HINZPETER-TASER RECERT	1121005410		11/10/15	200.00
						INVOICE TOTAL:	200.00
34760	09/30/15	01	GIOVANNONI-TASER RECERT	1121005410		11/10/15	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	400.00
TIMBER TIMBERLINE SIGN CO INC							
4382	08/29/15	01	PLAQUE-MATHISON	1170005723		11/10/15	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
TORRES MARIA DE JESUS TORRES							
10/15	10/31/15	01	INTERPRETER 10/28	1112005381		11/10/15	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
TRANS TRANS UNION LLC							
9522712	09/28/15	01	BACKGROUND CHECKS	1121005411		11/10/15	199.20
						INVOICE TOTAL:	199.20
						VENDOR TOTAL:	199.20

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TRITE	TRITECH FORENSICS						
125008	10/29/15	01	TAPE-EVIDENCE ROOM	1121005380		11/10/15	104.32
						INVOICE TOTAL:	104.32
						VENDOR TOTAL:	104.32
UNIQ	UNIQUE MANAGEMENT SERVICES INC						
313918	10/01/15	01	COLLECTION FEES-SEP	9900005510		11/10/15	44.75
						INVOICE TOTAL:	44.75
						VENDOR TOTAL:	44.75
UNITE	UNITED LABORATORIES						
135902	10/23/15	01	MOUSE TRAPS,ICE MELT	1152005340		11/10/15	270.30
						INVOICE TOTAL:	270.30
						VENDOR TOTAL:	270.30
USCELL	US CELLULAR						
RE110515	10/12/15	01	HARBORMASTER CELL-OCT	4055105221		11/10/15	21.88
		02	MAYOR'S CELL-OCT	1116105221			0.51
		03	BLDG INSP CELL-OCT	1124005262			12.18
		07	BEACH CELL-OCT	4054105221			0.51
		08	PARKING MTR 1 CELL-OCT	4234505221			8.26
		09	PARKING MTR 2 CELL-OCT	4234505221			0.71
		10	CITY HALL CELL-OCT	1116105221			7.55
		12	PARKING SUPERVISOR-OCT	4234505221			46.32
		13	CEMETERY CELL-OCT	4800005221			16.13
		14	ST DIRECTOR CELL-OCT	1132105221			44.39
		15	ST FOREMAN CELL-OCT	1132105221			49.01
		16	PARKING MGR CELL-OCT	4234505221			46.32
						INVOICE TOTAL:	253.77
						VENDOR TOTAL:	253.77
VANDE	VANDEWALLE & ASSOCIATES INC						

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VANDE VANDEWALLE & ASSOCIATES INC							
201510018	10/20/15	01	PLANNING-SEP/OCT	1100001391		11/10/15	2,726.76
						INVOICE TOTAL:	2,726.76
						VENDOR TOTAL:	2,726.76
VERIZON VERIZON WIRELESS							
9753216707	10/01/15	01	AIR CARDS-SEP	1129005221		11/10/15	40.01
						INVOICE TOTAL:	40.01
						VENDOR TOTAL:	40.01
VERME VERMEER WISCONSIN INC							
20179737	10/14/15	01	OIL PRESS UNIT-STUMPER	1132135430		11/10/15	52.55
						INVOICE TOTAL:	52.55
						VENDOR TOTAL:	52.55
VORPA VORPAGEL SERVICE INC							
37988	10/07/15	01	NEW EXHAUST FAN MOTOR	9900005360		11/10/15	403.12
						INVOICE TOTAL:	403.12
						VENDOR TOTAL:	403.12
WALCOT WALWORTH COUNTY TREASURER							
64-246 10/15	10/30/15	01	COURT FINES-OCT	1112002420		11/10/15	1,768.90
						INVOICE TOTAL:	1,768.90
						VENDOR TOTAL:	1,768.90
WALLA DARCY BREWSTER-WALLACE							
REIMB 10/15	10/06/15	01	42 MILES-LAC MTG WATERFORD	9900005211		11/10/15	24.15
						INVOICE TOTAL:	24.15
						VENDOR TOTAL:	24.15
WISC STATE OF WISCONSIN							

INVOICES DUE ON/BEFORE 11/10/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WISC STATE OF WISCONSIN							
64-246	10/15	10/30/15	01 COURT FINES-OCT	1112002424		11/10/15	4,352.97
						INVOICE TOTAL:	4,352.97
						VENDOR TOTAL:	4,352.97
WOLLA JOANNE BUSCH							
REIMB	10/15	10/14/15	01 79 MILES-NEW BERLIN LIBRARY	9900005211		11/10/15	45.43
						INVOICE TOTAL:	45.43
						VENDOR TOTAL:	45.43
YARDD YARD DOGGS LLC							
1501	10/15	10/16/15	01 BRUSH PICKUP-SEP	1132105344		11/10/15	150.00
						INVOICE TOTAL:	150.00
1521	10/15	10/16/15	01 MOWING-OCT	1132105344		11/10/15	710.00
						INVOICE TOTAL:	710.00
						VENDOR TOTAL:	860.00
YMCA YMCA							
RE110515		11/01/15	01 NOV/DEC PAYMENT	1170005760		11/10/15	8,650.00
						INVOICE TOTAL:	8,650.00
						VENDOR TOTAL:	8,650.00
ZSCAPE Z-SCAPE LANDSCAPE & DESIGN							
5537		08/31/15	01 POND MAINT-AUG	1152005362		11/10/15	297.00
						INVOICE TOTAL:	297.00
5559		10/31/15	01 POND MAINT-OCT	1152005362		11/10/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	597.00
						TOTAL ALL INVOICES:	129,209.91