

**LAKE GENEVA POLICE AND FIRE COMMISSION  
MEETING AGENDA  
THURSDAY, NOVEMBER 9, 2017, AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of regular meeting minutes October 5, 2017
7. City Council Report
8. Police Department Business
  - a. Approval of bills for the month of October 2017, operating in the amount of \$214,116.59, Capital Purchases in the amount of \$20,225.00, Equipment Purchases in the amount of \$225.00, for a total of \$234,566.59
  - b. Discussion/Action - 2018 Budget/Capital/Equipment Replacement
  - c. Chief and Department Goals for 2018
  - d. Discussion/Action change of status for Booking Officer Sarah Rabic from Booking Officer to Reserve Officer
  - e. Community Outreach Committee
  - f. Discussion - Chief's top five monthly incidents
  - g. Discussion - Monthly activity reports
 

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|--|---------------|----------------------|
| 2017 Dispatch activity for October 2017: Telephone calls–2,951 | 911 Calls–219 | Window assists–1,014 |
| 2016 Dispatch activity for October 2016: Telephone calls–2,878 | 911 Calls–228 | Window assists– 975  |
|  |               |                      |
| 2017 Patrol activity for August 2017: Calls for service– 1,679 | Arrests - 87  |                      |
| 2016 Patrol activity for August 2016: Calls for service– 1,471 | Arrests - 106 |                      |
  - h. Discussion - Thank you letters
    - Lake Geneva Jaycees-Venetian Fest
  - i. Items to be forwarded to City Council

9. Fire Department Business

a. Approval of bills for the month of October 2017, operating in the amount of \$77,832.84, Capital Purchases in the amount of \$1,805.00, Equipment Purchases in the amount of \$368.50, for a total of \$79,906.34

b. Discussion Monthly EMS Medical Billing/Stark Report

c. Discussion Monthly Fire Department Report Overview

d. Discussion Monthly Paratech report

e. Update- Leave of Absence Firefighter McKaig

f. Discussion/Action- Acceptance of resignation of Sara Murray

g. Budget Update )

h. Discussion/Action- Approval of Lexipol Policies

New Policies

- 503 Advanced Health Care Directives
- 609 National Incident Management System (NIMS) Training
- 611 Respiratory Protection Training
- 613 Training Records
- 614 Firefighter Health, Safety and Survival Training
- 702 Vehicle and Apparatus Inspections, Testing, Repair and Maintenance
- 903 Communicable Diseases

Transfers Into Lexipol from Existing and Approved Policy Manual. No existing Lexipol Equivalent

- P-100.1 Rules of Conduct
- P-100.4 Personal Vehicle Use
- P-100.5 Purchasing
- P-100.8 Driver Qualifications and Licensing
- P-100.9 Hospital Determination
- P-100.11 Patient Care Reporting
- P-100.14 School Bus Policy
- P-100.15 Liquidation of Obsolete Supplies
- P-100.16 Handling Cash Payments

i. Discussion Thank You letters

- Family of Craig Collins
- Lake Geneva Jaycee's
- Lake Geneva Museum

j. Discussion/Action- Acceptance of \$1,305.00 donation from Family of Craig Collins

k. Items to be forwarded to city council

10. a. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee.  
Specifically: Compensation for Police Chief Rasmussen

b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee.  
Specifically: Appraisal for Fire Chief Peters

11. Motion to return to open session per Wisconsin State Statute 19.85(2)

12. Discussion and action on closed session items if needed

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.