

**FINANCE, LICENSE & REGULATION COMMITTEE MINUTES
TUESDAY, OCTOBER 16, 2018 – 6:00 PM**

CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

Call to Order by Chairperson Howell at 6:06 p.m.

Roll Call

Present: Howell, Proksa, Hedlund, and Halverson

Absent: Skates

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the Regular Finance, License and Regulation Committee Meeting minutes of October 2, 2018, as prepared and distributed

Motion by Proksa to approve, second by Halverson. No discussion. Motion carried 4-0.

Licenses & Permits

2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding a Temporary Class “B”/ “Class B” Retailer’s License Application filed by JAMM Family Support, INC for the event of JAMM for Families Fundraising Celebration to take place on Sunday, November 11, 2018 from 5:00 p.m. to 8:00 p.m. located in the upstairs of the Riviera Ballroom

Motion by Hedlund to approve, second by Proksa. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding a Temporary Operator License Application filed by Robert Growe to be used at the event of JAMM for Families Fundraising Celebration

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding City of Lake Geneva Assessment Services Proposals and Contracts for 2019-2021

Motion by Proksa to suspend the rules to allow Flower to speak, second by Halverson. No discussion. Motion carried 4-0.

Motion by Howell to accept Accurate Appraisal and accept option #2, second by Halverson.

Proksa added that she would like to see the contract have a termination clause just in case there are problems with the Assessor. She noted that she would like that conferred with the City Attorney and to bring back to the committee for review.

Motion by Proksa to approve the contract with Accurate Appraisal with a termination clause, second by Howell.

Motion to approve Accurate to direct staff to discuss with the City Attorney and Accurate to discuss service issues and to bring back to the committee, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding Fire Department purchase of a 2019 Ford Expedition not to exceed \$46,000 to be purchased in 2018

Finance Director Hall explained that this purchase would save the City money and there would need to be a budget amendment to the 2018 Equipment Replacement Fund.

Motion by Hedlund to approve second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding Police Department purchase of two 2019 Ford Police Interceptor Sedans not to exceed \$60,854 to be purchased in 2018

Motion by Hedlund to approve, second by Proksa. Interim City Administrator Berner noted that there will need to be a budget amendment as well. Motion carried 4-0.

Discussion/Recommendation regarding awarding a contract for the 2018 Lake Geneva City Hall Building Automation Control System Upgrade to Mared Mechancial

Berner addressed the committee regarding this contract. He noted that of the two other bids received, one didn't meet the scope of the bid and the other was too high.

Motion by Proksa to approve, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding Dog Park Fencing (Public Works Committee recommended denial October 9, 2018)

Motion by Hedlund to deny, second by Proksa. Motion carried 4-0.

Discussion/Recommendation regarding purchase of new snow plow from the Equipment Replacement Fund

Hedlund noted that this is the main plow truck and it is on the schedule to be replaced in 2019; but the City can purchase the truck in 2018 to save money as the Director of Public Works purchased it through a consortium with other communities. This would not require a budget amendment

Motion by Hedlund to approve, second by Halverson. Motion carried 4-0.

Discussion/Recommendation regarding possible placement of Ice Rink at Flat Iron Park

Howell explained that the first year of the rink would be paid for by the BID along with subsequent repairs. He expressed concerns with the City having to pick up the costs after that. He would like to see this happen, but on a trial basis.

Motion by Halverson to approve the ice skating rink for a trial basis of one year, second by Proksa. Motion carried 4-0.

Discussion/Recommendation regarding Water Safety Patrol 2019 Lifeguard Services Agreement for \$35,810

Finance Director Hall noted that she received this late last week and it is \$855 higher than last year. This is an annual contract that is renewed.

Motion by Hedlund to refer this to the Piers and Harbors Agenda, second by Halverson. Motion carried 4-0.

Discussion/Update of the September Treasurer's Report and Budget versus Actual

Finance Director Hall stated that the Treasurer's Report is in the packet and then she reviewed the information.

Presentation of Accounts

Purchase Orders

None

Prepaid Bills in the amount of \$47,314.26

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Regular Bills in the amount of \$133,992.86

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 4-0.

Adjournment

Motion by Hedlund to adjourn second by Halverson. No discussion. Motion carried 4-0. The meeting adjourned at 6:54 p.m.