

SPECIAL PERSONNEL COMMITTEE MINUTES
MONDAY, OCTOBER 21, 2019 – 4:30 PM
CITY HALL, CONFERENCE ROOM 2A (2ND FLOOR)

Members: Chairperson Selena Proksa, John Halverson, Doug Skates, Cindy Flower, and Shari Straube

The Personnel Committee meeting was called to order by Chairperson Proksa at 4:31 p.m.

Roll Call

Present: Proksa, Halverson, Skates, and Straube

Absent & Excused: Flower

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Discussion/Recommendation regarding **Resolution 19-R69** approving the Pay Scale Grades and Pay Scales for Full-Time Non-Represented Employees for the 2020 Budget Year effective January 1, 2020
Finance Director Hall explained that she updated the resolutions by 2.5% based on the recommendation of the average COLA. She did outline the COLA rates for the last 20 years and noted that based on the three years that average is approximately 2.5%. City Administrator Nord stated that this would be what the City would follow until such time a wage study can be completed.

Motion by Halverson to approve, second by Skates. Motion carried 4-0.

Discussion/Recommendation regarding **Resolution 19-R70** approving the Pay Scale Grades and Pay Scales for Part-Time Non-Represented Employees for the 2020 Budget Year effective January 1, 2020
Finance Director Hall noted that this is the same thing, increased the scale by 2.5%.

Motion by Halverson to approve, second by Straube. Motion carried 4-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for: Building & Zoning Department Staff

Motion by Halverson to convene the Personnel Committee into closed session, second by Skates.

Motion carried on a roll call vote 4-0. The committee convened into closed session at 4:40 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Skates to return to open session, second by Straube. Motion carried on a roll call vote 4-0. The committee reconvened at 4:56 p.m.

Motion by Skates to direct staff to budget as discussed in closed session, second by Halverson. Motion carried 4-0.

Adjourn

Motion by Skates to adjourn the meeting of the Personnel Committee, second by Halverson. Motion carried 4-0. The meeting adjourned at 4:56 p.m.