

**REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, OCTOBER 8, 2018 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Members: Mayor Tom Hartz, Council President, Ken Howell, Council Vice President, John Halverson, Alderpersons: Selena Proksa, Doug Skates, Tim Dunn, Cindy Flower, Shari Straube, and Rich Hedlund

Mayor Hartz called the meeting to order at 6:00 p.m.

Aldersperson Halverson led the Council in the Pledge of Allegiance.

Roll Call:

Present: Proksa, Skates, Dunn, Flower, Halverson, Hedlund, and Howell

Absent: Straube

Awards, Presentations, and Proclamations

Mayor Hartz proclaimed the week of October 7, 2018 through October 13, 2018 as Fire Prevention Week 2018.

Mayor Hartz also announced that the Utility Commission will be conducting hydrant flushing this week and the next two weeks.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

Clerk Kropf noted that there was one item of correspondence from the Chair of the Tourism Commission, Tammie Carstensen, in regards to the Tourism Coordinator contract; it was distributed to the Council.

Approve Regular City Council Meeting minutes of September 24, 2018 and October 1, 2018, as prepared and distributed
Motion by Skates to approve the minutes of September 24, 2018 and October 1, 2018, second by Proksa. No discussion.
Motion carried 7-0.

CONSENT AGENDA– *Recommended by Finance, License and Regulation on October 2, 2018*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet

-Parking Stall Reservation Application filed by Lana Kropf, City Clerk, for the event of the November 6, 2018 Fall General Election (*Applicant is requesting waiver of all fees*)

Motion by Hedlund to approve the consent agenda, second by Halverson. No discussion. Motion carried 7-0.

Items Removed from the Consent Agenda

None

Finance, License, and Regulation Committee Recommendations of October 2, 2018- Ald. Howell

Discussion/Action regarding the City of Lake Geneva Property, Liability and Worker's Compensation Insurance Renewal for 2019

Motion by Howell to approve, second by Hedlund. Interim Administrator Berner noted that the current deductible has been increased from \$1,000 to \$5,000. Motion carried 7-0.

Discussion/Action regarding replacement of Oak Hill Cemetery Office furnace

Motion by Howell to approve, second by Skates. Howell noted that the cost to repair the furnace would be approximately \$650 per repair event and the cost to replace would be \$1,950 with a ten year warranty. Motion carried 7-0.

Discussion/Action to approve a payment to Vast Data Concepts, LLC d/b/a WebCemeteries.com in the amount of \$3,397.04 for data entry work completed for digitalization of records for Oak Hill Cemetery (Cemetery Board approved on September 19, 2018)

Motion by Howell to approve, second by Proksa. Howell noted that this bill is long overdue and was approved by the former City Administrator, and never brought forward for payment. Motion carried 7-0.

Discussion/Action regarding **Resolution 18-R64** a resolution establishing elected officials' salaries for 2019

Motion by Howell to approve, second by Skates. No discussion. Motion carried 7-0.

Discussion/Action regarding authorization to transfer up to \$800,000 from the General Fund Surplus to the Capital Improvement Fund for the purpose of paying expenses of Capital Projects approved in the 2018 Budget rather than borrow for said funding

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried

Discussion/Action regarding awarding an annual contract for Tourism Commission's Lake Geneva Cooperative Convention Center Special Events Coordinator to Stephanie Copsey

Motion by Howell to approve awarding an annual contract for Tourism Commission's Lake Geneva Cooperative Convention Center Special Events Coordinator to Stephanie Copsey and authorize the Tourism Commission to enter into said contract, second by Hedlund. Hedlund noted that this is a much needed position and many people were interviewed. However, an offer for the position could not be extended until the Council approved it. Motion carried 7-0.

Discussion/Action to consider the best option for providing employee Health Insurance Benefits

Motion by Howell to consider the UHC with Difference Card as the option for the Employee Health Insurance, second by Skates. Mayor Hartz recommended that the Council move towards this option for five reasons: 1) It will save the City money; 2) It reduces disruption for the employees, 3) Allows for plan flexibility, 4) The ETF plan can be changed with short notice and 5) This will meet the budget goals for the health insurance. He also added that he would recommend that single coverage carriers pay a premium share and the spousal surcharge be eliminated. Finance Director Hall reviewed the different plan options with the ETF and UHC. Mayor Hartz added that with the Difference Card, the \$5,000 deductible for a single plan, would be managed as follows: the City would pay for the first \$1,000; the employee will be responsible for the next \$1,000 and then finally the City would pay the remaining \$3,000 if needed. He referred to this as the Safeway Method.

The Council will only be choosing between the ETF and the UHC. More details will be available and the vote will occur at a later date.

Motion by Flower to suspend the rules to allow Bill Schwarzenbart, from Cottingham & Butler, to address the Council, second by Halverson. Motion carried 7-0.

Bill Schwarzenbart addressed the Council about a possible HSA plan through the high-deductible ETF plan. This would not be offered through the state, but the City would have to offer this on its own. He added that the difference card plan is a high deductible plan which is essentially creating a health reimbursement account. Flower expressed concerns with the uncertainty UHC plan and would like to see the City work towards the ETF plan with some creativity to help offset costs. Motion carried 6-1, with Hedlund voting no.

Discussion/Action regarding **Resolution 18-R65** a Resolution to consider Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program (A non-binding resolution indicating the City's intent to further review this potential health benefit option)

Motion by Howell to approve, second by Hedlund. Howell noted that this is only being done to keep their options open in case the UHC option doesn't work out. Motion carried 7-0.

Discussion/Action regarding a Trial Service Agreement with Total Parking Solutions, INC for the trial testing of a new parking kiosk

Motion by Howell to approve contingent to the City Attorney's approval and that the Mayor be authorized to sign the completed contract, second by Flower. Parking Services Manager Mullally addressed the Council regarding the policy for the trial testing. She noted that she would like to take the opportunity, as the season is coming to a close, to try a new type of kiosk. These new machines would have touch screen options and she would like to see how they operate with colder temperatures. One would be placed on Main Street in front of Potbelly's and another would be placed on Broad Street in front of Thumbs Up. Attorney Draper indicated several paragraphs and clauses that need to be removed and/or considered. Motion carried 7-0.

Discussion/Action regarding City Administrator Position Recruitment Schedule

Halverson addressed the Council about changing the schedule, however due to a change he is requesting that the schedule remain unchanged.

Motion by Proksa to have the interviews on November 1 and November 2, second by Skates. Motion carried 6-1, with Halverson voting no.

Presentation of Accounts – Ald. Howell (Recommended by Finance, License and Regulation Committee on October 2, 2018)

Purchase Orders

None

Prepaid Bills in the amount of \$36,901.61

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 7-0.

Regular Bills in the amount of \$160,237.32

Motion by Howell to approve, second by Skates. No discussion. Motion carried 7-0.

Mayoral Appointments

Appointment of Sean Levitt to the Downtown Business Improvement District Board with a term to expire January 1, 2019

Motion by Skates to approve, second by Proksa. Mayor Hartz noted that he is taking the seat for Michael Korcurek. Motion carried 7-0.

Adjournment

Motion by Dunn, to adjourn the meeting, second by Flower. The motion carried 7-0. The meeting of the Common Council adjourned at 7: 09 p.m.