

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING AGENDA
THURSDAY DECEMBER 6, 2018, AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of November 8, 2018
7. City Council Report
8. Discussion/Action – Policy regarding requesting items to be placed on agenda (Commissioner Connors)
9. Discussion/Action – Crash Recovery Fee (Commissioner Condos)
10. Police Department Business
 - a. Approval of the bills for the month of November 2018, operating in the amount of \$202,144.44, Equipment Purchases in the amount of \$1,311.60, for a total of \$203,456.04
 - b. Discussion - 2019 Budget Update
 - c. Discussion/Action – School Safety Plan update
 - d. Discussion/Action – Recommendation to City Council for City Referendum regarding Public School Safety (Commissioner Condos)
 - e. Discussion - Telecommunicator hiring update
 - f. Discussion/Action – Change of position title from Records Clerk to Data Systems Operator and Job Description update
 - g. Discussion/Action – Data Systems Operator hiring update
 - h. Discussion/Action - Detective Sergeant Job Description
 - i. Discussion/Action - Detective Sergeant hiring
 - j. Discussion/Action - Part Time Officer hiring and eligibility list for full time patrol officer
 - k. Discussion/Action - Lexipol Policy 1044 - Personal appearance standards

l. Discussion – Transportation of PC’s and ED’s

m. Discussion – Community Outreach Committee coat drive

n. Discussion/Action – Update on Chief Rasmussen departmental and personal goals

o. Discussion - Chief’s top monthly incidents

p. Discussion - Monthly activity reports

2018 Dispatch activity for November 2018:	Telephone calls - 2,474	911 Calls - 206	Window assists - 817
2017 Dispatch activity for November 2017:	Telephone calls - 3,103	911 Calls - 167	Window assists - 707

2018 Patrol activity for November 2018:	Calls for service – 1,640	Arrests - 187
2017 Patrol activity for November 2017:	Calls for service – 1,473	Arrests - 108

q. Discussion - Thank you letters

- Assisted with flat tire-Officer McNeil
- Trish Schaefer-Officer Spatz
- Phillips family- Lake Geneva Police Department
- Lakeland School-Community Outreach Committee/Lt. Way

r. Items to be forwarded to City Council

11. Fire Department Business

a. Approval of bills for the month of December 2018, operating in the amount of \$88,317.13, Equipment purchases in the amount of \$638.21, for a total of \$88,955.34

b. Discussion - EMS medical billing/Stark Medical billing

c. Discussion - Monthly Fire Department Report Overview

d. Discussion - EMS call summary report

e. Discussion - 2019 Budget update

f. Discussion – Ambulance 1 update

g. Discussion/Action – Chief Peters’ appraisal

h. Discussion/Action – Extension of current EMS medical billing contract for period of two years

i. Discussion - Thank you letters

- Lasco family
- April Krohn
- David Anderson

j. Items to be forwarded to city council

12. Agenda items for the next regular meeting January 10, 2019

13. a. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: Specifically Fire Department Personnel.

b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically Town of Geneva contract.

14. Motion to return to open session per Wisconsin State Statute 19.85(2)

15. Discussion and action on closed session items if needed.

16. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.