

Agenda Item No. 1– Museum Parking Area on North Side of Building – Discussion & Recommendation.

DPW Winkler introduced the plan sheets and the museum boards’ desire to have use of the 21 spaces north of the building for patrons. Chair Mott said he was on the board and they are in favor of exclusive use of the lot. He then discussed that the Parking Commission was considering charging to park in the west side of the lot. Ald. Krohn expressed that she was not in favor of charging to park for either side as employees of the downtown park there. Ald. Marsala noted that it was still a revenue generating idea worth further discussion.

It was moved by Ald. Marsala and seconded by Ald. Hartz to continue the discussion to the next meeting. The motion passed 5-0.

Agenda Item No. 2- Street Light and Sign Pole Painting Bids – Recommendation.

DPW Winkler explained we opened bids for the cleaning, priming and painting of 185 light and sign poles in the downtown. The results were:

<u>Contractor</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alt Bid #1</u>
Ruffalo Decorating	Kenosha, WI	\$33,523.00	\$ 2,843.00
Stateline Surface Solutions, Inc.	Lake Geneva, WI	\$46,613.00	\$ 760.00
Porta-Painting	Waukesha, WI	\$76,035.00	\$ 1,665.00
Big Foot Construction	Fontana, WI	\$122,400.00	\$16,200.00
Aero Painting, Inc.	Elkhart Lake, WI	\$146,050.00	\$ 2,400.00
TMI Coatings	St. Paul, MN	\$264,060.00	\$ 6,100.00

It was staff’s recommendation to award the work to the low bidder, Ruffalo Decorating of Kenosha, WI in the amount of \$36,366.00 for both the base and alternate railing painting work. Staff indicated we could not touch the work for the bid pricing and that Ruffalo was anxious to proceed early next week if awarded the work.

It was moved by Ald. Hartz and seconded by Chair Mott to award the pole painting project to Ruffalo Decorating in the amount of \$36,366.00 with funding to come from TIF #4. The motion passed 5-0.
(This item needs to go before the Finance Committee and Common Council for consideration and approval)

Agenda Item No. 3- Riviera Roof Repairs Project Update – Discussion & Recommendation.

DPW Winkler explained he had prepared Pay Estimate No. 1 for Renaissance Roofing and that the total amount based upon work performed was \$71,191.00. That figure includes the \$5,000 20-year warranty and some wood decking and framing work paid at the contract unit pricing.

It was moved by Ald. Hartz and seconded by Chair Mott to approve Pay Estimate #1. The motion passed 5-0.
Note: The pay estimate has been adjusted to release the retainage.
(This item needs to go on the bills for payment or on Finance and Common Council agendas for approval).

Agenda Item No. 4- North Broad Street Lighting Replacements – Discussion. (Continued).

DPW Winkler provided an updated estimate of probably costs to the Committee in the amount of \$465,000. Administrator Jordan said he believed only the 4 to 6 lights located south of the Regional News alley could be paid for by TIF. Ald. Hartz said there appear to be about 56 properties along the entire route. After further discussion it was moved by Ald. Hartz and seconded by Chair Mott to ask City Administrator to send out a letter to the affected businesses inquiring as to their interest in supporting a special assessment project to replace the lights with ornamental historical looking replacements. The motion passed 5-0.

Agenda Item No. 5- Hand Dryers to Replace Paper Toweling in City Bathroom Facilities – Discussion. (Continued).

Administrator Jordan indicated that he researched hand dryers on the State purchasing and said the best price he could find is \$218 each. Street Superintendent Carstensen shared the current pricing he found to replace the paper towel dispensers with the more cost effective hand dryers. The lowest of the four prices was from

Elkhorn Chemical for an ASI Model #0165 hand dryer at \$208.00 each. There was discussion regarding the quality of one dryer versus vandalism and the warranty period being 10 years.

It was moved by Ald. Hartz and seconded by Ald. Marsala to recommend the purchase of 24 ASI #0165 hand dryers in the amount of \$208.00 each to replace the paper towel dispensers using TIF #4 funding. The motion passed 5-0.

(This item needs to go before the Finance Committee and Common Council for consideration and approval)

Agenda Item No. 6 – Private Drives – Discussion (Continued).

DPW Winkler provided the current list of private drives and the services the City provides. City Attorney Draper was present to discuss the matter. He said the statutes allow for an agreement between the private drive owners and the City to enter into a maintenance agreement with the owners but that we should not be spending taxpayer funds to maintain private drives. He provided a sample agreement to everyone. The consensus of the Committee was to not provide any services on private drives unless the road is upgraded to City standards. Ald. Krohn inquired about any responsibility or City liability for an emergency if the private road is not plowed. Attorney Draper said they are responsible for their road. After further discussion it was moved by Ald. Hartz to ask the City Administrator to send a letter out to all the property owners abutting private drives including Whispering Hills at Woodridge Court that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf & brush collection, or garbage pick up on private drives unless they are brought up to City standards and dedicated to the City. No time implementation time frame was given. The motion passed 5-0.

(This item may need to go before the Finance Committee and Common Council for consideration and approval)

Agenda Item No. 7 – Shoveling of Sidewalks – Discussion.

DPW Winkler explained that the City currently has a contract with Looking Good Turf and Snow Services of Sharon, WI to shovel public sidewalks. Superintendent Carstensen indicated that too often last year the contractor wasn't there in a timely manner and that the snow got packed down and was nearly impossible to remove. He suggested giving him the flexibility to bring in temporary employees to shovel. He indicated that Jennifer who handled the calls was on board with a possible change. He did say he may need to replace the snow blower that is now used at City Hall.

It was moved by Ald. Hartz and seconded by Marsala to have the Street Department shovel delinquent snow covered sidewalks pending a review of the terms of the present contract with Looking Good. The motion passed 5-0.

(This item may need to go before the Finance Committee and Common Council for consideration and approval)

Agenda Item No. 8 – Concrete Repair Work – TIF #4 Area.

DPW Winkler explained that he was asked by Administration to evaluate sidewalks, curbs and brick work in TIF#4 for replacement while the district is still active. Plan sheets with preliminary quantities were provided and a rough estimate given of about \$75,000 worth of work. During the discussion it was the consensus of the Committee that if there were regular sidewalk squares in need of replacement that the adjacent owners needed to cost-share those in accordance with City Sidewalk Policy.

It was moved by Ald. Marsala and seconded by Ald. Hartz to grant project approval and for the DPW to proceed with bidding the project but to ask Starbucks to pay half the cost of concreting and bricking in their parkway. The motion passed 5-0.

Agenda Item No. 9 – Paving Brick Work – Starbucks & Boat Launch Area.

This item was covered in the discussion of Agenda Item No. 8 and no further action was taken.

Agenda Item No. 10 – Riviera Flag Pole Replacements - Discussion.

DPW Winkler provided photographs depicting the wooden flagpole conditions on the Riviera towers and the \$7,000 or \$8,000 cost to replace them. After discussion the costs involved and the possible historic nature of having the flag poles on the towers, it was moved by Ald. Hartz and seconded by Chair Mott to remove the flag poles to the top of the wood base and flash over them. The motion passed 5-0.

(This item may need to go before the Finance Committee and Common Council for consideration and approval)

Agenda Item No. 11 – Veterans Park Player Benches Concrete Slabs.

DPW Winkler explained that Softball Field No.5 gets muddy beneath the benches when it rains and presented a plan to place concrete beneath the benches. He indicated that if the PWC wished to proceed that the work could be funded with capital fund monies remaining from the plumbing repairs at the park.

It was moved by Ald. Kehoe to get bids for the concrete work under the player benches at Field #5 and seconded by Chair Mott. The motion failed 2-3 (Nay-Marsala, Krohn, and Hartz).

Agenda Item No. 12 – Veterans Park Scoreboard Replacements - Discussion.

DPW Winkler presented a refacing fix for the 4 scoreboards at a cost of \$2,340 for the boards with the 2-digit clocks with a product called Score Restore. After discussion regarding funding, it was moved by Ald. Hartz and seconded by Ald. Marsala that the City draft a letter to the organizations around the area to donate \$2,500 for each of the 5 scoreboards to replace them with the City funding the installation. The motion passed 5-0.

Motion to Adjourn:

It was moved by Ald. Hartz and seconded by Ald. Marsala to adjourn. The meeting was adjourned at 8:40 PM on a 5-0 vote.

Respectfully Submitted,

Daniel S. Winkler, P.E.
Director of Public Works & Utilities

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File