

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, SEPTEMBER 14, 2020 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:07 p.m.

Aldersperson Yunker led the Council in the Pledge of Allegiance.

Roll Call

Present: Hedlund, Halverson, Dunn, Fesenmaier, Flower, Howell, Straube, and Yunker

Absent None

Awards, Presentations, Proclamations, and Announcements

Announcement regarding Voting and the November 3, 2020 General Election

Clerk Kropf announced that in-person absentee voting will be conducted at City Hall in Council Chambers starting Tuesday, October 20, 2020 through Friday, October 30, 2020. She also added that there will be only one polling location (City Hall) due to the COVID-19 pandemic. More information is available on the City website and to watch for any updates regarding the election.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Jim Strauss; N1556 Meadow Ridge Cir; Spoke in opposition of Ordinance 20-12.

Terry Johnson; 5141 Dailey Rd; Spoke in favor of Ordinance 20-12.

Acknowledgement of Correspondence

Clerk Kropf stated that she received one item of correspondence from Casey Schiche speaking in opposition of the proposed parking change on Wrigley Drive. All correspondence was forwarded to the members of the Common Council.

Approve the Regular Council Minutes of August 24, 2020 as prepared and distributed

Motion by Howell to approve, second by Dunn. No discussion. Motion carried 8-0.

CONSENT AGENDA– *Recommended by Finance, Licensing and Regulation on September 1, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Temporary Class “B” / Class B” Retailer’s License for St. Francis De Sales Church Fall Irish Fest, to be held September 27, 2020, located at 148 W. Main St., Lake Geneva, WI

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Items removed from the Consent Agenda

None

Discussion/Action regarding Resolution 20-R63 a resolution to ratify the Emergency Proclamation approved by the Chief Executive Officer Pertaining to the COVID-19 Pandemic and Declaration of Emergency

Clerk Kropf explained that she had brought this change forward due to the election. Currently the City Clerk is not able to use the Fire Department as a polling location due to the COVID-19 pandemic and that the only way to amend the election

plan is to have the Council approve the polling location change within the emergency proclamation. She noted that she listed the expiration date of the Resolution as November 23, 2020 as election related practices and laws are ever-changing.

Motion by Fesenmaier to amend the resolution to change the expiration date to November 9, 2020, second by Hedlund. Motion carried 7-1, with Howell voting no.

The original motion was read and carried 8-0.

Second Reading of Ordinance 20-12 an ordinance adding subsection (i)(1) and (i)(2), Boat Launching Staging and Launching Area, of Section 210, Parking Regulations, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to Boat Launching Staging and Launching Area on Wrigley Drive
Attorney Draper indicated that the Fire Chief has some safety issues with the ordinance as presented. He further advised that the Council motion to continue this item until all of the issues have been fully vetted.

Motion by Howell to continue, second by Halverson. Motion carried 8-0.

Discussion/Action regarding possibly implementing Special Assessment Powers for infrastructure work to be completed within the 2021 Street Improvement Project

Clerk Kropf explained that this agenda item had come from the Public Works Committee. It was the intent of the Committee to determine if Council was interested in pursuing Special Assessments for infrastructure work completed during a City Street Improvement Project. This discussion would not approve the City's ability to exercise Special Assessment powers, but rather would direct staff to explore it.

Motion by Flower to direct staff to research the Special Assessment process for future review, second by Hedlund. Attorney Draper stated that he would draft a memo outlining the process for Council consideration. Flower expressed desire to develop a policy as such. Motion carried 8-0.

Recommendation of the Finance, Licensing, and Regulation Committee of September 1, 2020- Ald. Howell

Discussion/Action regarding an Original "Class B" Reserve Intoxicating Liquor & Class "B" Fermented Malt Beverage License Application filed by Beachside Hospitality Inc d/b/a Barriquerie Bistro & Wine Bar, agent, Nancy Trilla, located at 835 Wrigley Dr, Lake Geneva, WI

Motion by Howell to approve, second by Halverson. No discussion. Motion carried 8-0.

Discussion/ Action regarding renewal of Workers' Compensation and Property & Liability Insurance with R & R Insurance Services, Inc.

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding payment of invoices related to replacement of two-inch water service at the Library building (Finance, Licensing, and Regulation Committee approved payment of 50% of total to be paid from the contingency fund)

Motion by Howell to approve the half payment of total water service replacement to be paid from the contingency fund, second by Halverson.

Motion to amend by Howell to pay the water service replacement from the contingency fund and to transfer funds to the Library fund, second by Halverson. Motion carried 8-0.

Original motion as amended carried 8-0.

Discussion/Action Planning Commission Training Program in the amount of \$7,350 (Finance, Licensing, and Regulation Committee approved including this expenditure in the 2021 Budget)

Motion by Howell to approve adding the \$7,350 Training Program Cost to the 2021 Budget, second by Hedlund. The Council discussed reviewing other Planning Service firms for this training. Motion carried 8-0.

Discussion/Action regarding **Resolution 20-R62** authorizing the use of \$12,020 in Capital Projects unspent fund balance for the construction of a police storage building

Motion by Howell to approve, second by Yunker. Council discussion noted that the funds budgeted for this project was not sufficient for the bid amount. This resolution would authorize the additional funds needed to complete this project. Motion carried 8-0.

Discussion/Action regarding awarding the bid for the Police Department Storage Building to Gilbank Construction in an amount not to exceed \$181,000

Motion by Howell to approve, second by Hedlund. Flower indicated that she would like to wait until January 2021 to re-bid this, as the costs seem high. Lt. Gritzner explained that he would be fearful to wait in case costs increase. Hedlund added that the police Department need this building for winter storage and does not want to push back the project. Motion carried 8-0.

Discussion/Acceptance of September 1, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Halverson. No discussion. Motion carried 8-0.

Mayoral Appointments

Appointment of Laura Thompson to the Downtown Business Improvement District with a term to expire January 1, 2021

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Appointment of Sonya Dailey to the Tree Board with a term to expire May 1, 2023

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 8-0.

Adjournment

Motion by Dunn to adjourn, second by Flower. Motion carried 8-0. The meeting adjourned at 7:13 p.m.