

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, SEPTEMBER 1, 2020 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Halverson, Yunker, Fesenmaier, Hedlund

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the minutes of the August 18, 2020 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Halverson to approve, second by Hedlund. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Temporary Class “B” / Class B” Retailer’s License for St. Francis De Sales Church Fall Irish Fest, to be held September 27, 2020, located at 148 W. Main St., Lake Geneva, WI

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Possible Recommendation hotel room tax rate increase

Motion by Howell to continue, second by Hedlund. Fesenmaier asked that maybe the Premier Resort Area Tax be explored as well. Motion carried 5-0.

Discussion/Recommendation regarding renewal of Workers’ Compensation and Property & Liability Insurance with R & R Insurance Services, Inc.

Motion by Howell to allow Paul Lessila to address the Committee, second by Hedlund. Motion carried 5-0.

Paul Lessila with LWMMI addresses the committee regarding the City’s insurance policy and he noted that the City’s premium has decreased by approximately \$7,000. He added that 2019 was the second lowest year in the City’s history of worker’s compensation payout since 2006. Lessila noted that the cyber security quote is still being calculated at this time and is currently out for bid.

Motion by Hedlund to renew the policy, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding payment of invoices related to replacement of two-inch water service at the Library building.

Utility Director Gajewski addressed the committee regarding the replacements that were made to the water service. The Library Board met and decided that the City should ultimately pay for this expenditure.

Motion by Hedlund to approve that the City pay for half of the total expenses of this replacement to be paid from contingency, second by Yunker.

Discussion/Recommendation Peller Assessment due in October 2020

Motion by Howell to continue, second by Yunker. Fesenmaier would like TID closing document. Motion carried 5-0.

Discussion/Recommendation Planning Commission Training Program in the amount of \$7,350

Mayor Klein addressed the committee regarding this request for Plan Commission training. She noted that this would be the request of the Plan Commissioners. This training would be a general overview and specific to Lake Geneva. This

would be an archived document that can be used by commissioners for years to come. Additional funds are being requested to come from the contingency fund.

Motion by Hedlund to deny, no second was offered. Flower wondered if this should be in the 2021 budget versus having this come from contingency. Fesenmaier stated that she would like to see other Planning firms explored for this service.

Motion by Howell to add this item to the budget for 2021 and to receive bids, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 20-R62** authorizing the use of \$12,020 in Capital Projects unspent fund balance for the construction of a police storage building

City Administrator Nord addressed the committee regarding this item, He noted that the budget number came from a contractor that ultimately did not bid.

Motion by Yunker to approve, second by Halverson. Finance Director Hall noted that Capital Projects are estimates and that the bid was increased due to the increase cost in lumber. Motion carried 5-0.

Discussion/Recommendation regarding awarding the bid for the Police Department Storage Building to Gilbank Construction in an amount not to exceed \$181,000

Motion by Howell to approve, second by Yunker. Kropf noted that this was bid out and approved by the Police & Fire Commission. Motion carried 5-0.

Presentation of Accounts

Prepaid Bills in the amount of \$ 25,501.82

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$ 92,840.71

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 5:06 p.m.