

PERSONNEL COMMITTEE MINUTES
WEDNESDAY, SEPTEMBER 9, 2020 – 4:00 PM
CITY HALL, COUNCIL CHAMBERS

Members: Chairperson Rich Hedlund, John Halverson, Ken Howell, Cindy Flower, and Shari Straube

The Personnel Committee meeting was called to order by Chairperson Hedlund at 4:15 p.m.

Roll Call

Present: Hedlund, Howell, and Halverson

Absent: Straube and Flower

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the July 7, 2020 Personnel Committee minutes as prepared and distributed

Motion by Halverson to approve, second by Hedlund. No discussion. Motion carried 3-0.

Discussion/Recommendation regarding Poll Worker Pay

Hedlund stated that there is a comparison in the packet from other Walworth County municipalities. Hedlund stated that the City Administrator and the City Clerk have the authority to raise them to the mid-point without Finance or Council approval.

Motion by Howell to approve raising the Election Inspector wage to the mid-point of grade 0.2 and Chief Election Inspector pay to the mid-point of grade 0.4, second by Halverson. Motion carried 2-0, with Hedlund abstaining.

Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: **1) Department Head Evaluations**

Motion by Howell to convene into closed session to include City Staff and alderpersons, second by Halverson. Motion carried 3-0 on a roll call vote. The meeting convened into closed session at 4:25 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Motion by Howell to reconvene into Open Session, second by Halverson. Motion carried 4-0. The meeting reconvened at 4:50 p.m.

Future Agenda Items

-Council Wage Rate

-City Attorney Wage Rate

Adjourn

Motion by Flower to adjourn, second by Halverson. Motion carried 4-0. The meeting adjourned at 4:54 p.m.