

Lake Geneva Utility Commission Minutes
Regular Lake Geneva Utility Commission Meeting
Wednesday October 16, 2019 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street

Call Meeting to Order- Gajewski called the meeting to order at 4:03pm

Roll Call - Members present: Ann Esarco, Mayor Hartz, Ald. Flower. Ald. Hedlund & Administrator Nord

Staff in attendance: Josh Gajewski & Jo Busch

Public in attendance: Dennis Lyon

Election of Chairperson

Flower/Esarco motion to elect Mayor Hartz as Chairman. No objections.
Hedlund/Flower motion to close nominations and elect Mayor Hartz as chairman of the October 16 Utility Commission meeting. Passed 5-0.

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from September 18, 2019 as prepared and distributed
Esarco/Hedlund motion to approve. Passed 5-0.

Acknowledgement of Correspondence

Gajewski distributed hard bound copies of the approved 2018 audit received from Clifton, Larsen, Allen LLP and reported that we had not received expected correspondence from T-Mobile to discuss in closed session.

Financials Update

Gajewski briefly presented the financials through September and it was agreed to discuss them in more detail as part of agenda item 9, budget review.

Approval of the September bills

Hedlund/Esarco motion to approve the September bills. Passed 5-0.

Directors Report

Gajewski reviewed the submitted Directors report. In addition, there was discussion regarding the Big Foot Lift Station and its capacity for growth, the use of our billing software to look up customers at City Hall for issuing parking stickers and beach passes, and the lead abatement to be performed as part of the raising of Dodge Tower.

Esarco/Flower motion to approve the submitted Directors Report. Passed 5-0.

Review of 2020 Budget Drafts & Capital Projects

Gajewski presented the draft 2020 budget including planned capital projects. The draft does not include a wastewater rate increase but does include a 3% water rate increase. Discussion followed. Final budget numbers will be presented at the November meeting.

Hartz/Hedlund motion to go into closed session pursuant to Wis. Stat. 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding a) T-Mobile license agreement revisions, and further, pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically for b) annual performance review of Utility Director Josh Gajewski and to include utility staff and Dennis Lyon.

Motion passed on a roll call vote. The Commission convened into closed session at 5:27pm.

Hartz/Hedlund motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Motion passed on a roll call vote. The Commission returned to open session at 5:47pm.

Hedlund/Hartz motion to take no action on closed session item a T-Mobile and for item b, to accept the annual performance review of the Utility Director with the changes noted in closed session. Passed 5-0.

Adjourn

Flower/ Hedlund motion to adjourn at 5:48pm. Passed 5-0.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**