



LAKE GENEVA UTILITY COMMISSION

& PUBLIC WORKS DEPARTMENT

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City of Lake Geneva Board of Park Commissioners – Meeting Minutes June 1, 2011

The Board of Park Commissioners met on Wednesday, June 1, 2011 at City Hall at 6:30PM. The meeting was called to order at 6:32 PM by President Doug Skates. DPW Dan Winkler read the roll.

Members Present:

President Doug Skates X , Lynn Hassler X , Barb Hartigan X , Rick Steinberg X , Peggy Schneider X , Dave Quickel X , John Swanson X , Ald. Al Kupsik LATE , Mayor Jim Connors X .

Staff Present:

DPW Daniel Winkler X , Street Superintendent Ron Carstensen X , Administrator Dennis Jordan X .

Public Present:

Mr. Hank Sibbing, Ald. Bill Mott, and Mr. Anthony Marescaro.

Minutes of the May 4, 2011 Meeting:

The minutes were approved 8-0 on a motion by Swanson and second by Hassler.

Public Input:

Mr. Sibbing discussed his community service program, meeting with Street Superintendent Carstensen regarding sending his offenders to him, and possibilities at Four Seasons Park. Mayor Connors also mentioned he spoke with Mr. Guske regarding availability of Boy Scouts to help. Superintendent Carstensen said some of his staff wished to do more at Four Seasons and would coordinate with either organization or Badger High School. Mr. Sibbing also brought up picnickers and open-sided tents at Library Park on the holiday and the deteriorated condition of the Donian Park donors sign. Chair Skates advised him the sign was up for discussion on the agenda.

Permits:

United Methodist Church asked to use Dunn Field on June 9th for a dog walk and entertainment. Mr. Marescaro spoke on behalf of the event. It was moved by Hartigan to approve and seconded by Skates to approve contingent upon any required insurance protection and approval by the Police Department since it involved a walk on City streets and entertainment in the park. The motion was approved 9-0.

Melissa Gubricky requested use of Cobb Park on June 18th from 10 AM to 2 PM for a retirement party. It was moved by Kupsik and seconded by Hassler to approve. The motion passed 9-0.

Park Assignments/Repair Update:

Mr. Swanson brought up a leaking drinking fountain at Veterans Park. He also mentioned the concession building has not been opened as much as it should. Chair Skates said we will give them transition time as it has been rainy.

Old Business:

Skateboard Workshop Discussion-Mike from ASD conducted a strategy meeting over the internet with the Commission. Discussed was the notification brochure which Mr. Skates said the City would distribute, setting the first public input meeting for June 15th at 6 PM at the Riviera, a pros and cons evaluation sheet, questionnaire, discussion of the proposed location both within Dunn Field and perhaps elsewhere, formulation of a community website to monitor planning progress, setting the second workshop for June 29th, and DPW Winkler submitting the final flyer to the Regional New to get the word out.

Dog Park-Ald. Kupsik said the 8th hole of former Hillmoor was approved for the dog park. Funding was discussed with Park Impact Fees or TIF#4 as possibilities. Everyone was encouraged by Mr. Jordan to check out New Munster's or Paddock Lake's facility. Chair Skates wished to get the project moving and asked the DPW to redistribute his earlier dog park estimate which showed fencing prices. Mr. Jordan will look into funding sources and follow up with the Council appropriation/resolution. Swanson asked Mr. Jordan to get a copy of the dog park rules from the respective signs.

Eagle Scout Project at Veterans Park-Scout Augie Fleer did not attend. Chair Skates said he would contact Mr. Odden.

Veteran's Park Beautification Committee Offer to Landscape the Terrace Behind Softball Field #5-Winkler spoke on behalf of the Committee once again and provided Mr. Crothers plan. It was moved by Swanson to approve and seconded by Quickel. The motion passed 8-0. Mayor Connors had left.

Sign Rehabilitation at Donian Park-DPW Winkler explained that the display boards were not yet purchased. He provided background for the new commissioners. There was lots of discussion regarding who to contact at Badger about the project as well as concern for the condition of the small metal plaques. Chair Skates was going to secure the donation from Clara Jacobs to move the process along.

New Business:

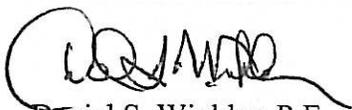
Nomination for Secretary of the Commission-Skates said that with the change in Council that we need a secretary. There were no volunteers from the group and DPW Winkler offered to be the secretary but was looking for a volunteer to take notes if he missed the meeting. There were no takers. It was moved by Quickel and seconded by Hassler to nominate DPW Winkler as secretary. The motion passed unanimously.

Discussion Regarding Improving Concession Stand at Dunn Field-After discussion of the size of the concession area, condition and size of the bathrooms, it was decided by consensus that improving the building needed to be done outside of the project budget but the ASD would be asked to evaluate what needed to be done to the building for it to complement the proposed dog park and skateboard park anticipated uses. Superintendent Carstensen said the building wasn't nearly large enough to support a lot of people.

Adjourn:

The meeting was adjourned 7-0 at 8:35 PM on a motion by Swanson and second by Quickel. Hartigan had left.

Respectfully Submitted,



Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
06/02/11