

**City of Lake Geneva
Board of Park Commissioners
Regular Meeting**

September 7, 2011 6:30 PM

MINUTES

Call to Order:

The Board of Park Commissioners was called to order by President Doug Skates. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates X , Lynn Hassler X , Barb Philipps-Hartigan X , Rick Steinberg X , Peggy Schneider X , Dave Quickel X , John Swanson X , Ald. Al Kupsik X , Mayor Jim Connors X .

Staff & Aldermen Present:

DPW Daniel Winkler X

Public Present:

Paul Lewis, BSA Troop.

Approve the Minutes of the Prior Meeting:

It was moved by Hartigan to approve the minutes of the August 3, 2011 Meeting, seconded by Hassler, and the meeting minutes were approved 9-0.

Public Input:

Mr. Lewis spoke on behalf of the Rocket Launch request his troop made to the Commission for Dunn Field on September 17, 2011.

Permits:

Mr. Lewis was present to answer questions regarding his request of September 17, 2011 for use of Dunn Field for the Boy Scout troop's rocket launch competition. The request was approved 9-0 after a motion by Quickel and second by Swanson.

Park Assignments/Repair Update:

President Skates handed out all Commissioner park assignments. There was some question as to where Gateway Park and Hidden Woods were located. Mayor Connors was going to check with Mr. Brugger. Commissioner Swanson brought up some work needed to the split rail fence along the bike trail by Curtis Street and some silt fencing still in the ground along the path on the way to the YMCA. Also mentioned was consideration of mowing paths around and through the dog park at Four Seasons in lieu of mowing the entire area.

Old Business:

Skate Park Location Update/Progress/Next Steps-President Skates said the next step is to bring Mike from ASD to the September 26th Council meeting to get final approval of the design, verification on funding, and the nod to bid. DPW Winkler mentioned that ATC didn't appear to have an easement document but requested a site plan with grades to review.

Dog Park Discussion-There was discussion of the timing of moving forward with the dog park & fencing. Kupsik wished to proceed. Swanson and Steinberg wished to see the previously discussed location expanded in size as did Mayor Connors. The consensus was to look at the area now that it has been mowed for unevenness. Skates mentioned the area is peat based and will always have some unevenness. Quickel and Hassler thought the dog park discussion should wait until after the skateboard park had moved forward so the Commission doesn't lose focus on its priority project. This item was by consensus continued to the next meeting to give all a chance to see the mowed site for themselves.

Eagle Scout Project at Veterans Park, Plan & Schedule Discussion- DPW Winkler provided copies of scout Flier's Eagle Scout proposal with paint color selections. It was moved by Kupsik and seconded by Hartigan to proceed with the project with Winkler choosing the colors onsite with the scout.

Footnote: DPW Winkler met with the Boy Scout on 9/8/11, gave him the signed project agreement, discussed the project details, and selected matching colors. The tentative schedule is to do the work the weekend of 9/17 or 9/24. This includes the storage garage, columns on the concession building and baseboards on Field #5.

Park Signage Verbiage – Ald. Kupsik-This item was continued to either the January or February 2012 meeting.

New Business:

Steinberg inquired as to the status of the replacement of the name plates and signage at Donian Park. President Skates indicated he would follow up on this item. DPW Winkler said the Women's Garden Club already provided a \$1,200 check (which was verified) for replacement of the boards and name plates.

Mayor Connors mentioned the Donian Park sign at Center Street was cracked and in need of repair.

Adjourn:

The meeting was adjourned 9-0 at 7:34 PM after a motion by Skates which was seconded by Kupsik.

Next Regular Meeting-October 5, 2011 at 6:30 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'D. S. Winkler', with a large, sweeping flourish extending to the left.

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
09/09/11